

REPUBLIC OF KENYA



OFFICE OF THE AUDITOR-GENERAL

Enhancing Accountability

REPORT

OF

THE AUDITOR-GENERAL

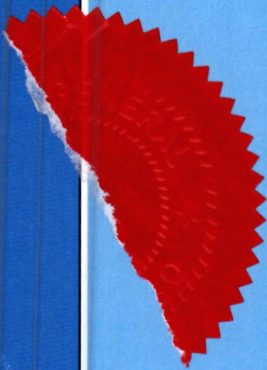
ON

NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND - KAPENGURIA CONSTITUENCY

FOR THE YEAR ENDED
 30 JUNE, 2022

PARLIAMENT
 OF KENYA
 LIBRARY

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KAPENGURIA CONSTITUENCY
NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND

REPORTS AND FINANCIAL STATEMENTS

FOR THE FINANCIAL YEAR ENDED
30th JUNE 2022

Prepared in accordance with the Cash Basis of Accounting Method under the International Public Sector Accounting Standards (IPSAS)

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I. Key Constituency Information and Management

(a) Background information

The National Government Constituencies Development Fund (NG-CDF) formerly Constituencies Development Fund (CDF), is established under the NG-CDF Act 2015 as amended in 2016. The Act is a successor to the Constituencies Development Fund (CDF) Act of 2003 which initiated the Fund and its subsequent amendments/reviews of 2007 and 2013. At cabinet level, NG-CDF is represented by the Cabinet Secretary for the Treasury, who is responsible for the general policy and strategic direction of the Fund.

Mandate

The mandate of the Fund as derived from sec (3) of NG-CDF Act, 2015 is to:

- a) Recognize the constituency as a platform for identification, performance and implementation of national government functions;
- b) Facilitate the performance and implementation of national government functions in all parts of the Republic pursuant to Article 6(3) of the Constitution;
- c) Provide for the participation of the people in the determination and implementation of identified national government development projects at the constituency level pursuant to Article 10(2)(a) of the Constitution;
- d) Promote the national values of human dignity, equity, social justice, inclusiveness, equality, human rights, non-discrimination and protection of the marginalized pursuant to Article 10 (2) (b) of the Constitution;
- e) Provide for the sustainable development of all parts of the Republic pursuant to Article 10 (2) (d) of the Constitution;
- f) Provide a legislative and policy framework pursuant to Article 21 (2) of the Constitution for the progressive realization of the economic and social rights guaranteed under Article 43 of the Constitution;
- g) Provide mechanisms for the National Assembly to deliberate on and resolve issues of concern to the people as provided for under Article 95 (2) of the Constitution;
- h) provide for a public finance system that promotes an equitable society and in particular expenditure that promotes equitable development of the country by making special provisions for marginalized groups and areas pursuant to Article 201 (b) (iii) of the Constitution;
- i) Authorize withdrawal of money from the Consolidated Fund as provided ' under Article 206 (2) (c) of the Constitution;

- j) Provide mechanisms for the National Assembly to facilitate the involvement of the people in the identification and implementation of projects for funding by the national government at the constituency level; and
- k) Provide for mechanisms for supplementing infrastructure development at the constituency level in matters falling within the functions of the national government at that level in accordance with the Constitution

Vision

Equitable Socio-economic development countrywide

Mission

To provide leadership and policy direction for effective and efficient management of the Fund

Core Values

- 1. **Patriotism** – we uphold the national pride of all Kenyans through our work
- 2. **Participation of the people**- We involve citizens in making decisions about programmes we fund
- 3. **Timeliness** – we adhere to prompt delivery of service
- 4. **Good governance** – we uphold high standards of transparency, accountability, equity, inclusiveness and integrity in the service of the people
- 5. **Sustainable development** – we promote development activities that meet the needs of the present without compromising the ability of future generations to meet their own needs.

Functions of NG-CDF Committee

The Functions of the NG-CDF Committee is as outlined in section 11 of The National Government Constituencies Development Fund Regulations, 2016.

(b) Key Management

The Kapenguria Constituency NGCDF day-to-day management is under the following key organs:

- i. National Government Constituencies Development Fund Board (NGCDFB)
- ii. National Government Constituency Development Fund Committee (NGCDFC)

(c) Fiduciary Management

The key management personnel who held office during the financial year ended 30th June 2022 and who had direct fiduciary responsibility were:

No	Designation	Name
1.	A.I.E holder	Stephen Alukureng Mwang'at
2.	Sub-County Accountant	David Njoka
3.	Chairman NGCDFC	Andrew Kodokwang
4.	Member NGCDFC	Joseph Pkukat Lopetangole

(d) Fiduciary Oversight Arrangements

The Audit and Risk Management Committee (ARMC) of NGCDF Board provide overall fiduciary oversight on the activities of KAPENGURIA Constituency NGCDF. The reports and recommendation of ARMC when adopted by the NGCDF Board are forwarded to the Constituency Committee for action. Any matters that require policy guidance are forwarded by the Board to the Cabinet Secretary and National Assembly Select Committee.

(e) NGCDF KAPENGURIA Constituency Headquarters

P.O. BOX 526-30600
CDFC BUILDING, KAPENGURIA
COUNTY COMMISSIONER HQTRS
KAPENGURIA, KENYA

(f) NGCDF KAPENGURIA Constituency Contacts

Telephone: (254) 725132194
E-mail: cdfkapenguria@ngcdf.go.ke
Website: www.go.ke

(g) NGCDF KAPENGURIA Constituency Bankers

Equity Bank
A/C 1070297599233
Kapenguria Branch
P.O. Box 526-30600
Kapenguria, Kenya

(h) Independent Auditors

Auditor General
Office of the Auditor General
Anniversary Towers, University Way
P.O. Box 30084
GOP 00100
Nairobi, Kenya

(i) Principal Legal Adviser

The Attorney General
State Law Office
Harambee Avenue
P.O. Box 40112
City Square 00200
Nairobi, Kenya

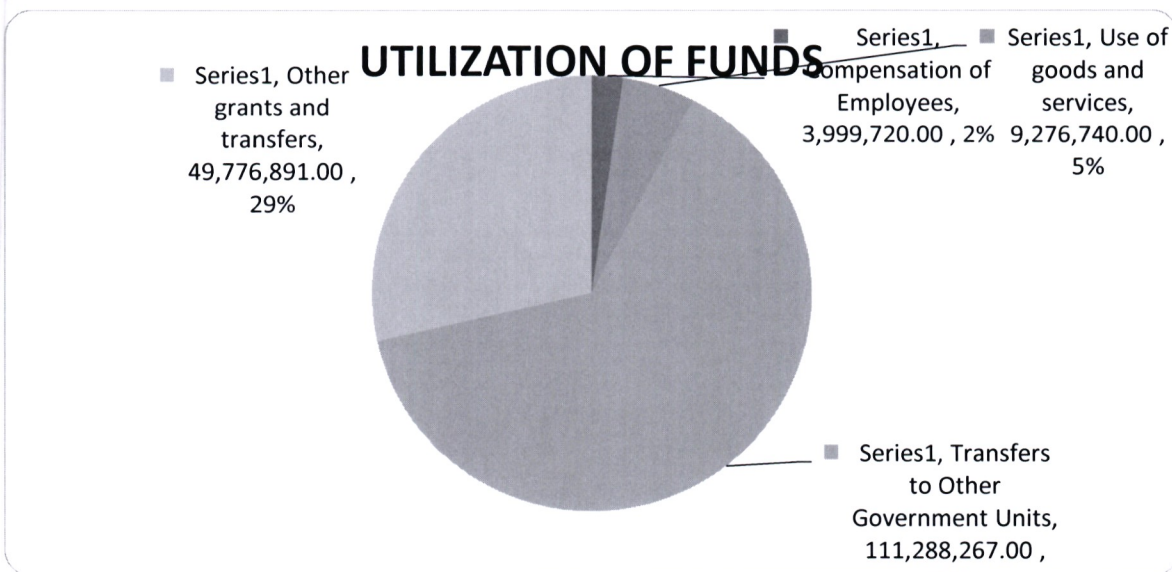
II. NG-CDF Chairman's Report

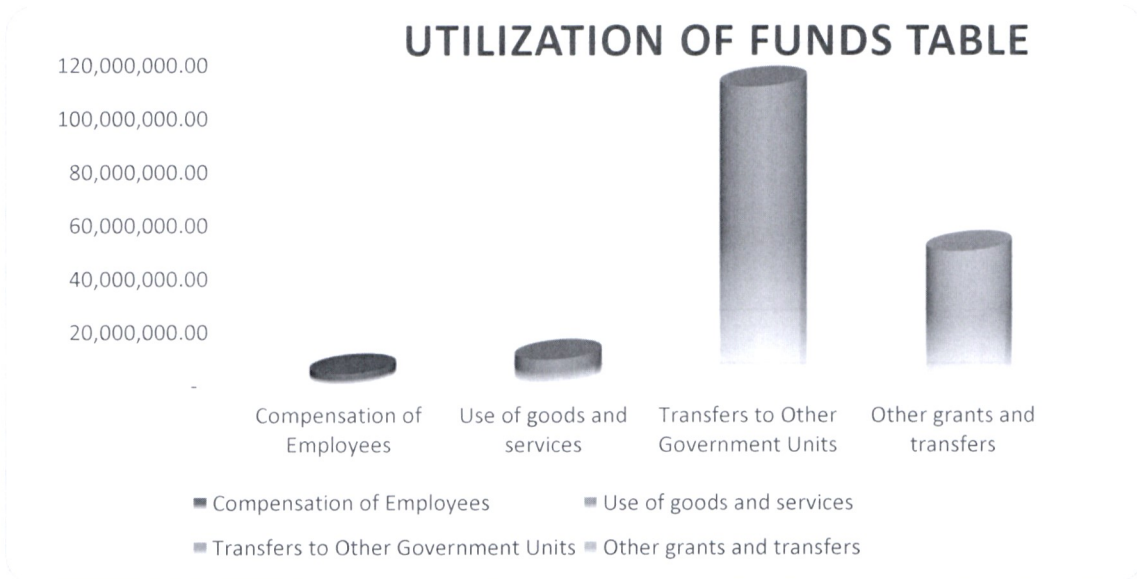


Mr. ANDREW KODOKWANG
CHAIRMAN
KAPENGURIA CONSTITUENCY NG-CDF

The final budget for NG-CDF Kapenguria for FY 2021/2022 was Ksh 188,041,077, while the actual utilization was Ksh 161,599,840 resulting to a variance of Ksh 26,441,237. This explains the reason why there is less than 100% funds utilization under transfers to other government units and other grants and transfers. Overall, the budget performance was at 86%.

The funds utilization is as indicated in the pie chart below *sectors*,





Kapkecha secondary school construction of 4 classrooms to completion





Kapchila secondary school building of 4 classrooms.

EMERGING ISSUES

a) Economic Issues

Kapenguria Constituency is directly affected by expanding infrastructure, devolved budgeting at County level, procurement requirements supporting youth and women, the expanding economy of West Pokot and its strategic location hosting the headquarters of West Pokot County.

The majority of its urban population comprises of people aged between 15 to 64 years who are economically active. The main economic activities in the Constituency urban areas include retail and wholesale, trading fresh produce and cereal, entertainment and hospitality business.

Social Issues

The Constituency is growing amidst challenges brought about by social dynamics both at the local level and nationally. Some of the issues at hand include high dependency ratio, unemployment, effects of HIV/Aids, high infant mortality rate, female genital mutilation, insecurity, inadequate primary health care programmes, drugs and alcohol abuse, effects of social media, gender mainstreaming, environmental sustainability, enactment of laws that protect rights of individuals, children and the vulnerable groups, unpredictable weather patterns, food security, water and sanitation, youth empowerment, increased pressure on land, access to quality education and

urbanization. In formulating the objectives and strategies of this planning period, the above issues have been considered.

b) Technological Issues

Notable, progress has been witnessed in Information and Communication Technology (ICT), green energy and agri-business among others. While these advancements are fast being entrenched as key drivers of every industry and are already offering opportunities for sustained growth and innovation in all sectors, their uptake require heavy investment in terms of acquisition, training, maintenance and replacements. The Constituency has to formulate that take these developments on board.

