



Enhancing Accountability

REPORT

OF

THE AUDITOR-GENERAL

ON

**STRENGTHENING FERTILIZER QUALITY
AND REGULATORY STANDARDS IN KENYA
PROJECT (AGRA GRANT NO. 2013 SHIP 001)**

**FOR THE YEAR ENDED
30 JUNE, 2020**

**STATE DEPARTMENT FOR CROP
DEVELOPMENT AND
AGRICULTURAL RESEARCH**

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**STRENGTHENING FERTILIZER QUALITY AND REGULATORY STANDARDS IN
KENYA PROJECT**

STATE DEPARTMENT FOR CROP DEVELOPMENT

PROJECT GRANT/CREDIT NUMBER: 2013 SHIP 001

REVISED ANNUAL REPORT AND FINANCIAL STATEMENTS

**FOR THE FINANCIAL YEAR ENDED
JUNE 30, 2020**

**Prepared in accordance with the Cash Basis of Accounting Method under the International
Public Sector Accounting Standards (IPSAS)**

**Strengthening Fertilizer Quality And Regulatory Standards In Kenya Project
Reports And Financial Statements For The Financial Year Ended June 30, 2020**

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**Strengthening Fertilizer Quality And Regulatory Standards In Kenya Project
Reports And Financial Statements For The Financial Year Ended June 30, 2020**

1. Project Information and Overall Performance

1.1 Name and Registered office

Name: Strengthening Fertilizer Quality & Regulatory Standards in Kenya Project

Objective

The key objective of the project is:

- To establish a legal and regulatory framework for fertilizer quality
- To increase awareness of new fertilizer act among stakeholders and,
- To strengthen human and institutional capacity to enforce fertilizer policy regulations.

Address:

The project headquarters offices are:

Kilimo House, Cathedral Road,
P.O Box 30028-00100,
NAIROBI

Contacts:

Telephone: (020) 2718870/9

E-mail: psagriculture@kilimo.go.ke

Website: www.agriculture.go.ke

1.2 Project Information

Project Start Date:	January 2015
Project End Date:	30 th June 2018
Project Manager:	Rebecca Githaiga
Project Sponsor:	AGRA

**Strengthening Fertilizer Quality and Regulatory Standards In Kenya Project
Reports and Financial Statements For The Financial Year Ended June 30, 2020**

1.3 Project Overview

Line Ministry/State Department of the project	The project is under the supervision of the Ministry of Agriculture, Livestock & Fisheries (State Department of Agriculture).
Project number	2013 SHP 001
Strategic goals	The strategic goals of the project are as follows:
Achievement of strategic goals	Improve fertilizer Quality Standards
Other important background information	Improve awareness of fertilizer laws to stakeholders
Current situation that the project was formed to intervene	The project was formed to intervene in the following areas: -In ensuring farmers get quality fertilizer -Capacity building of personnel dealing with fertilizer issues -Equipping the existing laboratories with the necessary equipment
Project duration	3 Years.

1.4 Bankers: Central Bank of Kenya-Account No.1000220837

1.5 Auditors:

Auditor General
Office of the Auditor General
Anniversary Towers, University Way
P.O. Box 30084
Nairobi, Kenya

Strengthening Fertilizer Quality and Regulatory Standards In Kenya Project Reports and Financial Statements For The Financial Year Ended June 30, 2020

Roles and Responsibilities

List the different people who will be working on the project. This list would include the project manager and all the key stakeholders who will be involved with the project. Also, record their role, their positions, and their contact information.

Names	Title designation	Key qualification	Responsibilities
Rebecca Githaiga	Asst. Director of Agriculture	Msc Entreprenureship	Project manager
Edwin .O. Oseko	Principal Agriculture officer	Bsc Agri Economics	D/Project manager
Simon Mucigiri	Principal Agriculture officer	Bsci Agri.economics	Coordinator monitoring and evaluation
Mugambi Micubu	Stds .Officer	BSC Horticulture	Coordinator policy
Catherine Njeri Kibunja	D/Director of Agriculture	Phd in soil Microbioplogy	Coordinator Soil Fertility
Catherine Mutuku	Asst. Office Administrator	Diploma in Secretarial	Secretary
Mercy W.Gitu	Senior Accountant	C.P.A. K	Accountant

1.6 Funding summary

Below is the funding summary:

Source of funds	Donor Commitment-		Amount received to date 30 June 2020		Undrawn balance to date 30 June 2020	
	Donor currency	KShs	Donor currency	KShs	Donor currency	KShs
	(A)	(A')	(B)	(B')	(A)-(B)	(A')-(B')
Grant						
Alliance of Green Revolution in Africa. (AGRA).	499,790	42,482,150	421,851	38,216,863	77,939	7,315,321.75
Total	499,790	42,482,150	421,851	38,216,863	77,939	7,315,321.75

1.7 Summary of Overall Project Performance:

The project has achieved almost all its deliverables.

The donor has released the last tranche of funds but the funds are still in custody of treasury.

**Strengthening Fertilizer Quality and Regulatory Standards In Kenya Project
Reports and Financial Statements For The Financial Year Ended June 30, 2020**

1.8 Summary of Project Compliance:

The project did not have compliance issues.

Strengthening Fertilizer Quality and Regulatory Standards In Kenya Project Reports and Financial Statements For The Financial Year Ended June 30, 2020

2. Performance against Predetermined Objectives

Introduction

Section 81 (2) (f) of the Public Finance Management Act, 2012 requires that, at the end of each financial year, the Accounting officer when preparing financial statements of each National Government entity in accordance with the standards and formats prescribed by the Public Sector Accounting Standards Board includes a statement of the national government entity's performance against predetermined objectives.

