

REPUBLIC OF KENYA



*Enhancing Accountability*

**REPORT**

THE NATIONAL ASSEMBLY  
PAPERS LAID

DATE: 26 FEB 2025

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Wed

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BY:  
OF

Hon. Samuel  
Chepkong'a, MP  
M. Mado

CLERK-AT  
THE-TABLE:

**THE AUDITOR-GENERAL**

**ON**

**BIBIRIONI BOYS HIGH  
SCHOOL**

**FOR THE YEAR ENDED  
30 JUNE, 2022**

**KIAMBU COUNTY**



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**BIBIRIONI BOYS HIGH SCHOOL  
PUBLIC SECONDARY SCHOOL**

**ANNUAL REPORT AND FINANCIAL**

**STATEMENTS FOR THE FINANCIAL YEAR ENDED  
30<sup>th</sup> June 2022**

---

Prepared in accordance with the Cash Basis of Accounting Method under the International Public Sector Accounting Standards (IPSAS)

**BIBIRIONI BOYS HIGH SCHOOL  
PUBLIC SECONDARY SCHOOL  
Annual Report and Financial Statements  
For the year ended 30<sup>th</sup> June 2022**

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**BIBIRIONI BOYS HIGH SCHOOL  
PUBLICSECONDARYSCHOOL  
AnnualReportandFinancialStatements**

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**I. KEY SCHOOL INFORMATION AND MANAGEMENT****(a) Back ground information**

The school is domiciled in Kenya and its operations are governed under the Basic Education Act,2013. It is located in Kiambu County, Limuru Sub-County

The school was registered in **May 2011** under registration number PU/S/1/9153/11 and is currently categorized as a Sub County public school established, owned or operated by the Government.

The school is a day school and had 356 students as at **30<sup>th</sup> June 2022**. It has two streams and 23 teachers of which 4 teachers are employed by the School Board of Management.

**(b) School Board of Management-Board Members**

TheSchoolBoardofManagementestablishedunderSection55oftheBasic EducationAct,2013;is composed of the following members:

<b>Ref:</b>	<b>NameofBoardMember</b>	<b>Designation</b>	<b>Dateof appointment</b>
1	Mr. Onesmus Mbogo	Chairman	2 <sup>nd</sup> June 2022
2	Mr. G.K Macharia	Secretary-Principal	2 <sup>nd</sup> June 2022
3	Ms. Benson Chege	Member	2 <sup>nd</sup> June 2022
4	Mr. Nancy W.Njoki	Member	2 <sup>nd</sup> June 2022
5	Ms. Ann Muchiri	Member	2 <sup>nd</sup> June 2022
6	Ms. Jane Wairimu	Member	2 <sup>nd</sup> June 2022
7	Mr. Simon Manyara	Member	2 <sup>nd</sup> June 2022
8	Mr.Stephen N. Ruge	Member-RepCEB	2 <sup>nd</sup> June 2022
9	Mr. Njoroge Ndungu	MemberRepTeachers	2 <sup>nd</sup> June 2022
10	Mr.Onesmus Mbogo	3Members-Sponsor	2 <sup>nd</sup> June 2022
	Mr.Mathew Riunge		2 <sup>nd</sup> June 2022
	Ms.Teresiah Wanjiku		2 <sup>nd</sup> June 2022
11	Mr.Mwaura Shairi	Member-Community	2 <sup>nd</sup> June 2022
12	Mr.Thomas N. Gitau	Member SpecialNeeds	2 <sup>nd</sup> June 2022
13	Michael Mwaura Njoroge	RepStudents	2 <sup>nd</sup> June 2022

**KEY SCHOOL INFORMATION AND MANAGEMENT (Continued)**

The function of the School Board of Management includes:

Promote the best interests of the School and ensure its development.

Promote quality education for all pupils in accordance with the standards set under the Basic Education Act, 2013

Ensure and assure the provision of proper and adequate facilities for the School

Manage the School's affairs in accordance with the rules and regulations governing occupational safety and health.

Advise the County Education Board on the staffing needs of the School.

Determine cases of pupils discipline and make reports to the CEB

Prepare comprehensive termly report on all areas of its mandate and submit the report to CEB

Administer and manage the resources of the School

Receive, collect and account for any funds accruing to the institution in accordance with Article 226 (1) (a) of the Constitution of Kenya, Section 81 of the Public Finance Management Act, 2012 and the Fourth Schedule paragraph 21 and 23 of the Basic Education Act, 2013.

**(c) Committees of the Board**

Ref:	Name of Committee	Names of Members	Designation	Number of meetings attended during The year
1	Executive Committee	1. Mr. Onesmus Mbogo 2. Mr. G.K Macharia 3. Ms. Teresiah Wanjiku 4. Mr. Benson Chege 5. Ms. Ann Muchiri	Sponsor Principal Sponsor Member Member	3 out of 4 4 out of 4 3 out of 4 4 out of 4 3 out of 4
2	Audit Committee	1. Mr. Onesmus Mbogo 2. Ms. Teresiah Wanjiku 3. Mr. Benson Chege 4. Ms. Ann Muchiri 5. Mr. Mwaura Shairi 6. Ms. Nancy Njoki	Sponsor Sponsor Member Member Member-Community Member	N/A
3	Finance, procurement and general purposes Committee	1. Mr. Onesmus Mbogo 2. Ms. Teresiah Wanjiku 3. Mr. Benson Chege 4. Ms. Ann Muchiri 5. Mr. Mwaura Shairi 6. Ms. Nancy Njoki	Sponsor Sponsor Member Member REP-Community Member	1 out of 1 1 out of 1 1 out of 1 1 out of 1 1 out of 1 1 out of 1
4	Academic Committee	1. Mr. Stephen Ruge 2. Mr. Stephen Njenga 3. Ms. Teresiah Wanjiku 4. Ms. Jane Wairimu 5. Ms. Margaret Kiratu	REP-CEB Member Sponsor Member Co-opted	1 out of 1 1 out of 1 1 out of 1 1 out of 1 1 out of 1
5	Development Committee	1. Mr. Onesmus Mbogo 2. Mr. Simon Manyara 3. Ms. Teresiah Wanjiku 4. Mr. Benson Chege 5. Ms. Ann Muchiri 6. Simon Muiruri	Sponsor Member Sponsor Member Member Co-opted	1 out of 1 1 out of 1 1 out of 1 1 out of 1 1 out of 1 1 out of 1

**BIBIRIONI BOYS HIGH SCHOOL  
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Annual Report and Financial Statements  
for the year ended 30<sup>th</sup> June 2022**

6	Discipline and welfare Committee	1.Mr. Mathew Riunge 2.Mr. Mwaura Shairi 3.Ms. Hellen Muthoni 4.Mr. Benson Chege 5.Ms. Thomas Gitau	Sponsor REP-Community Co-opted Member REP-Special Needs	N/A
7	Adhoc Committee	N/A		

**(d) School operation Management**

For the financial year ended 30<sup>th</sup> June 2022 the School day-to-day management was under the following persons:

Ref:	Designation	Name	TSC Number
1	Principal	Mr. G.K Macharia	348877
2	Deputy Principal	Mr. Anthony Wanjohi	347564
3	School Bursar	Magdaline Kiarie	

**KEY SCHOOL INFORMATION AND MANAGEMENT (Continued)**

**(e) Schools contacts**

Post Office Box: 553,00217  
Telephone: 0795152865  
E-mail: bibirioniboyz@gmail.com  
Website: N/A  
Facebook: N/A  
Twitter: N/A

**(f) School Bankers**

The school operated four bank accounts in the following banks :

1. Name of Bank: National Bank  
Branch: Limuru  
Account Number: 01024051287400 (paybill 625625 for the same Account)
2. Name of Bank: National Bank  
Branch: Limuru  
Account Number: 01024051287401
3. Name of Bank: National Bank  
Branch: Limuru  
Account Number: 01024051287402
4. Name of Bank: National Bank  
Branch: Limuru  
Account Number: 01022051287400

**(g) Independent Auditors**

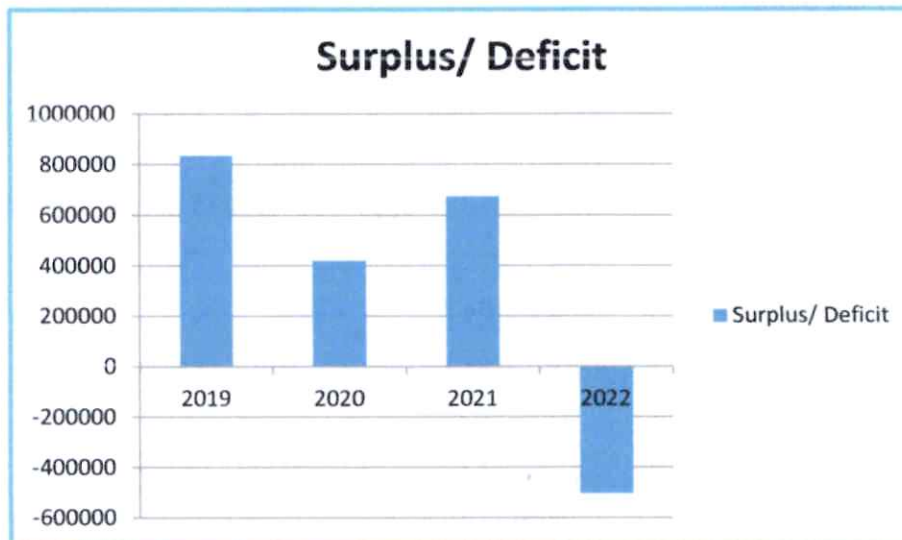
Office of the Auditor General  
Anniversary Towers, University  
Way  
P.O. Box  
30084 GPO  
00100  
Nairobi,  
Kenya

