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THE NATIONAL ASSEMBLY


12<sup>TH</sup> PARLIAMENT – THIRD SESSION (2019)

SELECT COMMITTEE ON NATIONAL GOVERNMENT  
CONSTITUENCIES DEVELOPMENT FUND

REPORT ON THE VETTING OF NOMINEES FOR THE  
POSITIONS OF DIRECTORS TO THE NATIONAL GOVERNMENT  
CONSTITUENCIES DEVELOPMENT FUND BOARD

MARCH 2019

Directorate of Committee Services,  
Office of the Clerk,  
National Assembly,  
Parliament Buildings,  
**NAIROBI.**

 <b>THE NATIONAL ASSEMBLY PAPERS LAID</b>	
<b>DATE:</b> 12 MAR 2019	<b>DAY:</b> Tuesday
<b>TABLED BY:</b>	Hon. Maoka Maoro Chairperson, National Government Constituencies Dev Fund Committee
<b>CLERK-AT THE-TABLE:</b>	R. Koin - PCA

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## **ABBREVIATIONS**

DCI	-	Directorate of Criminal Investigations
EACC	-	Ethics and Anti-Corruption Commission
HELB	-	Higher Education Loans Board
KRA	-	Kenya Revenue Authority
PAPAA	-	Public Appointments (Parliamentary Approval) Act, 2011
HR	-	Human Resource
NG-CDF	-	National Government Constituencies Development Fund
MP	-	Member of Parliament
FDSE	-	Free Day Secondary Education
KLB	-	Kenya Literature Bureau
SEPU	-	School Equipment Production Unit
CRB	-	Credit Revenue Bureau
NASC	-	National Assembly Select Committee
MOEST	-	Ministry of Education Science and Technology
OGW	-	Order of the Golden Warrior

## CHAIRPERSON'S FOREWORD

Pursuant to the provisions of Standing Order No. 42, the Speaker of the National Assembly issued a Communication on **Tuesday, 26<sup>th</sup> February, 2019** for vetting of the following seven (7) nominees for the positions of Board of Directors to the National Government Constituencies Development Fund (NG-CDF).

- i. Mr. Robert Nyariki Momanyi Masese;
- ii. Ms. Irene C. Masit;
- iii. Mr. Abdulaziz Bulle Yarrow;
- iv. Ms. Isabel Nyambura Waiyaki;
- v. Hon. Peter Edick Omondi Anyanga; and
- vi. Mr. George Kasatua Ole Meshuko.

The names were subsequently committed to the Select Committee on National Government Constituencies Development Fund Board for approval.

The Committee undertook the exercise on Thursday 7<sup>th</sup> March, 2019, in compliance with the Constitution, the Public Appointments (Parliamentary Approval) Act, 2011 and the National Assembly Standing Orders and recommends all nominees for appointment as Directors of the National Government Constituencies Development Fund Board.

I take this opportunity to thank all Members of the Committee for their dedication to duty. I also thank the offices of the Speaker and the Clerk of the National Assembly for according the Committee the necessary logistical support during the vetting exercise.

Further, the Committee wishes to thank all the stakeholders who participated in the approval hearings.

On behalf of the Members of the National Assembly Select Committee on the National Government Constituencies Development Fund and pursuant to Standing Order 199 and section 50(5) (d) of the National Government Constituencies Development Fund Act (No. 30 of 2015), it

is my pleasure and duty to present to the House the Committee's Report on the Vetting of Nominees for positions of Directors to the National Government Constituencies Development Fund Board for approval.

Signature... Maoka ..... Date... 12/3/2019 .....

**The Hon. Richard Maore Maoka, CBS, M.P.**

**Chairperson - Select Committee on National Government Constituencies Development Fund**

## 1.0 EXECUTIVE SUMMARY

Pursuant to the provisions of Section 15 of the National Government Constituencies Development Fund Act, 2015, the Cabinet Secretary for the National Treasury nominated the following persons for appointment as Board of Directors of the National Government Constituencies Development Fund and forwarded their names to the National Assembly for approval –

1. Mr. Robert Nyariki Momanyi Masese;
2. Ms. Irene C. Masit;
3. Mr. Abdiaziz Bulle Yarrow;
4. Ms. Isabel Nyambura Waiyaki,
5. Ms. Maria Lekoloto;
6. Mr. George Kasatua Ole Meshuko; and
7. Hon. Peter Edick Omondi Anyanga.

The Speaker subsequently issued a Communication to the House on 26<sup>th</sup> February, 2019 on receipt of the names from the Cabinet Secretary, National Treasury and committed them to the Select Committee on National Government Constituencies Development Fund for approval.

The Committee immediately embarked on the approval exercise in accordance with the provisions of the Constitution, the Public Appointments (Parliamentary Approval) Act, 2011, the National Government Constituencies Development Fund Act (No. 30 of 2015) and the National Assembly Standing Orders.

On 28<sup>th</sup> February, 2019, the Committee, pursuant to section 6(9) of the Public Appointments (Parliamentary Approval) Act, 2011 invited the public to submit memoranda contesting the suitability of any of the nominees. On the same day, the general public was notified of the appointments, pursuant to Section 6(4) of Public Appointments (Parliamentary Approval) Act, 2011 and the date of the approval hearing scheduled for Thursday, 7<sup>th</sup> March, 2019 in Committee Room, 5<sup>th</sup> Floor Continental House, starting at 9.00 a.m.

The nominees were also required to submit clearances from the following agencies: the Ethics and Anti-Corruption Commission, the Kenya Revenue Authority, the Higher Education Loans Board, the Directorate of Criminal Investigations and the Credit Reference Bureaus.

By close of day on Wednesday, 6<sup>th</sup> March, 2019, the Clerk of the National Assembly had not received any memoranda contesting the suitability of any of the nominees.

The Committee undertook the approval hearing on Thursday 7<sup>th</sup> March, 2019, in compliance with the Constitution, the Public Appointments (Parliamentary Approval) Act, 2011 and the National Assembly Standing Orders and recommends all nominees for appointment as Directors of the National Government Constituencies Development Fund Board.

In absence of any memoranda contesting the suitability of the said nominees, the Committee, pursuant to Section 15 (1) (e) of the National Government Constituencies Development Fund Act (No. 30 of 2015), Section 8(2) of the Public Appointments (Parliamentary Approval) Act (No. 33 of 2011), unanimously recommended approval of all nominees for the position of Board of Directors of the National Government Constituencies Development Fund.

## 2.0 PREFACE

### 2.1 Establishment and Mandate of the Committee

The Select Committee on National Government Constituency Development Fund (NASC or NGCDF) is a Statutory Committee established in accordance with the provisions Section 50 of NG-CDF Act of 2015 and its functions include:

- a) To oversee the implementation of this Act and in this respect, shall after every two years submit a report to the National Assembly and where necessary, propose any amendments to this Act with respect to the quantum of funds repayable into the Fund in accordance with section 4 of the Act;
- b) To oversee the policy framework and legislative matters that may arise in relation to the Fund;
- c) To continually review the frame set out for the efficient delivery of development programmes financed through the Fund;
- d) To consider and report to the National Assembly, with recommendations, names of persons required to be approved by the National Assembly under this Act; and
- e) To carry out any other functions relevant to the work of the Fund.

## 2.2 Committee Membership

1. Hon. Richard Maore Maoka, CBS, MP - **Chairman**
2. Hon. Omar Maalim Hassan, MP - **Vice Chairman**
3. Hon. Moses Lessonet, MP
4. Hon. Sharif Athman, MP
5. Hon. Mishi Mboko, MP
6. Hon. Fred Ouda, MP
7. Hon. Fred Kapondi Chesebe, MP
8. Hon. Sophia Abdi Noor, MP
9. Hon. Emmanuel Wangwe, MP
10. Hon. Richard Tongi, MP
11. Hon. Johanna Ng'eno, MP
12. Hon. Titus Khamala, MP
13. Hon. Benjamin Gathiru, MP
14. Hon. Alfa Ondieki, MP
15. Hon. Ferdinand Wanyonyi, MP
16. Hon. Janet Jepkemboi Sitienei, MP
17. Hon. Kassim Sawa Tandaza, MP
18. Hon. Mary Wamaua Waithira, MP
19. Hon. Mwalyo Joshua, MP

### **2.3 Committee Secretariat**

- |                        |                                  |
|------------------------|----------------------------------|
| 1. Mr. Johnston Kioko  | Clerk Assistant II (Team Leader) |
| 2. Ms. Naserian Lotuai | Clerk Assistant III              |
| 3. Mr. Erick Ososi     | Research Officer III             |
| 4. Ms. Brigita Mati    | Legal Counsel II                 |

### **3.0 BACKGROUND**

#### **3.1 Establishment of the NG-CDF Board**

The NG-CDF Board is established in accordance with Section 14 of NG-CDF Act, 2015.

#### **3.2 Composition of the Board**

The Board of Directors consists of the following, as provided in Section 15 of the Act –

- 1) the principal secretary in the Ministry for the time being responsible for matters relating to national economic policy and planning or a designated alternate, not being below the level of Director of Planning;
- 2) the principal secretary in the Ministry for the time being responsible for matters relating to finance or a designated alternate not being below the level of Deputy Director of Budget;
- 3) the Attorney-General or a designated alternate not being below the level of Senior State Counsel;
- 4) the principal secretary in the Ministry responsible for matters relating to education or a designated alternate not being below the level of Director;
- 5) seven other persons, three of whom shall be of the opposite gender and at least one shall be a person with disability, qualified in matters relating to finance, accounting, engineering, economics, community development, public affairs, project management, education, security or law appointed by the Cabinet Secretary with the approval of the National Assembly; and
- 6) the chief executive officer who shall be an ex-officio member without a right to vote.

#### **3.3 Functions of the Board**

The functions of the Board are provided for under Section 16 as follows:

- a) to consider project proposals submitted by various constituencies in accordance with the Act, approve for funding proposals that are consistent with the Act and disburse funds to the respective constituencies with respect to the approved projects;

- b) to ensure timely and efficient disbursements of funds to every Constituency;
- c) to ensure efficient management of the fund;
- d) to co-ordinate the implementation of inter-constituency projects;
- e) to receive and address complaints that may arise from the implementation of the Fund;
- f) to encourage best practices in the implementation of projects;
- g) to administer the funds and assets of the Board in such a manner and for such purpose as shall promote the best interest of the Board in accordance with the Act to ensure efficient management of the fund; and
- h) to perform such other duties as the Board may deem necessary from time to time for the proper management of the Fund.

### **3.4 Nomination process**

The procedure of nomination is provided for under the Section 15 (1) (e) of the NG-CDF Act.

The Cabinet Secretary, National Treasury is mandated to nominate seven (7) persons; three (3) of the opposite gender and at least with disability who are qualified in matters relating to Finance, Accounting, Engineering, Economics, Community Development, Project Management, Education, Security, Public Affairs or Law. The Cabinet Secretary is further required to take into consideration gender equity and the regional diversities of the people of Kenya.

Having undertaken the nomination process, the Cabinet Secretary, in his letter dated 20<sup>th</sup> February, 2019 submitted the names of the following seven (7) nominees to the National Assembly for approval –

1. Mr. Robert Nyariki Momanyi Masese;
2. Ms. Irene C. Masit;
3. Mr. Abdiaziz Bulle Yarrow;
4. Ms. Isabel Nyambura Waiyaki,
5. Ms. Maria Lekoloto;
6. Mr. George Kasatua Ole Meshuko; and
- 7) Hon. Peter Edick Omondi Anyanga.

### **3.5 Message from the National Treasury**

The Speaker, through a communication to the House made on **Tuesday 26<sup>th</sup> February, 2019**, informed Members that he had received a notification on the nomination of the seven persons for appointment to the National Government Constituencies Development Fund Board.

The names were subsequently committed the names to the Select Committee on National Government Constituencies Development Fund for consideration.

The Committee was directed to report to the House on its consideration of the nominees, not later than Tuesday, 12 March, 2019.

### **3.6 Notification to the Public**

On **Thursday, 28<sup>th</sup> February, 2019**, the Clerk of the National Assembly, pursuant to section 6 (9) of the Public Appointments (Parliamentary Approval) Act, (No.33 of 2011), placed a notification in the print media informing the general public of the approval hearings for the nominees, scheduled for **Thursday, 7<sup>th</sup> March, 2019**.

### **3.7 Notification to the Nominees**

The Clerk of the National Assembly notified the nominees of the approval date of their vetting by the Select Committee on NG-CDF on **Thursday, 6<sup>th</sup> March, 2019** in the **Committee Room on 5<sup>th</sup> Floor, Continental House**.

The nominees were also required to obtain clearance certificates from the Kenya Revenue Authority (KRA), the Higher Education Loans Board (HELB), the Ethics and Anti-Corruption Commission (EACC), the Directorate of Criminal Investigations (DCI) and any of the Credit Reference Bureaus.

### **3.8 Clearance Requirements**

On 27<sup>th</sup> February, 2019, the Clerk of the National Assembly wrote to the Kenya Revenue Authority (KRA), the Higher Education Loans Board (HELB), Ethics and Anti-Corruption Commission (EACC), Office of the Registrar of Political Parties (ORPP) and Directorate of Criminal Investigations requesting for tax, education loans, integrity, affiliation to political

parties and criminal record status of the nominees. All the nominees were given the requisite clearance.

#### **4.0 COMMITTEE PROCEEDINGS**

Having received the names, the Committee embarked on the approval process in accordance with the Constitution, the Public Appointments (Parliamentary Approval Act) (No.33 of 2011) and Section 15 of the NG-CDF Act of 2015.

The Committee held three sittings; the pre-vetting meeting on Monday, 5<sup>th</sup> March, 2019, the approval hearing on Thursday, 7<sup>th</sup> March, 2019 and a meeting to consider and adopt the report on Monday, 11<sup>th</sup> March, 2019.

##### **4.1 Constitutional and Statutory Requirements**

The Constitution sets out certain requirements regarding the appointment of persons to public office which include –

###### **(i) Leadership and Integrity**

The Committee, in determining the suitability of the nominees, took into consideration the provisions on leadership and integrity as outlined under Chapter Six of the Constitution. In particular, the Committee took cognizance of the following provisions-

- i. **Article 73 (2)** of the Constitution which provides that the guiding principles of leadership and integrity include –
  - (a) selection based on personal integrity, competence and suitability, or election in free and fair elections;
  - (b) objectivity and impartiality in decision making, and in ensuring that decisions are not influenced by nepotism, favouritism, other improper motives or corrupt practices;
  - (c) selfless service based solely on the public interest, demonstrated by —
    - (i) honesty in the execution of public duties; and

- (ii) the declaration of any personal interest that may conflict with public duties;
  - (d) accountability to the public for decisions and actions; and
  - (e) discipline and commitment in service to the people.
- ii. **Article 75(1)** of the Constitution requires a State Officer, whether in public or private life to behave in a manner that avoids conflict between personal interest and public official duties and Article 75(3) of the Constitution that prohibits a State Officer who has been removed from office under that Article from holding any other State Office.
  - iii. **Article 77(1)** of the Constitution prohibits a full time State Officer from participating in any other gainful employment.
  - iv. **Article 77(2)** of the Constitution prohibits an appointed State officer from holding office in a political party.
  - v. **Article 78** of the Constitution disqualifies persons who are not Kenyan Citizens and persons holding dual citizenship from appointment as State Officers.

The Public Appointments (Parliamentary Approvals) Act provides that an approval hearing should focus on a candidate's academic credentials, professional training, experience, personal integrity and background.

The Committee ensured that the suitability of the nominees was evaluated in a wholistic manner considering the nominees' academic credentials, professional training, experience, background and personal qualities as well as the performance of the nominees during the approval hearing.

#### **4.2 Qualifications for appointment to the Board of Directors of the NG-CDF**

Section 15 (1) (e) and (2) of the NGCDF Act of 2015 stipulates the qualification of the seven persons to be nominated to the Board.

The Cabinet Secretary, National Treasury is required to nominate seven (7) persons; three (3) of the opposite gender and at least with disability who are qualified in matters relating to Finance, Accounting, Engineering, Economics, Community Development, Project Management,

Education, Security, Public Affairs or Law. The Cabinet Secretary is further required to take into consideration gender equity and the regional diversities of the people of Kenya.

#### **4.3 Submission of Memoranda**

By close of business on Wednesday, 6<sup>th</sup> March, 2019 at 5pm, the Office of the Clerk had not received any memoranda contesting suitability of any of the candidates.

#### **4.4 Approval Hearings**

The Committee conducted approval hearings for the nominees on **Thursday 7<sup>th</sup> March, 2019** from **9.00am**.

In conducting the exercise, the Committee was guided by, the Constitution, the Public Appointments (Parliamentary Approval) Act (No. 33 of 2011), the National Government Constituencies Development Fund Act of 2015, 2011 and the Standing Orders.

The Committee also considered the following in vetting the nominees: -

- a. Academic qualifications;
- b. Employment record and work experience;
- c. Professional association;
- d. Public office, political activities and affiliations;
- e. Potential conflict of interest;
- f. Suitability to the position;
- g. Integrity; and
- h. Expectations and Key priorities.

##### **4.4.1 Mr. Robert Nyariki Momanyi Masese, OGW**

The nominee is a 63 year old retired career educationist from Trans Nzoia County. He served in the Ministry of Education from 1983 as a graduate teacher until 2018, when he retired as acting Director General for Basic Education.

He holds a Master of Education degree in Educational Administration from the University of Nairobi. He also has undertaken several professional courses in the course of duty.

He served as Branch Chairman of the Kenya Secondary Schools Heads Association in Rift Valley & Nairobi and the Chairman of Principals of National Schools in Kenya.

### **Response to the Committee's Questions**

The nominee informed the Committee that his extensive experience in various national assignments prepared him for his role as a Board Director, if approved for appointment. He has served in various capacities including serving as a Member of the Taskforce that originated the concept of National academies targeting talented youth in-and out-of-school in 2006 and a Member of the taskforce that came up with Free Day Secondary Education (FDSE) in Kenya. He also spearheaded the 100% transition from Primary to Secondary initiative and the one-text book for each student per subject per grade in schools.

The nominee served in several boards including as an Alternate to the Principal Secretary of Education in various Boards namely: the Kenya Literature Bureau (KLB); the School Equipment Production Unit (SEPU) and the National Government Constituency Fund Board (NG-CDFB) Acting Chair of the Board.

At the Teachers Service Commission, he played a key role in improving teachers' terms and conditions of service and represented the Ministry of Education in negotiations with unions on terms of service. At the Kenya Institute of Curriculum Development, he chaired several course panels, as Director and Acting Director General, as well as Ministerial Textbook Vetting Committee, for materials used in schools and colleges.

He also undertook governance trainings by the State Corporation Advisory Committee (SCAC); the Institute of Directors (IoD) and the Institute of Internal Auditors, among others. He also served as Secretary to the Boards of Cheptulon Secondary School and Chebara Secondary School, Rift Valley Technical Training Institute and Nairobi School.

He has also presented papers in various conferences.

On community service, the nominee is a member of Lions Club in Nairobi and has participated in the organization of games for children with impairment. He is the current Chairman of Mihuti Court Estate in Dennis Pritt Road which houses senior civil servants.

### **1. Achievements as Acting Chairperson of NG-CDF Board**

- (i) Mr. Masese informed the Committee that he implemented employment of Fund Account Managers in most constituencies, a matter that had been outstanding for long. He also initiated performance targets for Fund Account Managers which include record keeping, training of fund managers and accountability of funds.
- (ii) Asked about the difference he would bring in implementation of projects, Mr. Masese cited his preference of online submission of project proposals by CDFC which eases the process of approvals.
- (iii) On staff and secretariat, he submitted that it is regrettable that several staff of the Board are on secondment from Ministries and he also cited cases of lack of motivation of staff.
- (iv) He further submitted that as a Director, he would hold staff to account for their work especially the Fund Account Managers and National Government Constituencies Development Fund Committees (NG-CDFCs) to deliver quality services to the country. In addition, he would introduce parallel vote/accounts books for the Fund Account Managers and County Commissioner's.
- 8) On Stalled Projects and Fund arrears owed to the Board, Mr. Masese submitted that stalled projects are detrimental to economic growth, and it is priority to clear the backlog and to capacity-build the NG-CDFCs employees, including timely and proper submission of project proposals that would pass Board's approval.
- (v) On bursaries to schools, he observed that students are allocated bursaries but the monies are not accounted for by the heads of schools. He proposed that he will ensure that the NG-CDF Board and the Ministry of Education collaborates to address this matter with feasible solutions.

- (vi) On disbursement of funds, the nominee proposed timely approval of project proposals, to ensure that there are no delays by the NG-CDF board.
- (vii) on the matter of equity and allocation of funding (2.5% statutory allocation), he proposed increment of allocation since its effects are felt in constituencies especially on matters education and security.

### **Committee Observations on Mr. Robert Masese**

The Committee observed that-

1. the nominee has a vast knowledge on matters education and experience in public service;
2. the nominee has served as the acting Chairperson of the NG-CDF Board and as an alternate Director nominated by Ministry of Education, Science & Technology; and
- 9) the nominee demonstrated knowledge of the education sector and education-based projects.

#### **4.4.2 Ms. Irene C. Masit**

The nominee is a 53-year-old female from Elgeyo Marakwet County. She holds a Master of Science degree in Human Resources Management from the University of Manchester, Bachelor of Laws degree from the University of Nairobi and Bachelor of Arts degree from the University of Nairobi.

### **Response to Committee Questions**

In response to the Committees' Questions on: -

- 1) On how her educational and professional background had prepared her for the tasks as NG-CDF Board Director, the nominee informed the Committee that her work experience and past roles are proof of her suitability as a director to the Board.
- 2) The nominee further cited her knowledge on issues touching on human rights, labour rights, gender, transitional justice, constitution, participatory approach methods as an added advantage to her suitability as Director of the NG-CDF Board.
- 3) The nominee demonstrated vast knowledge in strategy and development and implementing divisional plans, policies, norms and procedures and formulating and

implementing strategies on human resource planning, procurement, development, performance management, employee relations, staff benefits and administrative services.

- 4) Regarding public administration, the nominee confirmed that she has acquired knowledge and skills on public administration which entails developing, establishing and implementing government initiatives and operations that impact communities at varying levels.
- 5) on project management, the nominee affirmed that she is experienced and knowledgeable in managing (new or ongoing) projects ensuring that all strategies are put in place by carrying out project planning and design for smooth running and that budget is adhered.
- 6) On community development, the nominee informed Members that she had worked with and is committed to transforming communities through development projects as change agent such as: training youth and women groups on sanitation, entrepreneurship and influencing to better their livelihoods.
- 7) Concerning cases before the courts and the proposed way forward, the nominee affirmed that she would handle court cases by engaging the relevant stakeholders, specifically the civil societies to mediate and arbitrate as they find an amicable solution.
- 8) on pro-bono contributions and the charitable work done, the nominee informed the Committee that she contributes through *pro bono* legal services.
- 9) On political ambitions she informed the Committee that she contested for election as a Woman Representative in Elgeyo Marakwet County and that her past political ambition would not interfere with her work as a Board Director.

#### **Committee Observations on Ms. Irene Masit**

The Committee observed that her knowledge in project management is an important consideration in ensuring that projects in constituencies are implemented in good time, are cost effective and of the highest quality. She is therefore qualified for appointment for appointment as Board Director.

#### **4.4.3 Mr. Abdulaziz Bulle Yarrow**

Mr. Yarrow is a 37-year-old male from Mandera County. He holds a Master of Arts degree in Diplomacy and Bachelor of Arts degree in Political Science and Sociology. He is the Managing Director of the Top Ten Agencies Limited, an authorized Safaricom dealer.

#### **Response to Committee Questions**

The nominee affirmed that he is qualified to serve a Board Director having served as the Managing Director of the Top Ten Agencies Limited, an authorized Safaricom dealer. The position gave him an opportunity to showcase his leadership skills through setting overall strategic decisions alongside the Board and implementing long-term business strategies to achieve the Company's objectives.

The nominee further informed the Committee that he has worked with Operations Support Manager, Mercy United States of America, a humanitarian organization where his roles included overseeing the entire operational activities in procurement and logistics department, supervision of staff in procurement department, management of properties including fleets, planning and leading donor meetings. He also participated in inter-agency working groups.

The nominee pledged to advocate for increment of allocation to the NG CDF and to improve its implementation policies and work on addressing various litigation cases affecting the Board.

On the challenges facing disbursements of funds, the nominee assured members that he would propose financial policies to improve and hasten the process of disbursements.

#### **Committee Observations on Mr. Abdulaziz Yarrow**

- Mr. Abdiaziz Yarrow is an entrepreneur, he has potential to add value to the Board in terms of investments as the Board's mandate pursuant to Section 15(c) of the NG-CDF Act 2015 to borrow money and make investments.

- The Nominee has been cleared by the following agencies: Ethics and Anti-Corruption Commission, Higher Education Loans Board; Directorate of Criminals Investigation, Kenya Revenue Authority and the Credit Reference Bureau.

#### **4.4.4 Mrs. Maria Lekoloto**

Ms. Maria Lekoloto is a 45-year-old female from Marsabit County, living with disability. She holds a Master of Business Administration degree in Human Resource Management from the Kenya Methodist University and a Diploma in Community Based Development.

On how educational background and professional background has prepared her for the tasks as NG-CDF Board Director, the nominee informed the Committee that she is currently the Human Resource Officer at the Kenya Methodist University. She also served as an Assistant Administrative Officer (A.A.O) in the Directorate of Research, Development & Postgraduate Studies at Kenya Methodist University.

She also indicated that her competency in community mobilization and human resource development and management, makes her an asset to the board of directors. The nominee also informed the Committee that she is conversant with Board operations and that she had personally benefitted from the Fund through a bursary allocation when undertaking her studies.

The nominee further observed that the Fund is a success story and it has positively impacted the community through numerous schools built by the NGCDF in her home area which has seen increase in enrolment of pupils/students in schools. The community has also benefitted from the dams and wells that were built by the Fund.

On the 2.5% of the national sharable revenue allocated to the NG-CDF kitty, the nominee supports increment of the allocation to the Fund.

#### **Committee Observations on Mrs. Maria Lekoloto**

The Committee observed that the nominee represents persons living with disability and is qualified to be appointed as a Board Director.

#### 4.4.5 Dr. Isabel Nyambura Waiyaki

She is a 37 year-old female from Kiambu County and holds PhD in Economics from the University of Nairobi/ University of Dar es salaam, Master of Arts degree in Leadership and Governance from Pan-African Christian University, Master of Arts degree in Economics from University of Nairobi and Bachelor of Arts degree in Economics from the University of Nairobi.

In response to how her educational background and professional background has prepared her for the tasks as NG-CDF Board Director, the nominee informed the Committee that her experience in the following areas gives her an advantage in her proposed role as a Director of the Board: County Executive Committee (CEC) Member for the Department of Trade, Tourism, Co-operatives and Enterprise Development – County Government of Kiambu; Lecturer at University of Nairobi, School of Economics. Consultant at the Kenya National Chamber of Commerce and Industry; Consultant at the Kenya Health Sector Support Project (KHSSP) at the World Bank, Nairobi ;Economics Research Adviser at Bank of Africa (K) Ltd on a Full time and at various times as a Consultant; Corporate Relationship Manager at Bank of Africa; Financial/Corporate Analyst at Bank of Africa (K) Ltd; Operations Officer at Bank of Africa (K) Ltd ;Research Analyst at Centre for Economic and Social Research at various times on part time basis and Research Assistant at Good Health Promotion for Kenya Organization.

