

REPUBLIC OF KENYA



Enhancing Accountability

PARLIAMENT
OF KENYA
LIBRARY

REPORT

THE NATIONAL ASSEMBLY
PAPERS LAID

DATE: 20 NOV 2024

DAY.

OF

TABLED
BY:

Deputy Leader of
Majority Party

CLERK-AT
THE-TABLE:

WILLIS OBIERO

THE AUDITOR-GENERAL

ON

KARIMA MIXED SECONDARY SCHOOL

**FOR THE YEAR ENDED
30 JUNE, 2023**

NAKURU COUNTY



Karima Mixed Secondary School
ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE FINANCIAL YEAR ENDED
30 JUNE, 2023

Prepared in accordance with the Cash Basis of Accounting Method under the International Public Sector Accounting Standards (IPSAS)



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1. Acronyms and Glossary of Terms

Provide a list of all applicable acronyms and glossary of terms e.g.

BOM	Board of Management
CEB	County Education Board
IPSAS	International Public Sector Accounting Standards
KCSE	Kenya Certificate of Secondary Education
PFM	Public Finance Management
PSASB	Public Sector Accounting Standards Board
FY	Financial Year
FDSE	

2. Key School Information and Management

(a) Background information

The school is domiciled in Kenya and its operations are governed under the Basic Education Act, 2013. It is in Nakuru County, Naivasha Sub-County.

The school was registered in 18th September, 2023 under registration number 32S30000185 and is currently categorized as a Sub- County public school established, owned or operated by the Government.

The school is a mixed day/boys boarding school and had 460 number of students as at 30 June, 2023. It has 4 streams and 25 teachers of which 2 teachers are employed by the School Board of Management.

(b) School Board of Management - Board Members

The School Board of Management established under Section 55 of the Basic Education Act, 2013; is composed of the following members:

Ref:	Name of Board Member	Designation	Date of appointment
1	Douglas Gichangi	Chairman	23/05/2022
2	George Thiongo	Secretary - Principal	13/02/2023
3	Amos Kariuki	Member	23/05/2022
4	Dominic Ndichu	Member	23/05/2022
5	Milkah Wangari	Member	23/05/2022
6	Paul Njoroge	Member	23/05/2022
7	Susan Wanjiru	Member	23/05/2022
8	Juliah Kiiru	Member – Rep CEB	23/05/2022
9	Elijah Karara	Member Rep Teachers	23/05/2022
10	Douglas Gichangi, Job Nyangilo, Esther Nyagaturi	3 Members - Sponsor	23/05/2022
11	Joseph Murigi	Member - Community	23/05/2022
12	John Kamanga	Member Special Needs	23/05/2022
13	Martin Lemmy Sanaet	Rep Students	23/05/2022

The functions of the School Board of Management are to:

- Promote the best interests of the School and ensure its development.
- Promote quality education for all pupils in accordance with the standards set under the Basic Education Act, 2013.
- Ensure and assure the provision of proper and adequate facilities for the School.
- Manage the School's affairs in accordance with the rules and regulations governing occupational safety and health.
- Advise the County Education Board on the staffing needs of the School.
- Determine cases of pupils' discipline and make reports to the CEB.
- Prepare comprehensive termly report on all areas of its mandate and submit the report to CEB.
- Administer and manage the resources of the School.
- Receive, collect and account for any funds accruing to the institution in accordance with Article 226 (1) (a) of the Constitution of Kenya, Section 81 of the Public Finance Management Act, 2012 and the Fourth Schedule para 21 and 23 of the Basic Education Act, 2013.

(c) Committees of the Board

Ref:	Name of Committee	Names of Members	Designation	Number of meetings attended during the year
1	Executive Committee	Douglas Gichangi George Thiongo Job Nyangilo Juliah Kiiru	Chairman Secretary Member Member	2 out of 2 2 out of 2 2 out of 2 2 out of 2
2	Audit Committee			
3	Finance, procurement and general purposes Committee	Douglas Gichangi George Thiongo Job Nyangilo Juliah Kiiru Tabitha Mureithi	Chairman Secretary Member Member Member	2 out of 2 2 out of 2 2 out of 2 2 out of 2 2 out of 2
4	Academic Committee	Douglas Gichangi George Thiongo Elijah Karara Esther Nyagaturi	Chairman Secretary Member Member	2 out of 2 2 out of 2 2 out of 2 2 out of 2
5	Development Committee	Douglas Gichangi George Thiongo Pastor J. Murigi Pastor J. Kamanga	Chairman Secretary Member Member	2 out of 2 2 out of 2 2 out of 2 2 out of 2
6	Discipline and welfare Committee	Douglas Gichangi George Thiongo Amos Kariuki Juliah Kiiru	Chairman Secretary Member Member	2 out of 2 2 out of 2 2 out of 2 2 out of 2
7	Adhoc Committee (if any during the year)			

(d) School operation Management

For the financial year ended 30 June, 2023 the School day-to-day management was under the following persons:

Ref:	Designation	Name	Identification
1	Principal	George Thiongo	372315
2	Deputy Principal	Zipporah Ngugi	349548
3	School Bursar	Lilian Wangui	N/A
4	Other (specify)		

(e) Schools contacts

Post Office Box: 453-20117 Naivasha
Telephone: 0777274318
E-mail: karimamixedsec@gmail.com
Website: N/A
Facebook: N/A
Twitter: N/A

(f) School Bankers

1. Name of Bank: Equity Bank
Branch: NAIVASHA
Account Number: 0200291734847 - Karima Mixed Day Account
2. Name of Bank: Equity Bank
Branch: NAIVASHA
Account Number: 0200291734852 - Karima Operations Account
3. Name of Bank: Equity Bank
Branch: NAIVASHA
Account Number: 0200280532897 - Karima Infrastructure Account
4. Name of Bank: KCB
Branch: NAIVASHA
Account Number: 1104212668 - Karima Tuition Account

(g) Independent Auditors

Office of the Auditor General
Anniversary Towers, University Way
P.O. Box 30084
GPO 00100
Nairobi, Kenya

3. Summary Report of Performance of The School

The following is a summary report of the performance of the school against the set performance evaluation criteria:

a) Financial performance:

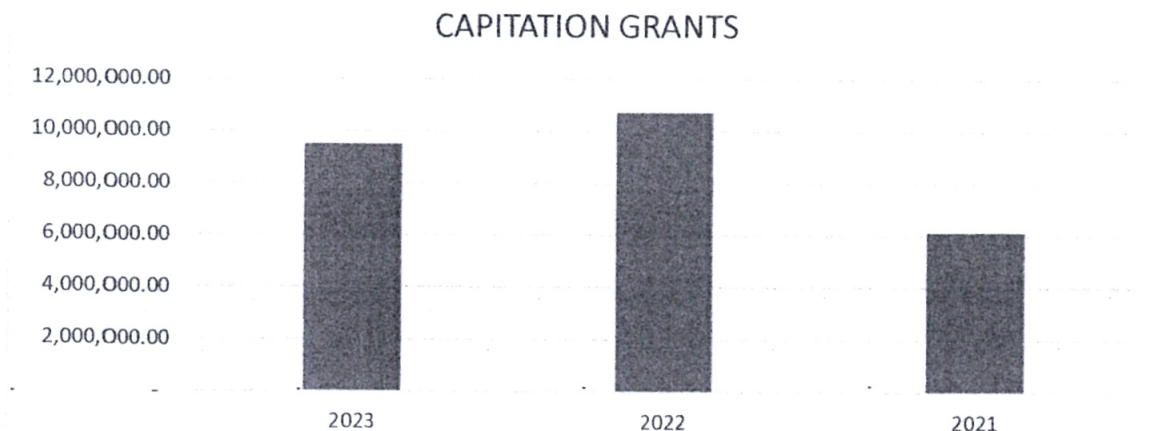
i) *Surplus/ deficit for the year and a comparison of the same for the last three years*

S/NO		2023	2022	2021
1	SURPLUS/DEFICIT	71,704.46	1,067,391.00	52,653.60



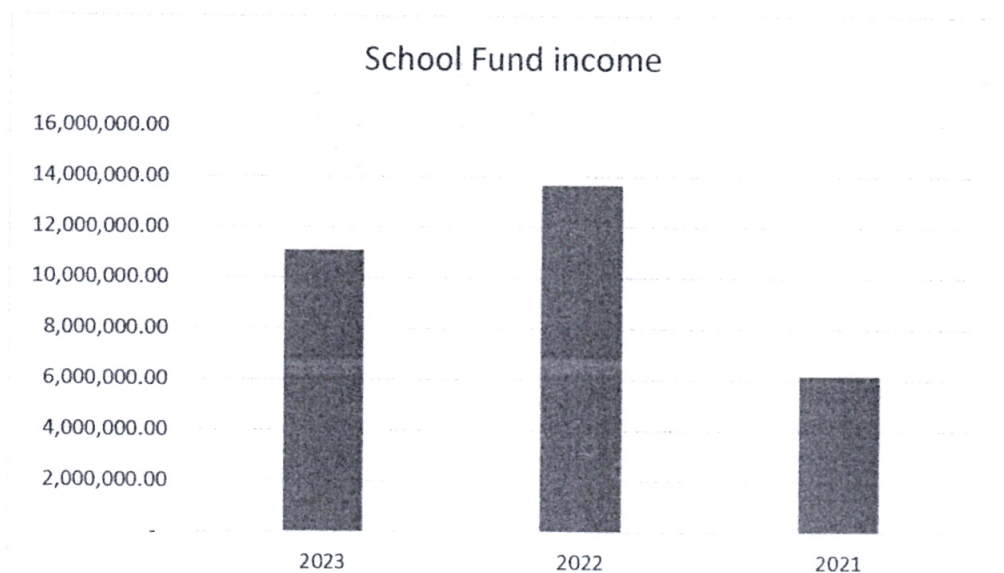
ii) *Capitation grants from the Ministry of Education for the last three years*