## II. SUMMARY REPORT OF PERFORMANCE OF THE SCHOOL

The following is a summary report of the performance of the school against the set performance evaluation criteria:

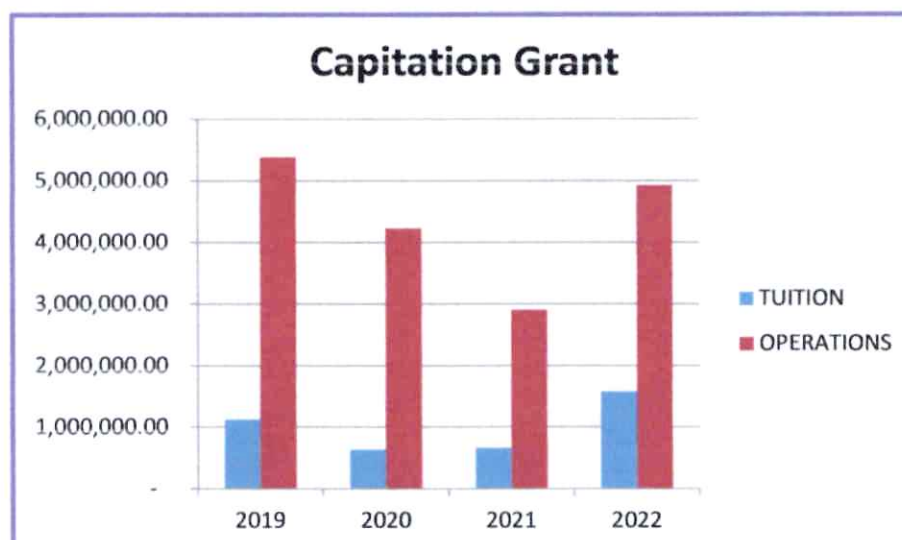
### a) Financial performance:

	2019	2020	2021	2022
TUITION	(82,589)	164,934		
OPERATIONS	861,305	230,550		
SCHOOL FUND	57,333	24,964		
Surplus/ Deficit	836,049	420,448	712,230	(231,000)



### - Capitation grants from the Ministry of Education for the last three years

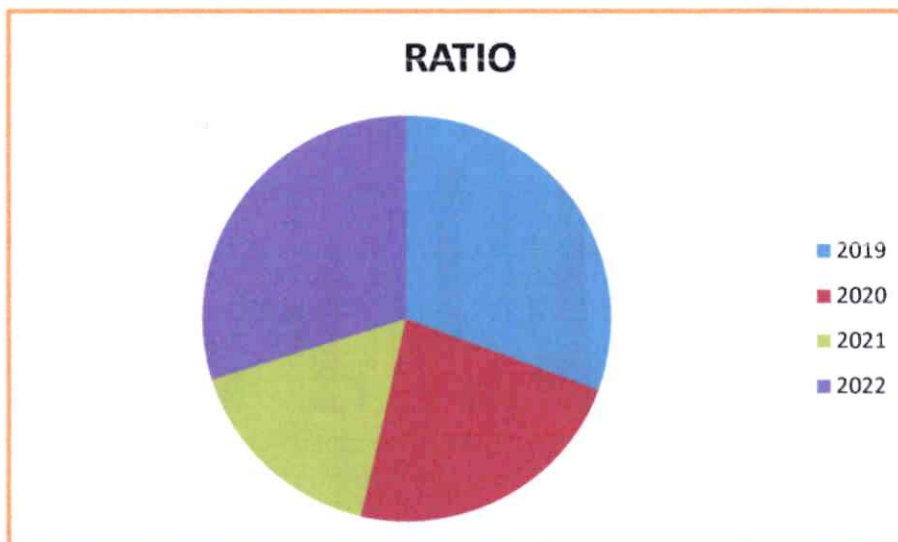
	2019	2020	2021	2022
TUITION	1,125,099	639,448	459,865	1,136,216
OPERATIONS	5,386,765	4,230,350	2,906,788	3,146,110



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for the year ended 30<sup>th</sup> June 2022

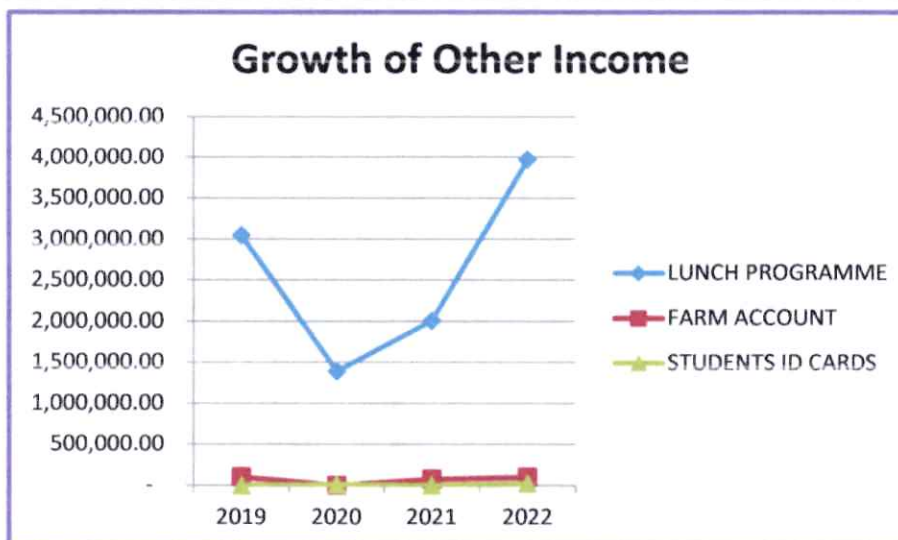
- Ratio of capitation grant per student over the last three years

	2019	2020	2021	2022
CAPITATION	6,511,864	4,869,798	3,366,653	4,282,326
NO. OF STUDENTS	347	348	353	356
RATIO	18.766	13.994	10.116	18.275



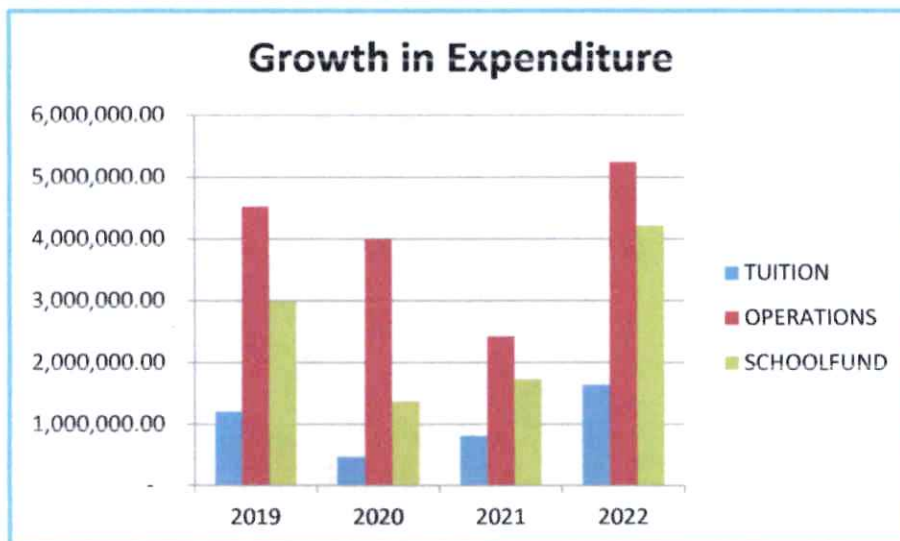
- A three-year overview of growth of other income(s) earned by the school.

	2019	2020	2021	2022
LUNCH PROGRAMME	3,045,581	1,387,985	1,440,981	3,633,591
FARM ACCOUNT	101,712	-	74,745	202,651
STUDENTS ID CARDS	-	13,450	750	23,900



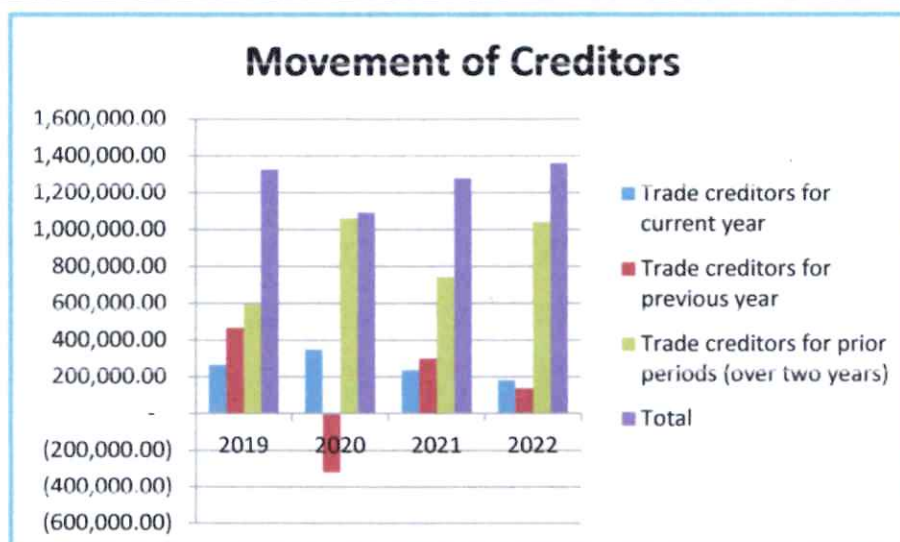
- A three-year overview of growth in expenditure of the school