She added that her key current role as the Chairperson of the National Government - Constituency Development Fund (NG-CDF) Committee in Kikuyu Constituency has added her knowledge in matters implementation of the funds.

In regard her position as the Chairperson of Kikuyu CDFC, the nominee assured members that she would immediately resign from the position, if approved to the position of a Director of the Board.

On the 2.5% allocation threshold and financing gaps in NGCDF, the nominee proposed that, yearly NG-CDF fund allocations be based on the net collected revenue and not on financial year estimates.

She further proposed sensitization and the need to build capacity of the local community on the role of NGCDFC and management of the Fund.

### **Committee Observations on Dr. Isabel Nyambura Waiyaki**

The Committee observed that the nominee is currently serving as the Chairperson of NG-CDFC Kikuyu Constituency and therefore has first-hand experience on the implementation and management of the Fund at the Constituency level.

She is qualified for appointment to the Board owing to her work experience and education background.

#### **4.4.6 Hon. Peter Edick Omondi Anyanga**

The nominee is a 54-year-old male from Migori County and served as the Member of Parliament for Nyatike Constituency in the 10<sup>th</sup> and 11<sup>th</sup> Parliaments. He served as a member of the Budget and Appropriations and Public Accounts Committees in the National Assembly.

The nominee informed the Committee that he is a businessman, upholds integrity and understands the Government agenda.

He holds a Master of Business Administration degree and a Bachelor of Arts degree in Business Studies, both from University of Derby, UK and a Higher Diploma in Strategic Management and Leadership from India.

Concerning his interaction with NGCDF, the nominee informed the Committee that he served as Member of Parliament for 10 years and participated fully in the legislation and implementation of the Fund at the Constituency level.

On whether there exists any audit issues on the accounts of Nyatike Constituency during his tenure as the Members of Parliament, the nominee assured the Committee that he is not aware of any such issues and invited relevant authorities to investigate and take relevant, if found culpable.

On his tenure as a Board Member of African Finance Corporation (AFC), the nominee informed the Committee that the law allows one to serve in more than one Board, if they don't conflict/overlap in mandate or schedule of meetings.

### **Committee Observations on Hon. Peter Edick Omondi Anyanga**

The Committee found the nominee qualified for nomination owing to his past experience in public service and his education background.

#### **4.4.7 Mr. George Kasatua Ole Meshuko**

The nominee is a 47-year-old male from Narok County. He holds a Masters in Economic Planning and Strategic Management and Bachelor of Arts degree from the University of Nairobi.

Asked how his educational background and professional background had prepared him for the task as NG-CDF Board Director, the nominee cited his competency in public administration and as a former County Executive Committee Member in charge of Public Service and Management in Narok County.

In regard to his current job status, the nominee is not engaged in any salaried employment and is currently engaged in farming and livestock keeping.

### **Committee Observations on Mr. George Kasatua Ole Meshuko**

The Committee observed that the nominee is qualified for appointment as a Board Director owing to his experience in public service and educational background.

#### **4.0 RECOMMENDATION**

Having considered the suitability, capacity and integrity of the nominees, and pursuant to Section 8 (2) of the Public Appointments (Parliamentary Approval) Act, 2011, the Committee hereby recommends that the National Assembly **APPROVES** the following nominees for appointment as Board of Directors of the National Government Constituencies Development Fund –

- 1. Mr. Robert Nyariki Momanyi Masese;**
- 2. Hon. Peter Edick Omondi Anyanga;**
- 3. Ms. Irene C. Masit;**
- 4. Mr. Abdiaziz Bulle Yarrow;**
- 5. Ms. Isabel Nyambura Waiyaki;**
- 6. Ms. Maria Lekoloto; and**
- 7. Mr. George Kasatua Ole Meshuko.**

## **APPENDIX 1**

### **Letter from the Cabinet Secretary, National Treasury & Planning forwarding nominees' names for approval**



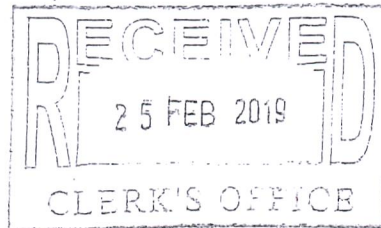
REPUBLIC OF KENYA  
THE NATIONAL TREASURY AND PLANNING

Telegraphic Address: 22921  
Finance - Nairobi  
FAX NO. 310833  
Telephone: 2252299  
When Replying Please Quote

THE NATIONAL TREASURY  
P O BOX 30007 - 00100  
NAIROBI

TNTP/4/52

*ODESP*  
*see process*  
*20th February 2019*  
*25 Feb 19*



Mr. Michael Sialai  
Clerk of the National Assembly  
Parliament Building  
NAIROBI

Dear

*Clerk,*

RE: NOMINEES TO THE BOARD OF DIRECTORS OF THE NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND

Pursuant to Section 15 of the National Government Constituencies Development Fund Act, the following persons have been nominated to the Board;

- 1. Robert Nyariki Momanyi Masese - Male
- 2. Irene C. Masit - Female
- 3. Abdulaziz Bulle Yarrow - Male
- 4. Isabel Nyambura Waiyaki - Female
- 5. Maria Lekoloto - Female (Representing persons with disability)
- 6. Omondi Anyanga - Male
- 7. George Kasatua Ole Meshuko - Male

*Handwritten notes:*  
① *Mr. Robert Masese*  
*Mr. Irene Masit*  
*Mr. Abdulaziz Yarrow*  
*Ms. Isabel Waiyaki*  
*Ms. Maria Lekoloto*  
*Mr. Omondi Anyanga*  
*Mr. George Meshuko*

The curriculum vitae of the above persons are attached. Kindly facilitate approval by the National Assembly.

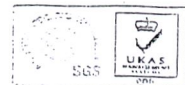
Your

*Sincerely,*

②

HENRY K. ROTICH, EGH  
CABINET SECRETARY/NATIONAL TREASURY & PLANNING

Encl.



ISO 9001:2008  
Certified.

## **APPENDIX 2**

### **Communication from the Chair**



**REPUBLIC OF KENYA**  
**TWELFTH PARLIAMENT (THIRD SESSION)**  
**THE NATIONAL ASSEMBLY**  
**MESSAGES**  
**MESSAGE FROM THE NATIONAL TREASURY**

**(No. 1 of 2019)**

**ON NOMINATION OF PERSONS FOR APPOINTMENT  
AS MEMBERS OF THE BOARD OF DIRECTORS OF THE NATIONAL  
GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND**

**Honourable Members,** pursuant to the provisions of section 15 of the National Government Constituencies Development Fund Act, 2015, I wish to convey to the House that I have received a request from the Cabinet Secretary for the National Treasury, asking the House to approve the appointment of the following nominees to the Board of Directors of the National Government Constituencies Development Fund (NG-CDF):

1. Mr. Robert Nyariki Momanyi Masese;
2. Ms. Irene C. Masit;
3. Mr. Abdulaziz Bulle Yarrow;
4. Ms. Isabel Nyambura Waiyaki;
5. Ms. Maria Lekoloto (representing persons with disability);
6. Mr. Omondi Anyanga; and
7. Mr. George Kasatua Ole Meshuko.

**Honourable Members,** section 15(4) of the National Government Constituencies Development Fund Act, 2015 provides that members nominated by the Cabinet Secretary for appointment to the NG-CDF Board shall be approved by the House before appointment.

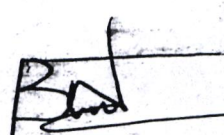
Section 50(5)(d) of the NG-CDF Act stipulates that, one of the functions of the National Assembly Select Committee on the National Government Constituencies Development Fund is to consider and report to the House, with recommendations, names of persons requiring approval by the National Assembly pursuant to the NG-CDF Act.

**Honourable Members**, in this regard, I hereby refer the names of the nominees, including their curriculum vitae, to the Select Committee on the National Government Constituencies Development Fund to undertake the necessary approval hearings. Thereafter, the House shall consider the nominees in accordance with the Public Appointments (Parliamentary Approval) Act, 2011.

**Honourable Members**, Section 8(1) of the said Act requires the National Assembly to either approve or reject the nominees **within fourteen days** from the date on which the notification of nomination was given. In view of the foregoing, I wish to guide the Committee and the House as follows:

- (i) The Committee should notify the nominees and the general public of the time and place of the approval hearings, in good time. The notification should therefore be made immediately; and,
- (ii) The Committee may thereafter commence the necessary approval hearings and submit its report to the House on or before **Tuesday, March 12, 2019.**

**I thank you!**

  
**THE HON. JUSTIN B.N. MUTURI, EGH, MP**  
**SPEAKER OF THE NATIONAL ASSEMBLY**

**Tuesday, February 26, 2019**

## **APPENDIX 3**

### **Newspaper advertisements inviting submission of memoranda**



**NATIONAL ASSEMBLY  
TWELFTH PARLIAMENT – THIRD SESSION**

In the matter of approval by the National Assembly of persons nominated for appointment as Directors of the Board of the National Government Constituencies Development Fund

**SUBMISSION OF MEMORANDA**

Pursuant to the provisions of Section 15 of the National Government Constituencies Development Fund Act, 2015, the Cabinet Secretary for the National Treasury has nominated the following persons for appointment to the Board of Directors of the National Government Constituencies Development Fund:-

1. Mr. Robert Nyariki Momanayi Masese
2. Ms. Irene C. Masiti
3. Mr. Abdulaziz Bulle Yarrow
4. Ms. Isabel Nyambura Waiyaki
5. Ms. Maria Lekoloto (Representing persons with disability)
6. Hon. Peter Edick Omondi Anyanga
7. Mr. George Kasatua Ole Meshuko

Following the receipt of the nominations, the **Select Committee on National Government Constituencies Development Fund** is mandated to vet and consider the suitability of the said nominees for appointment to office.

Pursuant to Section 6(9) of the Public Appointments (Parliamentary Approval) Act, 2011, the Committee now invites interested members of the public to submit any representation by written statement on oath (**Affidavit**) with supporting evidence contesting the suitability of the said nominees for appointment to office.

The representations may be forwarded to the **Clerk of the National Assembly, P.O. Box 41842-00100, Nairobi**; hand-delivered to the **Office of the Clerk, Main Parliament Buildings, Nairobi**; or emailed to **clerk@parliament.go.ke**; to be received **on or before Wednesday 6<sup>th</sup> March, 2019 at 5.00 pm.**

**MICHAEL R. SIALAI, EBS  
CLERK OF THE NATIONAL ASSEMBLY**



**NATIONAL ASSEMBLY  
TWELFTH PARLIAMENT – THIRD SESSION**

**NOTIFICATION FOR VETTING BY THE SELECT COMMITTEE ON NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND FOR PERSONS NOMINATED FOR APPOINTMENT TO THE BOARD OF DIRECTORS OF THE NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND**

Pursuant to the provisions section 15 of the National Government Constituencies Development Fund Act, 2015, the Cabinet Secretary for the National Treasury has nominated the following persons for appointment to the Board of Directors of the National Government Constituencies Development Fund:-

Following the receipt of the nomination, the **Select Committee on National Government Constituencies Development Fund** is mandated to vet and consider the suitability of the said nominees for appointment to office.

Pursuant to provisions of Article 118 of the Constitution of Kenya and Section 6(4) of the Public Appointments (Parliamentary Approval) Act, 2011, the general public is hereby notified that **Select Committee on National Government Constituencies Development Fund** shall conduct the vetting of the said nominees on **Thursday, 7<sup>th</sup> March, 2019 in Committee Room on 5<sup>th</sup> Continental House Parliament Buildings** as indicated below:-

<b>NOMINEE</b>	<b>TIME</b>
1. Mr. Robert Nyariki Momanayi Masese	9.00 am
2. Ms. Irene C. Masiti	9.45 am
3. Mr. Abdulaziz Bulle Yarrow	10.30 am
4. Ms. Isabel Nyambura Waiyaki	11.15 am
5. Ms. Maria Lekoloto	12.00 pm
6. Hon. Peter Edick Omondi Anyanga	12.45 pm
7. Mr. George Kasatua Ole Meshuko	2.00 pm

The nominees should bring originals of their identity card, academic and professional certificates and other relevant testimonials. In addition, the nominees should bring letters/certificate of clearance/compliance from the following:-

- (i) Ethics and Anti-Corruption Commission;
- (ii) Kenya Revenue Authority;
- (iii) Higher Education Loans Board;
- (iv) Directorate of Criminal Investigations; and
- (v) Any of the Credit Reference Bureaus.

**MICHAEL R. SIALAI, EBS  
CLERK OF THE NATIONAL ASSEMBLY**

REPUBLIC OF KENYA



NATIONAL ASSEMBLY  
TWELFTH PARLIAMENT – THIRD SESSION

In the matter of approval by the National Assembly of persons nominated for appointment as Directors of the Board of the National Government Constituencies Development Fund

SUBMISSION OF MEMORANDA

Pursuant to the provisions of Section 15 of the National Government Constituencies Development Fund Act, 2015, the Cabinet Secretary for the National Treasury has nominated the following persons for appointment to the Board of Directors of the National Government Constituencies Development Fund:-

1. Mr. Robert Nyariki Momanyi Masese
2. Ms. Irene C. Masit
3. Mr. Abdulaziz Bulle Yarrow
4. Ms. Isabel Nyambura Waiyaki
5. Ms. Maria Lekoloto (Representing persons with disability)
6. Hon. Peter Edick Omondi Anyanga
7. Mr. George Kasatua Ole Meshuko

Following the receipt of the nominations, the Select Committee on National Government Constituencies Development Fund is mandated to vet and consider the suitability of the said nominees for appointment to office.

Pursuant to Section 6(9) of the Public Appointments (Parliamentary Approval) Act, 2011, the Committee now invites interested members of the public to submit any representation by written statement on oath (*affidavit*) with supporting evidence contesting the suitability of the said nominees for appointment to office.

The representations may be forwarded to the Clerk of the National Assembly, P.O. Box 41842-00100, Nairobi; hand-delivered to the Office of the Clerk, Main Parliament Buildings, Nairobi; or emailed to [clerk@parliament.go.ke](mailto:clerk@parliament.go.ke); to be received on or before Wednesday 6<sup>th</sup> March, 2019 at 5.00 pm.

MICHAEL R. SIALAL, EBS

CLERK OF THE NATIONAL ASSEMBLY



REPUBLIC OF KENYA

MINISTRY OF PETROLEUM AND MINING  
KENYA PETROLEUM TECHNICAL ASSISTANCE PROJECT

REQUEST FOR EXPRESSIONS OF INTEREST  
(CONSULTING SERVICES – FIRMS SELECTION)

Country: KENYA  
Name of Project: KENYA PETROLEUM TECHNICAL ASSISTANCE PROJECT  
Credit No. 55260 KE  
Project ID No. P145234  
Assignment Title: TECHNICAL LABORATORY ADVISOR  
Reference No: KE-MOE-88547-CS-QCBS

The Government of Kenya (GoK) has received financing from the World Bank's International Development Assistance (IDA) towards the cost of the Kenya Petroleum Technical Assistance Project (KEPTAP) whose overall objective is to strengthen the capacity of the Government of Kenya to manage its petroleum sector and accruing wealth for sustainable development. It is intended that part of the proceeds of this credit be applied to eligible payments under the contracts for provision of consultancy services of a Technical Laboratory advisor for National Environment Management Authority.

The consultancy is a fixed two (2) year indefinite delivery contract.

Under the supervision of the NEMA, the consultant will among others carry out the following specific tasks which include but not limited to the following services;

- Develop Standard Operating and analytical Procedures for the laboratory in line with International Best Practice;
- Carry out capacity gaps assessment for adequate Laboratory operation and recommend gaps closure options;
- Provide technical advice on instrumentation techniques for the laboratory equipment;
- Undertake laboratory equipment mobilization to fully operationalize the lab;
- Provide on-job training for NEMA Environmental Inspectors and Lab personnel on Hydrocarbon Analysis including Sample Collection, handling/transportation and storage and on-site analysis of physical parameters;
- Assist NEMA in preparation of the Laboratory business plan for commercialization strategy;
- Develop Standard Operating Procedures for the movement of the mobile laboratories;
- Develop guidelines for designation of Laboratories for hydrocarbon testing; and
- Support NEMA in developing proficiency tests for designated Laboratories.

**APPENDIX 4**

**Curriculum Vitae and Questionnaires**

REPUBLIC OF KENYA

Telegraphic Address  
"Bunge", Nairobi  
Telephone 2221291/2848000  
Fax: 2243694  
E-mail: [clerk@parliament.go.ke](mailto:clerk@parliament.go.ke)  
When replying please quote



NATIONAL ASSEMBLY

CLERK'S CHAMBERS  
National Assembly  
Parliament Buildings  
P. O. Box 41842-00100  
NAIROBI

Ref.NA/DCS/NG-CDF/007/2019

27<sup>th</sup> February, 2019

Mr. Robert Nyariki Momanyi Masese

P.O. Box 30040-00100

NAIROBI

Tel. No. 0722775169

Email: [maseserm@gmail.com](mailto:maseserm@gmail.com)

Dear Mr Masese

**RE: INVITATION FOR VETTING BY THE SELECT COMMITTEE ON NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND**

Following your nomination by the Cabinet Secretary for the National Treasury for appointment to the position of **Director, in the Board of the National Government Constituencies Development Fund**, the Committee hereby invites you for vetting pursuant to the provisions of Section 6(3) of the Public Appointments (Parliamentary Approval) Act of 2011 on **Thursday, 7<sup>th</sup> March, 2019** in **Committee Room on 5<sup>th</sup> Floor, Continental House, Parliament Buildings at Buildings at 9.00 am.**

Kindly fill the attached questionnaire as required by the Public Appointments (Parliamentary Approval), Act of 2011 and return it on or before **Tuesday, 5<sup>th</sup> March, 2019.**

You are required to bring along originals of your academic and professional certificates, National Identification Card and other relevant testimonials. In addition you should bring letters/certificates of clearance/compliance from the following institutions: -

1. Ethics and Ant-Corruption Commission:
2. Kenya Revenue Authority:
3. Higher Education Loans Board:
4. Directorate of Criminal Investigations: and
5. Any of the Credit Reference Bureaus.

The officer responsible for facilitating this matter is **Mr. Johnston Kioko, Committee Clerk** who may be contacted on **Tel. No. 0722556382** and email address: [kiokojohnstonm@gmail.com](mailto:kiokojohnstonm@gmail.com).

Yours

A handwritten signature in dark ink, appearing to be 'J. Ndombi'.

**JEREMIAH W. NDOMBI**

**For: CLERK OF KENYA NATIONAL ASSEMBLY**

1<sup>st</sup> March, 2018

## CURRICULUM VITAE

NAME : ROBERT NYARIKI MOMANYI MASESE  
ID/NO : 0606590  
CONTACT : 0722775169  
ADDRESS : P.O. BOX 30040 - 00100  
EMAIL : maseserm@gmail.com  
PIN NO. : A001385092Y  
D.O.B. : 19<sup>th</sup> May, 1956  
HOME COUNTY : Trans Nzoia  
CITIZENSHIP : Kenyan  
MARITAL STATUS: Married  
LANGUAGES : English, Kiswahili, Ekegusii

## INTRODUCTION

I am educationist by training currently serving as the Acting Director General – Basic Education, in the Ministry for the past eight months.

I have the immediate past served as the Director of Secondary & Tertiary Education since May 2010, prior to which I served as a School Principal and teacher in a number of schools leaving at Chief Principal, Nairobi School to join the Ministry of Education in 2010.

I also served as Branch Chairman of the Kenya Secondary Schools Head – Association in Rift valley & Nairobi and later as the Chairman of Principals of National schools in the Country.

I work effectively with little supervision and have handled some challenging tasks like Form One Selection and the development/implementation with my team of the roadmap on 100% transition from primary to secondary.

## **EDUCATION**

- 2002 to 2005 : Master of Education (Educational Administration) – University of Nairobi
- 1979 to 1983 : Bachelor of Education (sc); University of Nairobi
- 1977 to 1978 : A-Levels – Friends School Kamusinga
- 1973 to 1976 : 'O' Levels – St. Joseph's High School, Kitale
- 1966 – 1972 : Certificate of Primary Education – Birongo Primary School

## **SOME OF THE COURSES ATTENDED**

- 2015 : Strategic Leadership – KSG
- 2003 : Performance Management – KIM
- 2003 : Effective Performance Management (TSC)
- 1999 : Reengineering Education – KESI
- 1997 : Leadership & Teambuilding – British Council
- 1997 : Computers in School Management (Kenyatta University)
- 1993 : Office Management - Kenya Polytechnic
- 1988 : Headteachers Course in Educational Administration – KESI

## **RECOGNITION**

I was recognized by the Head of State for exemplary performance and awarded the Order of Grand Warrior (OGW) in 2016.

## **SERVICE TO THE NATION**

- 1983 : Employed as a graduate teacher
- 1986 : Appointed Deputy Headmaster – Chebara Secondary School (RVP)
- 1989 : Appointed Headmaster Cheptulon Secondary School
- 1992 : Promoted to Senior Headmaster – Chebara Secondary School
- 2000 : Promoted to Senior Principal – Rift Valley Technical Training Institute
- 2001 : Appointed Chief Principal, Nairobi School
- 2010 : Appointed Director of Secondary Education & Tertiary Education
- July 2017 : Appointed Acting Director General, Ministry of Education.

## **COMMUNITY SERVICE**

I am a member of Lions Club – Nairobi Host and part of my activities involved organization of games for children with impairment.

I am the current Chairman of Mihuti Court – State House Road that houses Senior Civil Servants.

SCHEDULE  
[Section 6(8).]

**CRITERIA FOR VETTING/APPROVAL OF NOMINEES FOR  
APPOINTMENT TO PUBLIC OFFICE BY PARLIAMENT  
QUESTIONNAIRE**

**Notes:**

- a) This questionnaire applies to appointments to public office arising by or under the Constitution or any other law where parliamentary approval is required.
- b) The questionnaire shall be used by the relevant parliamentary committee to vet a nominee appearing before the committee in the process of parliamentary approval.
- c) The questionnaire shall be filled and submitted by the nominee to the relevant parliamentary committee through the Clerk of the relevant House of Parliament on or before a date set by the committee.
- d) The submission of false information in the questionnaire is an offence and may result in prosecution.
- e) Any form of canvassing by a nominee shall lead to disqualification.
- f) The nominee must answer all the questions.

1. **Name:** (State full name)···**ROBERT NYARIKI MOMANYI MASESE**
2. **Position:** (State office to which you have been nominated). **DIRECTOR NATIONAL GOVERNMENT CDF BOARD**
3. **Sex:** **MALE**
4. **Date of Birth:** (State year and place of birth) **19<sup>th</sup>/5/1956 TRANS NZOIA**
5. **Marital Status**···**MARRIED**
6. **Daytime phone number:** **0722775169**
7. **Mobile phone number** **0722775169**
8. **Email Address:** **maseserm@gmail.com**
9. **ID Number:** **0606590**
10. **PIN Number:** **A001385092Y**
11. **Nationality:** **KENYAN**

12. **Postal Address:** 16507-00100

13. **Town/City:** NAIROBI

14. **Knowledge of Languages:** (Specify Languages): **EKEGUSII, KISWAHILI & ENGLISH**

15. **Education:** (List, in reverse chronological order, each university, college, or any other institution of higher education attended and indicate, in respect of each, the dates of attendance, academic award obtained, whether a degree was awarded, and the dates on which each such degree was awarded).

- **2000- 2005 UNIVERSITY OF NAIROBI DEGREE-MASTER EDUCATION ADMINISTRATION.**
- **1979- 1983 UNIVERSITY OF NAIROBI DEGREE-BACHELOR OF EDUCATION ( SC. ) – DEC.1983**
- **1977-1978 FRIENDS SCHOOL KAMUSINGA A-LEVEL (EAACE) CERTIFICATE- DEC.1978**
- **1973-1976 ST JOSEPHS H S KITALE O-LEVEL( EACE) CERTIFICATE DEC.1976**
- **1966-1972 BIRONGO PRIMARY SCHOOL CPE CERTIFICATE**

16. **Employment Record:** (List in reverse chronological order all government agencies, business or professional corporations, companies, firms or other enterprises with which you have been affiliated as an officer, director, partner, proprietor, employee or consultant)

**2017-2018 Director General of Basic Education**

**2010- 2017 Ministry of Education----Director Secondary & Tertiary education**

**2017-2018 NG-CDF Ag. Board Chair**

**2017- 2018 Kenya Literature Bureau- Alternate Director**

**2016-2018 School Equipment Production Unit (SEPU) – alternate Director**

**2016-2018 NG-CDF – alternate director**

**2015-2016 Teachers Service Commission- Committee member teachers terms & conditions of service**

**2001- 2010 Nairobi school - Chief Principal with TSC**

**2000—Dec 2000- Deputy Principal Rift Valley TTI**

**1989- 1999 - principal Chebara Boys H school**

**1988--- 1989 - principal Cheptulon sec school**

**1986----1988 Deputy principal Chebara Boys H School**

**1983-1988 secondary school teacher**

16. **Honours and Awards:** (List any scholarships, fellowships, honorary degrees, academic or professional honours, honorary society memberships, military awards and any other special recognition for outstanding service or achievement and in respect of each, state the date of award and the institution or organization that made the award).

**ORDER OF THE GRAND WARRIOR (OGW) 12<sup>th</sup> Dec 2015 in recognition of outstanding service to the nation.**

17. **Professional Association** (where applicable): (List all professional associations of which you are or have a member and give any positions held and the respective dates when each such position was held).

**2005- 2010 KESSHA CHAIRMAN MOCKS NAIROBI PROVINCE**

**1995-2000 KESSHA DISTRICT CHAIRMAN E/MARAKWET**

18. **Memberships:** (List all professional, business, fraternal, scholarly, civic, charitable or other organizations, (other than those listed in response to Question 16) to which you belong or have belonged).

**Chairman Mihuti Court State House Road/Dennis Pritt**

**Member of Kitale Club**

19. **Published Writings:**

(a) List the titles, publishers and dates of books, articles, reports, letters to the editor, editorial pieces or other published materials you have authored or edited.

**2014 Dar ES Salaam- Conference paper –African convention of Principals-  
CHANGE MANAGEMENT IN EDUCATION**

**2015- Doha Qatar- WISE conference paper- CONFLICT BETWEEN REFUGEES  
AND HOST COMMUNITIES IN ACCESS TO OPPORTUNITIES AND SERVICES  
IN EDUCATION.**

**2018- Mombasa, Kenya conference paper – African Convention of Principals—  
BETWEEN NECESSITY AND CONSTRAINT THE STORY OF THE AFRICAN  
TEACHER.**

(b) Supply four (4) copies of any reports, memoranda or policy statements you prepared or contributed in the preparation of any bar association, committee, conference or organization of which you were a member.

**20. Public Office, Political Activities and Affiliations:**

(a) List chronologically any public offices you have held or are currently holding, including the terms of service and whether such positions were elected or appointed.