Progress on attainment of Strategic development objectives

For purposes of implementing and cascading the above development objectives to specific sectors, all the development objectives were made specific, measurable, achievable, realistic and time-bound (SMART) and converted into development outcomes. Attendant indicators were identified for reasons of tracking progress and performance measurement: Below we provide the progress on attaining the stated objectives:

Program	Objective	Outcome	Indicator	Performance
Strengthening fertilizer quality and regulatory standards in Kenya project.	To improve the quality of fertilizers accessed by	Increased food production	▪ % of Farmers access to quality fertilizer.	Laboratory fertilizer test through KEBS

**Strengthening Fertilizer Quality and Regulatory Standards In Kenya Project
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	farmers in Kenya	To strengthen the human and institutional capacity to enforce the fertilizer policy regulations in Kenya	the % of officers trained on fertilizer policy.	Trained officers on fertilizer policies.
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3. Corporate Social Responsibility /Sustainability Reporting

The Strengthening Fertilizer Quality & Regulatory Standards in Kenya Project aims to ensure food security and increased incomes, production and productivity for Kenyan farmers. This can be achieved through increased fertilizer use from the current 31kg nutrients /ha to 50kg nutrients/ha.

This project aims to achieve this by the following;

Strengthen the regulatory system that guides all undertakings along the fertilizer value chain.

Through Kenya Bureau of Standards (KEBS) develop and review national fertilizer standards that aim at controlling the quality of both imported and locally manufactured fertilizer and develop regulations that govern its use and ensure quality supplies

Control the quality of both imported and locally manufactured fertilizer.

**Strengthening Fertilizer Quality and Regulatory Standards In Kenya Project
Reports and Financial Statements For The Financial Year Ended June 30, 2020**

4. Statement of Project Management Responsibilities

The *Principal Secretary* for the State Department for Crop Department and the *Project Coordinator* for ***Strengthening Fertilizer Quality & Regulatory Standards in Kenya Project*** are responsible for the preparation and presentation of the Project's financial statements, which give a true and fair view of the state of affairs of the Project for and as at the end of the financial year (period) ended on June 30, 2020. This responsibility includes: (i) maintaining adequate financial management arrangement and ensuring that these continue to be effective throughout the reporting period; (ii) maintaining proper accounting records, which disclose with reasonable accuracy at any time the financial position of the Project; (iii) designing, implementing and maintaining internal controls relevant to the preparation and fair presentation of the financial statement, and ensuring that they are free from material misstatements, whether due to error or fraud; (iv) safeguarding the assets of the Project; (v) selecting and applying appropriate accounting policies; and (vi) making accounting estimates that are reasonable in the circumstances.

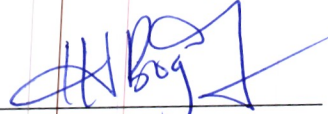
The *Principal Secretary* for the State department for Crop Development and the *Project Coordinator* for ***Strengthening Fertilizer Quality & Regulatory Standards in Kenya Project*** accept responsibility for the Project's financial statements, which have been prepared on the Cash Basis Method of Financial Reporting, using appropriate accounting policies in accordance with International Public Sector Accounting Standards.

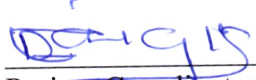
The *Principal Secretary* for the State department for Crop Development and the *Project Coordinator* for ***Strengthening fertilizer quality & Regulatory standards in Kenya Project*** are of the opinion that the Project's financial statements give a true and fair view of the state of Project's transactions during the financial year/period ended June 30, 2020, and of the Project's financial position as at that date. The *Principal Secretary* for State Department for Crop Development and the *Project Coordinator* for ***Strengthening fertilizer quality Regulatory standards in Kenya Project*** further confirm the completeness of the accounting records maintained for the Project, which have been relied upon in the preparation of the Project financial statements as well as the adequacy of the systems of internal financial control.

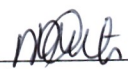
The *Principal Secretary* for the State department for Crop Development and the *Project Coordinator* for ***Strengthening Fertilizer Quality & Regulatory Standards in Kenya Project*** confirm that the Project has complied fully with applicable Government Regulations and the terms of external financing covenants, and that Project funds received during the financial year/period under audit were used for the eligible purposes for which they were intended and were properly accounted for.

Approval of the Project financial statements

The Project financial statements were approved by the *Principal Secretary* for the State Department for Crop Development and the *Project Coordinator* for ***Strengthening Fertilizer Quality & Regulatory Standards in Kenya Project*** on 16/12 2020 and signed by.

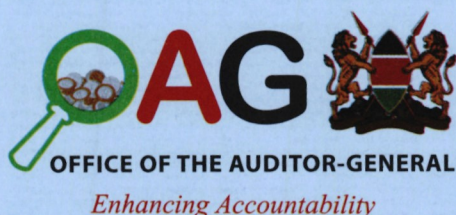

Principal Secretary
Prof. Hamadi Iddi Boga


Project Coordinator
Mrs. Rebecca Githaiga


Project Accountant:
Miss Mercy Gitu
ICPAK Member No.20360:

REPUBLIC OF KENYA

Telephone: +254-(20) 3214000
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HEADQUARTERS
Anniversary Towers
Monrovia Street
P.O. Box 30084-00100
NAIROBI

REPORT OF THE AUDITOR-GENERAL ON STRENGTHENING FERTILIZER QUALITY AND REGULATORY STANDARDS IN KENYA PROJECT (AGRA GRANT NO. 2013 SHIP 001) FOR THE YEAR ENDED 30 JUNE, 2020 - STATE DEPARTMENT FOR CROP DEVELOPMENT AND AGRICULTURAL RESEARCH

REPORT ON THE FINANCIAL STATEMENTS

Opinion

I have audited the accompanying financial statements of Strengthening Fertilizer Quality and Regulatory Standards in Kenya Project set out on pages 1 to 23, which comprise the statement of financial assets as at 30 June, 2020, statement of receipts and payments, statement of cash flows and the statement of comparative budget and actual amounts for the year then ended, and a summary of significant accounting policies and other explanatory information in accordance with the provisions of Article 229 of the Constitution of Kenya, Section 35 of the Public Audit Act, 2015. I have obtained all the information and explanations which, to the best of my knowledge and belief, were necessary for the purpose of the audit.

