

REPUBLIC OF KENYA



*Enhancing Accountability*

PARLIAMENT  
OF KENYA  
LIBRARY

THE NATIONAL ASSEMBLY  
PAPERS LAID

DATE: 20 FEB 2025

**REPORT**

BY:

CLERK AT  
THE TABLE:

Thursday  
Hon Maami Wanyo  
Deputy Majority Whip  
Imani Othman

**OF**

**THE AUDITOR-GENERAL**

**ON**

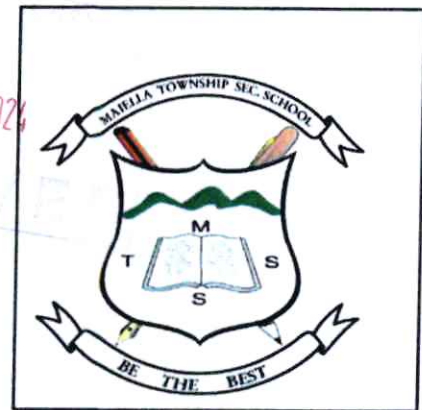
**MAIELLA TOWNSHIP SECONDARY  
SCHOOL**

**FOR THE SIX (6) MONTHS'  
PERIOD ENDED 30 JUNE, 2021**

**NAKURU COUNTY**



09 SEP 2024



---

**Maiella Township Secondary School**

**ANNUAL REPORT AND FINANCIAL STATEMENTS**

**FOR THE FINANCIAL YEAR ENDED  
30<sup>TH</sup> JUNE 2023**

---

**Prepared in accordance with the Cash Basis of Accounting Method under the International Public Sector  
Accounting Standards (IPSAS)**

BOM SECRETARY / PRINCIPAL  
MAIELLA TOWNSHIP SEC. SCH.  
P. O. Box 364, NAIVASHA  
DATE:..... SIGN:.....

*(Leave this page blank)*

**Annual Report and Financial Statements For the year ended 30<sup>th</sup> June 2023**

---

<b>Table of Contents</b>	<b>Page</b>
1. Acronyms and Glossary of Terms .....	ii
2. Key School Information and Management .....	iii
3. Summary Report of Performance of The School.....	vii
4. Statement of School Management Responsibility .....	xiii
5. Report Of The Independent Auditors <i>(To be attached)</i> .....	xiv
6. Statement Of Receipts and Payments For the Year Ended 30 <sup>th</sup> June 2023.....	1
7. Statement of Assets and Liabilities As At 30 <sup>th</sup> June 2023 .....	2
8. Statement of Cash Flows for the Year Ended 30 <sup>th</sup> June 2023 .....	3
9. Statement Of Budgeted Versus Actual Amounts for The Year Ended 30 <sup>th</sup> June 2023.....	4
10. Significant Accounting Policies.....	8
11. Notes To The Financial Statements .....	10
12. Annexes .....	20

BOM SECRETARY / PRINCIPAL  
MAIELLA TOWNSHIP SEC. SCH.  
P. O. Box 364, NAIWASHA  
DATE:..... SIGN:.....

**Annual Report and Financial Statements For the year ended 30<sup>th</sup> June 2023**

---

**1. Acronyms and Glossary of Terms**

BOM	Board of Management
CEB	County Education Board
IPSAS	International Public Sector Accounting Standards
KCSE	Kenya Certificate of Secondary Education
PFM	Public Finance Management
PSASB	Public Sector Accounting Standards Board
FY	Financial Year
FDSE	

BOM SECRETARY / PRINCIPAL  
MAIELLA TOWNSHIP SEC. SCH.  
P. O. Box 364, NAIIVASIRA  
DATE:..... SIGN:.....

**Annual Report and Financial Statements For the year ended 30<sup>th</sup> June 2023**

**2. Key School Information and Management**

**(a) Background information**

The school is domiciled in Kenya and its operations are governed under the Basic Education Act, 2013. It is in Nakuru County, Naivasha Sub-County.

The school was registered in 18<sup>th</sup> December 2014 under registration number 32530000005 and is currently categorized as a sub county public school established, owned or operated by the Government.

The school is a day school and 476 had number of students as at 30<sup>th</sup> June 2023. It has 2 streams and 14 teachers of which 6 teachers are employed by the School Board of Management.

**(b) School Board of Management - Board Members**

The School Board of Management established under Section 55 of the Basic Education Act, 2013; is composed of the following members:

1	Mithamo Wairegi	Chairman	14/5/2022
2	Charles Gichina	Secretary – Principal	19/8/2024
3	Beatrice Njeri	Member	14/5/2022
4	Moses Kamau	Member	14/5/2022
5	Beth Mwhaki	Member	14/5/2022
6	Francis Waite	Member	14/5/2022
7	John Kinungi	Member	14/5/2022
8	Peninah Wanjiru	Member	14/5/2022
9	Elizabeth Wairimu	Member – Rep CEB	14/5/2022
10	Shadrack Maiyo	Member Rep Teachers	14/5/2022
11	Josphine Nyaruiru Josphat Kimani Victorine Jepkorir	3 Members – Sponsor	14/5/2022
12	Peter Gikonyo John Macharia	Member – Community	14/5/2022
13	Paul Mwaniki	Member Special Needs	14/5/2022
14	Sarah Mbogo	Rep Students	14/5/2022

BOM SECRETARY / PRINCIPAL  
MAIELLA TOWNSHIP SEC. SCH,  
P. O. Box 364, NAIVASHA

DATE:..... SIGN:.....

**Annual Report and Financial Statements For the year ended 30<sup>th</sup> June 2023**

**The functions of the School Board of Management are to:**

- Promote the best interests of the School and ensure its development.
- Promote quality education for all pupils in accordance with the standards set under the Basic Education Act, 2013.
- Ensure and assure the provision of proper and adequate facilities for the School.
- Manage the School's affairs in accordance with the rules and regulations governing occupational safety and health.
- Advise the County Education Board on the staffing needs of the School.
- Determine cases of pupils' discipline and make reports to the CEB.
- Prepare comprehensive termly report on all areas of its mandate and submit the report to CEB.
- Administer and manage the resources of the School.
- Receive, collect and account for any funds accruing to the institution in accordance with Article 226 (1) (a) of the Constitution of Kenya, Section 81 of the Public Finance Management Act, 2012 and the Fourth Schedule para 21 and 23 of the Basic Education Act, 2013.

**(c) Committees of the Board**

1	Executive Committee	Mr. Charles Gichina Mr.Moses Kamau. Ms.Victorine Jepkorir Mr.John Kinungi Ms. Beatrice Njeri	Principal P.T.A Chair Vice Chair Member Member	6
2	Audit Committee	Mr. Charles Gichina Mr.Moses Kamau. Ms.Victorine Jepkorir Mr.John Kinungi Ms. Beatrice Njeri	Principal P.T.A Chair Vice Chair Member Member	4
3	Finance,procurement and general purposes Committee	Mr. Charles Gichina Mr.Moses Kamau. Ms.Victorine Jepkorir Mr.John Kinungi Ms.Beatrice Njeri	Principal PTA Chair Member Vice Chair Member	4
4	Academic Committee	Mr. Charles Gichina Mr.Mithamo Wairegi Ms.Beatrice Njeri	B.O.M Sec. B.O.M Chair Member	6

**Annual Report and Financial Statements For the year ended 30<sup>th</sup> June 2023**

		Mr. Peter Gikonyo Ms Francis waite Mr. John Kinungi Ms. Beth Mwihaki Ms. Moses K Mr. Shadrack Maiyo Mr.Thomas Korir Ms.Alex waweru Sarah Mbogo	“ “ “ “ “ “ Teacher “ “ Student rep	
5	Development Committee	Mr. Mithamo Wairegi Mr. Charles Gichina Ms.Beatrice Njeri Mr Shadrack Maiyo	B.O.M Chair B.O.M Sec. Vice. Chair Member	4
6	Discipline and welfare Committee	Mr.Korir Kipkorir Mr Charles Gichina Ms Florence Kimani Mr. Peter Gikonyo Mr. Josephine Nyaruiru Mr. Kinyua Mr. George Murithi	Deputy Principal Principal Dean of Study Senior Teacher B.O.M Member  Teacher Gateman	4
7	Adhoc Committee (if any during the year)	Mr. Charles Gichina Mr .Kipkorir Kiprono Ms. Loise Kinuthia Mr.John Karugo Mr. Francis Waite	Principal Deputy principal Busar Headcook B.O.M Member	5

BOM SECRETARY / PRINCIPAL  
MAIELLA TOWNSHIP SEC. SCH.  
P. O. Box 304, NAIWALIA  
DATE:..... SIGN:.....

