

PARLIAMENT
OF KENYA
LIBRARY



THE NATIONAL ASSEMBLY
THIRTEENTH PARLIAMENT- FOURTH SESSION (2025)
DEPARTMENTAL COMMITTEE ON DEFENCE, INTELLIGENCE AND FOREIGN
RELATIONS

REPORT ON:

THE APPROVAL HEARING OF DR. CAROLINE WANJIRU KARUGU, NOMINEE FOR
APPOINTMENT TO THE OFFICE OF THE PRINCIPAL SECRETARY, STATE
DEPARTMENT OF EAST AFRICA COMMUNITY AFFAIRS

CLERK'S CHAMBERS
DIRECTORATE OF DEPARTMENTAL COMMITTEES
PARLIAMENT BUILDINGS
NAIROBI

APRIL, 2025


 THE NATIONAL ASSEMBLY PAPERS LAID	
DATE: 15 APR 2025	
DAY: Tuesday	
TABLED BY:	Hon. Maj. Abdullahi Beshir MP
CLERK-AT THE-TABLE:	A- Shibuko

TABLE OF CONTENTS

LIST OF ABBREVIATIONS AND ACRONYMS.....	3
LIST OF ANNEXURES.....	4
CHAIRPERSON'S FOREWORD	5
1.0 PREFACE.....	6
1.1 INTRODUCTION	6
1.2 ESTABLISHMENT AND MANDATE OF THE COMMITTEE	6
1.3 COMMITTEE SUBJECTS.....	6
1.4 COMMITTEE MEMBERSHIP.....	7
1.5 COMMITTEE SECRETARIAT.....	8
2.0 BACKGROUND.....	9
2.1 ESTABLISHMENT OF THE OFFICE OF PRINCIPAL SECRETARY IN THE PUBLIC SERVICE	9
2.2 NOTIFICATION OF NOMINATION.....	9
2.3 NOTIFICATION TO THE HOUSE AND REFERRAL TO THE COMMITTEE	10
2.4 NOTIFICATION TO THE PUBLIC.....	10
2.5 NOTIFICATION TO THE NOMINEES.....	11
2.6 CLEARANCE AND COMPLIANCE REQUIREMENTS	11
2.7 ISSUES FOR CONSIDERATION DURING THE APPROVAL HEARING	11
3.0 APPROVAL HEARING	14
3.1 QUESTIONS FROM THE GENERAL QUESTIONNAIRE	14
3.2 GENERAL AND MISSION-SPECIFIC QUESTIONS TO THE NOMINEE.....	15
4.0 COMMITTEE OBSERVATIONS	18
5.0 COMMITTEE RECOMMENDATION	20

LIST OF ABBREVIATIONS AND ACRONYMS

AU	-	African Union
CEO	-	Chief Executive Officer
DCI	-	Directorate of Criminal Investigations
EAC	-	East African Community
EACC	-	Ethics and Anti-Corruption Commission
HELB	-	Higher Education Loans Board
KRA	-	Kenya Revenue Authority
MDAs	-	Ministries, Departments and Agencies
ORPP	-	Office of the Registrar of Political Parties
PAPAA	-	Public Appointments (Parliamentary Approval) Act, Cap 7F
PS	-	Principal Secretary

LIST OF ANNEXURES

- Annexure 1: Transmittal letter from H.E. the President
- Annexure 2: Message from the Hon. Speaker of the National Assembly to the House
- Annexure 3: Advertisement notifying the public of the approval hearing and submission of memoranda
- Annexure 4: Letter from the Clerk of the National Assembly inviting the nominee for the approval hearing
- Annexure 5: Letters from the Clerk of the National Assembly to EACC, KRA, DCI, ORPP and HELB requesting for information on the nominee
- Annexure 6: Letters of clearance from EACC, KRA, DCI, ORPP and HELB
- Annexure 7: Nominee's Clearance Certificates from EACC, KRA, DCI, ORPP and HELB
- Annexure 8: Memoranda on the Suitability of the Nominee
- Annexure 9: Nominee's Curricula Vitae
- Annexure 10: Minutes of Sitzings of the Committee
- Annexure 11: Committee's Report Adoption Schedule

CHAIRPERSON'S FOREWORD

It is with great honour and a deep sense of constitutional duty that I present this report on the vetting of Dr. Caroline Wanjiru Karugu, nominee for appointment as Principal Secretary in the State Department for East African Community Affairs. This vetting exercise was conducted in strict adherence to Article 155(3) (b) of the Constitution of Kenya, Sections 5 and 6 of the Public Appointments (Parliamentary Approval) Act, Cap 7F, and the relevant provisions of the Standing Orders of the National Assembly. In fulfilling its oversight mandate, the Departmental Committee on Defence, Intelligence and Foreign Relations undertook a comprehensive, merit-based, and transparent process to evaluate the nominee's suitability, guided by both legal thresholds and the imperative to safeguard public trust in high public office.

Pursuant to Article 155 (3) (a) of the Constitution as read with Sections 5 of the Public Appointments (Parliamentary Approval) Act, Cap 7F, His Excellency the President, through the Head of the Public Service and via the transmittal letter dated 20th March 2025, transmitted to the Speaker of the National Assembly names of fourteen (14) persons nominated for approval by the House for appointment as Principal Secretaries. Among the nominees was Dr. Caroline Wanjiru Karugu, who was nominated to the Office of Principal Secretary, State Department for East Africa Community Affairs. The State Department falls under the purview of the Departmental Committee on Defence, Intelligence, and Foreign Relations.

Pursuant to Standing Order 42(2), the Speaker, through a Communication dated 26th March 2025, conveyed the President's nominations for Principal Secretaries to the House. In line with Section 4 of the Public Appointments (Parliamentary Approval) Act, Cap 7F, and Standing Order 216(5)(f), the nominees' names and CVs were referred to respective Departmental Committees for vetting and reporting to the House by 22nd April 2025.

On Thursday, 27th March 2025, the Clerk of the National Assembly published a notice in the print media informing the public of the upcoming approval hearings, in line with Article 118 of the Constitution and Section 6(9) of the Public Appointments (Parliamentary Approval) Act, Cap 7F. The notice invited submission of memoranda—via sworn affidavits—on the nominees' suitability by 5.00 pm on Thursday, 3rd April 2025. By the deadline, the Committee had received one memorandum, sworn by Gershom Otachi Bw'Omanwa, supporting the nomination of Dr. Caroline Wanjiru Karugu.

The Committee conducted Dr. Karugu's approval hearing on Monday, 7th April 2025, guided by Section 7 of the Public Appointments (Parliamentary Approval) Act, Cap 7F. It also reviewed her clearances from EACC, KRA, HELB, DCI, ORPP, and CRB, all of which had no adverse reports. She meets the integrity standards under Chapter Six of the Constitution and Section 47(2)(vii) of the Public Service Commission Act, Cap 185.

Having thoroughly assessed Dr. Caroline Karugu's qualifications, experience, integrity, and strategic outlook, the Committee finds her highly suitable for appointment as Principal Secretary for the State Department for East African Community Affairs. Her leadership is poised to strengthen Kenya's engagement and influence within the East African Community.

Hon. Nelson Koech, CBS, M.P.

Chairperson, Committee on Defence, Intelligence and Foreign Relations

1.0 PREFACE

1.1 Introduction

1. In exercise of his constitutional mandate under Article 155(3) (a) of the Constitution and Section 5 of the Public Appointments (Parliamentary Approval) Act, Cap 7F, His Excellency the President, through the Head of Public Service, submitted to the National Assembly the names of fourteen nominees for appointment as Principal Secretaries, via a transmittal letter dated 20th March 2025. Among the nominees was Dr. Caroline Wanjiru Karugu, nominated to serve as Principal Secretary for the State Department for East African Community Affairs. In line with Article 124(4) (a) of the Constitution, the Departmental Committee on Defence, Intelligence and Foreign Relations was seized of the responsibility to conduct an approval hearing to assess the nominee's qualifications, integrity, and capacity to effectively discharge the functions of the Office. This report outlines the Committee's proceedings and its findings on the suitability of Dr. Karugu for appointment.

1.2 Establishment and Mandate of the Committee

2. The Departmental Committee on Defence Intelligence and Foreign Relations is one of the Departmental Committees of the National Assembly established under Standing Order 216 whose mandates, pursuant to the Standing Order 216 (5) includes, among others, *to vet and report on all appointments where the Constitution or any other law requires the National Assembly to approve, except those under Standing Order 204 (Committee on Appointments).*

1.3 Committee Subjects

3. The subject matter of the Committee is stated in the Second Schedule of the National Assembly Standing Orders and includes, among others, *foreign relations, diplomatic and consular services, and international relations.*
4. In executing its mandate, the Committee oversees the following government Ministries, Departments, and Agencies (MDAs):
 - a) The Ministry of Foreign and Diaspora Affairs;
 - b) The Ministry of Defence;
 - c) The State Department for East African Community Affairs (EAC); and
 - d) The National Intelligence Service (NIS).

1.4 Committee Membership

5. The Committee, initially constituted by the House on 27th October 2022 and reconstituted on 6th March 2025, brings together a diverse and experienced team of legislators entrusted with steering the nation's Defence, Intelligence and Foreign Policy agenda. Its membership is as follows:

Chairperson

Hon. Nelson Koech, CBS, M.P.

Belgut Constituency

UDA Party

Vice-Chairperson

Hon. Maj. (Rtd.) Sheikh Abdullahi Bashir, M.P.

Mandera North Constituency

UDM Party

Members

Hon. Wanjira Martha Wangari, EGH, M.P.

Gilgil Constituency

UDA Party

Hon. Joshua Kandie, M.P.

Baringo Central Constituency

UDA Party

Hon. Hassan Abdi Yusuf, EGH, M.P.

Kamkunji Constituency

Jubilee Party

Hon. Kwenya Thuku Zachary, M.P.