S/NO		2023	2022	2021
1	CAPITATION GRANTS	9,507,127.51	10,717,019.30	6,147,128.90



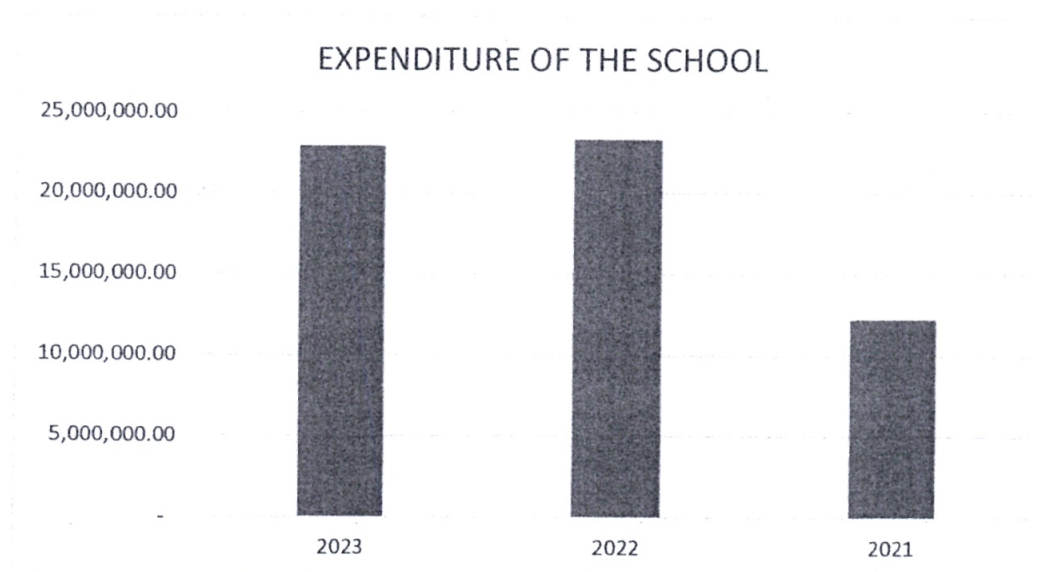
iii) A three-year overview of growth of other income(s) earned by the school.

	2023	2022	2021
School fund income	11,085,208.00	13,668,895.00	6,180,105.00



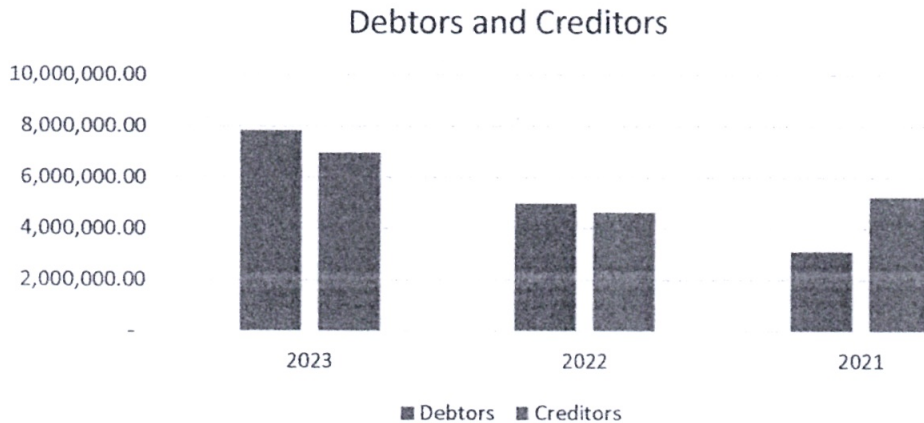
iv) A three-year overview of growth in expenditure of the school

	2023	2022	2021
EXPENDITURE OF THE SCHOOL	22,889,631.05	23,318,522.70	12,274,580.30



v) Movement of debtors and creditors of the school over the last three years

	2023	2022	2021
Debtors	7,835,219.00	4,984,268.00	3,105,539.00
Creditors	6,962,121.00	4,638,834.00	5,252,944.00



Teacher Student ratio:

Teacher Student Ratio	460/23	1:18
Teacher Recruited And Posted To School		1
Teachers Transferred		1
No. Of Teachers Retired		Nil
Teachers Employed By TSC		23
Teachers Employed By BOM		2

ALLOCATION OF TEACHERS PER SUBJECT

Maths	9
Eng/Lit	3
Kiswahili	6
Biology	3
Physics	4
Chemistry	2
CRE	3
History	3
Geography	3
Business Studies	4
Agriculture	2

Mean score in the 2020-2022 KCSE:

ENTRY		A	A-	B+	B	B-	C+	C	C-	D+	D	D-	E	X	MSS 2022	MSS 2021	MSS 2020	DEV
BOYS	70	0	0	0	0	0	1	0	5	11	18	30	4	1	2.8	2.71	3.159	+0.09
GIRLS	69	0	0	0	0	0	0	1	4	10	14	32	8	0	2.63	3.03	3.333	-0.4
CLASS	139	0	0	0	0	0	1	1	9	21	32	62	12	1	2.71	2.87D	3.231D+	-0.16

Number of students who have joined university per year

2020

NO	NAME	GRADE	UNIVERSITY	COURSE
1	Maria Wanjira Gathu	B-	Maasai Mara University	BED
2	Lucy Wanjiku Gitau	C+	Laikipia University	BED
3	Salome Wanjiku Mwangi	C+	South Eastern University	BED

2021

NO	NAME	GRADE	UNIVERSITY	COURSE
1	Collins Ondieki	B	Kenyatta University	BED
2	Teresiah Wairimu	C+	Multimedia University	Political Science

2022

NO	NAME	GRADE	UNIVERSITY	COURSE
1	Daniel Tinkoi	C+	Murang'a University	BED

Karima Mixed Secondary School

Annual Report and Financial Statements For the year ended 30 June 2023

Number of Candidates in the 2020-2022 KCSE:

ENTRY	2022	2021	2020
BOYS	70	66	63
GIRLS	69	72	46
TOTAL	139	138	109

Capacity of the school:

		CLASSES	TOILETS	LABORATORY	DINING HALL
BOYS	240	7	10	1	0
GIRLS	220	7	36	1	0
TOTAL	460	14	46	1	0

.....

School Principal

SECRETARY B.O.M
KARIMA MIXED SECONDARY

24 JUL 2024
P.O BOX 400 20111, NAIVASHA
Email: karimamixed@yahoo.com

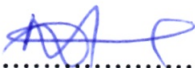
4. Statement of School Management Responsibility

Section 81 (1) of the Public Finance Management Act, 2012 requires that, at the end of each financial year, each National Government School shall prepare financial statements in respect of that school. Section 81 (3) requires the financial statements so prepared to be in a form that complies with relevant accounting standards as prescribed by the Public Sector Accounting Standards Board (PSASB) of Kenya from time to time.

Schedule 4 (Section 23) of the Education Act, 2013 requires the Board of Management of a public institution of basic education to be keep all proper books and records of accounts of the income, expenditure and assets of the institution.

The Board of Management of *Karima Mixed Secondary School* accepts responsibility for the school's financial statements, which have been prepared on the Cash Basis Method of Financial Reporting, using appropriate accounting policies in accordance with International Public Sector Accounting Standards (IPSAS).

The Board of Management is of the opinion that the school's financial statements give a true and fair view of the state of the school's transactions during the financial year ended 30 June, 2023, and of the school's financial position as at that date.



.....
Name: Douglas Gichangi

Designation: Chairman, School Board of Management

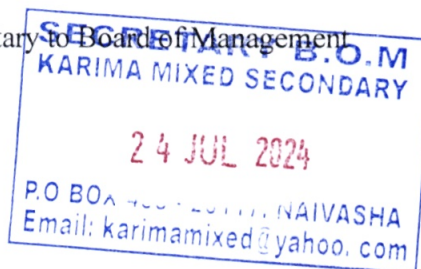
Date:



.....
Name: John Ndungu Mwangi

Designation: School Principal & Secretary to Board of Management

Date: 24/7/24



.....
Name: Lilian Wangui

Designation: Bursar/ Finance Officer

Date: 29/7/24

REPUBLIC OF KENYA



Telephone: +254-(20) 3214000
E-mail: info@oagkenya.go.ke
Website: www.oagkenya.go.ke

HEADQUARTERS
Anniversary Towers
Monrovia Street
P.O. Box 30084-00100
NAIROBI

REPORT OF THE AUDITOR-GENERAL ON KARIMA MIXED SECONDARY SCHOOL FOR THE YEAR ENDED 30 JUNE, 2023 - NAKURU COUNTY

PREAMBLE

I draw your attention to the contents of my report which is in three parts:

- A. Report on the Financial Statements that considers whether the financial statements are fairly presented in accordance with the applicable financial reporting framework, accounting standards and the relevant laws and regulations that have a direct effect on the financial statements.
- B. Report on Lawfulness and Effectiveness in Use of Public Resources which considers compliance with applicable laws, regulations, policies, gazette notices, circulars, guidelines and manuals and whether public resources are applied in a prudent, efficient, economic, transparent and accountable manner to ensure Government achieves value for money and that such funds are applied for the intended purpose.
- C. Report on Effectiveness of Internal Controls, Risk Management and Governance which considers how the entity has instituted checks and balances to guide internal operations. This responds to the effectiveness of the governance structure, the risk management environment and the internal controls, developed and implemented by those charged with governance for orderly, efficient and effective operations of the entity.

An unmodified opinion does not necessarily mean that an entity has complied with all relevant laws and regulations and that its internal controls, risk management and overall governance systems are properly designed and were working effectively in the financial year under review.

The three parts of the report are aimed at addressing the statutory roles and responsibilities of the Auditor-General as provided by Article 229 of the Constitution, the Public Finance Management Act, 2012 and the Public Audit Act, 2015. The three parts of the report, when read together constitute the report of the Auditor-General.

REPORT ON THE FINANCIAL STATEMENTS

Qualified Opinion

I have audited the accompanying financial statements of Karima Mixed Secondary School - Nakuru County set out on pages 1 to 19, which comprise of the statement of financial assets and financial liabilities as at 30 June, 2023, and the statement of receipts and

Report of the Auditor-General on Karima Mixed Secondary School for the year ended 30 June, 2023 - Nakuru County

payments, statement of cash flows and statement of comparison of budgeted versus actual amounts for the year then ended, and a summary of significant accounting policies and other explanatory information in accordance with the provisions of Article 229 of the Constitution of Kenya and Section 35 of the Public Audit Act, 2015. I have obtained all the information and explanations which, to the best of my knowledge and belief, were necessary for the purpose of the audit.

In my opinion, except for the effect of the matters described in the Basis for Qualified Opinion section of my report, the financial statements present fairly, in all material respects, the financial position of Karima Mixed Secondary School – Nakuru County as at 30 June, 2023, and of its financial performance and its cash flows for the year then ended, in accordance with International Public Sector Accounting Standards (Cash Basis) and comply with the Public Finance Management Act, 2012 and the Basic Education Act, 2013.