- **2017-2018 Director General of Basic Education**
- **2010- 2017 Ministry of Education----Director Secondary & Tertiary education**
- **2017-2018 NG-CDF Ag. Board Chair**
- **2017- 2018 Kenya Literature Bureau- Alternate Director**
- **2016-2018 School Equipment Production Unit (SEPU) – alternate Director**
- **2016-2018 NG-CDF – alternate director**
- **2015-2016 Teachers Service Commission- Committee member teachers terms & conditions of service**
- **2008 member Taskforce on Free day secondary education**
- **2005 Presiding officer national referendum**
- 
- **2001- 2010 Nairobi school - Chief Principal with TSC**
- **2000—Dec 2000- Deputy Principal Rift Valley TTI**
- **1989- 1999 - principal Chebara Boys H school**
- **1988--- 1989 - principal Cheptulon sec school**
- **1986----1988 Deputy principal Chebara Boys H School**
- **1983-1988 secondary school teacher**

(b) List all memberships and offices held in and services rendered, whether compensated or not, to any political party or election committee. If you have ever held a position or played a role in a political campaign, identify the particulars of the campaign, including the candidate, dates of the campaign, your title and responsibilities. Also include any linkage you have to a political party at present.

**None**

(c) Have you ever been dismissed or otherwise removed from office for a contravention of the provisions of Article 75 of the Constitution?

**NO**

(d) Have you ever been adversely associated with practices that depict bias, favouritism or nepotism in the discharge of public duties?

**NO**

21. **Deferred Income/Future Benefits:** (List the sources, amounts and dates of all anticipated receipts from deferred income arrangements, stock, options, uncompleted contracts and other future benefits which you expect to derive from previous business relationships, professional services, firm memberships, etc).

**Dividends form Mwalimu SACCO society-----kshs 240,000pa**

**Rent incomes --kshs 150, 000 pm**

**Monthly pension kshs 95,000 GOK**

**Projected rent income from Tassia construction (new) –kshs 400,000pm**

22. **Outside commitment during service in office:** (Do you have any plans, commitments or agreements to pursue outside employment with or without compensation during your service in office? If so explain)

**NO**

23. **Sources of Income:** (List sources and mounts of all income received during the calendar year preceding your nomination and in the current calendar year).

**Pension –kshs 1,140,000**

**Rents-----kshs 1,800,000**

**Service gratuity extended service kshs- 800,000**

**Dividend MCS&CS kshs- 240,729**

24. **Tax Status:** (State whether you have fully complied with your tax obligations to the State up to the end of the financial year immediately preceding the nomination for appointment)

**I am compliant with my tax obligations**

25. **Statement of Net Worth:** (State your financial net worth)

**APPROX. KSHS 85M**

26. **Potential Conflict of Interest:**

(a) Identity the family members or other persons, parties, categories of litigation or financial arrangements that are likely to present potential conflicts-of-interest when you first assume the position to which you have been nominated. Explain how you would address any such conflict if it were to rise.

**Relatives and friends who may services, contracts or employment with the Board.**

(b) Explain how you will resolve any potential conflict of interest, including the procedure you will follow in determining these areas of concern.

**Any relatives or friends who may apply for or get employment or contracts with the Board will be subjected to the same selection criteria applicable to the rest. I will at all times when such situations present themselves, declare conflict of interest and disqualify myself from presiding over their award or sanctioning.**

**27. Pro-Bono/Charity Work/donation to charity:** (Describe what you have done by way of pro bono or charity work, listing specific instances, the amount contributed and the amount of time devoted to each).

**As a member of Lions Club Nairobi Host I have in the past been involved in organizing games and sports for children with disabilities; the blind, deaf, physically handicapped. The club in liaison with Lions Eye Hospital Loresho organizes free eye clinics for communities.**

28. Have you ever been charged in a court or law in the last three years? If so, specify the nature of the charge, where the matter is ongoing, the present status of the matter, or where the matter is concluded, the judgment of the court, or otherwise, how the case was concluded.

**NO**

29. Have you ever been adversely mentioned in an investigatory report of Parliament or any other Commission of inquiry in the last three years?

**NO**

30. Have you any objection to the making of enquiries with your present employer/referees in the course of consideration of your nomination?

**NO**

**31. References:**

(List three persons who are not your relatives who are familiar with your character, qualification and work).

**Dr Belio Kipsang Principal Secretary Education -0722407259**  
**Mr Stephen Njoroge Director CEMASTE A 0722106006**  
**Mr Cleophas Tirop Vice Chair TSC 0724527130**

**No. 33 of 2011 [Rev. 2012]**

*Public Appointments (Parliamentary Approval)*

[Issue 1] 10

No. 33 of 2011 [Rev. 2012]

Public Appointments (Parliamentary Approval) Act

[Issue 1] 8

SCHEDULE

[Section 6(8).]

CRITERIA FOR VETTING/APPROVAL OF NOMINEES FOR  
APPOINTMENT TO PUBLIC OFFICE BY PARLIAMENT  
QUESTIONNAIRE

Notes:

- a) This questionnaire applies to appointments to public office arising by or under the Constitution or any other law where parliamentary approval is required.
- b) The questionnaire shall be used by the relevant parliamentary committee to vet a nominee appearing before the committee in the process of parliamentary approval.
- c) The questionnaire shall be filled and submitted by the nominee to the relevant parliamentary committee through the Clerk of the relevant House of Parliament on or before a date set by the committee.
- d) The submission of false information in the questionnaire is an offence and may result in prosecution.
- e) Any form of canvassing by a nominee shall lead to disqualification.
- f) The nominee must answer all the questions.

1. Name: (State full name)..... IRENE .C. MASIT.....
2. Position: (State office to which you have been nominated).  
..... DIRECTOR IN THE BOARD OF THE  
..... NATIONAL GOVERNMENT CONSTITUENCIES  
..... DEVELOPMENT FUND.....
3. Sex: FEMALE.....
4. Date of Birth: (State year and place of birth)..... 29/03/1967.....
5. Marital Status: ..... SINGLE PARENT - BORN AGAIN.....
6. Daytime phone number: ..... 0722-522-499.....
7. Mobile phone number: ..... 0722-522-499.....
8. Email Address: ..... masitirene@gmail.com.....
9. ID Number: ..... 8032980.....

C.V. Annexed for more information.

10. PIN Number: ..... A002500016U .....
11. Nationality: ..... KENYAN .....
12. Postal Address: ..... G/O 35215 00200 .....
13. Town/City: ..... NAIROBI / ITEM ELGEYO-MARAKWET .....
14. Knowledge of Languages: (Specify Languages): ..... KISWAHILI, KALENJIN, ENGLISH .....

15. Education: (List, in reverse chronological order, each university, college, or any other institution of higher education attended and indicate, in respect of each, the dates of attendance, academic award obtained, whether a degree was awarded, and the dates on which each such degree was awarded).

1. BACHELOR OF LAWS (LLB) - DEGREE - (2ND CLASS UPPER DIVISION) UNIVERSITY OF NAIROBI - GRADUATED DECEMBER 2015
2. MASTER OF SCIENCE (HRM) UNIVERSITY OF MANCHESTER UNITED KINGDOM - GRADUATED NOVEMBER 1999
3. BACHELOR OF ARTS (BA) - (2ND CLASS UPPER DIVISION) UNIVERSITY OF NAIROBI - GRADUATED NOVEMBER 1993
4. KENYA ADVANCED CERTIFICATE (A LEVEL) (3 PRINCIPALS - SUBSIDIAR SOLIAN GIRLS HIGH - FINALISE DECEMBER 1988
5. KENYA CERTIFICATE OF EDUCATION (O'LEVEL) (DIV III) MOLLWO GIRLS HARAMBEE - FINISHED DECEMBER 1985

Employment Record: (List in reverse chronological order all government agencies, business or professional corporations, companies, firms or other enterprises with which you have been affiliated as an officer, director, partner, proprietor, employee or consultant).....

1. BOARD MEMBER WITH DEFUNCT NLC EM.E COUNTY - TERM TERMINATED BY REPEAL OF ACT (2014-2015)
2. MEMBER TO DEFUNCT INTERIM INDEPENDENT BOUNDARIES REVIEW COMMISSION (2009-2010)
3. DEPUTY SECRETARY TO DEFUNCT CONSTITUTION OF REVIEW COMMISSION 2002-2006
4. PROGRAM OPERATIONS MANAGER - TO THE NGO COORDINATION BOARD - PARASTATAL 1996-2002
5. PARTNER IN PROM INTERNATIONAL A NON-ACTIVE PARTNER IN SUPPLIERS ENTERPRISE REGISTERED UNDER AQBD.

16. **Honours and Awards:** (List any scholarships, fellowships, honorary degrees, academic or professional honours, honorary society memberships, military awards and any other special recognition for outstanding service or achievement and in respect of each, state the date of award and the institution or organization that made the award).

1. GOVERNMENT SCHOLARSHIP TO PURSUE MASTERS DEGREE IN UNITED KINGDOM 1998-1999. - OFFICE OF THE PRESIDENT
2. LIFE MEMBER MAENDELEO YA WANAKA ORGANIZATION AND COUNTRY SECRETARY - ELGEYO MARAKWET COUNTY - (2006)

17. **Professional Association** (where applicable): (List all professional associations of which you are or have a member and give any positions held and the respective dates when each such position was held).

1. TO UNDERTAKE KENYA SCHOOL OF LAW EXAMS IN JULY 2019 AND IF SUCCESSFUL TO SEEK TO BE MEMBER OF LAW SOCIETY OF KENYA
2. TO UNDERTAKE INTERNATIONAL CERTIFIED ADDICTION PROFESSIONAL (ICCE) EXAMS IN JUNE 2019 TO OBTAIN CERTIFICATION.

18. **Memberships:** (List all professional, business, fraternal, scholarly, civic, charitable or other organizations, (other than those listed in response to Question 16) to which you belong or have belonged).

1. BOARD MEMBER KOPTEGA GIRLS SECONDARY (2008 - 2011) - ST.
2. BOARD MEMBER ST. AGATHA MOKWO GIRLS (2012 - 2015)
3. BOARD MEMBER ST. ATHNA'S KANDIE BOYS SECONDARY SCHOOL (2010-2011)

ALL THESE SCHOOL BOARDS ARE IN ELGEYO - MARAKWET COUNTY.

19. Published Writings:

(a) List the titles, publishers and dates of books, articles, reports, letters to the editor, editorial pieces or other published materials you have authored or edited.

N/A. in REGARD TO PUBLISHED WRITING.

WRITTEN UNPUBLISHED THESIS  
AND UNPUBLISHED DISSERTATION.  
(DETAILS OF C.V Pg. 5 & 6.)

(b) Supply four (4) copies of any reports, memoranda or policy statements you prepared or contributed in the preparation of any bar association, committee, conference or organization of which you were a member.

20. Public Office, Political Activities and Affiliations:

(a) List chronologically any public offices you have held or are currently holding, including the terms of service and whether such positions were elected or appointed.

1. MEMBER - GUYO MARAKWET NLC BOARD - APPOINTED (2014-15)
2. MEMBER - INTERIM INDEPENDENT BOUNDARIES COMMISSION (2009-2010) - APPOINTED
3. EMPLOYEE - NGO COORDINATION BOARD - PARASTATAL - EMPLOYED - 2000 - (1996-2002)

(b) List all memberships and offices held in and services rendered, whether compensated or not, to any political party or election committee. If you have ever held a position or played a role in a political campaign, identify the particulars of the campaign, including the candidate, dates of the campaign, your title and responsibilities. Also include any linkage you have to a political party at present.

1. PARTICIPATED IN NOMINATIONS IN 2013 UNDER UKP AND IN 2017 UNDER JUBILEE FOR POSITION OF WOMEN REP. UNSUCCESSFULLY.
2. SERVED AS LEGAL AND POLITICAL AFFAIRS SECRETARY FOR WOMEN CONGRESS
3. RETURNING OFFICER WESTLANDS (BRIEFLY) THE LANGATA CONSTITUENCY FOR WARD BY-ELECTION (2008) - LAINI SHABA WARD
4. DEPUTY RETURNING OFFICER 2017 DECEMBER GENERAL ELECTIONS IN EMBAKASSY CONSTITUENCY.

(c) Have you ever been dismissed or otherwise removed from office for a contravention of the provisions of Article 75 of the Constitution?

NO

(d) Have you ever been adversely associated with practices that depict bias, favouritism or nepotism in the discharge of public duties?

NO

21. **Deferred Income/Future Benefits:** (List the sources, amounts and dates of all anticipated receipts from deferred income arrangements, stock, options, uncompleted contracts and other future benefits which you expect to derive from previous business relationships, professional services, firm memberships, etc).

NO

22. **Outside commitment during service in office:** (Do you have any plans, commitments or agreements to pursue outside employment with or without compensation during your service in office? If so explain).

RESIT KSL EXAM IN JULY 2019 (4 DAYS WITHIN TWO WEEKS PERIOD)

23. **Sources of Income:** (List sources and mounts of all income received during the calendar year preceding your nomination and in the current calendar year).

1. SALE OF CAR (600,000) THOUSAND THAT ENABLED ME PAY BILLS & VISIT USA
2. HELP/ASSISTANCE FROM FRIENDS AND RELATIVES FOR UP-KEEP - AROUND (200,000)
3. SCHOOL FEES FOR MY SON AROUND (4,5000) RELIEVED FROM HIS FATHER FOR PAYMENT TO SUNSHINE BOYS NAIROBI
4. NOT BEEN ON ANY GAINFUL EMPLOYMENT SINCE I FAILED NOMINATIONS
5. WORKSHOPS / SEMINARS (60,000)

24. **Tax Status:** (State whether you have fully complied with your tax obligations to the State up to the end of the financial year immediately preceding the nomination for appointment).

.....  
YES  
.....  
.....  
.....  
.....  
.....

25. **Statement of Net Worth:** (State your financial net worth)

.....  
THIRTY MILLION (30m)  
1. HOUSE I LIVE IN (20m)  
2. LAND 3 ACRES (10m)  
.....  
TOTAL 30m.  
.....  
.....

26. **Potential Conflict of Interest:**

(a) Identify the family members or other persons, parties, categories of litigation or financial arrangements that are likely to present potential conflicts-of-interest when you first assume the position to which you have been nominated. Explain how you would address any such conflict if it were to rise.

.....  
NONE  
.....  
.....  
.....

(b) Explain how you will resolve any potential conflict of interest, including the procedure you will follow in determining these areas of concern.

.....  
N/A  
.....  
.....  
.....

27. **Pro-Bono/Charity Work/donation to charity:** (Describe what you have done by way of pro bono or charity work, listing specific instances, the amount contributed and the amount of time devoted to each).

.....  
DO CHARITY WORK WHEN NECESSARY &  
FREE. IF SCHOOL FEES ASSISTANCE I  
PAY DIRECT TO SCHOOL ACCOUNT.  
CAN'T GIVE SPECIFIC AMOUNTS BECAUSE  
MOSTLY IT'S NOT IN CASH AND IF IN  
CASH, IT'S SMALL AMOUNTS OF BETWEEN  
(100—5000) DEPENDING OF INDIVIDUAL  
CIRCUMSTANCES.  
- Offer FAMILY THERAPY & COUNSELLING  
FROM BIBLICAL & PERSONAL EXPERIENCE  
POINT OF VIEW.  
.....

28. Have you ever been charged in a court or law in the last three years? If so, specify the nature of the charge, where the matter is ongoing, the present status of the matter, or where the matter is concluded, the judgment of the court, or otherwise, how the case was concluded.

NO

29. Have you ever been adversely mentioned in an investigatory report of Parliament or any other Commission of inquiry in the last three years?

NO

30. Have you any objection to the making of enquiries with your present employer/referees in the course of consideration of your nomination?

NO

31. References:

(List three persons who are not your relatives who are familiar with your character, qualification and work).

1. HON ANDREW LIGALE  
FORMER CHAIRMAN I.T.S.R.C. (INTERIM INDEPENDENT  
BOUNDARIES COMMISSION) - 0722 704 383
2. DR. PATRICK LUMUMBA (P.L.O). FORMER SECRETARY  
CONSTITUTION OF KENYA REVIEW COMMISSION  
- 0722 747 368
3. MR ISAAC LUKALO - FORMER DIRECTOR -  
NGO'S COORDINATION BOARD.  
- 0722 238 713.

## IRENE C MASIT

C/O P.O Box 35215-00200, Nairobi

Tel: +254 722 522 499

Email: [masiteirene@gmail.com](mailto:masiteirene@gmail.com)

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### CAREER PROFILE SUMMARY

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As a diverse and performance driven professional with profound professional competence in terms of skills, knowledge and attitude for good judgment and commitment to the public service, I am keen on opportunities that seek to expand my career experience and drive me to meaningfully contribute to National development. Highlights of my competences include; strategic management, policy development, leadership and supervision, good governance, networking, change agent and more so; a servant leader who is ever ready and more than willing to be led and learn for holistic development and overall growth. Among the duties I have handled include; being a member of the interim team that reviewed and made recommendations to parliament on the delimitation of constituencies and local authority units and also that facilitated the comprehensive review of the 2010 constitution and its connected purposes. I am very passionate and advocating for the rights of women, youth and persons with disabilities by, and/or standing in the gap for them as a leader in our country. Given an opportunity, I will utilize my expertise and vast experience effect positive change and promote growth in the country as I continue serve both in the public and private in sector service. I strive to promote fairness, social and economic justice, equity and respect for human rights irrespective of age, race, sex and tribe, ethnicity, status and religion.

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### EDUCATION

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- **Bachelor of Laws (LLB) (2<sup>nd</sup> Class Upper Division)** – with focus on laws of Kenya-University of Nairobi; December 2015.
- **Master of Science MSC (HRM)** with focus on strategic management of human resources and gender and educational issues- University of Manchester, United Kingdom; 1998 to 1999.
- **Bachelor of Arts (BA) (2<sup>nd</sup> Class Upper Division)** - University of Nairobi; September 1989 to November 1992.
- **Kenya Advanced Certificate of Education (A level) ( 3 principals and 1 subsidiary)** -Solian Girls High; January 1987 to December 1988
- **Kenya Certificate of Education (O level) (Division III)** - Mokwo Harambee Secondary School; January 1982 to December 1985.

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### PROFESSIONAL QUALIFICATIONS

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- Kenya School of Law for Advocate Training and Pupillage; ( continuing; exams July 2019)
- International Society for Substance Use Professional (working towards ICCE certification)

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### KEY SKILLS AND COMPETENCIES ACQUIRED

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- **Strategy and Policy Development:** knowledgeable in developing and implementing divisional plans, policies, norms and procedures and formulating and implementing strategies on human resource planning, procurement, development, performance management, employee relations, staff benefits and administrative services.
- **Knowledge on Human Rights:** I have vastly acquired knowledge on topical issues touching on human rights, labor rights, gender, transitional justice, constitution, participatory approach methods.
- **Public Administration-** Acquired knowledge and skills on public administration which entails developing, establishing and implementing government initiatives and operations that impact communities at varying levels.

- **Project management:** Experienced and knowledgeable in managing (new or ongoing) projects ensuring that all strategies are put in place by carrying out project planning and design for smooth running and that budget is adhered.
- **Community Development:** Working knowledge in transforming communities through development projects as change agent such as: training youth and women groups on sanitation, entrepreneurship and influencing to better their livelihoods.
- **Capacity Building:** Ability to influence societies towards a particular goal through voluntary mentoring and training so as to improve in development socially and economically.
- **Training Skills:** Ability to create and prepare content, design and implement and facilitate trainings for and public at large.
- **Strategic Management:** Proficient and knowledgeable in managing employees through ensuring they comply to the policies of the company, carrying out their work effectively and ensuring new employees are well acquainted with the culture of the new work environment.
- **Employee Relations:** ability to assist, create and maintain a positive atmosphere within the office that allows for open two- way communication among employees and supervisors that ensures morale and productivity reach the highest possible levels employees, employer and the organization.
- **Community Empowerment:** knowledgeable on how to offer encouragement and give power to communities in order to facilitate a better make of them who can sustain themselves both economically and socially.
- **Communication:** Good written and verbal/oral communication skills to direct the activities of organization.
- **ICT Competency:** Proficient in Ms. Word, e - mail and navigating the internet.

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## WORK HISTORY

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### Member

**IIBRC Commission; May 2009 to November 2010**

#### Duties and Responsibilities

- Reviewed and made recommendations to parliament on the delimitation of constituencies and local authority units and administrative boundaries for districts and other units.
- Equitably delimited the new (90) constituencies to total the then current 290 electoral boundaries.
- Ensured that there were adequate public participation forums and an all-inclusive compromise within all diverse interest groups and communities that led to informed and agreed decisions in the final report.
- Performed all other duties jointly and/or individually assigned.

### Deputy Secretary for Civic Education, Publicity information and communication (CEPIC)

**Constitution of Kenya Review Commission; March 2002 to April 2006.**

#### Duties and Responsibilities

- Provided administrative back up to the function of civic education, publicity, information and communication (CEPIC) in liaison with stakeholders.
- Collectively developed, facilitated and disseminated civic education materials and programs.
- Publicized information through different communication channels and provided feedback channels for verification and consumption.
- Performed all other duties jointly and/or individually assigned.

### Program Operations Manager (from program assistant)

**The NGO Coordination Board; March 1996 to March 2002.**

#### Duties and Responsibilities

- Coordinated and facilitated the activities of local and international registered NGOs by receiving applications for registration, vetting and registering.

- Analyzed NGOs annual returns, monitored and evaluated their activities and conducted research
- Advised the national government appropriately on NGOs contributions to development and on matters of national security.
- Oversaw the development of first NGOs policy that expanded its activities and opened democratic space that improved the NGOs volatile relationship with the government in the 1990s.
- Gained insight into various NGOS set- ups in Kenya and in East Africa region and its work relation to government.
- Performed all other duties jointly and/or individually assigned.

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## OTHER ENGAGEMENTS

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### Board Member

#### National Land Commission (Elgeyo-Marakwet County) (November 2014 to 2016)

##### Duties and Responsibilities

- Member to (EMC) land management Board under the National Land Commission (NLC) created under section 67 of the Constitution for a term of five years but section repealed within two years.
- Adjudicated community owned land by resolving disputes, approving/renewing land leases, approving subdivisions and issuing or revoking title deeds
- Consulted on land matters through use of Alternative Disputes Resolution methods such as negotiation, mediation and arbitration with the community, county and national government
- Prepared regular reports for submission to the County Assembly on the execution of the functions of the board on behalf of national government.

### Board Member (EMC)

#### Koptega Girls Secondary (July 30<sup>th</sup> 2008-september 19<sup>th</sup> 2011); St Agatha Mokwo Girls (21<sup>st</sup> August 2012-August 2015) and St Athnas Kandie Boys Secondary School (2010-2013)

- Served in all the three schools diligently by overseeing overall school management on behalf of the ministry of Education and school community working in conjunction with all parents' teachers associations.
- Developed accountability measures and monitored the performance indicators at the schools.
- Trailed the performance and results of the students and school at the constituency, county and national level.
- Performed all other duties outside curriculum which included but not limited to servant leadership, social responsibility, spirituality and mentorship.

### Returning Officer (April 2008- August 2008)

#### Westland's and Langata Constituencies within Nairobi County

##### Duties and Responsibilities

- Oversaw by-elections after 2007 General Elections respectively in Westland's and Langata Constituencies within Nairobi County respectively
- Supervised by-elections in Westlands (mugoini ward) and Langata (laini shaba ward) constituencies.
- Mapped polling stations and supervised logistics relating to trainings/ recruitment of party and commission agents, supervised staff and coordinated security matters and any other duty deemed fit or assigned.
- Developed accountability measures and monitored the voting indicators/patterns at the polling stations.
- Talled results of the contestants and transmitted to the IEBC commissioners after announcing results at polling and tallying centers.
- Performed all other duties as was assigned.

**Deputy Returning Officer (December 2007 General Elections)**

**Embakasi Constituency within Nairobi County**

**Duties and Responsibilities**

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- Oversaw by-elections after 2007 General Elections respectively in Embakasi Constituency within Nairobi County.
- Assisted Returning officer in the then large Embakasi constituency to: map polling stations and supervise logistics relating to trainings/ recruitment of party and commission agents, supervise staff and coordinate security matters and any other duty deemed fit or assigned.
- Assisted to develop accountability measures and monitor the voting indicators/patterns at the polling stations.
- Assisted to tally results of the contestants and transmitted to the IEBC commissioners after announcing results at polling and tallying centers.
- Performed all other duties as was assigned.

**Program Officer**

**Development Alternatives Network (a logical DAN) a local registered NGO; (January 1993 to December 1995).**

**Duties and Responsibilities**

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- Conducted research and undertook trainings.
- Wrote proposals and built capacity building for disadvantaged inhabitants in and around Mathare Valley area 4B and other like groups within Nairobi slums such as Mukuru Kwa Njenga/Reuben, Kibera.

**Research Assistant**

**Africa Medical Research Foundation (AMREF); February 1992 to December 1993**

**Duties and Responsibilities**

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- Prospered in undertaking research on malaria symptoms in Kericho- Anamboi constituency.
- Recommended preventive/ control measures through reporting based on assessment, training and Knowledge disseminated in the field

**Project Assistant (social work university attachment)**

**World Vision International; 1991(3 months)**

**Duties and Responsibilities**

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- Undertook assessment programs for needy children and conducted field visits.
- Facilitated research and recommend programs for capacity building.

**Counselling Intern (social work university attachment)**

**Family planning Association of Kenya (FPKA), 1990 (three months)**

**Duties and Responsibilities**

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- Advocated and promoted the efficient and effective use of contraceptives.
- Handled voluntary sterilization, family life education and pre-marital/marital counselling.
- Performed all other duties as was assigned.

**Pre-University Paramilitary Trainee**

**The Kenya National Youth Service (NYS); July-September 1989.**

**Duties and Responsibilities**

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- Trained personal fitness, foot drill, first aid camp-craft and firefighting.
- Participated at a series of lectures on national development issues and strategies.

## Untrained Teacher

Marakwet Boys High School; January to June 1989

### Duties and Responsibilities

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- Taught and assessed students in English, Literature and History subjects.
- Developed teaching plans, coaching and conducted tuition for Forms 1 and 2.

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### KEY ACHIEVEMENTS

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- A member to the Constitution of Interim Boundaries Review Commission that successfully delineated and delimited the new ninety (90) new constituencies within the shorted timeline (18 months) despite the change of commission mandate three (3) months to end of term
- As the Deputy Secretary in charge of Civic Education, Publicity Information and Communication at the defunct Constitution of Kenya Review Commission, I successfully spearheaded the Civic Education function team that oversaw the development of civic education materials that laid the foundation for the comprehensive review of the constitution.
- Accomplished the conduct of the 2005 Referendum and the birth of the 2010 Constitution.
- Successfully promoted to the position of Programs Operations Manager where I was among others instrumental in the development and the publication of the first NGO policy that expanded the democratic space and improved the then volatile relationship between the Government and NGO's.
- Prospered in gaining experience in the management, implementation, coordination and evaluation of NGO's work having studied the various NGO's set-up in Kenya and more so East African region and its work relation with the Government.

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### OTHER SIGNIFICANT ENGAGEMENTS

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- Understand governance issues and electoral processes from civic education to announcement of results having unsuccessfully participated in party nominations for women representative position during the 2013 and 2017 General Elections; And having also served as deputy and returning officer in general and by-elections.
- I have skills in leadership and management in public sector and private sector having served as member in community public schools; in addition to computer knowledge, customer care, gender, computer HIV/AIDS, casework/project analysis and management, guidance and counselling, finance management and community work.
- Have travelled widely in (valid driving license) and out of the country (valid passport) and thus possess diverse point of view (s) and varied experiences

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### COMMUNITY SERVICE

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- Participates in social responsibility by giving back to community through health campaigns such as Beyond Zero, Heart to Heart, social/community work and mentorship programs.
- I contribute when necessary to deserving development projects and to the vulnerable such paying school fees, hospital bills, legal/counselling advice and referrals for support services where and whenever.