Kinangop Constituency

Jubilee Party

Hon. Odhiambo Millie G. Akoth, M.P.

Suba North Constituency

ODM Party

Hon. Logova Sloya Clement, M.P.

Sabatia Constituency

UDA Party

Hon. Kanchory Elijah Memusi, M.P.

Kajiado Central Constituency

ODM Party

Hon. Ikana Fredrick Lusuli, M.P.

Shinyalu Constituency

ANC Party

Hon. (Dr.) Kasalu Irene Muthoni, MP

Kitui County

WDM-K

Hon. Mohamed A. Hussein, M.P.

Lagdera Constituency

ODM Party

Hon. Kirima Moses Nguchine, M.P.

Imenti Central Constituency

UDA Party

Hon. Anne Muratha, M.P.

Kiambu County

UDA Party

Hon. Luyai Caleb Amisi, M.P.

Saboti Constituency

ODM Party

1.5 Committee Secretariat

6. The Committee Secretariat is composed of a dedicated team of technical experts who provide critical support to the Committee. The Secretariat includes:

Mr. Dennis M. Ogechi
First Clerk Assistant/Head of Secretariat

Mr. Martin Sigei
Research Officer III

Mr. Bernard Njeru
Clerk Assistant III

Mr. Lenny Muchangi
Legal Counsel II

Mr. Edwin Machuki
Fiscal Analyst III

Mr. Salat Ali
Principal Serjeant-at-Arms

Ms. Noelle Chelagat
Media Relations Officer II

Mr. John Ng'ang'a
Audio Recording Officer

2.0 BACKGROUND

2.1 Establishment of the Office of Principal Secretary in the Public Service

7. Article 155 of the Constitution provides that:

- (1) *There is established the office of Principal Secretary, which is an office in the public service.*
- (2) *Each State department shall be under the administration of a Principal Secretary.*
- (3) *The President shall:*
 - (a) *nominate a person for appointment as Principal Secretary from among persons recommended by the Public Service Commission; and*
 - (b) *with the approval of the National Assembly, appoint Principal Secretaries.*
- (4) *The President may re-assign a Principal Secretary.*
- (5) *A Principal Secretary may resign from office by giving notice, in writing, to the President.*

8. In light of the foregoing, H.E. the President nominated Dr. Caroline Wanjiru Karugu for appointment as Principal Secretary, State Department of East Africa Community Affairs. The State Department falls under the purview of the Departmental Committee on Defence, Intelligence, and Foreign Relations.

9. Further, section 47 of the Public Service Commission Act Cap 185 provides that:

- (1) *This section applies to the recommendation of persons for nomination by the President for appointment as Principal Secretary under Article 155 (3) (a) of the Constitution.*
- (2) *A person is eligible for appointment as a Principal Secretary if the person—*
 - (i) *is a citizen of Kenya;*
 - (ii) *holds a degree from a university recognized in Kenya;*
 - (iii) *has at least ten years relevant professional experience, five years of which should have been in a leadership position or at a top management level in the public service or private sector;*
 - (iv) *possesses general knowledge of the organization and functions of Government;*
 - (v) *demonstrates an understanding of the goals, policies and developmental objectives of the nation;*
 - (vi) *has demonstrable leadership and management capacity including knowledge of financial management and strategic people management; and*
 - (vii) *meets the requirements of Chapter Six of the Constitution.*
- (3) *The Commission shall, in making the recommendations under this section, submit to the President a list of nominees for appointment, paying attention to inclusiveness in terms of gender, Kenya's diverse communities, persons with disabilities and the youth.*
- (4) *In case of a rejection of a nominee or nominees by the President, the Commission shall recommend a fresh list of nominees from those interviewed by the Commission.*

2.2 Notification of Nomination.

10. Section 5(1) of the Public Appointments (Parliamentary Approval) Act, Cap 7F provides that the appointing authority shall, upon nominating a person for an appointment to which the Act applies, notify the relevant House of Parliament accordingly.

11. Pursuant to section 5(1) of the Act, on 25th March, 2025, the Speaker of the National Assembly received a notification from the Head of the Public Service on behalf of His Excellency the President, who, in the exercise of his powers under Articles 132 (2) (d) and 155(3) of the Constitution, nominated fourteen (14) persons for appointment as Principal Secretaries. Among them was Dr. Caroline Wanjiru Karugu who was nominated for appointment to the Office of Principal Secretary for the State Department for East African Community Affairs, Ministry of East African Community (EAC) Affairs & the ASALs and Regional Development.

12. As stipulated under section 5(3) of the Public Appointments (Parliamentary Approval) Act, Cap 7F, the notification for nomination must be accompanied by information concerning a nominee, taking into account the issues for consideration as outlined in Section 7 of the Act. In this regard, the notification was accompanied by the Report of the Public Service Commission on Recruitment for the Position of Principal Secretary in the Public Service, and the Curriculum Vitae and Testimonials of the nominee.
13. In accordance with the aforementioned provisions of the Constitution, the National Assembly is required to conduct approval hearings of the nominee to ascertain their suitability for the position proposed and make appropriate recommendations.
14. Parliamentary approval of appointments to public offices is governed by the Constitution, the Public Appointments (Parliamentary Approval) Act, Cap 7F, the Leadership and Integrity Act, Cap 182, the Public Service Commission Act, Cap 185, and the National Assembly Standing Orders.

2.3 Notification to the House and Referral to the Committee

15. Pursuant to the provisions of Standing Order 42(2), the Speaker, vide a Communication dated Wednesday, 26th March, 2025, informed the Members of the President's message to the House on the nomination of Principal Secretaries for approval by the National Assembly.
16. Pursuant to section 4 of the Act and Standing Order 216 (5) (f), the names and curriculum vitae of the nominees were referred to various Departmental Committees to conduct approval hearings and report to the House on their suitability for appointment on or before Tuesday 22nd April 2025 to enable the House to consider the nominee within the statutory timelines.
17. While referring the matter to the Committees, the Speaker noted that the National Assembly is required to consider the approval of nominees within twenty-eight (28) days pursuant to Section 8 of the Public Appointments Parliamentary Approval Act, Cap 7F.

2.4 Notification to the Public

18. Article 118 of the Constitution provides that Parliament shall facilitate public participation and involvement in the legislative business and other business of Parliament and its Committees. Section 6(4) of the Act further provides that the Clerk shall notify the public of the time and place for holding approval hearings at least seven days prior to the hearings.
19. Further, section 6(9) of the Public Appointments (Parliamentary Approval) Act, Cap 7F provides that *"any person may, prior to the approval hearings and by written statement on oath, provide the Clerk with evidence contesting the suitability of a candidate to hold the office to which the candidate has been nominated"*.
20. Pursuant to Article 118 of the Constitution as read with section 6(9) of the Public Appointments (Parliamentary Approval) Act, Cap 7F, the Clerk of the National Assembly placed an advertisement in the print media on **Thursday 27th March 2025** (Annexure 5) informing the public of the intention of the Committees to conduct approval hearings. The notification gave provision for the submission of memoranda, by way of written statements on oath (affidavit) on the suitability or otherwise of the nominees by **Thursday, 3rd April 2025 at 5.00 pm** (East African Time). At the close of the submission deadline, the Committee had received one memorandum, sworn by Gershom Otachi Bw'Omanwa, in support of the suitability of Dr. Caroline Wanjiru Karugu.

2.5 Notification to the Nominees

21. Pursuant to section 6(3) of the Public Appointments (Parliamentary Approval) Act, Cap 7F, the Clerk is required to notify the nominee of the time, date and venue for holding the approval hearing.
22. The Clerk of the National Assembly vide a notification placed in the print media on Thursday 27th March 2025 and a letter to Dr. Caroline Wanjiru Karugu dated 27th March 2025 (Annexure 6) informed the nominee of the nomination by H.E. the President and requested her to appear for approval hearing before the Departmental Committee on Defence, Intelligence and Foreign Relations on **Monday 7th April 2025 at 10.00 am in the Mini Chamber, County Hall, Parliament Buildings.**
23. The Clerk further requested the nominee to bring with her clearance certificates from the Kenya Revenue Authority (KRA), the Higher Education Loans Board (HELB), Ethics and Anti-Corruption Commission (EACC), Directorate of Criminal Investigations (DCI) and Office of the Registrar of Political Parties (ORPP).

2.6 Clearance and Compliance Requirements

24. On Thursday, 27th March 2025, the Clerk of the National Assembly wrote to the EACC, KRA, DCI, HELB and ORPP (Annexure 5) requesting for reports with respect to the nominee on ethics and integrity, tax compliance, criminal records, higher education loan repayments and political party affiliations.
25. On ethics and integrity, the EACC through a letter Ref. No. EACC.7/10/5 VOL. XXXI (63) dated 4th April 2025, (Annexure 6) stated that it had not undertaken any investigations pursuant to its mandate against the nominee, or recommended any prosecution.
26. On tax compliance, the KRA, through a letter Ref. No. KRA/5/1002/5 (12219), dated 8th April 2025, (Annexure 6), confirmed that the nominee was tax compliant.
27. On criminal record, the DCI, through a letter Ref. No. DCI/CRO/SEC/6/7/2/A/VOL.XVI/91, dated 2nd April 2025 (Annexure 6), indicated that forensic fingerprint analysis of the nominee had not been conducted. The DCI advised the nominee to present herself for the fingerprint analysis. She later did and presented her Police Clearance Certificate Ref. No. PCC-KGSYPBQLR.
28. On higher education loan repayment, the HELB, through a letter Ref. No. HELB/RR/112009/V/378 dated 2nd April 2025 (Annexure 6), indicated that the nominee was not loaned, hence compliant.
29. The ORPP, through letters Ref. No. RPP/ORG/34 Vol. VIII (70) dated 2nd April 2025 (Annexure 6) confirmed that the nominee was not an official of any registered political party.