In my opinion, the financial statements present fairly, in all material respects, the financial position of the Strengthening Fertilizer Quality and Regulatory Standards in Kenya Project as at 30 June, 2020, and of its financial performance and its cash flows for the year then ended, in accordance with International Public Sector Accounting Standards (Cash Basis) and comply with the Financing Agreement Grant No. 2013 SHIP 001 between Alliance for a Green Revolution in Africa (AGRA) and The Republic of Kenya dated 23 July, 2014, and the Public Finance Management Act, 2012.

Basis for Opinion

The audit was conducted in accordance with International Standards of Supreme Audit Institutions (ISSAIs). I am independent of the Strengthening Fertilizer Quality and Regulatory Standards in Kenya Project in accordance with ISSAI 130 on Code of Ethics. I have fulfilled other ethical responsibilities in accordance with the ISSAI and in accordance with other ethical requirements applicable to performing audits of financial statements in Kenya. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Emphasis of Matter

Project Completion Status

According to the financing agreement dated 23 July, 2014, (Schedule II - Conditions of the Grant Agreement) the Project ought to have been concluded by 30 June, 2017. The grant period was, however, extended through a letter from AGRA dated 19 February, 2018, for a period of six months effective from January to June, 2018, after which the unspent fund balance was to be refunded to AGRA. Further, the Project has ceased operations and has not been active for over two years while the handing over of the Project and its assets to the parent Ministry of Agriculture, Livestock, Fisheries – State Department for Agricultural Research has not been done.

In addition, the unspent amount of Kshs.7,315,322 has not been surrendered to AGRA contrary to Clause 7 of the Financing Agreement which states that, “any unused grant funds not spent or committed for purposes of the Project must be promptly returned to the donor at the end of the grant period”.

My opinion is not modified in respect of this matter.

Key Audit Matters

Key audit matters are those matters that, in my professional judgment, are of most significance in the audit of the financial statements. There are no key audit matters to communicate in my report.

REPORT ON LAWFULNESS AND EFFECTIVENESS IN USE OF PUBLIC RESOURCES

Conclusion

As required by Article 229(6) of the Constitution, based on the audit procedures performed, I confirm that, nothing else has come to my attention to cause me to believe that public resources have not been applied lawfully and in an effective way.

Basis for Conclusion

The audit was conducted in accordance with ISSAI 4000. The standard requires that I comply with ethical requirements and plan and perform the audit to obtain assurance about whether the activities, financial transactions and information reflected in the financial statements are in compliance, in all material respects, with the authorities that govern them. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my conclusion.

REPORT ON EFFECTIVENESS OF INTERNAL CONTROLS, RISK MANAGEMENT AND GOVERNANCE

Conclusion

As required by Section 7(1)(a) of the Public Audit Act, 2015, based on the audit procedures performed, I confirm that, nothing has come to my attention to cause me to believe that internal controls, risk management and overall governance were not effective.

Report of the Auditor-General on Strengthening Fertilizer Quality and Regulatory Standards in Kenya Project (AGRA Grant No. 2013 SHIP 001) for the year ended 30 June, 2020 - State Department for Crop Development and Agricultural Research

Basis for Conclusion

The audit was conducted in accordance with ISSAI 2315 and ISSAI 2330. The standards require that I plan and perform the audit to obtain assurance about whether processes and systems of internal control, risk management and overall governance were operating effectively, in all material respects. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my conclusion.

Responsibilities of Management and those Charged with Governance

Management is responsible for the preparation and fair presentation of these financial statements in accordance with International Public Sector Accounting Standards (Cash Basis) and for such internal control as Management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error and for its assessment of the effectiveness of internal control, risk management and overall governance.

In preparing the financial statements, Management is responsible for assessing the Project's ability of Strengthening Fertilizer Quality and Regulatory Standards in Kenya to continue to sustain its services, disclosing, as applicable, matters related to sustainability of services and using the applicable basis of accounting unless Management is aware of the intention to terminate the Project or to cease operations.

Management is also responsible for the submission of the financial statements to the Auditor-General in accordance with the provisions of Section 47 of the Public Audit Act, 2015.

In addition to the responsibility for the preparation and presentation of the financial statements described above, Management is also responsible for ensuring that the activities, financial transactions and information reflected in the financial statements are in compliance with the authorities which govern them, and that public resources are applied in an effective way.

Those charged with governance are responsible for overseeing the Project's financial reporting process, reviewing the effectiveness of how Management monitors compliance with relevant legislative and regulatory requirements, ensuring that effective processes and systems are in place to address key roles and responsibilities in relation to overall governance and risk management, and ensuring the adequacy and effectiveness of the control environment.

