

REPUBLIC OF KENYA



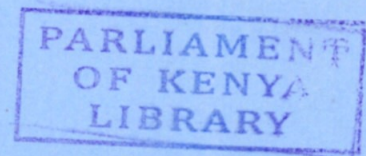
 THE NATIONAL ASSEMBLY PAPERS LAID	
DATE: 18 JUN 2026	DAY. Thursday
REPORTED BY:	Hon. Samuel Chepkong'o On behalf of leaders of Majority
CLERK-AT THE-TABLE:	Womale

REPORT

OF

THE AUDITOR-GENERAL

ON



NAMILAMA SECONDARY SCHOOL

FOR THE SIX (6) MONTHS
PERIOD ENDED 30 JUNE, 2021

BUNGOMA COUNTY

Revised 30th June 2021



Namilama Secondary School

ANNUAL REPORT AND FINANCIAL STATEMENTS

**FOR THE FINANCIAL YEAR ENDED
30TH JUNE 2021**

**Prepared in accordance with the Cash Basis of Accounting Method under the International Public Sector
Accounting Standards (IPSAS)**

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1. Acronyms and Definition of Key Terms

A. Acronyms.

BOM	Board of Management
CEB	County Education Board
IPSAS	International Public Sector Accounting Standards
KCSE	Kenya Certificate of Secondary Education
PFM	Public Finance Management
PSASB	Public Sector Accounting Standards Board
FY	Financial Year
FDSE	Free Day Secondary Education
TSC	Teachers Service Commission
SMASSE	Strengthening of Mathematics and Science in Secondary Education
CDF	Constituency Development Fund
KCB	Kenya Commercial Bank
A/C	Account
MOE	Ministry of Education
DR	Doctor
KSHS	Kenya Shillings

B. Definition of Key Terms

Comparative Year- Means the prior period.

(This list is an indication of the common acronyms and abbreviations; the Entity should include all from the annual report and financial statements prepared)

2. Key School Information and Management

(a) Background information

The school is domiciled in Kenya and its operations are governed under the Basic Education Act, 2013. It is in Bungoma County, Bungoma central Sub-County.

The school was registered in 06/2011 under registration number PU/S/2/2247/11 and is currently categorized as a County public school established, owned or operated by the Government.

The school is a day/boarding school and had 244 number of students as at 30th June 2021. It has 5 streams and 14 teachers of which 5 teachers are employed by the School Board of Management.

(b) School Board of Management - Board Members

The School Board of Management established under Section 55 of the Basic Education Act, 2013; is composed of the following members:

Ref:	Name of Board Member	Designation	Date of appointment
1	Mr. Makarios Wakoko	Chairman	8th April 2019
2	Mrs. Hellen Simwa	Secretary - Principal	8th April 2019
3	Mr. Juma Maina Gregory	Member	8th April 2019
4	Mr. Eugene Kima	Member	8th April 2019
5	Mr. Francis Khaemba	Member	8th April 2019
6	Mr. Joseph Namachanja	Member	8th April 2019
7	Mrs. Elizabeth Musee	Member	8th April 2019
8	Mrs. Diana Namboko	Member – Rep CEB	8th April 2019
9	Mr. George Simiyu	Member Rep Teachers	8th April 2019
10	Mr. Denis Mutoro	3 Members - Sponsor	8th April 2019
	Mr. Makarios Wakoko		
	Mrs. Lydia Toywa		
11	Mr. Innocent Misiko	Member - Community	8th April 2019
12	Mrs. Dorcus Juma Waswa	MemberSpecial Needs	8th April 2019
13	Mrs. Valentine Mutaki	Copted Members	8th April 2019
	Mr. Fredrick Wandela		
	Cresenta Furukha		

The functions of the School Board of Management are to:

- Promote the best interests of the school and ensure its development.
- Promote quality education for all pupils in accordance with the standards set under the Basic Education Act, of 2013.
- Ensure and assure the provision of proper and adequate facilities for the school.
- Manage the School's affairs in accordance with the rules and regulations governing occupational safety and health.
- Advise the County Education Board on the staffing needs of the school.
- Determine cases of pupils' discipline and make reports to the CEB.
- Prepare comprehensive termly report on all areas of its mandate and submit the report to CEB.
- Administer and manage the resources of the school.
- Receive, collect and account for any funds accruing to the institution in accordance with Article 226 (1) (a) of the Constitution of Kenya, Section 81 of the Public Finance Management Act, 2012 and the Fourth Schedule para 21 and 23 of the Basic Education Act, 2013.

(c) Committees of the Board

KEY SCHOOL INFORMATION AND MANAGEMENT (Continued)**The function of the School Board of Management include:**

- Promote the best interests of the school and ensure its development.
- Promote quality education for all pupils in accordance with the standards set under the Basic Education Act, 2013
- Ensure and assure the provision of proper and adequate facilities for the School
- Manage the School's affairs in accordance with the rules and regulations governing occupational safety and health.
- Advise the County Education Board on the staffing needs of the School.
- Determine cases of pupils discipline and make reports to the CEB
- Prepare comprehensive termly report on all areas of its mandate and submit the report to CEB
- Administer and manage the resources of the School
- Receive, collect and account for any funds accruing to the institution in accordance with Article 226 (1) (a) of the Constitution of Kenya, Section 81 of the Public Finance Management Act, 2012 and the Fourth Schedule para 21 and 23 of the Basic Education Act, 2013.

(c) Committees of the Board

Ref.	Name of Committee	Names of Members	Designation	Number of meetings attended during the year
1	Executive Committee	Makarios Wakok Hellen Simwa Crescentia Furukha Francis Khaemba	Chairman Secretary Member P.A Chairman	Twice
2	Audit Committee	Joseph Namachanja Crescentia Furukha Diana Namboko	Chairman Member Member	Once
3	Finance, procurement and general purposes Committee	Denis Mutoro Khaemba Francis Valentine Mutaki Makarios wakoko Hellen simwa	Chairman Member Member Member member	Twice
4	Academic Committee	Elizabeth Walubengo Maina Gregory George Simiyu	Chair Member Member	Thrice
5	Development Committee	Makarios Wakoko Francis Khaemba Eugene Kima Hellen Simwa	Chairman Member Member	Twice
6	Discipline and welfare Committee	Munialo Fredrick Juma Dorcus Waswa Jack	Chairman Member Member	Thrice

(d) School operation Management

For the financial year ended 30th June, 2021 the school's day-to-day management was under the following persons:

Ref:	Designation	Name	TSC Number
1	Principal	Mrs. Hellen Simwa	323639
2	Deputy Principal	Mr. Jack Waswa	349596
3	School Bursar	Mr. Mark Karani	Atc/77756

(e) Schools contacts

Post Office Box: 72-50202 Chwele
Telephone: +254711708986
E-mail: namilamaschool@gmail.com
Website:
Facebook:
Twitter:

(f) School Bankers

Provide details of the school bankers.