	2019	2020	2021	2022
TUITION	1,207,688	474,514	817,100	1,565,399
OPERATIONS	4,525,460	3,999,800	2,384,968	4,849,215
SCHOOL FUND	2,988,248	1,376,471	1,735,551	3,766,781



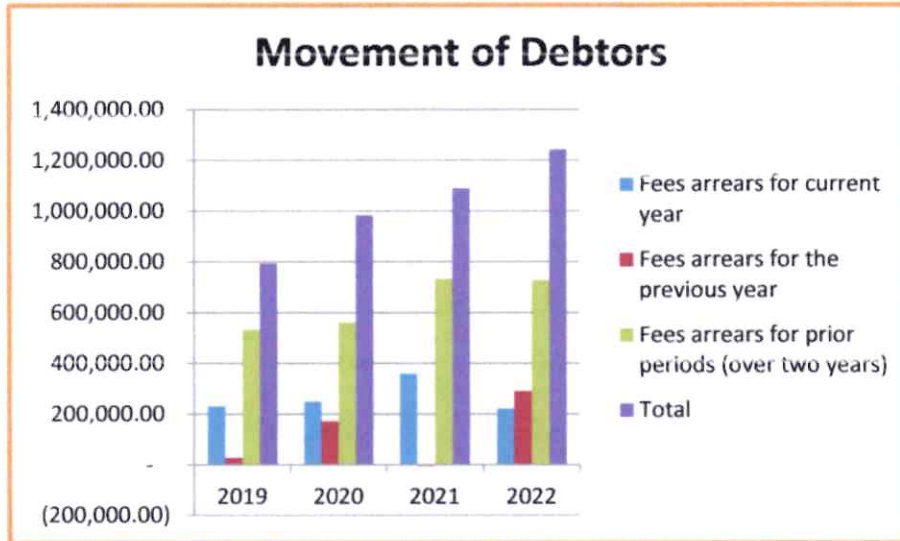
- Movement of debtors and creditors of the school over the last three years

	2019	2020	2021	2022
Trade creditors for current year	266,682	349,900	237,945	181,040
Trade creditors for previous year	466,857	(318,318)	299,900	138,245
Trade creditors for prior periods (over two years)	593,297	1,060,154	741,836	1,041,736
<b>Total</b>	<b>1,326,836</b>	<b>1,091,736</b>	<b>1,279,681</b>	<b>1,361,021</b>



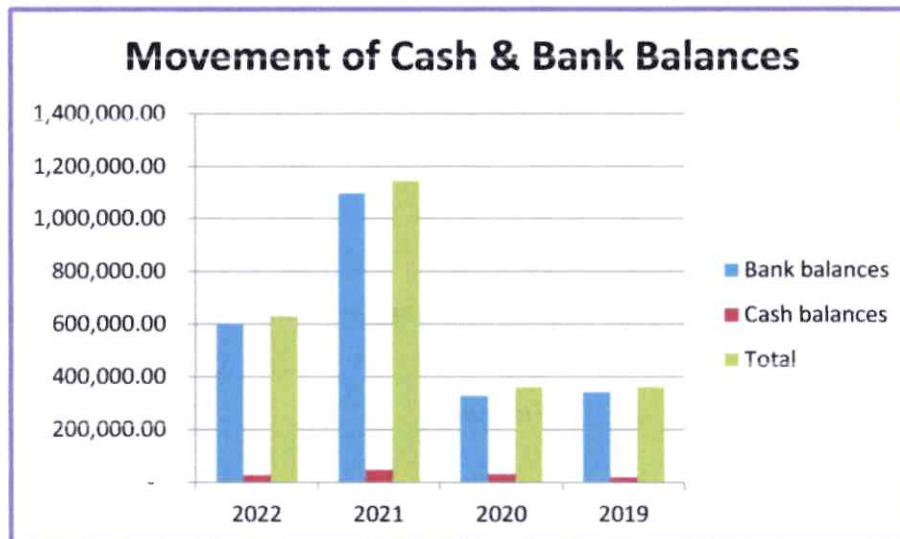
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	2019	2020	2021	2022
Fees arrears for current year	231,643	250,685	360,085	223,000
Fees arrears for the previous year	28,150	172,043	(5,015)	473,280
Fees arrears for prior periods (over two years)	533,585	561,735	733,778	791,106
<b>Total</b>	<b>793,378</b>	<b>984,463</b>	<b>1,088,858</b>	<b>1,487,386</b>



- *Movement of cash and bank balances over the last three years*

	2022	2021	2020	2019
Bank balances	604,903	1,210,563	327,541	341,632
Cash balances	66,081	64,812	32,653	20,499
<b>Total</b>	<b>629,658</b>	<b>1,275,375</b>	<b>360,194</b>	<b>362,131</b>



b) **Teacher Student ratio:**

i. **Teacher to Student Ratio**

i. Teachers No : Students No.  
18 : 356

ii. Number of Teachers Recruited and Posted to the School within the Year- Nil

iii. Number of Teachers that were transferred/ Retired during the Period- Nil

iv. Number of Teachers Employed by TSC- 18 Teachers

v. Number of Teachers Employed by BOM- 2 Teachers

vi. Number of Teachers Per Each Subject

<u>Subject</u>	<u>No. of Teachers</u>
a. Mathematics	3
b. English	3
c. Kiswahili	4
d. Chemistry	2
e. Biology	3
f. Physics	2
g. CRE	3
h. Geography	1
i. History	5
j. Computer	1
k. Business Studies	1
l. Agriculture	1

c) **Mean score in the 2022 KCSE:**

i. **Mean Score in KCSE**

<u>Year</u>	<u>Mean Score</u>
2020	2.91 D
2021	2.3 D-
2022	2.86 D

ii. **Number of Students who have transitioned in Institutions of Higher Learning**

<b>2020</b>	<b>5 Students</b>
	2B-
	1C+
	2C
<b>2021</b>	<b>1 Student</b>
	1C
<b>2022</b>	<b>8 Students</b>
10	2 B-
	2C+
	4C

**d) Number of Candidates in the 2022 KCSE:**

<u>Year</u>	<u>No. of Students</u>
2020	67
2021	76
2022	72

**e) Capacity of the school:**

356 Students	6 Toilets & 1 Urinal
356 students	1 Science Laboratory With a capacity of 30 Students
356 Students	10 10 by 10 Classrooms
356 Students	4 Tapped well-maintained Clean Water
356 Students	1.4 Playground
356 Students	10 Desktop Computers

f) Development projects carried out by the school:

PROJECT PRIORITY RANKING	TYPE OF PROJECT SPECIFY AND NO.	SOURCE OF FUNDING	STATUS OF PROJECT IF ONGOING	EXPECTED COMPLETION TIME
1	Purchase of a copy printer (copier)	MoE	N/A	31 <sup>st</sup> Nov
2	Purchase of a Projector	MoE	N/A	31 <sup>st</sup> Nov
3	Installation of Plastic Gutters	MoE	N/A	31 <sup>st</sup> Nov
4	Purchase of Library Furniture & putting up shelves	MoE	N/A	31 <sup>st</sup> Nov
6	Purchase of Teachers Lockable Desks & Chairs	MoE	N/A	31 <sup>st</sup> Nov
7	Installation of Solar Security Lights	MoE	N/A	31 <sup>st</sup> Nov
8	Repair & Maintenance of desks, Chairs & Classroom windowpanes	MoE	N/A	30 <sup>th</sup> March
9	Purchase of Five Computers for the Computer Lab	MoE	N/A	30 <sup>th</sup> March

Sign 

*School Principal*

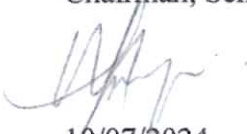
### **III. STATEMENT OF SCHOOL MANAGEMENT RESPONSIBILITY**

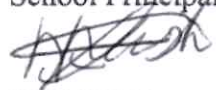
Section 81 (1) of the Public Finance Management Act, 2012 requires that, at the end of each financial year, each National Government School shall prepare financial statements in respect of that school. Section 81(3) requires the financial statements to be prepared to be in a form that complies with relevant accounting standards as prescribed by the Public Sector Accounting Standards Board of Kenya from time to time.


Schedule 4 (Section 23) of the Education Act, 2013 requires the Board of Management of a public institution of basic education to keep all proper books and records of accounts of the income, expenditure and assets of the institution.

The Board of Management of Bibirioni Boys High School accepts responsibility for the school's financial statements, which have been prepared on the Cash Basis Method of Financial Reporting, using appropriate accounting policies in accordance with International Public Sector Accounting Standards (IPSAS).

The Board of Management is of the opinion that the school's financial statements give a true and fair view of the state of the school's transactions during the financial year ended 30<sup>th</sup> June, 2022, and of the school's financial position as at that date.