**Annual Report and Financial Statements For the year ended 30<sup>th</sup> June 2023**

**(d) School operation Management**

For the financial year ended 30<sup>th</sup> June 2023 the School day-to-day management was under the following persons:

Ref:	Designation	Name	Identification
1	Principal	Charles Gichina	TSC No. 348310
2	Deputy Principal	Thomas Korir	TSC No.558136
3	School Bursar	Loise Kinuthia	ID No. 23197454
4	Other (specify)		

**(e) Schools contacts**

Post Office Box: 364 NAIVASHA 20117  
 Telephone: 0721-266-294  
 E-mail: maiellatss@gmail .com  
 Website:  
 Facebook:  
 Twitter:

**(f) School Bankers**

Provide details of the school bankers.

1. Name of Bank: K.C.B  
 Branch: NAIVASHA                      Operation  
 Account Number: 110424235
  
2. Name of Bank: K.C.B  
 Branch: NAIVASHA                      Tuition  
 Account Number: 1108440770
  
3. Name of Bank: EQUITY  
 Branch: NAIVASHA                      Lunch  
 Account number: 0200295301025
  
4. Name of Bank: COOPERATIVE BANK  
 Branch: NAIVASHA                      Infrastructure  
 Account Number: 01139116427300.

**(g) Independent Auditors**

Office of the Auditor General  
 Anniversary Towers, University Way  
 P.O. Box 30084  
 GPO 00100  
 Nairobi, Kenya

BOM SECRETARY / PRINCIPAL  
 MAIELLA TOWNSHIP SEC. SCH.  
 P. O. Box 364, NAIVASHA

DATE:..... SIGN:.....

**Annual Report and Financial Statements For the year ended 30<sup>th</sup> June 2023**

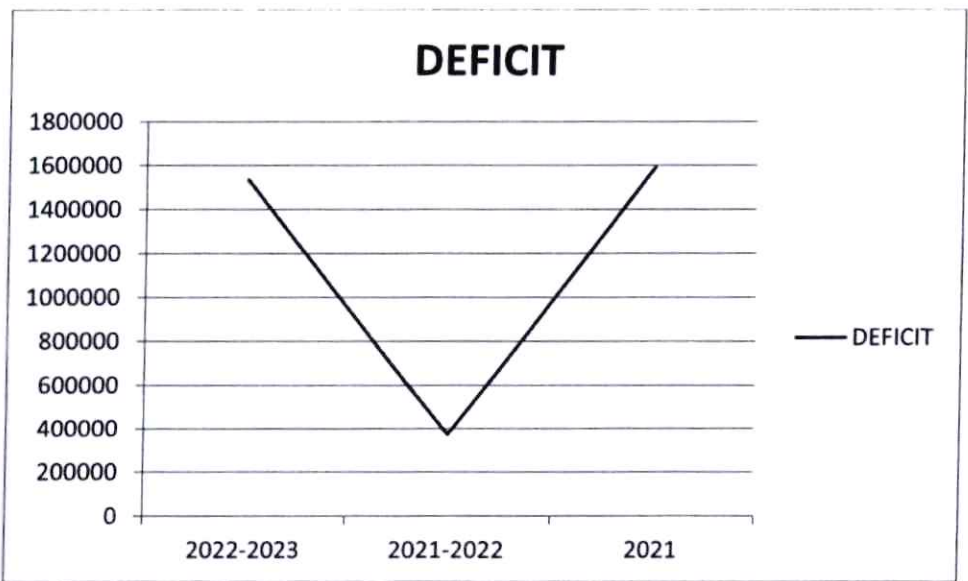
**3. Summary Report of Performance of The School**

The following is a summary report of the performance of the school against the set performance evaluation criteria:

**a) Financial performance:**

**SURPLUS/ DEFICIT FOR THE YEAR AND A COMPARISON OF THE SAME FOR THE LAST THREE YEARS**

S/NO	ACCOUNTS	2022-2023	2021-2022	JUNE-2021
		Kshs	Kshs	Kshs
	DEF	1,533,769	372,211.00	1,590,760.00



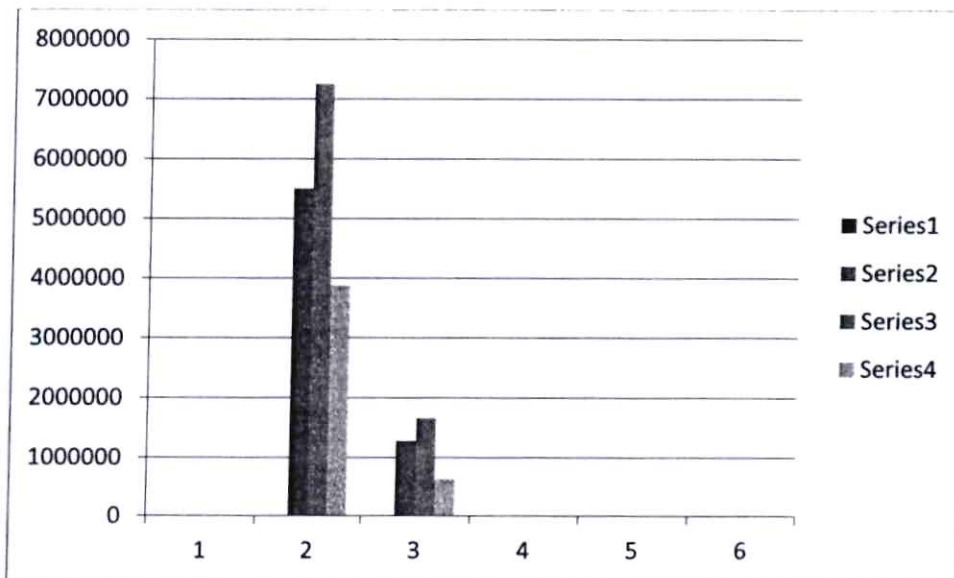
BOM SECRETARY / PRINCIPAL  
 MAIELLA TOWNSHIP SEC. SCH.  
 P. O. Box 364, NAIIVASHA

DATE:..... SIGN:.....

**Annual Report and Financial Statements For the year ended 30<sup>th</sup> June 2023**

**CAPITATION GRANTS FROM THE MINISTRY OF EDUCATION FOR THE LAST THREE YEARS**

S/NO	ACCOUNTS	2022-2023	2021-2022	2021
		Kshs	Kshs	Kshs
1	Operations account	5,506,147	7,258,021	3,875,825.45
2	Tuition account	1,288,666	1,663,248	624,625
	Total	6,794,813	8,921,269	4,500,450.45
	No of students	496	496	459
	Ratio of capitation per student	1:13699.21	1:17,986.42	1:8726.47



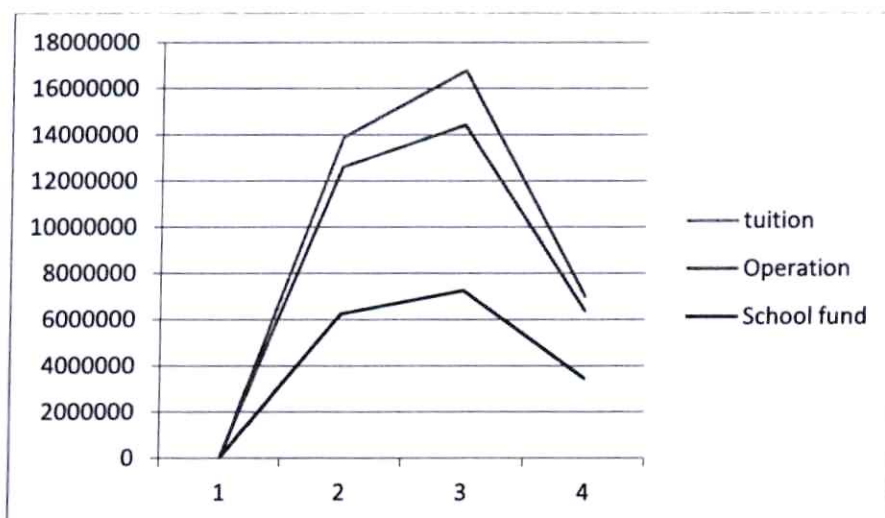
BOM SECRETARY / PRINCIPAL  
 MAIELLA TOWNSHIP SEC. SCH.  
 P. O. BOX 204, NAIVAŠA  
 DATE:..... SIGN:.....