1. Name of Bank: Kenya Commercial Bank (KCB)
Branch: Bungoma
Account Number. 1106257405 (Tuition A/C)
2. Name of Bank: Co-operative Bank
Branch: Bungoma
Account Number. 01139049313400 (Operation A/C)
3. MPESA Pay Bill No.522123 attached to A/C 54854K (1105848310) KCB bank account.
4. Name of Bank: National Bank of Kenya
Branch: Bungoma
Account Number. 01025134349300 (Infrastructure A/C)
5. Name of Bank: National Bank of Kenya
Branch: Bungoma
Account Number. 01025036092300 (Bus A/C)
6. Name of Bank: Co-operative Bank
Branch: Bungoma
Account Number. 01141049313400 (CDF A/C)

(Namilama secondary school)

Annual Report and Financial Statements For the year ended 30th June 2021

(g) Independent Auditors

Office of the Auditor General
Anniversary Towers, University Way
P.O. Box 30084
GPO 00100
Nairobi, Kenya

3. Summary Report of Performance of The School

The following is a summary report of the performance of the school against the set performance evaluation criteria:

a) Financial performance:

(Under this section, the following information should be given:

- *Surplus/ deficit for the year and a comparison of the same for the last three years*

YEAR	AMOUNT	SURPLUS/DEFICIT
2021	177,817	SRPLUS
2020	391,952	SURPLUS
2019	1,865,209	DEFICIT
2018	872,601	SURPLUS

- *Capitation grants from the Ministry of Education for the last three years*

YEAR	AMOUNT
2021	2,184,722
2020	2,893,350
2019	4,226,019
2018	4,699,806

- *A three-year overview of growth of other income(s) earned by the school.*

YEAR	AMOUNT
2020	2,038,480
2019	3,006,811
2018	3,802,648

Movement of debtors and creditors of the school over the last three years

CREDITORS		DEBTORS	
YEAR	AMOUNT	YEAR	AMOUNT
2021	1,136,034	2021	8,356,460
2020	1,464,385	2020	8,309,332
2019	3,608,976	2019	15,192,805
2018	4,553,544	2018	16,616,716

Graphical presentation, ratios, tables, and pie charts should be used to show/ indicate trends unless the school is new).

b) Teacher Student ratio:

<i>TEACHER RATIO</i>	<i>STUDENTS RATIO</i>
<i>1</i>	<i>17</i>

c) The mean score in the 2021 KCSE:

<i>YEAR</i>	<i>MEAN SCORE</i>	<i>UNIVERSITY ENTRY</i>
<i>2020</i>	<i>2.717</i>	<i>2</i>
<i>2019</i>	<i>2.619</i>	<i>2</i>
<i>2018</i>	<i>2.831</i>	<i>1</i>

d) Number of Candidates in the 2021KCSE:

<i>YEAR</i>	<i>NO. OF CANDIDATES</i>
<i>2021</i>	<i>49</i>
<i>2020</i>	<i>46</i>
<i>2019</i>	<i>43</i>
<i>2018</i>	<i>77</i>

e) The capacity of the school:

<i>YEAR</i>	<i>SCHOOL CAPACITY</i>
<i>2021</i>	<i>223</i>
<i>2020</i>	<i>226</i>
<i>2019</i>	<i>216</i>
<i>2018</i>	

f) Development projects carried out by the school:

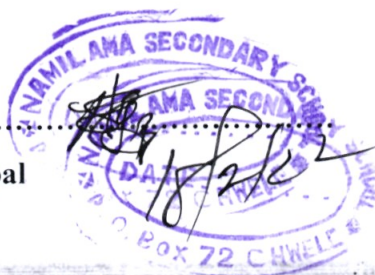
<i>S/NO</i>	<i>PROJECT</i>	<i>AMOUNT</i>	<i>SOURCE</i>	<i>STATUS</i>
<i>1</i>	<i>Construction of the kitchen</i>	<i>285,530</i>	<i>MOE(MGI)</i>	<i>Complete</i>
<i>2</i>	<i>Construction of 8 doors pit latrine</i>	<i>400,016</i>	<i>MOE(MGI)</i>	<i>Complete</i>

(Namilama secondary school)

Annual Report and Financial Statements For the year ended 30th June 2021

3	Construction of 6 doors pit latrines and urinal	-	MOE(MGI)	Ongoing ii
4	Making of library book shelves and repairs	-	MOE(MGI)	Ongoing

.....
School Principal



(Namilama secondary school)

Annual Report and Financial Statements For the year ended 30th June 2021

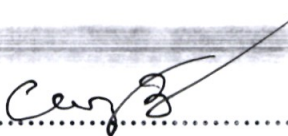
4. Statement of School Management Responsibility

Section 81 (1) of the Public Finance Management Act, 2012 requires that, at the end of each financial year, each National Government School shall prepare financial statements in respect of that school. Section 81 (3) requires the financial statements so prepared to be in a form that complies with relevant accounting standards as prescribed by the Public Sector Accounting Standards Board (PSASB) of Kenya from time to time.

Schedule 4 (Section 23) of the Education Act, 2013 requires the Board of Management of a public institution of basic education to keep all proper books and records of accounts of the income, expenditure, and assets of the institution.

The Board of Management of *Namilama secondary school* accepts responsibility for the school's financial statements, which have been prepared on the Cash Basis Method of Financial Reporting, using appropriate accounting policies in accordance with International Public Sector Accounting Standards (IPSAS).

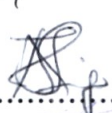
The Board of Management is of the opinion that the school's financial statements give a true and fair view of the state of the school's transactions during the financial year ended 30th June, 2021, and of the school's financial position as at that date.

.....


Name: DR. MAKARIOS WAKOKO

Designation: Chairman, School Board of Management

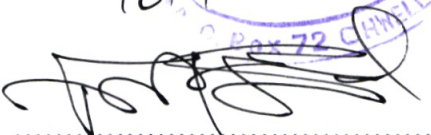
Date: 18/4/22

.....


Name: MRS. JUDITH SIMIYU

Designation: School Principal & Secretary to Board of Management

Date: 18/4/22

.....


Name: MR. MARK W. KARANI

Designation: Bursar / Finance Officer

Date: 18/4/22

REPUBLIC OF KENYA

Telephone: +254-(20) 3214000
Email: info@oagkenya.go.ke
Website: www.oagkenya.go.ke



HEADQUARTERS
Anniversary Towers
Monrovia Street
P.O Box 30084-00100
NAIROBI

REPORT OF THE AUDITOR-GENERAL ON NAMILAMA SECONDARY SCHOOL FOR THE SIX (6) MONTHS PERIOD ENDED 30 JUNE, 2021 - BUNGOMA COUNTY

PREAMBLE

I draw your attention to the contents of my report which is in three parts:

- A. Report on Financial Statements that considers whether the financial statements are fairly presented in accordance with the applicable financial reporting framework, accounting standards and the relevant laws and regulations that have a direct effect on the financial statements;
- B. Report on Lawfulness and Effectiveness in the Use of Public Resources which considers compliance with applicable laws, regulations, policies, gazette notices, circulars, guidelines and manuals and whether public resources are applied in a prudent, efficient, economic, transparent and accountable manner to ensure the Government achieves value for money and that such funds are applied for the intended purpose; and,
- C. Report on Effectiveness of Internal Controls, Risk Management and Governance which considers how the entity has instituted checks and balances to guide internal operations. This responds to the effectiveness of the governance structure, risk management environment and internal controls, developed and implemented by those charged with governance for orderly, efficient and effective operations of the entity.