2.7 Issues for Consideration during the Approval Hearing

30. In conducting the approval hearing, the Committee was guided by Section 6 (7) and (8) of the Public Appointments (Parliamentary Approval) Act, Cap 7F which provides that:
(7) An approval hearing shall focus on a candidate's academic credentials, professional training and experience, personal integrity and background.

(8) The criteria specified in the Schedule shall be used by a Committee during an approval hearing for the purposes of vetting a candidate.

31. Additionally, Section 7 of the Act provides that the issues for consideration by the relevant House of Parliament in relation to any nomination shall be:
- (a) the procedure used to arrive at the nominee;*
 - (b) any constitutional or statutory requirements relating to the office in question; and*
 - (c) the suitability of the nominee for the appointment proposed having regard to whether the nominee's abilities, experience and qualities meet the needs of the body to which nomination is being made.*

(a) Procedure for Nomination

32. Article 132 (2)(d) of the Constitution confers upon the President the power to nominate and, with the approval of the National Assembly, appoint Principal secretaries, high commissioners, ambassadors and diplomatic and consular representatives. Further, Section 5(1) of the Public Appointments (Parliamentary Approval) Act, Cap 7F further requires the appointing authority, upon nominating a person for appointment, to notify the relevant House of Parliament.
33. In this regard, pursuant to Article 132(2) (d) of the Constitution and Section 5(1) of the Public Appointments (Parliamentary Approval) Act, Cap 7F, the President notified the National Assembly of the nomination of persons for appointment to the office of Principal Secretary, among them, Dr. Caroline Wanjiru Karugu.

(b) Constitutional and Statutory Requirements

34. In addition, the Constitution and various statutes guide on appointment of persons to public office. In determining the suitability of the nominee, the Committee was guided by the provisions discussed hereunder.
35. The provisions on leadership and integrity as outlined in Chapter Six of the Constitution. In particular, Article 73(2) of the Constitution provides that the guiding principles of leadership and integrity include:
- (a) selection on the basis of personal integrity, competence and suitability, or election in free and fair elections;
 - (b) objectivity and impartiality in decision making, and in ensuring that decisions are not influenced by nepotism, favouritism, other improper motives or corrupt practices;
 - (c) selfless service based solely on the public interest, demonstrated by —
 - (i) honesty in the execution of public duties; and
 - (ii) the declaration of any personal interest that may conflict with public duties;
 - (d) accountability to the public for decisions and actions; and
 - (e) discipline and commitment in service to the people.
36. Furthermore, Article 75 of the Constitution requires a State Officer, whether in public or private life to behave in a manner that avoids conflict between personal interest and public official duties. It further prohibits a State Officer who has been dismissed or otherwise removed from office from holding any other State Office.
37. Regarding the activities of State Officers, Article 77 of the Constitution prohibits a full time State Officer from participating in any other gainful employment, or holding office in a political party.
38. Further, Article 78 of the Constitution disqualifies persons who are not Kenyan citizens from appointment as State Officers. Equally, a State Officer is barred from holding dual citizenship.

39. In addition, the Committee considered Section 10 of the Leadership and Integrity Act, Cap 185C which provides that:

A State officer shall, to the best of their ability—

(a) carry out the duties of the office efficiently and honestly;

(b) carry out the duties in a transparent and accountable manner;

(c) keep accurate records and documents relating to the functions of the office; and

(d) report truthfully on all matters of the organization which they represent.

(c) Suitability of the nominee for the proposed appointment having regard to whether the nominee's abilities, experience and qualities meet the needs of the body to which the nomination is being made

40. The nominee's suitability to hold the office she has been nominated to was assessed through a scrutiny of her academic credentials, professional training and experience, personal integrity, background as well as her performance during the approval hearings conducted on **Monday, 7th April 2025**.

3.0 APPROVAL HEARING

41. Dr. Caroline Wanjiru Karugu appeared before the Committee on Monday, 7th April 2025 at 10.00 a.m. and was vetted under oath pursuant to Article 132(2) (d) of the Constitution, the Public Appointments (Parliamentary Approval) Act, Cap 7F, and the National Assembly Standing Orders. The Committee noted the following:

3.1 Questions from the General Questionnaire

Citizenship, Date and Place of Birth

42. The nominee is a Kenyan Citizen born on 20th November 1978 in Nyeri County. She confirmed that she is a citizen of Kenya by birth and does not hold dual citizenship.

Academic and Professional Qualifications

43. She holds a Doctor of Business Administration in Finance, United States International University (USIU); Global Executive Masters in Business Administration, USIU; Post Graduate Certificate in Small and Medium Business Management, University of Leicester/NISPED, Telaviv; Bachelor of Commerce, Daystar University; Certificate in Microfinance, Kenya Management Assistance Programme.

Employment Record and Work Experience

44. The nominee was serving as a Financial Investment and Devolution Consultant at Franschoek Consultancy Ltd prior to the nomination. Previously, she had served as a Board Member of Geothermal Development Company; Chief Executive, Jabali Micro Reserve; Senior Group Investor Relations Manager, Britam Holdings; Senior Manager Investor Relations and Communications, Nairobi Securities Exchange; Group Business Development, Sales and Marketing Manager, Affiliated Business Contacts; and Senior Business Development and Marketing Manager, KUSCCO Ltd.

Awards

45. The nominee was awarded the Most Popular Deputy Governor (2022), Best Deputy Governor (2021) at County Gala Awards. She received Kenya Goodwill Ambassador for Palliative Care by Kenya Hospices and Palliative Care association (KEHPCA). She won the world Young Credit Union Professionals (WYCUP)-USA in 2010.

Professional Association and Memberships

46. The nominee is a member of the Institute of Directors (Kenya), Marketing Society of Kenya (MSK), Public Relations Society of Kenya (PRSK), Kenya Girl guides Association and an associate member of the National Investor relations (NIIR).

Published Writings

47. The nominee has published the various academic papers and scholarly materials including:
- (a) Capital Adequacy Ratios as predictors of financial distress in Kenya Commercial Banks
 - (b) The future and prospects of the petrodollar system a Kenyan perspective
 - (c) Affirming Tribe, rejecting/Extirpating Tribalism
 - (d) Women as marshals of political leadership in Kenya

Public Office, Political Activities and Affiliations

48. The nominee served as the Deputy Governor, Nyeri County; Chairperson of the Deputy Governor's Forum; Member of Azimio la Umoja One Kenya Coalition Party National Executive

Council; National Chairperson of the Azimio la Umoja one Kenya Coalition Party Women's League; Member of Raila Odinga Presidential (2022) and AU Campaign Team (2025)

Income and Net worth

49. The nominee estimated her net worth to be Kshs. 286 million comprising of immovable property, motor vehicles, and listed shares. The nominee's sources of income include consultancy fees, rental income and Sacco dividends.

Potential Conflict of Interest

50. The nominee declared that she does not have any persons, litigation, financial arrangement, matter or issue that would present a potential conflict of interest should she assume the position of Ambassador. The nominee stated that, should a conflict of interest arise during the discharge of her duties, she would declare the interest in writing to the appointing authority in accordance with the law.

Pro-Bono, Charity Work or Donation to Charity

51. The nominee is involved in charity work by making contributions to Free cancer screening and sensitization medical camps, Palliative care home support and helping the needy in society.

Integrity

52. The nominee stated that she has neither been charged in a court of law nor adversely mentioned in any investigatory report of Parliament or any Commission of Inquiry in the last three years. The nominee has never been dismissed or otherwise removed from office for contravention of the provisions of Article 75 of the Constitution.

3.2 General and Mission-Specific Questions to the Nominee

53. In order to assess the nominee's overall suitability for the position, the Committee posed questions to the nominee, on her suitability for appointment as Principal secretary State Department of East Africa Community Affairs, and the nominee responded as recorded hereunder:

On what she seeks to achieve given the fragile environment in the EAC

54. The nominee acknowledged that the East African Community (EAC) is currently grappling with numerous challenges, chief among them being peace and security, which she emphasized as paramount. She affirmed that H.E the President is making efforts to restore and maintain peace in the region. Diplomacy, she noted, plays a critical role in this process, citing the involvement of key Kenyan leaders such as Raila Odinga, who is spearheading mediation efforts in Sudan, and former President Uhuru Kenyatta, who is actively engaged in peace initiatives in the Democratic Republic of Congo (DRC). Transitioning to trade, she underscored that regional stability directly affects economic performance, highlighting that 27% of Kenya's trade is conducted within the EAC. Any disruption to peace, therefore, could have severe economic consequences for the country. To address this, she committed to urging the Cabinet Secretary to pursue deliberations before the Council of Ministers on how regional instability is impacting trade. Furthermore, she pledged to lead initiatives such as trade expos to promote Kenyan products and opportunities, working closely with the Ministry of Trade to strengthen existing programmes and foster sustainable regional economic growth.

On whether the office of Deputy Governor is viable as it has no clear portfolio and if the Governor is impeached should they leave office with the Deputy Governor

55. The nominee acknowledged that complaints raised by Deputy Governors were across the board and not isolated to specific individuals. A key concern, she noted, lies in the constitutional ambiguity surrounding the role of the Deputy Governor (DG), which has left many in the position vulnerable to the uncertainties of the political environment. She emphasized the need for constitutional amendments to clearly define the functions and responsibilities of Deputy Governors, ensuring the public understands their mandate. She recognized the significance of the DG office in ensuring continuity in governance and advocated for greater empowerment and institutional support for the office.