Basis for Qualified Opinion

1. Inaccuracies in the Financial Statements

Review of the financial statements showed some variances between reported amounts and recalculated amounts as shown below;

i. Statement of Cash flows

Component	Reported Amount (Kshs)	Recalculated Amount (Kshs)	Variance (Kshs)
Total Receipts	20,110,385	22,961,336	(2,850,951)
Total Payments	17,531,864	20,369,198	(2,837,334)
Net Cash Inflow/Outflow from Operating Activities - Opening Balance	1,547,578	1,067,391	480,187

ii. Statement of Budget Versus Actual Amounts

Component	Reported Amount (Kshs)	Recalculated Amount (Kshs)	Variance (Kshs)
Total Expenditure-Original Budget	22,166,705	53,966,705	(31,800,000)
Total Expenditure - Final Budget	22,166,705	53,966,705	(31,800,000)
Total Expenditure-Actual Comparable	22,154,831	20,871,390	1,283,441

iii. Notes to the Financial Statement

Note	Component	Reported Amount (Kshs)	Recalculated Amount (Kshs)	Variance (Kshs)
Note 4	School Fund Income	11,085,208	11,085,188	20
Note 5	Tuition	20,007,055	2,007,055	18,000,000

In addition, the statement of receipts and payments reflects an amount of Kshs.2,394,574 in relation to tuition payments. However, this differs from the tuition payments disclosed in Note 6 of the financial statements of Kshs.2,120,494 resulting to a variance of Kshs.274,080.

iv. Inaccuracies in Comparative Amounts Brought Forward

Further, review of the financial statements showed some variance between opening balances reported in the year ended 2022-2023 and reported amounts in the year ended 2021-2022 as shown below:

Note	Component	Opening Balance Reported 2022-2023 (Kshs)	Reported Amounts 2021-2022 (Kshs)	Variance (Kshs)
Note 1	Internal Exams	102,386	-	102,386
Note 3	Maintenance and Improvement	2,992,500	-	2,992,500
Note 4	Activity	67,545	-	67,545
Note 6	Repair, Maintenance and Improvements	2,973,205	350,000	2,623,205

In the circumstances, the accuracy and completeness of the financial statements could not be confirmed.

2. Unreconciled Variances

The statement of receipts and payments reflects total receipts of Kshs.22,961,336. However, the statement of budgeted versus actual amounts reflects total income of Kshs.27,517,635 resulting to an unreconciled variance of Kshs.4,556,299. Further, the statement of receipts and payments reflects total payments of Kshs.22,889,631 against final budget of Kshs.22,166,705 reflected in the statement of budgeted versus actual resulting to an unreconciled variance of Kshs.722,926. No explanation or reconciliation was provided in support of the variances.

In the circumstances, the accuracy and completeness of the receipts and payments amounts could not be confirmed.

3.0. Inaccuracies in Capitation Grants

3.1. Unsupported Repair, Maintenance and Improvement Funds

The statement of receipts and payments reflects an amount of Kshs.7,912,363 in relation to Government grants for operations as disclosed in Note 2 to the financial statements. Included in the grants is an amount of Kshs.2,314,000 in relation to repair and maintenance. Review of records provided for audit revealed that an amount of Kshs.2,314,000 was disbursed by the State Department for Basic Education in relation to repair, maintenance and improvements however, an amount of Kshs.2,369,000 was

received by the School through the bank. This resulted to an unexplained variance of Kshs.55,000.

In the circumstances, the accuracy and completeness of the capitation grants for operations could not be confirmed.

3.2. Unsupported Government Grants for Operations

The statement of receipts and payments reflects an amount of Kshs.7,912,363 in relation to Government grants for operations as disclosed in Note 2 to the financial statements. Review of records provided for audit revealed that an amount of Kshs.7,003,364 was disbursed by the State Department for Basic Education in relation to capitation grant for operations however, an amount of Kshs.6,941,663 was received by the School through the bank. This resulted to an unexplained variance of Kshs.61,701.

In the circumstances, the accuracy and completeness of the capitation grants for operations could not be confirmed.

4. Inaccuracies in School Fund Income from Parents' Contributions

The statement of receipts and payments reflects school fund income-parents' contributions of Kshs.11,085,208 as disclosed in Note 4 to the financial statements. However, review of the records provided revealed that an amount of Kshs.8,792,256 as reflected in the cashbook and Kshs.9,252,246 was reflected in the fee register resulting to an unexplained variance of Kshs.2,292,952 and Kshs.1,832,962 respectively.

In the circumstances, the accuracy and completeness of school fund income-parents' contributions of Kshs.11,085,208 could not be confirmed.

5. Inaccuracies in Boarding and School Fund Payments

The statement of receipts and payments reflects boarding and school fund payments of Kshs.9,947,460 as disclosed in Note 9 to the financial statements. However, review of the documents provided revealed an amount of Kshs.9,471,551 reflected in the cashbook resulting to an unexplained variance of Kshs.475,908.

In the circumstances, the accuracy and completeness of boarding and school fund payments of Kshs.9,947,460 could not be confirmed.

6. Unsupported Cash and Cash Equivalents Balance

The statement of financial assets and financial liabilities reflects a cash and cash equivalents balance of Kshs.359,455 as disclosed in Notes 10 and 11 to the financial statements. Included in the balance is cash in hand of Kshs.128,573 however, Management did not provide a board of survey report to confirm the cash in hand balance.

In the circumstances, the accuracy, completeness and existence of the cash and cash equivalents balance of Kshs.359,455 reflected in the financial statements could not be confirmed.

7. Unsupported Payments for Infrastructure

The statement of receipts and payments reflects an amount of Kshs.2,794,513 in respect to payment of infrastructure as disclosed in Note 8 to the financial statements. Review of the infrastructure payment vouchers revealed payments totalling Kshs.2,278,060 resulting to an unexplained variance of Kshs.516,453. In addition, the payment vouchers did not have standard procurement documentation. This was contrary to Section 58(1) and (2) of the Public Procurement and Asset Disposal Act, 2015.

It was not possible to determine if the procurement method used by the institution allowed fairness, equitability, transparency, cost-effectiveness and competition among those who may wish to submit their application.

In the circumstances, the regularity and occurrence of the expenditure of Kshs.2,794,513 on payments for infrastructure could not be confirmed.

8. Unsupported Sitting Allowances

Sitting allowances totalling Kshs.29,000 were paid to Board Members without supporting board minutes.

In the circumstances, the occurrence of sitting allowances totalling Kshs.29,000 could not be confirmed.

The audit was conducted in accordance with International Standards of Supreme Audit Institutions (ISSAIs). I am independent of the Karima Mixed Secondary School Management in accordance with ISSAI 130 on Code of Ethics. I have fulfilled other ethical responsibilities in accordance with the ISSAI and in accordance with other ethical requirements applicable to performing audits of financial statements in Kenya. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my qualified opinion.

Emphasis of Matter

Budgetary Control and Performance

The statement of budgeted versus actual amounts reflects final receipts budget and actual on comparable basis of Kshs.27,517,635 and Kshs.21,865,726 respectively resulting to an under-funding of Kshs.5,651,909 or 20.5% of the budget. Similarly, the School spent an amount of Kshs.22,154,831 against actual receipts of Kshs.21,865,726 resulting to over-absorption of Kshs.289,105 of the actual receipts.

In the circumstances, under funding affected the planned activities and may have impacted negatively on service delivery to the public.

My opinion is not modified in respect of this matter.

Key Audit Matters

Key audit matters are those matters that, in my professional judgment, are of most significance in the audit of the financial statements. There were no key audit matters to report in the year under review.

Other Matter

Unresolved Prior Year Matters

In the audit report of the previous year, several issues were raised under the Report on Financial Statements, Report on Lawfulness and Effectiveness in Use of Public Resources, and Report on Effectiveness of Internal Controls, Risk Management and Governance. However, Management had not resolved the issues as at 30 June, 2023.

REPORT ON LAWFULNESS AND EFFECTIVENESS IN USE OF PUBLIC RESOURCES

Conclusion

As required by Article 229(6) of the Constitution, based on the audit procedures performed, except for the matters described in the Basis for Conclusion on Lawfulness and Effectiveness in Use of Public Resources section of my report, I confirm that, nothing else has come to my attention to cause me to believe that public resources have not been applied lawfully and in an effective way.

Basis for Conclusion

1. Late Submission of Financial Statements

During the year under review, Management did not submit the financial statements to the Auditor-General by the statutory date of 30 September, 2023 and submitted the financial statements on 27 May, 2024. This is contrary to Section 47(1) of the Public Audit Act, 2015 which requires that financial statements should be submitted to the Auditor-General within three months after the end of the fiscal year to which the accounts relate.

In the circumstances, Management was in breach of the law.

2. Non-Compliance with the Public Sector Accounting Standards Board Requirements

The annual report and financial statements prepared and presented for audit had the following presentation and disclosure errors;

The statement of receipts and payments from Note 5 to Note 9 are not in alignment with the Notes to the financial statements from Note 5 to Note 8. Further, the statement of assets and liabilities from Note 10 to Note 15 are not in alignment with the Notes to the financial statement from Note 9 to Note 15.

In the circumstances, Management did not adhere to the Public Sector Accounting Standards Board Requirements.

3. Irregular Transfer of Funds to Kenya Secondary Schools Heads Association

The statement of receipts and payments reflects payments for operations and boarding and school fund payments amounts of Kshs.8,027,164 and Kshs.9,947,460 respectively as disclosed in Notes 7 and 9 to the financial statements. Included in the expenditure is an amount of Kshs.1,871,200 and Kshs.586,200 in respect to payments for operations and boarding and school fund payments respectively transferred to Kenya Secondary Schools Heads Association (KESSHA). However, KESSHA is a welfare organization that draws its membership from School Principals only. The organization is not defined in Government Funding system and there is no assurance that it has implemented effective, efficient, and transparent financial management and internal control systems to manage the funds transferred by schools.

In the circumstances, value for money transferred to KESSHA amounting to Kshs.2,457,400 could not be confirmed.

4. Transfer of Infrastructure Funds to Operations Bank Account

The statement of receipts and payments reflects an amount of Kshs.2,369,000 in relation to Government grants for infrastructure as disclosed in Note 3 to the financial statements. Review of the bank statements provided reflected an amount of Kshs.700,000 that was transferred from the infrastructure bank account to the operations bank account on 4 April, 2023 and 26 June, 2023. However, no approval for the transfer of funds was provided.