**Annual Report and Financial Statements For the year ended 30<sup>th</sup> June 2023**

**A THREE-YEAR OVERVIEW OF GROWTH IN EXPENDITURE OF THE SCHOOL**

S/NO	ACCOUNTS	2022-2023	2021-2022	2021
			Ksh	Ksh
1	School fund account	6,237,142	7,245,765.00	3,447,611
2	Operations account	6,362,677	7,174,207.00	2,901,099
3	Tuition account	1,273,472	2,342,492.00	635,210
	Total	13,873,291	16,762,464.00	7,733,920

Trend over the last three years



BOM SECRETARY / PRINCIPAL  
 MAIELLA TOWNSHIP SEC. SCH.  
 P. O. Box 364, NAIYAS...

DATE:..... SIGN:.....

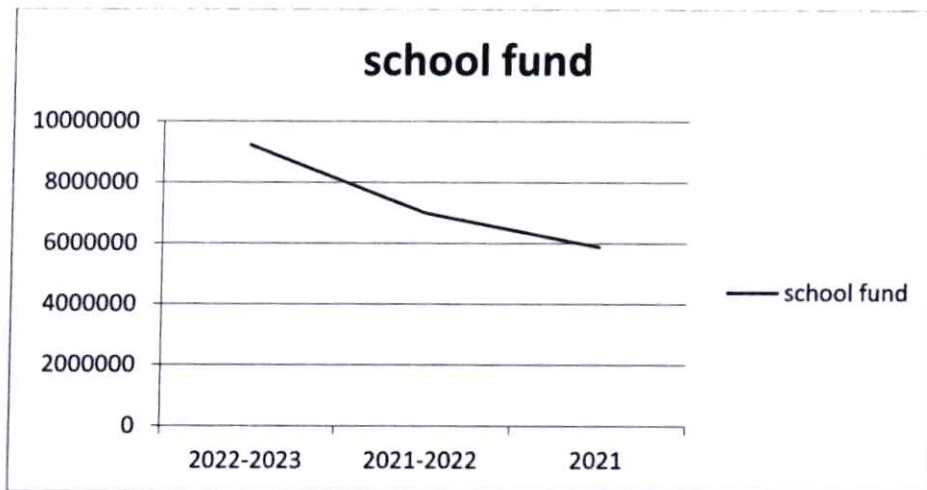
• MAIELLA TOWNSHIP SEONDARY SCHOOL

**Annual Report and Financial Statements For the year ended 30<sup>th</sup> June 2023**

**MOVEMENT OF DEBTORS AND CREDITORS OF THE SCHOOL OVER THE LAST THREE YEARS**

S/NO	ACCOUNTS	2022-2023	2021 2022	2021
1	School fund	kshs	kshs	Kshs
		9,223,999	6,997,454.00	5,871,290.00

Trend over the last three years



BOM SECRETARY / PRINCIPAL  
 MAIELLA TOWNSHIP SEC. SCH.  
 P. O. Box 364, NAIVASHA

DATE:..... SIGN:.....

**Annual Report and Financial Statements For the year ended 30<sup>th</sup> June 2023**

---

**a) Teacher Student ratio:**

- 14 teachers posted by the TSC
- 10 teachers recruited by the Board of management.
- The teachers student ratio lies at 1:23.
- The school has a shortage of 10 teachers from the given C.B.E

**b)**

c) YEAR	ENROLMENT	MEAN	TRANSITION	SCHOOL TARGET
2023	122	2.7024	4	3.00
2022	123	2.4918	0	3.62
2021	133	2.82	1	3.8

**d)**

YEAR	ENROLMENT
2023	122
2022	123
2021	133

**e) Capacity of the school:**

	2021	2022	2023
Latrine 14	1: 38	1: 36	1: 34
Laboratory 1	1: 535	1: 515	1: 476
Dining hall	-	-	-

**Annual Report and Financial Statements For the year ended 30<sup>th</sup> June 2023**

---

**f) Development projects carried out by the school:**

	<b>Project</b>	<b>Year</b>	<b>Status</b>	<b>Fund Source</b>
1	Recarpeting of three classes	2023	completed	Maintenance & Improvement
2	Completion of ablution block	2022	On going	Maintenance & Improvement
3	-	2021	-	Maintenance & Improvement.

**Charles Gichina**



.....  
**School Principal**

BOM SECRETARY / PRINCIPAL  
MAIELLA TOWNSHIP SEC. SCH.  
P. O. Box 304, Naishi Karia  
DATE:..... SIGN:.....

**Annual Report and Financial Statements For the year ended 30<sup>th</sup> June 2023**

---

**4. Statement of School Management Responsibility**

Section 81 (1) of the Public Finance Management Act, 2012 requires that, at the end of each financial year, each National Government School shall prepare financial statements in respect of that school. Section 81 (3) requires the financial statements so prepared to be in a form that complies with relevant accounting standards as prescribed by the Public Sector Accounting Standards Board (PSASB) of Kenya from time to time.

Schedule 4 (Section 23) of the Education Act, 2013 requires the Board of Management of a public institution of basic education to be keep all proper books and records of accounts of the income, expenditure and assets of the institution.

The Board of Management of Maiella Township Secondary school accepts responsibility for the school's financial statements, which have been prepared on the Cash Basis Method of Financial Reporting, using appropriate accounting policies in accordance with International Public Sector Accounting Standards (IPSAS).

The Board of Management is of the opinion that the school's financial statements give a true and fair view of the state of the school's transactions during the financial year ended 30<sup>th</sup> June, 2023, and of the school's financial position as at that date.



.....  
**Name: Mithamo Wairegi**

**Designation:** Chairman, School Board of Management

**Date:** 5/9/24



.....  
**Name: Charles Gichina**

**Designation:** School Principal & Secretary to Board of Management

**Date:** 5/9/24

BOM SECRETARY / PRINCIPAL  
MAIELLA TOWNSHIP SEC. SCH  
P. O. Box 364, NAIVASIA  
DATE:..... SIGN:.....



.....  
**Name: Loise Njoki Kinuthia**

**Designation:** Bursar/ Finance Officer

**Date:** 9/9/24

# REPUBLIC OF KENYA

Telephone: +254-(20) 3214000  
Email: info@oagkenya.go.ke  
Website: www.oagkenya.go.ke



HEADQUARTERS  
Anniversary Towers  
Monrovia Street  
P.O Box 30084-00100  
NAIROBI

*Enhancing Accountability*

## REPORT OF THE AUDITOR-GENERAL ON MAIELLA TOWNSHIP SECONDARY SCHOOL FOR THE SIX (6) MONTHS' PERIOD ENDED 30 JUNE, 2021 - NAKURU COUNTY

---

### PREAMBLE

I draw your attention to the contents of my report which is in three parts:

- A. Report on the Financial Statements that considers whether the financial statements are fairly presented in accordance with the applicable financial reporting framework, accounting standards and the relevant laws and regulations that have a direct effect on the financial statements.
- B. Report on Lawfulness and Effectiveness in Use of Public Resources which considers compliance with applicable laws, regulations, policies, gazette notices, circulars, guidelines and manuals and whether public resources are applied in a prudent, efficient, economic, transparent and accountable manner to ensure the Government achieves value for money and that such funds are applied for the intended purpose.
- C. Report on Effectiveness of Internal Controls, Risk Management and Governance, which considers how the entity has instituted checks and balances to guide internal operations. This responds to the effectiveness of the governance structure, the risk management environment and the internal controls, developed and implemented by those charged with governance for orderly, efficient and effective operations of the entity.