A Qualified Opinion is issued when the Auditor-General concludes that, except for material misstatements noted, the financial statements are fairly presented in accordance with the applicable financial reporting framework. The Report on Financial Statements should be read together with the Report on Lawfulness and Effectiveness in the Use of Public Resources, and the Report on Effectiveness of Internal Controls, Risk Management and Governance.

The three parts of the report are aimed at addressing the statutory roles and responsibilities of the Auditor-General as provided by Article 229 of the Constitution, the Public Finance Management Act, 2012, and the Public Audit Act, 2015. The three parts of the report when read together constitute the report of the Auditor-General.

REPORT ON THE FINANCIAL STATEMENTS

Qualified Opinion

I have audited the accompanying financial statements of Namilama Secondary School set out on pages 1 to 18, which comprise of the statement of assets and liabilities as at 30 June, 2021 and the statement of receipts and payments, statement of cash flows and

Report of the Auditor-General on Namilama Secondary School for the six (6) months period ended 30 June, 2021 – Bungoma County

statement of budgeted versus actual amounts for the period then ended and a summary of significant accounting policies and other explanatory information in accordance with the provisions of Article 229 of the Constitution of Kenya and Section 35 of the Public Audit Act, 2015. I have obtained all the information and explanations which to the best of my knowledge and belief, were necessary for the purpose of the audit.

In my opinion, except for the effect of the matters described in the Basis for Qualified Opinion section of my report, the financial statements present fairly, in all material respects, the financial position of Namilama Secondary School as at 30 June, 2021 and of its financial performance and its cash flows for the year then ended, in accordance with International Public Sector Accounting Standards (Cash Basis) and comply with the Basic Education Act, 2013 and the Public Finance Management Act, 2012.

Basis for Qualified Opinion

1. Inaccuracy in Capitation Grants

The statement of receipts and payments for the period ended 30 June, 2021 reflects capitation grants for tuition and operations amounts of Kshs.301,683 and Kshs.1,883,039, respectively as disclosed in Notes 1 and Note 2 to the financial statements.

Review of the capitation disbursements made and the amount receipted by the School revealed amounts of Kshs.301,682 and Kshs.1,883,038 for tuition and operations respectively whereas the National Education Management Information System (NEMIS) data reflected capitation amounts of Kshs.464,123 and Kshs.2,898,367 for tuition and operation resulting in unexplained variances of Kshs.162,440 and Kshs.1,015,328 respectively.

In the circumstances, the accuracy and completeness of capitation grants for tuition and operations amounting to Kshs.301,683 and Kshs.1,883,039 respectively could not be confirmed.

2. Unsupported and Long Outstanding Accounts Receivables

The statement of assets and liabilities as at 30 June, 2021 reflects accounts receivables balance of Kshs.7,044,696 which relates to fee arrears as disclosed in Note 11 to the financial statements. However, the ledger, students invoices and schedule to support the balances were not provided for audit.

Further, accounts receivables balance of Kshs.6,271,416 as disclosed in the ageing analysis had been outstanding for over two (2) years. However, there was no policy on the impairment of long outstanding fees arrears casting doubt on full recoverability of the accounts receivables balance.

In the circumstances, the accuracy, completeness and recoverability of the accounts receivables balance of Kshs.7,044,696 could not be confirmed.

3. Unsupported Cash and Cash Equivalents Balance

The statement of assets and liabilities as at 30 June, 2021 reflects cash and cash equivalents balance of Kshs.121,023 which includes bank balance of Kshs.114,450 held in six (6) bank accounts as disclosed in Note 8 to the financial statements. However, three (3) bank accounts namely Savings Account, Income Generating Activities Account and Infrastructural Account with balances totalling Kshs.11,186 were not supported by cash books, board of survey report, certificate of bank balances and bank reconciliation statements.

Further, the list of unpresented cheques amounting to Kshs.15,000 reported as reconciling item for the operations account was not presented for audit verification.

In the circumstances, the accuracy, completeness and existence of the cash and cash equivalents balance of Kshs.121,023 could not be confirmed.

4. Unsupported Accounts Payables

The statement of assets and liabilities and as disclosed in Note 12 to the financial statements reflects accounts payables balance of Kshs.1,206,999 in respect to trade creditors. However, the balance was supported by operation account sundry creditors of Kshs.557,720 resulting to unsupported balance of Kshs.649,279.

In the circumstances, the accuracy and completeness of the accounts payables of Kshs.1,206,999 could not be confirmed.

5. Unconfirmed School Fund Income - School Fees Paid in kind

The statement of receipts and payments for the period ended 30 June, 2021 reflects School fund income- parents contribution amount of Kshs.130,492 as reflected under Note 3 to the financial statements. Management indicated that parents sometimes pay School fees in kind upon which the School fees receipt is issued based on the value of items supplied by the parent. However, during the year under review the School did not maintain a register of School fees paid in kind and the amount of goods received and value included in the School fund income.

In the circumstances, the accuracy and completeness of the School fund income - parents contribution of Kshs.130,492 could not be confirmed.

The audit was conducted in accordance with International Standards of Supreme Audit Institutions (ISSAIs). I am independent of Namilama Secondary School Management in accordance with ISSAI 130 on the Code of Ethics. I have fulfilled other ethical responsibilities in accordance with the ISSAI and in accordance with other ethical requirements applicable to performing audits of financial statements in Kenya. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my qualified opinion.

Emphasis of Matter

Budgetary Control and Performance

The analysis of the statement of budgeted versus actual amounts revealed that it has numerous casting errors. However, after recasting of the same it indicated as follows:

The statement of budgeted versus actual amounts reflects final receipts budget and actual on a comparable basis of Kshs.3,856,750 and Kshs.2,788,670 respectively, resulting to an under-funding of Kshs.1,068,080 or 28% of the budget. Similarly, the School expended Kshs.2,633,684 against receipts of Kshs.2,788,670 resulting in an under-utilization of Kshs.154,986 or 4% of the budget.

The significant under-funding and underutilization affected the planned activities and may have impacted negatively on service delivery to the public. It also points to weaknesses in budgeting accuracy, resource allocation and financial planning processes.

My opinion is not modified in respect of this matter.

Key Audit Matters

Key audit matters are those matters that in my professional judgement, are of most significance in the audit of the financial statements. Except for the effect of the matters described in the Basis for Qualified Opinion section, I have determined that there are no other key audit matters to communicate in my report.