**Name:** Mr. Onesmus Mbogo  
**Designation:** Chairman, School Board of Management  
**Sign:**   
**Date:** 10/07/2024

**Name:** Mr. G.K. Macharia  
**Designation:** School Principal & Secretary to Board of Management  
**Sign:**   
**Date:** 10/07/2024

**Name:** Magdaline Kiarie  
**Designation:** Bursar/Finance Officer  
**Sign:**   
**Date:** 10/07/2024

# REPUBLIC OF KENYA

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Email: info@oagkenya.go.ke  
Website: www.oagkenya.go.ke



*Enhancing Accountability*

**HEADQUARTERS**  
Anniversary Towers  
Monrovia Street  
P.O Box 30084-00100  
NAIROBI

## **REPORT OF THE AUDITOR-GENERAL ON BIBIRIONI BOYS HIGH SCHOOL FOR THE YEAR ENDED 30 JUNE, 2022 - KIAMBU COUNTY**

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### **PREAMBLE**

I draw your attention to the contents of my report which is in three parts:

- A. Report on the Financial Statements that considers whether the financial statements are fairly presented in accordance with the applicable financial reporting framework, accounting standards and the relevant laws and regulations that have a direct effect on the financial statements.
- B. Report on Lawfulness and Effectiveness in Use of Public Resources which considers compliance with applicable laws, regulations, policies, gazette notices, circulars, guidelines and manuals and whether public resources are applied in a prudent, efficient, economic, transparent and accountable manner to ensure Government achieves value for money and that such funds are applied for the intended purpose.
- C. Report on Effectiveness of Internal Controls, Risk Management and Governance which considers how the entity has instituted checks and balances to guide internal operations. This responds to the effectiveness of the governance structure, the risk management environment and the internal controls, developed and implemented by those charged with governance for orderly, efficient and effective operations of the entity.

An unmodified opinion does not necessarily mean that an entity has complied with all relevant laws and regulations, and that its internal control, risk management and governance systems are properly designed and were working effectively in the financial year under review.

The three parts of the report are aimed at addressing the statutory roles and responsibilities of the Auditor-General as provided by Article 229 of the Constitution, the Public Finance Management Act, 2012 and the Public Audit Act, 2015. The three parts of the report, when read together constitute the report of the Auditor-General.

### **REPORT ON THE FINANCIAL STATEMENTS**

#### **Qualified Opinion**

I have audited the accompanying financial statements of Bibirioni Boys High School - Kiambu County set out on pages 15 to 29, which comprise the statement of financial assets and financial liabilities as at 30 June, 2022, and the statement of receipts and

payments, statement of cash flows and statement of budgeted versus actual amounts for the year then ended, and a summary of significant accounting policies and other explanatory information in accordance with the provisions of Article 229 of the Constitution of Kenya and Section 35 of the Public Audit Act, 2015. I have obtained all the information and explanations which, to the best of my knowledge and belief, were necessary for the purpose of the audit.

In my opinion, except for the effect of the matters discussed in the Basis for Qualified Opinion section of my report, the financial statements present fairly, in all material respects, the financial position of the Bibirioni Boys High School - Kiambu County as at 30 June, 2022, and of its financial performance and its cash flows for the year then ended, in accordance with International Public Sector Accounting Standards (Cash Basis) and comply with the Basic Education Act, 2013 and the Public Finance Management Act, 2012.

### **Basis for Qualified Opinion**

#### **1. Inaccuracies in the Financial Statements**

A review of the financial statements submitted for audit revealed the following inaccuracies:

- a. The statement of financial assets and financial liabilities as at 30 June, 2022 reported an opening balance of Kshs.563,145 in respect to acquisition of Assets. However, the closing balance in respect to acquisition of assets as at 30 June, 2021 was reported as Kshs.431,943 resulting to unreconciled balance of Kshs.131,202.
- b. The statement of financial assets and financial liabilities as at 30 June, 2022 reported an opening balance of Accumulated Fund b/fwd. of Kshs.0. However, the closing balance as at 30 June, 2021 reported a balance of Kshs.343,062 resulting to unreconciled balance of Kshs.343,062. Further, closing balance of Accumulated Fund b/fwd as at 30 June, 2022 reflected a balance of Kshs.1,055,292. However, the respective note 13 reported a balance of Kshs.824, 304 resulting to unreconciled balance of Kshs.230,988.
- c. Note 13 to the financial reported a balance of Kshs.824,304 in respect to fund balance brought forward. However, a re-computation of the same revealed a balance of Kshs.705,899 resulting in an unreconciled variance of Kshs.118,405.

In the circumstances, the accuracy and completeness of the statement of financial assets and financial liabilities could not be confirmed.

### **3. Unsupported Cash and Cash Equivalents**

The statement of financial assets and financial liabilities reflects a balance of Kshs.670,884 with respect to cash and cash equivalents. This includes Kshs.604,803 and Kshs.66,081 with respect to bank balances and cash balances under notes 8 and 9 respectively. However, an examination of records relating to cash and cash equivalents revealed the following unsatisfactory matters:

#### **3.1 Bank Reconciliation statement for School Fund.**

The bank reconciliation statement as at 30 June, 2022 for School fund number 01024051287400 held at the National Bank of Kenya reported a bank balance of Kshs.329,837. However, the certificate of bank balance reported a balance of Kshs.330,837 resulting in an unreconciled balance of Kshs.1,000.

Therefore, the accuracy and completeness of the cash and cash equivalents balance of Kshs.670, 884 could not be confirmed.

#### **3.2 Unsupported Cash Balances**

The statement of financial assets and financial liabilities reflects cash balance of Kshs.66,081 as disclosed in Note 9 to the financial statements. Included in this balance are Operation Account, Infrastructural Account and School Fund account balances of Kshs.38,561, Kshs.27,509 and Kshs.11 respectively. However, the cash balances were not supported by board of survey.

In the circumstances, the accuracy, completeness, existence of cash balance of Kshs.66,081 could not be confirmed.

### **4 Variance in Amounts Transferred from Operations Bank Account to Infrastructure Bank Account**

Statement of Receipts and Payments reflects capitation grants for infrastructure Kshs.1,779,500 as disclosed in Note 3 to the financial statements. However, review of the cashbook and bank statements for the operations account revealed that that the school transferred Kshs.1,842,500 to repairs and maintenance/infrastructure funds resulting to unreconciled variance of Ksh.63,000.

Further, the amount that was to be transferred to Infrastructure account as per the disbursement circulars was Kshs.1,335,500. However, verification of the infrastructure bank statement provided for audit revealed that the school transferred Kshs.1,842,500 resulting to a variance of Kshs.507,000 as detailed below hence contravening the requirements of the Ministry of Education Circular Ref. No: MOE.HQS/3/13/3.

In the circumstances, the accuracy and completeness of the capitation grants for infrastructure balance of Kshs.1,779,500 could not be ascertained.

## **5. Poor Inventory Management**

Note 17 to the financial statements reflects a listing of stock/inventory items as at 30 June, 2022 amounting to Kshs.714,523. However, there were no supporting inventory ledgers provided neither was evidence that a stock take was undertaken during the period.

In the circumstances, the existence and accuracy of the inventory's balances could not be confirmed.

### **EMPHASIS OF MATTER**

#### **Budgetary Control and Performance**

The statement of budgeted versus actual amounts reflects final receipts budget and actual on a comparable basis of Kshs.13,256,100 and Kshs.10,602,447 respectively, resulting to an under-funding of Kshs.2,643,653 or 20% of the budget. However, the School spent a balance of Kshs.12,747,791 against actual receipts of Kshs.10,602,447, resulting to an over-utilization of Kshs.2,145,344 or 17% of actual receipts.

The under-funding and over-utilization affected the planned activities and may have impacted negatively on service delivery to the public.

The audit was conducted in accordance with International Standards of Supreme Audit Institutions (ISSAIs). I am independent of the Bibirioni Boys High School - Kiambu County Management in accordance with ISSAI 130 on Code of Ethics. I have fulfilled other ethical responsibilities in accordance with the ISSAI and in accordance with other ethical requirements applicable to performing audits of financial statements in Kenya. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my qualified opinion.

#### **Key Audit Matters**

Key audit matters are those matters that, in my professional judgment, are of most significance in the audit of the financial statements. There were no key audit matters to report in the year under review.

### **REPORT ON LAWFULNESS AND EFFECTIVENESS IN USE OF PUBLIC RESOURCES**

#### **Conclusion**

As required by Article 229(6) of the Constitution and based on the audit procedures performed, except for the matters described in the Basis for Conclusion on Lawfulness and Effectiveness in Use of Public Resources section of my report, I confirm that nothing

else has come to my attention to cause me to believe that public resources have not been applied lawfully and in an effective way.

## **Basis for Conclusion**

### **1. Non-Compliance with the Public Sector Accounting Standards Board Reporting Requirements**

The financial statements presented for audit did not include all information provided in the format prescribed and published by the Public Sector Accounting Standards Board (PSASB) as follows;

- Annex 2 on summary of fixed assets register did not disclose useful information such as location, historical cost b/f, and additions during the year, disposals during the year and historical cost C/F for the year ended 30 June, 2022.

In the circumstances, Management was in breach of the PSASB guidelines. Further, lack relevant information may affect users' reliance on the financial statements for decision making.

### **2. Under Funding of Capitation Grants**

The statement of receipts and payments reflects capitation grants for tuition and capitation grants for operations amount of Kshs.1,136,216 and Kshs.3,146,110, respectively as disclosed in Notes 1 and Note 2 to the financial statements. During the year under review of the School's budget for the year indicated that the school anticipated to receive Government subsidy for tuition and operations amounting to Kshs.1,483,600 and Kshs.6,037,500 resulting to a variance of Kshs.347,384 and Kshs.2,891,390 respectively. As a result of the variances, the School was under funded by an amount of Kshs.3,238,774.