In the circumstances, the propriety of the transfer could not be confirmed.

5. Over Funding of Capitation Grants

The statement of receipts and payments reflects capitation grants for tuition and capitation grants for operations amount of Kshs.1,594,765 and Kshs.7,912,363, respectively as disclosed in Notes 1 and 2 to the financial statements. During the financial year, NEMIS reported a total of five hundred and nineteen (519) students while the enrolment records provided by the School indicated a total of four hundred and sixty (460) students, resulting to an unexplained variance of fifty-nine (59) students. As a result of the variance, the School was over funded by an amount of Kshs.199,529.

In the circumstances, the value for money for the over disbursed funds could not be confirmed.

6. Lack of an Approved Budget

The budget amounts presented was not supported by an approved budget as required by Regulation 31(1) of the Public Finance Management (National Government) Regulations, 2015 which states that the Accounting Officer shall ensure that the draft estimates relating to her or his department are prepared in conformity with the Constitution, the Act and these Regulations.

In the circumstances, Management was in breach of the law.

7. Irregularities in the Procurement of Goods and Services

The statement of receipts and payments reflects an amount of Kshs.9,947,460 in relation to boarding and school fund payments as disclosed in Note 9 to the financial statements. The payments include an amount of Kshs.1,209,390 paid to three (3) suppliers for supply of foodstuffs and bus repair services. Management used open tender method of procurement to award the tenders. However, the following gaps were noted in the procurement process for the goods and services;

- i. The procurements were not initiated by the user departments as there were no user requisitions for the goods and services.
- ii. The Tender Evaluation Committee was over constituted with seven members which is beyond the membership specified in the Act of three to five members.
- iii. The Evaluation Report had not been signed by any of the committee members. The Act prescribes that each of the evaluation committee members should sign.
- iv. After tender evaluation, no Professional Opinion on the procurement proceedings for these items had been issued to the Accounting Officer by the person designated to handle procurements in the institution.
- v. Inspection and Acceptance Committees were not constituted to ensure the correct quantities of goods were received.

This is contrary to Section 44(2) (g) (h), Section 40 (3)(b), Section 80(7) and Section 84(1) of the Public Procurement and Asset Disposal Act, 2015.

In the circumstances, Management was in breach of the law.

8. Irregular Direct Procurement

The statement of receipts and payments reflects an amount of Kshs.9,947,460 in relation to boarding and School fund payments. The payments includes an amount of Kshs.927,952 paid to various suppliers. However, the School used the direct procurement method without satisfying the conditions set out in Section 103(2) of the Public Procurement and Asset Disposal Act, 2015.

In the circumstances, Management was in breach of the law.

9. Use of Cash to Procure Goods, Works and Services

The statement of receipts and payments reflects an amount of Kshs.9,947,460 in relation to boarding and School fund payments. Review of the documents provided for audit revealed the School used cash totalling Kshs.447,720 to purchase goods and services instead of procuring using other suitable methods. This was contrary to Section 108 of the Public Procurement and Asset Disposal Act, 2015 and the threshold matrix in the Second Schedule of the Procurement Regulations, 2020 provides that the maximum level

of expenditure under the low value procurement method is Kshs.50,000, Kshs.100,000 and Kshs.50,000 per item per financial year for goods, works and services respectively.

In the circumstances, Management was in breach of the law.

10. Lack of a Procurement Plan

The statement of receipts and payments reflects amounts of Kshs.22,961,336 and Kshs.22,889,631 in respect to total receipts and payments respectively. However, Management did not provide an annual procurement plan as part of the annual budget preparation process for audit. This was contrary to Regulation 40 of the Public Procurement and Asset Disposal Regulations, 2020 which stipulates that a procuring entity shall prepare a procurement plan for each financial year as part of the annual budget preparation process.

In the circumstances, Management was in breach of the law.

11. Lack of School Instructional Material Committee

The School Management had not established a School Instructional Materials Selection Committee contrary to Part E of the General Information of the Orange Book Published in 2017 which states that, each School, is to set up a School Instructional Materials Selection Committee (SIMSC) and list the members of the committee be documented in the Minute Book.

In the circumstances, Management was in breach of the law.

12. Weaknesses in Management of Textbooks

Physical verification showed that textbook storage facilities were inadequate resulting to the School storing the textbooks in unsafe conditions such as the floor, therefore exposing the textbooks to damages in the event of heavy down pour or water spillage during the cleaning.

In the circumstances, existence of effective measures in the management of the text books could not be confirmed.

The audit was conducted in accordance with ISSAI 4000. The standard requires that I comply with ethical requirements and plan and perform the audit to obtain assurance about whether the activities, financial transactions and information reflected in the financial statements are in compliance, in all material respects, with the authorities that govern them. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my conclusion.

REPORT ON EFFECTIVENESS OF INTERNAL CONTROLS, RISK MANAGEMENT AND GOVERNANCE

Conclusion

As required by Section 7(1)(a) of the Public Audit Act, 2015 and based on the audit procedures performed, except for the matters described in the Basis for Conclusion on

Effectiveness of Internal Controls, Risk Management and Governance section of my report, I confirm that nothing else has come to my attention to cause me to believe that internal controls, risk management and governance were not effective.

Basis for Conclusion

1. Lack of Asset Ownership Documents

Annex 2 to the financial statements reflects summary of fixed assets register which includes land with a balance of Kshs.25,200,000. Review of the School Development Committee minutes dated 17 December, 2020 indicated that Karima Mixed Secondary School owns 14.1 acres of School land donated by Karima Primary School. However, land ownership documents were not provided for audit.

In the circumstances, the ownership of land occupied by the School could not be confirmed.

2. Weaknesses in Governance

Review of documents provided for audit in respect to Board of Management revealed that no full board or committees of the board held any meeting during the year under review which is contrary to the Fourth Schedule of the Basic Education Act, 2013 which states a Board of Management will meet at least once every four months.

In addition, the Board of Management did not have an annual work plan or written down schedule of activities for the year.

The audit was conducted in accordance with ISSAI 2315 and ISSAI 2330. The standards require that I plan and perform the audit to obtain assurance about whether effective processes and systems of internal control, risk management and overall governance were operating effectively, in all material respects. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my conclusion.

Responsibilities of Management and those Charged with Governance

Management is responsible for the preparation and fair presentation of these financial statements in accordance with International Public Sector Accounting Standards (Cash Basis) and for maintaining effective internal control as Management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error and for its assessment of the effectiveness of internal control, risk management and governance.

In preparing the financial statements, Management is responsible for assessing the School's ability to continue to sustain its services, disclosing, as applicable, matters related to sustainability of services and using the applicable basis of accounting unless Management is aware of the intention to terminate the School or to cease operations.

Management is also responsible for the submission of the financial statements to the Auditor-General in accordance with the provisions of Section 47 of the Public Audit Act, 2015.

In addition to the responsibility for the preparation and presentation of the financial statements described above, Management is also responsible for ensuring that the activities, financial transactions and information reflected in the financial statements are in compliance with the authorities which govern them, and that public resources are applied in an effective way.

Those charged with governance are responsible for overseeing the School's financial reporting process, reviewing the effectiveness of how Management monitors compliance with relevant legislative and regulatory requirements, ensuring that effective processes and systems are in place to address key roles and responsibilities in relation to governance and risk management, and ensuring the adequacy and effectiveness of the control environment.

Auditor-General's Responsibilities for the Audit

The audit objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion in accordance with the provisions of Section 48 of the Public Audit Act, 2015 and submit the audit report in compliance with Article 229(7) of the Constitution. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISSAIs will always detect a material misstatement and weakness when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

In addition to the audit of the financial statements, a compliance audit is planned and performed to express a conclusion about whether, in all material respects, the activities, financial transactions and information reflected in the financial statements are in compliance with the authorities that govern them, and that public resources are applied in an effective way, in accordance with the provisions of Article 229(6) of the Constitution and submit the audit report in compliance with Article 229(7) of the Constitution.

Further, in planning and performing the audit of the financial statements and audit of compliance, I consider internal control in order to give an assurance on the effectiveness of internal controls, risk management and overall governance processes and systems in accordance with the provisions of Section 7(1)(a) of the Public Audit Act, 2015 and submit the audit report in compliance with Article 229(7) of the Constitution. My consideration of the internal control would not necessarily disclose all matters in the internal control that might be material weaknesses under the ISSAIs. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements caused by error or fraud in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions.

Because of its inherent limitations, internal control may not prevent or detect misstatements and instances of non-compliance. Also, projections of any evaluation of effectiveness to future periods are subject to the risk that controls may become


inadequate because of changes in conditions, or that the degree of compliance with the policies and procedures may deteriorate.

As part of an audit conducted in accordance with ISSAIs, I exercise professional judgement and maintain professional skepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Management.
- Conclude on the appropriateness of the Management's use of the applicable basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the School's ability to continue to sustain its services. If I conclude that a material uncertainty exists, I am required to draw attention in the auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to the date of my audit report. However, future events or conditions may cause the School to cease to continue to sustain its services.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Obtain sufficient appropriate audit evidence regarding the financial information and business activities of the School to express an opinion on the financial statements.
- Perform such other procedures as I consider necessary in the circumstances.

I communicate with the Management regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that are identified during the audit.

I also provide Management with a statement that I have complied with relevant ethical requirements regarding independence, and to communicate with them all relationships and other matters that may reasonably be thought to bear on my independence, and where applicable, related safeguards.


FCPA Nancy Gathungu, CBS
AUDITOR-GENERAL

Nairobi

25 September, 2024

6. Statement Of Receipts and Payments For the Year Ended 30 June, 2023

Description Of Vote Head	No.	2022/2023	2021/2022
Receipts			
Government grants for tuition	1	1,594,765.00	2,003,993.00
Government grants for operations	2	7,912,362.51	8,713,026.00
Government Grants for infrastructure	3	2,369,000.00	-
School fund income- parents' contributions	4	11,085,208.00	13,668,895.00
Miscellaneous incomes	5	-	-
Total Receipts		22,961,335.51	24,385,914.00
Payments			
Tuition	6	2,394,574.00	2,007,055.00
Operations	7	8,027,164.00	9,254,905.00
Infrastructure	8	2,794,512.85	-
Boarding and school fund	9	9,947,459.60	12,056,563.00
Total Payments		22,889,631.05	23,318,523.00
Surplus/Deficit		71,704.46	1,067,392

The school financial statements were approved on _____ 2023 and signed by:

.....