Auditor-General's Responsibilities for the Audit

The audit objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion in accordance with the provisions of Section 48 of the Public Audit Act, 2015 and submit the audit report in compliance with Article 229(7) of the Constitution. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISSAIs will always detect a material misstatement and weakness when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could

reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

In addition to the audit of the financial statements, a compliance audit is planned and performed to express a conclusion about whether, in all material respects, the activities, financial transactions and information reflected in the financial statements are in compliance with the authorities that govern them and that public resources are applied in an effective way, in accordance with the provisions of Article 229(6) of the Constitution and submit the audit report in compliance with Article 229(7) of the Constitution.

Further, in planning and performing the audit of the financial statements and audit of compliance, I consider internal control in order to give an assurance on the effectiveness of internal controls, risk management and overall governance processes and systems in accordance with the provisions of Section 7(1)(a) of the Public Audit Act, 2015 and submit the audit report in compliance with Article 229(7) of the Constitution. My consideration of the internal control would not necessarily disclose all matters in the internal control that might be material weaknesses under the ISSAIs. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements caused by error or fraud in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions.

Because of its inherent limitations, internal control may not prevent or detect misstatements and instances of non-compliance. Also, projections of any evaluation of effectiveness to future periods are subject to the risk that controls may become inadequate because of changes in conditions, or that the degree of compliance with the policies and procedures may deteriorate.

As part of an audit conducted in accordance with ISSAIs, I exercise professional judgement and maintain professional skepticism throughout the audit. I also:

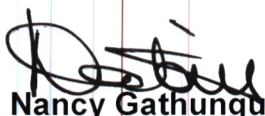
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Management.
- Conclude on the appropriateness of the Management's use of the applicable basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Project's ability to continue to sustain its services. If I conclude that a material uncertainty exists, I am required to draw attention in the auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify my opinion. My

conclusions are based on the audit evidence obtained up to the date of my audit report. However, future events or conditions may cause the Project to cease to continue to sustain its services.

- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Obtain sufficient appropriate audit evidence regarding the financial information and business activities of the Project to express an opinion on the financial statements.
- Perform such other procedures as I consider necessary in the circumstances.

I communicate with the Management regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that are identified during the audit.

I also provide Management with a statement that I have complied with relevant ethical requirements regarding independence, and to communicate with them all relationships and other matters that may reasonably be thought to bear on my independence, and where applicable, related safeguards.


Nancy Gathungu
AUDITOR-GENERAL

Nairobi

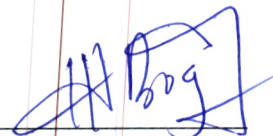
04 January, 2021

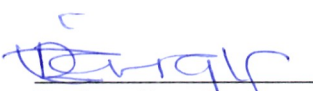
**Strengthening Fertilizer Quality And Regulatory Standards In Kenya Project
Reports And Financial Statements For The Financial Year Ended June 30, 2020**

6. Statement of Receipts and Payments for the Period Ended 30th June 2020

	Note	FY 2019/20		FY 2018/19		Cumulative to-date
		Receipts and payments controlled by the entity	Payments made by third parties	Receipts and payment controlled by the entity	Payments made by third parties	
Receipts		KShs	KShs	KShs	KShs	KShs
Foreign Grants	8.3	0	0	0	0	38,216,863
Total Receipts		0	0	0	0	38,216,863
Payments						
Compensation of Employees-	8.4	0		0	0	5,188,256
Use of Goods & Services	8.5	0	0	0	0	20,239,885
Acquisition of Assets	8.6	0	0	0	0	5,473,400
Total Payments		0	0	0	0	30,901,541
Surplus/(Deficit)		0	0	0	0	7,315,322

The accounting policies and explanatory notes to these financial statements are an integral part of the financial statements.


Principal Secretary
Prof. Hamadi Iddi Boga


Project Coordinator
Mrs. Rebecca Githaiga


Project Accountant
Miss Mercy Gitu
ICPAK Member No.20360

(IPSAS 1.3.24 requires an entity to separately disclose third party payments separately on the statement of receipts and payments. These are payments made by development partners directly on behalf of the entity. In recognising these transactions, the receipts must be equal to the payments made and therefore there is no surplus or deficit.)

Strengthening Fertilizer Quality and Regulatory Standards In Kenya Project
Reports and Financial Statements For The Financial Year Ended June 30, 2020

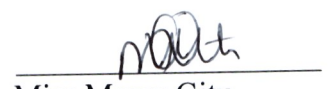
7. Statement of Financial Assets as at 30th June 2020

	Note	2019/20	2018/19
		Kshs	Kshs
Financial Assets			
Cash And Cash Equivalents			
Bank Balances	8.11a	7,315,322	7,315,322
Cash Balances	8.11b	0	0
Cash Equivalents (Short-Term Deposits)	8.11C	0	0
Total Cash And Cash Equivalents		7,315,322	7,315,322
Total Financial Assets		7,315,322	7,315,322
Represented By			
Fund Balance B/Fwd	8.8	7,315,322	7,315,322
Prior Year Adjustments	8.9	0	0
Surplus/(Deficit) For The Year		0	0
Net Financial Position		7,315,322	7,315,322

The accounting policies and explanatory notes to these financial statements form an integral part of the financial statements. The financial statements were approved on ...16/12..... 2020 and signed by:


 Prof. Hamadi Iddi Boga
 Principal Secretary
 Date


 Mrs. Rebecca Githaiga
 Project Coordinator
 Date

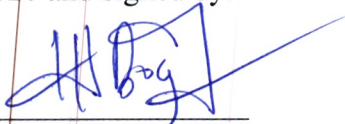

 Miss Mercy Gitu
 Project Accountant
 Date
 ICPAK Number: 20360

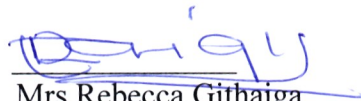
**Strengthening Fertilizer Quality and Regulatory Standards In Kenya Project
Reports and Financial Statements For The Financial Year Ended June 30, 2020**