In the circumstances, the under-funding of the School may have affected service delivery to the other schools which did not receive capitation for students and value for money could not be confirmed.

### **3. Irregular Procurement of Photocopier**

The statement of receipts and payments reflects Kshs.3,766,784 in respect to boarding and school fund payments as disclosed under Note 7. Included in this is a balance of Kshs.3,633,591 in respect to lunch programme which further includes payments made to Copy Cat Ltd amounting to Kshs.475,600 for supply of a digital duplicator to the school.

However, the following anomalies were noted:

- i. The evidence of invitation to quote for the supply of the digital duplicator was not made available for audit review. Further, LPOs for the supply of the digital duplicator were not raised contrary to Section 106 2(a)(b) of the Public Procurement and Asset Disposal Act, 2015. The Digital Duplicator was procured directly from the supplier without meeting the conditions set in section 103 (2), — (a), (b), (c), (d), and (e) of Public Procurement and Asset Disposal Act, 2015 for direct procurement method.
- ii. There was no evidence to show that an inspection and acceptance committee was established to inspect on the quality and quantity of the duplicator and accept or reject the same. This is contrary to Section 48(1) of the Public Procurement and Asset Disposal Act, 2015 which requires the accounting officer to establish a committee to ascertain, inspect, and accept the goods if they meet the quality, quantity, and other specifications as ordered. The quality of the photocopier delivered could not be ascertained since they were not inspected.

In the circumstances, Management was in breach of the law.

#### **4. Irregularities in Accounting for Own-Generated Revenue**

The statement of receipts and payments reflects an amount of Kshs.3, 888,571 in respect to Parents Contributions–School Fund Account as disclosed under Note 4 to the financial statements. The amount includes amounts of Kshs.202,651 in respect to income from farming activities. However, it was noted that these funds were not receipted and banked in a separate bank account contrary to the Ministry of Education Circular Ref. No: MOE.HQS/3/13/3 dated 16 June, 2021 on guidelines on implementation of Free Day Secondary Education (FDSE). The circular requires that schools with income-generating activities open separate bank accounts for the stream of income and account for it in accordance with financial regulations.

In view of the above, the School Management was in breach of the MOE guideline.

#### **5. Irregular Transfer of Funds to Kenya Secondary Schools Heads Association**

The statement of receipts and payments reflects boarding and school fund payments amount of Kshs.3,766,771 as disclosed in Note 7 to the financial statements. Included in the expenditure is an amount of Kshs.253,800 transferred to Kenya Secondary School Heads Association (KESSHA). However, KESSHA is a welfare organization that draws its membership from School Principals only. The organization is not defined in Government Funding system and there is no assurance that it has implemented effective, efficient, and transparent financial management and internal control systems to manage the funds transferred by schools.

In the circumstances, value for money transferred to KESSHA amounting to Kshs.253,800 could not be confirmed.

## **6. Lack of a Procurement Plan**

The statement of receipts and payments reflects an amount of Kshs.9,950,397 and Kshs.10,181,385 in respect of total receipts and payments respectively. However, during the year Management did not prepare an annual procurement plan as part of the annual budget preparation process. This was contrary to Regulation 40 of the Public Procurement and Asset Disposal Regulations, 2020 which states that 'a procuring entity prepare a procurement plan for each financial year as part of the annual budget preparation processes.

In the circumstances, Management was in breach of the law

## **7. Long Outstanding Payables**

The statement of financial assets and financial liabilities and as disclosed in Note 12 to the financial statements reflects payables balance of Kshs.1,452,371. However, included in the balance are trade payables balance of Kshs.881,631 which had been outstanding for more than three (3) years. This was contrary to Section 53 (8) of the Public Procurement and Asset Disposal Act, 2015 which states that 'an Accounting Officer shall not commence any procurement proceedings until satisfied that sufficient funds to meet the obligations of the resulting contract (s) are reflected in approved budget estimates'.

In the circumstances, the School Management was in breach of the law and there is risk loss of public funds through litigations, interests and penalties.

The audit was conducted in accordance with ISSAI 4000. The standard requires that I comply with ethical requirements and plan and perform the audit to obtain assurance about whether the activities, financial transactions and information reflected in the financial statements are in compliance, in all material respects, with the authorities that govern them. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my conclusion.

## **REPORT ON EFFECTIVENESS OF INTERNAL CONTROLS, RISK MANAGEMENT AND GOVERNANCE**

### **Conclusion**

As required by Section 7(1)(a) of the Public Audit Act, 2015, based on the audit procedures performed, except for the matters described in the Basis for Conclusion on Effectiveness of Internal Controls, Risk Management and Governance section of my report, I confirm that nothing has come to my attention to cause me to believe that internal controls, risk management and governance were not effective.

## **Basis for Conclusion**

### **Weakness in the Information Communication Technology Environment**

Review of the Information Technology Internal Controls revealed the following;

- a. The School did not have an approved IT security policy, policy on physical access to IT environment and IT continuity and disaster recovery plan in place to guide ICT operations. Such policies are vital in effective and efficient management of the institution's IT resources.
- b. The school did not constitute an IT strategic committee which is important in performing the oversight function and formulation of policies to ensure that IT department functions properly to assist in the achievement of organizational objectives in an economical, efficient, and effective way.
- c. The school did not have an IT steering committee and periodic IT reports which are supposed to assess the status of implementation of IT systems and suggest corrective measures.
- d. Further, all of the procedures and functions in the finance and accounting department were manually performed as the department is yet to embrace information communication technology in all of its operational areas.

In the circumstances, the management is in breach of the Information Communication Technology internal control guidelines.

The audit was conducted in accordance with ISSAIs 2315 and 2330. The standard requires that I plan and perform the audit to obtain assurance about whether effective processes and systems of internal control, risk management and overall governance were operating effectively, in all material respects. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my conclusion.

### **Responsibilities of Management and those Charged with Governance**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with International Public Sector Accounting Standards (Cash Basis) and for maintaining effective internal control as Management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error and for its assessment of the effectiveness of internal controls, risk management and overall governance.

In preparing the financial statements, Management is responsible for assessing the School's ability to continue to sustain its services, disclosing, as applicable, matters related to sustainability of services and using the applicable basis of accounting unless Management is aware of the intention to terminate the School or to cease its operations.

Management is also responsible for the submission of the financial statements to the Auditor-General in accordance with the provisions of Section 47 of the Public Audit Act, 2015.

In addition to the responsibility for the preparation and presentation of the financial statements described above, Management is also responsible for ensuring that the activities, financial transactions and information reflected in the financial statements comply with the authorities which govern them, and that public resources are applied in an effective way.

Those charged with governance are responsible for overseeing the School's financial reporting process, reviewing the effectiveness of how the Management monitors compliance with relevant legislative and regulatory requirements, ensuring that effective processes and systems are in place to address key roles and responsibilities in relation to governance and risk management, and ensuring the adequacy and effectiveness of the control environment.

### **Auditor-General's Responsibilities for the Audit**

The audit objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion in accordance with the provisions of Section 48 of the Public Audit Act, 2015 and submit the audit report in compliance with Article 229(7) of the Constitution. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISSAIs will always detect a material misstatement and weakness when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

In addition to the audit of the financial statements, a compliance audit is planned and performed to express a conclusion about whether, in all material respects, the activities, financial transactions and information reflected in the financial statements are in compliance with the authorities that govern them, and that public resources are applied in an effective way, in accordance with the provisions of Article 229(6) of the Constitution and submit the audit report in compliance with Article 229(7) of the Constitution.

Further, in planning and performing the audit of the financial statements and audit of compliance, I consider internal controls in order to give an assurance on the effectiveness of internal controls, risk management and overall governance processes and systems in accordance with the provisions of Section 7(1) (a) of the Public Audit Act, 2015 and submit the audit report in compliance with Article 229(7) of the Constitution. My consideration of the internal controls would not necessarily disclose all matters in the internal control that might be material weaknesses under the ISSAIs. A material weakness is a condition in which the design or operation of one or more of the internal control components does not

reduce to a relatively low level the risk that misstatements caused by error or fraud in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions.

Because of its inherent limitations, internal controls may not prevent or detect misstatements and instances of non-compliance. Also, projections of any evaluation of effectiveness to future periods are subject to the risk that controls may become inadequate because of changes in conditions, or that the degree of compliance with the School policies and procedures may deteriorate.

As part of an audit conducted in accordance with ISSAIs, I exercise professional judgement and maintain professional skepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal controls.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Management.
- Conclude on the appropriateness of the Management's use of the applicable basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the School's ability to continue to sustain its services. If I conclude that a material uncertainty exists, I am required to draw attention in the auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to the date of my audit report. However, future events or conditions may cause the School to cease to continue to sustain its services.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Obtain sufficient appropriate audit evidence regarding the financial information and business activities of the School to express an opinion on the financial statements.
- Perform such other procedures as I consider necessary in the circumstances.

I communicate with Management regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal controls that are identified during the audit.

I also provide Management with a statement that I have complied with relevant ethical requirements regarding independence and to communicate with them all relationships and other matters that may reasonably be thought to bear on my independence and where applicable, related safeguards.