Environmental Issues

Environmental and ecological aspects are important factors which affect all other sectors. Changing weather patterns can bring about implications in environment cascading into affecting all spheres of life. Population distribution in West Pokot County is influenced by climatic conditions and therefore Kapenguria Constituency has the second highest population density since it has a major urban centre and high agricultural potential due to its favourable climatic condition.


c) Challenges

- High expectations from community members – The community needs far outstrips the available funds;
- Slow implementation of the development projects for Financial Year 2020-2021;
- Difficulty in balancing between politicians, officials and community interests;
- Lack of resources to support community representative's sessions where the budgets are tabled and discussed to ensure that they are not altered;
- High illiteracy levels and community capacity gaps on participatory budgeting and planning and functions of each level of government;
- Women and youth participation in the public participation process is still low;
- Public anticipation to be paid sitting/participation allowances;
- Political interference and competition during resource allocation; and
- Inadequate supervision, monitoring and evaluation of projects

To overcome the above mentioned challenges the constituency employs several measures which are not limited to the following;

- Establish model schools;
- Improve infrastructure in schools;
- Lobby for the recruitment of more teachers in schools;
- Lobby for the establishment of more tertiary institutions;
- Increase the provision of scholarships for university and tertiary education;
- Construction of new schools and renovation of existing ones;
- Coordination and provision of bursaries to students;
- Facilitate sensitization of the general public about the importance of education;
- Encourage the youths to enrol for studies in the youth polytechnics
- Support the identification and elimination blind spots and gap spaces;
- Encourage and train on community policing;
- Sensitization of the community on security issues;
- Construction of offices for chiefs (1 per ward);
- Lobby for piped water supply;
- Provide water storage tanks in all schools;
- Lobby for the drilling boreholes and shallow wells in public institutions for community access;

- Protection and conservation of water catchment areas for clean water supply;
- Protection of springs; and
- Encourage rain water harvesting
- Encourage on increasing forestry coverage at household level (tree planting in the public institutions);
- Support and facilitate public sensitization on key environmental issues; and
- Lobby for funding for disaster preparedness and mitigation.
- Capacity building on entrepreneurial skills;
- Campaign against drug abuse and indulgence in illegal activities;
- Encourage creativity and innovation for self-employment;
- Encourage formation and registration of economic empowerment groups;
- Establish empowerment centres (management social halls);
- Encourage and sponsor youths to join institutions of higher learning and polytechnics;
- Collaboration with elected leaders and National government to harness talents through Sports and tournaments;
- Encourage application for Uwezo fund and Youth enterprise fund; and
- Launch and roll out registration for NSSF and NHIF
- Gender equality in governance and participation at all levels;
- Ensure equitable distribution of resources and developments;
- Adherences laws that govern the use of CDF and other government funds;
- Feedback mechanisms by providing complaints forms at the CDF headquarters;
- Frequent sensitization on ethics and integrity;
- Tackling illicit financial flows and money laundering; and
- Support government efforts to improve the performance of EACC in preventing, investigating and sanctioning corrupt practices

Signed: 

Andrew Kodokwang

CHAIRMAN NGCDFCOMMITTEE

III. STATEMENT OF PERFORMANCE AGAINST CONSTITUENCY'S PREDETRMINED OBJECTIVES for F/Y: 2021-2022

Introduction

Section 81 (2) (f) of the Public Finance Management Act, 2012 requires that, at the end of each financial year, the Accounting officer when preparing financial statements of each National Government entity in accordance with the standards and formats prescribed by the Public Sector Accounting Standards Board includes a statement of the national government entity's performance against predetermined objectives.

The key development objectives of NGCDF-Kapenguria Constituency's 2018-2022 plan are to:

Strategic Issue 1: Education, Literacy and Human Resource Development

Objective 1: To improve the academic performance, basic infrastructure, enrolment rate and transition rate in all learning institutions;

Strategies and Actions for the Planning Period

- Establish model schools;
- Improve infrastructure in schools;
- Lobby for the recruitment of more teachers in schools;
- Lobby for the establishment of more tertiary institutions;
- Increase the provision of scholarships for university and tertiary education;
- Construction of new schools and renovation of existing ones;
- Coordination and provision of bursaries to students;
- Facilitate sensitization of the general public about the importance of education;
- Encourage the youths to enrol for studies in the youth polytechnics
- Establish, equip and operationalize a Teachers Training College;
- Construction of laboratories and libraries in all secondary schools
- Encourage students to pursue different courses (diversify professionals);
- Lobby for scholarships for continued education even in the foreign countries;
- Motivation of students and teachers;
- Create awareness on the importance of education (school drop outs, early pregnancies, cultural believes);
- Encourage benchmarking in best performing schools and institutions of higher learning; and
- Create a network of role models of the constituency and organize motivational talks.

Strategic issue 2: Safety and Security

Objective 1: To improve the overall security of all residents and reduce crimes

Strategies and Actions for the Planning Period

- Support the identification and elimination blind spots and gap spaces;
- Encourage and train on community policing;
- Sensitization of the community on security issues;
- Construction of offices for chiefs (1 per ward);
- Construction of Divisional Headquarters for police;
- Establish an Administration Police camp;
- Strengthen cross-border relations and trade;
- Sponsor a bill for regional security and partnership;
- Lobby for strategic security issues as member of the Regional Integration Committee;
- Installation of street/floodlights;
- Construct police posts;
- Strengthen the NyumbaKumi Initiative;
- Increase residents natural surveillance by increasing visibility of risky areas; and

- Construct and rehabilitate housing units for police officers.

Strategic issue 3: Water, Sanitation and Environment

Objective 1: To increase access to clean and safe water, improved sanitation, environmental conservation and sustainable use of natural resources

Strategies and Actions for the Planning Period: Water

- Lobby for piped water supply;
- Provide water storage tanks in all schools;
- Lobby for the drilling boreholes and shallow wells in public institutions for community access;
- Protection and conservation of water catchment areas for clean water supply;
- Protection of springs; and
- Encourage rain water harvesting.

Strategies and Actions for the Planning Period: Sanitation

- Encourage boiling and chlorination of water before consumption;
- Ensure community and public health education and sanitation issues; and
- Construct toilets in the schools where they lack/are inadequate.

Strategies and Actions for the Planning Period: Environment

- Encourage on increasing forestry coverage at household level (tree planting in the public institutions);
- Support and facilitate public sensitization on key environmental issues; and
- Lobby for funding for disaster preparedness and mitigation.

Strategic issue 4: Women, PWDs, Youth and Empowerment

Objective 1: To promote economic empowerment of Women, PWDs, and youths through participation, wealth creation, increased access to credit and a self-reliant economic growth

Strategies and Actions for the Planning Period

- Capacity building on entrepreneurial skills;
- Campaign against drug abuse and indulgence in illegal activities;
- Encourage creativity and innovation for self-employment;
- Encourage formation and registration of economic empowerment groups;
- Establish empowerment centers (management social halls);
- Encourage and sponsor youths to join institutions of higher learning and polytechnics;
- Collaboration with elected leaders and National government to harness talents through Sports and tournaments;
- Encourage application for Uwezo fund and Youth enterprise fund; and
- Launch and roll out registration for NSSF and NHIF.

Strategic issue 5 : Governance

Objective 1: To enhance good governance and active citizen participation in constituency programmes and ensures sustainable use of public resources

Strategies and Actions for the Planning Period

- Gender equality in governance and participation at all levels;
- Ensure equitable distribution of resources and developments;
- Adherences laws that govern the use of CDF and other government funds;
- Feedback mechanisms by providing complaints forms at the CDF headquarters;
- Frequent sensitization on ethics and integrity;
- Tackling illicit financial flows and money laundering; and
- Support government efforts to improve the performance of EACC in preventing, investigating and sanctioning corrupt practices

Progress on attainment of Strategic development objectives

For purposes of implementing and cascading the above development objectives to specific sectors, all the development objectives were made specific, measurable, achievable, realistic and time-

bound (SMART) and converted into development outcomes. Attendant indicators were identified for reasons of tracking progress and performance measurement: Below we provide the progress on attaining the stated objectives:

Constituency Program	Objective	Outcome	Indicator	Performance
Education	Improve performance, reduce dropout rates and increase primary, secondary and higher education transition rates	Develop and enhance schools infrastructure to enhance facilities and provide conducive learning environment for children	Number of usable physical infrastructure built in primary, secondary, and tertiary institutions Number of bursary beneficiaries at all levels	Number of classrooms increased from 427 to 504 Number of laboratories increased from 10 to 17 Number of dormitories increased from 8 to 18 Number of administration blocks increased from 13 to 22
Water and Environment	Improve access to clean water and a more sustainable and conserved environment through natural resources conservation Initiatives	Drill boreholes to promote access to clean and safe water Equip schools and public facilities with sanitation	Number of boreholes drilled Number of sanitation facilities built in primary and secondary Number of trees	Number of boreholes increased from 13 to 24 Number of sanitation facilities increased from 40 to 52

Kapenguria Constituency
National Government Constituencies Development Fund (NGCDF)
Annual Report and Financial Statements for The Year Ended June 30, 2022

Constituency Program	Objective	Outcome	Indicator	Performance
		facilities Provide tree seedlings to schools to improve the forest cover	Planted	Number of trees planted increased from 0 to 10
Security	Equip, facilitate and enhance capacity of provincial administration and other security organs in order to improve service delivery	Develop and enhance provincial administration and other security organs infrastructure to enhance service delivery	Number of usable physical infrastructure built in locations, sub locations and police stations	Number of renovated chiefs' offices increased from 9 to 12 Number of assistant chiefs' offices increased from 1 to 8 Number of police lines increased from 2 to 5
Sports	Empower and develop youth and special groups to	Reduced dependence and spur economic growth through sports	Number of youth groups benefitting from the sports Programme	Number of youth groups benefitting from the sports programme increased from 10 to 30

IV. CORPORATE SOCIAL RESPONSIBILITY STATEMENT/SUSTAINABILITY REPORTING

NGCDF – Kapenguria Constituency exists to transform lives. This is our purpose; the driving force behind everything we do. It’s what guides us to deliver our strategy, which is founded on social sector, namely; Education & Training, Security Sector Support, Environment, and Sports. This pillar also makes special provisions for Kenyans with various disabilities and previously marginalized communities.

NGCDF – Kapenguria Constituency just like any Government entity has the responsibility of ensuring public involvement in project identification, prioritization of projects and adequate allocation of funds to the projects. In undertaking the aforementioned, the Kapenguria NG-CDF Committee always highlights Corporate Responsibility as a tool with relevance for public policy actualization with the aim of enhancing sustainable and inclusive development programmes in the constituency. The financial prudence has a lot of weight in development agenda which drives on a delicate thread of enormous community expectations. In enhancing the financial trust in various sectors, we assessed the risks factors, long term and short term performance. We further looked at performance on responsible leadership with clear undertone on the interest of the constituents and stakeholders and sufficient respect for environmental, social and governance issues.

This is aimed at ensuring efficient and effective management of public resources at the grassroots level thus transformation of livelihoods. It remains our purpose and the driving force behind everything we do. It’s what guides us to deliver our strategies, which is founded on social sector, namely; Education & Training, Security Sector Support, Environment, and Sports. This pillar also makes special provisions for Kenyans with various disabilities and previously marginalized communities.

1. SUSTAINABILITY STRATEGY AND PROFILE

The Kapenguria NG-CDF Committee endeavoured to work within the existing policy guidelines that helped in focusing on the service deliver and drive to better performance with the involvement of both internal and external stakeholders on matters development. The relevance of this was attributed to our vision, mission and core values as provided for in our strategic plan.

Model	Definition	Relevance to sustainable strategy
Vision	A competitive, progressive, socio-economically self-sustaining and secure constituency in Kenya.	What the constituency is striving for in the future that influence the strategies, purpose and aspirations put in place
Mission	To provide quality and servant leadership through efficient, effective management and equitable distribution of resources for a better quality of life of all citizens of Kapenguria Constituency.	This communicates what the office does to attain sustainable Developments
Core Values	<ul style="list-style-type: none"> • Inclusiveness and Equity We are prudent in use of public resources and ensure optimal and equitable allocation for inclusive growth and shared prosperity. • Empowerment We empower our people through implementation of high impact programmes to transform their lives 	These are the norms , principles and beliefs that the office upholds in order to follow the right path towards attainment of the set objectives

Model	Definition	Relevance to sustainable strategy
	<ul style="list-style-type: none"> • Quality and Result Oriented We provide quality services that are effective and responsive to citizens' needs and aspirations • Teamwork and Community Participation: We understand the strength of cooperation and collaboration and that our success depends on our ability to work together as one cohesive team • Transparency, Accountability and Integrity We are open, honest and trustworthy in our dealings with the public and other stakeholders at all times and being accountable for all our actions <p style="text-align: center;">Accountability, Transparency, Integrity, Honesty, Equality, Equity</p>	

To realize effective suitability, the constituency relied on the set targets as a sign of performance ambition. The Goals as provided in our strategic plan remained the focal point for inside and outside Stakeholders with a clear set of objectives for management, and a yardstick by which external audiences can judge our progress and achievements against their expectations. The frameworks under which we operated included projects identification, allocation of funds, approval, implementation and monitoring

2. ENVIRONMENTAL PERFORMANCE

Environment Policy and Action Plan Protection of the environment in which we live and operate is part of Kapenguria NG-CDF initiatives

Care for the environment is one of our key responsibilities and an important aspect in the way in which carry out our operations.

Our Environmental Policy

In this policy statement Kapenguria NG-CDF commits to:

- Comply with all relevant environmental legislation, regulations and approved codes of practice
- Protecting the environment by striving to prevent and minimize our contribution to pollution of land, air, and water
- Seeking to keep wastage to a minimum and maximize the efficient use of materials and resources
- Managing and disposing of all wastage in a responsible manner;
- Providing training for our CDFC and staff so that we all work in accordance with this and within an environmentally aware culture
- Regularly communicating our environmental performance to our employees and other significant stakeholders
- Developing our management processes to ensure that environmental factors are considered during planning and implementation
- Monitoring and continuously improving our environmental performance.

- Seeking to leverage our environmental impact by encouraging stakeholders to improve their environmental performance

Our Environmental Action Plan

Kapenguria NG-CDF has identified four areas in which we as an office have direct or indirect environmental impact, and where we can implement initiatives to manage and reduce these impacts.

These four areas together with our approach and targets for each are shown below:

Impact Area	Approach
Capacity Building	<ul style="list-style-type: none"> • Promote environmental awareness by sensitizing the Kapenguria NG-CDFC, NG- CDFC staff and PMCs on good conservation practices • To encourage, through regular communication to Kapenguria NG-CDFC, staff, and other stakeholders changes in individual behaviour to reduce usage
Conservation of Energy and Resources	<ul style="list-style-type: none"> • To maximize use of available technologies to remove the need to use paper • To encourage our clients to engage with us using electronic means where possible • To maximize on rain water harvesting • To make energy efficiency a key factor in the selection of any new energy device being purchased • To invest in available energy saving technologies and devices within our existing premises
Environmental Protection and Conservation	<ul style="list-style-type: none"> • To promote use of volt guards to control power surges • We have constructed culverts and gabions to prevent soil erosion • To encourage tree planting in the constituency to improve the forest cover. • To promote purchase and installation of fire extinguishers to aid in extinguishing and controlling fires
Pollution Control and Waste Management	<ul style="list-style-type: none"> • To ensure that all paper waste is recycled • To ensure segregation of waste • To ensure proper human waste disposal through construction of pit latrines, septic and soak pit tanks

3. EMPLOYEES WELFARE

TERMS AND CONDITIONS OF SERVICE

This highlights the general rules governing employment of NG-CDFC staff in such matters as appointments, promotions and related matters.