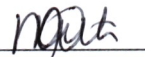
8. Statement of Cash Flow for the Period 30th June 2020

		2019/20	2018/19
	Note	KShs	KShs
Receipts For Operating Activities			
Proceeds From Domestic And Foreign Grants	8.3	0	0
Payments For Operating Activities			0
Compensation Of Employees	8.4	0	0
Purchase Of Goods And Services	8.5	0	
Adjusted For:			
Adjustments During The Year	8.9	-	
Net Cash Flow From Operating Activities		0	0
Cashflow From Investing Activities			
Acquisition Of Assets		0	0
Net Cash Flows From Investing Activities		-	0
Cashflow From Borrowing Activities			
Proceeds From Foreign Borrowings		-	0
Net Cash Flow From Financing Activities		-	0
Net Increase In Cash And Cash Equivalent		0	0
Cash And Cash Equivalent At Beginning Of The Year		7,315,322	7,315,322
Cash And Cash Equivalent At End Of The Year		7,315,322	7,315,322

The accounting policies and explanatory notes to these financial statements form an integral part of the financial statements. The entity financial statements were approved on .../6/12..... 2020 and signed by:


Prof. Hamadi Iddi Boga
Principal Secretary
Date


Mrs. Rebecca Githaiga
Project Coordinator
Date


Miss Mercy Gitu
Project Accountant
Date
ICPAK No: 20360

Strengthening Fertilizer Quality and Regulatory Standards In Kenya Project
Reports and Financial Statements For The Financial Year Ended June 30, 2020

9. Statement of Comparative Budget and Actual Amounts

Receipts/Payments Item	Original Budget	Adjustments	Final Budget	Actual on Comparable Basis	Budget Utilization Difference	% of Utilization
	A	B	c=a+b	D	e=c-d	f=d/c %
Receipts						
Proceeds from domestic and foreign grants	0	-	0	0	0	0
Total Receipts	0	-	0	0	0	0
Payments						
Compensation of employees	0	-	0	0	0	0
Purchase of goods and services	0	-	0	0	0	0
Other grants and transfers	-	-	0	0	0	0
Total Payments	0	-	0	0	0	0

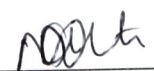
Note: The significant budget utilisation/performance differences in the last column are explained in **Annex 1** to these financial statements.



Prof. Hamadi Iddi Boga
Principal Secretary
Date



Mrs. Rebecca Githaiga
Project Coordinator
Date



Miss. Mercy Gitu
Project Accountant
Date
ICPAK No: 20360

**Strengthening Fertilizer Quality and Regulatory Standards In Kenya Project
Reports and Financial Statements For The Financial Year Ended June 30, 2020**

10. Notes to the Financial Statements

The principal accounting policies adopted in the preparation of these financial statements are set out below:

8.1. Basis of Preparation

8.1.1. Statement of compliance and basis of preparation

The financial statements have been prepared in accordance with Cash-basis IPSAS financial reporting under the cash basis of Accounting, as prescribed by the PSASB and set out in the accounting policy note below. This cash basis of accounting has been supplemented with accounting for; a) receivables that include imprests and salary advances and b) payables that include deposits and retentions.

The financial statements comply with and conform to the form of presentation prescribed by the PSASB.

The accounting policies adopted have been consistently applied to all the years presented.

8.1.2. Reporting entity

The financial statements are for the Project *Strengthening Fertiliser Quality & Regulatory Standards in Kenya Project* under National Government of Kenya. The financial statements encompass the reporting entity as specified in the relevant legislation PFM Act 2012 .

8.1.3. Reporting currency

The financial statements are presented in Kenya Shillings (KShs), which is the functional and reporting currency of the Project and all values are rounded to the nearest Kenya Shilling.

8.2. Significant Accounting Policies

a) Recognition of receipts

The Project recognises all receipts from the various sources when the event occurs and the related cash has actually been received by the Government.

• Transfers from the Exchequer

Transfer from Exchequer is recognized in the books of accounts when cash is received. Cash is considered as received when payment instruction is issued to the bank and notified to the receiving entity.

• External Assistance

External assistance is received through grants and loans from multilateral and bilateral development partners.

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SIGNIFICANT ACCOUNTING POLICIES (Continued)

Donations and grants

Grants and donations shall be recognized in the books of accounts when cash is received. Cash is considered as received when a payment advice is received by the recipient entity or by the beneficiary. In case of grant/donation in kind, such grants are recorded upon receipt of the grant item and upon determination of the value. The date of the transaction is the value date indicated on the payment advice.

Proceeds from borrowing

Borrowing includes Treasury bill, treasury bonds, corporate bonds, sovereign bonds and external loans acquired by the Project or any other debt the Project may take on will be treated on cash basis and recognized as a receipt during the year they were received.

Undrawn external assistance

These are loans and grants at reporting date as specified in a binding agreement and relate to funding for the Project currently under development where conditions have been satisfied or their ongoing satisfaction is highly likely and the project is anticipated to continue to completion. An analysis of the Project's undrawn external assistance is shown in the funding summary

• Other receipts

These include Appropriation-in-Aid and relates to receipts such as proceeds from disposal of assets and sale of tender documents. These are recognised in the financial statements the time associated cash is received.

b) Recognition of payments

The Project recognises all payments when the event occurs and the related cash has actually been paid out by the Project.

• Compensation of employees

Salaries and Wages, Allowances, Statutory Contribution for employees are recognized in the period when the compensation is paid.