Name: Douglas Gichangi

Chair BOM

Date: 24/7/24

.....

Name: John Ndungu Mwangi

School Principal/ Secretary to BOM

Date: 24/7/24

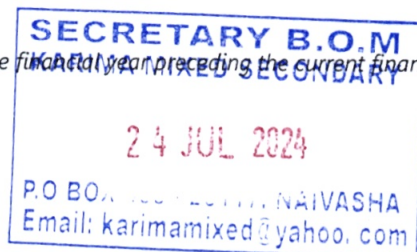
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Name: Lilian Wangui

Bursar/ Finance Officer

Date: 24/7/24

(Comparative FY refers to the financial year preceding the current financial year.)



7. Statement of Assets and Liabilities As At 30 June, 2023

Description		2022-2023	2021-2022
Financial Assets			
Cash and cash equivalents			
Bank balances	10	283,443.61	564,939.15
Cash balances	11	76,010.90	10,507.90
Short term investments	12	-	-
Total cash and cash equivalent		359,454.51	575,447.05
Account's receivables	13	7,835,219.00	4,984,268.00
Total financial assets		8,194,673.51	5,559,715.05
Financial liabilities			
Accounts payables	14	7,202,088.00	4,638,834.00
Net financial assets		992,585.51	920,881.05
Represented by			
Accumulated fund b/fwd	15	920,881.05	(146,510.55)
Surplus/deficit for the year		71,704.46	1,067,391.60
Net financial position		992,585.51	920,881.05

The school's financial statements were approved on _____ 2023 and signed by:



Name: Douglas Gichangi

Chair BOM

Date: 24/7/24



Name: John Ndungu Mwangi
School Principal/ Secretary to
BOM

Date: 24/7/24

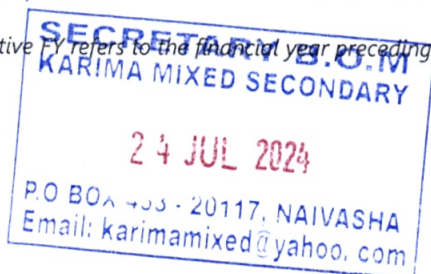


Name: Lilian Wangui

Bursar/ Finance Officer

Date: 24/7/24

(Comparative FY refers to the financial year preceding the current Financial year.)



8. Statement of Cash Flows for the Year Ended 30 June, 2023

Description	Note	2022-2023 Kshs	2021-2022 Kshs
Cash from Operating Activities			
Receipts			
Government grants for tuition	1	1,594,765.00	2,003,993.00
Government grants for operations	2	7,912,362.51	8,713,026.00
Government grants for infrastructure	3	2,369,000.00	-
School fund income- parents contributions/ fees	4	11,085,208.00	13,668,895.00
Other income		-	-
Total receipts		20,110,384.51	24,385,914.00
Payments			
Cash outflows for tuition	5	2,394,574.00	2,007,055.00
Cash outflows for operations	6	8,027,164.00	9,254,905.00
Cash outflows Boarding/lunch and school fund payments	8	9,947,459.60	12,056,563.00
Total payments		17,531,864.20	23,318,522.70
Net cash inflow/outflow from operating activities		2,578,520.31	1,547,577.60
Cash flow from investing activities			
Acquisition of assets		-	-
Proceeds from sale of Assets		-	-
Proceeds from investments		-	-
Purchase of investments	7	(2,794,512.85)	(2,973,205.00)
Net cash inflow/outflows from investing activities		(2,794,512.85)	(2,973,205.00)
Cash flow from Financing activities			
Proceeds from borrowings/ loans	18	-	-
Repayment of principal borrowings		-	-
Net cash inflow/outflow from financing activities		-	-
Net increase/decrease in cash and cash equivalents		(215,992.54)	(1,425,627.40)
Cash and cash equivalent at beginning of the FY		575,447.05	2,001,074.45
Cash and cash equivalent at end of the FY		359,454.51	575,447.05

Note: Cash and Cash Equivalent is the summation of Note 10, 11 and 12.

(The above presentation of cash flow statement uses the direct method of cash flow presentation which is encouraged under IPSAS. Schools should therefore adopt the direct method of cashflow as recommended by PSASB).

The school's financial statements were approved on _____ 2023 and signed by:

.....


Name: Douglas Gichangi
 Chair BOM

Date: 24/7/24

.....


Name: John Ndungu Mwangi
 School Principal/ Secretary to BOM

Date: 24/07/24

.....


Name: Lilian Wangui
 Bursar/ Finance Officer

Date: 24/7/24

(Comparative FY refers to the financial year preceding the current Financial year.)

SECRETARY B.O.M
 KARIMA MIXED SECONDARY
 24 JUL 2024
 P.O BOX 453 - 20117, NAIVASHA
 Email: karimamixed@yahoo.com

9. Statement Of Budgeted Versus Actual Amounts for The Year Ended 30 June, 2023

Receipt/Expenses Item	Original Budget	Adjustments	Final Budget	Actual On Comparable Basis	% Of Utilization
	a	b	c=a+b	d	e=d/c %
	Kshs	Kshs	Kshs	Kshs	Kshs
Receipts					
<i>(1) Capitation Grant on Tuition</i>					
Reference Materials		-	-	-	x
Exercise Books	751,240.00	-	751,240.00	365,158.37	48.61%
Laboratory Equipment	714,070.00	-	714,070.00	454,381.38	63.63%
Internal Exams	1,150,200.00	-	1,150,200.00	365,158.38	31.75%
Teaching / Learning Materials	500,000.00	-	500,000.00	410,066.87	82.01%
Chalk	72,000.00	-	72,000.00	-	0.0%
	3,187,510.00		3,187,510.00	1,594,765.00	50.03%
<i>(2) Capitation Grant on Operations</i>					
Personnel Emoluments	3,380,000.00	-	3,380,000.00	2,448,712.51	72.45%
Repairs And Maintenance	2,500,000.00	-	2,500,000.00	2,314,000.000	92.56%
Local Transport / Travelling	936,000.00	-	936,000.00	486,898.57	52.02%
Electricity And Water	240,000.00	-	240,000.00	486,898.56	202.87%
Medical	61,700.00	-	61,700.00		
Administration Costs	1,517,475.00	-	1,517,475.00	1,013,331.73	66.78%
Activity	300,700.00	-	300,700.00	400,821.14	133.3%
Gratuity	-	-	-	-	-
	8,935,875.00	-	8,935,875.00	7,212,362.51	80.71%

Receipt/Expenses Item	Original Budget	Adjustments	Final Budget	Actual On Comparable Basis	% Of Utilization
	a	b	c=a+b	d	e=d/c %
	Kshs	Kshs	Kshs	Kshs	Kshs
3) FDSE for infrastructure					
Maintenance & Improvement MoE	2,500,000.00	-	2,500,000.00	2,069,000.000	82.76%
M&I parents' contribution	-	-	-	-	-
Economic Stimulus Programs	-	-	-	-	-
Transition Infrastructure Grants	-	-	-	-	-
Administration Block	-	-	-	-	-
(4) Fees Charged on Parents					
Lunch	8,400,000.00		8,400,000.00	8,245,853.00	98.16%
Transport	2,467,500.00		2,115,000.00	2,230,015.00	105.44%
Personnel Emoluments	169,250.00	-	169,250.00	54,600.00	32.26%
Repairs And Maintenance	100,000.00	-	100,000.00	31,905.00	31.91%
Local Transport / Travelling	35,000.00	-	35,000.00	11,700.00	33.43%
Electricity And Water	274,250.00	-	274,250.00	85,590.00	31.21%
Medical	-	-	-	-	-
Administration Costs	105,000.00	-	105,000.00	34,450.00	32.81%
Activity	25,000.00	-	25,000.00	9,150.00	36.6%
SMASSE	-	-	-	-	-
Fee On Boarding Equipment and Stores	1,318,250.00	-	1,318,250.00	286,335.00	21.72%
5) Miscellenous Income					
Loans / Borrowing	-	-	-	-	-
Rent income	-	-	-	-	-
Income From Farming Activities	-	-	-	-	-

Receipt/Expenses Item	Original Budget	Adjustments	Final Budget	Actual On Comparable Basis	% Of Utilization
	a	b	c=a+b	d	e=d/c %
	Kshs	Kshs	Kshs	Kshs	Kshs
Insurance Compensation	-	-	-	-	-
Income From Posho Mill	-	-	-	-	-
Income From Bus Hire	-	-	-	-	-
Fee For Hire of Ground and Equipment	-	-	-	-	-
Interest Income	-	-	-	-	-
Income From Any Other Investment	-	-	-	-	-
Total Income	27,517,635.00	-	27,517,635.00	21,865,725.51	79.5%
(6) Expenditure For Tuition					
Textbooks	-	-	-	-	-
Reference Materials	-	-	-	-	-
Exercise Books	751,240.00	-	751,240.00	1,194,000.00	158.94%
Laboratory Equipment	714,070.00	-	714,070.00	72,100.00	10.10%
Internal Exams	1,150,200.00	-	1,150,200.00	189,450.00	16.47%
Teaching / Learning Materials	195,270.00	-	195,270.00	663,960.00	340.02%
Chalks	72,000.00	-	72,000.00	-	0.00%
Exams And Assessment	-	-	-	-	-
Teachers Guides	-	-	-	-	-
Administration Costs	-	-	-	-	-
Bank Charges	5,000.00	-	5,000.00	984.00	19.68%
(7) Expenditure For Operations					
Personnel Emoluments	3,338,000.00	-	3,338,000.00	2,993,025.00	88.55%