An unmodified opinion does not necessarily mean that an entity has complied with all relevant laws and regulations and that its internal controls, risk management and governance systems are properly designed and were working effectively in the financial year under review.

The three parts of the report are aimed at addressing the statutory roles and responsibilities of the Auditor-General as provided by Article 229 of the Constitution, the Public Finance Management Act, 2012 and the Public Audit Act, 2015. The three parts of the report, when read together constitute the report of the Auditor-General.

### REPORT ON THE FINANCIAL STATEMENTS

#### Qualified Opinion

I have audited the accompanying financial statements of the Maiella Township Secondary School - Nakuru County set out on pages 16 to 24, which comprise of the statement of financial assets and financial liabilities as at 30 June, 2021, and the

---

*Report of the Auditor-General on Maiella Township Secondary School for the six (6) months' period ended 30 June, 2021 - Nakuru County*

statement of receipts and payments, statement of cash flows and statement of budgeted versus actual amounts for the six (6) months' period then ended, and a summary of significant accounting policies and other explanatory information in accordance with the provisions of Article 229 of the Constitution of Kenya and Section 35 of the Public Audit Act, 2015. I have obtained all the information and explanations which, to the best of my knowledge and belief, were necessary for the purpose of the audit.

In my opinion, except for the effect of the matters described in the Basis for Qualified Opinion section of my report the financial statements present fairly, in all material respects, the financial position of the Maiella Township Secondary School - Nakuru County as at 30 June, 2021 and of its financial performance and its cash flows for the six (6) months' period then ended, in accordance with International Public Sector Accounting Standards (Cash Basis) and comply with the Public Finance Management Act, 2012 and the Basic Education Act, 2013.

### **Basis for Qualified Opinion**

#### **1. Inaccuracies in Capitation Grants**

The statement of receipt and payments reflects capitation grants of Kshs.624,625 and Kshs.3,875,825 for tuition and operations account respectively. However, the confirmed amounts were Kshs.334,822 and Kshs.1,559,475 for tuition and operations accounts respectively, resulting to variances of Kshs.289,803 and Kshs.2,316,350 respectively which were not explained or reconciled. Further, contrary to the provisions of Sections 3.1.1 and 3.1.2 of the Operational Manual for Utilization of Learner Capitation Grant and Other School Funds of June, 2020, the School did not conspicuously display on the notice board the amount of capitation grants received and no evidence was provided to show that receipts for the disbursements were submitted to the Sub-County Director of Education.

In the circumstances, the accuracy of capitation grants of Kshs.624,625 and Kshs.3,875,825 in respect of tuition and operations respectively, could not be confirmed.

#### **2. Unsupported School Fund Income - Parents' Contributions**

The statement of receipts and payments reflects amount of Kshs.4,074,842 in respect of school fund income – parents' contributions as disclosed in Note 3 to the financial statements. However, included in Kshs.4,074,842 is an amount of Kshs.1,993,000 relating to repairs and maintenance, personnel emoluments and farm expenses were not supported by any relevant documentation like receipts, schedules or bank statements.

In the circumstances, the accuracy and completeness of school fund income - parents' contributions of Kshs.4,074,842 could not be confirmed.

#### **3. Unsupported School Fund Payments**

The statement of receipts and payments reflects an amount of Kshs.6,984,532 in respect of total payments. However, payments amounting to Kshs.5,729,851 comprising

Kshs.1,022,300 on personnel emoluments, Kshs.509,940 on administration costs, Kshs.750,000 on repairs and maintenance improvements and Kshs.3,447,611 on boarding and school fund payments were not supported with relevant documentation.

In the circumstances, the accuracy, completeness and regularity of the School fund payments of Kshs.5,729,851 could not be confirmed.

#### **4. Inaccuracies in Cash and Cash Equivalents Balance**

The statement of financial assets and financial liabilities reflects an amount of Kshs.982,495 in respect of cash and cash equivalents as disclosed in Note 8 to the financial statements which was not supported with bank reconciliation statements. Further, the cashbooks for operations, tuition and infrastructure accounts were not closed off every month.

In the circumstances, the accuracy and completeness of cash and cash equivalents balance of Kshs.982,495 could not be confirmed.

#### **5. Unsupported Accounts Receivables - Fees Arrears**

The statement of financial assets and financial liabilities reflects an amount of Kshs.5,871,290, being accounts receivables - fees arrears as disclosed in Note 10 to the financial statements. However, as per the year under review's student fees register, outstanding fees for the current year was Kshs.524,774 leading to unexplained variance of Kshs.103,868. Further, records to support the previous year and prior period (over two years) balances as disclosed in the financial statements were not provided for audit.

In the circumstances, the accuracy and fair statement of accounts receivables balance of Kshs.5,871,290 could not be confirmed.

#### **6. Unsupported Accounts Payables**

The statement of financial assets and financial liabilities reflects accounts payables balance of Kshs.5,215,268. However, supporting documents such as Local Purchase Orders, Local Service Orders, stores documents and ledgers were not provided for audit. Further, there was no explanation for the failure to settle the payables.

In the circumstances, the accuracy, completeness and regularity of the accounts payables balance of Kshs.5,215,268 could not be confirmed.

#### **7. Unsupported Statement of Budgeted Versus Actual Amounts**

During the period under review, the School Management did not submit for audit, the approved school budget to confirm the amounts presented in the statement of budgeted versus actual amounts.

In the circumstances, the accuracy and completeness of the statement of budgeted versus actual amounts could not be confirmed.

The audit was conducted in accordance with the International Standards of Supreme Audit Institutions (ISSAIs). I am independent of the Maiella Township Secondary School

Management in accordance with ISSAI 130 on the Code of Ethics. I have fulfilled other ethical responsibilities in accordance with the ISSAI and in accordance with other ethical requirements applicable to performing audits of financial statements in Kenya. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my qualified opinion.

### **Key Audit Matters**

Key audit matters are those matters that, in my professional judgment, are of most significance in the audit of the financial statements. There were no key audit matters to report in the year under review.

## **REPORT ON LAWFULNESS AND EFFECTIVENESS IN USE OF PUBLIC RESOURCES**

### **Conclusion**

As required by Article 229(6) of the Constitution, based on the audit procedures performed, except for the matters described in the Basis for Conclusion on Lawfulness and Effectiveness in Use of Public Resources section of my report, I confirm that, nothing else has come to my attention to cause me to believe that public resources have not been applied lawfully and in an effective way.

### **Basis of Conclusion**

#### **1. Non-Compliance with the Public Sector Accounting Standards Board Reporting Requirements**

The financial statements presented for audit did not include all information provided in the format prescribed and published by the Public Sector Accounting Standards Board (PSASB). The financial statements had inconsistencies in pagination and some page numbers were repeated.

In the circumstances, Management was in breach of the PSASB guidelines.

#### **2. Late Submission of Financial Statements for Audit**

During the year under review, Management submitted the financial statements to the Auditor-General on 29 April, 2024 instead of the statutory deadline of 30 September, 2021. This was contrary to the Ministry of Education circular Ref.MOE/DSAS/FIN/17/1/17 dated 19 August, 2021 which stated that the School's financial statements should be ready by 30 September, 2021 in compliance with Section 81 of the Public Finance Management Act, 2012 on preparation of the financial statements.

In the circumstances, Management was in breach of the law.

#### **3. Inaccuracies in Student Enrollment Data**

Examination of documents provided for audit revealed that there were discrepancies between the data in the National Education Management Information System (NEMIS) and School records relating to the enrolment of students as shown below:

<b>Enrollment Period</b>	<b>Number of Enrolled Students in the NEMIS</b>	<b>Actual Number of Students as per Attendance Register</b>	<b>Variance</b>
July, 2020	459	512	53
October, 2020	459	450	(9)
December, 2020	459	450	(9)
February, 2021	482	536	54
April, 2021	495	531	36

In the circumstances, there was a risk of underfunding or over funding of the School as capitation was based on inaccurate data.

The audit was conducted in accordance with ISSAI 4000. The standard requires that I comply with ethical requirements and plan and perform the audit to obtain assurance about whether the activities, financial transactions and information reflected in the financial statements comply, in all material respects, with the authorities that govern them. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my conclusion.