  
FCPA Nancy Gathungu, CBS  
AUDITOR-GENERAL

Nairobi

13 September, 2024

**BIBIRIONI BOYS HIGH SCHOOL  
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**V. STATEMENT OF RECEIPTS AND PAYMENTS PERIOD TO 30<sup>TH</sup> JUNE 2022**

DESCRIPTION OF VOTE HEAD	No te	2021-2022	Jan-Jun 2021
		Kshs	Kshs
<b>RECEIPTS</b>			
Capitation grants for tuition	1	1,136,216	459,865
Capitation grants for operations	2	3,146,110	2,906,788
Capitation for Infrastructure	3	1,779,500	-
School Fund Income-Parents 'Contributions	4	3,888,571	2,083,195
Proceeds from borrowings		-	-
<b>TOTAL RECEIPTS</b>		<b>9,950,397</b>	<b>5,449,849</b>
<b>PAYMENTS</b>			
Payments for Tuition	5	1,565,399	817,100
Payments for operations	6	4,849,215	2,384,968
Boarding and school fund payments	7	3,766,771	1,535,551
<b>TOTAL PAYMENTS</b>		<b>10,181,385</b>	<b>4,737,780</b>
<b>SURPLUS/DEFICIT</b>		<b>(230,988)</b>	<b>712,230</b>

The school financial statements were approved on 10/7/2024 and signed by:

Sign:

Name: Mr. Onesmus Mbogo

Chair BOM

Date: 10/1/2024

Sign

Name: Mr. G.k Macharia

School Principal/  
Secretary to BOM

Date: 10/7/2024

Sign

Name: Magdali ne Kiarie

Bursar/Finance  
Officer

Date: 10/7/2024

**BIBIRIONI BOYS HIGH SCHOOL  
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**VI. STATEMENT OF FINANCIAL ASSETS AND FINANCIAL LIABILITIES AS AT  
30<sup>TH</sup> JUNE 2022**

	Note	2021-2022	Jan-Jun 2021
		Kshs	Kshs
<b>FINANCIAL ASSETS</b>			
<b>Cash and Cash Equivalents</b>			
Bank Balances	8	604,803	1,210,563
Cash Balances	9	66,081	64,812
Short term Investment	10	-	-
<b>Total Cash and cash equivalent</b>		<b><u>670,884</u></b>	<b><u>1,275,375</u></b>
Account's receivables	11	1,605,791	1,088,858
<b>TOTAL FINANCIAL ASSETS</b>		<b>2,276,675</b>	<b>2,364,223</b>
<b>FINANCIAL LIABILITIES</b>			
Accounts Payables	12	1,452,371	1,308,931
<b>NET FINANCIAL ASSETS</b>		<b>824,304</b>	<b>1,055,292</b>
<b>REPRESENTED BY</b>			
Accumulated Fund/fwd.	13	1,055,292	
Surplus/Deficit for the year		(230,988)	712,230
<b>NET FINANCIAL POSITION</b>		<b>824,304</b>	<b>1,055,292</b>

The School's financial statements were approved on 10<sup>th</sup> July 2024 and signed by:

**Name:** Mr. Onesmus  
Mbogo  
Chairman, BoM

**Sign:** 

**Date:** 10/07/2024

**Name:** Mr. G.K Macharia  
School Principal/Secretary  
to BoM

**Sign:** 

**Date:** 10/07/2024

**Name:** Magdaline Kiarie  
Bursar/Finance

**Sign:** 

**Date:** 10/07/2024

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**VII. STATEMENT OF CASHF LOWS FOR THE PERIOD ENDED 30<sup>TH</sup> JUNE 2022**

		<b>2021-2022</b>	<b>Jan-Jun 2021</b>
		<b>Kshs</b>	<b>Kshs</b>
<b>Receipts for operating income</b>			
Capitation grants for tuition	<b>1</b>	1,136,216	459,865
Capitation grants for operations	<b>2</b>	3,146,110	2,906,788
Capitation for Infrastructure	<b>3</b>	1,779,500	
School fund income-Parents contributions/fees	<b>4</b>	3,888,571	2,083,195
<b>Total receipts</b>		<b>9,950,397</b>	<b>5,449,849</b>
<b>Payments</b>			
Payments for Tuition		1,565,399	817,000
Payments for operations		4,849,215	2,384,968
Boarding and school fund payments		3,766,781	1,535,551
<b>Total payments</b>		<b>10,181,395</b>	<b>4,737,619</b>
<b>Net cash flow from operating activities</b>		<b>(230,988)</b>	<b>712,230</b>
<b>CASHFLOWFROMINVESTINGACTIVITIES</b>			
Proceeds from Sale of Assets		-	-
Acquisition of Assets		(242,301)	563,145
Proceeds from investments		-	-
Purchase of investments		-	-
<b>Net cash flows from Investing Activities</b>		<b>-</b>	<b>-</b>
<b>CASHFLOWFROMBORROWINGACTIVITIES</b>			
Proceeds from borrowings/loans		-	-
Repayment of principal borrowings		-	-
<b>Net cash flow from financing activities</b>		<b>(230,988)</b>	<b>712,230</b>
<b>NET INCREASE IN CASHANDCASHEQUIVALENTS</b>		<b>(473,289)</b>	<b>1,144,173</b>
<b>Cash and cash equivalent at BEGINNING of the year</b>		<b>1,144,173</b>	<b>-</b>
<b>Cash and cash equivalent at END of the year</b>		<b>670,884</b>	<b>1,275,375</b>

VIII. STATEMENTOFBUDGETED VERSUS ACTUAL AMOUNTS FOR THEYEAR ENDED 30<sup>TH</sup> JUNE2022

Receipt/expensesItem	OriginalBudget	Adjustments	FinalBudget	Actual on Comparable Basis	Budget Utilization Difference	% of Utilization
	a	b	c=a+b	d	e=c-d	f=d/c %
	Kshs	Kshs			Kshs	Kshs
<b>RECEIPTS</b>						
<i>(1) CAPITATION GRANT ON TUITION</i>						
Teaching/learning materials	1,483,600	-	1,483,600	1,580,266	-96,665	106.5%
<i>(2) CAPITATION GRANT ON OPERATIONS</i>						
Other Vote heads	3,290,000	-	3,290,000	3,074,910	215,089	93.5%
Repairs and maintenance	1,750,000		1,750,000	1,779,500	-29,500	101.7%
NHIF	472,500		472,500	71,200	401,300	15.1%
Activity	525,000		525,000	0	525,000	0

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Receipt/expenses Item	Original Budget	Adjustments	Final Budget	Actual on Comparable Basis	Budget Utilization Difference	% of Utilization
	a	b	c=a+b	d	e=c-d	f=d/c %
	Kshs	Kshs			Kshs	Kshs
<b>(3) FEES CHARGED ON PARENTS</b>						
Fee on Boarding Equipment and Stores	5,600,000	-	5,600,000	3,970,020	1,629,980	70.9%
<b>OTHER INCOME</b>						
Income from farming activities	110,000		110,000	102,651	7,349.00	93.31%
Students ID Cards	25,000		25,000	23,900	1,100	95.6%
<b>TOTAL INCOME</b>	<b>13,256,100</b>		<b>13,256,100</b>	<b>10,602,447</b>	<b>2,643,653</b>	<b>80.04%</b>
<b>(1) EXPENDITURE FOR TUITION</b>						
Textbooks and reference materials				31,155		

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Receipt/expenses Item	Original Budget	Adjustments	Final Budget	Actual on Comparable Basis	Budget Utilization Difference	% of Utilization
	a	b	c=a+b	d	e=c-d	f=d/c %
	Kshs	Kshs			Kshs	Kshs
Exercise books				516,300		
Laboratory equipment				423,714		
Internal exams				536,980		
Teaching/learning materials				133,480		
Bank Charges				360		
	1,483,600		1,483,600	1,641,989	-158,389	110.7%
<b>(2) EXPENDITURE FOR OPERATIONS</b>						
Personnel emoluments	1,176,190		1,176,190	1,522,035	-345,845	129.4%
Repairs ,maintenance& improvements	1,750,000		1,750,000	1,642,500	107,500	93.9%
Local transport/travelling	398,000		398,000	624,250	-226,250	156.8%
Electricity, water and conservancy	445,160		445,160	150,232	294,928	33.7%
Administration costs	1,270,650		1,270,650	1,288,218	-17,568	101.4%
Activity Expenses	525,000		525,000	17,500		
					507,500	3.3%
Bank Charges				180		
<b>(3) EXPENDITURE FOR SCHOOL FUND</b>						
Personnel emoluments						

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**ortheyearended30<sup>th</sup>June2022**

Receipt/expenses Item	Original Budget	Adjustments	Final Budget	Actual on Comparable Basis	Budget Utilization Difference	%of Utilization
	a	b	c=a+b	d	e=c-d	f=d/c %
	Kshs	Kshs			Kshs	Kshs
Lunch programme	5,600,000	-	5,600,000	4,085,708	1,514,292	73%
School Farm	110,000	-	110,000	111,190	-1,190	101.1%
Student ID Cards	25,000	-	25,000	22,000	3,000	88%
Other expenses on investments	-	-		-	-	-
<b>TOTALS</b>	<b>12,783,600</b>		<b>12,773,600</b>	<b>12,747,791</b>	<b>1,677,798</b>	<b>99.6%</b>

- i. *Local Transport / Travelling at 156.8% because we participated in music festivals up to the National level and we had to facilitate the students and the teachers which increased the expenses on the vote head.*
- ii. *Electricity, Water & Conservancy at 33.7% because there was minimal electricity and water repairs done, also the installation of solar security lights which cut on cost.*
- iii. *Activity Vote head at 3.3%, there was no capitation for that vote head*
- iv. *Lunch Programmed at 73% because the anticipated form 1 enrollment was at 60% hence a reduction in expenditure also due to the hard economic times, parents' contribution was poor.*
- v. *School Farm at 101.1% due to climate change, the anticipated farm output was not hit.*
- vi. *Students ID Card at 88% because the anticipated form 1 enrollment was at 80% hence a reduction in ID Cards Expenses*

## **IX. SIGNIFICANT ACCOUNTING POLICIES**

The principal accounting policies adopted in the preparation of these financial statements are set out below:

### **1. Statement of compliance and basis of preparation**

The financial statements have been prepared in accordance with and comply with International Public Sector Accounting Standards (IPSAS) with particular emphasis on Cash Basis Financial Reporting under the Cash Basis of Accounting and applicable government legislations and regulations. The financial statements comply with and conform to the form of presentation prescribed by the Public Sector Accounting Standards Board of Kenya.