Categories of Employment

Kapenguria NG-CDFC offers only categories of employment, which are

Contract employees who are employed for 3 years on a renewable contract. Such employees are eligible for employee benefits in line with the statutory requirements.

Casual employees are hired to perform specific duties on a daily or weekly basis on a piece rate payment system. Casuals are not allowed to work continuously for more than three (3) months and are not eligible for any employee benefits in line with statutory requirements.

Recruitment Procedure

The Fund Account Manager declares vacancies in the office through the NG-CDFC, an approval is then sought for advertisement within the constituency to be done

The Advertisement contains the following:

- Job title
- Main purpose of the job
- A brief description of the key responsibilities of the job
- Education, experience, skills and competencies required for the job
- Location of the job
- Clear instructions on how to apply and information to be submitted in the application
- Closing date for receipt of applications

Appointment of a selection and Interview subcommittee

A selection and interview subcommittee is appointed to oversee the selection strategy for application review, determination of testing methodology, administration of tests and scoring, and reference check criteria.

Interviews

Interviews for staff employment are conducted in a manner that complies with the office's commitment to equal employment opportunity, to ensure that qualified candidates are not discriminated based on ethnicity, religion, gender, age, disability, status etc.

Offer of Appointment

A person appointed to the office will be given the appropriate letter of offer of appointment, as the case may be, which may be accepted or rejected by the candidate within the stipulated time.

Letters of Appointment

A written contract of service that is signed by the Fund Account Manager and the NG-CDFC Chairman is then issued, which states particulars of employment which include, the name and address of the employee, job description, date of commencement of the job, form and duration of the contract, place of work, hours of work, remuneration, termination, terms and conditions of employment which the employee is entitled to.

Orientation and Induction of employees

The NG-CDFC ensures orientation and induction of new employees. This is carried out in order to familiarize the employees with the mandate, vision, mission and operations of the office and how their jobs contribute to this.

Induction and orientation is done within the first three months of employment.

Promotions

In selecting candidates for promotion, regard is given to merit and extra ordinary ability as reflected in work performance and results after the annual performance appraisal Recommendations for promotion is only made by the NG-CDFC resolution

HEALTH, SAFETY AND WELL BEING

This provides guidelines on the health, safety and well-being of the office staff

Guidelines to General Safety

The office has maintained healthy and safe working conditions for its employees to ensure there is no personal injury caused by accidents.

All the staff must always consider safety to themselves and others when performing their duties. They should not compromise on quality, cause injury, ill health, loss or environmental damage.

Emergency Preparedness

Every Department depending on the nature of work and services shall plan for foreseeable incidents such as accidents, explosions, fire, floods etc. and prepare and outline procedures to be followed in such events.
Fire precautions

The fire protection facilities have been provided both inside and outside the building and they are adequate and maintained annually

General information on fire precautions and fire equipment is contained in stickers on the wall next to the fire extinguishers
Provision of protective equipment and clothing

The Fund Account Manager ensures that officers who are employed in any process involving exposure to wet or to any injurious or offensive substances are provided with adequate, effective and suitable protective clothing and appliances.

Reporting of an Accident

Immediately an accident or development of an occupational disease resulting in death or injury to an officer comes to the notice of the officer under whom he/she is directly deployed, the supervisor should make a claim for compensation in accordance with the procedure set out in the Occupational Safety and Health Act 2007 and Work Injury Benefits act 2007.

Guidance and Counselling

The current challenges in the workplace and family environment affects the performance and wellbeing of an officer. To address these challenges, the office undertakes guidance and counselling of the affected staff however, consultation with family members or support system may be sought when deemed necessary.

Health Care Services

The staff, including spouses and children, are eligible to affordable health care services and to benefit from the NHIF medical scheme as statutory deductions are done and remitted on a monthly basis

HIV/AIDS

HIV and AIDS is a major challenge facing officers in and out of the Institute. It poses a big threat to the individual, the family and the public Service. It is in cognizance of this that the Institute has put in place care and support programs for the infected and affected officers to enable them remain productive.

HIV/AIDS shall be treated like any other challenging issue at the workplace. All officers of the Institute shall have a role to play in the wider struggle to mitigate the effects of the pandemic. An officer shall not be discriminated or stigmatized on the basis of HIV status. It is an offence for any person to discriminate another on the ground of actual, perceived or suspected HIV status.

It is the responsibility of the Fund Account Manager in liaison with NG-CDFC to minimize the risk of HIV/AIDS transmission by adopting first aid/universal infection control precautions at the workplace.

HIV/AIDS screening shall not be a requirement for job seekers, recruitment or for persons in employment. Screening shall be confidential, voluntary and shall be after counselling. There shall be no disclosure of HIV/AIDS test results of any related assessment results to any person without the written consent of the officers.

Drug and Substance Abuse

Addiction to drugs or substance will be treated like any other disease. An officer who is determined to deal with drug and substance abuse problem by engaging in rehabilitation services will be referred by the office by a Government doctor for evaluation, within the limits and budgets endorsed by the NG-CDFC.

Persons Living with Disability

An employee with impairment in his/her body will be expected to confirm their disability status with a doctor after medical examination. Once it is confirmed that he/she is disabled, the employee will register with the National Council for Person with Disabilities. The employee will then present the registration certificate from the National Council for Persons with Disabilities to the Institute which will then recognize them as employees living with disabilities

The office shall provide facilities and effect such modification, whether physical, administrative or otherwise, in the workplace as may be reasonably required to accommodate persons with disabilities

Sexual harassment and other Forms of Harassment

Any staff of the office should not harass another officer sexually through, direct or indirect request for favours, use of language whether written or spoken of a sexual nature, use visual material of a sexual nature and show physical behaviour of a sexual nature which directly or indirectly subjects the person to behaviour that is unwelcome or offensive.

Disciplinary action will be taken against an officer of the Institute for harassing another person. Harassment may be based on racial, tribal, gender, marital status, religious or ethical belief, disability, age, political opinion, employment status, family status, sexual orientation, or involvement in the activities of an employee's organization.

The improper use of power based on administrative or Managerial status (i.e. the use of a position to insult, bully, dominate, manipulate, disadvantage or discriminate) may also constitute harassment.

Bullying – which means repeated, deliberate and targeted conduct by a person towards a staff member which is offensive, intimidating or humiliating and which detrimentally affects that member's well-being.

Reporting Harassment Cases

Any staff who believes that they have experienced some form of harassment should report harassment cases as outlined in the office complaints procedures manual

4. MARKET PLACE PRACTICES

NG-CDFC fund was designed to support constituency-level, grass-root development projects. It is aimed to achieve equitable distribution of development resources across regions and to control imbalances in regional development brought about by partisan politics. It targets all constituency-level development projects, particularly those aiming to combat poverty at the grassroots and entrench equitable distribution of development in line with the NG-CDFC Act 2015 provisions

The objective of the Fund is to provide mechanisms for supplementing implementation of the National Government Development Agenda at the constituency level.

a) Responsible competition practice.

During projects implementation the office transfers funds to the Project Management Committees who are thereafter guided during tendering process, to ensure that the locals benefit competitively in the provision of services and materials to the projects.

How the organisation ensures responsible competition practices with issues like anti- corrupt responsible political involvement, fair competition and respect for competitors

b) Responsible Supply chain and supplier relations

Payments to suppliers are done promptly upon presentation of requisite supporting documents

c) Responsible marketing and advertisement-outline efforts to maintain ethical marketing practices

Advertisement for tenders is done publicly and no form of discrimination is applied to unfairly lock out interested bidders

d) Product stewardship

In order to safeguard consumer rights and interests, the Kapenguria NG-CDF came up with a service charter and the complaints handling policy, principles and procedures brochure. The service charter points out our commitment in ensuring that we provide quality services to our customers with high level professionalism, dignity, integrity and courtesy, whereas complaints handling policy, principles and procedures shows our commitment to consistent, fair and confidential complaint handling and to resolve complaints as quickly as possible

5. COMMUNITY ENGAGEMENTS

Public Participation in Project Identification and Implementation and Monitoring

The NG-Constituency Development Act 2015 stipulates in part 5 section 27 subsection 1 and 2 that the chairperson of the NG-CDFC shall, within the first year of the commencement of a new Parliament and at least once every two years thereafter, convene open forum public meetings in every ward in the constituency to deliberate on development matters in the ward and in the constituency.

The NG-CDFC shall then deliberate on project proposals from all the wards in the constituency and any other projects which the Constituency Committee considers beneficial to the constituency, including joint projects with other constituencies, consider the national development plans and policies and the constituency strategic development plan, and identify a list of priority projects, both immediate and long term, out of which the list of projects to be submitted in accordance with the Act shall be drawn from. There after the list of proposed constituency based projects to be covered under this Act shall be submitted by NG-CDFC to the Board.

Public participation is the process that directly engages the concerned stakeholders in decision- making and gives full consideration to public input in making that decision.

Public's engagement is a vital part of many projects and the benefits of it are well documented, such as better outcomes for all stakeholders, community ownership and lower project costs.

When the public is involved in a project, they feel motivated to work together, recognize the benefits of their involvement and have ownership of the projects and the decision making process, which is key to a successful project outcome and their sustainability.

Effective public engagement is about recognising that involving the public in a project is no longer about information dissemination and telling the people what is being done, but is a two- way information sharing tool. The more views gathered in the process of making a decision, the more likely the final product will meet the most needs and address the most concerns possible.

In summary stakeholders' participation is important since:

- Providing information helps them understand the issues, options, and solutions available for the projects
- Consulting with the public aids in obtaining their feedback on alternatives or decisions
- Involving the public to ensures their concerns are considered throughout the decision process, particularly in the development of decision criteria, options and preferred solutions that are workable, efficient and sustainable .

Public Awareness

This includes mechanisms for participation and cooperation with local, regional and national agencies, and for conducting community-based needs assessments and public awareness campaigns and holding community meetings

Public Awareness and Sensitisation Exercise Provide

- A menu of options for including individuals and organizational actors in identifying development priorities and selecting NG-CDF projects.
- Ensuring implementation of NG-CDF funded projects are transparent and known to everybody within the community.
- Increase accountability hence ensure local citizens gain skills and confidence to carryout social audits as means to enhanced accountability in management of other devolved funds apart from NG-CDF at constituency and other levels within the constituency.
- Increase public participation at all stages of project cycle funded under NG-CDF kitty
- Identify control and report any irregularities witnessed during NG-CDF project implementation cycle
- Measure the impact of the projects funded by NG-CDF
- Enable people to exercise their rights by instilling democratic culture through enhanced social accountability and transparency among state and non state actors.
- Promote awareness creation on constitution and devolved governance system in Kenya

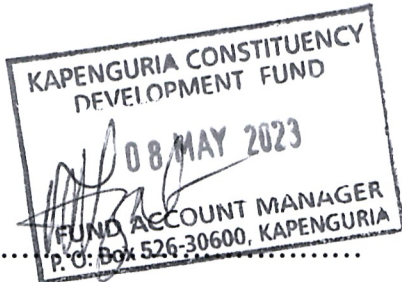
Covid-19 Mitigation Measures

Taking into consideration the current Corona Virus epidemic, in line with the Governments directive on reducing the chances of being infected or spreading COVID-19, the office resolved in aiding by taking the following precautionary measures.

- Through Kenya Pipeline Corporation distributed 4,000 bottles of 250mls sanitizers to the community free of charge.

*Kapenguria Constituency
National Government Constituencies Development Fund (NGCDF)
Annual Report and Financial Statements for The Year Ended June 30, 2022*

- The office purchased 50 hand wash pots and basins that were distributed to the Government offices within the constituency
- Through The National Youth Service, the office distributed 500 facial masks
- Printing of brochures disseminating information regarding Corona Virus protection measures



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Stephen Alukureng Mwang'at
Fund Account Manager

V. Statement of Management Responsibilities

Section 81 (1) of the Public Finance Management Act, 2012 requires that, at the end of each financial year, the accounting officer for a National Government Entity shall prepare financial statements in respect of that entity. Section 81 (3) requires the financial statements so prepared to be in a form that complies with relevant accounting standards as prescribed the Public Sector Accounting Standards Board of Kenya from time to time.

The Accounting Officer in charge of the NGCDF-Kapenguria Constituency is responsible for the preparation and presentation of the entity's financial statements, which give a true and fair view of the state of affairs of the entity for and as at the end of the financial year (period) ended on June 30, 2022. This responsibility includes: (i) maintaining adequate financial management arrangements and ensuring that these continue to be effective throughout the reporting period; (ii) maintaining proper accounting records, which disclose with reasonable accuracy at any time the financial position of the entity; (iii) designing, implementing and maintaining internal controls relevant to the preparation and fair presentation of the financial statements, and ensuring that they are free from material misstatements, whether due to error or fraud; (iv) safeguarding the assets of the entity; (v) selecting and applying appropriate accounting policies; and (vi) making accounting estimates that are reasonable in the circumstances.