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### TRAININGS/PAPERS

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- Certificate of Attendance and Training Completion in the International Drug Demand Reduction conference and workshop in conjunction with (NACADA, UNODC, United States Dept. of Drugs/Narcotics); December 10<sup>th</sup> to 14<sup>th</sup> 2018 KICC.
- Universal Treatment Curriculum -UTC 14- (COLOMBO PLAN) working with families; December 10<sup>th</sup> to 14
- Thesis on Public Interest clinic on; Matters of Foreign Employment and Management of Labor Immigration in Kenya; (Nairobi University; School of Law) 19<sup>th</sup> December 2014.

- Certificate of Participation in Leadership and Mentoring Training Program (USAID and National Democratic Institute NDI); 2014-2015.
- Executive Certificate of Proficiency in Insurance (Kenya College of Insurance); December 2014.
- Certificate of Participation in the National Constitutional Conference (Constitution of Kenya Review Commission) 19<sup>th</sup> March 2004.
- Dissertation on Employee Counselling and Stress at Work; An Investigation into Some Factors which Influence Employee Performance in the Public Service of Kenya (University of Manchester- Business School); 20<sup>th</sup> December 1999
- Certificate of Participation in Management Development Seminar for Women Managers in the Public Sector (Department of Personnel Management- Public Service Commission); 25<sup>th</sup> April 1997.
- Certificate of Training in Effective Supervision (Human Capacity Building Consultants-Kenya) July 1996.
- Certificate of Life Membership (MaendeleoYa Wanawake Organization) 4<sup>th</sup> September 2006.
- Certificate in Pre-University Training Program N.Y.S issued 1989.

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#### MEMBERSHIP

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- ISSUP – International Society for Substance Use Professional.
- Nairobi University Alumni Association.
- Manchester University Alumni Association.
- Kalyet Women Group (EMC).
- Maendeleo ya Wanawake Organization (EMC County Secretary).
- FIDA Kenya.
- Women for Women (EMC)

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#### REFEREES

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**Hon Andrew Ligale**

Then Commission Chairman

Interim Independent Boundaries Review Commission (IIBRC)

Tel: +254 722 704 383

**Dr. Patrick Lumumba**

Then Commission Secretary

Constitution of Kenya Review Commission (CKRC)

Tel: +254 722 747 368

**Mr. Isaac Lugalo**

Then Executive Director

NGO's Coordinating Board (Parastatal)

Tel: +254 722 238 713

## REPUBLIC OF KENYA

Telegraphic Address  
"Bunge", Nairobi  
Telephone 2221291/2848000  
Fax: 2243694  
E-mail: [clerk@parliament.go.ke](mailto:clerk@parliament.go.ke)  
When replying please quote



NATIONAL ASSEMBLY

CLERK'S CHAMBERS  
National Assembly  
Parliament Buildings  
P. O. Box 41842-00100  
NAIROBI

Ref.NA/DCS/NG-CDF/008/2019

27<sup>th</sup> February, 2019

Ms. Irene C. Masit  
P.O Box 35215-00200  
**NAIROBI**  
Tel No. 0722522499  
Email: [masitirene@gmail.com](mailto:masitirene@gmail.com)

Dear *Ms Masit*

**RE: INVITATION FOR VETTING BY THE SELECT COMMITTEE ON NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND**

Following your nomination by the Cabinet Secretary for the National Treasury for appointment to the position of **Director, in the Board of the National Government Constituencies Development Fund**, the Committee hereby invites you for vetting pursuant to the provisions of Section 6(3) of the Public Appointments (Parliamentary Approval) Act of 2011 on **Thursday, 7<sup>th</sup> March, 2019** in **Committee Room on 5<sup>th</sup> Floor, Continental House, Parliament Buildings at Buildings at 9.45 am.**

Kindly fill the attached questionnaire as required by the Public Appointments (Parliamentary Approval), Act of 2011 and return it on or before **Tuesday, 5<sup>th</sup> March, 2019.**

You are required to bring along originals of your academic and professional certificates, National Identification Card and other relevant testimonials. In addition you should bring letters/certificates of clearance/compliance from the following institutions: -

1. Ethics and Ant-Corruption Commission;
2. Kenya Revenue Authority;
3. Higher Education Loans Board;
4. Directorate of Criminal Investigations; and
5. Any of the Credit Reference Bureaus.

The officer responsible for facilitating this matter is **Mr. Johnston Kioko, Committee Clerk** who may be contacted on **Tel. No. 0722556382** and email address: [kiokojohnstonm@gmail.com](mailto:kiokojohnstonm@gmail.com).

Yours

A handwritten signature in dark ink, appearing to be 'J. Ndombi'.

**JEREMIAH W. NDOMBI**  
For: **CLERK OF KENYA NATIONAL ASSEMBLY**



# REPUBLIC OF KENYA

Telegraphic Address  
"Bunge", Nairobi  
Telephone 2221291/2848000  
Fax: 2243694  
E-mail: [clerk@parliament.go.ke](mailto:clerk@parliament.go.ke)  
When replying please quote



NATIONAL ASSEMBLY

CLERK'S CHAMBERS  
National Assembly  
Parliament Buildings  
P. O. Box 41842-00100  
NAIROBI

Ref.NA/DCS/NG-CDF/008/2019

27<sup>th</sup> February, 2019

Mr. Abdiaziz Bulle Yarrow

P.O. Box 77928-00622

**NAIROBI**

Tel. No. 0722110825

Email: [abdiazizbulle@gmail.com](mailto:abdiazizbulle@gmail.com)

Dear *Mr. Yarrow*

**RE: INVITATION FOR VETTING BY THE SELECT COMMITTEE ON NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND**

Following your nomination by the Cabinet Secretary for the National Treasury for appointment to the position of **Director, in the Board of the National Government Constituencies Development Fund**, the Committee hereby invites you for vetting pursuant to the provisions of Section 6(3) of the Public Appointments (Parliamentary Approval) Act of 2011 on **Thursday, 7<sup>th</sup> March, 2019** in **Committee Room on 5<sup>th</sup> Floor, Continental House, Parliament Buildings at 10.30 am.**

Kindly fill the attached questionnaire as required by the Public Appointments (Parliamentary Approval), Act of 2011 and return it on or before **Tuesday, 5<sup>th</sup> March, 2019.**

You are required to bring along originals of your academic and professional certificates, National Identification Card and other relevant testimonials. In addition you should bring letters/certificates of clearance/compliance from the following institutions:-

1. Ethics and Anti-Corruption Commission;
2. Kenya Revenue Authority;
3. Higher Education Loans Board;
4. Directorate of Criminal Investigations; and
5. Any of the Credit Reference Bureaus.

The officer responsible for facilitating this matter is **Mr. Johnston Kioko, Committee Clerk** who may be contacted on **Tel. No. 0722556382** and email address: [kiokojohnstonm@gmail.com](mailto:kiokojohnstonm@gmail.com).

Yours

A handwritten signature in dark ink, appearing to be 'J. Ndombi'.

**JEREMIAH W. NDOMBI**

**For: CLERK OF KENYA NATIONAL ASSEMBLY**

SCHEDULE  
[Section 6(8).]

**CRITERIA FOR VETTING/APPROVAL OF NOMINEES FOR  
APPOINTMENT TO PUBLIC OFFICE BY PARLIAMENT  
QUESTIONNAIRE**

Notes:

- a) This questionnaire applies to appointments to public office arising by or under the Constitution or any other law where parliamentary approval is required.
- b) The questionnaire shall be used by the relevant parliamentary committee to vet a nominee appearing before the committee in the process of parliamentary approval.
- c) The questionnaire shall be filled and submitted by the nominee to the relevant parliamentary committee through the Clerk of the relevant House of Parliament on or before a date set by the committee.
- d) The submission of false information in the questionnaire is an offence and may result in prosecution.
- e) Any form of canvassing by a nominee shall lead to disqualification.
- f) The nominee must answer all the questions.

1. Name: (State full name) ABDIASIZ BULLE YARROW
2. Position: (State office to which you have been nominated).  
DIRECTOR, BOARD OF THE NATIONAL GOVERNMENT  
CONSTITUENCY DEVELOPMENT FUND
3. Sex: MALE
4. Date of Birth: (State year and place of birth) 15<sup>TH</sup> FEB, 1982, MANDERA
5. Marital Status: MARRIED
6. Daytime phone number: +254-722110825
7. Mobile phone number: 0722110825
8. Email Address: abdiasizbulle@gmail.com
9. ID Number: 22470688

10. PIN Number: ADD4382196
11. Nationality: KENYAN
12. Postal Address: P.O. BOX 28549-00100
13. Town/City: NAIROBI
14. Knowledge of Languages: (Specify Languages): ENGLISH, SWAHILI, SOMALI, ARABIC

15. Education: (List, in reverse chronological order, each university, college, or any other institution of higher education attended and indicate, in respect of each, the dates of attendance, academic award obtained, whether a degree was awarded, and the dates on which each such degree was awarded).

1. UNIVERSITY OF NAIROBI FROM 2014 - 2016  
M.A. DIPLOMACY AND DEC, 2016
2. UNIVERSITY OF NAIROBI, SEPT 2008 - DEC, 2012  
BA: POLITICAL SCIENCE, PUBLIC ADMINISTRATION AND SOCIOLOGY
3. BRADDER POINT SECONDARY SCHOOL  
2003 - 2006. KCSE / CERTIFICATE CT.

Employment Record: (List in reverse chronological order all government agencies, business or professional corporations, companies, firms or other enterprises with which you have been affiliated as an officer, director, partner, proprietor, employee or consultant)

1. TOP TEN AGENCIES LIMITED - MANAGING DIRECTOR
2. MARG USA, - OPERATIONS SUPPORT MANAGER.
3. ISLAMIC RELIEF KENYA - BASE COORDINATOR.
4. SMART PHONES LTD - HEAD OF OPERATIONS
5. GLOBE POWERS LTD - CHIEF ADMINISTRATOR

16. **Honours and Awards:** (List any scholarships, fellowships, honorary degrees, academic or professional honours, honorary society memberships, military awards and any other special recognition for outstanding service or achievement and in respect of each, state the date of award and the institution or organization that made the award).

NONE

17. **Professional Association** (where applicable): (List all professional associations of which you are or have a member and give any positions held and the respective dates when each such position was held).

1. NORTH EASTERN PROFESSIONAL ASSOCIATION  
(NEPA)

2. ENVIRONMENTAL PEACE BUILDING ASSOCIATION

3. KABBAL FOUNDATION

18. **Memberships:** (List all professional, business, fraternal, scholarly, civic, charitable or other organizations, (other than those listed in response to Question 16) to which you belong or have belonged).

1. KABBAL FOUNDATION — FROM 2008  
TO DATE

2. NORTHERN PROFESSIONAL ASSOCIATION  
2005 — TO DATE

**19. Published Writings:**

(a) List the titles, publishers and dates of books, articles, reports, letters to the editor, editorial pieces or other published materials you have authored or edited.

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N/A

(b) Supply four (4) copies of any reports, memoranda or policy statements you prepared or contributed in the preparation of any bar association, committee, conference or organization of which you were a member.

**20. Public Office, Political Activities and Affiliations:**

(a) List chronologically any public offices you have held or are currently holding, including the terms of service and whether such positions were elected or appointed.

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N/A

(b) List all memberships and offices held in and services rendered, whether compensated or not, to any political party or election committee. If you have ever held a position or played a role in a political campaign, identify the particulars of the campaign, including the candidate, dates of the campaign, your title and responsibilities. Also include any linkage you have to a political party at present.

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NONE

(c) Have you ever been dismissed or otherwise removed from office for a contravention of the provisions of Article 75 of the Constitution?

NO

(d) Have you ever been adversely associated with practices that depict bias, favouritism or nepotism in the discharge of public duties?

No

21. **Deferred Income/Future Benefits:** (List the sources, amounts and dates of all anticipated receipts from deferred income arrangements, stock, options, uncompleted contracts and other future benefits which you expect to derive from previous business relationships, professional services, firm memberships, etc).

NO

22. **Outside commitment during service in office:** (Do you have any plans, commitments or agreements to pursue outside employment with or without compensation during your service in office? If so explain).

NO

23. **Sources of Income:** (List sources and mounts of all income received during the calendar year preceding your nomination and in the current calendar year).

300,000 Monthly salary & Payment from July 2017 to June 2018  
July 2018 - FEB 2019, KSH 300,000 PER MONTH

24. Tax Status: (State whether you have fully complied with your tax obligations to the State up to the end of the financial year immediately preceding the nomination for appointment).

YES, I HAVE FULLY SUBMITTED MY TAX RETURNS TO DATE

25. Statement of Net Worth: (State your financial net worth)

Net, \$0,000,000 =  
ESTIMATE

26. Potential Conflict of Interest:

(a) Identify the family members or other persons, parties, categories of litigation or financial arrangements that are likely to present potential conflicts-of-interest when you first assume the position to which you have been nominated. Explain how you would address any such conflict if it were to rise.

NO THREAT OF POTENTIAL CONFLICT OR INTEREST.

(b) Explain how you will resolve any potential conflict of interest, including the procedure you will follow in determining these areas of concern.

NO POTENTIAL CONFLICT OF INTEREST.

27. Pro-Bono/Charity Work/donation to charity: (Describe what you have done by way of pro bono or charity work, listing specific instances, the amount contributed and the amount of time devoted to each).

1. PAYING SCHOOL FEE FOR NEEDY AND POOR THROUGH KAZALO FOUNDATION WITH CONTRIBUTION OF \$5,000 ANNUALLY  
2. RECEIVING OR EXTENDING ASSISTANCE TO FAMILY NEEDY PERSONS (SCHOOL) FEE

28. Have you ever been charged in a court or law in the last three years? If so, specify the nature of the charge, where the matter is ongoing, the present status of the matter, or where the matter is concluded, the judgment of the court, or otherwise, how the case was concluded.

NO

29. Have you ever been adversely mentioned in an investigatory report of Parliament or any other Commission of inquiry in the last three years?

NO

30. Have you any objection to the making of enquiries with your present employer/referees in the course of consideration of your nomination?

NO

**31. References:**

(List three persons who are not your relatives who are familiar with your character, qualification and work).

1. MRS MADLINE KANAZA

2. MR ABDRAHMAN MOHAMMED

3. SALEH MARLIN BIKKOW

# ABDIAZIZ BULLE YARROW

P.O BOX 77928-00622, NAIROBI KENYA | +254722110825 WWW.BULLE.CO.KE

## SUMMARY

Results-oriented Professional driven to manage costs and establish strategic mutually beneficial partnerships and relationships with user vendors and service providers. Adept at creating strategic alliances with organization leaders to effectively align with and support key business initiatives. Excel at building and retaining high performance teams by hiring developing and motivating skilled professionals.

## PERSONAL DETAILS

Date of Birth: 15:02:1982

Marital Status: Married

Email Address: [abdiazizbulle@gmail.com](mailto:abdiazizbulle@gmail.com) | [abdiaziz@bulle.co.ke](mailto:abdiaziz@bulle.co.ke)

## WORK EXPERIENCE

11. 2016 – Current      Managing Director,  
Top Ten Agencies Ltd. An authorized safaricom dealer.  
Duties and Responsibilities

- Leading the company and ensuring all employees buy into the company vision.
- Setting the overall strategic direction of the company alongside the board.
- Planning and implementing long term business strategies to achieve the company's objectives.
- Devising a 5-year plan and working with other board members to oversee its implementation.
- Meeting with the finance director on a regular basis to review the company's financial performance.
- Interviewing for senior positions within the organization and signing off offers of employment.
- Managing the direction of the company and guiding senior members of the company.
- Working closely with the Sales Director on sales strategy and approach to winning new business.
- Carrying out regular SWOT analysis to mitigate any potential risks through industry and market changes.
- Speaking at events and exhibitions on behalf of the company.
- Looking for opportunities to increase efficiencies and speed up processes across the business.
- Implementing new processes and procedures across the business.
- Setting company-wide KPI's to gauge company performance in all areas.
- Working closely with the Sales Director and Sales Team to land large accounts.
- Setting company budgets and forecasts alongside the finance director.
- Reporting results to the shareholders on a quarterly and annual basis.
- Analyzing opportunities for growth in market segments to drive

profitability.

- Succession planning for senior members of the company to ensure all departments are managed continuously.

10. 2015 – 10. 2016

Operations Support Manager  
Mercy USA, Somalia Program, a humanitarian aid organization

#### Duties and Responsibilities

- Oversee the entire operational activities for Procurement and Logistics Department
- Oversee the entire Operations of the organization by working closely with Finance manager and Human Resource manager.
- Supervising and evaluating all procurement officers in all the area offices.
- Lead, coordinate and help to develop consolidated procurement plan per donor and per project.
- Participate and lead the opening and Evaluation in Bids and Contract management at the Head office.
- Ensure Both Donor and Mercy USA Policies and guidelines are followed
- Supervise, manage and coordinate all logistics related activities from the technical and management point of view in a professional manner
- Ensure that supplies required for program implementation are procured in accordance with Mercy USA and Donor procurement policy and guidelines.
- Ensure all Mercy USA properties including fleets are managed well and according to mercy USA vehicle policy.
- Submit regular monthly report to the Country Director in line.
- Report to management on operational issues affecting the Organization.
- Supervise and oversee the department staff and manage them properly
- Ensure Donor Policies(DFID, UNHCR,ECHO and EU) are followed and complied respectively.
- Plan and Lead Donor meetings and participates clusters and inter Agency working group meetings.

02. 2014 – 10. 2015

Base Coordinator,  
Islamic Relief Kenya, Daadab Program, a humanitarian aid organization

#### Duties and Responsibilities

- Representing Islamic Relief, co-ordination and negotiation with all relevant stakeholders, such as local authorities, community leaders, representatives of NGOs and government.
- Undertaking assessments and design new interventions as appropriate. Prepare scenario plans and manage assessments of emergency situations.
- Managing the operational security of the programme and staff. Keep the CD and the HoP at the Country office updated on the security situation / incidents related to the programme, including devising and implementing security and evacuation plans.
- Developing programme policies and preparing plans, budgets and resource requirements to meet planned objectives.
- Responsibility for all administrative aspects of the running of the project, including establishing and maintaining systems to monitor, evaluate and report on the project.
- Monitoring and controlling budget and finance issues related to the project.
- Ensuring narrative reporting and financial accounting as appropriate e.g. produce programme update reports for use in internal communications.
- Ensuring that the programme is implemented in a consultative, participative and gender sensitive way.
- Effective management of personnel associated with the project
- Recruitment of local staff and management of all staff in line with

IR policies.

- Identify staffing needs, undertake recruitment of staff and manage the performance and development of all direct reports, ensuring performance objectives are produced and worked to, including identification of effective delivery training and development needs.

06. 2010 – 11. 2013 Head of Operations & Marketing,  
Smart phone limited, a safaricom authorized dealer  
Duties and Responsibilities

- Maintaining marketing staff by recruiting, selecting, orienting, and training employees; maintaining a safe and secure work environment; developing personal growth opportunities.
- Accomplishing staff results by communicating job expectations; planning, monitoring, and appraising job results; coaching, counseling, and disciplining employees; initiating, coordinating, and enforcing systems, policies, and procedures.
- Maintaining customer response operations by establishing work schedules; assigning employees; providing back-up.
- Maintaining quality service by establishing and enforcing standards; training representatives; monitoring calls; surveying customers; evaluating outcomes.
- Resolving customer problems by training telemarketing service representatives; maintaining reference manuals and dialogue guides; providing information; answering questions.
- Maintaining work process flows by coordinating information and requirements with related operational departments; participating with and providing resources to business improvement teams.
- Keeping management informed by preparing reports; making presentations; interpreting information; making recommendations.
- Maintaining equipment by coordinating requirements with telecommunications and information services departments; examining state-of-the-art technology; recommending upgrades; controlling installations.
- Maintaining professional and technical knowledge by attending educational workshops; reviewing professional publications; establishing personal networks; benchmarking state-of-the-art practices; participating in professional societies.
- Contributing to team effort by accomplishing related results as needed.

04. 2009 – 05. 2010 Chief Administrator,  
Globe towers, a real estate development company.  
Duties and Responsibilities

- Management of office equipment.
- Maintaining a clean and enjoyable working environment.
- Handling external or internal communication or management systems.
- Managing clerical or other administrative staff.
- Organizing, arranging and coordinating meetings.

## EDUCATION

01. 2014 – 12. 2016 Master of Arts in Diplomacy .  
08. 2008 – 12. 2012 Bachelor of Arts, Political Science, public administration & Sociology.  
01. 2003 – 11. 2006 Border Point Secondary School, KCSE.

## LANGUAGES

*Mandarin - EP*  
*Bahasa*  
*Melayu*  
*Tokaba*  
*Madera*

English  
Kiswahili  
Somali  
ArabicIntermediate

Fluent  
Fluent  
Native Speaker

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## AWARDS

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- o Attended Performance Management course by Islamic Relief Worldwide; May, 2015.
- o Training of Trainers (ToT), PERT Networks, Niarobi. July 2014.
- o Customer Service and Public Relations, Kenya School of Government; August 2014.

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## KEY PROFESSIONAL SKILLS AND COMPETENCIES

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- o Proficient in Project Designing, Monitoring and Evaluation skills.
- o Excellent leadership and organizational skills with the ability to lead large teams.
- o Ability to quickly learn new systems, processes/procedures and adapt local practices to global standards.
- o Excellent communication and report writing skills in English, Kiswahili and Somali.
- o Excellent critical thinker, good judgement and a problem solver.
- o Possession of attributes such as the highest integrity, commitment to service and respect for diversity.
- o Able to uphold high moral standards and posses high persuasion and negotiating skills.
- o Proficiency in Computer Applications: Microsoft Word, Excel, Access, Internet and Email .

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## REFEREES

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Please feel free to contact the under mentioned in regard to my competence, work ethic and performance.

**Mrs Pauline Kanaiza**

Head of Human Resource,  
Islamic Relief Kenya Program,  
Tel: 0721 377 104  
Email: [paulize.kanaiza@islamic-relief.or.ke](mailto:paulize.kanaiza@islamic-relief.or.ke)

**Mr Abdirahman Mohamed**

Country Director  
Mercy USA, Kenya Program  
Email: [adan@mercyusa.org](mailto:adan@mercyusa.org)  
Tel: 0722 327 133

**Mr. Saleh MaalimBillow**

Managing Director  
Smart phone limited  
Email : [smart4ns@hotmail.com](mailto:smart4ns@hotmail.com)  
Tel : 0722 483 483

# REPUBLIC OF KENYA

Telegraphic Address  
"Bunge", Nairobi  
Telephone 2221291/2848000  
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National Assembly  
Parliament Buildings  
P. O. Box 41842-00100  
NAIROBI

NATIONAL ASSEMBLY

Ref.NA/DCS/NG-CDF/009/2019

27<sup>th</sup> February, 2019

Ms. Isabel Nyambura Waiyaki

P.O. Box 1696-00902

NAIROBI

Tel. No. 0722 862 089

Email: [isabelwaiyaki@gmail.com](mailto:isabelwaiyaki@gmail.com)

Dear *Ms Waiyaki*

**RE: INVITATION FOR VETTING BY THE SELECT COMMITTEE ON NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND**

---

Following your nomination by the Cabinet Secretary for the National Treasury for appointment to the position of **Director, in the Board of the National Government Constituencies Development Fund**, the Committee hereby invites you for vetting pursuant to the provisions of Section 6(3) of the Public Appointments (Parliamentary Approval) Act of 2011 on **Thursday, 7<sup>th</sup> March, 2019** in **Committee Room on 5<sup>th</sup> Floor, Continental House, Parliament Buildings at Buildings at 11.45 am.**

Kindly fill the attached questionnaire as required by the Public Appointments (Parliamentary Approval), Act of 2011 and return it on or before **Tuesday, 5<sup>th</sup> March, 2019.**

You are required to bring along originals of your academic and professional certificates, National Identification Card and other relevant testimonials. In addition you should bring letters/certificates of clearance/compliance from the following institutions: -

1. Ethics and Ant-Corruption Commission:
2. Kenya Revenue Authority:
3. Higher Education Loans Board:
4. Directorate of Criminal Investigations: and
5. Any of the Credit Reference Bureaus.

The officer responsible for facilitating this matter is **Mr. Johnston Kioko, Committee Clerk** who may be contacted on **Tel. No. 0722556382** and email address: [kiokojohnstonm@gmail.com](mailto:kiokojohnstonm@gmail.com).

Yours

A handwritten signature in black ink, appearing to be 'J. Ndombi'.

**JEREMIAH W. NDOMBI**

**For: CLERK OF KENYA NATIONAL ASSEMBLY**

No. 33 of 2011 [Rev. 2012]  
Public Appointments (Parliamentary Approval) Act  
[Issue 1] 8

SCHEDULE  
[Section 6(8).]

**CRITERIA FOR VETTING/APPROVAL OF NOMINEES FOR  
APPOINTMENT TO PUBLIC OFFICE BY PARLIAMENT  
QUESTIONNAIRE**

**Notes:**

- a) This questionnaire applies to appointments to public office arising by or under the Constitution or any other law where parliamentary approval is required.
- b) The questionnaire shall be used by the relevant parliamentary committee to vet a nominee appearing before the committee in the process of parliamentary approval.
- c) The questionnaire shall be filled and submitted by the nominee to the relevant parliamentary committee through the Clerk of the relevant House of Parliament on or before a date set by the committee.
- d) The submission of false information in the questionnaire is an offence and may result in prosecution.
- e) Any form of canvassing by a nominee shall lead to disqualification.
- f) The nominee must answer all the questions.

1. **Name:** (State full name)..... ISABEL NYAMBURA WAIYAKI .....

2. **Position:** (State office to which you have been nominated).

..... DIRECTOR, IN THE BOARD OF NATIONAL GOVERNMENT-  
CONSTITUENCIES DEVELOPMENT FUND .....

3. **Sex:** ..... FEMALE .....

4. **Date of Birth:** (State year and place of birth)..... 19/09/1982, KENYANTA HOSPITAL .....

5. **Marital Status:** ..... SINGLE .....

6. **Daytime phone number:** ..... 072145122 .....

7. **Mobile phone number:** ..... 0721451122 / 0739668011 .....

8. **Email Address:** ..... isabelwaiyaki@gmail.com .....

9. **ID Number:** ..... 22722000 .....



10. PIN Number: ..... A003771773A .....

11. Nationality: ..... KENYAN .....

12. Postal Address: ..... 1696 - 00902 .....

13. Town/City: ..... KIKUYU .....

14. Knowledge of Languages: (Specify Languages): ..... ENGLISH, KIWANILI, KIKUYU .....

15. Education: (List, in reverse chronological order, each university, college, or any other institution of higher education attended and indicate, in respect of each, the dates of attendance, academic award obtained, whether a degree was awarded, and the dates on which each such degree was awarded).

UNIVERSITY	Degree	Date of Attendance	Date of Award
Master PAC University	M.A., Leadership	2015-2017	November, 2017
University of Nairobi	PhD, Economics	2012-2016	December, 2016
University of Nairobi	M.A., Economics	2008-2010	December, 2010
University of Nairobi	B.A., Economics	2002-2006	December, 2006

.....  
**Employment Record:** (List in reverse chronological order all government agencies, business or professional corporations, companies, firms or other enterprises with which you have been affiliated as an officer, director, partner, proprietor, employee or consultant) .....