This cash basis of accounting has been supplemented with accounting for; a) receivables that include imprest, salary advances and other receivables and b) payables that include deposits and retentions and payables from operations.

The financial statements are presented in Kenya Shillings, which is the functional and reporting currency of the *school* and all values are rounded to the nearest Kenya Shilling (Kshs). The accounting policies adopted have been consistently applied to all the years presented.

### **2. Recognition of receipts and payments**

The *school* recognizes all receipts from the various sources when the event occurs and the related cash has actually been received by the *school*. In addition, the *school* recognizes all expenses when the event occurs and the related cash has actually been paid out by the *school*.

### **3. In-kind contributions**

In-kind contributions are donations that are made to the *school* in the form of actual goods and/or services rather than in money or cash terms. These donations may include vehicles, equipment or personnel services. Where the financial value received for in-kind contributions can be reliably determined, the *school* includes such value in the statement of receipts and payments both as a receipt and as a payment in equal and opposite amounts; otherwise, the contribution is not recorded.

### **4. Cash and cash equivalents**

Cash and cash equivalents comprise cash on hand and cash at bank, short-term deposits on call and highly liquid investments with an original maturity of three months or less, which are readily convertible to known amounts of cash and are subject to insignificant risk of changes in value. Bank account balances include amounts held at various financial institutions at the end of the financial year.

**SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**5. Accounts Receivable**

For the purposes of these financial statements, imprests and advances to authorized public officers and/or institutions which were not surrendered or accounted for at the end of the financial year are treated as receivables. This is in recognition of the government practice where the imprest payments are recognized as expenditure when fully accounted for by the imprestor AIE holders. This is an enhancement to the cash accounting policy. Other accounts receivables are disclosed in the financial statements.

**6. Accounts Payable**

For the purposes of these financial statements, deposits and retentions held on behalf of third parties have been recognized as accounts payables. This is in recognition of the government practice of retaining a portion of contracted services and works pending obligations by the contractor and to hold deposits on behalf of third parties. This is an enhancement to the cash accounting policy adopted by National Government Ministries and agencies. Other liabilities including pending bills are disclosed in the financial statements. Pending bills consist of unpaid liabilities at the end of the financial year arising from contracted goods or services during the year or in past years.

**7. Non-current assets**

Non-current assets are expensed at the time of acquisition while disposal proceeds are recognized as receipts at the time of disposal. However, the acquisitions and disposals are reflected in the school fixed asset register a summary of which is provided as a memorandum to these financial statements.

**8. Budget**

The budget is developed on the same accounting basis (cash basis), the same accounts classification basis, and for the same period as the financial statements. The school's budget was approved by the School Board of Management. A comparison of the actual performance against the comparable budget for the financial year under review has been included in the financial statements.

**9. Comparative figures**

Where necessary comparative figures for the previous financial year have been amended or reconfigured to conform to the required changes in presentation.

**10. Subsequent events**

There have been no events subsequent to the financial year end with a significant impact on the financial statements for the year ended 30<sup>th</sup> June 2022.

**X. NOTES TO THE FINANCIAL STATEMENTS**

**1 CAPITATION GRANT FOR TUITION**

	<b>2021-2022</b>	<b>Jan-Jun 2021</b>
	<b>Kshs</b>	<b>Kshs</b>
Text books and reference materials		-
Teaching/learning materials	1,136,216	459,865
<b>Total</b>	<b>1,136,216</b>	<b>459,865</b>

**2 CAPITATION GRANT FOR OPERATIONS**

	<b>2021-2022</b>	<b>Jan-Jun 2021</b>
	<b>Kshs</b>	<b>Kshs</b>
Other Vote heads	3,074,910	1,581,289
Repairs and maintenance	-	1,325,500
NHIF	71,200.00	
<b>Total</b>	<b>3,146,110</b>	<b>2,906,789</b>

**3 CAPITATION FOR INFRASTRUCTURE**

	<b>2021-2022</b>	<b>Jan-Jun 2021</b>
	<b>Kshs</b>	<b>Kshs</b>
Repairs and maintenance	1,779,500	-
	-	-
	-	-
	-	-
	-	-
	-	-
	-	-
	-	-
<b>Total</b>	<b>1,779,500</b>	<b>-</b>

**NOTES TO THE FINANCIAL STATEMENTS (Continued)**

**4 PARENTS CONTRIBUTIONS – SCHOOL FUND ACCOUNT**

	<b>2021-2022</b>	<b>Jan-Jun 2021</b>
	<b>Kshs</b>	<b>Kshs</b>
Fee on Boarding Equipment and Stores	3,662,020	2,007,700
Rent income	-	-
Income from farming activities	202,651	74,745
Students ID Cards	23,900	750
<b>Total</b>	<b>3,888,571</b>	<b>2,083,195</b>

**5 PAYMENTS FOR TUITION**

	<b>2021-2022</b>	<b>Jan-Jun 2021</b>
	<b>Kshs</b>	<b>Kshs</b>
Teaching/learning materials	99,330	190,740
Exercise books	516,300	179,970
Laboratory equipment	381,274	403,890
Internal exams	536,980	42,500
Text Books	31,155	
Bank Charges	360	
<b>Total</b>	<b>1,565,399</b>	<b>817,100</b>

**NOTES TO THE FINANCIAL STATEMENTS (Continued)**

**6 PAYMENTS FOR OPERATIONS**

	<b>2021-2022</b>	<b>Jan-Jun 2021</b>
	<b>Kshs</b>	<b>Kshs</b>
Personnel emoluments	1,522,035	841,095
Service Gratuity	-	-
Administration Cost	1,201,018	617,162
Repairs and maintenance & improvements	-	-
Local transport/travelling	324,250	162,350
Electricity and water	150,232	101,632
Medical	-	-
Activity Expenses	9,000	-
Bank Charges	180	-
Transfer to development	1,642,500	662,729
<b>TOTAL</b>	<b>4,849,215</b>	<b>2,385,129</b>

**7 BOARDING AND SCHOOL FUND PAYMENTS**

	<b>2021-2022</b>	<b>Jan-Jun 2021</b>
	<b>Kshs</b>	<b>Kshs</b>
Lunch Programme	3,633,591	1,440,981
Expenses on Income Generating Activities	111,190	74,570
Fee on Boarding Equipment and Stores	-	-
Students ID Cards	22,000	20,000
<b>TOTAL</b>	<b>3,766,781</b>	<b>1,535,551</b>

**NOTES TO THE FINANCIAL STATEMENTS (Continued)**

**8 BANK ACCOUNTS**

Name of Bank, Account No. & currency	Bank Account Number	2021-2022	Jan-Jun 2021
		Kshs	Kshs
Tuition Account		9,573	44,706
Operations Account		582,053	871,140
School Fund Account/Boarding		10,512	180,112
Infrastructural Account		2,665	-
<b>Total</b>		<b>604,803</b>	<b>1,095,958</b>

**9 CASH IN HAND**

Description	2021-2022	Jan-Jun 2021
	Kshs	Kshs
Tuition Account	-	-
Operation Account	27,509	11,727
School Fund account	11	36,488
Infrastructural Account	38,561	
<b>Total</b>	<b>66,081</b>	<b>48,215</b>

**10 SHORT TERM INVESTMENTS**

Description	2021-2022	Jan-Jun 2021
	Kshs	Kshs
Cooperative shares	-	-
Treasury Bills	-	-
Fixed deposit	-	-
Equity stock	-	-
Other investments	-	-
<b>Total</b>	<b>-</b>	<b>-</b>

**NOTES TO THE FINANCIAL STATEMENTS (Continued)**

**11 ACCOUNTS RECEIVABLE**

Description	2021-2022	Jan-Jun-2021
	Kshs	Kshs
Fees arrears	1,605,791	1,088,848
Other non-fees receivables	-	-
Salary advances	-	-
Imprest	-	-
<b>Total</b>	<b>1,605,791</b>	<b>1,088,848</b>

[Include an ageing of the fees /non fees arrears below]

Description	2021-2022	Jan-Jun 2021
	Kshs	Kshs
Fees arrears for current year	323,000	360,085
Fees arrears for the previous year	491,685	(5015)
Fees arrears for prior periods (over two years)	791,106	733,778
<b>Total</b>	<b>1,605,791</b>	<b>1,088,848</b>