#### **REPORT ON EFFECTIVENESS OF INTERNAL CONTROLS, RISK MANAGEMENT AND GOVERNANCE**

##### **Conclusion**

As required by Section 7(1)(a) of the Public Audit Act, 2015, based on the audit procedures performed, except for the matters described in the Basis for Conclusion on Effectiveness of Internal Controls, Risk Management and Governance section of my report, I confirm that nothing else has come to my attention to cause me to believe that internal controls, risk management and governance were not effective.

##### **Basis for Conclusion**

###### **1. Lack of Ownership Documents**

Annex 2 to the financial statements reflects summary of fixed assets register with eight (8) classes of fixed assets owned by the School. Among the assets listed is land whose value is indicated at Kshs.15,000,000. However, land ownership documents were not provided for audit.

In the circumstances, the ownership and safe custody of the fixed assets could not be confirmed.

###### **2. Failure to Maintain Fixed Assets Register**

It was noted that the School did not maintain a fixed assets register. As a result of non-maintenance of a fixed assets register, it was not possible to confirm the existence, ownership and valuation of the assets owned by the School.

In the circumstances, it was not possible to confirm the existence of effective systems for managing the School's assets.

### **3. Inadequate School Infrastructure**

Physical inspection of the School's infrastructure on 05 June, 2024 revealed that the School lacked a dining hall, a spacious kitchen and lacked consistent water supply. This was contrary to the requirements of Regulations 50(b) and 83(b) of the Basic Education Regulations, 2015 as regards provision of adequate, safe and clean water and a secure physical and psycho-social setting for the students.

In the circumstances, the School Management was in breach of the law

The audit was conducted in accordance with ISSAI 2315 and ISSAI 2330. The standards require that I plan and perform the audit to obtain assurance about whether effective processes and systems of internal controls, risk management and overall governance were operating effectively, in all material respects. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my conclusion.

### **Responsibilities of Management and those Charged with Governance**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with International Public Sector Accounting Standards (Cash Basis) and for maintaining effective internal controls as Management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error and for its assessment of the effectiveness of internal controls, risk management and overall governance.

In preparing the financial statements, Management is responsible for assessing the School's ability to continue to sustain its services, disclosing, as applicable, matters related to sustainability of services and using the applicable basis of accounting unless Management is aware of the intention to terminate the School or to cease its operations.

Management is also responsible for the submission of the financial statements to the Auditor-General in accordance with the provisions of Section 47 of the Public Audit Act, 2015.

In addition to the responsibility for the preparation and presentation of the financial statements described above, Management is also responsible for ensuring that the activities, financial transactions and information reflected in the financial statements are in compliance with the authorities which govern them, and that public resources are applied in an effective way.

Those charged with governance are responsible for overseeing the School's financial reporting process, reviewing the effectiveness of how Management monitors compliance with relevant legislative and regulatory requirements, ensuring that effective processes and systems are in place to address key roles and responsibilities in relation to governance and risk management, and ensuring the adequacy and effectiveness of the control environment.

## **Auditor-General's Responsibilities for the Audit**

The audit objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion in accordance with the provisions of Section 48 of the Public Audit Act, 2015 and submit the audit report in compliance with Article 229(7) of the Constitution. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISSAIs will always detect a material misstatement and weakness when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

In addition to the audit of the financial statements, a compliance audit is planned and performed to express a conclusion about whether, in all material respects, the activities, financial transactions and information reflected in the financial statements are in compliance with the authorities that govern them and that public resources are applied in an effective way, in accordance with the provisions of Article 229(6) of the Constitution and submit the audit report in compliance with Article 229(7) of the Constitution.

Further, in planning and performing the audit of the financial statements and audit of compliance, I consider internal controls in order to give an assurance on the effectiveness of internal controls, risk management and governance processes and systems in accordance with the provisions of Section 7(1)(a) of the Public Audit Act, 2015 and submit the audit report in compliance with Article 229(7) of the Constitution. My consideration of the internal controls would not necessarily disclose all matters in the internal controls that might be material weaknesses under the ISSAIs. A material weakness is a condition in which the design or operation of one or more of the internal controls components does not reduce to a relatively low level the risk that misstatements caused by error or fraud in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions.

Because of its inherent limitations, internal control may not prevent or detect misstatements and instances of non-compliance. Also, projections of any evaluation of effectiveness to future periods are subject to the risk that controls may become inadequate because of changes in conditions, or that the degree of compliance with the School's policies and procedures may deteriorate.

As part of an audit conducted in accordance with ISSAIs, I exercise professional judgement and maintain professional scepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Management
- Conclude on the appropriateness of Management's use of the applicable basis of accounting and based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the School's ability to continue to sustain its services. If I conclude that a material uncertainty exists, I am required to draw attention in the auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to the date of my audit report. However, future events or conditions may cause the School to cease to sustain its services
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Obtain sufficient appropriate audit evidence regarding the financial information and business activities of the School to express an opinion on the financial statements.
- Perform such other procedures as I consider necessary in the circumstances.

I communicate with Management regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal controls that are identified during the audit.

I also provide Management with a statement that I have complied with relevant ethical requirements regarding independence and to communicate with them all relationships and other matters that may reasonably be thought to bear on my independence and where applicable, related safeguards.

  
 FCPA Nancy Gathungu, CBS  
**AUDITOR-GENERAL**

**Nairobi**

**17 September, 2024**

Annual Report and Financial Statements For the year ended 30<sup>th</sup> June 2023

6. Statement Of Receipts and Payments For the Year Ended 30<sup>th</sup> June 2023

RECEIPTS			
Capitation grants for tuition	1	1,288,666	1,663,248
Capitation grants for operations	2	5,506,147	7,258,021
School Fund Income- Parents' Contributions	3	5,544,710	8,213,406
School Fund Income- Other receipts	4		
Proceeds from borrowings			
<b>TOTAL RECEIPTS</b>		<b>12,339,523</b>	<b>17,134,675</b>
PAYMENTS			
Payments for Tuition	5	1,273,472	2,342,492
Payments for operations	6	6,362,677	7,174,207
Boarding and school fund payments	7	6,237,142	7,245,765
<b>TOTAL PAYMENTS</b>		<b>13,873,291</b>	<b>16,762,464</b>
<b>SURPLUS/DEFICIT</b>		<b>(1,533,768)</b>	<b>372,211</b>

The school financial statements were approved on \_\_\_\_\_ 2023 and signed by:

.....  


Name: Mithamo Wairegi

Chair BOM

Date: 5/9/24

.....  


Name: Charles Gichina  
 School Principal/ Secretary to  
 BOM

Date: 5/9/24

.....  


Name: Loise Njoki Kinuthia

Bursar/ Finance Officer

Date: 5/9/24

BOM SECRETARY / PRINCIPAL  
 MAIELLA TOWNSHIP SEC. SCH.  
 P. O. Box 364, NAIVASA  
 DATE:..... SIGN:.....

**Annual Report and Financial Statements For the year ended 30<sup>th</sup> June 2023**

**7. Statement of Assets and Liabilities As At 30<sup>th</sup> June 2023**

FINANCIAL ASSETS			
<b>Cash and Cash Equivalents</b>			
Bank Balances	8	400,138	9,261
Cash Balances	9		20.00
Short term Investment	10		-
<b>Total Cash and cash equivalent</b>		<b><u>400,138</u></b>	<b><u>589,281</u></b>
Account's receivables	11	9,223,999	6,997,454
<b>TOTAL FINANCIAL ASSETS</b>		<b>9,624,137</b>	<b>7,586,735</b>
FINANCIAL LIABILITIES			
Accounts Payables	12	5,671,904	5546430
<b>NET FINANCIAL ASSETS</b>		<b>3,052,257</b>	<b>2,010,725</b>
REPRESENTED BY			
Accumulated Fund b/fwd	13	2,505,951	1,638,514
Surplus/Deficit for the year		546,306	372,211
<b>NET FINANCIAL POSSITION</b>		<b>3,052,257</b>	<b>2,010,725</b>

The school's financial statements were approved on 5/19/24 2023 and signed by:

[Signature]  
.....

**Name: Mithamo Wairegi**

**Chair BOM**

**Date: 5/19/24**

[Signature]  
.....