• Use of goods and services

Goods and services are recognized as payments in the period when the goods/services are consumed and paid for. If not paid for during the period where goods/services are consumed, they shall be disclosed as pending bills.

• Interest on borrowing

Borrowing costs that include interest are recognized as payment in the period in which they incurred and paid for.

SIGNIFICANT ACCOUNTING POLICIES (Continued)

- **Repayment of borrowing (principal amount)**

The repayment of principal amount of borrowing is recognized as payment in the period in which the repayment is made. The stock of debt is disclosed as an annexure to the consolidated financial statements.

- **Acquisition of fixed assets**

The payment on acquisition of property plant and equipment items is not capitalized. The cost of acquisition and proceeds from disposal of these items are treated as payments and receipts items respectively. Where an asset is acquired in a non-exchange transaction for nil or nominal consideration and the fair value of the asset can be reliably established, a contra transaction is recorded as receipt and as a payment.

A fixed asset register is maintained by each public entity and a summary provided for purposes of consolidation. This summary is disclosed as an annexure to the consolidated financial statements.

c) In-kind donations

In-kind contributions are donations that are made to the Project in the form of actual goods and/or services rather than in money or cash terms. These donations may include vehicles, equipment or personnel services. Where the financial value received for in-kind contributions can be reliably determined, the Project includes such value in the statement of receipts and payments both as receipts and as payments in equal and opposite amounts; otherwise, the contribution is not recorded.

d) Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and cash at bank, short-term deposits on call and highly liquid investments with an original maturity of three months or less, which are readily convertible to known amounts of cash and are subject to insignificant risk of changes in value. Bank account balances include amounts held at the Central Bank of Kenya and at various commercial banks at the end of the financial year. For the purposes of these financial statements, cash and cash equivalents also include short term cash imprests and advances to authorized public officers and/or institutions which were not surrendered or accounted for at the end of the financial year.

Restriction on cash

Restricted cash represents amounts that are limited/restricted from being used to settle a liability for at least twelve months after the reporting period. This cash is limited for direct use as required by stipulation. Amounts maintained in deposit bank accounts are restricted for use in refunding third part deposits

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SIGNIFICANT ACCOUNTING POLICIES (Continued)

e) Accounts receivable

For the purposes of these financial statements, imprests and advances to authorized public officers and/or institutions which were not surrendered or accounted for at the end of the financial year is treated as receivables. This is in recognition of the government practice where the imprest payments are recognized as payments when fully accounted for by the imprest or AIE holders. This is an enhancement to the cash accounting policy. Other accounts receivables are disclosed in the financial statements.

f) Pending bills

Pending bills consist of unpaid liabilities at the end of the financial year arising from contracted goods or services during the year or in past years. As pending bills do not involve the payment of cash in the reporting period, they recorded as 'memorandum' or 'off-balance' items to provide a sense of the overall net cash position of the Project at the end of the year. When the pending bills are finally settled, such payments are included in the statement of receipts and payments in the year in which the payments are made.

g) Budget

The budget is developed on a comparable accounting basis (cash basis), the same accounts classification basis (except for accounts receivable - outstanding imprest and clearance accounts and accounts payable - deposits, which are accounted for on an accrual basis), and for the same period as the financial statements. The Project's budget was approved as required by Law and National Treasury Regulations, as well as by the participating development partners, as detailed in the Government of Kenya Budget Printed Estimates for the year. The Development Projects are budgeted for under the MDAs but receive budgeted funds as transfers and account for them separately. These transfers are recognised as inter-entity transfers and are eliminated upon consolidation.

A high-level assessment of the Project's actual performance against the comparable budget for the financial year/period under review has been included in an annex to these financial statements.

h) Third party payments

Included in the receipts and payments, are payments made on its behalf by to third parties in form of loans and grants. These payments do not constitute cash receipts and payments and are disclosed in the payment to third parties column in the statement of receipts and payments.

During the year Kshs Nil billion being loan disbursements were received in form of direct payments from third parties.

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SIGNIFICANT ACCOUNTING POLICIES (Continued)

i) Exchange rate differences

The accounting records are maintained in the functional currency of the primary economic environment in which the Project operates, Kenya Shillings. Transactions in foreign currencies during the year/period are converted into the functional currency using the exchange rates prevailing at the dates of the transactions. Any foreign exchange gains and losses resulting from the settlement of such transactions and from the translation at year-end exchange rates of monetary assets and liabilities denominated in foreign currencies are recognised in the statements of receipts and payments.

j) Comparative figures

Where necessary comparative figures for the previous financial year/period have been amended or reconfigured to conform to the required changes in financial statement presentation.

k) Subsequent events

There have been no events subsequent to the financial year/period end with a significant impact on the financial statements for the year ended June 30, 2020.

l) Errors

Material prior period errors shall be corrected retrospectively in the first set of financial statements authorized for issue after their discovery by: i. Restating the comparative amounts for prior period(s) presented in which the error occurred; or ii. If the error occurred before the earliest prior period presented, restating the opening balances of assets, liabilities and net assets/equity for the earliest prior period presented.

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NOTES TO THE FINANCIAL STATEMENTS (Continued)

8.3. PROCEEDS FROM DOMESTIC AND FOREIGN GRANTS

During the 12 months to 30 June 2020 we received grants from donors as detailed in the table below:

Name of Donor	Date received	Amount received in donor currency	Grants received in cash	Grants received as direct payment*	Grants received in kind	Total amount in KShs	
						FY 2019/20	FY 2018/19
			KShs	KShs	KShs	KShs	KShs
Foreign grants							
AGRA		0	0	0	0	0	38,216,863
Total cumulative		0	0	0	0	0	38,216,863

* The direct payment grants represent payments for goods and services done directly by the donor on behalf of the project. Projects should ensure that the adequate documents and support document is requested from the donors to support this grant.