The Accounting Officer in charge of the NGCDF-Kapenguria Constituency accepts responsibility for the entity's financial statements, which have been prepared on the Cash Basis Method of Financial Reporting, using appropriate accounting policies in accordance with International Public Sector Accounting Standards (IPSAS). The Accounting Officer is of the opinion that the *constituency's* financial statements give a true and fair view of the state of entity's transactions during the financial year ended June 30, 2022, and of the entity's financial position as at that date. The Accounting Officer in charge of the NGCDF-Kapenguria Constituency further confirms the completeness of the accounting records maintained for the *constituency*, which have been relied upon in the preparation of the entity's financial statements as well as the adequacy of the systems of internal financial control.

The Accounting Officer in charge of the NGCDF-Kapenguria Constituency confirms that the constituency has complied fully with applicable Government Regulations and the terms of external

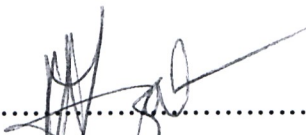
financing covenants (where applicable), and that the entity's funds received during the year under audit were used for the eligible purposes for which they were intended and were properly accounted for. Further the Accounting Officer confirms that the *constituency's* financial statements have been prepared in a form that complies with relevant accounting standards prescribed by the Public Sector Accounting Standards Board of Kenya.

Approval of the financial statements

The NGCDF-Kapenguria Constituency financial statements were approved and signed by the Accounting Officer on 8/5/ 2023.

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ANDREW KODOKWANG
CHAIRMAN – NGCDF COMMITTEE

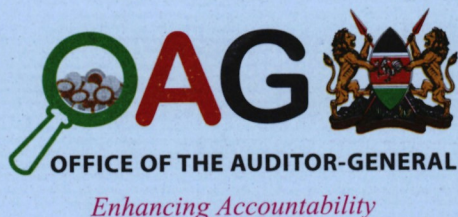
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STEPHEN A. MNANG'AT
FINANCE ACCOUNT MANAGER



REPUBLIC OF KENYA

Telephone: +254-(20) 3214000
E-mail: info@oagkenya.go.ke
Website: www.oagkenya.go.ke



HEADQUARTERS
Anniversary Towers
Monrovia Street
P.O. Box 30084-00100
NAIROBI

REPORT OF THE AUDITOR-GENERAL ON NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND - KAPENGURIA CONSTITUENCY FOR THE YEAR ENDED 30 JUNE, 2022

PREAMBLE

I draw your attention to the contents of my report which is in three parts:

- A. Report on the Financial Statements that considers whether the financial statements are fairly presented in accordance with the applicable financial reporting framework, accounting standards and the relevant laws and regulations that have a direct effect on the financial statements.
- B. Report on Lawfulness and Effectiveness in Use of Public Resources which considers compliance with applicable laws, regulations, policies, gazette notices, circulars, guidelines and manuals and whether public resources are applied in a prudent, efficient, economic, transparent and accountable manner to ensure Government achieves value for money and that such funds are applied for the intended purpose.
- C. Report on Effectiveness of Internal Controls, Risk Management and Governance which considers how the entity has instituted checks and balances to guide internal operations. This responds to the effectiveness of the governance structure, the risk management environment and the internal controls, developed and implemented by those charged with governance for orderly, efficient and effective operations of the entity.

An unmodified opinion does not necessarily mean that an entity has complied with all relevant laws and regulations and that its internal controls, risk management and governance systems are properly designed and were working effectively in the financial year under review.

The three parts of the report are aimed at addressing the statutory roles and responsibilities of the Auditor-General as provided by Article 229 of the Constitution, the Public Finance Management Act, 2012 and the Public Audit Act, 2015. The three parts of the report, when read together constitute the report of the Auditor-General.

REPORT ON THE FINANCIAL STATEMENTS

Qualified Opinion

I have audited the accompanying financial statements of National Government Constituencies Development Fund - Kapenguria Constituency set out on Pages 1 to 44,

Report of the Auditor-General on National Government Constituencies Development Fund - Kapenguria Constituency for the year ended 30 June, 2022

which comprise the statement of assets and liabilities as at 30 June, 2022, statement of receipts and payments, statement of cash flows and summary statement of appropriation for the year then ended, and a summary of significant accounting policies and other explanatory information in accordance with the provisions of Article 229 of the Constitution of Kenya and Section 35 of the Public Audit Act, 2015. I have obtained all the information and explanations which, to the best of my knowledge and belief, were necessary for the purpose of the audit.

In my opinion, except for the effect of the matters described in the Basis for Qualified Opinion section of my report, the financial statements present fairly, in all material respects, the financial position of the National Government Constituencies Development Fund - Kapenguria Constituency as at 30 June, 2022, and of its financial performance and its cash flows for the year then ended, in accordance with International Public Sector Accounting Standards (Cash Basis) and comply with The National Government Constituencies Development Fund Act, 2015 and Public Finance Management Act, 2012.

Basis for Qualified Opinion

1. Unsupported Transfers to Other Government Entities

The statement of receipts and payments reflects transfer to other government entities amount of Kshs.85,730,227 comprising of transfers to primary schools amount of Kshs.57,444,010 and secondary schools' amount of Kshs.28,286,217 as disclosed in Note 6 to the financial statements. However, project payments totalling to Kshs.21,530,678 were not supported by; project files, work plans, bills of quantities, expenditure returns, PMC minutes, handover reports and completion certificates contrary to Regulation 15(1)(b) of the National Government Constituency Development Fund 2016 states that, there shall be appointed a project management committee for each project in a Constituency in accordance with Section 36 of the Act which shall maintain proper records of all minutes, accounting documents and other records in relation to projects being implemented. Further, field inspection of the twelve (12) projects in March, 2023 revealed implementation concerns including poor workmanship, delays and non-labeling of the projects as summarized in **Appendix I**.

In the circumstances, the accuracy and value for money on the expenditure of Kshs.21,530,678 for the year ended 30 June,2022 could not be confirmed.

2. Cash and Cash Equivalent

The statement of assets and liabilities reflects bank balance of Kshs.12,982,357 as disclosed in Note 10A to the financial statements. However, the bank reconciliation statements for June, 2022 reflect un-presented cheques amounting to Kshs.1,615,004 out of which Kshs.326,000 had become stale and were not reversed to the cashbook.

In the circumstances, the accuracy of bank balance of Kshs.12,982,357 as at 30 June, 2022, could not be confirmed.

3. Unsupported Project Management Committee Bank Balances

Note 17.4 to the financial statements reflects project management committee (PMC) bank balances of Kshs.3,401,994 held in twenty-two (22) bank accounts in various commercial banks as disclosed in Annex 5 to the statements. However, cash books, bank reconciliation statements and bank statements for these accounts were not provided for audit.

In the circumstances, accuracy and completeness of project management committee bank balance of Kshs.3,401,994 as at 30 June, 2022 could not be confirmed.

4. Accuracy of Fixed Assets Records

Annex 4 to the financial statements – summary of fixed assets register reflects cumulative historical asset amount of Kshs.42,035,446. However, the asset register reflects total asset amount of Kshs.41,988,600 resulting to unexplained variance of Kshs.46,846. Further, the land on which the Fund's building and structures are built on has not been valued and included in the fixed asset register. In addition, no evidence of land ownership provided for audit review.

In the circumstances, completeness and accuracy of fixed assets historical cost amount of Kshs.42,035,446 could not be confirmed.

The audit was conducted in accordance with International Standards of Supreme Audit Institutions (ISSAIs). I am independent of the National Government Constituencies Development Fund - Kapenguria Constituency Management in accordance with ISSAI 130 on Code of Ethics. I have fulfilled other ethical responsibilities in accordance with the ISSAI and in accordance with other ethical requirements applicable to performing audits of financial statements in Kenya. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my qualified opinion.

Key Audit Matters

Key audit matters are those matters that, in my professional judgment, are of most significance in the audit of the financial statements. There were no key audit matters to report in the year under review.

Other Matter

1. Budgetary Control and Performance

The summary statement of appropriation reflect a final total receipts budget of Kshs.188,041,077 against actual receipts of Kshs.174,582,198 resulting in underfunding of Kshs.13,458,879 or 7% of budgeted funds. Similarly, the total payments of Kshs.161,599,841 were made against the budget of Kshs.188,041,077 resulting to an under-absorption of Kshs.26,441,237 or 14% of the budget.

Under-funding and non-utilization budgeted funds are an indication that services and approved projects/programmes were not implemented and therefore the envisaged services and benefits were provided to the residents.

2. Unresolved Prior Year Matters

The Management has not addressed audit issues in 2020/2021 financial year report contrary to Section 149(2)(l) of the Public Finance Management Act, 2012 which require accounting officers designated for National Government Entities to try to resolve any issues resulting from an audit that remain outstanding.

The Management have not complied with the reporting template requirements.

REPORT ON LAWFULNESS AND EFFECTIVENESS IN USE OF PUBLIC RESOURCES

Conclusion

As required by Article 229(6) of the Constitution, based on the audit procedures performed, except for the matters described in the Basis for Conclusion on Lawfulness and Effectiveness in Use of Public Resources section of my report, I confirm that, nothing else has come to my attention to cause me to believe that public resources have not been applied lawfully and in an effective way.

Basis for Conclusion

1. Delay in Disbursement of Funds from the Board

The statement of receipts and payments reflects transfers from National Government Constituencies Development Fund Board of Kshs.170,088,879 out of which Kshs.33,000,000 or 19% of total receipts were in respect of 2020/2021 financial year. Further, balance of Kshs.13,458,879 for the year under review remained undisbursed contrary to Section 39(2) of the National Government Constituencies Development Fund Act, 2015 which states that the disbursement of funds to the Constituency Fund account shall be effected at the beginning of the first quarter of each financial year with an initial amount equivalent to twenty-five per centum of the allocation for the constituency and thereafter the Constituency Fund account shall be replenished in three equal instalments at the beginning of the second, third and fourth quarters of the financial year and Section 40(1) which stipulates that the Board shall ensure that the list of projects forwarded to it by each constituency is, upon approval, funded in accordance with the Act.

In the circumstances, the Board is in breach of law resulting in delay in implementation of approved projects or programs for the benefit of residents of Kapenguria Constituency.

2. Irregular Disbursement of Bursaries

The statement of receipts and payment reflects other grants and transfers amount of Kshs.62,951,438 which include bursary disbursements to tertiary institutions of

Kshs.18,513,368 and bursary disbursement to secondary schools of Kshs.20,000,000 all totalling to Kshs.38,513,368 as disclosed in Note 7 to the financial statements.

Although, the bursary awards were done by a bursary sub-committee, there was no evidence to show that vetting, identification and categorizing of needy students was done using approved formal criteria contrary to Constituency Development Fund Board circular reference VOL1/111 dated 13 September, 2010 which requires such criteria to be established prior to vetting, identification and categorization of the needy students.

Further, the subcommittee did not include the area Education Officer or a representative from the Ministry of Education contrary to the Board circular reference VOL1/111 dated 13 September, 2010 which requires that formation of a subcommittee of Constituency Development Fund to manage the bursary scheme, in which the subcommittee should include two co-opted members one who must be an education officer or an officer seconded from Ministry of Education.

In addition, out of a sample for Kshs.10,070,000 bursary disbursements reviewed, bursary payments amounting to Kshs.7,410,000 were acknowledged by respective institutions while a balance of Ksh.2,660,000 were not acknowledged.

In the circumstances, Management was in breach of the law.

3. Security Projects

The statement of receipts and payments reflects other grants and other transfers amount of Kshs.62,951,437 which includes transfers to security projects of Kshs.12,150,000 out of which Kshs.1,500,000 was incurred on fencing Kapenguria Administration Police camp. However, the project file with approved bills of quantities, inspection certificates from the clerk of works, tender advertisement and structural drawings were not provided for audit review. Further, the tender opening committee minutes were not signed contrary to Section 78(9a) of the Public Procurement and Assets Disposal Act, 2015 which states that each member of the tender opening shall sign each tender on one or more pages as determined by the tender opening committee.

Physical project verification carried out in March, 2023 revealed that the fencing is done but not labelled contrary to Regulation 15(1)(f) of the National Government Constituencies Development Fund Regulations, 2016 which states that, there shall be appointed a project management committee for each project in a Constituency in accordance with Section 36 of the Act which shall undertake project closure, labelling and handover upon completion.

In the circumstances, Management was in breach of the law and value for money could not be confirmed.

4. Emergency Projects

The statement of receipts and payments reflects other grants and transfers amount of Kshs.62,951,437 which includes emergency projects payments of Kshs.9,620,069 out of

which Kshs.5,565,000 was incurred on repair of classrooms, construction of a pit latrines and repair of water drainage system in respect of ten projects. However, the payments did not meet emergency criteria as required by Section 8(3) of the NGCDF Act, 2015 which states that "Emergency" shall be construed to mean an urgent, unforeseen need for expenditure for which it is in the opinion of the committee that it cannot be delayed until the next financial year without harming the public interest of the constituents.

Further, there was no evidence to show that Fund Management notified the Board after emergency payments were made which is contrary to Regulation 20(2) of the National Government Constituencies Development Fund Regulations, 2016 which requires that the utilization of the emergency reserve shall be reported to the Board within thirty days of the occurrence of the emergency, in the format prescribed by the Board.

In the circumstances, the Fund Management was in breach of law.

5. Delayed Remittance of National Social Security Fund (NSSF) Contributions

The statement of receipts and payments reflects compensation of employees amount of Kshs.3,955,542 out of which two payments totalling to Kshs.38,076 paid on 9 November, 2021 as outstanding National Social Security Fund arrears for the month of August and September, 2021 inclusive of late payment penalties of Kshs.2,856.

In the circumstances, the Fund was in breach of law.