Receipt/Expenses Item	Original Budget	Adjustments	Final Budget	Actual On Comparable Basis	% Of Utilization
	a	b	c=a+b	d	e=d/c %
	Kshs	Kshs	Kshs	Kshs	Kshs
Repairs, Maintenance & Improvements	2,500,000.00	-	2,500,000.00	2,069,000.00	82.76%
Local Transport / Travelling	936,000.00	-	936,000.00	337,500.00	36.06%
Electricity, Water and Conservancy	240,000.00	-	240,000.00	191,551.00	79.81%
Medical	-	-	-	-	-
Administration Costs	1,517,475.00	-	1,517,475.00	836,198.60	55.10%
Activity Expenses	300,700.00	-	300,700.00	698,450.00	232.27%
Gratuity	-	-	-	-	-
SMASSE	-	-	-	-	-
		-			
<i>(8) Expenditure For infrastructure</i>					
Construction of classrooms	600,000.00	-	600,000.00	42,200.00	70.73%
Construction of LAB	200,000.00	-	200,000.00	203,920.00	101.96%
Repairs	1,469,000.00	-	1,469,000.00	1,339,550.00	91.19%
Cctv	200,000.00	-	200,000.00	130,000.00	65%
Bank charges	2,000.00	-	2,000.00	842.85	42.14%
Purchase of machinery	-	-	-	-	-
<i>(9) Expenditure For school fund/lunch/boarding</i>					
Personnel Emoluments	169,250.00	-	169,250.00	529,997.00	313.14%
Repairs, Maintenance and Improvements	100,000.00	-	100,000.00	8,320.00	8.32%
Local Transport / Travelling	35,000.00	-	35,000.00	260,570.00	744.49%

Receipt/Expenses Item	Original Budget	Adjustments	Final Budget	Actual On Comparable Basis	% Of Utilization
	a	b	c=a+b	d	e=d/c %
	Kshs	Kshs	Kshs	Kshs	Kshs
Electricity, Water and Conservancy	274,250.00	-	274,250.00	60,685.00	22.13%
Medical Expenses	-	-	-	-	-
Administration Costs	105,000.00	-	105,000.00	303,050.00	288.62%
Activity	25,000.00	-	25,000.00	-	-
Gratuity	-	-	-	-	-
Lunch Programme	6,000,000.00	-	6,000,000.00	6,983,829.00	116.4%
Boarding Equipment and Stores	1,318,250.00	-	1,318,250.00	328,355.00	24.91%
Expenditure For Income Generating Activity	-	-	-	-	-
Insurance Costs	-	-	-	-	-
Other Expenses On Investments	-	-	-	-	-
Transport	1,677,000.00	-	1,677,000.00	1,407,466.00	83.93%
Bank Charges	30,000.00	-	30,000.00	26,387.60	87.96%
Loan Interest Repayment	-	-	-	-	-
Loan Principal Repayment	-	-	-	-	-
Acquisition Of Assets	-	-	-	-	-
Totals	22,166,705.00	-	22,166,705.00	22,154,831.05	99.95%

[Provide below a commentary on significant underutilization (below 90% of utilization) and any overutilization above 100%]

- i. The school was able to follow the budget thus underutilization
- ii. The school had overutilization due to inflating costs

10. Significant Accounting Policies

The principal accounting policies adopted in the preparation of these financial statements are set out below:

1. Statement of compliance and basis of preparation

The financial statements have been prepared in accordance with and comply with International Public Sector Accounting Standards (IPSAS) with particular emphasis on Cash Basis Financial Reporting under the Cash Basis of Accounting and applicable government legislations and regulations. The financial statements comply with and conform to the form of presentation prescribed by the Public Sector Accounting Standards Board of Kenya.

This cash basis of accounting has been supplemented with accounting for; a) receivables that include school fees from parents, imprest, salary advances and other receivables and b) payables that include deposits and retentions and payables from operations.

The financial statements are presented in Kenya Shillings, which is the functional and reporting currency of *Karima Mixed Secondary School*, and all values are rounded to the nearest Kenya Shilling (Kshs). The accounting policies adopted have been consistently applied to all the years presented.

2. Recognition of receipts and payments

Karima Mixed Secondary School recognises all receipts from the various sources when the event occurs, and the related cash has actually been received by *Karima Mixed Secondary School*. In addition, *Karima Mixed Secondary School* recognises all expenses when the event occurs, and the related cash has actually been paid out by *Karima Mixed Secondary School*. Income arising from school fees is recognised when the event occurs whether cash is received or not. Expenditure arising from operations is recognised when the event occurs irrespective of receipt of cash.

3. In-kind contributions

In-kind contributions are donations that are made to *Karima Mixed Secondary School* in the form of actual goods and/or services rather than in money or cash terms. These donations may include vehicles, equipment or personnel services. Where the financial value received for in-kind contributions can be reliably determined, *Karima Mixed Secondary School* includes such value in the statement of receipts and payments both as a receipt and as a payment in equal and opposite amounts; otherwise, the contribution is not recorded.

4. Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and cash at bank, short-term deposits on call and highly liquid investments with an original maturity of three months or less, which are readily convertible to known amounts of cash and are subject to insignificant risk of changes in value.

Bank account balances include amounts held at various financial institutions at the end of the financial year.

5. Accounts Receivable

For the purposes of these financial statements, imprests and advances to authorised public officers and/or institutions which were not surrendered or accounted for at the end of the financial year are treated as receivables. Accounts receivables also include school fees billed to parents for services rendered but not paid. This is an enhancement to the cash accounting policy. Other accounts receivables are disclosed in the financial statements.

6. Accounts Payable

For the purposes of these financial statements, deposits and retentions held on behalf of third parties have been recognized as accounts payables. This is in recognition of the government practice of retaining a portion of contracted services and works pending fulfilment of obligations by the contractor and to hold deposits on behalf of third parties. Payables also include expenditure incurred for the purchase of goods, works and services that has been rendered and not settled. This is an enhancement to the cash accounting policy adopted for public secondary schools. Other liabilities are disclosed in the financial statements.

7. Non-current assets

Non-current assets are expensed at the time of acquisition while disposal proceeds are recognized as receipts at the time of disposal. However, the acquisitions and disposals are reflected in the school fixed asset register a summary of which is provided as a memorandum to these financial statements.

8. Budget

The budget is developed on the same accounting basis (cash basis), the same accounts classification basis, and for the same period as the financial statements. *Karima Mixed Secondary School* budget was approved by the School Board of Management. A comparison of the actual performance against the comparable budget for the financial year under review has been included in the financial statements.

9. Comparative figures

Where necessary comparative figures for the previous financial year have been amended or reconfigured to conform to the required changes in presentation.

10. Subsequent events

There have been no events subsequent to the financial year end with a significant impact on the financial statements for the year ended 30 June, 2023.

11. Notes To The Financial Statements

1 Government Grants for Tuition

Description	2022-2023	2021-2022
	Kshs	Kshs
Reference Materials	-	-
Exercise Books	365,158.38	713,051.50
Laboratory Equipment	454,381.38	618,319.25
Internal Exams	365,158.38	102,386.00
Teaching / Learning Materials	410,066.87	570,236.25
Others (<i>specify</i>)*	-	-
Total	1,594,765.00	2,003,993.00

*Include others as per MOE circulars

2 Government Grants for Operations

Description	2022-2023	2021-2022
	Kshs	Kshs
Personnel Emoluments	2,448,712.51	2,913,657.10
Repairs And Maintenance	2,314,000.00	2,992,500.00
Local Transport / Travelling	486,898.57	461,687.50
Electricity And Water	486,898.56	324,560.85
Medical	61,700.00	125,000.00
Administration Costs	1,013,331.73	1,343,435.10
Activity	400,821.14	552,185.75
Other Vote Heads (inter borrowing-infrastructure)	700,000.00	
Total	7,912,362.51	8,713,026.30

*Include others as per MOE circulars

3 Government Grants for infrastructure

Description	2022-2023	2021-2022
	Kshs	Kshs
Maintenance & Improvement	2,069,000.00	2,992,500.00
Transition infrastructure grants	-	-
Administration Block	-	-
Economic stimulus grants	-	-
Other (<i>inter borrowing operations</i>)	300,000.00	-
Total	2,369,000.00	2,992,500.00

4 School Fund Income - Parents Contribution/Fees

Description	2022-2023	2021-2022
	Kshs	Kshs
Personnel emoluments	54,600.00	-
Repairs and maintenance	31,905.00	-
Local transport / travelling	11,700.00	-
Electricity and water	85,590.00	-
Lunch	8,245,833.00	10,919,193.00
Administration costs	34,450.00	-
Activity	9,150.00	67,545.00
Fee on Boarding Equipment and stores	286,335.00	-
PA Levies*Transport	2,230,015.00	2,682,157.00
Others (uniform)	28,100.00	-
CCTV	67,510.00	-
Total	11,085,208.00	13,668,895.00

**Includes all levies charged by the school outside the fees structure but by mutual agreement with the parents..*

Notes to the Financial Statements (continued)

5 Tuition

Description	2022-2023	2021-2022
	Kshs	Kshs
Exercise Books	1,194,000.00	-
Textbooks	-	-
Reference materials	-	-
Laboratory Equipment	72,100.00	1,439,049.00
Teaching / Learning Materials	663,960.00	565,830.00
Exams And Assessment	189,450.00	-
Teachers Guides	-	-
Bank Charges	984.00	2,176.00
Others (<i>specify</i>)	-	-
Total	2,120,494.00	2,0007,055.00

6 Operations

Description	2022-2023	2021-2022
	Kshs	Kshs
Personnel Emoluments	2,993,025.00	3,628,980.00
Service Gratuity	-	-
Administration Cost	836,198.60	1,511,519.70
Repairs And Maintenance & Improvements	2,069,000.00	2,973,205.00
Local Transport / Travelling	337,500.00	184,500.00
Electricity And Water	191,551.00	50,000.00
CBC	201,440.00	-
Activity Expenses	698,450.00	906,700.00
Insurance Cost	-	-
Others (inter borrowing-infrastructure)	700,000.00	-
Total	8,027,164.60	9,254,904.70

Notes to the Financial Statements (continued)

7 Infrastructure

Description	2022-2023	2021-2022
	Kshs	Kshs
Construction of classrooms	1,963,670.00	2,973,205.00
Construction of laboratory	-	-
Construction of dormitory	-	-
Purchase of furniture	-	-
Purchase of equipment	-	-
CCTV	130,000.00	-
Bank charges	842.85	-
Others (inter borrowing operations)	700,000.00	-
Total	2,794,512.85	2,973,205.00

8 Boarding And School Fund

Description	2022-2023	2021-2022
	Kshs	Kshs
Personnel Emoluments	529,997.00	-
Service Gratuity	-	-
Repairs And Maintenance & Improvements	8,320.00	-
Local Transport / Travelling	260,570.00	-
Electricity And Water	60,685.00	-
Activity	4,000.00	-
Administration Costs	303,050.00	-
Lunch Programme	6,983,829.00	10,168,774.00
Bank Charges	26,387.60	15,730.00
Transport	1,407,466.00	1,628,839.00
Fee On Boarding Equipment and Stores	328,355.00	-
Toilet project	-	243,220.00
Insurance Cost (Life Property)	-	-
Loan Principal Repayment	-	-
Loan Interest Repayment	-	-
Acquisition Of Assets	-	-
PA expenses	-	-
Others (uniform)	34,800.00	-
Total	9,947,459.60	12,056,563.00

(Expenses on income generating activities** should include all costs relating to the school earnings on miscellaneous receipts as recorded in note 5. These costs should include farm maintenance, posho mill maintenance, ground maintenance and costs incurred during hire of school bus among others).