Institution	Position
University of Nairobi	Lecturer (part-time)
County Government of Kiambu	CEC, Trade, Tourism, Co-operatives and Enterprise Development
Kenya National Chamber of Commerce & Industry	Consultant
The World Bank	Consultant
Kikuyu, NQ-CDF	Committee Member (Chairperson)
Bank of Africa Kenya Limited	Relationship Manager, Economic adviser, financial analyst and operations officer
Barclays Bank of Kenya	Customer Advisor



16. **Honours and Awards:** (List any scholarships, fellowships, honorary degrees, academic or professional honours, honorary society memberships, military awards and any other special recognition for outstanding service or achievement and in respect of each, state the date of award and the institution or organization that made the award).

Scholarship by African Economic Research Consortium (AERC) and Government of Kenya to study a Doctor of Philosophy in Economics  
Date: October 2011

Scholarship by University of Nairobi through Gandhi Smarak Nidhi fund to undertake a Master of Arts, Economics Degree for being the best student at undergraduate level.  
Date: August 2007

17. **Professional Association** (where applicable): (List all professional associations of which you are or have a member and give any positions held and the respective dates when each such position was held). N/A

18. **Memberships:** (List all professional, business, fraternal, scholarly, civic, charitable or other organizations, (other than those listed in response to Question 16) to which you belong or have belonged).

Institute of Economic Affairs (IEA)  
African Association of Agricultural Economists (AAAE)  
African Economic Research Consortium (AERC) - Alumni  
African Finance and Economic Association (AFEA)

19. **Published Writings:**

(a) List the titles, publishers and dates of books, articles, reports, letters to the editor, editorial pieces or other published materials you have authored or edited.

Title	Institution	Date	link
1) Financial development, Economic growth and Poverty in Kenya	University of Nairobi	Nov, 2016	erepository.uonbi.ac.ke
2) Laying the foundation for a Robust Health care system in Kenya Kenya's Public Expenditure Review (vol II)	The World Bank	Dec, 2014	documents.worldbank.org
3) The evolution of Kenya's Devolution: What's Working well; what could work better	The World Bank	April, 2014	documents.worldbank.org
4) HIV & AIDS Strategic Plan 2015/2016 - 2018/2019	Nairobi City County / NACC	March 2016	https://nacc.or.ke

(b) Supply four (4) copies of any reports, memoranda or policy statements you prepared or contributed in the preparation of any bar association, committee, conference or organization of which you were a member. *links provided above since they are large documents.*

20. **Public Office, Political Activities and Affiliations:**

(a) List chronologically any public offices you have held or are currently holding, including the terms of service and whether such positions were elected or appointed.

- NG-CDF committee - Kikuyu - Chairperson - Appointed for a term of 2 years.
- Kikuyu Boys High School - Member of board - Appointment for 3 years.

(b) List all memberships and offices held in and services rendered, whether compensated or not, to any political party or election committee. If you have ever held a position or played a role in a political campaign, identify the particulars of the campaign, including the candidate, dates of the campaign, your title and responsibilities. Also include any linkage you have to a political party at present. *N/A*

(c) Have you ever been dismissed or otherwise removed from office for a contravention of the provisions of Article 75 of the Constitution? **NO**

(d) Have you ever been adversely associated with practices that depict bias, favouritism or nepotism in the discharge of public duties? **NO**

21. **Deferred Income/Future Benefits:** (List the sources, amounts and dates of all anticipated receipts from deferred income arrangements, stock, options, uncompleted contracts and other future benefits which you expect to derive from previous business relationships, professional services, firm memberships, etc). **N/A**

22. **Outside commitment during service in office:** (Do you have any plans, commitments or agreements to pursue outside employment with or without compensation during your service in office? If so explain). **PART-TIME LECTURING**

23. **Sources of Income:** (List sources and mounts of all income received during the calendar year preceding your nomination and in the current calendar year).

Salary from Kiambu County when serving as CEC, Trade - Kshs 2,321,550  
(Gross pay)  
Pay on lecturing from UoN - Delayed

24. **Tax Status:** (State whether you have fully complied with your tax obligations to the State up to the end of the financial year immediately preceding the nomination for appointment). **YES**

25. **Statement of Net Worth:** (State your financial net worth)

Toyota car — Kshs 900,000

26. **Potential Conflict of Interest:**

(a) Identify the family members or other persons, parties, categories of litigation or financial arrangements that are likely to present potential conflicts-of-interest when you first assume the position to which you have been nominated. Explain how you would address any such conflict if it were to rise. **N/A**

(b) Explain how you will resolve any potential conflict of interest, including the procedure you will follow in determining these areas of concern. **N/A**

27. **Pro-Bono/Charity Work/donation to charity:** (Describe what you have done by way of pro bono or charity work, listing specific instances, the amount contributed and the amount of time devoted to each).

Serves as a trustee at Kikuyu Constituency Education foundation — Contributes Kshs 100,000 per year since 2013  
Visiting the sick in Kenyatta and Moi hospitals — Food stuff at various times

28. Have you ever been charged in a court or law in the last three years? If so, specify the nature of the charge, where the matter is ongoing, the present status of the matter, or where the matter is concluded, the judgment of the court, or otherwise, how the case was concluded. **NO**

.....

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.....

29. Have you ever been adversely mentioned in an investigatory report of Parliament or any other Commission of inquiry in the last three years? **NO**

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.....

.....

30. Have you any objection to the making of enquiries with your present employer/referees in the course of consideration of your nomination? **NO**

.....

.....

.....

.....

**31. References:**

(List three persons who are not your relatives who are familiar with your character, qualification and work).

Person	Position/Institution	Address
Dr. Urbanus Kioko	Senior lecturer, UoN	30197-0000, NAIROBI Tel: 0720209100
Mr. Patrick Mwakaya	Director, Business Development HFC Limited	69562-00400, NAIROBI Tel: 0721240991
Mr. Kassim Were	Senior Manager, Trade, research and Policy, KNCCI Currently - CEC Trade, Kakamega County.	47024-00200, Nairobi Tel: 0721277492

ISABEL NYAMBURA WAIYAKI

PERSONAL INFORMATION

Name: Isabel Nyambura Waiyaki

Contact Address: P O BOX 1696 - 00902 Nairobi, Kenya

Telephone: Mobile+254 721 451122 / +254 722 862089

Email: [isabelwaiyaki@gmail.com](mailto:isabelwaiyaki@gmail.com)

Nationality: Kenyan

Gender: Female

Field: Economics

Area of interest: Financial, Development and Health Economics

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1. CAREER OBJECTIVE

To use my skills, knowledge and experience to improve the quality of human life by addressing social economic and other development challenges facing humanity. In specific, contribute to efforts towards poverty reduction through research and policy analysis on various sectors in Kenya, Africa and in the world at large.

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2. PERSONAL PROFILE

I am a PhD graduate in Economics from the University of Nairobi with a Masters in Economics from the same University. I have held the positions of Consultant, Economics Research Advisor, Relationship Manager, Financial analyst, supervisor and team leader at decision making levels. I have also worked as a research assistant, operations officer and customer advisor. I have experience in various sectors including Economics Research and Policy, Banking and Financial Services, Health and Hospitality and Community Development. I am competent in research skills, relationship management, financial analysis, project appraisal, proposal development, report writing, customer service, sales, computer applications, data entry and analysis using SPSS, STATA, Eviews and Excel. Besides, I possess leadership skills, excellent interpersonal skills and have the ability to work without or with minimum supervision when working independently or in teams.

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3. ACADEMIC QUALIFICATIONS

October 2011 – November 2016): **PhD, ECONOMICS**; University of Nairobi/ University of Dar es salaam through course work and Thesis. Thesis title: 'Financial Development, Economic Growth and Poverty in Kenya'. (This was under a full scholarship by African Economic Research Consortium)

August 2015 – To date: Master of Arts in Leadership and Governance; Pan African Christian University.

June 2008 – June 2010: Master of Arts, ECONOMICS; University of Nairobi through course work and Dissertation. Dissertation title: 'Bank and Stock Market Development and Economic Growth in Kenya: An Empirical Analysis'.

October 2002 – August 2006: Bachelor of Arts, ECONOMICS; University of Nairobi. Project Title: 'Monetary Policy and Inflation in Kenya' – 1<sup>st</sup> Class Honours – Best student overall

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#### 4. PROFESSIONAL TRAINING

January – December 2004: Certified Public Accounts (CPA), Part 1

Kenya Accountants & Secretaries National examination Board (KASNEB)

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#### 5. LANGUAGE PROFICIENCY

Language	Level
English	Advanced
Swahili	Native
French	Intermediate

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#### 6. TRAINING PROGRAMS ATTENDED

Panel Data Econometrics, African Economic Research Consortium, 20<sup>th</sup> February – 2<sup>nd</sup> March 2017

Communicating Research Findings, Health Policy Project of USAid, 22<sup>nd</sup> – 27<sup>th</sup> May, 2015

African Programme on Rethinking Development Economics (APORDE) by Industrial Development Corporation (IDC), South Africa, 1<sup>st</sup> – 14<sup>th</sup> September 2014

Health Policy Research and Training, The World Bank and Strathmore Business School and John Hopkins Bloomberg, School of Public Health, 25<sup>th</sup> - 26<sup>th</sup> March, 2014

Evidence - Based Health planning and Use of Marginal Budgeting for Bottlenecks (MBB) tool, organized by World Bank, May 30<sup>th</sup> - 4<sup>th</sup> June 2011.

Resource tracking and costing in Health Economics, organized by University of Nairobi, Ministry of health, Kenya, Health Systems 20/20 Project and USAid, 11<sup>th</sup> – 15<sup>th</sup> October 2010.

Health Economics and health systems strengthening, organized by University of Nairobi, Ministry of health, Kenya, Health Systems 20/20 Project and USAid, 19<sup>th</sup> – 23<sup>rd</sup> July 2010.

Junior Leadership Program at Bank of Africa Kenya Limited (2009-2011)

Legal issues and security documentation, organized by Walker Kontos advocates and Bank of Africa Kenya Limited 19<sup>th</sup> – 22<sup>nd</sup> April 2010.

Customer service and customer satisfaction training, organized by Bank of Africa Kenya Limited, May 2009

Computer Skills; Nazareth Center, August 2004

- Microsoft Word, Microsoft Excel, Microsoft access, Microsoft PowerPoint, Microsoft Publisher, Microsoft Visio.

## 7. WORK EXPERIENCE

### 7.1 Lecturer – University of Nairobi, School of Economics (May 2015 – To date):

Duties

- Teaching economics courses
- Involvement in research activities

### 7.2 Consultant - Kenya Health Sector Support Project (KHSSP) at The World Bank, Nairobi (August 2013 to June 2014)

- Support the Task Team Leader in all details relating to the Kenya Health Sector Support Project additional financing to the Government of Kenya.
- Collect and review background literature and relevant government documents related to health sector devolution and new government policies with focus on improving efficiency and equity.
- Review studies and assessment reports supported by the Bank and prepare technical briefs.
- Preparation of the Public Expenditure Reviews of the Health Sector in Kenya.
- Identify Kenyan researchers and academic institutions working in the health sector and facilitate interactions with the Bank team through meetings, video conferences and workshops
- Organize "Kenya Health Forums" bringing together Kenyan and International experts to share country and international experiences with senior policy makers at national and county levels and prepare final reports.
- Hold discussions with Government counterparts and other stakeholders relating to the additional financing of the KHSSP, health sector reforms and new World Bank operations including related missions.

### 7.3 Economics Research Adviser at Bank of Africa (K) Ltd (May 2009 to October 2011) – Full time and at various times as a consultant:

- Carry out extensive research on macroeconomic aspects including movements in interest rates and inflation (monetary policy), exchange rate, growth trends, banking sector developments, domestic and international economic developments and give projections on the same

- Research on key sectoral growth trends including infrastructure, health, agriculture, horticulture, manufacturing, trade, finance, Small and Medium Enterprises and Education and give detailed reports on the same as well as advise the bank on which areas to concentrate and invest on
- Analysis of key risks in the macroeconomic sector
- Analysis of the key sectors / groups of clients already being financed by the bank to identify key risks
- In consultation with the treasury department, write/develop fixed income, currencies and equities reports
- Fill out questionnaires on bank performance and financial market developments to be submitted to the Monetary Policy Committee of the central Bank of Kenya.
- Make weekly presentations of macroeconomic, sectoral, international outlook, fixed income, currencies, equities and risk analysis reports to the Executive Committee (EXCO)

Achievements:

- Successfully initiated an economics research department to success

#### **7.4 Corporate Relationship Manager at Bank of Africa (K) Ltd (May 2009 to October 2011):**

The overall aim of the position was to develop and expand corporate and institutional business relationships while managing associated risk in the corporate infrastructure sector.

In particular, duties included:

- Manage portfolio of corporate customers focusing on increasing product penetration, profitability and customer satisfaction
- Develop and maintain relationships with corporate clients while monitoring assigned portfolios to manage any associated credit risk
- Grow corporate business lines to meet set targets as per budgets
- Ensure timely reviews of clients' credit facilities
- Infrastructural Project appraisal of the corporate clients in infrastructural sector

Note that this position was held simultaneously with the Economics Research Advisor position

#### **7.5 Financial/Corporate Analyst at Bank of Africa (K) Ltd (January 2008 to May 2009):**

- Financial analysis of yearly financial accounts/performance of clients
- Risk analysis of corporate clients
- Infrastructural Project appraisal of the corporate clients in the infrastructural sector

#### **7.6 Operations officer at Bank of Africa (K) Ltd (September 2006 to December 2007):**

- Customer service to high networth clients of the bank
- Booking and maturity of clients' deposits
- Ordering of clients' ATM cards
- Real Time Gross Settlements (RTGS) interbank payments

7.7 Research Analyst at Centre for Economic and Social Research at various times on part time basis

- Data collection and data analysis
- Designing and editing of questionnaires
- Report writing
- Proposal writing

7.8 Research Assistant at Good Health Promotion for Kenya Organization (2001 – 2002): Volunteer

- Proposal Writing for funding
- Data collection
- Report writing

7.9 OTHER KEY RESPONSIBILITIES

7.9.1 Chairperson – Constituency Development Fund (CDF) Committee; Kikuyu Constituency (January 2014 – To date):

Duties

- Preside over all the meetings of the CDF committee
- Convene open forum public meetings in every ward in the constituency to deliberate on development matters
- Ensure submission of list of constituency based projects, annual accounts among others to the CDF national Board
- Ensure proper procurement and accounting procedures among other procedures are followed
- Ensure completion of community projects as indicated in the project proposals and funded by the national CDF board
- Lead the team on monitoring and evaluation and assist with preparing the monitoring and evaluation reports

8. RESEARCH ACTIVITIES (SHORT - TERM CONTRACT/CONSULTANCIES)

April 2006:

Research assistant, baseline survey on the socioeconomic impact of HIV/AIDS on Kenya's economy carried out by University of Nairobi and National Aids Control Council and funded by Government of Kenya and UNDP

October, 2009:

Research assistant with Centre for Economic and Social research (CESR) on a study entitled "Cost analysis study to estimate the current costs of HIV care and treatment provided with the support of

Catholic AIDS Relief at the local partner treatment facility (LPTF) level – hospital or dispensary, and to project future resource requirements for comprehensive treatment programming in subsequent years.

**January- May 2013:**

Research supervisor, “Costing health care in Kenya”. A study carried out by the School of Economics (University of Nairobi), Ministries of health, Kenya and Strengthening Health Outcomes through Private Sector (SHOPs) project Kenya with funding from USAID and GIZ.

**July 2013:**

Research analyst, (Kenya Rural Roads Authority (KeRRA), Customer Satisfaction survey, July 2013 done under the University of Nairobi

**July – August 2014**

Research supervisor on “Situational Analysis and Feasibility Study of Options for Harmonization of Social Health Protection Systems towards Universal Health Coverage in the East African Community States” under Centre for Economic and Social Research (CESR)

**February – May 2015**

Research analyst, East and Southern Africa Management Institute (ESAMI), Research study on “How institutional entrepreneurs legitimate Medical Tourism as a new practice in Kenya”

**February – June 2016**

Technical Review Person, National AIDS Control Council (NACC): Review of the County AIDS Strategic Plans

**April – September 2016**

Training Expert, GIZ/University of Nairobi: Training counties on the Dynamic Costing Model (DCM) in health

**May – June 2017**

Consultant, Kenya National Chamber of Commerce and Industry: Conducting a survey on issues affecting the business community in Kenya for consideration by political parties in preparing their manifestos

**9. PUBLICATIONS**

Waiyaki I. N. (under review) “Financial Development and Poverty in Kenya”.

Waiyaki I. N. (under review) “Financial Development and Economic Growth in Kenya”.

Waiyaki I. N. (under review) “What Drives Financial Development in Kenya?”.

Waiyaki I. N. (under review) “Financial Innovation in Kenya”

Waiyaki I. N. “Financial Innovation, Institutional Quality and Ex-post Credit Risk in the Financial Sector in Kenya (Proposal Submitted to Africa Economic Research Consortium)

Waiyaki I. N. (Work in Progress), “Cancer and its impact on poverty in Kenya”.

Waiyaki I. N. (Work in Progress), “Cancer and Quality of Life in Kenya using DALYs or QALYs”.

## 9.1 CONTRIBUTION TO WORLD BANK DOCUMENTS

World Bank (2014), "Laying The foundation for a Robust Health Care System in Kenya, Kenya Health Public Expenditure Review", Vol. 11, December 2014. Print.

World Bank (2014), "The Evolution of Kenya's Devolution: What's working well; what could work better", April 2014. Print.

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## 10. MEMBERSHIP TO PROFESSIONAL BODIES

African Finance and Economic Association (AFEA)

African Health Economics and Policy Association (AfHEA)

Africa Association of Agricultural Economists (AAAE)

Kenya Bankers Association (KBA)

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## 11. HOBBIES

- Community service
  - Participation in conferences, seminars, workshops and symposia
  - General reading
  - Travelling
  - Playing scrabble and volleyball
-

REFEREES

DR. GOR SETH  
SENIOR LECTURER, SCHOOL OF ECONOMICS  
UNIVERSITY OF NAIROBI  
P.O BOX 30197- 00100,  
NAIROBI.  
TEL. +254 20 318262, +254 733 940258  
E-MAIL: [seth.gor@uonbi.ac.ke](mailto:seth.gor@uonbi.ac.ke) or [asegogor@gmail.com](mailto:asegogor@gmail.com)

MR. PATRICK MOKAYA  
DIRECTOR, BUSINESS DEVELOPMENT  
BANK OF AFRICA KENYA LIMITED  
P.O. BOX 69562-00400,  
NAIROBI  
TEL. +254 20 3275233, +254 721 240991  
E-MAIL : [patrick.mokaya@boakenya.com](mailto:patrick.mokaya@boakenya.com) or [patrick.mokaya@gmail.com](mailto:patrick.mokaya@gmail.com)

DR. RAMANA GANDHAM  
LEAD HEALTH SPECIALIST  
THE WORLD BANK  
P.O. BOX 30577-00100,  
NAIROBI  
TEL. +254 20 2936424, +254 733 332464  
E-MAIL : [gramana@worldbank.org](mailto:gramana@worldbank.org)

REPUBLIC OF KENYA

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Fax: 2243694  
E-mail: [clerk@parliament.go.ke](mailto:clerk@parliament.go.ke)  
When replying please quote



NATIONAL ASSEMBLY

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Parliament Buildings  
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NAIROBI

Ref.NA/DCS/NG-CDF/010/2019

27<sup>th</sup> February, 2019

Mr. Maria Lekoloto  
P.O. Box 267-60200  
MERU  
Tel. No. 0727828787  
Email: [marialekoloto@yahoo.com](mailto:marialekoloto@yahoo.com)

Dear *M. Lekoloto*

**RE: INVITATION FOR VETTING BY THE SELECT COMMITTEE ON NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND**

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Following your nomination by the Cabinet Secretary for the National Treasury for appointment to the position of **Director, in the Board of the National Government Constituencies Development Fund**, the Committee hereby invites you for vetting pursuant to the provisions of Section 6(3) of the Public Appointments (Parliamentary Approval) Act of 2011 on **Thursday, 7<sup>th</sup> March, 2019** in **Committee Room on 5<sup>th</sup> Floor, Continental House, Parliament Buildings at Buildings at 12.00 noon.**

Kindly fill the attached questionnaire as required by the Public Appointments (Parliamentary Approval), Act of 2011 and return it on or before **Tuesday, 5<sup>th</sup> March, 2019.**

You are required to bring along originals of your academic and professional certificates, National Identification Card and other relevant testimonials. In addition you should bring letters/certificates of clearance/compliance from the following institutions: -

1. Ethics and Ant-Corruption Commission;
2. Kenya Revenue Authority;
3. Higher Education Loans Board;
4. Directorate of Criminal Investigations; and
5. Any of the Credit Reference Bureaus.

The officer responsible for facilitating this matter is **Mr. Johnston Kioko, Committee Clerk** who may be contacted on Tel. No. **0722556382** and email address: [kiokojohnstonm@gmail.com](mailto:kiokojohnstonm@gmail.com).

Yours

A handwritten signature in black ink, appearing to be 'J. Ndombi'.

**JEREMIAH W. NDOMBI**  
**For: CLERK OF KENYA NATIONAL ASSEMBLY**

SCHEDULE

[Section 6(8).]

**CRITERIA FOR VETTING/APPROVAL OF NOMINEES FOR  
APPOINTMENT TO PUBLIC OFFICE BY PARLIAMENT  
QUESTIONNAIRE**

**Notes:**

- a) This questionnaire applies to appointments to public office arising by or under the Constitution or any other law where parliamentary approval is required.
- b) The questionnaire shall be used by the relevant parliamentary committee to vet a nominee appearing before the committee in the process of parliamentary approval.
- c) The questionnaire shall be filled and submitted by the nominee to the relevant parliamentary committee through the Clerk of the relevant House of Parliament on or before a date set by the committee.
- d) The submission of false information in the questionnaire is an offence and may result in prosecution.
- e) Any form of canvassing by a nominee shall lead to disqualification.
- f) The nominee must answer all the questions.

1. **Name:** (State full name)..... MARIA LKOLOTO.....

2. **Position:** (State office to which you have been nominated).  
..... NATIONAL GOVERNMENT CONSTITUENCIES  
..... DEVELOPMENT FUND.....

3. **Sex:** ..... FEMALE.....

4. **Date of Birth:** (State year and place of birth)..... 1974 - MARSABIT COUNTY.....

5. **Marital Status:** ..... MARRIED.....

6. **Daytime phone number:** ..... -.....

7. **Mobile phone number:** ..... 0727 - 828787.....

8. **Email Address:** ..... maria.lkoloto@yahoo.com.....

9. **ID Number:** ..... 12872737.....

10. PIN Number: A002652593C

11. Nationality: Kenyan

12. Postal Address: 267-60200 Meru

13. Town/City: Meru

14. Knowledge of Languages: (Specify Languages): English, Kiswahili, Kisamburu and Kirendille

15. Education: (List, in reverse chronological order, each university, college, or any other institution of higher education attended and indicate, in respect of each, the dates of attendance, academic award obtained, whether a degree was awarded, and the date on which each such degree was awarded).

- Kenya Methodist University: 2013-2016, Masters in Business Administration (HRM), July 2016.

- Kenya Methodist University: 2007-2010, Bachelor of Business Administration (HRM), July 2010.

- P.R. Emerge Africa Development Institute: 2000-2002, Diploma in Community Based Development, May 2002.

**Employment Record:** (List in reverse chronological order all government agencies, business or professional corporations, companies, firms or other enterprises with which you have been affiliated as an officer, director, partner, proprietor, employee or consultant)

1. Kenya Methodist - Employee
2. Martha e Gudas - Company - Director
3. Food for the Hungry - Employee
4. Pastoral Heritage Concern - Director

16. **Honours and Awards:** (List any scholarships, fellowships, honorary degrees, academic or professional honours, honorary society memberships, military awards and any other special recognition for outstanding service or achievement and in respect of each, state the date of award and the institution or organization that made the award).

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None.  
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17. **Professional Association** (where applicable): (List all professional associations of which you are or have a member and give any positions held and the respective dates when each such position was held).

.....  
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None.  
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18. **Memberships:** (List all professional, business, fraternal, scholarly, civic, charitable or other organizations, (other than those listed in response to Question 16) to which you belong or have belonged).

1. Institute of Human Resource Management (IHRM)  
.....  
.....  
.....  
.....

**19. Published Writings:**

(a) List the titles, publishers and dates of books, articles, reports, letters to the editor, editorial pieces or other published materials you have authored or edited.

.....  
.....  
None  
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.....

(b) Supply four (4) copies of any reports, memoranda or policy statements you prepared or contributed in the preparation of any bar association, committee, conference or organization of which you were a member.

**20. Public Office, Political Activities and Affiliations:**

(a) List chronologically any public offices you have held or are currently holding, including the terms of service and whether such positions were elected or appointed.

.....  
.....  
None  
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(b) List all memberships and offices held in and services rendered, whether compensated or not, to any political party or election committee. If you have ever held a position or played a role in a political campaign, identify the particulars of the campaign, including the candidate, dates of the campaign, your title and responsibilities. Also include any linkage you have to a political party at present.

.....  
.....  
None  
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.....

}

(c) Have you ever been dismissed or otherwise removed from office for a contravention of the provisions of Article 75 of the Constitution?

No

(d) Have you ever been adversely associated with practices that depict bias, favouritism or nepotism in the discharge of public duties?

No

21. **Deferred Income/Future Benefits:** (List the sources, amounts and dates of all anticipated receipts from deferred income arrangements, stock, options, uncompleted contracts and other future benefits which you expect to derive from previous business relationships, professional services, firm memberships, etc).

None

22. **Outside commitment during service in office:** (Do you have any plans, commitment or agreements to pursue outside employment with or without compensation during your service in office? If so explain). Yes

I am planning to join the Rotary Club of Meru Church activities - I am a leader in the church visiting Furaha Centre ~~with~~ for children with autism

23. **Sources of Income:** (List sources and amounts of all income received during the calendar year preceding your nomination and in the current calendar year).

<u>2018 Sources of Income</u>	<u>2019 Sources of Income</u>
1. Salary - Ken. 804,000	1. Salary - 154,000 (Ken)
2. Business (car Hire) - 2,025,000	

24. **Tax Status:** (State whether you have fully complied with your tax obligations to the State up to the end of the financial year immediately preceding the nomination for appointment).

I am exempted as a person living with disability.

25. **Statement of Net Worth:** (State your financial net worth)

KShs. 4 m

26. **Potential Conflict of Interest:**

(a) Identify the family members or other persons, parties, categories of litigation or financial arrangements that are likely to present potential conflicts-of-interest when you first assume the position to which you have been nominated. Explain how you would address any such conflict if it were to rise.

In the event that a conflict of interest should arise, I will have to declare the potential conflict of interest to ensure that biasness is avoided in decision making.

(b) Explain how you will resolve any potential conflict of interest, including the procedure you will follow in determining these areas of concern.

By ensuring that public interest is my ultimate priority in my performance of duty. Disclosing of the areas of concern is also very important to avoid possible bias.

27. **Pro-Bono/Charity Work/donation to charity:** (Describe what you have done by way of pro bono or charity work, listing specific instances, the amount contributed and the amount of time devoted to each).

1. Participated in Furaha Centre Charity walk for 3 hours, bought a T-shirt @ 1,000 KSh.

2. Educating two young girls (an orphan and a hearing impaired who both live with my family).

28. Have you ever been charged in a court or law in the last three years? If so, specify the nature of the charge, where the matter is ongoing, the present status of the matter, or where the matter is concluded, the judgment of the court, or otherwise, how the case was concluded.

NO

29. Have you ever been adversely mentioned in an investigatory report of Parliament or any other Commission of inquiry in the last three years?