**Name: Charles Gichina**  
**School Principal/ Secretary to BOM**

**Date: 5/21/24**

[Signature]  
.....

**Name: Loise Njoki Kinuthia**

**Bursar/ Finance Officer**

**Date: 5/19/24**

BOM SECRETARY / PRINCIPAL  
MAIELLA TOWNSHIP SEC. SCH.  
P. O. Box 364, NAIVASA

DATE:..... S2N:.....

Annual Report and Financial Statements For the year ended 30<sup>th</sup> June 2023

8. Statement of Cash Flows for the Year Ended 30<sup>th</sup> June 2023.

Capitation grants for tuition	1	1,288,666	1,663,248
Capitation grants for operations	2	5,506,147	7,258,021
School fund income- Parents contributions/ fees	3	5,544,710	
School fund income- other receipts	4		8213,406
Adjustments in changes in receivables			(765,422)
<b>Total receipts</b>		<b>12,339,523</b>	<b>16,369,253</b>
<b>Payments</b>			
Payments for Tuition	5	1,273,472	2,342,492
Payments for operations	6	6,362,677	7,174,207
Boarding and school fund payments	7	6,237,142	7,245,765
<b>Total payments</b>		<b>13,873,291</b>	<b>16,762,464</b>
<b>Net cash flow from operating activities</b>		<b>(1,533,768)</b>	<b>(393,211)</b>
<b>CASHFLOW FROM INVESTING ACTIVITIES</b>			
Proceeds from Sale of Assets			-
Acquisition of Assets			-
Proceeds from investments			-
Purchase of investments			-
<b>Net cash flows from Investing Activities</b>			-
<b>CASHFLOW FROM BORROWING ACTIVITIES</b>			
Proceeds from borrowings/ loans			
Repayment of principal borrowings			
<b>Net cash flow from financing activities</b>			
<b>NET INCREASE IN CASH AND CASH EQUIVALENTS</b>		<b>(1,533,768)</b>	<b>(393,211)</b>
<b>Cash and cash equivalent at BEGINNING of the year</b>	10	<b>1,085,387</b>	<b>982,492</b>
<b>Cash and cash equivalent at END of the year</b>		<b>400,138</b>	<b>589,281</b>

The school's financial statements were approved on \_\_\_\_\_ 2023 and signed by:

  
.....

Name: Mithamo Wairegi

Chair BOM

Date: 5/9/24

  
.....

Name: Charles Gichina  
School Principal/ Secretary to  
BOM

Date: 5/9/24

  
.....

Name: Loise Njoki Kinuthia

Bursar/ Finance Officer

Date: 5/9/24

BOM SECRETARY / PRINCIPAL  
MAIELLA TOWNSHIP SEC. SCH.  
P. O. Box 364, NAIVASHA

DATE:..... SIGN:.....

**Annual Report and Financial Statements For the year ended 30<sup>th</sup> June 2023**

**9. Statement Of Budgeted Versus Actual Amounts for The Year Ended 30<sup>th</sup> June 2023**

RECEIPTS						
<b>(1) CAPITATION GRANT ON TUITION</b>						
Textbooks and reference materials		-				
Exercise books	170,000.00	-	170,000	181,588	587.86	100%
Laboratory equipment	800,000	-	800,000	868,483	68,483	109%
Internal exams	500,000	-	500,000	499,199	801.24	99%
Teaching / learning materials	110,000	-	110,000	113,979	3,979	103%
Chalks	-	-	-	-	-	-
Exams and assessment	--	-	-	-	-	-
Teachers guides	-	-	-	-	-	-
<b>Total</b>	<b>1,591,000.00</b>	<b>-</b>	<b>1,591,000</b>	<b>1,663,248</b>	<b>73,851</b>	
<b>(2) CAPITATION GRANT ON OPERATIONS</b>						
Personnel emoluments	2,280,000.00	-	2,280,000	2,283,771	3,771	82%
Repairs and maintenance						%
Local transport / travelling	800,000.00	-	800,000	792,283	7,717	99%
Electricity and water	560,000.00	-	560,000	549,687	10,313	98%
Medical	111,000.00	-	111,000	101,000	10,000	91%
Administration costs	1,050,000.00	-	1,050,000	983,030	66,970	94
Activity						
Repair costs						

Annual Report and Financial Statements For the year ended 30<sup>th</sup> June 2023

Infrasructure	2,700,000.00	-	2,700,000	2,548,250.00	151,750.00	94%
<b>Total</b>	<b>7,501,000.00</b>		<b>7,501,000.00</b>	<b>7,258,021.00</b>	<b>250,522</b>	
<b>(3) FEES CHARGED ON PARENTS</b>						
Personnel emoluments						
Repairs and maintenance						
Local transport / travelling						
Electricity and water						
Lunch	8,420,000		8,420,000	8,213,406.00	206,594.00	97%
Administration costs						
Farm expensis						
SMASSE						
Fee on Boarding Equipment and Stores						
<b>TOTAL INCOME</b>	<b>8,420,000</b>	<b>-</b>	<b>8,420,000</b>	<b>8,213,406.00</b>	<b>206,594.00</b>	<b>98%</b>
<b>(1) EXPENDITURE FOR TUITION</b>						
Textbooks and reference materials						
Exercise books	800,000.00		800,000.00	778,700.00	21,300.00	97%
Laboratory equipment	710,000		710,000	641,736.00	68,264.00	90%
Internal exams	900,000		900,000	919,980.00	19,980.00	102%
Teaching / learning materials						
Bank Charges				2,076.00		
<b>Total</b>	<b>2,410,000.00</b>		<b>2,410,000.00</b>	<b>2,342,492.00</b>	<b>109,544.00</b>	
<b>(2) EXPENDITURE FOR OPERATIONS</b>						

BOM SECRETARY / PRINCIPAL  
 MAIELLA TOWNSHIP  
 P. O. Box 36  
 DATE...

**Annual Report and Financial Statements For the year ended 30<sup>th</sup> June 2023**

Personnel emoluments	2,280,000.00		2,280,000.00	1,060,260.00	1,219,740.00	47%
Repairs, maintenance & improvements	325,000.00		325,000.00	279,199.00	45,801.00	85%
Local transport / travelling	950,000.00		950,000.00	917,000.00	33,000.00	97%
Electricity, water and conservancy	560,000.00		560,000.00	70,565.00	489,435.00	13%
Medical				-		
Administration costs	1,050,000.00		1,050,000.00	1,775,646.00	124,354.00	93%
Activity Expenses	300,000.00		300,000.00	281,640.00	12360.00	94%
Infrastructure	2,800,000.00		2,800,000.00	2,784,643.00	15,357.00	99%
Bank charges				5,254.00		
<b>Total</b>	<b>6,213,000</b>		<b>6,213,000.00</b>	<b>7,174,207.00</b>	<b>1,940,047</b>	<b>115%</b>
<b>(3) EXPENDITURE FOR SCHOOL FUND</b>						
Lunch	3,500,000.00		3,500,000.00	3,439,357.00	60,643.00	98%
Personnel emoluments	3,910,000.00		3,910,000.00	3,401,497.00	508,503	87%
Repairs, maintenance and improvements	50,000.00		50,000.00	47,350.00		
Local transport /travelling	140,000.00		140,000.00	134,500.00	2,650	95%
Electricity & water	20,000.00		20,000.00	14,000.00	5,500	90%
Administration cost	200,000.00		200,000.00	196,570.00	6,000	70%
Bank charges				12491.00	3,430	98%
<b>TOTAL</b>	<b>7,820,000.00</b>		<b>7,820,000.00</b>	<b>7,245,765.00</b>		<b>93%</b>

BOM SECRETARY / PRINCIPAL  
 AMMILA TOWNSHIP SEC.SCH.  
 P. O. Box 364, NAIVASHA

DATE:..... SIGN:.....

**Annual Report and Financial Statements For the year ended 30<sup>th</sup> June 2023**

---

- i. *Electricity & water was under spend because the government does not charge public sectors electricity bills nowadays.*
- ii. *There was arrears in school fund that's why personal emoluments was under spent.*

## 10. Significant Accounting Policies

The principal accounting policies adopted in the preparation of these financial statements are set out below:

### 1. Statement of compliance and basis of preparation

The financial statements have been prepared in accordance with and comply with International Public Sector Accounting Standards (IPSAS) with particular emphasis on Cash Basis Financial Reporting under the Cash Basis of Accounting and applicable government legislations and regulations. The financial statements comply with and conform to the form of presentation prescribed by the Public Sector Accounting Standards Board of Kenya.