On her familiarity to the EAC affairs budget

56. The nominee explained that although she has not yet had the opportunity to interact directly with the budget, it is evident that the docket is underfunded, which poses a major challenge to realizing its full potential. Recognizing the critical role of trade in regional development, she expressed her intention to prioritize the sector and take proactive steps to strengthen it. One of her key strategies involves collaborating closely with county governments to create an enabling environment for production across various regions. By opening up more spaces for she aims to boost local economies, create jobs, and enhance Kenya's trade capacity both regionally and internationally. This partnership with devolved units is essential, she noted, to unlocking untapped potential and driving inclusive economic growth.

On what strategies she has to ensure the integration of capital markets in the region

57. The nominee noted that there is an ongoing agenda to integrate capital markets across the East African region. While Kenya has already automated its capital markets, she pointed out that countries like Uganda and Tanzania are yet to fully adopt such systems, creating disparities that hinder integration. She acknowledged Rwanda's rapid progress in this area, noting that its advancements demonstrate the region's potential if efforts are harmonized. By integrating capital markets, she emphasized, the region would unlock greater value. However, she also recognized that protectionist tendencies among some partner states could pose challenges to this vision. To address this, she stressed the importance of sustained sensitization efforts, aimed at building consensus and highlighting the mutual benefits of an open, interconnected financial regional bloc.

On how she would interface the EAC treaty and AU free trade area which are similar

58. The nominee expressed a strong commitment to enhancing the East African Community (EAC) economic space by promoting the development and marketing of locally made products, many of which currently lack value addition. Her goal is to ensure that the region not only produces but also processes its goods, thereby increasing their value and competitiveness in both regional and global markets. Acknowledging that high energy costs remain a major barrier to industrial growth and affordability; she committed to advocate for policies aimed at reducing these costs. Lower energy expenses would significantly reduce the cost of production, enabling businesses to operate more efficiently and competitively. Furthermore, she underlined the importance of expanding trade partnerships beyond the EAC, calling for deeper collaboration with other regional and international trading blocs such as COMESA, SADC, as well as countries like Pakistan and Singapore. Such alliances would provide access to larger markets and create new trading opportunities.

On how the previous roles have prepared her for her current appointment

59. The nominee noted that she brings a unique blend of experience from both the private and public sectors, a fusion that has shaped her dynamic approach to leadership. In the private sector, she was accustomed to operating in a results-driven environment focused on meeting targets, efficiency, and strategic growth. On the other hand, her experience in the public sector has grounded her to the needs of the ordinary citizen, where the focus shifts to service delivery. Her involvement in the East African Community (EAC) will further provide her with a platform for regional engagement and access to high-level diplomatic networks.

4.0 COMMITTEE OBSERVATIONS

60. The Committee observations were guided by section 7 of the Public Appointments (Parliamentary Approval) Act, Cap 7F in terms of issues for consideration as follows:

- a) The procedure used to arrive at the nominee;
- b) Any constitutional or statutory (Section 47 of the Public Service Commission Act Cap 185) requirements relating to the office in question; and
- c) Suitability of the nominee for the appointment proposed having regard to whether the nominee's abilities, experience and qualities meets the needs of the body to which the nomination is made.

61. The Committee, having considered the nominee's filled questionnaire pursuant to Section 6(8) of the Public Appointments (Parliamentary Approval) Act, Cap 7F, her curriculum vitae and having heard her oral submission during the approval hearing, made the following observations on her suitability for appointment as the Principal Secretary for State Department of East African Community Affairs:

- (1) **The procedure for appointment of Principal Secretaries**, as outlined in paragraph 33 and 34 of this Report, was adhered to. Pursuant to Article 155 (3) (a) of the Constitution the Public Service Commission recommended to the President persons for nomination to the position of Principal Secretary in the Public Service. Hitherto, the PSC had carried out a competitive recruitment process that catered for gender, marginalized/minority groups and PWDs pursuant to Article 232 (1) (h) of the Constitution. His Excellency the President, in the exercise of his powers under Articles 132 (2) (d) and 155(3) of the Constitution, nominated persons for appointment as Principal Secretaries and duly notified the National Assembly. As stipulated under section 5(3) of the Public Appointments (Parliamentary Approval) Act, Cap 7F, the notification for nomination was accompanied by information concerning the nominees. In this regard, the notification was accompanied by the Report of the Public Service Commission on Recruitment for the Position of Principal Secretary in the Public Service, the Curriculum Vitae and Testimonials for each nominee.
- (2) **Citizenship** - The nominee is a Kenyan citizen and does not hold dual citizenship in conformity with Article 78 of the Constitution and Section 47 (2) (i) of the of the Public Service Commission Act Cap 185.
- (3) **Academic and Professional Qualifications** - The nominee holds a Doctor of Business Administration from USIU–Africa; a Global Executive Masters in Business Administration (GEMBA) Strategy from USIU–Africa; a Postgraduate Certificate – Small/ Medium Business Management from University of Leicester; and a Bachelors of Commerce from Daystar University. Dr. Karugu's academic and professional portfolio demonstrates intellectual rigor and technical competence and satisfies the requirements of Section 47 (2) (ii) of the Public Service Commission Act Cap 185.
- (4) **Leadership and Management Skills** - Before her nomination, Dr. Karugu served as a Financial Investment and Devolution Consultant at Franschoek Consultancy Ltd. She has also served as the Deputy Governor of Nyeri County. Her earlier leadership roles include Board Member at Geothermal Development Company, Chief Executive at Jabali Micro Reserve, and senior management positions at Britam Holdings, Nairobi Securities Exchange, Affiliated Business Contacts, and KUSCCO Ltd. Her wide-ranging experience, spanning 24 years, in governance, finance, and strategic management align with the Principal Secretary


role and satisfy the requirements of Section 47 (2) (iii) of the Public Service Commission Act Cap 185.


- (5) **Knowledge of the Sector and Vision for the State Department** - During the approval hearing, Dr. Karugu demonstrated a firm grasp of the East African Community's institutional frameworks, Kenya's treaty obligations, and regional integration priorities. She articulated Kenya's role in advancing the EAC and connected EAC initiatives with continental strategies like AfCFTA. Further, Dr. Karugu outlined a clear and strategic vision for the State Department focused on strengthening Kenya's leadership in EAC economic integration. Her insight into geopolitical shifts, positions her to effectively advance Kenya's regional economic diplomacy thus satisfying the dictates of Section 47 (2) (iv) of the Public Service Commission Act Cap 185.
- (6) **Integrity and Ethics** - Dr. Karugu presented valid clearances from the EACC, KRA, HELB, DCI, ORPP and CRB, with no adverse reports. She therefore satisfies the requirements of Chapter Six of the Constitution and Section 47 (2) (vii) of the Public Service Commission Act Cap 185.
- (7) **Public Participation** - In compliance with Article 118 of the Constitution, the Committee invited public views and received no adverse submissions regarding Dr. Karugu's suitability. Notably, she was positively endorsed by one Gershom Otachi Bw'Omanwa, through a sworn affidavit, supporting her integrity and competence.
- (8) In accordance with Article 77(2) of the Constitution and the Schedule of the Public Appointment (Parliamentary Approval) Act, Cap 7F, the nominee does not hold office in any political party. Further, the nominee committed not to participate in any other gainful employment while serving as a State Officer as required by Article 77(1) of the Constitution.
- (9) The nominee demonstrated extensive knowledge of topical, administrative and technical issues touching on the roles of a Principal Secretary. She has the requisite abilities, qualifications and experience to serve as the Principal Secretary for the State Department for East African Community Affairs.

5.0 COMMITTEE RECOMMENDATION

62. Having conducted the approval hearings pursuant to Article 132(2)(d) of the Constitution; Sections 3 and 8 of the Public Appointments (Parliamentary Approval) Act, Cap 7F and Standing Order 216(5)(f) of the National Assembly, **the Committee recommends that:**

The House APPROVES the appointment of Dr. Caroline Wanjiru Karugu as the Principal Secretary for the State Department of East African Community Affairs.

SIGNED:  DATE: 15/04/2025
THE HON. MAJ. (RTD.) SHEIKH ABDULLAHI BASHIR, M.P.
VICE CHAIRPERSON, DEPARTMENTAL COMMITTEE ON DEFENCE,
INTELLIGENCE AND FOREIGN RELATIONS

 THE NATIONAL ASSEMBLY PAPERS LAID	
DATE: 15 APR 2025	
DAY: <input type="text"/>	
TABLED BY:	<input type="text"/>
CLERK-AT THE-TABLE:	<input type="text"/>

ANNEXURE 1:
TRANSMITTAL LETTER FROM H.E. THE PRESIDENT

1. Tracy Chebet
2. Abenayo Wasika
3. Benjamin Magut
4. Adan Gindicha



Handwritten notes:
 D/D...
 TO PROCEED...
 20 15:30 25

Handwritten notes:
 to prepare relevant committees
 to carry out vetting
 as per guidelines
 provided. The public participation advert
 should appear tomorrow,
 Thursday, 27/3/25

EXECUTIVE OFFICE OF THE PRESIDENT

CHIEF OF STAFF AND HEAD OF THE PUBLIC SERVICE

Telegraphic Address
 Telephone: +254-20-2227436
 When replying please quote

STATE HOUSE
 P.O. Box 40530-00100
 Nairobi, Kenya

EOP/CAB.26/4A VOL.VI/(13)

20th March, 2025

Ref. No.
 and date

Handwritten signature:
 Peter K. Chemweno

Hon. Moses F. M. Wetangula, EGH

Speaker
 The National Assembly
 Parliament of Kenya
 Parliament Building

NAIROBI

Dear *Speaker*

Stamp:
 25 MAR 2025

TRANSMITTAL LETTER

PARLIAMENTARY APPROVAL OF THE NOMINEES FOR APPOINTMENT TO THE RANK OF PRINCIPAL SECRETARIES

You are most graciously notified that **His Excellency the President** has, in exercise of the constitutional prerogative vested in the Head of State and Government effected nominations to the ranks of Principal Secretaries.