Other Matter

Unaudited Opening Balances

I draw your attention to the opening balances for the 2020/2021 financial year. The opening balances as at 1 July, 2020 were based on unaudited figures. Consequently, I was unable to obtain sufficient and appropriate audit evidence regarding the accuracy and completeness of the opening balances. My audit procedures were, therefore, limited to the current period transactions and balances.

My opinion is not modified in respect of this matter.

Other Information

Management is responsible for the Other Information set out on page iii to x which comprise of Key School Information and Management, Summary Report of Performance of the School and Statement of School Management Responsibility. The Other Information does not include the financial statements and my audit report thereon.

In connection with my audit on the School's financial statements, my responsibility is to read the Other Information and in doing so, consider whether the Other Information is materially inconsistent with the financial statements or my knowledge obtained in the audit or otherwise appears to be materially misstated. If based on the work I have performed, I

conclude that there is a material misstatement of this Other Information, I am required to report that fact. I have nothing to report in this regard.

My opinion on the financial statements does not cover the Other Information and accordingly, I do not express an audit opinion or any form of assurance conclusion thereon.

REPORT ON LAWFULNESS AND EFFECTIVENESS IN THE USE OF PUBLIC RESOURCES

Conclusion

As required by Article 229(6) of the Constitution, based on the audit procedures performed, except for the effect of the matters described in the Basis for Conclusion on Lawfulness and Effectiveness in the Use of Public Resources section of my report, I confirm that nothing else has come to my attention to cause me to believe that public resources have not been applied lawfully and in an effective way.

Basis for Conclusion

1. Late Submission of Financial Statements for Audit

Management submitted the financial statements for the period ended 30 June, 2021 to the Auditor-General on 20 February, 2023 instead of the statutory deadline of 30 September, 2021. This was contrary to the Section 47(1) of the Public Audit Act, 2015 which states that the financial statements required under the Constitution, the Public Finance Management Act, 2012 and any other legislation, shall be submitted to the Auditor-General within three months after the end of the fiscal year to which the accounts relate.

In the circumstances, Management was in breach of the law.

2. Failure to Adhere to the Public Sector Accounting Standards Board Reporting Requirements

Review of the financial statements for the period ended 30 June, 2021 revealed that Management presented financial statements for eighteen (18) months period from 1 January, 2020 to 30 June, 2021. However, Management did not disclose in the financial statements that the financial statements were prepared for a longer period of eighteen (18) months instead of twelve (12) months. This was contrary to Section 5.3 of the Guidelines on Implementation of International Public Sector Accounting Standards (IPSAS) by Public Secondary Schools in Kenya, issued by the Public Sector Accounting Standards Board which directed that Schools should disclose in the financial statements that the financial statements cover a longer period of 18 months and a disclosure should also be made that the reason for preparing financial statements for a longer period is the adoption of IPSAS for Schools and the change from implementing the government fiscal year instead of a calendar year for Schools.

In the circumstances, Management was in breach of the law.

3. Long Outstanding Accounts Payables

The statement of assets and liabilities as at 30 June, 2021 reflects accounts payables balance of Kshs.1,206,999 as disclosed in Note 12 to the financial statements. Included in the balance is accounts payables balance of Kshs.450,459 as disclosed in the ageing analysis which had been outstanding for over two (2) years, exposing the school to risk of loss of public funds through litigations, interests and penalties.

This was contrary to Regulation 42 (1) (a) of the Public Finance Management (National Government) Regulations, 2015 which states that, service payments shall be a first charge on the Consolidated Fund and the Accounting Officer shall ensure this is done to the extent possible that the government does not default on debt obligations.

In the circumstances, Management was in breach of the law.

4. Lack of Land Ownership Documents

Namilama Secondary School sits on a parcel of land approximated at 6 acres where the parcel borders Namilama Primary School. However, the School did not have ownership documents for the land, no laid beacons and no permanent fence posing risk of possible encroachment of the School land, assets safety and boarding students security.

In the circumstances, the effectiveness of the School's land management and security of the School's assets could not be confirmed.

5. Non-Compliance with Law on Staff Ethnic Diversity

Review of the School's payroll for the month of June, 2021 and Board of Management records revealed that the School had four (4) board teachers and fourteen (14) non-teaching employees. However, it was observed that all the employees belonged to the dominant ethnic community.

This was contrary to Section 7(1) and (2) of the National Cohesion and Integration Act, 2008 which states that all public offices shall seek to represent the diversity of the people of Kenya in employment of staff and that no public institution shall have more than one third of its staff establishment from the same ethnic community.

In the circumstances, Management was in breach of the law.

The audit was conducted in accordance with ISSAI 3000 and ISSAI 4000. The standards require that I comply with ethical requirements and plan and perform the audit to obtain assurance about whether the activities, financial transactions and information reflected in the financial statements comply in all material respects, with the authorities that govern them. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my conclusion.

REPORT ON EFFECTIVENESS OF INTERNAL CONTROLS, RISK MANAGEMENT AND GOVERNANCE

Conclusion

As required by Section 7(1)(a) of the Public Audit Act, 2015, based on the audit procedures performed, except for the effect of the matters described in the Basis for Conclusion on Effectiveness of Internal Controls, Risk Management and Governance section of my report, I confirm that nothing else has come to my attention to cause me to believe that internal controls, risk management and governance were not effective.

Basis for Conclusion

1. Lack of Risk Management Policy

The School did not have a risk management policy, strategies and risk register to mitigate against risk, contrary to Regulation 165 (1) of the Public Finance Management (National Government) Regulations, 2015 which requires Accounting Officers to ensure that the National Government entity develops risk management strategies, which include fraud prevention mechanism and a system of internal controls that build robust business operations.

In the circumstances, the effectiveness of risk management could not be confirmed.

2. Weaknesses in Management of Textbooks

During the period under review, the Ministry of Education distributed textbooks to public secondary Schools through Kenya Institute of Curriculum Development (KICD). Review of records and physical verification revealed that during the year under audit the recorded number of comprehensive and set books textbooks lost was 697 and 332 respectively. However, Management had not developed and implemented mechanisms to recover the textbooks from the affected students.

In the circumstances, the effectiveness of internal controls for management of textbooks could not be confirmed.

The audit was conducted in accordance with ISSAI 2315 and ISSAI 2330. The standards require that I plan and perform the audit to obtain assurance about whether effective processes and systems of internal controls, risk management and overall governance were operating effectively in all material respects. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my conclusion.

Responsibilities of the Management and those Charged with Governance

Management is responsible for the preparation and fair presentation of these financial statements in accordance with International Public Sector Accounting Standards (Cash Basis) and for maintaining effective internal controls as Management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error and for its assessment of the effectiveness of internal controls, risk management and governance.

In preparing the financial statements, Management is responsible for assessing the School's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless Management is aware of the intention to cease operations.

Management is also responsible for the submission of the financial statements to the Auditor-General in accordance with the provisions of Section 47 of the Public Audit Act, 2015.