6. Lack of Clerk of Works

The statement of receipts and payments reflects transfers to other government units of Kshs.85,730,227 and other grants and transfers of Kshs.62,951,438 for the year ended 30 June, 2022 for implementation of various projects across the constituency. However, the Fund management did not engage the services of the technical expert, -clerk of works, to assist in the project implementation contrary to Section 45(1) and (2) of the National Government Constituencies Development Fund Act, 2015 which states that the Constituency Committee may engage such staff as may be necessary for execution of its functions including persons with knowledge in information and communications technology, construction, and basic accounting.

In the circumstances, the Fund was in breach of the law.

7. Lack of Staff Appraisal

The statement of receipts and payments reflects compensation of employees amount of Kshs.3,955,542 in respect of twenty-one (21) members of staff. However, the Fund did not carry out staff appraisal contrary to paragraph G.10 of the Public Service Commission Human Resource Policy Manual 2016 which states that performance appraisal is an on-going process throughout the performance period. Milestones over the review period should be documented and maintained in the appraisee's personal file.

In the circumstances, the Fund Management was in breach of the policy.

The audit was conducted in accordance with ISSAI 4000. The standard requires that I comply with ethical requirements and plan and perform the audit to obtain assurance about whether the activities, financial transactions and information reflected in the financial statements are in compliance, in all material respects, with the authorities that govern them. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my conclusion.

REPORT ON EFFECTIVENESS OF INTERNAL CONTROLS, RISK MANAGEMENT AND GOVERNANCE

Conclusion

As required by Section 7(1)(a) of the Public Audit Act, 2015, based on the audit procedures performed, I confirm that, nothing has come to my attention to cause me to believe that internal controls, risk management and overall governance were not effective.

Basis for Conclusion

The audit was conducted in accordance with ISSAI 2315 and ISSAI 2330. The standards require that I plan and perform the audit to obtain assurance about whether effective processes and systems of internal control, risk management and governance were operating effectively, in all material respects. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my conclusion.

Responsibilities of Management and those Charged with Governance

The Management is responsible for the preparation and fair presentation of these financial statements in accordance with International Public Sector Accounting Standards (Cash Basis) and for maintaining effective internal control as Management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error and for its assessment of the effectiveness of internal control, risk management and overall governance.

In preparing the financial statements, Management is responsible for assessing the Fund's ability to sustain services, disclosing, as applicable, matters related to sustainability of services and using the applicable basis of accounting unless Management is aware of the intention to terminate the Fund or to cease operations.

The Management is also responsible for the submission of the financial statements to the Auditor-General in accordance with the provisions of Section 47 of the Public Audit Act, 2015.

In addition to the responsibility for the preparation and presentation of the financial statements described above, Management is also responsible for ensuring that the activities, financial transactions, and information reflected in the financial statements are in compliance with the authorities which govern them, and that public resources are applied in an effective way.

Those charged with governance are responsible for overseeing the Fund's financial reporting process, reviewing the effectiveness of how Management monitors compliance with relevant legislative and regulatory requirements, ensuring that effective processes and systems are in place to address key roles and responsibilities in relation to governance and risk management, and ensuring the adequacy and effectiveness of the control environment.

Auditor-General's Responsibilities for the Audit

The audit objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion in accordance with the provisions of Section 48 of the Public Audit Act, 2015 and submit the audit report in compliance with Article 229(7) of the Constitution. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISSAIs will always detect a material misstatement and weakness when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

In addition to the audit of the financial statements, a compliance audit is planned and performed to express a conclusion about whether, in all material respects, the activities, financial transactions and information reflected in the financial statements are in compliance with the authorities that govern them and that public resources are applied in an effective way, in accordance with the provisions of Article 229(6) of the Constitution and submit the audit report in compliance with Article 229(7) of the Constitution.

Further, in planning and performing the audit of the financial statements and audit of compliance, I consider internal control in order to give an assurance on the effectiveness of internal controls, risk management and governance processes and systems in accordance with the provisions of Section 7(1)(a) of the Public Audit Act, 2015 and submit the audit report in compliance with Article 229(7) of the Constitution. My consideration of the internal control would not necessarily disclose all matters in the internal control that might be material weaknesses under the ISSAIs. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements caused by error or fraud in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions.

Because of its inherent limitations, internal control may not prevent or detect misstatements and instances of non-compliance. Also, projections of any evaluation of effectiveness to future periods are subject to the risk that controls may become inadequate because of changes in conditions, or that the degree of compliance with policies and procedures may deteriorate.

As part of an audit conducted in accordance with ISSAIs, I exercise professional judgement and maintain professional skepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Management.
- Conclude on the appropriateness of the Management's use of the applicable basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Fund's ability to continue to sustain its services. If I conclude that a material uncertainty exists, I am required to draw attention in the auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to the date of my audit report. However, future events or conditions may cause the Fund to cease to sustain its services.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Obtain sufficient appropriate audit evidence regarding the financial information and business activities of the Fund to express an opinion on the financial statements.
- Perform such other procedures as I consider necessary in the circumstances.

I communicate with Management regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that are identified during the audit.

I also provide Management with a statement that I have complied with relevant ethical requirements regarding independence and to communicate with them all relationships and other matters that may reasonably be thought to bear on my independence, and where applicable, related safeguards.


CPA Nancy Gathungu, CBS
AUDITOR-GENERAL

Nairobi

15 June, 2023

Appendix I : Projects Inspection

S/No	Project Name	Project Activity	Amount Disbursed (Kshs)	Observations
1	Administration Police Welfare Project	Fencing of the entire Kapenguria AP camp	1,500,000	A complete fence covering the perimeters of the AP camp installed, Installation of the App main gate completed and duly done
2	Mtembur Chiefs' Office	Construction of two chiefs' office, secretary office and a boardroom	3,000,000	Tiles not done, window glasses not installed, all the doors for the offices and the boardroom not installed and plastering not done.
3	Mtembur Secondary School	Construction of one classroom to completion at Kshs.900,000 and equipping with 20 desks at Kshs.100,000	1,000,000	The project is completed and labeled
4	Kanyarkwat Mixed Day Secondary School	Construction of two classrooms to completion at Kshs.1,600,000 and equipping with 40 desks at Kshs.200,000	1,800,000	The two classes were constructed however, verandah was not smoothed, floor finishing not done, internal wall finishing not done, external wall finishing(keying) not done, half (4) of the window glasses not fixed, Labelling was not done
5	Tomena Primary School	Repair of seven classrooms (Emergency)	2,500,000	The classrooms roof, windows, doors and floor were replaced. Labelling was not done
6	Napawoi Primary School	Repair of roof (Emergency)	600,000	The school used the funds to repair the roof and the remaining funds was used to build a classroom. The classroom is incomplete, it is built of

S/No	Project Name	Project Activity	Amount Disbursed (Kshs)	Observations
				bricks and normal iron sheets, verandah finishing not done, internal floor is not plastered, external wall finishing not done window glasses not fixed. Labelling not done.
7	Poole Primary School	Construction of one classroom to completion at Kshs.600,000 and equipping with 20 desks at Kshs.100,000	700,000	The school constructed two(2) classes made of bricks, the floor was poorly done, window glasses not fixed, and labelling was not done.
8	Lokitedel Primary School	Construction of one classroom to completion at Kshs.500,000 and equipping with 20 desks at Kshs.100,000	600,000	The school constructed two(2) classrooms instead of one(1),the classes are incomplete, they used bricks, normal iron sheets, and labeling not done.
9	St.Paul's Kitelakapel Boys Secondary School	Construction of three classrooms at Kshs.3,000,000 and equipping with 60 desks and lockers at Kshs.600,000	3,600,000	The three classes were well built however the project is not labeled.
10.	AGC Ketiam Boys Secondary School	Construction of two classrooms to completion at Kshs.1,600,000 and equipping with 40 desks at Kshs.200,000	1,800,000	As at time of audit, The classrooms were not in use instead one was used as a dormitory as the dormitory was not complete
11.	AGC Ketiam Boys Secondary School	Construction of forty students' capacity dormitory for boys to completion at Kshs.2,430,678 and equipping with 20 double decker beds at Kshs.200,000	2,630,678	As at the time of audit, the dormitory was not complete i.e the windows had not been installed, external wall keying not done, floor not plastered

S/No	Project Name	Project Activity	Amount Disbursed (Kshs)	Observations
12.	St.Monica Girl's Secondary School	Construction of two classrooms to completion at Kshs.1,600,000 and equipping with 40 desks at Kshs.200,000	1,800,000	The class was in use. The glasses in the windows had not been installed, Building not painted, Labelling not done
	Total		21,530,678	

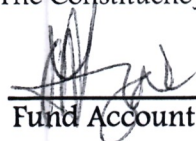
Kapenguria Constituency
National Government Constituencies Development Fund (NGCDF)
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VII. Statement of Receipts and Payments for the Year Ended 30th June 2022

	Note	2021-2022	2020-2021
			Kshs
RECEIPTS			
Transfers from NGCDF Board	1	170,088,879	134,610,844
Proceeds from Sale of Assets	2	-	-
Other Receipts	3	-	-
TOTAL RECEIPTS		170,088,879	134,610,844
PAYMENTS			
Compensation of employees	4	3,955,542	3,955,542
Use of goods and services	5	8,962,634	8,363,302
Transfers to Other Government Units	6	85,730,227	39,103,120
Other grants and transfers	7	62,951,438	78,494,937
Acquisition of Assets	8	-	-
Other Payments	9	-	204,172
TOTAL PAYMENTS		161,599,841	130,121,073
SURPLUS/DEFICIT		8,489,038	4,489,771

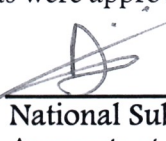
The accounting policies and explanatory notes to these financial statements form an integral part of the financial statements.

The Constituency financial statements were approved on 21/5/2023 2023 and signed by:



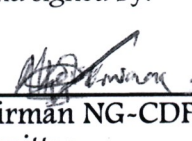
Fund Account Manager

Name: Stephen A. Mwang'at



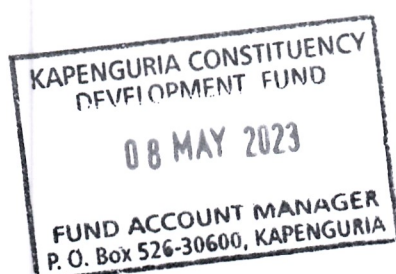
National Sub-County
Accountant

Name: David Njoka
ICPAK M/No: 17206



Chairman NG-CDF
Committee

Name: Andrew Kodokwang



Kapenguria Constituency
National Government Constituencies Development Fund (NGCDF)
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VIII. Statement of Assets and Liabilities as At 30th June, 2022

	Note	2021-2022	2020-2021
		Kshs	Kshs
FINANCIAL ASSETS			
Cash and Cash Equivalents			
Bank Balances (as per the cash book)	10A	12,982,357	4,493,319
Cash Balances (cash at hand)	10B	-	-
Total Cash and Cash Equivalents		12,982,357	4,493,319
Accounts Receivable			
Outstanding Imprests	11	-	-
TOTAL FINANCIAL ASSETS		12,982,357	4,493,319
FINANCIAL LIABILITIES			
Accounts Payable (Deposits)			
Retention	12A	-	-
Gratuity	12B	-	-
NET FINANCIAL SSETS		12,982,357	4,493,319
REPRESENTED BY			
Fund balance b/fwd 1st July...	13	4,493,319	3,548
Prior year adjustments	14	-	
Surplus/Deficit for the year		8,489,038	4,489,771
NET FINANCIAL POSITION		12,982,357	4,493,319

The accounting policies and explanatory notes to these financial statements form an integral part of the financial statements.

The Constituency financial statements were approved on 8/5/2023 2023 and signed by:


 Fund Account Manager

Name: Stephen A. Mwang'at


 National Sub-County Accountant

Name: David Njoka

ICPAK M/No:17206


 Chairman NG-CDF Committee

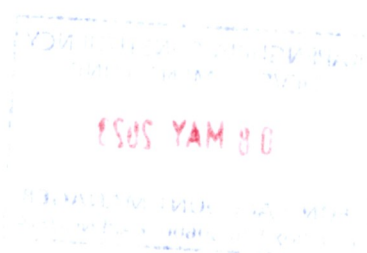
Name: Andrew Kodokwang



IX. Statement of Cash Flows for the Year Ended 30th June 2022

		2021-2022	2020-2021
		Kshs	Kshs
Receipts from operating activities			
Transfers from NGCDF Board	1	170,088,879	134,610,844
Other Receipts	3	-	-
		170,088,879	134,610,844
Payments for operating activities			
Compensation of Employees	4	3,955,542	3,955,542
Use of goods and services	5	8,962,634	8,363,302
Transfers to Other Government Units	6	85,730,227	39,103,120
Other grants and transfers	7	62,951,438	78,494,937
Other Payments	9	-	204,172
		161,599,841	130,121,073
Adjusted for:			
Decrease/(Increase) in Accounts receivable	15	-	-
Increase/(Decrease) in Accounts Payable	16	-	-
Prior year Adjustments	14	-	-
Net Adjustments		-	-
Net cash flow from operating activities		8,489,038	4,489,771
CASHFLOW FROM INVESTING ACTIVITIES			
Proceeds from Sale of Assets	2	-	-
Acquisition of Assets	8	-	-
Net cash flows from Investing Activities		-	-
NET INCREASE IN CASH AND CASH EQUIVALENT		8,489,038	4,489,771
Cash and cash equivalent at BEGINNING of the year	10	4,493,319	3,548
Cash and cash equivalent at END of the year		12,982,357	4,493,319

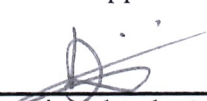
The accounting policies and explanatory notes to these financial statements form an integral part of the financial statements.