NO

30. Have you any objection to the making of enquiries with your present employer/referees in the course of consideration of your nomination?

NO

**31. References:**

(List three persons who are not your relatives who are familiar with your character, qualification and work).

1. Bishop Dr. Kinur Mwendu - Deliverance Cathedral House Meru.  
Cell: 0725 91 86 56
2. Dr. John M. Muchiri - Director of Research & Innovation, Kenya Methodist University.  
Cell: 0725 26 90 86  
Email: John.Muchiri@kemu.ac.ke.
3. Ms. Rael M. Mabonga - Head of Human Resource, Kenya Methodist University.  
Cell: 0721 60 21 97  
Email: Rael.mabonga@kemu.ac.ke.

**No. 33 of 2011 [Rev. 2012]**

*Public Appointments (Parliamentary Approval)*

[Issue 1] 10

Handwritten marks and scribbles in the top right corner.



## CURRICULUM VITAE

MARIA LEKOLOTO

P.O. BOX 267- 60200 MERU, KENYA

CELL: 0727828787

Email: marialekoloto@yahoo.com

### BIO DATA

Gender: Female  
Marital Status: Married  
Date of Birth: 23/5/1974

### CAREER OBJECTIVE

To be part of an organization with a dynamic, ambitious and focused team, which believes to be the best in the turbulent market and encourage career development and personal growth without losing focus on the corporate strategy.

### PROFILE

Highly organized, self-motivated professional. An energetic self-starter with strong communication/interpersonal skills and derives pleasure in provision of excellent services to clients and adapts positively to turbulent demands.

### EDUCATION BACKGROUND

2013 – 2016: Master of Business Administration (MBA) - Human Resource Management  
Kenya Methodist University

2007 – 2010: Bachelor of Business Administration (BBA) - Human Resource Management  
Kenya Methodist University

2000 – 2002: Diploma in Community Based Development  
PREMESE Africa Development Institute, Nairobi

1989- 1992: KCSE C(plain)  
St. Theresa's Girls High School, Samburu County

### WORK EXPERIENCE

Current: Human resource officer at Kenya Methodist University (KEMU)

2016 to 2018: Administrative officer – Directorate of Research, Development & Postgraduate Studies

Kenya Methodist University – Main Campus, Meru

1. Participating in Research Publications

1. Communicating information on current calls for proposals and research funding
2. Organize and planning of workshops, seminars and conferences to share findings and information with university staff, researchers and the public
3. Develops and maintain records of research activities and prepares reports as required by the funding agencies and regulatory bodies
4. Admission and recruitment of postgraduate students

**2012 – 2016: Assistant Administrative Officer – Student Admissions Department)**

Kenya Methodist University – Main Campus, Meru

1. Admission and recruitment of students
2. Keying in data of all prospective students in the data base
3. Preparation of reports for the universities admission committee

**2007 – 2009: Warehouse Tally Clerk – USAID & World Food Programme (WFP)**

Food for the Hungry International, Marsabit Office

1. Receipt and dispatch of food commodities as per USAID and WFP standards
2. Initiate and maintain records as per USAID Regulations II and WFP standards

**2000 – 2005. Community Mobiliser Food for the Hungry Kenya, Marsabit Office**

1. Link between the organization and the community

#### **COURSES ATTENDED**

1. Community Mobilisers' Course
2. HIV/AIDS and Food Security Course
3. Commodity Management & Logistics Course

#### **COMPUTER SKILLS**

1. Internet and email, Proficient in MS Suite

#### **CONFERENCES ATTENDED**

**14<sup>th</sup> – 16<sup>th</sup> November 2016:** Kenya Methodist University 3<sup>rd</sup> Annual International Research Conference

Theme: **“Sustainable Development through Research and Innovation”**

**14<sup>th</sup>-15<sup>th</sup> December 2017:** Kenya Methodist University 4<sup>th</sup> Annual International Research Conference

Theme: **“Rethinking Development through Research and Innovation”**

#### **LANGUGES**

English & Kiswahili

#### **SKILLS/STRENGTHS**

Critical reasoning with good analytical skills, highly reliable, assertive, efficient and self-motivated, results oriented, a good team player and high integrity.

#### **INTEREST AND ACTIVITIES**

Charity work, passionate about the affirmative action groups, reading and travelling

#### **OTHER RESPONSIBILITIES**

1. **Board Chair:** Pastoralist Concern Heritage
2. **Chair:** Professionals Ministry (Deliverance Cathedral House Meru)
3. **Chair:** Milimani Home Church Ladies Fellowship (Deliverance Cathedral House Meru)
4. **Secretary:** Ladies Fellowship (Deliverance Cathedral House Meru)

#### **REFEREES**

1. **Dr. John M. Muchiri(Ph.D.)**  
Director, Directorate of Research Development & Postgraduate Studies  
Kenya Methodist University  
Cell: 0705269086  
Email: [John\\_Muchiri@kemu.ac.ke](mailto:John_Muchiri@kemu.ac.ke)
2. **Dr. Kenneth Mugambi Majau(Ph.D.)**  
Dean, School of Business & Economics  
Kenya Methodist University  
Cell:0725825262  
Email:[KENNETH.MUGAMBI@kemu.ac.ke](mailto:KENNETH.MUGAMBI@kemu.ac.ke)
3. **Mr. Hillary Jumba Amudavi**  
Administrative Officer- Admissions Department  
Kenya Methodist University  
Cell: 0724501415  
Email: [hillaryjumba@gmail.com](mailto:hillaryjumba@gmail.com)

REPUBLIC OF KENYA



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Fax: 2243694  
E-mail: [clerk@parliament.go.ke](mailto:clerk@parliament.go.ke)  
When replying please quote

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National Assembly  
Parliament Buildings  
P. O. Box 41842-00100  
NAIROBI

NATIONAL ASSEMBLY

Ref.NA/DCS/NG-CDF/011/2019

27<sup>th</sup> February, 2019

Mr. George Kasatua Ole Meshuko  
Tel. No. 0720816488  
Email:[georgeolemeshuko@gmail.com](mailto:georgeolemeshuko@gmail.com)

Dear *Mr Ole Meshuko*

**RE: INVITATION FOR VETTING BY THE SELECT COMMITTEE ON NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND**

Following your nomination by the Cabinet Secretary for the National Treasury for appointment to the position of **Director, in the Board of the National Government Constituencies Development Fund**, the Committee hereby invites you for vetting pursuant to the provisions of Section 6(3) of the Public Appointments (Parliamentary Approval) Act of 2011 on **Thursday, 7<sup>th</sup> March, 2019** in **Committee Room on 5<sup>th</sup> Floor, Continental House, Parliament Buildings at Buildings at 2.00 pm.**

Kindly fill the attached questionnaire as required by the Public Appointments (Parliamentary Approval), Act of 2011 and return it on or before **Tuesday, 5<sup>th</sup> March, 2019.**

You are required to bring along originals of your academic and professional certificates, National Identification Card and other relevant testimonials. In addition you should bring letters/certificates of clearance/compliance from the following institutions: -

1. Ethics and Ant-Corruption Commission;
2. Kenya Revenue Authority;
3. Higher Education Loans Board;
4. Directorate of Criminal Investigations; and
5. Any of the Credit Reference Bureaus.

The officer responsible for facilitating this matter is **Mr. Johnston Kioko, Committee Clerk** who may be contacted on **Tel. No. 0722556382** and email address: [kiokojohnstonm@gmail.com](mailto:kiokojohnstonm@gmail.com).

Yours

A handwritten signature in dark ink, appearing to be 'J. Ndombi'.

**JEREMIAH W. NDOMBI**  
**For: CLERK OF KENYA NATIONAL ASSEMBLY**

No. 33 of 2011 [Rev. 2012]  
Public Appointments (Parliamentary Approval) Act  
[Issue 1] 8

SCHEDULE  
[Section 6(8).]

**CRITERIA FOR VETTING/APPROVAL OF NOMINEES FOR  
APPOINTMENT TO PUBLIC OFFICE BY PARLIAMENT  
QUESTIONNAIRE**

**Notes:**

- a) This questionnaire applies to appointments to public office arising by or under the Constitution or any other law where parliamentary approval is required.
- b) The questionnaire shall be used by the relevant parliamentary committee to vet a nominee appearing before the committee in the process of parliamentary approval.
- c) The questionnaire shall be filled and submitted by the nominee to the relevant parliamentary committee through the Clerk of the relevant House of Parliament on or before a date set by the committee.
- d) The submission of false information in the questionnaire is an offence and may result in prosecution.
- e) Any form of canvassing by a nominee shall lead to disqualification.
- f) The nominee must answer all the questions.

1. Name: (State full name)..... GEORGE KASATUA R. OLE MESHUKO
2. Position: (State office to which you have been nominated).  
DIRECTOR, BOARD OF NATIONAL GOVERNMENT  
CONSTITUENCIES DEVELOPMENT FUND
3. Sex: ..... MALE
4. Date of Birth: (State year and place of birth)..... 26<sup>TH</sup> DECEMBER 1972, SUSWA, NAROK COUNTY
5. Marital Status: ..... MARRIED
6. Daytime phone number: ..... 0720816488
7. Mobile phone number: ..... 0720 816488
8. Email Address: ..... georgeolemeshuko@gmail.com

9. ID Number: ..... 11709512

10. PIN Number: ..... A0026938020

11. Nationality: ..... KENYAN

12. Postal Address: ..... 17878 00500

13. Town/City: ..... NAIROBI

14. Knowledge of Languages: (Specify Languages):

..... MAASAI, ENGLISH, KISWAHILI

15. Education: (List, in reverse chronological order, each university, college, or any other institution of higher education attended and indicate, in respect of each, the dates of attendance, academic award obtained, whether a degree was awarded, and the dates on which each such degree was awarded).

1) M.A (Economic Planning & Strategic Management)  
University of Nairobi 2009 - ongoing

2) B.ED (ARTS) - Upper Second Honours  
University of Nairobi 1994 - 1998

3) KCSE (B-) - Narok High School  
1989 - 1992

Employment Record: (List in reverse chronological order all government agencies, business or professional corporations, companies, firms or other enterprises with which you have been affiliated as an officer, director, partner, proprietor, employee or consultant).

2013-2015 - County Government of Narok  
County executive Member

2003-2013 - Senior Immigration officer  
Ministry of Immigration Services

2001 - 2002 - Population Services  
International - Research Assistant

2000-2001 - African Population and  
Health Research center - field  
Research officer

1999 - Co-ordinating Supervisor - Census  
Kenya national Bureau of statistics  
Kajiado West - Keekonyokie  
North.

16. **Honours and Awards:** (List any scholarships, fellowships, honorary degrees, academic or professional honours, honorary society memberships, military awards and any other special recognition for outstanding service or achievement and in respect of each, state the date of award and the institution or organization that made the award).

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N/A

17. **Professional Association** (where applicable): (List all professional associations of which you are or have a member and give any positions held and the respective dates when each such position was held).

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N/A

18. **Memberships:** (List all professional, business, fraternal, scholarly, civic, charitable or other organizations, (other than those listed in response to Question 16) to which you belong or have belonged).

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N/A

19. **Published Writings:**

(a) List the titles, publishers and dates of books, articles, reports, letters to the editor, editorial pieces or other published materials you have authored or edited.

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N/A

(b) Supply four (4) copies of any reports, memoranda or policy statements you prepared or contributed in the preparation of any bar association, committee, conference or organization of which you were a member.

N/A

**20. Public Office, Political Activities and Affiliations:**

(a) List chronologically any public offices you have held or are currently holding, including the terms of service and whether such positions were elected or appointed.

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N/A

(b) List all memberships and offices held in and services rendered, whether compensated or not, to any political party or election committee. If you have ever held a position or played a role in a political campaign, identify the particulars of the campaign, including the candidate, dates of the campaign, your title and responsibilities. Also include any linkage you have to a political party at present.

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Contested by Nara East  
Parliamentary seat in 2013 and  
2017.

(c) Have you ever been dismissed or otherwise removed from office for a contravention of the provisions of Article 75 of the Constitution?

NO



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**25. Statement of Net Worth:** (State your financial net worth)

land estimated value  
\$8,000,000.00

**26. Potential Conflict of Interest:**

(a) Identify the family members or other persons, parties, categories of litigation or financial arrangements that are likely to present potential conflicts-of-interest when you first assume the position to which you have been nominated. Explain how you would address any such conflict if it were to rise.

NONE

(b) Explain how you will resolve any potential conflict of interest, including the procedure you will follow in determining these areas of concern.

N/A

**27. Pro-Bono/Charity Work/donation to charity:** (Describe what you have done by way of pro bono or charity work, listing specific instances, the amount contributed and the amount of time devoted to each).

NONE

**28. Have you ever been charged in a court or law in the last three years? If so, specify the nature of the charge, where the matter is ongoing, the present status of the matter, or where the matter is concluded, the judgment of the court, or otherwise, how the case was concluded.**

NO





# CURRICULUM VITAE

## PERSONAL DETAILS

NAME : GEORGE KASATUA R.OLE MESHUKO  
NATIONALITY : KENYAN  
DATE OF BIRTH: 26/12/1972  
MARITAL : MARRIED  
GENDER : MALE  
RELIGION : CHRISTIAN  
TELEPHONE NO: 0720816488  
EMAIL : georgeolemeshuko@gmail.com  
LANGUAGES : ENGLISH,KISWAHILI & KIMAASAI

## CAREER OBJECTIVE

To obtain a challenging position whereby I can utilize my abilities and experience to achieve organizations target,community and national development.

## PERSONAL PROFILE

I am able to work and integrate in an new environment.I am self -confident courageous and I can work with or without supervision.

## EDUCATIONAL BACKGROUND

1994-1998 : University of Nairobi  
B.E.D Arts (Second class Upper Division honors)  
1988-1992 : Narok High School  
Kenya Certificate of Secondary Education  
Attained B-(Minus)  
1981-1988 : Olasiti Primary School  
Kenya Certificate of Primary Education

## WORK & PROFESSIONAL BACKGROUND

- 1999 : Kenya National Bureau  
: Coordinating Supervisor of Census incharge of  
Kajiado West Sub-county
- 2000 : Kenya Population Council  
Research Assistant-Nairobi
- 2001 : Population services International  
Research Coordinator ,Kajiado-Loitoktok,Rongai and  
Kajiado Central(Namanga)
- 2003-2012 : Ministry of Home Affairs Department of Immigration  
Office I to Senior Immigration officer ,Served at Jomo  
Kenyatta Airport (JKIA),Nyayo house various sections.
- 2013-2015 : Narok County Government  
County Executive member of public service  
management & administration

## TRAININGS

- 2003 : Kenya Institute of Administration  
Induction Course
- 2004 : American Department of Homeland Security  
Migration and Refugee Issues
- 2006 : Office of the President ,Department of Administrator  
Police Embakasi on senior officers course on  
administrative and security management
- 2013-2015 : Council of Governors Management Courses for  
CEC'S ,Kenya Institute of Administrative,Security  
Management

## INTEREST

- Church and Community work
- Team building
- Family Gatherings
- Travelling and Local Tourism

## REFEREES

Please feel free to contact the under mentioned in regard to my competence, work, ethic and performance.

1. Dr.Maina Kibiro  
Lecturer,  
University of Nairobi  
Tel: 0722555231
  
2. Dr.Gor Seth  
Professor of Economics ,  
University of Nairobi  
Tel: 0733940258

## REPUBLIC OF KENYA

Telegraphic Address  
"Bunge", Nairobi  
Telephone 2221291/2848000  
Fax: 2243694  
E-mail: [clerk@parliament.go.ke](mailto:clerk@parliament.go.ke)  
When replying please quote



NATIONAL ASSEMBLY

CLERK'S CHAMBERS  
National Assembly  
Parliament Buildings  
P. O. Box 41842-00100  
NAIROBI

Ref.NA/DCS/NG-CDF/011/2019

27<sup>th</sup> February, 2019

Hon. Peter Edick Omondi Anyanga

P.O. Box 2019-00502

**NAIROBI**

Tel. No. 0733936977

Email: [anyah1966@gmail.com](mailto:anyah1966@gmail.com)

Dear *Hon Anyanga*

**RE: INVITATION FOR VETTING BY THE SELECT COMMITTEE ON NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND**

---

Following your nomination by the Cabinet Secretary for the National Treasury for appointment to the position of **Director, in the Board of the National Government Constituencies Development Fund**, the Committee hereby invites you for vetting pursuant to the provisions of Section 6(3) of the Public Appointments (Parliamentary Approval) Act of 2011 on **Thursday, 7<sup>th</sup> March, 2019** in **Committee Room on 5<sup>th</sup> Floor, Continental House, Parliament Buildings at Buildings at 12.45 pm.**

Kindly fill the attached questionnaire as required by the Public Appointments (Parliamentary Approval), Act of 2011 and return it on or before **Tuesday, 5<sup>th</sup> March, 2019.**

You are required to bring along originals of your academic and professional certificates, National Identification Card and other relevant testimonials. In addition you should bring letters/certificates of clearance/compliance from the following institutions: -

1. Ethics and Ant-Corruption Commission:
2. Kenya Revenue Authority:
3. Higher Education Loans Board:
4. Directorate of Criminal Investigations: and
5. Any of the Credit Reference Bureaus.

The officer responsible for facilitating this matter is **Mr. Johnston Kioko, Committee Clerk** who may be contacted on **Tel. No. 0722556382** and email address: [kiokojohnstonm@gmail.com](mailto:kiokojohnstonm@gmail.com).

Yours

A handwritten signature in black ink, appearing to be 'J. Ndombi'.

**JEREMIAH W. NDOMBI**

**For: CLERK OF KENYA NATIONAL ASSEMBLY**

No. 33 of 2011 [Rev. 2012]

Public Appointments (Parliamentary Approval) Act

[Issue 1] 8

SCHEDULE

[Section 6(8).]

**CRITERIA FOR VETTING/APPROVAL OF NOMINEES FOR  
APPOINTMENT TO PUBLIC OFFICE BY PARLIAMENT  
QUESTIONNAIRE**

**Notes:**

- a) This questionnaire applies to appointments to public office arising by or under the Constitution or any other law where parliamentary approval is required.
- b) The questionnaire shall be used by the relevant parliamentary committee to vet a nominee appearing before the committee in the process of parliamentary approval.
- c) The questionnaire shall be filled and submitted by the nominee to the relevant parliamentary committee through the Clerk of the relevant House of Parliament on or before a date set by the committee.
- d) The submission of false information in the questionnaire is an offence and may result in prosecution.
- e) Any form of canvassing by a nominee shall lead to disqualification.
- f) The nominee must answer all the questions.

- 1. **Name:** (State full name) PETER EDIUK OMONDI ANYANGA
- 2. **Position:** (State office to which you have been nominated).  
CDF BOARD
- 3. **Sex:** MALE
- 4. **Date of Birth:** (State year and place of birth) 1966, SOUTH NYANZA
- 5. **Marital Status:** MARRIED
- 6. **Daytime phone number:** +254 733936977
- 7. **Mobile phone number:** +254 733936977
- 8. **Email Address:** anyah1966@gmail.com
- 9. **ID Number:** 7952050

10. PIN Number: A001514412C
11. Nationality: KENYAN
12. Postal Address: Box 2019 - 00502
13. Town/City: NAIROBI
14. Knowledge of Languages: (Specify Languages): LUGO, ENGLISH, SWAHILI

15. **Education:** (List, in reverse chronological order, each university, college, or any other institution of higher education attended and indicate, in respect of each, the dates of attendance, academic award obtained, whether a degree was awarded, and the dates on which each such degree was awarded).

1. UNIVERSITY OF DERBY - MBA - GLOBAL 2017
2. UNIVERSITY OF DERBY - Bachelor of Arts  
Business Studies 2016  
2nd class Honours
3. CMC (India) - HND Computer Hardware  
Engineering 1993

**Employment Record:** (List in reverse chronological order all government agencies, business or professional corporations, companies, firms or other enterprises with which you have been affiliated as an officer, director, partner, proprietor, employee or consultant)

1. BOARD DIRECTOR - AFC 2018 to date
2. Chairman Anisoma Ent Ltd 1997 to date
3. MP. Nyatike Constituency 2013 to 2017
4. MP. Nyatike Constituency 2008 to 2012
5. CIVIL SERVICE 1986 to 1997  
Ministry of Tourism & Finance respectively



19. **Published Writings:**

(a) List the titles, publishers and dates of books, articles, reports, letters to the editor, editorial pieces or other published materials you have authored or edited.

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None

(b) Supply four (4) copies of any reports, memoranda or policy statements you prepared or contributed in the preparation of any bar association, committee, conference or organization of which you were a member. None

20. **Public Office, Political Activities and Affiliations:**

(a) List chronologically any public offices you have held or are currently holding, including the terms of service and whether such positions were elected or appointed.

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Board Director - AFC 2018 Appointed  
MP - Nyatika 2008 to 2017 Elected

(b) List all memberships and offices held in and services rendered, whether compensated or not, to any political party or election committee. If you have ever held a position or played a role in a political campaign, identify the particulars of the campaign, including the candidate, dates of the campaign, your title and responsibilities. Also include any linkage you have to a political party at present.

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Returning officer NAIRABI Area  
Campaigned for myself in 2002, 2007 + 2012  
Member of ODM Party.

(c) Have you ever been dismissed or otherwise removed from office for a contravention of the provisions of Article 75 of the Constitution?

No

(d) Have you ever been adversely associated with practices that depict bias, favouritism or nepotism in the discharge of public duties?

No

21. **Deferred Income/Future Benefits:** (List the sources, amounts and dates of all anticipated receipts from deferred income arrangements, stock, options, uncompleted contracts and other future benefits which you expect to derive from previous business relationships, professional services, firm memberships, etc).

None

22. **Outside commitment during service in office:** (Do you have any plans, commitments or agreements to pursue outside employment with or without compensation during your service in office? If so explain).

None.

23. **Sources of Income:** (List sources and mounts of all income received during the calendar year preceding your nomination and in the current calendar year).

- Business

- Board of AFC

24. **Tax Status:** (State whether you have fully complied with your tax obligations to the State up to the end of the financial year immediately preceding the nomination for appointment).

Yes, I have fully complied.

25. **Statement of Net Worth:** (State your financial net worth)

I Am worth appx. 1 Billion Kenya Shillings.

26. **Potential Conflict of Interest:**

(a) Identify the family members or other persons, parties, categories of litigation or financial arrangements that are likely to present potential conflicts-of-interest when you first assume the position to which you have been nominated. Explain how you would address any such conflict if it were to rise.

None

Declare interest when conflict arises.

(b) Explain how you will resolve any potential conflict of interest, including the procedure you will follow in determining these areas of concern.

Follow the Constitution

- Act of Parliament

- Regulations of Managing state corporations and Mandate of the Corporation

27. **Pro-Bono/Charity Work/donation to charity:** (Describe what you have done by way of pro bono or charity work, listing specific instances, the amount contributed and the amount of time devoted to each).

charity is a way of life. In my political career, I help everything, starting from the poor child on the street.

28. Have you ever been charged in a court or law in the last three years? If so, specify the nature of the charge, where the matter is ongoing, the present status of the matter, or where the matter is concluded, the judgment of the court, or otherwise, how the case was concluded.

No

29. Have you ever been adversely mentioned in an investigatory report of Parliament or any other Commission of inquiry in the last three years?

No

30. Have you any objection to the making of enquiries with your present employer/referees in the course of consideration of your nomination?

No

**31. References:**

(List three persons who are not your relatives who are familiar with your character, qualification and work).

- 1) Dr. Cedric Marvin +447930287553
- 2) William Okelloh 0717184402
- 3) Samuel Atweny 705718988

HON. PETER EDICK OMONDI ANYANGA

## CURRICULUM VITAE

P.O BOX 2019-00502 NAIROBI KENYA 0733936977 -  
0722936977 (Mobile) • [anvah1966@gmail.com](mailto:anvah1966@gmail.com)

**BUSINESSMAN AND CAREER CIVIL SERVANT**



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### PROFESSIONAL EXPERIENCE – CURRENT

#### ANOCMA ENTERPRISES – BUSSINESSMAN / DIRECTOR & CHAIRMAN - 1997– TO DATE

##### Strategic Leadership and Planning

- Member of the Board of Directors of the Organization
- Elaboration and implementation of "Vision and Strategy" for the Organization
- Change Management
- Implementation of a model for systematic quality development and control of products and services
- Introduction and implementation of a set of organizational values
- Implementation of regular staff and user satisfaction surveys.

##### Human Resource Management

- Direct management of 5 managers, indirect management of 130 staff
- Responsible for HRD, recruitment and conflict resolution of managers and specialists
- Management cooperation, allocation of resources, Knowledge Management, Quality Development
- Implementation of performance leadership – "from Vision to Results"
- Development of training methodologies and procedures for the training of civil service staff
- Systematic post-education and competence building courses for all staff groups
- Responsible for internal communication – preparation of regular, personal staff information letter

##### Financial Management

- Budgeting
- Current reporting and control of expenditure
- Elaboration of forecasts of quarterly accounts

##### Project and Process Management

- Implementation of a project model and training of project managers and participants
- Planning and carrying through of major official functions and international conferences.
- Process Consultant, a new policies

##### IT Implementation and Development

- Co-responsible, the introduction of IT in the Organization
- IT application and development of the Department
- Experienced user of Word, Outlook and Explorer

##### International Experience

- Participation in professional cooperation projects and contacts with foreign businesses.
- Experienced traveller and negotiator internationally

#### GOVERNMENT OF KENYA / NATIONAL ASSEMBLY - August 2008-2017 - Member of Parliament

- Representing my constituents and Parliament for 10 years;
- Making legislation, Participating in debates and voting on legislation and other matters;
- Being a member of committees examining new laws or the work of government departments;
- Playing an oversight role to the Executive
- Allocating budgets to Ministries
- Performing any other legislative duties as need arises.
- Help my constituents by advising on problems (particularly those that arise from the work of government departments),
- Representing the concerns of my constituents in parliament and acting as a figurehead for my local area;
- Served in various committees of parliament:-Defense and Foreign Relations, Public Accounts Committee, Energy And Transport and Infrastructure.

PTO

KEM SA

GOVERNMENT OF KENYA/CIVIL SERVICE – 1986– 1997

Responsible for the deployment of computerised systems in a GxP environment and the development and delivery of computer system validation documentation including risk assessments, validation plans, user requirements specifications, installation, operational, and performance qualification test protocols, traceability matrices, and summary reports.

- Support and maintenance of Windows servers using Microsoft Systems Center
- Identifying and resolving both technical and operational issues within the infrastructure
- Working with 3rd party VMware cloud service providers
- Reviewing and updating systems documentation in compliance with security policies
- Providing technical guidance to fellow team members and supporting end users
- Taking ownership of incidents and requests through to completion while meeting SLAs
- Interpreting high and low-level designs when configuring and updating systems
- Building, packaging, deploying and updating applications and operating systems
- Working with other team members from networking, DBAs to developer
- Providing technical assistance and resolution as necessary
- Setting up new computer systems and perform routine maintenance
- Ensuring that Internet security software is updated and running properly
- Maintaining computer equipment and software to ensure secure and efficient operations
- Repairing computer hardware and servers as required
- Testing and implementing new software programs for Government departments

ACADEMIC AND PROFESSIONAL QUALIFICATIONS

Master of Business Administration Global (MBA), Merit - 2017. *Sept.*  
University of Derby, UK.

Bachelor of Arts (Hons) in Business Studies, 2.2 - 2016. *July -*  
University of Derby, UK.