In addition to the responsibility for the preparation and presentation of the financial statements described above, Management is also responsible for ensuring that the activities, financial transactions and information reflected in the financial statements comply with the authorities which govern them and that public resources are applied in an effective way.

Those charged with governance are responsible for overseeing the School's financial reporting process, reviewing the effectiveness of how Management monitors compliance with relevant legislative and regulatory requirements, ensuring that effective processes and systems are in place to address key roles and responsibilities in relation to governance and risk management, and ensuring the adequacy and effectiveness of the control environment.

Auditor-General's Responsibilities for the Audit

My responsibility is to conduct an audit of the financial statements in accordance with Article 229(4) of the Constitution, Section 35 of the Public Audit Act, 2015 and the International Standards of Supreme Audit Institutions (ISSAIs). The standards require that, in conducting the audit, I obtain reasonable assurance about whether the financial statements as a whole are free from material misstatements, whether due to fraud or error and to issue an auditor's report that includes my opinion in accordance with Section 48 of the Public Audit Act, 2015. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISSAIs will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

In conducting the audit, Article 229(6) of the Constitution also requires that I express a conclusion on whether or not in all material respects, the activities, financial transactions and information reflected in the financial statements are in compliance with the authorities that govern them and that public resources are applied in an effective way. In addition, I consider the entity's control environment in order to give an assurance on the effectiveness of internal controls, risk management and governance processes and systems in accordance with the provisions of Section 7(1)(a) of the Public Audit Act, 2015.

Further, I am required to submit the audit report in accordance with Article 229(7) of the Constitution.

Detailed description of my responsibilities for the audit is located at the Office of the Auditor-General's website at: <https://www.oagkenya.go.ke/auditor-generals-responsibilities-for-audit/>. This description forms part of my auditor's report.


FCPA Nancy Gathungu, CBS
AUDITOR-GENERAL

Nairobi

05 May, 2026

(Namilama secondary school)

Annual Report and Financial Statements For the year ended 30th June 2021

6. Statement Of Receipts and Payments for the Year Ended 30th June 2021

DESCRIPTION OF VOTE HEAD	Note	2020-2021 Kshs	2019-2020 Kshs
RECEIPTS			
Capitation grants for tuition	1	301,683	
Capitation grants for operations	2	1,883,039	
School Fund Income- Parents' Contributions	3	130,492	
School Fund Income- Other receipts	4	1,021,129	
Proceeds from borrowings			
TOTAL RECEIPTS		3,336,343	
PAYMENTS			
Payments for Tuition	5	129,999	
Payments for operations	6	2,013,350	
Boarding and school fund payments	7	1,015,177	
TOTAL PAYMENTS			
SURPLUS/DEFICIT		177,817	
		3,336,343	

The school financial statements were approved on 18/2/2022 and signed by:


.....
Name: DR. MAKARIOS
WAKOKO

Chair BOM

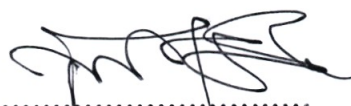
Date:

18/2/22


.....
Name: MRS.JUDITH SIMIYU
School Principal/ Secretary to
BOM

Date:

18/2/22


.....
Name: MR. MARK
KARANI

Bursar/ Finance Officer

Date:

18/2/22

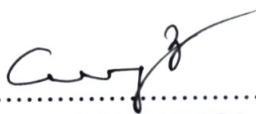
(Namilama secondary school)

Annual Report and Financial Statements For the year ended 30th June 2021

7. Statement of Assets and Liabilities As At 30th June 2021

	Note	2020-2021	2019-2020
		Kshs	Kshs
FINANCIAL ASSETS			
Cash and Cash Equivalents			
Bank Balances	8	114,450	
Cash Balances	9	6,573	
Short term Investment	10	-	
Total Cash and cash equivalent		121,023	
Account's receivables	11	7,044,696	
TOTAL FINANCIAL ASSETS		7,165,719	
FINANCIAL LIABILITIES			
Accounts Payables	12	(1,206,999)	
NET FINANCIAL ASSETS		5,958,720	
REPRESENTED BY			
Accumulated Fund b/fwd	13	5,780,903	
Surplus/Deficit for the year		177,817	
NET FINANCIAL POSSITION		5,958,720	

The school's financial statements were approved on 18/2/2022 and signed by:

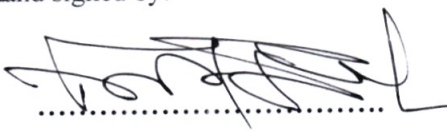

Name: DR. MAKARIOS
WAKOKO

Chair BOM

Date: 18/2/22


Name: MRS. JUDITH SIMIYU
School Principal/ Secretary to
BOM

Date: 18/2/22


Name: MR. MARK KARANI
Bursar/ Finance Officer

Date: 18/2/22

8. Statement of Cash Flows for the Year Ended 30th June 2021

	2020-2021	2019-2020
	Kshs	Kshs
Receipts for operating income		
Capitation grants for tuition	301,683	
Capitation grants for operations	1,883,039	
School fund income- Parents contributions/ fees	130,492	
School fund income- other receipts	1,021,129	
Total receipts	3,336,343	
Payments		
Payments for Tuition	129,999	
Payments for operations	2,013,350	
Boarding and school fund payments	1,015,177	
Total payments	3,158,526	
Net cash flow from operating activities	177,817	
CASHFLOW FROM INVESTING ACTIVITIES		
Adjusted Increased/decreased in receivables	47,148	
Adjusted Increased /decreased in payables	(257,386)	
Proceeds from investments	-	
Purchase of investments	-	
Net cash flows from Investing Activities	-	
CASHFLOW FROM BORROWING ACTIVITIES		
Proceeds from borrowings/ loans	-	
Repayment of principal borrowings	-	
Net cash flow from financing activities	177,817	
NET INCREASE IN CASH AND CASH EQUIVALENTS	126,717	
Cash and cash equivalent at BEGINNING of the year	247,739	
Cash and cash equivalent at END of the year	121,023	

Note: Cash and Cash Equivalent is the summation of Note 10, 11 and 12.

(The above presentation of the cash flow statement uses the direct method of cash flow presentation which is encouraged under IPSAS. Schools should therefore adopt the direct method of cash flow as recommended by PSASB).