**12 ACCOUNTS PAYABLE**

Description	2021-2022	Jan-Jun 2021
	Kshs	Kshs
Trade creditors (See ageing below and appendix 1)	1,361,021	1,279,681
Prepaid fees	91,350	29,250
Retention monies	-	-
<b>Total</b>	<b>1,452,371</b>	<b>1,308,931</b>

Description	2021-2022	Jan-Jun 2021
	Kshs	Kshs
Trade creditors for current year	181,040	237,945
Trade creditors for the previous year	138,245	299,900
Trade creditors for prior periods (over two years)	1,041,736	741,836
<b>Total</b>	<b>1,361,021</b>	<b>1,279,681</b>

**NOTES TO THE FINANCIAL STATEMENTS (Continued)**

**13 FUND BALANCE BROUGHT FORWARD**

<b>Description</b>	<b>2021-2022</b>	<b>Jan-Jun 2021</b>
	<b>Kshs</b>	<b>Kshs</b>
Bank balances	604,803	1,095,958
Cash balances	66,081	48,215
Short Term Investments	-	-
Receivables	1,487,386	1,088,858
Payables	(1,452,371)	(1,308,931)
<b>Total</b>	<b>824,304</b>	<b>924,100</b>

**Other important disclosure notes**

IPSAS 1 encourages an entity to disclose accrual related information in relation to an entity's assets and liabilities. The notes outlined below are disclosure notes in relation to the school's non-financial assets and liabilities.

**14 Non-current Liabilities Summary**

Description	2021-2022	Jan-Jun 2021
	Kshs	Kshs
Bank loan(s)	-	-
Outstanding Leases	-	-
Hire purchase	-	-
Gratuity and leave provision	-	-
<b>Total</b>	-	-

**15 Biological assets**

Description	Numbers	2021-2022	Jan-Jun 2021
		Kshs	Kshs
Dairy cows	2	140,000	140,000
Bulls	1	30,000	30,000
Calf	1	20,000	20,000
Coffee or tea plantation		-	-
Poultry		-	-
<b>Total</b>		190,000	190,000

**16 Borrowings**

Description	2021-2022	Jan-Jun 2021
	KShs	KShs
<b>a) Borrowings</b>		
Borrowing at beginning of the year	-	-
Borrowings during the year	-	-
Repayments during the year	-	-
<b>Balance at end of the year</b>	-	-

**Other important disclosure notes**

**17 Stock/Inventory**

<b>Description</b>	<b>2021-2022</b>	<b>2020-2021</b>
	<b>KShs</b>	<b>KShs</b>
<b>b) Borrowings</b>		
Stock/inventory at beginning of the year	232,716	301,716
Stock/inventory purchased during the year	721,250	721,250
Stock/inventory issued during the year	(1,668,489)	(812,223)
<b>Balance at end of the year</b>	<b>714,523</b>	<b>210,743</b>

**Kitchen Inventory**

Particulars	Maize Flour (kg)	Beans (kg)	Maize (kg)	Rice (kg)	Cooking Fat (kg)	Sugar (kg)	Wimbi (kg)
Stock/inventory at beginning of the year	270	394	459	136	53.5	251	3
Stock/inventory purchased during the year	4680	3510	1890	450	300	1450	221
Stock/inventory issued during the year	4740	3450	1800	270	330	1470	195
<b>Balance at end of the year</b>	<b>210</b>	<b>454</b>	<b>549</b>	<b>316</b>	<b>23.5</b>	<b>231</b>	<b>29</b>

**Office General Stationeries**

Particulars	Spring Files	Bic Pens	Fooscaps	Ruled Bks	Squared Bks	Printing Papers	Graph bks	Counter bks
Stock/inventory at beginning of the year	15	143	6 Reams	171	103	30 reams	51	8
Stock/inventory purchased during the year	70	220	40 Reams	1008	330	125 reams	12	24
Stock/inventory issued during the year	55	337	40 Reams	653	248	138 reams	40	14
<b>Balance at end of the year</b>	<b>30</b>	<b>26</b>	<b>6 Reams</b>	<b>526</b>	<b>185</b>	<b>17 reams</b>	<b>23</b>	<b>18</b>

**BIBIRIONI BOYS HIGH SCHOOL**  
**PUBLICSECONDARYSCHOOL**  
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Particulars	Mark bks	Whiteout	Mark Pens	White board ink	Dusters	Whit Board Markers	Chalk(pkts)	Less on plan bks
Stock/inventory at beginning of the year	0	7	2	8	4	3	8	4
Stock/inventory purchased during the year	10	24	20	36	36	24	36	11
Stock/inventory issued during the year	10	24	17	44	13	25	13	15
<b>Balance at end of the year</b>	<b>0</b>	<b>7</b>	<b>5</b>	<b>0</b>	<b>27</b>	<b>2</b>	<b>31</b>	<b>0</b>

Particulars	Pritt	Graph bks	binding Tapes	Graph Papers	Rulers	Cellotape	Diaries	Stick notes
Stock/inventory at beginning of the year	3	63	10	1	2	3	0	6
Stock/inventory purchased during the year	24	0	5	20	12	12	10	24
Stock/inventory issued during the year	21	63	15	8	8	15	10	23
<b>Balance at end of the year</b>	<b>6</b>	<b>0</b>		<b>13</b>	<b>9</b>	<b>0</b>	<b>0</b>	<b>7</b>

**18 PROGRESSION FOLLOW UP OF AUDIT OR RECOMMENDATIONS**

The following is the summary of issues raised by the external auditor, and management comments that were provided to the auditor.

<b>Ref No.</b>	<b>Issue /Observations from Auditor</b>	<b>Management comments</b>	<b>Status:</b>	<b>Timeframe:</b>

**ANNEX1-ANALYSIS OF PENDING ACCOUNTS PAYABLE**

Supplier of Goods or Services	Original Amount	Date Contracted	Amount Paid To-Date	Outstanding Balance 2022	Outstanding Balance 2022	Comments
	a	b	c	d=a-c		
	Kshs	Kshs	Kshs	Kshs	Kshs	
<b>Construction of buildings</b>						
1.						
2.						
<b>00. Sub-Total</b>						
<b>Supply of goods</b>						
4. Aspet School Supplies Ltd	196,345	March 2021	Nil	196,345	196,345	To be paid once we receive the Capitation
5. Aspet School Supplies Ltd	231,805	2020		231,805	231,805	
6. Emmi Garments	65,095	2020		65,095	65,095	
7. Njiwa Stationers	19,336			19,336	19,336	
8. Sayan Enterprises	61,050			61,050	61,050	
9. Elizabeth Wanjiku	219,450			219,450	219,050	
10. Aplus Solutions	27,600			27,600	27,600	
11. Emmi Garments	180,000			180,000	180,000	
12. Simon Nderi Ndinguri	8,750			8,750	8,750	
13. Aspet School Supplies Ltd	95,700	3 <sup>rd</sup> March 2022		95,700	95,700	
13. Ann M. Gathuku	76,590	7 <sup>th</sup> April 2022		76,590	76,590	
<b>Sub-Total</b>	<b>1,181,721</b>			<b>1,181,721</b>	<b>1,181,721</b>	
<b>Supply of services</b>						
13. Mzima Technology & Associates	14,000	May 2021	Nil	14,000	14,000	To be paid once we receive the Capitation
14. Mzima Technology & Associates	53,000	2020	Nil	53,000	53,000	
15. Crosslink Enterprises	35,000	2019		35,000	35,000	
16. Mzima Enterprises	37,300			37,300	37,300	
17. Jopula Tech	40,000			40,000	40,000	
<b>Sub-Total</b>	<b>179,300</b>			<b>179,300</b>	<b>179,300</b>	
<b>Grand Total</b>	<b>1,361,021</b>			<b>1,361,021</b>	<b>1,361,021</b>	

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**ANNEX2-SUMMARY OF FIXED ASSETS REGISTER**

<b>Asset class</b>	<b>Date purchased</b>	<b>Location</b>	<b>Historical Cost b/f (Kshs) 1<sup>st</sup> July 2021</b>	<b>Additions during the year (Kshs)</b>	<b>Disposals during the year (Kshs)</b>	<b>Historical Cost c/f (Kshs) 30<sup>th</sup> June 2022</b>
Land 1						
Land 2						
Buildings and structures	-Office - Library -Science Lab -Computer Laboratory -2 Classroom Blocks -Kitchen -Staff Ablution Block -Students Toilets		25,000,000			25,000,000
Motor vehicles	N/A					
Office equipment, furniture and fittings	- Printer  -5 Desktop Computers	Reception  -Reception -Principal's Office -Deputy's Office -Deans Office	600,000			600,000

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		-Bursars Office				
	-Office Stationaries	Store				
	-300 Student Chairs & Lockers	Classrooms				
	-30 Staff Chairs	Office				
	-15 Office Tables	Office				
	- 1 Executive Chair	Principal's Office				
ICT Equipment, and Other ICT Assets	10 Desktop Computers	Computer Laboratory	1,290,000			1,290,000
Tools and apparatus			1,000,000			1,000,000
Textbooks		-Library -Issued to Students				
Other Machinery and Equipment						
Heritage and cultural assets	store		100,000			100,000
Intangible assets-software	Zeraki Analytics		30,000			30,000
<b>Total</b>			<b>28,020,000</b>			<b>28,020,000</b>