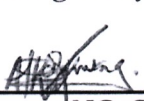


**Kapenguria Constituency
National Government Constituencies Development Fund (NGCDF)
Annual Report and Financial Statements for The Year Ended June 30, 2022**

The Constituency financial statements were approved on 21/5/ 2023 and signed by:


Fund Account Manager

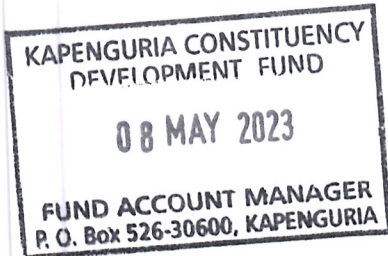

National Sub-County
Accountant


Chairman NG-CDF
Committee

Name: Stephen A. Mwang'at

Name: David Njoka
ICPAK M/No: 17206

Name: Andrew Kodokwang



*Kapenguria Constituency
National Government Constituencies Development Fund (NGCDF)
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X. Summary Statement of Appropriation for the Year Ended 30th June 2022

Receipt/Expense Item	Original Budget a	Opening Balance (C/Bk) and AIA	Adjustments b	Final Budget c=a+b	Actual on Comparable Basis d	Budget Utilisation Difference e=c-d	% of Utilisation f=d/c %
RECEIPTS							
Transfers from NG-CDF Board	137,088,879	4,493,319	46,458,879	188,041,077	174,582,198	13,458,879	0.0%
Proceeds from Sale of Assets				0	-	-	0.0%
Other Receipts				0	-	-	0.0%
TOTAL RECEIPTS	137,088,879	4,493,319	46,458,879	188,041,077	174,582,198	13,458,879	92.8%
PAYMENTS							
Compensation of Employees	3,955,542			3,955,542	3,955,542	-	100.0%
Use of goods and services	8,382,449	670,000		9,052,449	8,962,634	89,815	99.0%
Transfers to Other Government Units	62,844,000		30,970,000	93,814,000	85,730,227	8,083,773	91.4%
Other grants and transfers	61,906,888	3,823,319	15,488,879	81,219,087	62,951,438	18,267,649	77.5%
Acquisition of Assets				0	-	-	0.0%
Other Payments	0			0	-	-	0.0%
un allocated fund							
TOTAL	137,088,879	4,493,319	46,458,879	188,041,077	161,599,841	26,441,237	85.9%

Explanatory Notes.

(a) The utilisation difference on other grants and transfers is as a result of the delay in disbursements from the NG-CDF Board

**Kapenguria Constituency
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Reconciliation of Summary Statement of Appropriation to Statement of Assets and Liabilities	
Description	Amount
Budget utilisation difference totals	26,441,237
Less undisbursed funds receivable from the Board as at 30th June 2022	13,458,879
Add Accounts payable	0
Less Accounts Receivable	0
Add/Less Prior Year Adjustments	0
Cash and Cash Equivalents at the end of the FY 2021/2022	12,982,357

The Constituency financial statements were approved on 8/5/ 2023 and signed by:


Fund Account Manager

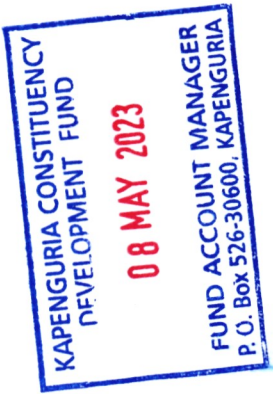
Name: Stephen A. Mwang'at


National Sub-County Accountant

Name: David Njoka
ICPAK M/No: 17206


Chairman NG-CDF Committee

Name: Andrew Kodokwang



**Kapenguria Constituency
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XI. Budget Execution by Sectors and Projects for the Year Ended 30th June 2022

Programme /Sub-programme	Original Budget(a) 2021/2022	Adjustments(b)		Final Budget c = (a+b)	Actual on comparable basis(d)	Budget utilization difference (e = c-d)	% of Utilization (f=d/c %)
		Opening Balance (C/Bk) and AIA	Previous years Outstanding Disbursements				
	Kshs		Kshs	Kshs	Kshs	Kshs	
1.0 Administration and Recurrent							
1.1 Compensation of employees	3,955,542			3,955,542	3,955,542	-	
1.2 Committee allowances	1,670,000	330,000	-	2,000,000	2,000,000	-	
1.3 Use of goods and services	2,756,907	340,000		3,086,907	2,856,218	230,689	
Total	8,382,449	670,000	-	9,042,449	8,811,760	230,689	
2.0 Monitoring and evaluation							
2.1 Capacity building	1,112,666			1,112,666	1,106,416	6,250	
2.2 Committee allowances	1,000,000			1,000,000	1,000,000	-	
2.3 Use of goods and services	2,000,000	-		2,000,000	2,000,000	-	
Total	4,112,666	-	-	4,112,666	4,106,416	6,250	
3.0 Emergency							
3.1 Primary Schools	-			-			
Tomena primary school	2,500,000			2,500,000	2,500,000	-	
CSO Kongelai	1,100,000			1,100,000	1,100,000	-	
St.Francis impaired Blind	400,000			400,000	400,000	-	

**Kapenguria Constituency
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Siyoi Primary	600,000				600,000	600,000	-
Napawoi primary school	400,000				400,000	400,000	-
Makutano Primary	400,000				400,000	400,000	-
Cocacor Gen-suppliers	900,000				900,000	900,000	-
Lyomax & Enterprise (kapkata primary school)	800,000				800,000	800,000	-
Lyomax & Enterprise (Karooon primary school)	92,207	2,500,000			2,592,207	2,520,069	-
3.2 Secondary schools	-	-			-	-	-
3.3 Tertiary institutions	-				-	-	-
3.4 Security projects	-				-	-	-
3.5 Unutilised	-				-	-	-
Total	7,192,207	2,500,000	-	2,500,000	9,692,207	9,620,069	72,138
4.0 Bursary and Social Security							
4.1 Secondary Schools	21,891,795			12,988,869	34,880,664	20,000,000	14,880,664
4.2 Tertiary Institutions	17,773,984		3,823,319	-	21,597,303	18,513,368	3,083,935
4.3 Social Security					-	-	-
4.4 Special Needs					-	-	-
Total	39,665,779	3,823,319	12,988,869	56,477,967	38,513,368	17,964,599	73,777
5.0 Sports	2,741,778				2,741,778	2,668,000	73,777
5.1							
Total	2,741,778			2,741,778	2,668,000	73,777	73,777

*Kapenguria Constituency
National Government Constituencies Development Fund (NGCDF)
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6.0 Environment										
karon primary school				-						
Total				-						
7.0 Primary Schools Projects				-						
Kamurio Primary School	500,000				500,000				500,000	-
Victoria Primary School	500,000				500,000				500,000	-
Samum primary school	500,000				500,000				500,000	-
Chepkai Primary School	500,000				500,000				500,000	-
Emposut Primary School	500,000				500,000				500,000	-
Lokorwo Primary School	800,000				800,000				800,000	-
Sinanden Primary School	800,000				800,000				800,000	-
Kipkorinya Primary School	500,000				500,000				500,000	-
Kaisakat Primary School	500,000				500,000				500,000	-
Kapchila Primary School	800,000				800,000				800,000	-
Arap Maina Primary School	500,000				500,000				500,000	-
Embough Primary School	300,000				300,000				300,000	-
Kopoch Primary School	500,000				500,000				500,000	-
Chepkechir Primary School	500,000				500,000				500,000	-

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Chepkechir Primary School	500,000				500,000	500,000	-
Kalomoywo Primary School	500,000				500,000	500,000	-
Mokongwo Primary School	500,000				500,000	500,000	-
Kitale posho Primary School	500,000				500,000	500,000	-
Kaitumo Primary School	400,000				400,000	400,000	-
Kaparwok Primary School	500,000				500,000	500,000	-
Cheparor Primary School	500,000				500,000	500,000	-
Karon Primary School	600,000				600,000	600,000	-
Tamarukwo primary school	370,000				370,000	370,000	-
Kalomoywo Primary School	900,000				900,000	900,000	-
Kalomoywo Primary School	600,000				600,000	600,000	-
Kalomoywo Primary School	500,000				500,000	500,000	-
Kitelakapel Primary	950,000				950,000	950,000	-
Kitelakapel Primary	850,000				850,000	850,000	-
Kitelakapel Primary	750,000				750,000	750,000	-
Kitelakapel Primary	800,000				800,000	800,000	-
Kitelakapel Primary	650,000				650,000	650,000	-

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Kamurio Primary School	227,890				227,890	227,890	-
Emposut Primary School	500,000				500,000	500,000	-
Kitale posho Primary School	500,000				500,000	500,000	-
Kalamoywo Primary School	490,000				490,000	490,000	-
Kakpaw Primary School	400,000				400,000	400,000	-
Chepkechir Primary School	480,000				480,000	480,000	-
Emboasis primary School	463,000				463,000	463,000	-
Kibrwok Primary Sch	500,000				500,000	500,000	-
Kalamoywo Primary School	500,000				500,000	500,000	-
Chepkechir Primary School	500,000				500,000	500,000	-
Chepkaikai Primary School	500,000				500,000	500,000	-
Psigirio Primary School	500,000				500,000	500,000	-
Kitelakapel Primary	500,000				500,000	500,000	-
Kaplelachkoror Primary	500,000				500,000	500,000	-
Chepkoti Primary School	500,000				500,000	500,000	-
Chepkoti Primary School	500,000				500,000	500,000	-
Chewareny Primary School	500,000				500,000	500,000	-

Kapenguria Constituency
National Government Constituencies Development Fund (NGCDF)
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Martome Primary School	500,000				500,000	500,000	-
Martome Primary School	500,000				500,000	500,000	-
Embough Primary School	300,000				300,000	300,000	-
Kakpaw Primary School	500,000				500,000	500,000	-
Kakpaw Primary School	500,000				500,000	500,000	-
Kaprom Primary School	600,000				600,000	600,000	-
Siyoi Primary School	700,000				700,000	700,000	-
Siyoi Primary School	900,000				900,000	900,000	-
Siyoi Primary School	600,000				600,000	600,000	-
Siyoi Primary School	800,000				800,000	800,000	-
Siyoi Primary school	500,000				500,000	500,000	-
Siyoi Primary school	500,000				500,000	500,000	-
Kaibos primary school	650,000				650,000	650,000	-
Kamurio Primary School	435,000				435,000	435,000	-
Reres Primary School Rep	600,000				600,000	600,000	-
Tamugh Primary School	450,000				450,000	450,000	-
Kaibos primary school	600,000				600,000	600,000	-

*Kapenguria Constituency
National Government Constituencies Development Fund (NGCDF)
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Kaibos primary school	600,000			600,000	600,000	-
Kaplelachkaror Pry School	500,000			500,000	500,000	-
Kitelakapel primary	950,000			950,000	950,000	-
Kitelakapel primary	525,000			525,000	525,000	-
Kitelakapel primary	525,000			525,000	525,000	-
Kitelakapel primary	130,000			130,000	130,000	-
Tomena primary school	410,000			410,000	410,000	-
Kitelakapel primary	850,000			850,000	850,000	-
Kitelakapel primary	850,000			850,000	850,000	-
Kitelakapel primary	300,000			300,000	300,000	-
kapchila primary	500,000			500,000	500,000	-
poole primary	700,000			700,000	700,000	-
Siyoi Primary	750,000			750,000	750,000	-
kapchila primary	700,000			700,000	700,000	-
Krengot primary school	800,000			800,000	800,000	-
Keringet primary school	230,000			230,000	230,000	-
Kapyemut primary school	435,000			435,000	435,000	-

Kapenguria Constituency
National Government Constituencies Development Fund (NGCDF)
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Simat primary school	529,345				529,345	529,345	-
Kipkorinya Primary School	500,000				500,000	500,000	-
Siyoi Primary School	550,000				550,000	550,000	-
Arap Maina Primary School	432,413				432,413	432,413	-
Kapchila Primary School	800,000				800,000	800,000	-
Chepkaikai Primary School	505,000				505,000	505,000	-
Tompul primary	300,000				300,000	300,000	-
Kreswo primary school	500,000				500,000	500,000	-
Lokorwo Primary School	350,000				350,000	350,000	-
Kapkata primary school	1,000,000				1,000,000	1,000,000	-
Kapchila Primary School	650,000				650,000	650,000	-
Kaplelach Primary school	170,000				170,000	170,000	-
Kreswo primary school	220,000				220,000	220,000	-
Tompul primary school	300,000				300,000	300,000	-
Emboasis primary School	383,609				383,609	383,609	-
Kaibos primary school	390,000				390,000	390,000	-
Lokorwo Primary School	200,000				200,000	200,000	-

*Kapenguria Constituency
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Putor Primary school	220,000				220,000	220,000	-
Kamorrow primary school	500,000				500,000	500,000	-
Roponywo primary	253,000				253,000	253,000	-
Kapkata primary school	250,000				250,000	250,000	-
Tomena primary school	280,000				280,000	280,000	-
Victoria Primary School	300,000				300,000	300,000	-
Chewareny Primary School	250,000				250,000	250,000	-
Roponywo primary	380,000				380,000	380,000	-
Marcha primary school	480,000				480,000	480,000	-
Kanglikwan primary school	500,000				500,000	500,000	-
Koitumo primary school	325,000				325,000	325,000	-
Kitale posho Primary School	404,753				404,753	404,753	-
Total	57,444,010	-	-	-	57,444,010	57,444,010	-
8.0 Secondary Schools Projects							
Kapkata Mixed Secondary Sch		500,000			500,000	500,000	-
AGC Ketiam		500,000			500,000	500,000	-
AGC Ketiam		500,000			500,000	500,000	-