NOTES TO THE FINANCIAL STATEMENTS (Continued)

8.4. COMPENSATION OF EMPLOYEES

	FY 2019/20			FY 2018/19	Cumulative to- date
	Payments made by the Entity in Cash	Payments made by third parties	Total Payments		
	KShs	KShs	KShs	KShs	KShs
-					
Personal allowances paid as part of salary	0	0	0	0	5,188,256
Total	0	0	0	0	5,188,256

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NOTES TO THE FINANCIAL STATEMENTS (Continued)

8.5. PURCHASE OF GOODS AND SERVICES

	FY 2019/20			FY 2018/19	Cumulative to- date
	Payments made by the Entity in Cash	Payments made by third parties	Total Payments		
	KShs	KShs	KShs	KShs	KShs
Domestic travel and subsistence	0		0	0	13,025,799
Foreign travel and subsistence	0		0	0	2,083,742
Hospitality supplies and services	0		0	0	1,093,900
Specialized materials and services	0		0	0	1,079,000
Training services	0		0	0	527,324
Vehicle Maintenance	0			0	186,250
Communication	0			-	150,000
Stationery ,computers	0			-	1,755,150
Other payments	0				269,970
Printing and advertising payments	0			-	68,750
Total	<u>0</u>		<u>0</u>	<u>0</u>	<u>20,239,885</u>

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8.6 Acquisition of non-financial Assets.

	2019/20	2018/19	Cumulative
	KShs	KShs	
ICT Equipments	-	-	1,385,000
Vehicle	-	-	4,088,400
Total	=	=	<u>5,473,400</u>

8.7 OUTSTANDING IMPRESTS AND ADVANCES

<i>Name of Officer or Institution</i>	<i>Amount Taken</i>	<i>Due Date of Surrender</i>	<i>Amount Surrendered</i>	<i>Balance 2019-20</i>	<i>Balance 2018-19</i>
Total	=	=	=	<u>0=</u>	<u>0-</u>

8.8 FUND BALANCE BROUGHT FORWARD

	2019/20	2018/19
	KShs	KShs
Bank accounts	7,315,322	7,315,322
Cash in hand	-	-
Cash equivalents (short-term deposits)	-	-
Outstanding imprests and advances	-	-
Total	7,315,322	7,315,322

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NOTES TO THE FINANCIAL STATEMENTS (Continued)

8.9 PRIOR YEAR ADJUSTMENT

	2019/20	2018/19
	KShs	KShs
Bank accounts	-	0
Cash in hand	-	-
Cash equivalents (short-term deposits)	-	-
Receivables - Outstanding Imprests	-	-
	-	-
Total	=	0

8.10 CASH AND CASH EQUIVALENTS CARRIED FORWARD

	2019-20	2018/19
	KShs	KShs
Bank accounts (Note 8.811A)	7,315,322	7,315,322
Cash in hand (Note 8. 11B)	-	-
Cash equivalents (short-term deposits) (Note 8.11C)	-	-
Total	<u>7,315,322</u>	<u>7,315,322</u>

The project has one number of project accounts spread within the project implementation area and one number of foreign currency designated accounts managed by the National Treasury

Note 8.11A Bank Accounts

Project Bank Accounts

	2019/20	2018/19
	KShs	KShs
<u>Local Currency Accounts</u>		
Central Bank of Kenya [A/c No[A/c No1000220837]]	7,315,322	7,315,322
Total local currency balances		
Total bank account balances	<u>7,315,322</u>	<u>7,315,322</u>

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NOTES TO THE FINANCIAL STATEMENTS (Continued)

Special Deposit Accounts

The balances in the Project's Special Deposit Account(s) as at 30th June 2020 are not included in the Statement of Financial Assets since they are below the line items and are yet to be drawn into the Exchequer Account as a voted provision.

Below is the Special Deposit Account (SDA) movement schedule which shows the flow of funds that were voted in the year. These funds have been reported as loans/grants received in the year under the Statement of Receipts and Payments.

Special Deposit Accounts Movement Schedule

	2019/20	2018/19
	KShs	KShs
(i) A/C Name [A/c No.....]		
Opening balance	-	-
Total amount deposited in the account	-	-
Total amount withdrawn (as per Statement of Receipts & Payments)	=	=
Closing balance (as per SDA bank account reconciliation attached)	=	=
(ii) A/c Name [A/c No.....]		
Opening balance (as per the SDA reconciliation)	-	-
Total amount deposited in the account	-	-
Total amount withdrawn (as per Statement of Receipts & Payments)	=	=
Closing balance (as per SDA bank account reconciliation attached)	=	=

Note 8.11 B. Cash In Hand

	2019/20	2018/19
	KShs	KShs
Location 1	-	-
Location 2	-	-
Location 3	-	-
Other locations (<i>specify</i>)	-	-
Total cash balances	=	=

[Provide a cash count certificate for each location above]

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NOTES TO THE FINANCIAL STATEMENTS (Continued)

8.11C. Cash equivalents (short-term deposits)

	2019/20	2018/19
	KShs	KShs
Kenya Commercial Bank [A/C No.....]	-	-
Co-Operative Bank of Kenya [A/C No.....]	-	-
Others (<i>Specify</i>)	-	-
Total	=	=

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11. Other Important Disclosures

9.1 PENDING ACCOUNTS PAYABLE (See Annex 2A)

	2019/20	2018/19
	KShs	KShs
Construction of buildings	-	--
Construction of civil works	-	-
Supply of goods	-	-
Supply of services	-	-
	-	-