This presidential action follows the recommendations of the Public Service Commission, as required by **Article 155 (3)(a) of the Constitution**, which states:

***"The President shall nominate a person for appointment as Principal Secretary from among persons recommended by the Public Service Commission."* [Emphasis]**

In that regard and in accordance with **Section 5 of the Public Appointments (Parliamentary Approval) Act** (Chapter 7F of the Laws of Kenya), kindly be pleased to receive the fourteen nominees for appointment as Principal Secretaries for consideration by the National Assembly, as follows:

NAME	STATE DEPARTMENT
1. Dr. Jane Kere Imbunya	State Department for Public Service & Human Capital Development Ministry of Public Service, Human Capital Development & Special Programmes
2. Ms. Regina Akoth Ombam	State Department for Trade Ministry of Investments, Trade & Industry

3. Mr. Cyrell Odede Wagunda	State Department for Public Investments & Assets Management The National Treasury & Economic Planning
4. Dr. Caroline Wanjiru Karugu	State Department for East African Community (EAC) Affairs Ministry of East African Community (EAC) Affairs & The ASALs and Regional Development
5. Dr. Oluga Fredrick Ouma	State Department for Medical Services Ministry of Health
6. Mr. Ahmed Abdisalan Ibrahim	State Department for National Government Co-ordination Office of the Prime Cabinet-Secretary
7. Ms. Judith Nayaiai Ramaita Pareno	State Department for Justice, Human Rights & Constitutional Affairs Office of the Attorney-General & State Department for Justice
8. Dr. Bonface Makokha	State Department for Economic Planning The National Treasury & Economic Planning
9. Prof. Abdulrazak Shaukat	State Department for Science, Research & Innovation Ministry of Education
10. Mr. Stephen Isaboke	State Department for Broadcasting & Telecommunications Ministry of Information, Communication & Digital Economy
11. Mr. Michael Lenasalon	State Department for Devolution Office of the Deputy President



Handwritten notes: "To process" and "CMA 25.3.25"

**PRESIDENTIAL
NOMINATION NO. 1 of 2025**

THE CONSTITUTION OF KENYA

25 MAR 2025

**NOMINATION
of
PRINCIPAL SECRETARIES**

IN EXERCISE of the powers conferred by **Article 155 (3)** of the **Constitution, I, WILLIAM SAMOEI RUTO**, President and Commander-in-Chief of the Kenya Defence Forces nominates —

NOMINEE	STATE DEPARTMENT
1. Dr. Jane Kere Imbunya	State Department for Public Service & Human Capital Development Ministry of Public Service, Human Capital Development & Special Programmes
2. Ms. Regina Akoth Ombam	State Department for Trade Ministry of Investments, Trade & Industry
3. Mr. Cyrell Odede Wagunda	State Department for Public Investments & Assets Management The National Treasury & Economic Planning



4. Dr. Caroline Wanjiru Karugu	State Department for East African Community (EAC) Affairs Ministry of East African Community (EAC) Affairs & The ASALs and Regional Development
5. Dr. Oluga Fredrick Ouma	State Department for Medical Services Ministry of Health
6. Mr. Ahmed Abdisalan Ibrahim	State Department for National Government Co-ordination Office of the Prime Cabinet-Secretary
7. Ms. Judith Nayaiai Ramaita Pareno	State Department for Justice, Human Rights & Constitutional Affairs Office of the Attorney-General & State Department for Justice
8. Dr. Bonface Makokha	State Department for Economic Planning The National Treasury & Economic Planning



9. Prof. Abdulrazak Shaukat	State Department for Science, Research & Innovation Ministry of Education
10. Mr. Stephen Isaboke	State Department for Broadcasting & Telecommunications Ministry of Information, Communication & Digital Economy
11. Mr. Michael Lenasalon	State Department for Devolution Office of the Deputy President
12. Mr. Fikirini Katoi Kahindi Jacobs	State Department for Youth Affairs Ministry of Youth Affairs & Sports
13. CPA Carren Ageng'o Achieng	State Department for Children Welfare Services Ministry of Labour & Social Protection
14. Mr. Aden Abdi Millah	State Department for Shipping & Maritime Affairs Ministry of Mining, Blue Economy & Maritime Affairs



For appointment as Principal Secretaries of the specified State Departments within various Ministries and State Offices constituting the National Executive of the Government of Kenya.

IN TESTIMONY WHEREOF, I have caused this Nomination Certificate to be issued under the **HAND OF THE PRESIDENT** and **PUBLIC SEAL OF THE REPUBLIC**, on this the *Twentieth* Day of *March* in the **YEAR OF OUR LORD TWO THOUSAND AND TWENTY-FIVE**.



A handwritten signature in blue ink, appearing to read 'William Samoei Ruto', written over a large, faint circular outline.

WILLIAM SAMOEI RUTO,
PRESIDENT.

ANNEXURE 2:
**MESSAGE FROM THE HON. SPEAKER OF THE NATIONAL
ASSEMBLY TO THE HOUSE**



REPUBLIC OF KENYA

THIRTEENTH PARLIAMENT (FOURTH SESSION)

THE NATIONAL ASSEMBLY

NOTIFICATION FROM THE SPEAKER

[Pursuant to Standing Order 42(2)]

_____ (No. 003 of 2025) _____

ON

NOMINATION OF PERSONS FOR APPOINTMENT AS PRINCIPAL SECRETARIES

WHEREAS, the House, by a resolution passed on 13th February 2025, ordered that, upon receipt of any name of a person nominated for appointment to a State or public office from the President or any other office in the National Executive during the Short or Long Recesses of the Fourth Session, **the Speaker shall forthwith refer such Message to the relevant Committee for consideration, without having to recall the House**, and report such fact to the House on resumption;

FURTHER WHEREAS, on Tuesday, 25th March 2025, being a period during the short recess, I received a Message from His Excellency the President, seeking parliamentary approval of nominees for appointment as Principal Secretaries;

FURTHER WHEREAS, in the Message, His Excellency the President conveyed that, in exercise of powers conferred by the provisions of Article 155(3)(a) of the Constitution, he nominated **fourteen (14)** persons for appointment as **Principal Secretaries** as hereunder—

NO.	NAME	STATE DEPARTMENT
1.	Dr. Jane Kere Imbunya	State Department for Public Service & Human Capital Development, Ministry of Public Service, Human Capital Development & Social Programmes
2.	Ms. Regina Akoth Ombam	State Department for Trade, Ministry of Investments, Trade & Industry
3.	Mr. Cyrell Odede Wagunda	State Department for Public Investments & Assets Management, The National Treasury & Economic Planning
4.	Dr. Caroline Wanjiru Karugu	State Department for East African Community (EAC) Affairs, Ministry of East African Community (EAC) Affairs & The ASALS and Regional Development
5.	Dr. Oluga Fredrick Ouma	State Department for Medical Services, Ministry of Health

NO.	NAME	STATE DEPARTMENT
6.	Mr. Ahmed Abdisalan Ibrahim	State Department for National Government Coordination , Office of the Prime Cabinet Secretary
7.	Ms. Judith Nayaiai Ramaita Pareno	Justice, Human Rights & Constitutional Affairs , Office of the Attorney-General & Department for Justice
8.	Dr. Bonface Makokha	State Department for Economic Planning , The National Treasury & Economic Planning
9.	Prof. Abdulrazak Shaukat	State Department for Science, Research & Innovation , Ministry of Education
10.	Mr. Stephen Isaboke	State Department for Broadcasting & Telecommunications , Ministry of Information, Communication & Digital Economy
11.	Mr. Michael Lenasalon	State Department for Devolution , Office of the Deputy President
12.	Mr. Fikirini Katoi Kahindi Jacobs	State Department for Youth Affairs , Ministry of Youth Affairs & Sports

NO.	NAME	STATE DEPARTMENT
13.	CPA Carren Ageng'o Achieng	State Department for Children Welfare Services Ministry of Labour & Social Protection
14.	Mr. Aden Abdi Millah	State Department for Shipping & Maritime Affairs, Ministry of Mining, Blue Economy & Maritime Affairs

NOTING THAT, section 3 of the Public Appointments (Parliamentary Approval) Act, Cap. 7F provides that an appointment under the Constitution or any other law for which the approval of Parliament is required **shall not be made unless the appointment is approved or deemed to have been approved by Parliament;**

FURTHER NOTING THAT, section 8 of the Public Appointments (Parliamentary Approval) Act, Cap. 7F provides that, unless otherwise provided in law, the Committee to which nominations are referred shall consider the matter and table a report in the House for debate and decision **within twenty-eight (28) days.**


NOW THEREFORE, in accordance with the provisions of the Public Appointments (Parliamentary Approval) Act, Cap. 7F and in furtherance of the resolution passed by the House on 13th February 2025 on consideration of business received during the recess period, it is **NOTIFIED** to all Members of the National Assembly and the general public as follows—

(1) **THAT**, the Message from His Excellency the President, together with the certificate of Presidential nominations, *curriculum vitae* and other testimonials of the nominees now stand referred to the respective Departmental Committees to undertake approval hearings as hereunder—

NO.	COMMITTEE	NOMINEE(S)
1.	Administration, and Internal Security	Mr. Ahmed Abdisalan Ibrahim
2.	Communication, Information and Innovation	Mr. Stephen Isaboke
3.	Defence, Intelligence and Foreign Relations	Dr. Caroline Wanjiru Karugu
4.	Education	Prof. Abdulrazak Shaukat
5.	Finance and National Planning	(i) Mr. Cyrell Wagunda Odede
		(ii) Dr. Bonface Makokha
6.	Justice and Legal Affairs	Ms. Judith Nayaiai Pareno Ramaita
7.	Labour	Dr. Jane Kere Imbunya
8.	Health	Dr. Oluga Fredrick Ouma
9.	Regional Development	Mr. Michael Lenasalon
10.	Social Protection	(i) Mr. Fikirini Katoi Kahindi Jacobs
		(ii) CPA Carren Ageng'o Achieng
11.	Trade, Industry & Cooperatives	Ms. Regina Akoth Ombam
12.	Transport and Infrastructure	Mr. Aden Abdi Millah

- (2) **THAT**, the respective Committees to which the nominations have been referred are expected to immediately commence the approval process and, thereafter, table their reports on or before **Tuesday, 22nd April 2025**, to enable the House to consider the nominees within the statutory timelines; and,
- (3) **THAT**, the Clerk is hereby required to transmit this Notification to all Members of the National Assembly, and facilitate the Committees to undertake the necessary approval hearings on the nominees referred to them for consideration.