*Kapenguria Constituency
National Government Constituencies Development Fund (NGCDF)
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Sayuni Girls Sec		292,207	292,207	292,207	-
Fr. Dhilon Sec School		800,000	800,000	800,000	-
Kaprom Secondary School	500,000	-	500,000	500,000	-
St. Michael Boys Sec School	3,000,000	-	3,000,000	3,000,000	-
Adurkoit Girls Sec School	1,000,000	-	1,000,000	1,000,000	-
Miskwoy Sec School	500,000	-	500,000	500,000	-
Kamayech Sec Sch	400,000	-	500,000	500,000	-
Mtembur Sec School		600,000	500,000	500,000	-
ELCK GalibLityei		500,000	500,000	500,000	-
ELCK GalibLityei		500,000	500,000	500,000	-
Komol Sec School		700,000	700,000	700,000	-
Safina Boys Sec School		300,000	300,000	300,000	-
Turkwel George		800,000	800,000	800,000	-
Turkwel George		900,000	900,000	900,000	-
Turkwel George		600,000	600,000	600,000	-
Turkwel George		600,000	600,000	600,000	-
Tipet Sec School		900,000	900,000	900,000	-

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Tipet Sec School			900,000	900,000	900,000	900,000	-
Tipet Sec School			900,000	900,000	900,000	900,000	-
AGC Ketiam Boys Sec			800,000	800,000	800,000	800,000	-
AGC Ketiam Boys Sec			750,000	750,000	750,000	750,000	-
AGC Ketiam Boys Sec			500,000	500,000	500,000	500,000	-
AGC Ketiam Boys Sec			580,678	580,678	580,678	580,678	-
Kapkecha Sec School			900,000	900,000	900,000	900,000	-
Kapkecha Sec School			900,000	900,000	900,000	900,000	-
Miskwony Girls Sec			500,000	500,000	500,000	500,000	-
Kaprom Secondary School			500,000	500,000	500,000	500,000	-
St. Paul boys			500,000	500,000	500,000	500,000	-
St. Paul boys			500,000	500,000	500,000	500,000	-
Fr. Dhilon Sec School			500,000	500,000	500,000	500,000	-
Kapkata Mixed Secondary Sch			363,332	363,332	363,332	363,332	-
St. Maryssiyoi			700,000	700,000	700,000	700,000	-
St. Paul Boys			600,000	600,000	600,000	600,000	-
St. Paul Boys			600,000	600,000	600,000	600,000	-

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Turkwel George			600,000	600,000	600,000	-
Turkwel George			600,000	600,000	600,000	-
Turkwel George			900,000	900,000	900,000	-
Turkwel George			800,000	800,000	800,000	-
Total		-	22,886,217	28,286,217	28,286,217	-
ST. MICHAEL PTOYO SECONDARY SCHOOL BUS			8,083,783	8,093,783		8,093,783
9.0 Tertiary institutions Projects						
Total		-				
10.0 Security Projects						
AP Welfare Projects	1,500,000	-		1,500,000	1,500,000	-
Kapchila Assistant Chief	700,000	-		700,000	700,000	-
Kositoi Chiefs	2,350,000	-		2,350,000	2,350,000	-
Mtembur Assist Chief Office	3,000,000			3,000,000	3,000,000	
cs0 office	4,600,000			4,600,000	4,600,000	
Total	12,150,000	-		12,150,000	12,150,000	-
11.0 Acquisition of assets						

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Total	-	-	-	-	-	-	-	-	-
12.0 Other payments	-	-	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-	-	-
13.0 unallocated fund	-	-	-	-	-	-	-	-	-
Unapproved projects	-	-	-	-	-	-	-	-	-
AIA	-	-	-	-	-	-	-	-	-
PMC savings	-	-	-	-	-	-	-	-	-
Total	137,088,879	4,493,319	46,458,869	188,041,077	161,599,841	26,441,237			

XII. Significant Accounting Policies

The principle accounting policies adopted in the preparation of these financial statements are set out below:

1. Statement of Compliance and Basis of Preparation

The financial statements have been prepared in accordance with Cash-basis International Public Sector Accounting Standards (IPSAS) as prescribed by the Public Sector Accounting Standards Board (PSASB) and set out in the accounting policy note below. This cash basis of accounting has been supplemented with accounting for; a) receivables that include imprests and salary advances and b) payables that include deposits (gratuity and retentions).

The financial statements comply with and conform to the form of presentation prescribed by the PSASB. The accounting policies adopted have been consistently applied to all the years presented.

2. Reporting Entity

The financial statements are for the NGCDF-Kapenguria Constituency. The financial statements encompass the reporting entity as specified under section 81 of the PFM Act 2012

3. Reporting Currency

The financial statements are presented in Kenya Shillings (Kshs), which is the functional and reporting currency of the Government and all values are rounded to the nearest Kenya Shilling.

4. Significant Accounting Policies

The accounting policies set out in this section have been consistently applied by the entity for all the years presented.

a) Recognition of Receipts

The entity recognises all receipts from the various sources when the event occurs, and the related cash has actually been received by the Entity.

Significant Accounting Policies continued

Transfers from the National Government Constituency Development Fund (NG-CDF)

Transfers from the NG-CDF to the constituency are recognized when cash is received in the Constituency account.

Proceeds from Sale of Assets

Proceeds from disposal of assets are recognized as and when cash is received in the constituency account.

Other receipts

These include Appropriation-in-Aid and relates to receipts such as proceeds from sale of tender documents, rent receipts, interest earned on bank balances, hire of Plant/Equipment/Facilities, Unutilized funds from PMCs among others.

Unutilized Funds from PMCs.

All unutilized funds of the Project Management Committee (PMC) are returned to the constituency account. Unutilized funds from PMCs are recognised as other receipts upon return to the constituency account.

External Assistance

External assistance refers to grants and loans received from local, multilateral and bilateral development partners. In the year under review there was no external assistance received.

b) Recognition of payments

The Entity recognises all payments when the event occurs and the related cash has actually been paid out by the entity.

Significant Accounting Policies continued

Compensation of Employees

Salaries and wages, allowances, statutory contribution for employees are recognized in the period when the compensation is paid.

Use of Goods and Services

Goods and services are recognized as payments in the period when the goods/services are paid for. Such expenses, if not paid during the period where goods/services are consumed, shall be disclosed as pending bills.

Acquisition of Fixed Assets

The payment on acquisition of property plant and equipment items is not capitalized. The cost of acquisition and proceeds from disposal of these items are treated as payments and receipts items respectively. Where an asset is acquired in a non-exchange transaction for nil or nominal consideration and the fair value of the asset can be reliably established, a contra transaction is recorded as receipt and as a payment.

A fixed asset register is maintained by each constituency and a summary provided for purposes of consolidation. This summary is disclosed as an annexure to the financial statements.

5. In-kind contributions

In-kind contributions are donations that are made to the constituency in the form of actual goods and/or services rather than in money or cash terms. These donations may include vehicles, equipment or personnel services. Where the financial value received for in-kind contributions can be reliably determined, the constituency includes such value in the statement of receipts and payments both as receipts and as payments in equal and opposite amounts; otherwise, the contribution is not recorded.

Significant Accounting Policies continued

6. Cash and Cash Equivalent

Cash and cash equivalents comprise cash on hand and cash at bank, short-term deposits on call and highly liquid investments with an original maturity of three months or less, which are readily convertible to known amounts of cash and are subject to insignificant risk of changes in value. Bank account balances include amounts held at various commercial banks at the end of the financial year.

Significant Accounting Policies continued

7. Accounts Receivable

For the purposes of these financial statements, imprests and advances to authorised public officers and/or institutions which were not surrendered or accounted for at the end of the financial year are treated as receivables. This is in recognition of the government practice where the imprest payments are recognized as payments when fully accounted for by the imprest or AIE holders. This is an enhancement to the cash accounting policy. Other accounts receivables are disclosed in the financial statements.

8. Accounts Payable

For the purposes of these financial statements, Deposits (gratuity and retentions) held on behalf of third parties have been recognized on an accrual basis (as accounts payables). This is in recognition of the government practice of retaining a portion of contracted services and works pending fulfilment of obligations by the contractor and to hold deposits on behalf of third parties. Gratuity earned on monthly is held on behalf of the employee and later paid at the end of the contract period. This is an enhancement to the cash accounting policy adopted by National Government Constituencies Development Fund as prescribed by PSASB. Other liabilities including pending bills are disclosed in the financial statements.

Significant Accounting Policies continued

9. Pending Bills

Pending bills consist of unpaid liabilities at the end of the financial year arising from contracted goods or services during the year or in past years. As pending bills do not involve the payment of cash in the reporting period, they are recorded as ‘memorandum’ or ‘off-balance’ items to provide a sense of the overall net cash position of the entity at the end of the financial year. When the pending bills are finally settled, such payments are included in the Statement of Receipts and Payments in the year in which the payments are made.

10. Unutilized Fund

Unutilized funds consist of bank balances in the constituency account and funds not yet disbursed by the Board to the constituency at the end of the financial year. These balances are available for use in the subsequent financial year to fund projects approved in the respective prior financial years consistent with sec 6(2) and sec 7(2) of NGCDF Act, 2015

11. Budget

The budget is developed on a comparable accounting basis (cash basis except for imprest which is accounted for on an accrual basis), the same accounts classification basis, and for the same period as the financial statements. The original budget was approved by Parliament on 28th June 2021 for the period 1st July 2021 to 30th June 2022 as required by law. Included in the adjustments are Cash book opening balance, AIA generated during the year and constituency allocations not yet disbursed at the beginning of the financial year.

A comparison of the actual performance against the comparable budget for the financial year under review has been included in the financial statements.

12. Comparative Figures

Where necessary, comparative figures for the previous financial year have been amended or reconfigured to conform to the required changes in presentation.

13. Subsequent Events

There have been no events subsequent to the financial year end with a significant impact on the financial statements for the year ended 30th June 2022.

Significant Accounting Policies continued

14. Errors

Material prior period errors are corrected retrospectively in the first set of financial statements authorized for issue after their discovery by: i. restating the comparative amounts for prior period(s) presented in which the error occurred; or ii. If the error occurred before the earliest prior period presented, restating the opening balances of assets, liabilities and net assets/equity for the earliest prior period presented.

During the year, errors that have been corrected are disclosed under note 14 explaining the nature and amounts.

15. Related Party Transactions

The Entity regards a related party as a person or an entity with the ability to exert control individually or jointly, or to exercise significant influence over the Entity, or vice versa.

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XIII. Notes to the Financial Statements

1. Transfers from NGCDF Board

Description	2021-2022	2020-2021
	Kshs	Kshs
	0	
AIE NO.B096901		5,000,000
AIE NO.B104553		2,006,913
AIE NO.B104556		1,236,207
AIE NO.B104611		19,000,000
AIE NO.A823531		15,367,724
AIE NO.B124539		9,000,000
AIE NO.B124969		8,500,000
AIE NO.B119824		12,000,000
AIE NO.B128114		6,900,000
AIE NO.B128426		7,000,000
AIE NO.B132170		6,000,000
AIE NO.B138838		12,000,000
AIE NO.B126133		7,000,000
AIE NO.B126425		11,600,000
AIE NO.B140569		12,000,000
AIE NO. B 140918	33,000,000.00	
AIE NO. B 105454	44,000,000.00	
AIE NO. B 105793	22,000,000.00	
AIE NO. B 128530	5,000,000.00	
AIE NO. B 128842	12,000,000.00	
AIE NO. B 154039	12,000,000.00	
AIE NO. B 164481	19,000,000.00	
AIE NO. B155838	10,347,101.00	
AIE NO. B 888527	12,741,778.00	
Total	170,088,879	134,610,844

Notes To the Financial Statements (Continued)

2. Proceeds From Sale of Assets

	2021-2022	2020-2021
	Kshs	Kshs
Receipts from sale of Buildings		-
Receipts from the Sale of Vehicles and Transport Equipment	-	-
Receipts from sale of office and general equipment	-	-
Receipts from the Sale Plant Machinery and Equipment	-	-
Others (specify)	-	-
Total	-	-

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Notes To the Financial Statements (Continued)

3. Other Receipts

	2021-2022	2020-2021
	Kshs	Kshs
Interest Received	-	-
Rents	-	-
Receipts from sale of tender documents	-	-
Hire of plant/equipment/facilities	-	-
Unutilized funds from PMCs	-	-
Other Receipts Not Classified Elsewhere	-	-
Total	-	-

4. Compensation of Employees

	2021-2022	2020-2021
	Kshs	Kshs
NG-CDFC Basic staff salaries	3,955,542.00	3,955,542
Personal allowances paid as part of salary		
House Allowance	-	-
Transport Allowance	-	-
Leave allowance	-	-
Gratuity to contractual employees	-	-
Employer Contributions Compulsory national social security schemes	-	-
Total	3,955,542.00	3,955,542

5. Use of Goods and Services

	2021-2022	2020-2021
	Kshs	Kshs
Utilities, supplies and services	645,000.00	200,000.00
Electricity		-
Water & sewerage charges	80,000.00	50,000.00
Office rent	-	
Communication, supplies and services	170,000.00	152,600.00

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Domestic travel and subsistence	1,480,000.00	150,000.00
Printing, advertising and information supplies & services	504,177.74	30,000.00
Rentals of produced assets		
Training expenses	1,977,040.00	1,112,666.00
Hospitality supplies and services		20,036.00
Other committee expenses	460,000.00	400,000.00
Committee allowance	1,604,476.36	2,248,000.00
Insurance costs		
Specialised materials and services		
Office and general supplies and services		1,000,000.00
Fuel , oil & lubricants	601,760.00	1,000,000.00
Other operating expenses		-
Bank service commission and charges	140,180.00	-
Other Operating Expenses		-
Security operations		
Routine maintenance - vehicles and other transport equipment	1,300,000.00	2,000,000.00
Routine maintenance- other assets		
TOTAL	8,962,634.10	8,363,302