This cash basis of accounting has been supplemented with accounting for; a) receivables that include school fees from parents, imprest, salary advances and other receivables and b) payables that include deposits and retentions and payables from operations.

The financial statements are presented in Kenya Shillings, which is the functional and reporting currency of the *school*, and all values are rounded to the nearest Kenya Shilling (Kshs). The accounting policies adopted have been consistently applied to all the years presented.

### 2. Recognition of receipts and payments

The *school* recognises all receipts from the various sources when the event occurs, and the related cash has actually been received by the *school*. In addition, the *school* recognises all expenses when the event occurs, and the related cash has actually been paid out by the *school*. Income arising from school fees is recognised when the event occurs whether cash is received or not. Expenditure arising from operations is recognised when the event occurs irrespective of receipt of cash.

### 3. In-kind contributions

In-kind contributions are donations that are made to the *school* in the form of actual goods and/or services rather than in money or cash terms. These donations may include vehicles, equipment or personnel services. Where the financial value received for in-kind contributions can be reliably determined, the *school* includes such value in the statement of receipts and payments both as a receipt and as a payment in equal and opposite amounts; otherwise, the contribution is not recorded.

### 4. Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and cash at bank, short-term deposits on call and highly liquid investments with an original maturity of three months or less, which are readily convertible to known amounts of cash and are subject to insignificant risk of changes in value. Bank account balances include amounts held at various financial institutions at the end of the financial year.

**Annual Report and Financial Statements For the year ended 30<sup>th</sup> June 2023**

---

**5. Accounts Receivable**

For the purposes of these financial statements, imprests and advances to authorised public officers and/or institutions which were not surrendered or accounted for at the end of the financial year are treated as receivables. Accounts receivables also include school fees billed to parents for services rendered but not paid. This is an enhancement to the cash accounting policy. Other accounts receivables are disclosed in the financial statements.

**6. Accounts Payable**

For the purposes of these financial statements, deposits and retentions held on behalf of third parties have been recognized as accounts payables. This is in recognition of the government practice of retaining a portion of contracted services and works pending fulfilment of obligations by the contractor and to hold deposits on behalf of third parties. Payables also include expenditure incurred for the purchase of goods, works and services that has been rendered and not settled. This is an enhancement to the cash accounting policy adopted for public secondary schools. Other liabilities are disclosed in the financial statements.

**7. Non-current assets**

Non-current assets are expensed at the time of acquisition while disposal proceeds are recognized as receipts at the time of disposal. However, the acquisitions and disposals are reflected in the school fixed asset register a summary of which is provided as a memorandum to these financial statements.

**8. Budget**

The budget is developed on the same accounting basis (cash basis), the same accounts classification basis, and for the same period as the financial statements. The *school's* budget was approved by the School Board of Management. A comparison of the actual performance against the comparable budget for the financial year under review has been included in the financial statements.

**9. Comparative figures**

Where necessary comparative figures for the previous financial year have been amended or reconfigured to conform to the required changes in presentation.

**10. Subsequent events**

There have been no events subsequent to the financial year end with a significant impact on the financial statements for the year ended 30<sup>th</sup> June 2023

BOM SECRETARY / PRINCIPAL  
MAIELLA TOWNSHIP SEC. SCH.  
P. O. Box 204, Wallasey  
DATE:.....

Annual Report and Financial Statements For the year ended 30<sup>th</sup> June 2023

11. Notes To The Financial Statements

1 Government Grants for Tuition

Reference Materials		
Exercise Books	148,783	181,588
Laboratory Equipment		868,488
Internal Exams	284,518	499,199
Teaching / Learning Materials	322,166	113,979
<b>Total</b>	<b>1,288,666</b>	<b>1,663,248</b>

2 Government Grants for Operations

Personnel emoluments	1,325,952	2,283,771
Repairs and maintenance	1,837,000	
Local transport / travelling	662,836	792,283
Electricity and water	331,438	549,687
Medical	157,419	101,000
Administration costs	873,678	983,030
Activity	317,855	
<b>Total</b>	<b>4,719,147</b>	<b>7,258,021</b>

3 Government Grants for infrastructure

Maintenance & Improvement	700,000	2,548,250
Transition infrastructure grants		
Administration Block		
Economic stimulus grants		
Other (specify)(NGCDF and County govt.		
<b>Total</b>	<b>700,000</b>	<b>2,548,250</b>

BOM SECRETARY / PRINCIPAL  
 MAIELLA TOWNSHIP SEC. SCH.  
 P. O. BOX 304, NAIVASHA  
 DATE:..... SIGN:.....

Annual Report and Financial Statements For the year ended 30<sup>th</sup> June 2023

4 School Fund Income - Parents Contribution/Fees

Personnel emoluments		
Repairs and maintenance		
Local transport / travelling		
Electricity and water		
Farm expenses		
Administration costs		
Lunch Programme	5,544,710	8,213,406.00
<b>Total</b>	<b>5,544,710</b>	<b>8,213,406.00</b>

5 Miscellaneous Incomes

Rent Income		
Income From Farming Activities	0	
Insurance Compensation		
Income From Posho Mill		
Income From Bus Hire		
Fee For Hire of Ground and Equipment		
Income From Grants and Donations*		
Interest Income		
Dividends Income		
Loans/Borrowings*		
Other Income (specify)*		
<b>Total</b>	<b>0</b>	<b>0</b>

BOM SECRETARY / PRINCIPAL  
 MAIELLA TOWNSHIP SEC. SCH.  
 P. O. Box 364, NAIVASA

DATE:..... SIGN:.....

Annual Report and Financial Statements For the year ended 30<sup>th</sup> June 2023

Notes to the Financial Statements (continued)

6 Tuition

Textbooks and reference materials		-
Exercise books		778,700.00
Laboratory equipment		641,736.00
Internal exams	58,500	919,980.00
Teaching / learning materials/laboratory equipment		
Chalks		-
Transfer to operation	87,000	
Exams and assessment		-
Teachers guides		-
Creditors	1,126,301	
Administration Costs	0	-
Bank Charges	1,671	2,076.00
<b>Total</b>	<b>1,273,472</b>	<b>2,342,492.00</b>

7 Operations

Personnel emoluments	2,674,172	1,060,260.00
Service Gratuity	0	
Administration Cost	442,650	1,775,646
Repairs and maintenance & improvements	1,488,000	279,199
Local transport / travelling	764,300	917,000
Electricity and water	56,000	70,565
Medical	15,700	
Activity Expenses	0	281,640
Infrastructure	532,850	2,784,643
Insurance Cost	42,000	
Bank Charges	344,250	5,254.00
Acquisition of Assets	2,755	
<b>TOTAL</b>	<b>6,362,677</b>	<b>4,389,564</b>

Notes to the Financial Statements (continued)

**8 Infrastructure**

Construction of classrooms		
Construction of laboratory		
Construction of dormitory		
Purchase of furniture		
Purchase of equipment		
Purchase of apparatus		
Drilling of boreholes		
Recarpeting	532,850	
Construction of ablution block		2,784,643
<b>Total</b>	<b>532,850</b>	<b>2,784,643</b>

**9 Boarding And School Fund**

Personnel emoluments	1,506,672	3,401,497.00
Repairs and maintenance & Improvements	278,650	47,350.00
Local transport / travelling	637,650	134,500.00
Electricity and water	21,140	14,000.00
Medical Expenses	3,150	
Administration costs	276,310	196,570.00
Lunch Programme	2,024,830	3,439,357.00
Bank Charges	11,830	12,491
Creditors	1,429,910	
Activity	47,000	
<b>TOTAL</b>	<b>6,237,142</b>	<b>7,245,765</b>

BOM SECRETARY / PRINCIPAL  
 MAIELLA TOWNSHIP SEC. SCH.  
 P. O. Box 364, NAIVASHA  
 DATE:..... SIGN:.....