Notes to the Financial Statements (continued)

9 Bank Accounts

Account Name & Currency	Status	Bank Account Number	2022-2023	2021-2022
	Active/Dormant		Kshs	Kshs
Tuition Account		1104212668	3,394.65	2,243.65
Operations Account		0200291734852	35,436.40	(269,168.51)
School Fund Account/Boarding		0200291734847	128,375.41	805,724.01
Savings Account			-	-
Parent Association Development Account			-	-
Income Generating Activities Account			-	-
Infrastructural Account		0200280532897	116,237.15	26,140.00
Total			283,443.61	564,939.15

10 Cash In Hand

Description	2022-2023	2021-2022
	Kshs	Kshs
Notes and Coins	76,010.90	10,507.90
Total	76,010.90	10,507.90

Notes to the Financial Statements (continued)

11 Accounts Receivable

Description	2022-2023	2021-2022
	Kshs	Kshs
Fees Arrears	7,835,219.00	4,984,268.00
Other Non-Fees Receivables	-	-
Salary Advances (list/schedule attached)	-	-
Imprest (list/schedule attached)	-	-
Rent arrears (list/schedule attached)	-	-
Total	7,835,219.00	4,984,268.00

11 b Ageing Analysis of Accounts Receivable

Description	2022-2023		2021-2022	
	Kshs		Kshs	
	Current FY	% of the total	Comparative FY	% of the total
Less than 1 year	4,122,335.00	52.6%	2,729,035.00	54.8%
Between 1- 2 years	3,712,884.00	47.4%	2,255,233.00	45.2%
Between 2-3 years	-	%	-	%
Over 3 years	-	%	-	%
Total (should tie to note 13 a)	7,835,219.00	100%	4,984,268.00	100%

12 Accounts Payable

Description	2022-2023	2021-2022
	Kshs	Kshs
Trade Creditors (See Ageing Below and Appendix 1)	6,962,121.00	4,351,252.00
Prepaid Fees	239,967.00	287,582.00
Retention Monies	-	-
Unpaid salaries and statutory deductions	-	-
Cautions money	-	-
Other payables (specify)	-	-
Total	7,202,088.00	4,638,834.00

Notes to the Financial Statements (continued)

12a. Ageing Analysis of Accounts Payable

Description	2022-2023		2021-2022	
	Kshs		Kshs	
	Current FY	% of the total	Comparative FY	% of the total
Less than 1 year	5,040,310.00	73.44%	3,695,930.00	85%
Between 1- 2 years	1,921,911.00	26.56%	655,322.00	15%
Between 2-3 years	-	-	-	-
Over 3 years	-	-	-	-
Total (should tie to note 14)	6,962,121.00	100%	4,351,252.00	100%

13 Fund Balance Brought Forward

Description	2022-2023	2021-2022
	Kshs	Kshs
Bank Balances	564,939.15	1,992,499.55
Cash Balances	10,507.90	8,574.90
Short Term Investments	-	-
Receivables	4,984,268.00	3,105,359.00
Payables	(4,638,834.00)	(5,252,944.00)
Total	920.881.05	(146,510.55)

Other important disclosure notes

IPSAS Cash Standard encourages an entity to disclose accrual related information in relation to an entity's assets and liabilities. The notes outlined below are disclosure notes in relation to the school's non- financial assets and liabilities.

Other important disclosure notes

14 Stock/ Inventory


Description	2022-2023	2021-2022
	Kshs	Kshs
Food stuffs	190750	-
Lab consumables		-
Farm produce	-	-
Medication	-	-
Construction Materials	-	-
Others (specify)	-	-
	190750	-

(Stock to be measured at lower of cost and net realisable value. Net realisable value is the difference between selling costs less costs to sell)

15 Progress on Follow up Of Auditor Recommendations

The following is the summary of issues raised by the external auditor, and management comments that were provided to the auditor.

Ref No.	Issue / Observations from Auditor	Management comments	Status (Resolved / Not Resolved)	Timeframe (If applicable, state when expected the issue will be resolved)



Sign and Date
Principal 24/7/24

SECRETARY B.O.M
KARIMA MIXED SECONDARY
24 JUL 2024
P.O BOX 400 - 20117, NAIVASHA
Email: karimamixed@yahoo.com

12. Annexes

Annex I - Analysis of Pending Accounts Payable

Supplier Of Goods Or Services	Original Amount	Date Contracted	Amount Paid To-Date	Outstanding Balance Current FY	Outstanding Balance Comparative FY	Comments
	A	b	C	d=a-c		
	Kshs	Kshs	Kshs	Kshs	Kshs	
Construction Of Buildings						
1. KABITU HARDWARE	4,340.00	27/07/2022	-	4,340.00		CREDITOR NOT PAID IN 2023
2. KABITU HARDWARE	21,400.00	27/07/2022	-	21,400.00		CREDITOR NOT PAID IN 2023
3. KABITU HARDWARE	64,730.00	18/08/2022	-	64,730.00		CREDITOR NOT PAID IN 2023
4. KABITU HARDWARE	90,460.00	18/08/2022	-	90,460.00		CREDITOR NOT PAID IN 2023
5. KABITU HARDWARE	4,800.00	31/08/2022	-	4,800.00		CREDITOR NOT PAID IN 2023
6. MUMBAI TECHNOLOGIES	84,105.00	02/01/2022	84,105.00	-		CREDITOR NOT PAID IN 2023
7. MUMBAI TECHNOLOGIES	524,340.00	04/12/2021	495,895.00	28,445.00		CREDITOR NOT PAID IN 2023
8. MUMBAI TECHNOLOGIES	130,000.00	02/07/2022	-	130,000.00		CREDITOR NOT PAID IN 2023
9. DAVID MAINGI KABIRU	836,950.00	10/8/2022	-	836,950.00		CREDITOR NOT PAID IN 2023
10. SPECIALISED SYSTEMS	623,560.00	15/08/22	422,120.00	201,440.00		CREDITOR NOT PAID IN 2023
Sub-Total	2,384,685.00		1,002,120.00	1,382,565.00		
Supply Of Goods						
11. PIONEER LAB SUPPLIES	274,080.00	20/7/2022	274,080.00	--		CREDITOR NOT PAID IN 2023
12. PIONEER LAB SUPPLIES	161,250.00	10/09/2021	-	161,250.00		CREDITOR NOT PAID IN 2022
13. PIONEER LAB SUPPLIES	97,259.00	16/11/2021	-	97,259.00		CREDITOR NOT PAID IN 2022
14. PIONEER LAB SUPPLIES	298,575.00	26/01/2022	-	298,575.00		CREDITOR NOT PAID IN 2022
15. PIONEER LAB SUPPLIES	33,140.00	05/03/2022	-	33,140.00		CREDITOR NOT PAID IN 2022
16. PIONEER LAB SUPPLIES	574,745.00	05/03/2022	-	574,745.00		CREDITOR NOT PAID IN 2022
17. PIONEER LAB SUPPLIES	29,190.00	06/02/2020	29,190.00	-		CREDITOR NOT PAID IN 2020

Karima Mixed Secondary School

Annual Report and Financial Statements For the year ended 30 June 2023

Supplier Of Goods Or Services	Original Amount	Date Contracted	Amount Paid To-Date	Outstanding Balance Current FY	Outstanding Balance Comparative FY	Comments
18. PIONEER LAB SUPPLIES	86,770.00	25/02/2020	86,770.00	-		CREDITOR NOT PAID IN 2020
19. PIONEER LAB SUPPLIES	6,480.00	18/03/2021	6,480.00	-		CREDITOR NOT PAID IN 2021
20. PIONEER LAB SUPPLIES	259,710.00	11/04/2021	259,710.00	-		CREDITOR NOT PAID IN 2021
21. PIONEER LAB SUPPLIES	240,900.00	17/06/2021	200,000.00	40,900.00		CREDITOR NOT PAID IN 2021
22. PIONEER LAB SUPPLIES	138,180.00	15/02/2021	138,180.00	-		CREDITOR NOT PAID IN 2021
23. BERINET ENTERPRISES	66,500.00	04/02/2020	-	66,500.00		CREDITOR NOT PAID IN 2020
24. LAZO ENTERPRISES	324,225.00	11/10/2019	324,225.00	-		CREDITOR NOT PAID IN 2020
25. LEXIN SUPPLIES	13,500.00	08/11/2021	13,500.00	-		CREDITOR NOT PAID IN 2022
26. LEXIN SUPPLIES	110,500.00	18/10/2021	110,500.00	-		CREDITOR NOT PAID IN 2022
27. LEXIN SUPPLIES	136,000.00	11/11/2021	136,000.00	-		CREDITOR NOT PAID IN 2022
28. LEXIN SUPPLIES	12,000.00	15/12/2021	12,000.00	-		CREDITOR NOT PAID IN 2022
29. LEXIN SUPPLIES	8,500.00	16/12/2021	8,500.00	-		CREDITOR NOT PAID IN 2022
30. LEXIN SUPPLIES	24,000.00	27/01/2022	24,000.00	-		CREDITOR NOT PAID IN 2022
31. LEXIN SUPPLIES	30,000.00	25/02/2022	30,000.00	-		CREDITOR NOT PAID IN 2022
32. LEXIN SUPPLIES	7,500.00	25/02/2022	7,500.00	-		CREDITOR NOT PAID IN 2022
33. LEXIN SUPPLIES	15,000.00	27/04/2022	15,000.00	-		CREDITOR NOT PAID IN 2022
34. LEXIN SUPPLIES	15,000.00	14/06/2022	15,000.00	-		CREDITOR NOT PAID IN 2022
35. LEXIN SUPPLIES	7,500.00	14/06/2022	7,500.00	-		CREDITOR NOT PAID IN 2022
36. LEXIN SUPPLIES	52,500.00	17/06/2022	24,500.00	-		CREDITOR NOT PAID IN 2022
37. LEXIN SUPPLIES	2,500.00	17/06/2022	2,500.00	-		CREDITOR NOT PAID IN 2022
38. LEXIN SUPPLIES	22,500.00	27/01/2023	10,000.00	12,500.00		CREDITOR NOT PAID IN 2023
39. LEXIN SUPPLIES	14,500.00	13/02/2023	-	14,500.00		CREDITOR NOT PAID IN 2023
40. FRAMAHA ENTERPRISES	126,100.00	03/05/2022	100,000.00	26,100.00		CREDITOR NOT PAID IN 2022
41. FRAMAHA ENTERPRISES	68,250.00	23/07/2022	-	68,250.00		CREDITOR NOT PAID IN 2023