The school's financial statements were approved on 18/2/2022 and signed by:

Name: DR. MAKARIOS WAKOKO

Chair BOM

Date: 18/2/22

Name: MRS. JUDITH SIMIYU

School Principal/ Secretary to BOM

Date:

Name: MR. MARK KARANI

Bursar/ Finance Officer

Date:

18/2/22

9. Statement Of Budgeted Versus Actual Amounts for The Year Ended 30th June 2021

Receipt/expenses Item	Original Budget	Adjustments	Final Budget	Actual on Comparable Basis	Budget Utilization Difference	% of Utilization
	a	b	c = a+b	d	e = c-d	f = d/c %
	Kshs	Kshs			Kshs	Kshs
RECEIPTS						
(1) CAPITATION GRANT ON TUITION						
Textbooks and reference materials	-	-	-	-	-	-
Exercise books	155,600	-	155,600	106,468	49,132	68%
Laboratory equipment	87,200	-	87,200	96,956	9,756	111%
Internal exams	-	-	-	-	-	-
Teaching / learning materials	56,000	-	56,000	38,318	17,682	68%
Chalks	9,200	-	9,200	6,297	2,904	68%
Exams and assessment	60,000	-	60,000	41,055	18,945	68%
Teachers guides	18,400	-	18,400	12,590	5,810	68%
Sub total	386,400		386,400	301,683	104,229	78%
(2) CAPITATION GRANT ON OPERATIONS						
Personnel emoluments	726,626	-	726,626	771,389	44,762	106%
Repairs and maintenance	546,000	-	546,000	796,500	250,500	145.9%
Local transport / travelling	110,938	-	110,934	119,173	8,235	107%
Electricity and water	77,978	-	77,978	76,804	1,174	98%
Medical	218,400	-	218,400	-	218,400	0%
Administration costs	110,938	-	110,938	119,173	218,400	107%
Activity	163,800	-	163,800	-	8,235	0%
Gratuity	-	-	-	-	163,800	-
SMASSE	-	-	-	-	-	-
Sub total	1,954,680		1,954,680	1,883,039	695,106	96%

Annual Report and Financial Statements For the year ended 30th June 2021

Receipt/expenses Item	Original Budget	Adjustments	Final Budget	Actual on Comparable Basis	Budget Utilization Difference	% of Utilization
	a	b	c=a+b	d	e=c-d	f=d/c %
	Kshs	Kshs			Kshs	Kshs
(3) FEES CHARGED ON PARENTS						
Personnel emoluments	71,120		71,120	4,443	66,677	6%
Repairs and maintenance	25,600		25,600	43,856	18,256	171%
Local transport / travelling	28,160		28,160	3,360	24,800	12%
Electricity and water	42,030		42,030	3,129	38,901	7%
Medical	-		-	-	-	-
Administration costs	32,950		32,950	6,059	26,891	18%
Activity	3,200		3,200	-	-	-
SMASSE	-		-	-	-	-
Fee on Boarding Equipment and Stores	1,122,610		1,122,610	543,101	579,509	48%
Sub total	1,325,670		1,325,670	603,948	755,034	40%
OTHER INCOME						
Rent income						
Income from farming activities						
Insurance compensation						
Income from Posho mill						
Income from Bus Hire	190,000		190,000			0%
Fee for hire of ground and equipment						
Interest income						
Income from any other investment						
TOTAL INCOME	3,856,750		3,856,750	2,788,670	1,549,369	72%
(1) EXPENDITURE FOR TUITION						

Receipt/expenses Item	Original Budget	Adjustments	Final Budget	Actual on Comparable Basis	Budget Utilization Difference	% of Utilization
	a	b	c=a+b	d	e=c-d	f= d/c %
	Kshs	Kshs			Kshs	Kshs
Textbooks and reference materials						
Exercise books	155,600		155,600	-	155,600	0%
Laboratory equipment	87,200		87,200	71,049	16,151	81%
Internal exams	-		-	-	-	-
Teaching / learning materials	56,000		56,000	5,840	50,160	10%
Chalks	9,200		9,200	-	9,200	-
Exams and assessment	60,000		60,000	53,110	6,890	89%
Teachers guides	18,400		18,400	-	18,400	0%
Administration costs	-		-	-	-	-
Bank Charges	-		-	-	-	-
(2) EXPENDITURE FOR OPERATIONS						
Personnel emoluments	726,626		726,626	462,690	263,936	64%
Repairs, maintenance & improvements	546,000		546,000	685,546	139,546	126%
Local transport / travelling	110,938		110,938	134,376	23,438	121%
Electricity, water and conservancy	77,978		77,978	102,948	24,970	132%
Medical	218,400		218,400	-	218,400	98%
Administration costs	110,938		110,938	102,948	7,990	0%
Activity Expenses	163,800		163,800	-	163,800	0%
Gratuity	-		-	-	-	-
SMASSE	-		-	-	-	-
(3) EXPENDITURE FOR SCHOOL FUND						

Annual Report and Financial Statements For the year ended 30th June 2021

Reeeipt/expenses Item	Original Budget	Adjustments	Final Budget	Actual on Comparable Basis	Budget Utilization Difference	% of Utilization
	a	b	c=a+b	d	e=c-d	f=d/c %
	Kshs	Kshs			Kshs	Kshs
Personnel emoluments	711,200		711,200	-	711,200	0%
Repairs, maintenance and improvements	25,600		25,600	46,900	21,300	183%
Local transport / travelling	28,160		28,160	55,130	26,970	196%
Electricity, water and conservancy	42,030		42,030	6,900	35,130	16%
Medical Expenses	-		-	-	-	-
Administration costs	32,950		32,950	28,860	4,690	88%
Activity	3,200		3,200	-	3,200	0%
Gratuity	-		-	-	-	-
Lunch programme	1,122,610		1,122,610	768,787	423,468	68%
Boarding Equipment and Stores	-		-	-	-	-
Expenditure for Income Generating Activity	190,000		190,000	108,600	81,400	43%
Insurance costs						
Other expenses on investments						
Rent Expenses						
Bank Charges						
Loan Interest Repayment						
Loan Principal Repayment						
Acquisition of Assets						
TOTALS	3,856,750		3,856,750	2,633,684	2,405,839	68%

- i. Underutilization and over utilization were done due to fluctuation of prices.
- ii. On infrastructure account there was a balance carried forward

10. Significant Accounting Policies

The principal accounting policies adopted in the preparation of these financial statements are set out below:

1. Statement of compliance and basis of preparation

The financial statements have been prepared in accordance with and comply with International Public Sector Accounting Standards (IPSAS) with particular emphasis on Cash Basis Financial Reporting under the Cash Basis of Accounting and applicable government legislations and regulations. The financial statements comply with and conform to the form of presentation prescribed by the Public Sector Accounting Standards Board of Kenya.

This cash basis of accounting has been supplemented with accounting for; a) receivables that include school fees from parents, imprest, salary advances and other receivables and b) payables that include deposits and retentions and payables from operations.

The financial statements are presented in Kenya Shillings, which is the functional and reporting currency of the *school*, and all values are rounded to the nearest Kenya Shilling (Kshs). The accounting policies adopted have been consistently applied to all the years presented.

2. Recognition of receipts and payments

The *school* recognises all receipts from various sources when the event occurs, and the related cash has been received by the *school*. In addition, the *school* recognises all expenses when the event occurs, and the related cash has been paid out by the *school*. Income arising from school fees is recognised when the event occurs whether cash is received or not. Expenditure arising from operations is recognised when the event occurs irrespective of receipt of cash.