Annual Report and Financial Statements For the year ended 30<sup>th</sup> June 2023

Notes to the Financial Statements (continued)

10 Bank Accounts

Tuition Account	Active	1108440770	46,122	30,803
Operations Account	Active	1104242435	199,466	268,996
School Fund Account/Boarding	Active	0200295301025	35,275	277,887
Parent Association Development Account				
Income generating activities Account				
Infrastructural Account	Active	01139116427300	119,275	11,575
<b>Total</b>			<b>400,138</b>	<b>589,261</b>

11 Cash In Hand

Notes and Coins	20	-
<b>Total</b>	<b>20</b>	<b>-</b>

12 Short Term Investments

Cooperative Shares		
Treasury Bills		
Fixed Deposit accounts		
Other Investments		
<b>Total</b>	<b>-</b>	<b>-</b>

BOM SECRETARY / PRINCIPAL  
 MAIELLA TOWNSHIP SEC. SCH.  
 P. O. Box 364, Nkayasha  
 DATE:..... SIGN:.....

Annual Report and Financial Statements For the year ended 30<sup>th</sup> June 2023

Notes to the Financial Statements (continued)

13 Accounts Receivable

Fees Arrears	9,223,999	6,997,454.00
<b>Other Non-Fees Receivables</b>		
Salary Advances (list/schedule attached)		
Imprest (list/schedule attached)		
Rent arrears (list/schedule attached)		
<b>Total</b>	<b>9,223,999</b>	<b>6,997,454.00</b>

13 b Ageing Analysis of Accounts Receivable

	2023	% of the total	2022	% of the total
Less than 1 year	2,226,545	24%	1,126,164	16%
Between 1- 2 years	1,126,164	12%	628,642	9%
Between 2-3 years	5,871,290	64%	5,242,648	75%
Over 3 years		%		%
<b>Total (should tie to note 13 a)</b>	<b>9,223,999</b>	<b>100%</b>	<b>6,997,454</b>	<b>100%</b>

14 Accounts Payable

Trade Creditors (See Ageing Below and Appendix 1)	5,230,124	5,546,430
Prepaid Fees	441,780	
Retention Monies		
Unpaid salaries and statutory deductions		
Caution money		
Other payables ( <i>specify</i> )		
<b>Total</b>	<b>5,671,904</b>	<b>5,546,430</b>

BOM SECRETARY / PRINCIPAL  
 MAIELLA TOWNSHIP SEC. SCH.  
 P. O. Box 364, KUVASHTA

DATE:..... SIGN:.....

Annual Report and Financial Statements For the year ended 30<sup>th</sup> June 2023

**14a. Ageing Analysis of Accounts Payable**

	2023	% of the total	2022	% of the total
Less than 1 year	643,485	11%	1,513,286	27%
Between 1- 2 years	672,312	12%	4,062,724	73%
Between 2-3 years	4,356,107	77%		%
Over 3 years		%		%
<b>Total (should tie to note 14)</b>	<b>5,671,904</b>	<b>100%</b>	<b>5,546,430</b>	<b>100%</b>

**15 Fund Balance Brought Forward**

Bank balances	1,085,387.01	982,492.06
Cash balances	20	
Short Term Investments	0	
Receivables	6,997,454	5,871,290.00
Payables	-5,576,910	(5,215,268.00)
<b>Total</b>	<b>2,505,951.01</b>	<b>1,638,514.06</b>

BOM SECRETARY / PRINCIPAL  
 MAIELLA TOWNSHIP SEC. SCH.  
 P. O. Box 364, NAIVASHA

DATE:..... SIGN:.....

**Annual Report and Financial Statements For the year ended 30<sup>th</sup> June 2023**

**Other important disclosure notes**

IPSAS Cash Standard encourages an entity to disclose accrual related information in relation to an entity's assets and liabilities. The notes outlined below are disclosure notes in relation to the school's non- financial assets and liabilities.

**16 Non-current Liabilities Summary**

Description		
Bank Loans		
Outstanding Leases		
Hire Purchase		
Gratuity And Leave Provision		
Others (specify)		
<b>Total</b>	<b>0</b>	<b>0</b>

**17 Biological assets**

Description			
Cattle			
Goats/sheep	16	96,000	96,000
Trees	245	490,000	500,000
Coffee Or Tea Plantation			
Poultry			
Others (specify)			
<b>Total</b>		<b>586,000</b>	<b>596,000</b>

**18 Borrowings**

Borrowings at beginning of the year		
Borrowings during the year		
Repayments during the year		
<b>Balance at the end of the year</b>	<b>0</b>	<b>0</b>

BOM SECRETARY / PRINCIPAL  
 MAIELLA TOWNSHIP SEC. SCH.  
 P. O. BOX 364, NAIVASHA  
 DATE:..... SIGN:.....

**Annual Report and Financial Statements For the year ended 30<sup>th</sup> June 2023**

---

**Other important disclosure notes**

**19 Stock/ Inventory**

Food stuffs	5,000	7,500
Lab consumables	35,000	45,000
Farm produce	4,000	16,000
Medication		
Construction Materials	3,500	3,500
Others (specify)		
	<b>47,500</b>	<b>72,000</b>

BOM SECRETARY / PRINCIPAL  
MAIELLA TOWNSHIP SEC. SCH.  
P. O. Box 364, NAIVASHA  
DATE:..... SIGN:.....

MAIELLA TOWNSHIP SEONDARY SCHOOL

**Annual Report and Financial Statements For the year ended 30<sup>th</sup> June 2023**

---

**20 Progress On Follow Up Of Auditor Recommendations**

The following is the summary of issues raised by the external auditor, and management comments that were provided to the auditor.

[Redacted Table Header]				

\_\_\_\_\_  
Sign and Date 5/9/24  
Principal

BOM SECRETARY / PRINCIPAL  
MAIELLA TOWNSHIP SEC. SCH.  
P. O. Box 364, NANTASIA  
DATE:..... SIGN:.....

Annual Report and Financial Statements For the year ended 30<sup>th</sup> June 2023

12. Annexes

Annex I - Analysis of Pending Accounts Payable

Construction of buildings					
Supply of services					
1. MZIMA	209,000	2022	217,750	312,750	
2. SWAN ENERGY	65,000	2023		65,000	
3. LEXIN	28,000	2023		28,000	
4. SNOWBIT ENTEERPRICES	310,000	2021	150,000	150,000	
5. GODFERY KIMANI	85,430	2023		85,430	
6. KORIR				6,000	
7. NSSF				55,424	
8. NHIF				19,000	
9. ONESMUS KIMATHI				1,200	
10. BESTECH ENTERPRICE				82,000	
<b>Sub-Total</b>					
Supply of Goods					
1. JOHN KARUGO	4,500	2023		4,500	
2. JOSEPH MWAINAINA MWAHUKI	39,880	2023		39,880	
3. PETER NDUNG'U MUREITHI	60,720	2023		60,720	
4. JOHN KIMANI NDUATI	39,470	2023		39,470	
5. ANN WAITHAKA	8,250	2023		8,250	
6. ELLY KINUTHIA		2023		122,030	
7. BENSON KIMANI		2021		8,500	
8. PILGRIM AGENCIS	1,729,900	2018	1,729,900	1,729,900	
9. PATMAT BOOKSHOP	104,000	2022		104,000	
10. MAWLAR LAB	1,091,136	2019		1,107,486	
11. MIMOSA	764,239	2019	764,239	1,009,634	



Annual Report and Financial Statements For the year ended 30<sup>th</sup> June 2023

ANNEX 2 – SUMMARY OF FIXED ASSETS REGISTER

Land 1	1996	MAIELLA	15,000,000			
Land 2	NIL		-			
Buildings and structures	53		22,850,000			
Motor vehicles	NIL					
Office equipment, furniture and fittings	578		1,847,500			
ICT Equipment, and Other ICT Assets	14		1,620,000			
Tools and apparatus	100		2,000,000			
Textbooks	6629		750,000			
Other Machinery and Equipment	4		600,000			
Heritage and cultural assets						
Intangible assets- soft ware	2		15,000			
<b>Total</b>			<b>44,682,500</b>			

GDM SECRETARY / PRINCIPAL  
 MAIELLA TOWNSHIP SEC. SCH.  
 P.O. Box 324, NAIVASHA