I thank you.


THE RT. HON. (DR.) MOSES F. M. WETANG'ULA, EGH, MP
SPEAKER OF THE NATIONAL ASSEMBLY

Wednesday, 26th March 2025

ANNEXURE 3:
ADVERTISEMENT NOTIFYING THE PUBLIC OF THE
APPROVAL HEARING AND SUBMISSION OF MEMORANDA



THE NATIONAL ASSEMBLY
THIRTEENTH PARLIAMENT - FOURTH SESSION (2025)

IN THE MATTER OF ARTICLES 118(1)(b), 132(2), 155(3) OF THE CONSTITUTION
AND
IN THE MATTER OF THE PUBLIC APPOINTMENTS (PARLIAMENTARY APPROVAL) ACT (CAP. 7F)
AND
IN THE MATTER OF APPROVAL BY THE NATIONAL ASSEMBLY OF PERSONS NOMINATED FOR
APPOINTMENT AS PRINCIPAL SECRETARIES

NOTIFICATION OF APPROVAL HEARINGS AND INVITATION TO SUBMIT MEMORANDA

WHEREAS, in accordance with provisions of Articles 132(2)(d) of the Constitution, His Excellency the President is empowered to nominate and with the approval of the National Assembly, appoint Principal Secretaries. In exercise of the said powers, His Excellency the President nominated the following persons for appointment as Principal Secretaries—

No.	NOMINEE	STATE DEPARTMENT
1.	Mr. Ahmed Abdulsalan Ibrahim	State Department for National Government Coordination Office of the Prime Cabinet Secretary
2.	Mr. Stephen Isaboke	State Department for Broadcasting & Telecommunications Ministry of Information, Communication and Digital Economy
3.	Dr. Caroline Wanjiru Karugu	State Department for East African Community (EAC) Affairs Ministry of East African Community (EAC) Affairs and The ASALs and Regional Development
4.	Prof. Abdulrazak Shaukat	State Department for Science, Research & Innovation Ministry of Education
5.	Mr. Cyrell Odede Wagunda	State Department for Public Investments & Assets Management The National Treasury and Economic Planning
6.	Dr. Bonface Makokha	State Department for Economic Planning The National Treasury and Economic Planning
7.	Dr. Oluga Fredrick Ouma	State Department for Medical Services Ministry of Health
8.	Ms. Judith Nayaia Pareno	State Department for Justice, Human Rights & Constitutional Affairs Office of the Attorney-General and Department of Justice
9.	Dr. Jane Kere Imbunya	State Department for Public Service & Human Capital Development Ministry of Public Service, Human Capital Development and Special Programmes
10.	Mr. Michael Lenasalon	State Department for Devolution Office of the Deputy President
11.	CPA Carren Ageng'o Achieng	State Department for Children Welfare Services Ministry of Labour & Social Protection
12.	Mr. Fikirini Katoi Kahindi Jacobs	State Department for Youth Affairs Ministry of Youth Affairs and Sports
13.	Ms. Regina Akoth Ombam	State Department for Trade Ministry of Investments, Trade & Industry
14.	Mr. Aden Abdi Millah	State Department for Shipping & Maritime Affairs Ministry of Mining, Blue Economy & Maritime Affairs

AND WHEREAS, following receipt of the nominations from His Excellency the President, the Rt. Hon. Speaker of the National Assembly vide a Notification made on Wednesday 26th March 2025 conveyed the Message to the Members of the National Assembly and referred the names and curriculum vitae of the nominees to the relevant Committees for consideration and reporting to the House:

IT IS NOTIFIED to the general public that pursuant to Article 118(1)(b) of the Constitution and section 6(4) of the Public Appointments (Parliamentary Approval) Act (Cap. 7F), the respective Committees of the House shall conduct Approval Hearings (Vetting) of the nominees on the dates, times and at the venues indicated in the schedule below—

No.	NOMINEE	STATE DEPARTMENT	VENUE	DATE	TIME
DEPARTMENTAL COMMITTEE ON ADMINISTRATION AND INTERNAL SECURITY					
1.	Mr. Ahmed Abdulsalan Ibrahim	State Department for National Government Coordination	Bunge Tower, 5 th Floor, Room 21	Friday, 4 th April, 2025	10.00 am
DEPARTMENTAL COMMITTEE ON COMMUNICATION, INFORMATION AND INNOVATION					
2.	Mr. Stephen Isaboke	State Department for Broadcasting & Telecommunications	Bunge Tower, 3 rd Floor, Room 17	Friday, 4 th April, 2025	10.00 am
DEPARTMENTAL COMMITTEE ON DEFENCE, INTELLIGENCE AND FOREIGN RELATIONS					
3.	Dr. Caroline Wanjiru Karugu	State Department for East African Community (EAC) Affairs	Mini-Chamber, County Hall, 1 st Floor	Monday, 7 th April, 2025	10.00 am
DEPARTMENTAL COMMITTEE ON EDUCATION					
4.	Prof. Abdulrazak Shaukat	State Department for Science, Research & Innovation	Bunge Tower, 5 th Floor, Room 24	Friday, 4 th April, 2025	10.00 am
DEPARTMENTAL COMMITTEE ON FINANCE AND NATIONAL PLANNING					
5.	Mr. Cyrell Odede Wagunda	State Department for Public Investments & Assets Management	Bunge Tower, 3 rd Floor, Committee Room 18/19	Friday, 4 th April, 2025	10.00 am
6.	Dr. Bonface Makokha	State Department for Economic Planning	Bunge Tower, 3 rd Floor, Committee Room 18/19	Friday, 4 th April, 2025	12.00 pm
DEPARTMENTAL COMMITTEE ON HEALTH					
7.	Dr. Oluga Fredrick Ouma	State Department for Medical Services	Bunge Tower, 5 th Floor, Committee Room 20	Friday, 4 th April, 2025	10.00 am
DEPARTMENTAL COMMITTEE ON JUSTICE AND LEGAL AFFAIRS					
8.	Ms. Judith Nayaia Pareno	Justice, Human Rights & Constitutional Affairs	Main Parliament Buildings, Committee Room 9	Monday, 7 th April, 2025	10.00 am
DEPARTMENTAL COMMITTEE ON LABOUR					
9.	Dr. Jane Kere Imbunya	State Department for Public Service & Human Capital Development	Main Parliament Buildings, Committee Room 7	Friday, 4 th April, 2025	10.00 am
DEPARTMENTAL COMMITTEE ON REGIONAL DEVELOPMENT					
10.	Mr. Michael Lenasalon	State Department for Devolution	Bunge Tower, 3 rd Floor, Room 16	Friday, 4 th April, 2025	10.00 am
DEPARTMENTAL COMMITTEE ON SOCIAL PROTECTION					
11.	CPA Carren Ageng'o Achieng	State Department for Children Welfare Services	Bunge Tower, 5 th Floor, Room 26	Friday, 4 th April, 2025	10.00 am
12.	Mr. Fikirini Katoi Kahindi Jacobs	State Department for Youth Affairs	Bunge Tower, 5 th Floor, Room 26	Friday, 4 th April, 2025	12.00 noon
DEPARTMENTAL COMMITTEE ON TRADE, INDUSTRY AND COOPERATIVES					
13.	Ms. Regina Akoth Ombam	State Department for Trade	Main Parliament Buildings, Committee Room 7	Friday, 4 th April, 2025	12.00 noon
DEPARTMENTAL COMMITTEE ON TRANSPORT AND INFRASTRUCTURE					
14.	Mr. Aden Abdi Millah	State Department for Shipping & Maritime Affairs	Bunge Tower, 5 th Floor, Room 23	Friday, 4 th April, 2025	10.00 am

AND WHEREAS, section 6(9) of the Public Appointments (Parliamentary Approval) Act (Cap. 7F) provides that "any person may prior to the approval hearing and by written statement on oath, provide the Clerk with evidence contesting the suitability of a candidate to hold the office to which the candidate has been nominated";

IN COMPLIANCE with Article 118(1)(b) of the Constitution and section 6(9) of the Public Appointments (Parliamentary Approval) Act (Cap. 7F), the Clerk of the National Assembly hereby invites members of the public to submit any representations they may have, by way of written statements on oath (affidavits) with supporting evidence contesting the suitability of the candidates for appointment to the offices they have been nominated to.

The memoranda may be forwarded to the Clerk of the National Assembly, P.O. Box 41842-00100, Nairobi; hand-delivered to the Office of the Clerk, Main Parliament Buildings, Nairobi; or emailed to ena@parliament.go.ke to be received on or before Thursday, 3rd April, 2025 by 5.00 p.m.

IT IS FURTHER NOTIFIED THAT the nominees are required to—

- (1) Appear for the approval hearings with the original identity cards, academic and professional certificates and other relevant testimonials; and
- (2) Obtain letters/certificates of compliance from the following institutions—
 - (a) The Ethics and Anti-Corruption Commission;
 - (b) The Kenya Revenue Authority;
 - (c) The Higher Education Loans Board;
 - (d) The Directorate of Criminal Investigations;
 - (e) The Office of the Registrar of Political Parties; and
 - (f) A Credit Reference Bureau.