Level 7 NVQ Diploma in Strategic Management and Leadership - Pearson Edexcel

Level 7 Award in Strategic Management and Leadership Chartered Management Institute (CMI) - 2017  
University of Derby, DERBY UK,

Computing Higher National Diploma – CMC – 1993

PROFESSIONAL MEMBERSHIPS

Member, Chartered Management Institute (MCMI)

LANGUAGES

English (working knowledge) and Kiswahili

HOBBIES AND INTERESTS

Social work, Travel, Politics, Reading and writing

END

*M. B. M. B. M.*

## **APPENDIX 5**

### **Letters to EACC, HELB, DCI and KRA and Responses**

REPUBLIC OF KENYA

Telegraphic Address

'Bunge', Nairobi

Tel. +254-020-2221291

Fax: +254-020-22243694

E-mail: [clerk@parliament.go.ke](mailto:clerk@parliament.go.ke)

When replying please quote



Clerk's Chambers  
National Assembly  
Parliament Buildings  
P.O. Box 41842 -00100  
NAIROBI.

NATIONAL ASSEMBLY

Ref.NA/DCS/NG-CDF/005/2019

27<sup>th</sup> February, 2019

Mr. George Kinoti

Director of Criminal Investigations,

Directorate of Criminal Investigations,

P. O. Box 30036 -00100,

Mazingira Hse, Kiambu Road,

Opp. Forestry Department Headquarters, Karura,

NAIROBI

Dear Mr. Kinoti

**RE: VETTING OF PERSONS NOMINATED FOR APPOINTMENT TO THE BOARD OF DIRECTORS OF THE NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND**

Article 124(4) of the Constitution provides that, "*when a House of Parliament considers any appointment for which its approval is required under this Constitution or an Act of Parliament, the appointment shall be considered by a Committee of the relevant House*".

The Select Committee of National Government Constituencies Development Fund established under Section 50(1)(d) of the National Government Constituencies Development Fund Act, 2015, is mandated to consider and report to the National Assembly with recommendations, names of persons required to be approved by the House.

The Select Committee on National Government Constituencies Development Fund shall conduct the vetting of the following persons (as per the attached schedule) for appointment to the Board of Directors of National Government Constituencies Development Fund Board on Thursday, 7<sup>th</sup> March, 2019.

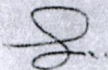
Pursuant to Section 7(b) of the Public Appointments (Parliamentary Approval) Act, the Committee is mandated to consider whether the nominees meet all constitutional and statutory requirements relating to the office in question.

This is therefore, to request you to provide the Committee with information on whether the nominees are adversely mentioned in any investigations carried out by the Directorate in the normal course of discharging its mandate. This information will assist the Committee to effectively undertake its mandate.

We will appreciate if the Information is received on or before Wednesday, 6<sup>th</sup> March, 2019.

The officer responsible for facilitating this matter is Mr. Johnston Kioko, Committee Clerk who may be contacted on Tel. No. 0722556382 and email address: [kiokojohnstonm@gmail.com](mailto:kiokojohnstonm@gmail.com).

Yours



**JEREMIAH W. NDOMBI**  
**For: CLERK OF THE NATIONAL ASSEMBLY**

	<b>Nominee</b>	<b>Identification Number</b>
1.	Mr. Robert Nyariki Momanyi Masese	0606590
2.	Ms. Irene C. Masit	8032980
3.	Mr. Abdulaziz Bulle Yarrow	22470688
4.	Ms. Isabel Nyambura Waiyaki	22722000
5.	Ms. Maria Lekoloto	12862737
6.	Hon. Peter Edick Omondi Anyanga	7952050
7.	Mr. George Kasatua Ole Meshuko	11709512

REPUBLIC OF KENYA

Telegraphic Address  
'Bunge', Nairobi  
Tel. +254-020-221291  
Fax : +254-020-243694  
E-mail : [clerk@parliament.go.ke](mailto:clerk@parliament.go.ke)  
When replying please quote



Clerk's Chambers  
National Assembly  
Parliament Buildings  
P.O. Box 41842 -00100  
NAIROBI, Kenya

NATIONAL ASSEMBLY

Ref.NA/DCS/NG-CDF/002/2019

27<sup>th</sup> February, 2019

Mr. John Njiraini, MBS  
Commissioner General,  
Kenya Revenue Authority,  
Times Towers, 30<sup>th</sup> Floor,  
Haile Selassie Avenue,  
P.O. Box 48240 -00100  
**NAIROBI**

Dear Mr. Njiraini

**RE: VETTING OF PERSONS NOMINATED FOR APPOINTMENT TO THE BOARD OF DIRECTORS OF THE NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND**

Article 124(4) of the Constitution provides that, "*when a House of Parliament considers any appointment for which its approval is required under this Constitution or an Act of Parliament, the appointment shall be considered by a Committee of the relevant House*".

The Select Committee of National Government Constituencies Development Fund established under Section 50(1)(d) of the National Government Constituencies Development Fund Act, 2015, is mandated to consider and report to the National Assembly with recommendations, names of persons required to be approved by the House.

The **Select Committee on National Government Constituencies Development Fund** shall conduct the vetting of the following persons (as per the attached schedule) for appointment to the Board of Directors of **National Government Constituencies Development Fund Board on Thursday 7<sup>th</sup> March, 2019.**

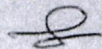
Pursuant to Section 7(b) of the Public Appointments (Parliamentary Approval) Act, the Committee is mandated to consider whether the nominees meet all constitutional and statutory requirements relating to the office in question.

This is therefore, to request you to provide a report on tax compliance by the nominees. This information will assist the Committees to effectively undertake their mandate.

We will appreciate if the Information is received on or before **Wednesday 6<sup>th</sup> March, 2019.**

The officer responsible for facilitating this matter is Mr. Johnston Kioko, Committee Clerk who may be contacted on Tel. No.0722556382 and email address: [kiokojohnstonm@gmail.com](mailto:kiokojohnstonm@gmail.com).

Yours



JEREMIAH W. NDOMBI

For: CLERK OF THE NATIONAL ASSEMBLY

	Nominee	Identification Number
1.	Mr. Robert Nyariki Momanyi Masese	0606590
2.	Ms. Irene C. Masit	8032980
3.	Mr. Abdulaziz Bulle Yarrow	22470688
4.	Ms. Isabel Nyambura Waiyaki	22722000
5.	Ms. Maria Lekoloto	12862737
6.	Hon. Peter Edick Omondi Anyanga	7952050
7.	Mr. George Kasatua Ole Meshuko	11709512

# REPUBLIC OF KENYA

## Telegraphic Address

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E-mail: [clerk@parliament.go.ke](mailto:clerk@parliament.go.ke)

When replying please quote



Clerk's Chambers  
National Assembly  
Parliament Buildings  
P.O. Box 41842 -00100  
NAIROBI

## NATIONAL ASSEMBLY

Ref.NA/DCS/NG-CDF/006/2019

27<sup>th</sup> February, 2019

**Mr. Charles M. Ringera**

Chief Executive,

Higher Education Loans Board,

Anniversary Towers, 18<sup>th</sup> Floor,

University Way,

P.O. Box 69489 -00100,

**NAIROBI**

Dear *Mr Ringera*

**RE: VETTING OF PERSONS NOMINATED FOR APPOINTMENT TO THE BOARD OF DIRECTORS OF THE NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND**

Article 124(4) of the Constitution provides that, "*when a House of Parliament considers any appointment for which its approval is required under this Constitution or an Act of Parliament, the appointment shall be considered by a Committee of the relevant House*".

The Select Committee of National Government Constituencies Development Fund established under Section 50 (1)(d) of the National Government Constituencies Development Fund Act, 2015, is mandated to consider and report to the National Assembly with recommendations, names of persons required to be approved by the House.

The Select Committee on National Government Constituencies Development Fund shall conduct the vetting of the following persons (as per the attached schedule) for appointment to the Board of Directors of National Government Constituencies Development Fund Board on Thursday 7<sup>th</sup> March, 2019.

Pursuant to Section 7(b) of the Public Appointments (Parliamentary Approval) Act, the Committee is mandated to consider whether the nominees meet all constitutional and statutory requirements relating to the office in question.

This is therefore, to request you to provide a report on repayment of any loans that may have been advanced by the Board to the nominees. This information will assist the Committee to effectively discharge their mandate.

We will appreciate if the Information is received on or before Wednesday, 6<sup>th</sup> March, 2019.

The officer responsible for facilitating this matter is Mr. Johnston Kioko, Committee Clerk who may be contacted on Tel. No.0722556382 and email address: [kiokojohnstonm@gmail.com](mailto:kiokojohnstonm@gmail.com).

Yours

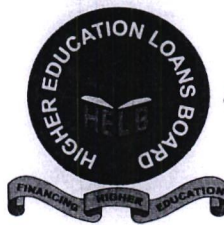


**JEREMIAH W. NDOMBI**  
**For: CLERK OF THE NATIONAL ASSEMBLY**

	Nominee	Identification Number
1.	Mr. Robert Nyariki Momanyi Masese	0606590
2.	Ms. Irene C. Masit	8032980
3.	Mr. Abdulaziz Bulle Yarrow	22470688
4.	Ms. Isabel Nyambura Waiyaki	22722000
5.	Ms. Maria Lekoloto	12862737
6.	Hon. Peter Edick Omondi Anyanga	7952050
7.	Mr. George Kasatua Ole Meshuko	11709512

225

③ Chenaiwano  
Pls note  
FA  
06/3/19



② Kwako  
Pls deaf  
FA  
06/3/19

# HIGHER EDUCATION LOANS BOARD

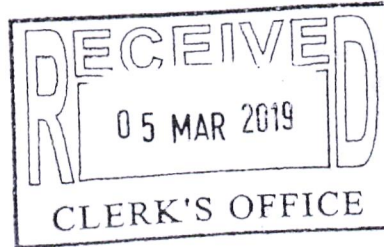
Tel: 0711052000  
E-mail: [contactcentre@helb.co.ke](mailto:contactcentre@helb.co.ke)  
Website: [www.helb.co.ke](http://www.helb.co.ke)

Anniversary Towers  
University Way  
P.O Box 69489-00400  
Nairobi, Kenya

**HELB/RR/112009/38**

04<sup>th</sup> March, 2019

Clerk of National Assembly  
Parliament Buildings  
P.O Box 41842-00100,  
NAIROBI.



*Olant*  
5/3/19

**ATTN: Jeremiah W. Ndombi**

Dear Sir,

**RE: VETTING OF PERSONS NOMINATED FOR APPOINTMENT TO THE BOARD OF DIRECTORS OF THE NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND**

We acknowledge with thanks the receipt of your letter dated 27<sup>th</sup> February 2019 requesting the Board to provide a report on repayment of any loans that may have been advanced to the nominees for purposes of vetting.

Please find a list confirming the loan status of the nominees with the Board.

S/NO	NAME	ID NO	STATUS	YEAR OF CLEARANCE
1.	Robert Nyariki Momanyi Masese	06065590	Cleared Cert no-7137	15 <sup>th</sup> Jan 2007
2.	Irene C. Masit	8032980	Cleared Cert no-4277	11 <sup>th</sup> April 2006
3.	Abdulaziz Bulle Yarrow	22470688	Not a beneficiary	N/A
4.	Isabel Nyambura Waiyaki	22722000	Cleared Cert no-37651	02 <sup>nd</sup> July 2012
5.	Maria Lekoloto	12862737	Not a beneficiary	N/A
6.	Peter Edick Omondi Anyanga	7952050	Not a beneficiary	N/A
7.	George Kasatua Ole Meshuko	11709512	Cleared Cert no- ref40899	04 <sup>th</sup> Oct 2012

We urge you to encourage applicants to seek their compliance certificate from the Board as part of testimonials and conformity to Chapter six of the constitution of Kenya.



ISO 9001:2015 Certified.



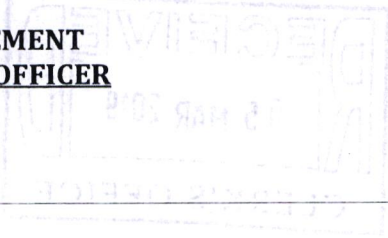
HIGHER EDUCATION LOANS BOARD

We wish to thank you most sincerely for allowing us to provide you this information as this kind of collaboration goes a long way in assisting HELB finance needy Kenyans pursuing higher education now and in the future.

Yours sincerely,



**NAFTAL MICHIRA**  
**HEAD OF DEBT MANAGEMENT**  
**FOR: CHIEF EXECUTIVE OFFICER**



REPUBLIC OF KENYA



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'Bunge', Nairobi  
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Fax: +254-020-22243694  
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Parliament Buildings  
P. O. Box 41842 -00100  
NAIROBI

NATIONAL ASSEMBLY

Ref.NA/DCS/NG-CDF/003/2019

27<sup>th</sup> February, 2019

Mr. Twalib Abdallah Mbarak  
Secretary/Chief Executive Officer,  
Ethics and Anti - Corruption Commission,  
Integrity Centre,  
Milimani/Valley Road Junction,  
P. O. Box 61130 -00200,  
**NAIROBI**

Dear Mr Mbarak

**RE: VETTING OF PERSONS NOMINATED FOR APPOINTMENT TO THE POSITION OF  
CHAIRPERSON AND MEMBERS OF THE NATIONAL POLICE SERVICE  
COMMISSION**

---

Article 124(4) of the Constitution provides that, "*when a House of Parliament considers any appointment for which its approval is required under this Constitution or an Act of Parliament, the appointment shall be considered by a Committee of the relevant House*".

The Select Committee on National Government Constituencies Development Fund shall conduct the vetting of the following persons (as per the attached schedule) for appointment to the Board of Directors of National Government Constituencies Development Fund Board on Thursday, 7<sup>th</sup> March, 2019.

Pursuant to Section 7(b) of the Public Appointments (Parliamentary Approval) Act, the Committee is required to consider among other issues the personal integrity and background of the nominees in terms of compliance with the principles of leadership and integrity as set out in Chapter Six of the Constitution.

As the Constitutional body mandated to oversee the implementation of the provisions of Chapter Six of the Constitution, this is therefore to request you to provide any adverse information touching on the integrity of the nominees that may be in the possession of the Commission. This information will assist the Committee to effectively discharge its mandate.

We will appreciate if the Information is received on or before Wednesday, 6<sup>th</sup> March, 2019.

The officer responsible for facilitating this matter is **Mr. Johnston Kioko, Committee Clerk** who may be contacted on **Tel. No.0722556382** and email address: **kiokojohnstonm@gmail.com**.

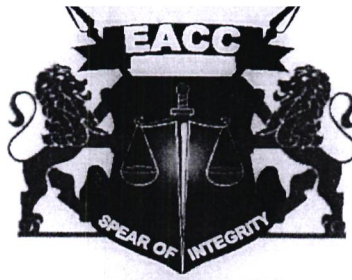
Yours



**JEREMIAH W. NDOMBI**  
**For: CLERK OF THE NATIONAL ASSEMBLY**

	<b>Nominee</b>	<b>Identification Number</b>
1.	Mr. Robert Nyariki Momanyi Masese	0606590
2.	Ms. Irene C. Masit	8032980
3.	Mr. Abdulaziz Bulle Yarrow	22470688
4.	Ms. Isabel Nyambura Waiyaki	22722000
5.	Ms. Maria Lekoloto	12862737
6.	Hon. Peter Edick Omondi Anyanga	7952050
7.	Mr. George Kasatua Ole Meshuko	11709512

D/ants  
7/3/19



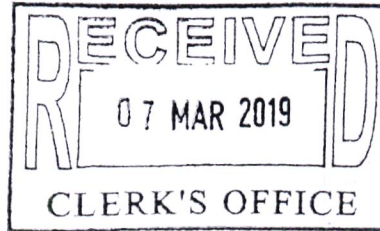
**ETHICS AND ANTI-CORRUPTION COMMISSION**  
INTEGRITY CENTRE (Jakaya Kikwete/Valley Road Junction) P.O. Box 61130 – 00200, NAIROBI, Kenya  
TEL.: 254 (020) 4997000, MOBILE: 0709 781000; 0730 997000  
FAX: 254 (020) 2240954 EMAIL: [eacc@integrity.go.ke](mailto:eacc@integrity.go.ke) WEBSITE: [www.eacc.go.ke](http://www.eacc.go.ke)

When replying please quote:

**Our Ref: EACC.7/10/5 VOL.VIII (257)**

**6<sup>th</sup> March, 2019**

**The Clerk of the National Assembly**  
National Assembly  
Parliament Buildings  
P O Box 41842-00100  
**NAIROBI**



1. Johnstone Kioke  
to TNA  
LCK/LG  
8/3/19

*(Attn: Jeremiah W. Ndombi)*

**RE: VETTING OF PERSONS NOMINATED FOR APPOINTMENT TO THE POSITION OF BOARD OF DIRECTORS OF NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND BOARD**

Your letter referenced NA/DCS/NG-CDF/003/2019 dated 27<sup>th</sup> February, 2019 on the above subject matter refers.

We wish to confirm that we have not undertaken any investigations where the following nominees have been found culpable.

S/No	Name	ID Number
1.	Mr. Robert Nyariki Momanyi Masese	0606590
2.	Ms. Irene C. Masit	8032980
3.	Mr. Abdulaziz Bulle Yarrow	22470688
4.	Ms. Isabel Nyambura Waiyaki	22722000
5.	Ms. Maria Lekoloto	12862737
6.	Hon. Peter Edick Omondi Anyanga	7952050
7.	Mr. George Kasatua Ole Meshuko	11709512

The information provided is based on records available as at 6<sup>th</sup> March, 2019.

Please note that the absence of records in the Commission's database is not a guarantee of absolute integrity of the nominees.

**HUMPHREY MAHIVA**  
**DEPUTY DIRECTOR, INVESTIGATIONS**  
**FOR: SECRETARY/CHIEF EXECUTIVE OFFICER**

LCK/tnm

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Handwritten number '8' in the right margin.

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# REPUBLIC OF KENYA

## Telegraphic Address

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Clerk's Chambers

National Assembly

Parliament Buildings

P.O. Box 41842 -00100

NAIROBI.

## NATIONAL ASSEMBLY

Ref.NA/DCS/NG-CDF/004/2019

27<sup>th</sup> February, 2019

### Registrar of Political Parties

Office of the Registrar of Political Parties

P. O. Box 1131 -00606

Lions Place, 1<sup>st</sup> Floor

Karuna Close, Waiyaki Way, Westlands

**NAIROBI**

Dear

**RE: VETTING OF PERSONS NOMINATED FOR APPOINTMENT TO THE BOARD OF DIRECTORS OF THE NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND**

---

Article 124(4) of the Constitution provides that, "*when a House of Parliament considers any appointment for which its approval is required under this Constitution or an Act of Parliament, the appointment shall be considered by a Committee of the relevant House*".

The Select Committee of National Government Constituencies Development Fund established under Section 50(1)(d) of the National Government Constituencies Development Fund Act, 2015, is mandated to consider and report to the National Assembly with recommendations, names of persons required to be approved by the House.

The **Select Committee on National Government Constituencies Development Fund** shall conduct the vetting of the following persons (as per the attached schedule) for appointment to the Board of Directors of **National Government Constituencies Development Fund Board** on **Thursday, 7<sup>th</sup> March, 2019**.

Pursuant to Section 7(b) of the Public Appointments (Parliamentary Approval) Act, the Committee is mandated to consider whether the nominees meet all constitutional and Statutory requirements relating to the office in question.

In view of Article 77(2) of the Constitution which prohibits an appointed State Officer from holding office in a political party, this is therefore to request you to provide the Committee with information on whether the nominees holds an office in any political party. This information will assist the Committee to effectively undertake its mandate.

We will appreciate if the Information is received on or before **Wednesday, 6<sup>th</sup> March, 2019**.

The officer responsible for facilitating this matter is Mr. Johnston Kioko, Committee Clerk who may be contacted on Tel. No. 0722556382 and email address: [kiokojohnstonm@gmail.com](mailto:kiokojohnstonm@gmail.com).

Yours

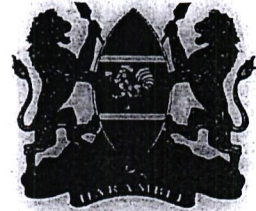


**JEREMIAH W. NDOMBI**  
**For: CLERK OF THE NATIONAL ASSEMBLY**

	Nominee	Identification Number
1.	Mr. Robert Nyariki Momanyi Masese	0606590
2.	Ms. Irene C. Masit	8032980
3.	Mr. Abdulaziz Bulle Yarrow	22470688
4.	Ms. Isabel Nyambura Waiyaki	22722000
5.	Ms. Maria Lekoloto	12862737
6.	Hon. Peter Edick Omondi Anyanga	7952050
7.	Mr. George Kasatua Ole Meshuko	11709512



*(2) [unclear]  
pls deaf  
RA  
06/3/19*



Republic of Kenya

Telephone: +254(0)204022000  
Email: registrar@orpp.or.ke  
Website: www.orpp.or.ke  
When replying please quote

Lion Place, 1<sup>st</sup> Floor  
Off Waiyaki Way  
P.O Box 1131-00606  
Sarit Centre, Nairobi.

REF NO.: RPP/ORG/34 Vol. III (28)

DATE: 1<sup>st</sup> March, 2019

Clerk of the National Assembly,  
Clerks Chambers, National Assembly,  
Parliament Buildings,  
P.O. Box 41842-00100,  
NAIROBI.



*① D/ans  
5/3/19*

Dear Sir,

**RE: VETTING OF PERSONS NOMINATED FOR APPOINTMENT TO THE BOARD OF DIRECTORS OF THE NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND**

Reference is made to letter Ref. NA/DCS/NG-CDF/004/2019 dated 27<sup>th</sup> February, 2019 on the above subject matter.

According to the records held by this office as at 28<sup>th</sup> February, 2019, the list of the nominees tabulated herein below are not officials of a registered political party.

No.	Nominee	ID No.
1.	Mr. Robert Nyariki Momanyi Masese	0606590
2.	Ms Irene C. Masit	8032980
3.	Mr. Abdulaziz Bulle Yarrow	22470688
4.	Ms. Isabel Nyambura Waiyaki	22722000
5.	Ms. Maria Lekoloto	12862737
6.	Hon. Peter Edick Omondi Anyanga	7952050
7.	Mr. George Kasatua Ole Meshuko	11709512

*② attention  
pls note  
FA  
06/3/19*

Yours faithfully,

**Ann N. Nderitu, MBS**  
Registrar of Political Parties



Office of the Registrar of Political Parties-ORPP



@ORPPKenya

## **APPENDIX 6**

### **Committee Minutes**

**MINUTES OF THE 9<sup>TH</sup> MEETING OF THE NATIONAL ASSEMBLY SELECT COMMITTEE  
ON GOVERNMENT CONSTITUENCY DEVELOPMENT FUND HELD ON MONDAY 11TH  
MARCH, 2019 AT 2<sup>ND</sup> FLOOR CONTINENTAL HOUSE, AT 2.00 PM**

**MEMBERS PRESENT**

1. Hon. Richard Maore Maoka, MP -Chairperson
2. Hon. Omar Maalim, MP -Vice Chairperson
3. Hon. Titus Khamala, MP
4. Hon. Mwalyo Joshua, MP
5. Hon. Richard Tongi, MP
6. Hon. Sophia Abdi Noor, MP
7. Hon. Benjamin Gathiru Mwangi, MP
8. Hon. Alfa Ondieki, MP
9. Hon. Kasim Tandaza Sawa, MP

**APOLOGIES**

1. Hon. Johanna Ngeno, MP
2. Hon. Janet Jepkemboi Sitienei, MP
3. Hon. Mishi Mboko, MP
4. Hon. Sharif Athman, MP
5. Hon. Ferdinand Wanyonyi, MP
6. Hon. Fred Kapondi Chesebe, MP
7. Hon. Emmanuel Wangwe, MP
8. Hon. Mary Wamaua Waithira, MP
9. Hon. Moses K. Lessonet, MP
10. Hon. Fred Ouda, MP

**IN ATTENDANCE: KENYA NATIONAL ASSEMBLY SECRETARIAT**

1. Ms. Naserian Lotuai -Third Clerk Assistant
2. Mr. Erick Ososi - Research Officer III
3. Ms. Ester Ngechu - Sergeant At Arms

**AGENDA**

1. Preliminaries
2. Confirmation of minutes
3. Consideration and adoption of vetting report of the nominees for the positions of Directors to the National Government Constituencies Development Fund Board.
4. Adjournment.

**MIN. NA/DCS/NG-CDF /2019/032: PRELIMINARIES**

The Chairperson called the meeting to order at 2.27 pm and prayers were said by Hon. Maore Maoka, MP.

**MIN. NA/DCS/NG-CDF /2019/033: CONSIDERATION AND ADOPTION OF THE REPORT ON VETTING OF NOMINEES TO THE POSITION OF DIRECTORS IN THE NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND BOARD.**

After consideration of the report members adopted the report without changes, and was proposed by Hon. Richard Tongi, MP and seconded by Hon. Joshua Mwalyo, MP.

**MIN.NA/DCS/NG-CDF/2019/034: ADJOURNMENT AND DATE OF THE NEXT MEETING.**

The meeting was adjourned at Three O'clock.

Date of the next of the meeting to be communicated in due course.

Signed .....



**HON RICHARD MAORE MAOKA, CBS, M.P.**

**(Chairperson)**

Date.....

**12/3/2019**

MINUTES OF THE 8<sup>TH</sup> MEETING OF THE NATIONAL ASSEMBLY SELECT COMMITTEE  
ON GOVERNMENT CONSTITUENCY DEVELOPMENT FUND HELD ON THURSDAY 7<sup>TH</sup>  
MARCH, 2019 AT 5<sup>TH</sup> FLOOR CONTINENTAL HOUSE, AT 12.30 PM

MEMBERS PRESENT

1. Hon. Richard Maore Maoka, CBS, MP -Chairperson
2. Hon. Omar Maalim, MP ✓ -Vice Chairperson
3. Hon. Fred Kapondi Chesebe, MP
4. Hon. Titus Khamala, MP
5. Hon. Benjamin Gathiru Mwangi, MP
6. Hon. Mwalyo Joshua, MP ✓
7. Hon. Alfa Ondieki, MP
8. Hon. Kasim Tandaza Sawa, MP
9. Hon. Richard Tongi, MP ✓
10. Hon. Emmanuel Wangwe, MP
11. Hon. Sophia Abdi Noor, MP
12. Hon. Mary Wamaua Waithira, MP
13. Hon. Moses K. Lessonet, MP
14. Hon. Fred Ouda, MP

APOLOGIES

1. Hon. Johanna Ngeno, MP
2. Hon. Janet Jepkemboi Sitienei, MP
3. Hon. Mishi Mboko, MP
4. Hon. Sharif Athman, MP
5. Hon. Ferdinand Wanyonyi, MP

IN ATTENDANCE: KENYA NATIONAL ASSEMBLY SECRETARIAT

1. Mr. Johnston Kioko - Second Clerk Assistant
2. Ms. Naserian Lotuai -Third Clerk Assistant
3. Mr. Erick Ososi - Research Officer III

## AGENDA

1. Preliminaries
2. Vetting meeting of nominees as Directors of the NG-CDF Board.
3. Adjournment.

### MIN. NA/DCS/NG-CDF /2019/029: PRELIMINARIES

The Chairperson called the meeting to order at 12.45 pm.

### MIN. NA/DCS/NG-CDF /2019/030: VETTING OF NOMINEES FOR THE POSITION OF DIRECTORS FOR THE NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUNF BOARD.