9.2 PENDING STAFF PAYABLES (See Annex 2B)

	2019/20	2018/19
	KShs	KShs
Permanent employees – management	-	-
Permanent employees – others	-	-
Temporary employees	-	-
Others (<i>specify</i>)	-	-
	-	-

9.3 OTHER PENDING PAYABLES (See Annex 2C)

	2019/20	2018/19
	KShs	KShs
Amounts due to National Government entities	-	-
Amounts due to County Government entities	-	-
Amounts due to third parties	-	-
Others (<i>specify</i>)	-	-
	-	-

Strengthening Fertilizer Quality And Regulatory Standards In Kenya Project Reports And Financial Statements For The Financial Year Ended June 30, 2020

12. Progress on Follow up of Auditor Recommendations

The following is the summary of issues raised by the external auditor, and management comments that were provided to the auditor. We have nominated focal persons to resolve the various issues as shown below with the associated time frame within which we expect the issues to be resolved.

Reference No. on the external audit Report	Issue / Observations from Auditor	Management comments	Focal Point person to resolve the issue (Name and designation)	Status: (Resolved / Not Resolved)	Timeframe: (Put a date when you expect the issue to be resolved)
1	Project Completion status	No Further Cost extension was Granted after the project ended in June 2018.	Project Coordinator	Not resolved	30-June-21
2	Delay in surrendering the unused grant Funds Kshs.7,315,322 to the donor as the agreement	Written to the donor for the bank account details.	Project Coordinator	Not resolved	30-June-21
3					

Guidance Notes:

- Use the same reference numbers as contained in the external audit report;
- Obtain the "Issue/Observation" and "management comments", required above, from final external audit report that is signed by Management;
- Before approving the report, discuss the timeframe with the appointed Focal Point persons within your entity responsible for implementation of each issue;
- Indicate the status of "Resolved" or "Not Resolved" by the date of submitting this report to National Treasury.


Principal Secretary


Project Coordinator
16/12/20

Strengthening Fertilizer Quality And Regulatory Standards In Kenya Project
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Date

ANNEX 1 - VARIANCE EXPLANATIONS - COMPARATIVE BUDGET AND ACTUAL AMOUNTS

	Final Budget	Actual on Comparable Basis	Budget Utilization Difference	% Utilization	Comments on Variance
	a	B	c=a-b	d=b/a %	
Receipts					
Transfer from Government entities					
Proceeds from domestic and foreign grants					
Proceeds from borrowings					
Miscellaneous receipts					
Total Receipts					
Payments					
Compensation of employees					
Purchase of goods and services					
Social security benefits					
Acquisition of non-financial assets					
Transfers to other government entities					
Other grants and transfers					
Total payments					

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ANNEX 2A - ANALYSIS OF PENDING BILLS

Supplier of Goods or Services	Original Amount	Date Contracted	Amount Paid To-Date	Outstanding Balance 2020	Outstanding Balance 2019	Comments
	a	B	C	d=a-c		
Construction of buildings						
1.						
2.						
3.						
Sub-Total						
Construction of civil works						
4.						
5.						
6.						
Sub-Total						
Supply of goods						
7.						
8.						
9.						
Sub-Total						
Supply of services						
10.						
11.						
12.						
Sub-Total						
Grand Total						

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ANNEX 2B - ANALYSIS OF PENDING STAFF BILLS

Name of Staff	Job Group	Original Amount	Date Payable Contract ended	Amount Paid To-Date	Outstanding Balance 2020	Outstanding Balance 2019	Comments
		A	B	C	d=a-c		
Permanent Employees - Management							
1.							
2.							
3.							
Sub-Total							
Permanent Employees - Others							
4.							
5.							
6.							
Sub-Total							
Temporary employees							
7.							
8.							
9.							
Sub-Total							
Others (specify)							
10.							
11.							
12.							
Sub-Total							
Grand Total							

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ANNEX 2C - ANALYSIS OF OTHER PENDING PAYABLES

Name	Brief Transaction Description	Original Amount	Date Payable Contract ended	Amount Paid To-Date	Outstanding Balance 2020	Outstanding Balance 2019	Comments
		A	B	C	d=a-c		
Amounts due to National Govt Entities							
1.							
2.							
3.							
Sub-Total							
Amounts due to County Govt Entities							
4.							
5.							
6.							
Sub-Total							
Amounts due to Third Parties							
7.							
8.							
9.							
Sub-Total							
Others (specify)							
10.							
11.							
12.							
Sub-Total							
Grand Total							

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ANNEX 3 – SUMMARY OF FIXED ASSET REGISTER

Asset class	Opening Cost (KShs) 2019/20	*Purchases/Additions in the Year (KShs)	** Disposals in the Year (KShs)	Closing Cost (KShs) 2019/2020 (d)= (a)+ (b)-(c)
	(a)	(b)	(c)	(d)
Land				
Buildings and structures				
Transport equipment				
Office equipment, furniture and fittings				
ICT Equipment, Software and Other ICT Assets	1,385,000	-	-	1,385,000
Other Machinery and Equipment	4,088,400	-	-	4,088,400
Heritage and cultural assets				
Intangible assets				
Total	5,473,400			5,473,400

Notes

* Purchases/Additions in the year reconciled to the amount in Statement of Receipts and Payments

** The disposal amount to be disclosed in this register is the cost that the asset was acquired at and not the price at which it has been sold.

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APPENDICES

- i. Signed confirmations from beneficiaries in Transfers to Other Government Entities
- ii. Bank Reconciliations
- iii. Cash Count Certificate
- iv. Special Deposit Account(s) reconciliation statement(s)