S. NJOROGE, CBS
CLERK OF THE NATIONAL ASSEMBLY

Thursday, 27th March, 2025

"For the Welfare of Society and the just Government of the People"

ANNEXURE 4:

**LETTER FROM THE CLERK OF THE NATIONAL ASSEMBLY
INVITING THE NOMINEE FOR THE APPROVAL HEARING**



**THE NATIONAL ASSEMBLY
OFFICE OF THE CLERK**

P. O. Box 41842-00100
Nairobi, Kenya
Main Parliament Buildings

Telephone: +254202848000 ext. 3300
Email: cna@parliament.go.ke
www.parliament.go.ke/the-national-assembly

When replying, please quote

Ref: NA/DDC/DIFR/2025 (041)

27th March 2025

Dr. Caroline Wanjiru Karugu
PO Box 165 – 10102
KIGANJO.
Email: carole.karugu.ck@gmail.com

Dear *Dr. Karugu*

**RE: INVITATION FOR VETTING BY THE DEPARTMENTAL COMMITTEE
ON DEFENCE, INTELLIGENCE AND FOREIGN RELATIONS**

Following your nomination by His Excellency the President for appointment as Principal Secretary in the State Department for East African Community Affairs, the Departmental Committee on Defence, Intelligence and Foreign Relations hereby invites you for vetting pursuant to provisions of Section 6(3) of the Public Appointments (Parliamentary Approval) Act (Cap. 7F) on **Monday, 7th April 2025 in the Mini Chamber, County Hall, Parliament Buildings at 10.00 am.**

Kindly fill the attached questionnaire as required by the Public Appointments (Parliamentary Approval) Act (Cap. 7F) and attach copies of your national identity card, academic and professional certificates and any other testimonials. The questionnaire should be returned **on or before Wednesday, 2nd April 2025.**

Further, you are required to bring along your documents and other testimonials. In addition, you are required to bring letters/certificates of clearance/compliance from the following institutions:

1. Ethics and Anti-corruption Commission;
2. Kenya Revenue Authority;
3. Higher Education Loans Board;
4. Directorate of Criminal Investigations; and
5. Office of the Registrar of Political Parties.

The liaison officers on this subject are **Mr. Dennis Mogare** (Cell Number +254721479162; Email: dennis.ogechi@parliament.go.ke) and **Mr. Bernard Njeru** (Cell Number +254729953014; Email: bernard.njeru@parliament.go.ke.)

Yours

JEREMIAH NDOMBI, MBS
FOR: CLERK OF THE NATIONAL ASSEMBLY

Encl:

ANNEXURE 5:

**LETTERS FROM THE CLERK OF THE NATIONAL
ASSEMBLY TO EACC, KRA, DCI, ORPP AND HELB
REQUESTING FOR INFORMATION ON THE NOMINEE**



**THE NATIONAL ASSEMBLY
OFFICE OF THE CLERK**

P. O. Box 41842-00100
Nairobi, Kenya
Main Parliament Buildings

Telephone: +254202848000 ext. 3300
Email: cna@parliament.go.ke
www.parliament.go.ke/the-national-assembly

When replying, please quote

Ref: NA/DDC/005/2025

27th March 2025

Mr. Abdi A. Mohamud, MBS
Commission Secretary
Ethics and Anti-Corruption Commission
Milimani/Valley Road Junction

NAIROBI

Dear *Mr Mohamud*

**RE: REQUEST FOR INFORMATION ON PERSONS NOMINATED FOR
APPOINTMENT AS PRINCIPAL SECRETARIES**

The National Assembly is in receipt of a notification of fourteen persons for appointment as Principal Secretaries by His Excellency the President.

As you are aware, the National Assembly is required to approve the nominees for appointment in accordance with the provisions of Article 132 (2) (d) of the Constitution and the Public Appointment (Parliamentary Approval) Act (Cap. 7F).

Article 124(4) (a) of the Constitution provides that **“when a House of Parliament considers any appointment for which its approval is required under the Constitution or an Act of Parliament, the appointment shall be considered by a Committee of the House.”**

In view of the foregoing, and in accordance with Standing Order 216(5) (f) as read with the Second Schedule to the National Assembly Standing Orders, the relevant Departmental Committee of the National Assembly is mandated to consider, for approval by the House, appointment under Articles 132 (2) (d).

Further, pursuant to Section 7(b) of the Public Appointment (Parliamentary Approval) Act (Cap. 7F), Committees are mandated to consider whether the nominees meet all Constitutional and Statutory requirements relating to the office in question.

In this regard, the nominations have since been committed to Departmental Committees for consideration. Consequently, the Committees request you to provide a report on the integrity of the following nominees as set out in Chapter Six of the Constitution.

	Name	ID No.
1.	Mr. Ahmed Abdisalan Ibrahim	20865145
2.	Mr. Aden Abdi Millah	11692023
3.	Mr. Stephen Isaboke	9148176
4.	Prof. Abdulrazak Shaukat	8009288
5.	Mr. Cyrell Wagunda Odede	1545354
6.	Dr. Bonface Makokha	13671582
7.	Dr. Oluga Fredrick Ouma	23797977
8.	Ms. Judith Naiyai Pareno	10883558
9.	Dr. Jane Kare Imbunya	34645601
10.	CPA Carren Ageng'o Achieng	13235213
11.	Dr. Caroline Wanjiru Karugu	20584192
12.	Mr. Michael Lenasalon	26629462
13.	Mr. Fikirini Katoi Kahindi Jacobs	33271223
14.	Ms. Regina Akoth Ombam	9089480

This information will assist the Committees to effectively undertake their mandate. We will appreciate if the information is received by **Thursday, 3rd April 2025**.

The liaison officer on this subject is Mr. **Benjamin Magut, Principal Clerk Assistant** who may be contacted on Tel. **0712974966** or email benjamin.magut@parliament.go.ke

Yours



JEREMIAH NDOMBI, MBS
FOR: CLERK OF THE NATIONAL ASSEMBLY



**THE NATIONAL ASSEMBLY
OFFICE OF THE CLERK**

P. O. Box 41842-00100
Nairobi, Kenya
Main Parliament Buildings

Telephone: +254202848000 ext. 3300
Email: cna@parliament.go.ke
www.parliament.go.ke/the-national-assembly

When replying, please quote

Ref: NA/DDC/001/2025

27th March 2025

Mr. Humphrey Wattanga Mulongo
Commissioner General
Kenya Revenue Authority
Times Tower Building
P.O Box 48240-00100
NAIROBI

Dear *Mr. Wattanga*

**RE: REQUEST FOR INFORMATION ON PERSONS NOMINATED FOR
APPOINTMENT AS PRINCIPAL SECRETARIES.**

The National Assembly is in receipt of a notification of fourteen persons for appointment as Principal Secretaries by His Excellency the President.

As you are aware, the National Assembly is required to approve the nominees for appointment in accordance with the provisions of Article 132 (2) (d) of the Constitution and the Public Appointment (Parliamentary Approval) Act (Cap. 7F).

Article 124(4) (a) of the Constitution provides that **“when a House of Parliament considers any appointment for which its approval is required under the Constitution or an Act of Parliament, the appointment shall be considered by a Committee of the House”**

In view of the foregoing, and in accordance with Standing Order 216(5) (f) as read with the Second Schedule to the National Assembly Standing Orders, the relevant Departmental Committee of the National Assembly is mandated to consider, for approval by the House, appointment under Articles 132 (2) (d).

Further, pursuant to Section 7(b) of the Public Appointment (Parliamentary Approval) Act (Cap. 7F), Committees are mandated to consider whether the nominees meet all Constitutional and Statutory requirements relating to the office in question.

In this regard, the nominations have since been committed to Departmental Committees for consideration. Consequently, the Committees request you to provide a report on the tax compliance status of the following nominees-

	Name	ID No.
1.	Mr. Ahmed Abdisalan Ibrahim	20865145
2.	Mr. Aden Abdi Millah	11692023
3.	Mr. Stephen Isaboke	9148176
4.	Prof. Abdulrazak Shaukat	8009288
5.	Mr. Cyrell Odede Wagunda	1545354
6.	Dr. Bonface Makokha	13671582
7.	Dr. Oluga Fredrick Ouma	23797977
8.	Ms. Judith Naiyai Pareno	10883558
9.	Dr. Jane Kare Imbunya	34645601
10.	CPA Carren Ageng'o Achieng	13235213
11.	Dr. Caroline Wanjiru Karugu	20584192
12.	Mr. Michael Lenasalon	26629462
13.	Mr. Fikirini Katoi Kahindi Jacobs	33271223
14.	Ms. Regina Akoth Ombam	9089480

This information will assist the Committees to effectively undertake their mandate. We will appreciate if the information is received by **Thursday, 3rd April 2025**.

The liaison officer on this subject is Mr. **Benjamin Magut, Principal Clerk Assistant** who may be contacted on **Tel. 0712974966** or email benjamin.magut@parliament.go.ke

Yours



JEREMIAH NDOMBI, MBS
FOR: CLERK OF THE NATIONAL ASSEMBLY



**THE NATIONAL ASSEMBLY
OFFICE OF THE CLERK**

P. O. Box 41842-00100
Nairobi, Kenya
Main Parliament Buildings

Telephone: +254202848000 ext. 3300
Email: cna@parliament.go.ke
www.parliament.go.ke/the-national-assembly

When replying, please quote

Ref: NA/DDC/002/2025

27th March 2025

Mr. Amin Mohamed Ibrahim, EBS, MBS, OGW

Director
Directorate of Criminal Investigations
Mazingira Complex, Kiambu Road
NAIROBI

Dear *Mr Ibrahim*

**RE: REQUEST FOR INFORMATION ON PERSONS NOMINATED FOR
APPOINTMENT AS PRINCIPAL SECRETARIES**

The National Assembly is in receipt of a notification of fourteen persons for appointment as Principal Secretaries by His Excellency the President.