#### MARIA LEKOLOTO

The nominee appeared before the committee at 11.15 am and took oath. Gave a brief history of her career objective that she is highly organized, self-motivated professional. An energetic self-starter with strong communication and interpersonal skills and derives pleasure in provision of excellent services to clients and adapts positively to turbulent demands.

#### Academic Qualifications

- 2013 – 2016 : Master of Business Administration (MBA) - Human Resource Management; Kenya Methodist University.
- 2007 – 2010 : Bachelor of Business Administration (BBA) - Human Resource Management; Kenya Methodist University.
- 2000 – 2002 : Diploma in Community Based Development  
PREMESE Africa Development Institute, Nairobi
- 1989 – 1992 : KCSE C (plain) St. Theresa's Girls High School, Samburu County.
- 1981 – 1988 : KCPE Laisamis Primary School, Marsabit County

On how your educational background and professional background has prepared you for the tasks as NG-CDF Board Director the nominee said that she is currently Human Resource Officer at the Department-Kenya Methodist University, her roles entails management of the people and making sure structures are in place. She was an assistant Administrative Officer (A.A.O) in the Directorate of Research, Development & Postgraduate Studies Kenya Methodist University.

Asserted that her experience as Warehouse Tally Clerk for USAID & World Food Programme (WFP) Food for the Hungry Kenya, Marsabit Office has given her a chance to interact with the people and understand their needs.

Regarding her academic and professional qualifications, the nominee declared that she holds a Master of Business Administration (MBA) and a Bachelor of Business Administration (BBA) both in Human Resource Management from Kenya Methodist University. In addition, the nominee has a Diploma in Community Based Development from the PREMISE African Institute, Nairobi. Maria's competency in community mobilization and human resource development and management, makes her an asset to the board of directors. The NGCDF being responsible for community-based projects and economic development at the grassroots, the Fund will benefit from her experience on community participation and sensitization that will strengthen the Board in executing its mandate.

As for the engagement with the Fund and her success story, the nominee assured members that she was aware of the fund and how it operates, and she had personally benefitted from the Fund through a bursary allocation when undertaking her studies.

The nominee further observed that the Fund is a success story and it has positively impacted the community through numerous schools built by the NGCDF in her home area which has seen increase in enrollment of pupils/students in schools. The community has also benefitted from the Dams and wells that were built by the Fund.

On Special Input that the nominee intends to bring on to the Board, the nominee informed members of her special interest to advance the consideration and representation of persons with disability in the Fund. The experience in NGOs, and understanding the concept of

linking organizations and community and identifying projects for the community, the nominee will link the Fund to the community and ensure they understand and benefit fully from the monies allocated to the Fund. Finally, the nominee will bring in integrity being one of the greatest problems experienced in the country.

On the 2.5% of the national sharable revenue the allocated to the NG-CDF kitty the nominee's asserted that, in her own assessment on the 2.5% allocation need to be increased as the needs of the people at the grassroots are many considering the good work NGCDF is doing. It is possible to raise the percentage.

And for payment expectations and commitment to the Board, the nominee is willing to be of service to the vulnerable and less advantaged people in society. The nominee affirmed her commitment to the Fund and will balance her time, and when needed more by the Board will create time for the same.

Regarding the Clearance from EACC, KRA, HELB, DCI, and CRB, the nominee submitted that she had obtained all the required clearance.

At the end of the session with the committee, members observed that:-

- The nominee represents the persons Living with Disability and would advance the consideration and representation of persons with disability in the Fund.
- The Nominee has been cleared by the following agencies: Ethics and Anti-corruption Commission. Higher Educations Loans Board; Directorate of Criminals Investigation, Kenya Revenue Authority and Credit Reference Bureau.

#### **DR. ISABEL NYAMBURA WAIYAKI**

The nominee appeared before the committee at 11.15am and took oath. She gave a brief history of her career objective that she will use her skills her skills, knowledge to improve the quality of human life by addressing social economic and other development challenges facing humanity.

## Academic Qualifications

October 2011 – November 2016): PhD, ECONOMICS; University of Nairobi/ University of Dar es salaam through course work and Thesis. Thesis title: 'Financial Development, Economic Growth and Poverty in Kenya'. (This was under a full scholarship by African Economic Research Consortium)

August 2015 – September 2017: Master of Arts in Leadership and Governance; Pan African Christian University.

June 2008 – June 2010: Master of Arts, ECONOMICS; University of Nairobi through course work and Dissertation.

October 2002 – August 2006: Bachelor of Arts, ECONOMICS; University of Nairobi – 1st Class Honours – Best student overall

In response to how her educational background and professional background has prepared you for the tasks as NG-CDF Board Director, the nominee told the meeting that her experience in the following areas has given her an edge and will suffice in her roles as a Director of the Board: County Executive Committee (CEC) Member for the Department of Trade, Tourism, Co-operatives and Enterprise Development –County Government of Kiambu; Lecturer at University of Nairobi, School of Economics. Consultant at the Kenya National Chamber of Commerce and Industry; Consultant at the Kenya Health Sector Support Project (KHSSP) at The World Bank, Nairobi ;Economics Research Adviser at Bank of Africa (K) Ltd on a Full time and at various times as a Consultant; Corporate Relationship Manager at Bank of Africa; Financial/Corporate Analyst at Bank of Africa (K) Ltd;Operations Officer at Bank of Africa (K) Ltd ;Research Analyst at Centre for Economic and Social Research at various times on part time basis and Research Assistant at Good Health Promotion for Kenya Organization. She added that her key current roles has added knowledge in matters implementation of the funds and that is: Chairperson of the National Government - Constituency Development Fund (NG-CDF) Committee in Kikuyu Constituency and a Member of 2 secondary School boards in Kikuyu Constituency.

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In regards to her position as the chair of Kikuyu CDFC, the nominee assured members that she would immediately resign from the position if approved to the position of a Director in the Board.

On the 2.5% allocation threshold and financing gaps in NGCDF the nominee suggested that, yearly NG-CDF fund allocations be based on the net **collected revenue** and not on **FY estimates**.

NASC on NGCDF should work closely with the Board and to push for the increment of the allocation to the NGCDF.

And she further proposed, sensitization and the need to build capacity of the local community on the role of NGCDFC and management of the Fund.

At the end of the session, members observed that;-

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1. The nominee is currently serving as a chairperson NGCDFC Kikuyu Constituency, and that she has fast hand experience on the implementation and management of the Fund at the Constituency level.
2. The Nominee has been cleared by the following agencies: Ethics and Anti-corruption Commission. Higher Educations Loans Board; Directorate of Criminals Investigation, Kenya Revenue Authority and any Credits Reference Bureaus.

#### **HON. PETER EDICK OMONDI ANYANGA**

The nominee appeared before the Committee at 12.45pm and took oath. Affirmed that he had been a Member of Parliament for Nyatike constituency for ten years. Served as a member of the Budget and Appropriations and Public Accounts Committees in the National Assembly The nominee informed members that he is an astute businessman, upholds integrity and understands the Government agenda.

On his Academic Qualifications the nominee demonstrated the he holds:

2017 ; A Master of Business Administration Global and a Bachelor of Arts Business studies both from University of Derby, UK.

2016 ; Bachelor of Arts in Business Studies from the University of Derby, UK

And;

Concerning his interaction with NGCDF, the Nominee informed the Sitting that he served as Member of Parliament for 10 years and participated fully in the legislation and implementation of the Fund at the Constituency level without any question.

On whether an there exists a Kenya National Audit office report adverse audit report during his tenure as an MP implicating him as a person, the nominee affirmed that he respects the law, and invited relevant authorities to investigate and take action.

Over his tenure as a Board Member of African Finance Corporation (AFC), the Nominee declared in the affirmative and told members that the law allows one to serve in more than one board, if the Boards do not conflict/ overlap in mandate or schedule of meetings.

On his suitability to the position, the Committee observed that:

1. The nominee completed his undergraduate in July 2016 and his Masters in November 2017 completing it in a record one year. The two degrees were done through online.
2. The Nominee had been cleared by the following agencies: Ethics and Anti-corruption Commision.Higher Educations Loans Board; Directorate of Criminals Investigation, Kenya Revenue Authority and any Credits Reference Bureaus.

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## MR. GEORGE KASATUA OLE MESHUKO

The nominee appeared before the Committee at 1.45pm and took oath. Confirmed that his career objective is to seek and serve in a challenging position, and promised to utilize his abilities and experience to help the Board in fulfill its mandate.

### Academic Qualifications

2009 : On-going Masters in Economic Planning and Strategic Management

1998 : Bachelor of Arts in the University of Nairobi

Asked how his educational background and professional background had prepared him for the task as NG-CDF Board Director, the nominee cited his competency in public administration and as a former CEC in charge of Public Service and management Narok County makes him an asset as a director in the board.

About his understanding of NGCDF the nominee narrated how the Fund has initiated and facilitated to completion, many projects ranging from schools, health Centers and bursaries. He specifically praised NG-CDF projects' visibility and their impact on communities countrywide.

Regarding his current job status, the Nominee informed members that since 2015 upon the lapse of his term as a CEC in charge of Public Service and management in Narok County, he is not engaged in any salaried employment, and is currently engaged in farming and livestock keeping.

About potential Conflict of interest and political ambitions in his tenure as Board Director, the nominee affirmed that, given the position he will remain committed and will respect the work and exercise neutrality and ethics.

In regards to his submissions, the Committee observed that;-

1. The nominee had exhibited capacity and diligence in his career and, rose to serve as County Executive Committee Member in the Narok County.
2. The Nominee had been cleared by the following agencies: Ethics and Anti-Corruption Commission, the Higher Education Loans Board, Directorate of Criminal Investigations, Kenya Revenue Authority and the Credit Reference Bureau.

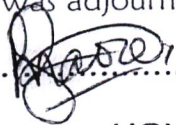
## RECOMMENDATION

Having considered the suitability, capacity and integrity of the nominees, and pursuant to Article 250(2) of the Constitution and Section 8 (2) of the Public Appointments (Parliamentary Approval) Act No. 33 of 2011, the Committee hereby recommends that the National Assembly APPROVES the following nominees as Board of Directors of the National Government Constituencies Development Fund for appointment of:-

1. Mr. Robert Nyariki Momanyi Masese
2. Hon. Peter Edick Omondi Anyanga
3. Ms. Irene C.Masit,
4. Mr. Abdiaziz Bulle Yarrow,
5. Ms. Isabel Nyambura Waiyaki,
6. Ms. Maria Lekoloto ,
7. Mr. George Kasatua Ole Meshuko

## MIN.NA/DCS/NG-CDF/2019/031: ADJOURNMENT.

The meeting was adjourned at 2.45pm.

Signature .....  .....

HON RICHARD MAORE MAOKA, CBS, M.P.

(Chairperson)

Date..... 11/3/2019 .....

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MINUTES OF THE 7<sup>TH</sup> MEETING OF THE NATIONAL ASSEMBLY SELECT COMMITTEE  
ON GOVERNMENT CONSTITUENCY DEVELOPMENT FUND HELD ON THURSDAY 7<sup>TH</sup>  
MARCH, 2019 AT 5<sup>TH</sup> FLOOR CONTINENTAL HOUSE, AT 9.00 AM

MEMBERS PRESENT

1. Hon. Richard Maore Maoka, CBS, MP - Chairperson
2. Hon. Omar Maalim, MP - Vice Chairperson
3. Hon. Fred Kapondi Chesebe, MP
4. Hon. Titus Khamala, MP
5. Hon. Benjamin Gathiru Mwangi, MP
6. Hon. Mwalyo Joshua, MP
7. Hon. Alfa Ondieki, MP
8. Hon. Kasim Tandaza Sawa, MP
9. Hon. Richard Tongi, MP
10. Hon. Emmanuel Wangwe, MP
11. Hon. Sophia Abdi Noor, MP
12. Hon. Mary Wamaua Waitira, MP
13. Hon. Moses K. Lessonet, MP
14. Hon. Fred Ouda, MP

APOLOGIES

1. Hon. Johanna Ngeno, MP ✓
2. Hon. Janet Jepkemboi Sitienei, MP
3. Hon. Mishi Mboko, MP
4. Hon. Sharif Athman, MP
5. Hon. Ferdinand Wanyonyi, MP

*one Meeting meeting in  
Mombasa*

IN ATTENDANCE: KENYA NATIONAL ASSEMBLY SECRETARIAT

1. Mr. Johnston Kioko - Second Clerk Assistant
2. Ms. Naserian Lotuai - Third Clerk Assistant
3. Mr. Erick Osoi - Research Officer III

## AGENDA

1. Preliminaries
2. Vetting meeting of nominees as Directors of the NG-CDF Board.
3. Adjournment.

### MIN. NA/DCS/NG-CDF /2019/026: PRELIMINARIES

The Chairperson called the meeting to order at 10.50 am and Hon.Kasim Sawa Tandaza, MP said the prayers.

### MIN. NA/DCS/NG-CDF /2019/027: VETTING OF NOMINEES FOR THE POSITION OF DIRECTORS FOR THE NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUNF BOARD.

The Committee received the names of nominees on 26<sup>th</sup> February 2019, for approval by way of vetting in accordance to section 6(7) the Public Appointments (Parliamentary Approval) Act No.33 of 2011.

On Tuesday 5<sup>th</sup> March,2019 the Committee had a pre-vetting meeting to review the CV and other credentials of the nominees and to formulate questions for vetting.

The following are names of nominees-:

- |                                      |   |         |
|--------------------------------------|---|---------|
| 1. Mr. Robert Nyariki Momanyi Masese | - | 9.00am  |
| 2. Ms. Irene C.Masit                 | - | 9.45am  |
| 3. Mr. Abdiaziz Bulle Yarrow         | - | 10.30am |
| 4. Ms. Isabel Nyambura Waiyaki       | - | 11.15am |
| 5. Ms. Maria Lekoloto                | - | 12.00pm |
| 6. Hon.Peter Edick Anyanga           | - | 12.45pm |
| 7. Mr. George Kasatua Ole Meshuko    | - | 2.00pm  |

They appeared before the Committee in the order shown above and made the following presentations.

### **MR. ROBERT NYARIKI MOMANYI MASESE**

The nominee introduced himself and confirmed that he is a Christian and took oath. He gave a brief of his background information as follows: that he is a career educationist by

training, now retired, He rose to the position of acting Director General for Basic Education, in the Ministry of Education for over a year.

Prior to serving as the Country's Director of Secondary & Tertiary Education for 8 years since May 2010, he served as a School Principal a teacher of Mathematics and Physics in several schools left as Chief Principal at Nairobi School to later join the Ministry of Education, Science and Technology headquarters, in 2016.

He was awarded the Order of the Grand Warrior (OGW) by His Excellency the President of the Republic of Kenya in recognition to his outstanding Public Service and was elected as Branch Chairman of the Kenya Secondary Schools Heads – Association in Rift Valley & Nairobi and later the Chairman of Principals of National schools in the Country.

### Academic Qualifications

- 2002 to 2005 : Master of Education (Educational Administration) – University of Nairobi
- 1979 to 1983 : Bachelor of Education (sc); University of Nairobi
- 1977 to 1978 : A-Levels – Friends School Kamusinga
- 1973 to 1976 : 'O' Levels – St. Joseph's High School, Kitale
- 1966 – 1972 : Certificate of Primary Education – Birongo Primary School

### Courses Attended

- 2016 : Governance (Mwongozo) –SCAC
- 2015 : Strategic Leadership – KSG
- 2003 : Performance Management – KIM

- 2003 : Effective Performance Management (TSC)
- 1999 : Reengineering Education – KESI
- 1997 : Leadership & Teambuilding – British Council
- 1997 : Computers in School Management (Kenyatta University)
- 1993 : Office Management at the Kenya Polytechnic
- 1988 : Headteachers Course in Educational Administration – KESI

### Service to the Nation

- 1983 : Employed as a graduate teacher
- 1986 : Appointed Deputy Headmaster – Chebara Secondary School (RVP)
- 1989 : Appointed Headmaster Cheptulon Secondary School
- 1992 : Promoted to Senior Headmaster – Chebara Secondary School
- 2000 : Promoted to Senior Principal – Rift Valley Technical Training
- 2001 : Appointed Chief Principal, Nairobi School
- 2010 : Appointed Director of Secondary Education & Tertiary Education
- July 2017 : Appointed Acting Director General in the Ministry of Education, Science and Technology.

### Committee's Questions and answers

How your educational background and professional background has prepared you for the tasks as NG-CDF Board Director?

He said that having been assigned following roles, and believes that he has an edge in matters management of the Board.

- Taskforces and Special Assignments

He undertook various National assignments that include, among others: In 2006 he was appointed a Member of the Taskforce that originated the concept of National academies targeting talented youth in-and out-of-school: In 2007, he was appointed as a Member of the taskforce that came up with Free Day Secondary Education (FDSE) in Kenya, representing principals and teachers: In 2011, he oversaw the selection of students to Secondary schools under the new Constitution that embraces equity an exercise that went against the status-quo: In 2016/17 he was tasked to spearhead the 100 % transition from Primary to Secondary in Kenya and it was implemented in 2018 and In 2017, he led the team that implemented the one-text book for each Student per subject per grade in schools.

- **Service in Boards of Directors**

He had served as an Alternate to Principal Secretary of Education as a Member in various Boards namely: The Kenya Literature Bureau (KLB); The School Equipment Production Unit (SEPU) and The National Government Constituency Fund Board (NG-CDFB) Acting Chair of the Board.

At Teachers Service Commission Committee, he played a role on teachers' terms and conditions of service, He represented the Ministry in negotiations with unions on terms of service for 3 years;At KICD, he chaired several course panels, as Director and Acting Director General, as well as Ministerial Textbook vetting Committee, for materials used in schools and colleges.

He undertook governance trainings by the State Corporation Advisory Committee (SCAC); The Institute of Directors (IoD) and The Institute of Internal Auditors, among others. The above is besides his work as Secretary to Boards of Cheptulon Secondary School and Chebara Secondary school, Rift Valley Technical Training Institute and Nairobi school are institutions that he headed.

- **Conference Facilitation**

He said that he had also been invited to present papers at National and International fora in African Convention of Principals Dar –Es Salaam- Change Management in 2013;WISE –

Conflict between refugees and host communities Doha in Qatar-2015; Africa Convention of Principals-Between Necessity and Constraint; The story of the African teacher Mombasa Kenya in 2018 and at the Annual Kenya Secondary and Primary Principals and Head teachers conferences.

- **Community Service**

He is also a member of Lions Club in Nairobi Host and part of his activities has in the past involved organization of games for children with impairments. He is the current Chairman of Mihuti Court estate in Dennis Pritt Road which houses Senior Civil Servants. The committee oversees security, conflict resolution, cleanliness and welfare of members.

### **Achievements as Acting Chairperson of NG-CDF Board**

Mr. Masese informed meeting the that he had implemented employment of Fund Managers in most constituencies, a matter that had not been done before. He had initiated performance target for Fund managers that has fully been met i.e. record keeping, training of fund managers and accountability of funds.

Asked about the difference he would bring in implementation of projects, Mr. Masese proposed cited his preference of online proposals by CDFC which ease the process of approvals.

On staff and secretariat, he submitted that its regrettable that many staff of the Board are either seconded by ministries, and cited cases of staff de-motivation.

He further submitted that as a director, he would hold staff into account for their work especially the Fund Managers and National Government Constituencies Development Fund Committee's (NG-CDFCs) to deliver good services to the Country. In addition, he would introduce parallel vote/accounts books for the Fund Manager's and County Commissioner's.

On Stalled Projects and fund arrears owed to the Board, Mr. Masese submitted that; stalled projects are detrimental to economic growth, and priority is to clear the back log and to

capacity-build the NG-CDFCs employees, including timely and proper submission of project proposals that would pass Board's approval.

And, of Bursaries to Schools, he observed that students are allocated bursaries and funds are drawn but the monies are accounted for by the Head of schools. He proposed that he will ensure that the NG-CDF Board and the Ministry of Education collaborates to address this matter with feasible solutions.

On Disbursements of Funds the nominee suggested timely approval of project proposals, to ensure that there are no delays for the NG-CDF board.

Regarding the equity and quantity of funding, he suggested that, much more resources are required for this fund since its effects are felt in constituencies especially on matters education and security.

In the foregoing, the committee observed that-

- The nominee has a vast knowledge on matters education, and he had participated fully in implementation of roles that are education based.
- The nominee had been an acting Chairperson of the NG-CDF board and an alternate Director nominated by MOEST.
- The nominee demonstrated knowledge of the education sector and education-based projects.

#### **MS. IRENE C. MASIT**

She introduced herself and confirmed that she is a Christian and took oath. Expressed herself as a performance driven professional with profound professional competence in terms of skills, knowledge and attitude for good judgment and commitment to the public service.

Keen on opportunities that seek to expand her career experience and that drive to meaningfully contribution to National development. She highlighted her competences

that include; strategic management, policy development, leadership and supervision, good governance, networking, change agent and more so; a servant leader who is ever ready and more than willing to be led and learn for holistic development and overall growth. Among the duties she had handled the following; that being a member of the interim team that reviewed and made recommendations to Parliament on the delimitation of constituencies and local authority units and that facilitated the comprehensive review of the 2010 constitution and its connected purposes. Passionate and advocative of rights of women, youth and persons with disabilities by, and/or standing in the gap for them as a leader in the country. And if given an opportunity, she would utilize her expertise and vast experience to effect positive change and promote growth in the country as she continues serve both in the public and private in sector service.

#### **Academic Qualifications**

- **Bachelor of Laws (LLB) (2<sup>nd</sup> Class Upper Division)** – with focus on laws of Kenya- University of Nairobi; December 2015.
- **Master of Science MSC (HRM)** with focus on strategic management of human resources and gender and educational issues- University of Manchester, United Kingdom; 1998 to 1999.
- **Bachelor of Arts (BA) (2<sup>nd</sup> Class Upper Division)** - University of Nairobi; September 1989 to November 1992.
- **Kenya Advanced Certificate of Education (A level) (3 principals and 1 subsidiary)** - Solian Girls High; January 1987 to December 1988
- **Kenya Certificate of Education (O level) (Division III)** - Mokwo Harambee Secondary School; January 1982 to December 1985.
- **Kenya School of Law for Advocate Training and Pupillage;** (continuing; exams July 2019)
- **International Society for Substance Use Professional** (working towards ICCE certification)

**In response to committees' questions on:-**

On how her educational and professional background had prepared her for the tasks as NG-CDF Board Director, she stated that her work experience and past roles as proof of suitability as a director to the Board.

And on;

- i. **Strategy and Policy Development**  
The nominee demonstrated vast knowledge in strategy and development and implementing divisional plans, policies, norms and procedures and formulating and implementing strategies on human resource planning, procurement, development, performance management, employee relations, staff benefits and administrative services will add value in her role as Director of the NG-CDF Board.
- ii. **On the knowledge on Human Rights** the nominee cited her knowledge on issues touching on human rights, labor rights, gender, transitional justice, constitution, participatory approach methods and NG-CDF being a fund is people's based, these attributes will add an advantage.
- iii. **Regarding Public Administration** the nominee confirmed that she has acquired knowledge and skills on public administration which entails developing, establishing and implementing government initiatives and operations that impact communities at varying levels.
- iv. **Over Project management**, the nominee affirmed that she is experienced and knowledgeable in managing (new or ongoing) projects ensuring that all strategies are put in place by carrying out project planning and design for smooth running and that budget is adhered.
- v. **About Community Development** the nominee informed members that she had worked with and is committed to transforming communities through development projects as change agent such as: training youth and women groups on sanitation, entrepreneurship and influencing to better their livelihoods.

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And, concerning cases before the courts and the proposed way forward, the nominee affirmed that she would handle court cases by engaging the relevant stakeholders, specifically the civil societies to mediate and arbitrate as they find an amicable solution.

**As for Pro-bono contributions and the charitable work done;**

The nominee narrated her contributions are not by cash, but she provides her legal skills where necessary and that would not stop.

And for Political ambitions and if that would persuade the nominee to discriminate against opponent, Ms. Masit declared that she contested for elective position of Woman Representative in Elgeyo Marakwet County. She confirmed to the Committee that discrimination is not part of her objectives if confirmed to work in the Board. She would embrace everyone and uplift those that she will be working with. Her skills counselling could be used in providing guidance to the affected by drug abuse.

**Following her observations, the committee observed that;-**

- Her knowledge in project management is an important aspect in ensuring that projects in constituencies are implemented in good time, cost effective and are of best quality.
- The Nominee has been cleared by the following agencies: Ethics and Anti-corruption Commission. Higher Educations Loans Board; Directorate of Criminals Investigation, Kenya Revenue Authority and the Credit Reference Bureau.

**MR. ABDIAZIZ BULLE YARROW**

Mr. Yarrow introduced himself and affirmed that he is a practicing Muslim. Gave the Committee a background of himself and stated that he hails from Mandera County. He is results-oriented professional driven to manage costs and establish strategic mutually beneficial partnerships and relationships with user vendors and service providers. Adept at creating strategic alliances with organization leaders to effectively align with and support key business initiatives. Believes in building and retaining high performance teams by hiring developing and motivating skilled professionals.

## Academic Qualifications

On his academic qualifications he stated that:

- 2014 - 2016 : Master of Arts Diplomacy
- 2008 - 2012 : Bachelor of Arts, Political Science and Sociology
- 2003 – 2006 : Border Port Secondary School for KCSE

### In his response on;

How his educational background and professional background has prepared him for the tasks as NG-CDF Board Director.

The nominee affirmed that having been the Managing Director of Top ten agencies Limited an authorized Safaricom dealer. He has showcased his attributes by leading the company and its employees; Setting overall strategic decisions alongside the Board; planning and implementing long term business strategies to achieve the Company's objectives.

The nominee told the meeting that he has worked with Operations Support Manager, Mercy United States of America, a humanitarian organization and his functions were the following: To oversee the entire operational activities for procurement and logistics department; supervision of staff in procurement department; Management of properties including fleets; Planning and leading donor meetings and participated in inter-agency working groups.

On the name constituencies in Mandera County; The Nominee listed as follows: Mandera South, Mandera North, Banissa, Mandera East, Laffey and Mandera West.

Regarding his net worth the nominee stated that and in accordance to; -His dully filled questionnaire he had stated that his net worth is Ksh.80,000,000

Asked on what special input will he bring to the Board; the nominee said he will push for increment of the Fund and to improve its implementation policies, in addition he will expedite to reduce the persisting court cases that are before the Board.

An on how he will address the challenges facing disbursements of funds; the nominee assured members that he would propose financial policies to improve and hasten the process of disbursements.

**Conclusion**

The nominee said that he plans to inject positive change in the Board if given a chance, he added that the fund has positively impacted many lives at the grassroots level.

**Committee's Observations**

- Mr. Abdiaziz Yarrow is an entrepreneur, he has potential to add value to the Board in terms of investments as the Board's mandate pursuant to Section 15(c) of the NG-CDF Act 2015 to borrow money and make investments.
- The Nominee had been cleared by the following agencies: Ethics and Anti-corruption Commission, Higher Education Loans Board; Directorate of Criminals Investigation, Kenya Revenue Authority and the Credit Reference Bureau.

MIN.NA/DCS/NG-CDF/2019/028: ADJOURNMENT.

The meeting was adjourned at 11:30am. The time for the next meeting is in the afternoon.

Signature .....  .....

HON RICHARD MAORE MAOKA, CBS, M.P.

(Chairperson)

Date..... 11/3/2019 .....

**APPENDIX 7**

**Adoption List**