3. In-kind contributions

In-kind contributions are donations that are made to the *school* in the form of actual goods and/or services rather than in money or cash terms. These donations may include vehicles, equipment, or personnel services. Where the financial value received for in-kind contributions can be reliably determined, the *school* includes such value in the statement of receipts and payments both as a receipt and as a payment in equal and opposite amounts; otherwise, the contribution is not recorded.

4. Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and cash at bank, short-term deposits on call, and highly liquid investments with an original maturity of three months or less, which are readily convertible to known amounts of cash and are subject to an insignificant risk of changes in value. Bank account balances include amounts held at various financial institutions at the end of the financial year.

5. Accounts Receivable

For the purposes of these financial statements, imprests and advances to authorised public officers and/or institutions which were not surrendered or accounted for at the end of the financial year are treated as receivables. Accounts receivables also include school fees billed to parents for services rendered but not paid. This is an enhancement to the cash accounting policy. Other accounts receivables are disclosed in the financial statements.

6. Accounts Payable

For the purposes of these financial statements, deposits, and retentions held on behalf of third parties have been recognized as accounts payables. This is in recognition of the government practice of retaining a portion of contracted services and works pending the fulfilment of obligations by the contractor and to hold deposits on behalf of third parties. Payables also include expenditures incurred for the purchase of goods, works and services that have been rendered and not settled. This is an enhancement to the cash accounting policy adopted for public secondary schools. Other liabilities are disclosed in the financial statements.

7. Non-current assets

Non-current assets are expensed at the time of acquisition while disposal proceeds are recognized as receipts at the time of disposal. However, the acquisitions and disposals are reflected in the school fixed asset register a summary of which is provided as a memorandum to these financial statements.

8. Budget

The budget is developed on the same accounting basis (cash basis), the same accounts classification basis, and for the same period as the financial statements. The *school's* budget was approved by the School Board of Management. A comparison of the actual performance against the comparable budget for the financial year under review has been included in the financial statements.

9. Comparative figures

Where necessary comparative figures for the previous financial year have been amended or reconfigured to conform to the required changes in presentation.

10. Subsequent events

There have been no events subsequent to the financial year end with a significant impact on the financial statements for the year ended 30th June 2025

11. Notes To the Financial Statements

1. Government Grants for Tuition

	2020-2021	2019-2020
	Kshs	Kshs
Textbooks and reference materials	-	
Exercise books	106,468	
Laboratory equipment	96,956	
Internal exams	-	
Teaching / learning materials	38,318	
Chalks	6,296	
Exams and assessment		
Teachers guides	12,590	
Total	301,683	

2. CAPITATION GRANT FOR OPERATIONS

	2020-2021	2019-2020
	Kshs	Kshs
Personnel emoluments	771,389	
Repairs and maintenance	796,500	
Local transport / travelling	119,173	
Electricity and water	76,804	
Medical	-	
Administration costs	119,173	
Activity	-	
Total	1,883,039	

3. PARENTS CONTRIBUTION/FEES - SCHOOL FUND ACCOUNT

	2020-2021	2019-2020
	Kshs	Kshs
Personnel emoluments	29,513	
Repairs and maintenance	53,056	
Local transport / travelling	13,700	
Electricity and water	15,944	
Medical	-	
Administration costs	18,279	
Activity	-	
Total	130,492	

NOTES TO THE FINANCIAL STATEMENTS (Continued)**4. OTHER RECEIPTS – SCHOOL FUND ACCOUNT**

	2020-2021	2019-2020
	Kshs	Kshs
Fee on Boarding Equipment and Stores	1,021,129	
Rent income	-	
Income from farming activities	-	
Insurance compensation	-	
Income from Posho mill	-	
Income from Bus Hire	-	
Fee for hire of ground and equipment	-	
Income from grants and donations*	-	
Interest income	-	
Dividends income	-	
Total	1,021,129	

(Include an explanation on the kind and source of grants/ donations received by the school.)

5. PAYMENTS FOR TUITION

	2020-2021	2019-2020
	Kshs	Kshs
Textbooks and reference materials	-	
Exercise books	-	
Laboratory equipment	71,049	
Internal exams	-	
Teaching / learning materials	5,840	
Chalks	-	
Exams and assessment	53,110	
Teachers guides	-	
Administration Costs	-	
Bank Charges	-	
Total	129,999	

NOTES TO THE FINANCIAL STATEMENTS (Continued)

6. PAYMENTS FOR OPERATIONS

	2020-2021	2019-2020
	Kshs	Kshs
Personnel emoluments	1,020,410	
Service Gratuity	-	
Administration Cost	102,948	
Repairs and maintenance & improvements	685,546	
Local transport / travelling	134,376	
Electricity and water	70,070	
Medical	-	
Activity Expenses	-	
SMASSE	-	
Insurance Cost	-	
Bank Charges	-	
Acquisition of Assets	-	
TOTAL	2,013,350	

7. BOARDING AND SCHOOL FUND PAYMENTS

	2020-2021	2019-2020
	Kshs	Kshs
Personnel emoluments	-	
Service Gratuity	-	
Repairs and maintenance & Improvements	46,900	
Local transport / travelling	55,130	
Electricity and water	6,900	
Medical Expenses	-	
Administration costs	28,860	
Lunch Programme	768,787	
Bank Charges	-	
Expenses on Income Generating Activities	108,600	
Fee on Boarding Equipment and Stores	-	
Rent Expenses	-	
Insurance Cost (Life Property)	-	
Loan Principal repayment	-	
Loan Interest repayment	-	
Acquisition of Assets	-	
TOTAL	1,015,177	

Expenses on income generating activities** should include all costs relating to the school earnings on other receipts as recorded in note 4. These costs should include farm maintenance, posho mill maintenance, ground maintenance and costs incurred during hire of school bus among others.

NOTES TO THE FINANCIAL STATEMENTS (Continued)**8. BANK ACCOUNTS**

Name of Bank, Account No. & currency	Bank Account Number	2020-2021	2019-2020
		Kshs	Kshs
Tuition Account	1106257405	5,736	
Operations Account	01139049313400	40,777	
School Fund Account/Boarding	1105848310	56,751	
Savings Account	0114109313400	4,104	
Parent Association Development Account		-	
Income generating activities Account	01025036092300	3,242	
Infrastructural Account	01025134349300	3,840	
Total		114,450	

9. CASH IN HAND

Description	2020-2021	2019-2020
	Kshs	Kshs
Tuition Account	-	
Operation Account	-	
School Fund account	6,573	
Total	6,573	

10. SHORT TERM INVESTMENTS

Description	2020-2021	2019-2020
	Kshs	Kshs
Cooperative shares		
Treasury Bills		
Fixed deposit		
Equity stock		
Other investments		
Total		

NOTES TO THE FINANCIAL STATEMENTS (Continued)

11. ACCOUNTS RECEIVABLE

Description	2020-2021	2019-2020
	Kshs	Kshs
Fees arrears	7,044,696	6,997,548
Other non-fees receivables	-	-
Salary advances	-	-
Imprest	-	-
Total	7,044,696	6,997,548