6. Transfer to Other Government Units

Description	2021-2022	2020-2021
	Kshs	Kshs
Transfers To Primary Schools (See Attached List)	57,444,010.00	15,486,207.00
Transfers To Secondary Schools (See Attached List)	28,286,217.00	23,616,913.00
Transfers To Tertiary Institutions (See Attached List)	-	
Total	85,730,227.00	39,103,120.00

Notes to the Financial Statements (Continued)

7. Other Grants and Other transfers

	2021-2022	2020-2021
	Kshs	Kshs
Bursary - Secondary (see attached list)	20,000,000.00	42,961,427.00
Bursary -Tertiary (see attached list)	18,513,368.00	20,590,910.00
Bursary- Special Schools	-	-
Mocks & CAT (see attached list)	-	-
Social Security programmes (NHIF)	-	-
Security Projects (see attached list)	12,150,000.00	2,300,000.00
Sports Projects (see attached list)	2,668,000.00	2,710,000.00
Environment Projects (see attached list)	-	2,745,000.00
Emergency Projects (see attached list)	9,620,069.00	7,187,600.00
TOTAL	62,951,437.00	78,494,937.00

8. Acquisition of Assets

	2021-2022	2020-2021
	Kshs	Kshs
Purchase of Buildings	-	-
Construction of Buildings	-	-
Refurbishment of Buildings	-	-
Purchase of Vehicles and Other Transport Equipment	-	-
Purchase of Household Furniture and Institutional Equipment	-	-
Purchase of Office Furniture and General Equipment	-	-
Purchase of ICT Equipment, Software and Other ICT Assets	-	-
Purchase of Specialized Plant, Equipment and Machinery	-	-
Acquisition of Land	-	-
Total	-	-

9. Other Payments

	2021-2022	2020-2021
	Kshs	Kshs
Strategic plan	-	204,172
ICT Hub	-	-
	-	204,172

10. Cash Book Bank Balance

Name Of Bank, Account No. & Currency	2021-2022	2020-2021
	Kshs	Kshs
10A: Bank Accounts (Cash Book Bank Balance)	12,982,357.14	4,493,319.10
<i>Equity bank Kapenguria branch A/C no.1070297599233</i>	-	-
Total	12,982,357.14	4,493,319.10
10 B: Cash on Hand		
Location 1	-	-
Location 2	-	-
Location 3	-	-
Other Locations (<i>Specify</i>)	-	-
Total	-	-

11: Outstanding Imprests

<i>Name of Officer or Institution</i>	<i>Date Imprest Taken</i>	<i>Amount Taken</i>	<i>Amount Surrendered</i>	<i>Balance</i>
		Kshs	Kshs	Kshs
<i>Name of Officer</i>	dd/mm/yy	-	-	-
<i>Name of Officer</i>	dd/mm/yy	-	-	-
<i>Name of Officer</i>	dd/mm/yy	-	-	-
<i>Name of Officer</i>	dd/mm/yy	-	-	-
Total		-	-	-

Notes To the Financial Statements (Continued)

12A. Retention

	2021-2022	2020-2021
	KShs	KShs
Retention as at 1 st July (A)	-	-
Retention held during the year (B)	-	-
Retention paid during the Year (C)	-	-
Closing Retention as at 30 th June D= A+B-C	-	-

12B. Gratuity

	2021-2022	2020-2021
	KShs	KShs
Gratuity as at 1 st July (A)	-	-
Gratuity held during the year (B)	-	-
Gratuity paid during the Year (C)	-	-
Closing Gratuity as at 30 th June D= A+B-C	-	-

13. Balances Brought Forward

	2021-2022 (1 st July 2021)	2020-2021 (1 st July 2020)
	Kshs	Kshs
Bank accounts	4,493,319.10	3,548.00
Cash in hand	-	-
Imprest	-	-
Total	4,493,319.10	3,548.00

14. Prior Year Adjustments

	Balance b/f FY 2020/2021 as per Audited Financial statements	Adjustments	Adjusted Balance** b/f FY 2021/2022
Description of the error	Kshs	Kshs	Kshs
Bank account Balances	-	-	-
Cash in hand	-	-	-
Accounts Payables	-	-	-
Receivables	-	-	-
Others (<i>specify</i>)	-	-	-
Total	-	-	-

*** The adjusted balances are not carried down on the face of the financial statement.
(Entity to provide disclosure on the adjusted amounts)*

15. Changes In Accounts Receivable – Outstanding Imprests

	2021-2022	2020-2021
	KShs	KShs
Outstanding Imprest as at 1 st July (A)	-	-
Imprest issued during the year (B)	-	-
Imprest surrendered during the Year (C)	-	-
closing accounts in account receivables D= A+B-C	-	-

16. Changes In Accounts Payable – Deposits and Retentions

	2021 – 2022	2020 - 2021
	KShs	KShs
Deposit and Retentions as at 1 st July (A)	-	-
Deposit and Retentions held during the year (B)	-	-
Deposit and Retentions paid during the Year (C)	-	-
closing account payables D= A+B-C	-	-

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Notes To the Financial Statements (Continued)

17. Other Important Disclosures

17.1: Pending Accounts Payable (See Annex 1)

	2021-2022	2020-2021
	Kshs	Kshs
Construction of buildings	-	-
Construction of civil works	-	-
Supply of goods	-	-
Supply of services	-	-
Total	-	-

17.2: Pending Staff Payables (See Annex 2)

	2021-2022	2020-2021
	Kshs	Kshs
NGCDFC Staff	-	-
Others (<i>specify</i>)	-	-
Total	-	-

17.3: Unutilized Fund (See Annex 3)

	2021-2022	2020-2021
	Kshs	Kshs
Compensation of employees	-	-
Use of goods and services	236,939.00	22,702
Amounts due to other Government entities (see attached list)	8,093,783.00	28,597,158
Amounts due to other grants and other transfers (see attached list)	18,110,515.00	22,332,337
Acquisition of assets	-	-
Funds pending approval	-	-
Total	26,441,237.00	50,952,198

17.4: PMC account balances (See Annex 5)

	2021-2022	2020-2021
	Kshs	Kshs
PMC account balances (see attached list)	3,401,994.00	~
Total	3,401,994.00	~

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Annexes

Annexes: 1 Analysis of Pending Accounts Payable

Supplier of Goods or Services	Original Amount	Date Contracted	Amount Paid To- Date	Outstanding Balance 2022	Comments
Construction of buildings	a	B	c	d=a-c	
1.					
2.					
3.					
Sub-Total					
Construction of civil works					
4.					
5.					
6.					
Sub-Total					
Supply of goods					
7.					
8.					
9.					
Sub-Total					
Supply of services					
10.					
Sub-Total					
Grand Total					

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Annex 2 - Analysis of Pending Staff Payables

Name of Staff	Designation	Date employed	Outstanding Balance 30 th June 2022	Comments
NG-CDFC Staff				
1.				
2.				
3.				
Sub-Total				
Grand Total				

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Annex 3 – Unutilized Fund

Name	Brief Transaction Description	Outstanding Balance 2021/22	Outstanding Balance 2020/2021	Comments
Compensation of employees		0	0	
Use of goods & services	Committee expenses	236,939	22,702.49	
Amounts due to other Government entities		0	28,597,158	
ST. MICHAEL SECONDARY SCHOOL BUS	COMPLETE PURCHASE OF SCHOOL BUS	8,093,783	0	
Sub-Total		8,330,722	0	
Amounts due to other grants and other transfers			0	
BURSARY : SECONDARY	Bursary payment for needy students in secondary institutions	14,880,664	0	
TERTIARY	Bursary payment for needy students in the Tertiary schools	3,083,935	0	
SPORTS	Payment of sports activities	73,778	0	
EMERGRNCY	For unforeseen events in the constituency	72,138	0	
Sub-Total		18,110,515	0	
Acquisition of assets		0	0	
Others (<i>specify</i>)		0	0	
Sub-Total		0	22,332,337	
Funds pending approval		0	0	
Grand Total		26,441,237	50,952,198	

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Annex 4 – Summary of Fixed Asset Register

Asset class	Historical Cost b/f (Kshs) 2020/21	Additions during the year (Kshs)	Disposals during the year (Kshs)	Historical Cost (Kshs) 2021/22
Land	-	-	-	-
Buildings and structures	5,762,239	-	-	5,762,239
Transport equipment	13,057,402	-	-	13,057,402
Office equipment, furniture and fittings	1,209,171	-	-	1,209,171
ICT Equipment, Software and Other ICT Assets	1,126,634	-	-	1,126,634
Other Machinery and Equipment	20,880,000	-	-	20,880,000
Heritage and cultural assets	-	-	-	-
Intangible assets	-	-	-	-
Total	42,035,446	-	-	42,035,446

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Annex 5 –PMC Bank Balances As At 30th June 2022

PMC	Bank	Account number	Date opened	Bank Balance 2021/22	Bank Balance 2020/21
Kamurio Primary School	Equity	1070168467920	15-06-2016	0	~
Emposut Primary School	Equity	1070281165677	14-08-2021	0	~
Arap Maina Primary School	Equity	1070167034674	03-03-2016	3,510	~
Embough Primary School	Equity	1070280557303	10-02-2021	760	~
Chepkechir Primary School	Equity	1070282047354	26-11-2021	130	~
Karon Primary School	Equity	1070164995095	16-09-2015	4,990	~
Kalomoywo Primary School	Equity	1070263702496	02-02-2015	0	~
Psigirio Primary School	Equity	1070169598828	29-08-2016	970	~
Embough Primary School	Equity	1070280557303	10-02-2021	760	~
Tamugh Primary School	Equity	1070282008213	16-11-2021	1,001,026	~
Kaibos primary school	Equity	1070294980360	15-02-2010	595	~
Kitelakapel primary	Equity	1070279823036	18-05-2020	1,581,180	~
Tomena primary school	Equity	1070281158379	12-08-2021	1,115	~
Siyoi Primary	Equity	1070280184040	12-10-2020	5,440	~
Sayuni Girls Sec	Equity	1070280516681	28-01-2021	624,499	~
Kaprom Secondary School	Equity	1070177225551	21-05-2018	0	~
Adurkoit Girls Sec School	Equity	1070281163672	13-08-2021	140	~
Kamayech Sec Sch	Equity	1070276404589	27-03-2018	8,130	~

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PMC	Bank	Account number	Date opened	Bank Balance 2021/22	Bank Balance 2020/21
Safina Boys Sec School	Equity	1070280603939	25-02-2021	4,980	~
Turkwel George	Equity	1070268015030	12-05-2016	163,769	~
Tipet Sec School	Equity	1070278973309	20-06-2019	0	~
Kaprom Secondary School	Equity	1070177225551	21-05-2018	0	~
Total				3,401,994	0

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Annex 6: Progress On Follow Up of Auditor Recommendations

The following is the summary of issues raised by the external auditor, and management comments that were provided to the auditor and subsequent progress made on the resolution of the issues.


Reference No. on the external audit Report	Issue / Observations from Auditor		Management comments	Status: (Resolved / Not Resolved)	Timeframe: (Put a date when you expect the issue to be resolved)
1.0	Budgetary controls and performances	Underfunding and underperformance	This has been occasioned by late disbursement from the board and the Kapenguria NG-CDF endeavours to disburse funds as soon as it receives	Unresolved	
2.0		Approved but unimplemented projects	This was occasioned by late disbursement of funds from the board. However the Kapenguria NG-CDF shall implement the projects when funds are available	Unresolved	
3.0	Variances in Other Committee Expenses and Allowance	Variances between the schedules provided for audit and the figure disclosed in the Financial Statement	This has since been rectified and the Financial Statement has been amended	Unresolved	
4.0	Unsupported emergency expenses	Unsupported Emergency Expenses	These projects covered under emergency during the financial year were all approved by the constituency committee and were implemented under emergency. See the attached documents for your verification	Unresolved	

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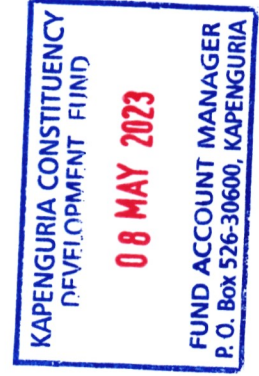
Reference No. on the external audit Report	Issue / Observations from Auditor	Management comments	Status: (Resolved / Not Resolved)	Timeframe: (Put a date when you expect the issue to be resolved)
5.0	Undisbursed funds from NG-CDF Board Delay in implementation and completion of planned projects	The delay in completion of planned projects was occasioned by untimely release of funds to the Kapenguria NG-CDF, the committee is however committed to implement projects on time when funds are available	Unresolved	
6.0	Incomplete projects	Incomplete Kapsurum Primary School Environment projects	Unresolved	

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Reference No. on the external audit Report	Issue / Observations from Auditor	Management comments	Status: (Resolved / Not Resolved)	Timeframe: (Put a date when you expect the issue to be resolved)
7.0	Acquisition of Assets Management should amend the financial statements to include the acquisition of assets. Management should avail the fixed assets register for audit review	This was an oversight (see attached asset register)	Resolved	
8.0	Cash and Cash Equivalents Management should avail information on what the payments in the Bank Statements not yet recorded in the Cashbook of the Ksh. 510,000 entail.	This has been corrected see attached bank reconciliation statement (See attached documents)	Resolved	

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STEPHEN ALUKURENG MNANG'AT
Fund Account Manager.



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SUVA, FIJI

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MEMORANDUM FOR THE DIRECTOR
GENERAL SERVICES