Karima Mixed Secondary School
Annual Report and Financial Statements For the year ended 30 June 2023

Supplier Of Goods Or Services	Original Amount	Date Contracted	Amount Paid To-Date	Outstanding Balance Current FY	Outstanding Balance Comparative FY	Comments
42. FRAMAHA ENTERPRISES	67,200.00	01/02/2023	-	67,200.00		CREDITOR NOT PAID IN 2023
43. THIKA MOTOR DEALERS	471,016.00	24/01/2022	250,000.00	221,016.00		CREDITOR NOT PAID IN 2022
44. NAIVASHA ALERT STORES	230,000.00	10/02/2023	150,000.00	80,000.00		CREDITOR NOT PAID IN 2023
45. ETHEGZ SOLUTIONS	6,000.00	10/06/2023	-	6,000.00		CREDITOR NOT PAID IN 2023
46. ANTONY NDERITU	386,000.00	25/01/2023	-	386,000.00		CREDITOR NOT PAID IN 2023
47. SCHACCS	55,000.00	10/05/2022	-	55,000.00		CREDITOR NOT PAID IN 2023
48. SCHACCS	58,000.00	20/01/2023	-	58,000.00		CREDITOR NOT PAID IN 2023
49. ANTONY KARANJA	108,000.00	08/06/2023	58,000.00	50,000.00		CREDITOR NOT PAID IN 2023
50. TISHSUN ENTERPRISES	80,000.00	14/09/2022	-	80,000.00		CREDITOR NOT PAID IN 2023
51. TREZAN SUPPLIES	78,100.00	27/02/2023	-	78,100.00		CREDITOR NOT PAID IN 2023
52. TREZAN SUPPLIES	108,900.00	19/05/2023	-	108,900.00		CREDITOR NOT PAID IN 2023
53. TREZAN SUPPLIES	76,500.00	30/07/2021	76,500.00	-		CREDITOR NOT PAID IN 2022
54. TREZAN SUPPLIES	62,504.00	2/2/2021	27,350.00	35,154.00		CREDITOR NOT PAID IN 2021
55. TREZAN SUPPLIES	346,150.00	2/2/2021	346,150.00	-		CREDITOR NOT PAID IN 2021
56. SOLVENTA ENTERPRISES	134,000.00	23/05/2022	134,000.00	-		CREDITOR NOT PAID IN 2022
57. GEORGE NYORO NDUNGU	15,720.00	13/05/2022	15,720.00	-		CREDITOR NOT PAID IN 2022
58. GEORGE NYORO NDUNGU	10,140.00	14/06/2022	10,140.00	-		CREDITOR NOT PAID IN 2022
59. GEORGE NDUNGU NYORO	9,200.00	29/06/2022	9,200.00	-		CREDITOR NOT PAID IN 2022
60. GEORGE NYORO NDUNGU	31,915.00	30/06/2023	-	31,915.00		CREDITOR NOT PAID IN 2022
61. DAVID MUREITHI RUGA	32,200.00	30/06/2023	-	32,200.00		CREDITOR NOT PAID IN 2023
62. DAVID MUREITHI RUGA	31,200.00	30/06/2022	31,200.00	-		CREDITOR NOT PAID IN 2022
63. IBRAHIM KIHARA	15,300.00	3/4/2023	-	15,300.00		CREDITOR NOT PAID IN 2023
64. POLY ENERGY SAVERS	130,000.00	28/12/2021	130,000.00	10,000.00		CREDITOR NOT PAID IN 2022
65. POLY ENERGY SAVERS	52,000.00	21/07/2021	-	52,000.00		CREDITOR NOT PAID IN 2022

Karima Mixed Secondary School

Annual Report and Financial Statements For the year ended 30 June 2023

Supplier Of Goods Or Services	Original Amount	Date Contracted	Amount Paid To-Date	Outstanding Balance Current FY	Outstanding Balance Comparative FY	Comments
66. CAROLINE MUGATHI	96,400.00	21/04/2023	-	96,400.00		CREDITOR NOT PAID IN 2023
67. CAROLINE MUGATHI	48,000.00	30/06/2022	48,000.00	-		CREDITOR NOT PAID IN 2022
68. FURAHA BUTCHERY	22,500.00	30/06/2022	22,500.00	-		CREDITOR NOT PAID IN 2022
69. MERCY NJERI KINUTHIA	12,500.00	13/06/2022	12,500.00	-		CREDITOR NOT PAID IN 2022
70. BARSALANG TECH ENTERPRISES	47,600.00	17/11/2021	47,600.00	-		CREDITOR NOT PAID IN 2022
71. BARSALANG TECH ENTERPRISES	47,600.00	19/05/2022	-	47,600.00		CREDITOR NOT PAID IN 2022
72. BARSALANG TECH ENTERPRISES	47,600.00	16/05/2023	-	47,600.00		CREDITOR NOT PAID IN 2023
73. BARSALANG TECH ENTERPRISES	47,600.00	16/11/2022	-	47,600.00		CREDITOR NOT PAID IN 2023
74. SHADEMWA INVESTMENT	45,000.00	28/10/2021	45,000.00	-		CREDITOR NOT PAID IN 2022
75. LACASAS ENTERPRISES	161,215.00	23/05/2023	-	161,215.00		CREDITOR NOT PAID IN 2023
76. LACASAS ENTERPRISES	35,000.00	22/05/2023	-	35,000.00		CREDITOR NOT PAID IN 2023
77. LACASAS ENTERPRISES	60,000.00	29/05/2023	-	60,000.00		CREDITOR NOT PAID IN 2023
78. LACASAS ENTERPRISES	101,720.00	22/05/2023	-	101,720.00		CREDITOR NOT PAID IN 2023
79. LACASAS ENTERPRISES	40,000.00	12/06/2023	-	40,000.00		CREDITOR NOT PAID IN 2023
80. TIMTECH OFFICE SUPPLIES	158,800.00	08/03/2023	-	158,800.00		CREDITOR NOT PAID IN 2023
81. TIMTECH OFFICE SUPPLIES	11,450.00	27/03/2023	-	11,450.00		CREDITOR NOT PAID IN 2023
82. TIMTECH OFFICE SUPPLIES	40,800.00	19/05/2023	-	40,800.00		CREDITOR NOT PAID IN 2023
83. ELITE PRIME TECHNOLOGIES	714,000.00	13/07/2022	175,000.00	539,000.00		CREDITOR NOT PAID IN 2023
84. ELITE PRIME TECHNOLOGIES	480,000.00	14/02/2023	-	480,000.00		CREDITOR NOT PAID IN 2023
85. MIMOSA OFFICE SUPPLIES	257,780.00	10/02/2023	-	257,780.00		CREDITOR NOT PAID IN 2023
86. MAJOICHEM INVESTMENT	72,100.00	06/03/2023	-	72,100.00		CREDITOR NOT PAID IN 2023
87. INFRASTRUCTURE	400,000.00	30/06/2023	-	400,000.00		CREDITOR NOT PAID IN 2023
Sub-Total	8,799,564.00		3,220,008.00	5,579,556.00		

Karima Mixed Secondary School

Annual Report and Financial Statements For the year ended 30 June 2023

Supplier Of Goods Or Services	Original Amount	Date Contracted	Amount Paid To-Date	Outstanding Balance Current FY	Outstanding Balance Comparative FY	Comments
Supply Of Services						
88.						
89.						
90.						
Sub-Total						
Grand Total	11,184,249.00		4,222,128.00	6,962,121.00		

Annex 2 – Summary of Fixed Assets Register

Asset Class	Historical Cost b/f (Kshs) 1 st July 2022	Additions during the year (Kshs)	Disposals during the year (Kshs)	Historical Cost c/f (Kshs) 30 th June 2023
Land	22,400,000.00	-	-	25,200,000.00
Buildings and structures				
Classes	10,400,000.00	1,000,000.00		11,400,000.00
Staff toilets	1,200,000.00	-	-	1,200,000.00
Students toilets	2,858,000.00	-	-	2,858,000.00
Offices	1,000,000.00	-	-	1,000,000.00
Kitchen	1,800,000.00	-	-	1,800,000.00
Laboratory	2,000,000.00	-	-	2,000,000.00
Motor Vehicles 1	3,000,000.00			2,800,000.00
2	150,000.00	-	-	150,000.00
Office Equipment, Furniture And Fittings				
Office desks	50,000.00	-	-	50,000.00
Chairs	50,000.00	-	-	50,000.00
Cabinets	20,000.00	-	-	20,000.00
Desks and chairs	2,250,000.00	-	-	2,250,000.00
Textbooks				
ICT Equipment				
Radio	10,000.00			10,000.00
TV	50,000.00	-	-	50,000.00
Laptop	100,000.00	-	-	100,000.00
Projector	54,000.00	-	-	54,000.00
CCTV cameras	500,000.00	-	-	500,000.00
Tools And Apparatus				

Karima Mixed Secondary School

Annual Report and Financial Statements For the year ended 30 June 2023

Asset Class	Historical Cost b/f (Kshs) 1st July 2022	Additions during the year (Kshs)	Disposals during the year (Kshs)	Historical Cost c/f (Kshs) 30th June 2023
Other Machinery and Equipment		-	-	
Photocopier	300,000.00	-	-	300,000.00
Printer	100,000.00	-	-	100,000.00
computers	100,000.00	-	-	100,000.00
Heritage And Cultural Assets				
Intangible assets- soft ware				
Finance	100,000.00	-	-	100,000.00
Exams	100,000.00	100,000.00	-	200,000.00
Total				

(The school should ensure that a detailed fixed assets register is maintained).