[Include an ageing of the fees / non fees arrears below]

Description	2020-2021	2019-2020
	Kshs	Kshs
Fees arrears for current year	478,028	726,152
Fees arrears for the previous year	295,252	494,539
Fees arrears for prior periods (over two years)	6,271,416	5,776,857
Total	7,044,696	6,997,548

12. ACCOUNTS PAYABLE

Description	2020-2021	2019-2020
	Kshs	Kshs
Trade creditors (See ageing below and appendix 1)	1,136,034	1,239,878
Prepaid fees	70,965	224,507
Retention monies	-	-
Total	1,206,999	1,464,385

[Include an ageing of the creditor's arrears below]

Description	2020-2021	2019-2020
	Kshs	Kshs
Trade creditors for current year	587,199	-
Trade creditors for the previous year	98,376	-
Trade creditors for prior periods (over two years)	450,459	-
Total	1,136,034	1,239,878

NOTES TO THE FINANCIAL STATEMENTS (Continued)

13. FUND BALANCE BROUGHT FORWARD

Description	2020-2021	2019-2020
	Kshs	Kshs
Bank balances	233,946	594,337
Cash balances	13,792.60	0
Short Term Investments	-	0
Receivables	6,997,548	5,868,472
Payables	1,464,385	(1,073,859)
Total	5,780,903	5,388,950

Other important disclosure notes

IPSAS Cash Standard encourages an entity to disclose accrual-related information in relation to an entity's assets and liabilities. The notes outlined below are disclosure notes in relation to the school's non-financial assets and liabilities.

14. Non-current Liabilities Summary

Description	2020-2021	2019-2020
	Kshs	Kshs
Bank loan(s)		
Outstanding Leases		
Hire purchase		
Gratuity and leave provision		
Total		

15. Biological assets

Description	Numbers	2020-2021	2019-2020
		Kshs	Kshs
Cattle	2	40,000	
Goats			
Trees	140	300,000	
Coffee or tea plantation			
Poultry			
Total	142	340,000	

16. Borrowings

Description	2020-2021	2019-2020
	KShs	KShs
a) Borrowings		
Borrowing at beginning of the year		
Borrowings during the year		
Repayments of during the year		
Balance at end of the year		

Other important disclosure notes

17. Stock/ Inventory

Description	2020-2021	2019-2020
	KShs	KShs
b) Borrowings		
Stock/ inventory at beginning of the year	25,025	-
Stock/ inventory purchased during the year	217,000	-
Stock/ inventory issued during the year	(219,144)	-
Balance at end of the year	22,881	-

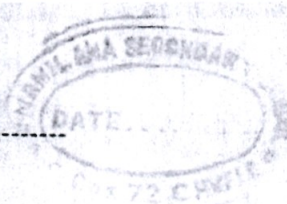
(Stock to be measured at lower of cost and net realisable value. Net realisable value is the difference between selling costs less costs to sell)

18. Progress On Follow Up of Auditor Recommendations

The following is the summary of issues raised by the external auditor, and management comments that were provided to the auditor.

Ref No.	Issue / Observations from Auditor	Management comments	Status: (Resolved / Not Resolved)	Timeframe: (Put a date when you expect the issue to be resolved)

Sign and Date
Principal



(Namilama secondary school)

Annual Report and Financial Statements For the year ended 30th June 2021

19. Annexes

Annex I - Analysis of Pending Accounts Payable

Supplier of Goods or Services	Original Amount	Date Contracted	Amount Paid To-Date	Outstanding Balance 20XX	Outstanding Balance 20XX-1	Comments
	a	b	c	d=a-c		
	Kshs	Kshs	Kshs	Kshs	Kshs	
Construction of buildings						
1.						
2.						
3.						
Sub-Total						
Supply of goods						
4. Danzera supplies		2020		84,876	84,876	To be paid in the next financial years
5. Reading world supplies		2020		13,500	13,500	To be paid in the next financial years
6. Roselyn Wamalwa		2018		20,000	20,000	To be paid in the next financial years
7. Tobias Kalenda (golden goal H/W)		2015		32,057	32,057	To be paid in the next financial years
8. Benedict Watamba		2018		20,000	20,000	To be paid in the next financial years
Sub-Total						
Supply of services						
9. John Wafula		2021		29,000	29,000	To be paid in the next financial years
10. Obed Wangila		2018/2021		36,910	36,910	To be paid in the next financial years
11. Martin Nalwelisie		2018/2021		45,100	45,100	To be paid in the next financial years
12. Lutomia moses		2021		30,000	30,000	To be paid in the next financial years
13. Mark karani		2018/2021		100,080	100,080	To be paid in the next financial years
14. Lucy barasa		2018/2021		82,789	82,789	To be paid in the next financial years
15. Lynus wasike		2018/2021		52,232	52,232	To be paid in the next financial years
16. Brudencia Nyongesa		2018/2021		69,680	69,680	To be paid in the next financial years
17. Tom Mabonga		2018/2021		69,680	69,680	To be paid in the next financial years
18. Carolyne okere		2018/2021		50,680	50,680	To be paid in the next financial years
19. Simon Simiyu		2018/2021		31,070	31,070	To be paid in the next financial years

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Supplier of Goods or Services	Original Amount	Date Contracted	Amount Paid To-Date	Outstanding Balance 20XX	Outstanding Balance 20XX-1	Comments
20. Joel barasa		2018/2021		54,880	54,880	To be paid in the next financial years
21. Peter Wafula		2018/2021		54,880	54,880	To be paid in the next financial years
22. Jackline saisi		2018/2021		49,790	49,790	To be paid in the next financial years
23. Contrad Chenane		2018/2021		47,790	47,790	To be paid in the next financial years
24. Sostine Wekesa		2021		27,600	27,600	To be paid in the next financial years
25. Kevin Nyongesa		2021		16,970	16,970	To be paid in the next financial years
26. Evans Nyongesa		2018		29,910	29,910	To be paid in the next financial years
27. Joseph Wanyama		2018/2021		44,560	44,560	To be paid in the next financial years
28. Rodgers Wachiye		2018		21,000	21,000	To be paid in the next financial years
29. Caleb Wanjala		2018		21,000	21,000	To be paid in the next financial years
Sub-Total						
Grand Total				1,136,034	1,136,034	1136034 Asd

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Annex 2 – Summary of Fixed Assets Register

Asset class	Date purchased	Location	Historical Cost b/f (Kshs) 1 st July 2021	Additions during the year (Kshs)	Disposals during the year (Kshs)	Historical Cost c/f (Kshs) 30 th June 2021
Land 1			9 acres			
Land 2						
Buildings and structures			13			
Motor vehicles			01			
Office equipment, furniture and fittings			834			
ICT Equipment, and Other ICT Assets			4			
Tools and apparatus			6			
Textbooks			9,389			
Other Machinery and Equipment			7			
Heritage and cultural assets						
Intangible assets- soft ware						
Total			10,263			

(The school should ensure that a detailed fixed assets register is maintained).