As you are aware, the National Assembly is required to approve the nominees for appointment in accordance with the provisions of Article 132 (2) (d) of the Constitution and the Public Appointment (Parliamentary Approval) Act (Cap. 7F).

Article 124(4) (a) of the Constitution provides that **“when a House of Parliament considers any appointment for which its approval is required under the Constitution or an Act of Parliament, the appointment shall be considered by a Committee of the House”**

In view of the foregoing, and in accordance with Standing Order 216(5) (f) as read with the Second Schedule to the National Assembly Standing Orders, the relevant Departmental Committee of the National Assembly is mandated to consider, for approval by the House, appointment under Articles 132 (2) (d).

Further, pursuant to Section 7(b) of the Public Appointment (Parliamentary Approval) Act (Cap. 7F), Committees are mandated to consider whether the nominees meet all Constitutional and Statutory requirements relating to the office in question.

In this regard, the nominations have since been committed to Departmental Committees for consideration. Consequently, the Committees request you to provide

a report on whether the following nominees are adversely mentioned in any investigation carried out by the Directorate;

	Name	ID No.
1.	Mr. Ahmed Abdisalan Ibrahim	20865145
2.	Mr. Aden Abdi Millah	11692023
3.	Mr. Stephen Isaboke	9148176
4.	Prof. Abdulrazak Shaukat	8009288
5.	Mr. Cyrell Wagunda Odede	1545354
6.	Dr. Bonface Makokha	13671582
7.	Dr. Oluga Fredrick Ouma	23797977
8.	Ms. Judith Naiyai Pareno	10883558
9.	Dr. Jane Kare Imbunya	34645601
10.	CPA Carren Ageng'o Achieng	13235213
11.	Dr. Caroline Wanjiru Karugu	20584192
12.	Mr. Michael Lenasalon	26629462
13.	Mr. Fikirini Katoi Kahindi Jacobs	33271223
14.	Ms. Regina Akoth Ombam	9089480

This information will assist the Committees to effectively undertake their mandate. We will appreciate if the information is received by **Thursday, 3rd April 2025**.

The liaison officer on this subject is Mr. **Benjamin Magut, Principal Clerk Assistant** who may be contacted on **Tel. 0712974966** or email benjamin.magut@parliament.go.ke

Yours



JEREMIAH NDOMBI, MBS
FOR: CLERK OF THE NATIONAL ASSEMBLY



**THE NATIONAL ASSEMBLY
OFFICE OF THE CLERK**

P. O. Box 41842-00100
Nairobi, Kenya
Main Parliament Buildings

Telephone: +254202848000 ext. 3300
Email: cna@parliament.go.ke
www.parliament.go.ke/the-national-assembly

When replying, please quote

Ref: NA/DDC/003/2025

27th March 2025

Ms. Anne N. Nderitu, CBS

Registrar of Political Parties
Lions Place, 1st Floor
Karuna Close, Waiyaki Way
Sarit Center,
NAIROBI

Dear *Ms Nderitu*

**RE: REQUEST FOR INFORMATION ON PERSONS NOMINATED FOR
APPOINTMENT AS PRINCIPAL SECRETARIES**

The National Assembly is in receipt of notifications of fourteen persons for appointment as Principal Secretaries by His Excellency the President.

As you are aware, the National Assembly is required to approve the nominees for appointment in accordance with the provisions of Article 132 (2) (d) of the Constitution and the Public Appointment (Parliamentary Approval) Act (Cap. 7F).

Article 124(4) (a) of the Constitution provides that **“when a House of Parliament considers any appointment for which its approval is required under the Constitution or an Act of Parliament, the appointment shall be considered by a Committee of the House.”**

In view of the foregoing, and in accordance with Standing Order 216(5) (f) as read with the Second Schedule to the National Assembly Standing Orders, the relevant Departmental Committee of the National Assembly is mandated to consider, for approval by the House, appointment under Articles 132 (2) (d).

Further, pursuant to Section 7(b) of the Public Appointment (Parliamentary Approval) Act (Cap. 7F), Committees are mandated to consider whether the nominees meet all Constitutional and Statutory requirements relating to the office in question.

In this regard, the nominations have since been committed to Departmental Committees for consideration. Consequently, the Committees request you to provide a report on whether the nominees hold an office in any political party in Kenya.

	Name	ID No.
1.	Mr. Ahmed Abdisalan Ibrahim	20865145
2.	Mr. Aden Abdi Millah	11692023
3.	Mr. Stephen Isaboke	9148176
4.	Prof. Abdulrazak Shaukat	8009288
5.	Mr. Cyrell Wagunda Odede	1545354
6.	Dr. Bonface Makokha	13671582
7.	Dr. Oluga Fredrick Ouma	23797977
8.	Ms. Judith Naiyai Pareno	10883558
9.	Dr. Jane Kare Imbunya	34645601
10.	CPA Carren Ageng'o Achieng	13235213
11.	Dr. Caroline Wanjiru Karugu	20584192
12.	Mr. Michael Lenasalon	26629462
13.	Mr. Fikirini Katoi Kahindi Jacobs	33271223
14.	Ms. Regina Akoth Ombam	9089480

This information will assist the Committees to effectively undertake their mandate. We will appreciate if the information is received by **Thursday, 3rd April 2025**.

The liaison officer on this subject is Mr. **Benjamin Magut, Principal Clerk Assistant** who may be contacted on Tel. **0712974966** or email benjamin.magut@parliament.go.ke

Yours



JEREMIAH NDOMBI, MBS
FOR: CLERK OF THE NATIONAL ASSEMBLY



**THE NATIONAL ASSEMBLY
OFFICE OF THE CLERK**

P. O. Box 41842-00100
Nairobi, Kenya
Main Parliament Buildings

Telephone: +254202848000 ext. 3300
Email: cna@parliament.go.ke
www.parliament.go.ke/the-national-assembly

When replying, please quote

Ref: NA/DDC/004/2025

27th March 2025

Mr. Geoffrey Monari
Chief Executive Officer
Higher Education Loans Board
Anniversary Towers, 19th Floor
P.O Box, 69489-00400
NAIROBI

Dear *Mr Monari*

**RE: REQUEST FOR INFORMATION ON PERSONS NOMINATED FOR
APPOINTMENT AS PRINCIPAL SECRETARIES**

The National Assembly is in receipt of a notification of fourteen persons for appointment as Principal Secretaries by His Excellency the President.

As you are aware, the National Assembly is required to approve the nominees for appointment in accordance with the provisions of Article 132 (2) (d) of the Constitution and the Public Appointment (Parliamentary Approval) Act (Cap. 7F).

Article 124(4) (a) of the Constitution provides that **“when a House of Parliament considers any appointment for which its approval is required under the Constitution or an Act of Parliament, the appointment shall be considered by a Committee of the House”**

In view of the foregoing, and in accordance with Standing Order 216(5) (f) as read with the Second Schedule to the National Assembly Standing Orders, the relevant Departmental Committee of the National Assembly is mandated to consider, for approval by the House, appointment under Articles 132 (2) (d).

Further, pursuant to Section 7(b) of the Public Appointment (Parliamentary Approval) Act (Cap. 7F), Committees are mandated to consider whether the nominees meet all Constitutional and Statutory requirements relating to the office in question.

In this regard, the nominations have since been committed to Departmental Committees for consideration. Consequently, the Committees request you to provide a report on the repayment status of any loans that may have been advanced by the Higher Education Loans Board to the following nominees:

	Name	ID No.
1.	Mr. Ahmed Abdisalan Ibrahim	20865145
2.	Mr. Aden Abdi Millah	11692023
3.	Mr. Stephen Isaboke	9148176
4.	Prof. Abdulrazak Shaukat	8009288
5.	Mr. Cyrell Wagunda Odede	1545354
6.	Dr. Bonface Makokha	13671582
7.	Dr. Oluga Fredrick Ouma	23797977
8.	Ms. Judith Naiyai Pareno	10883558
9.	Dr. Jane Kare Imbunya	34645601
10.	CPA Carren Ageng'o Achieng	13235213
11.	Dr. Caroline Wanjiru Karugu	20584192
12.	Mr. Michael Lenasalon	26629462
13.	Mr. Fikirini Katoi Kahindi Jacobs	33271223
14.	Ms. Regina Akoth Ombam	9089480

This information will assist the Committees to effectively undertake their mandate. We will appreciate if the information is received by **Thursday, 3rd April 2025**.

The liaison officer on this subject is Mr. **Benjamin Magut, Principal Clerk Assistant** who may be contacted on **Tel. 0712974966** or email benjamin.magut@parliament.go.ke

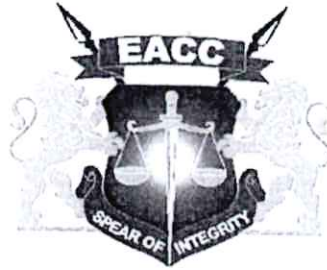
Yours



JEREMIAH NDOMBI, MBS
FOR: CLERK OF THE NATIONAL ASSEMBLY

**ANNEXURE 6:
LETTERS OF CLEARANCE FROM EACC, KRA, DCI, ORPP
AND HELB**

ANNEXURE 7: NOMINEE'S CLEARANCE CERTIFICATES FROM EACC, KRA, DCI, ORPP AND HELB



ETHICS AND ANTI-CORRUPTION COMMISSION

INTEGRITY CENTRE (Jakaya Kikwete/Valley Road Junction) P.O. Box 61130 – 00200, NAIROBI, Kenya
TEL.: 254 (020) 4997000, MOBILE: 0709 781000; 0730 997000
EMAIL: eacc@integrity.go.ke WEBSITE: www.eacc.go.ke

When replying please quote:

Our Ref: EACC.7/10/5 VOL XXXI (63)

4th April 2025

Mr. Samuel Njoroge, CBS

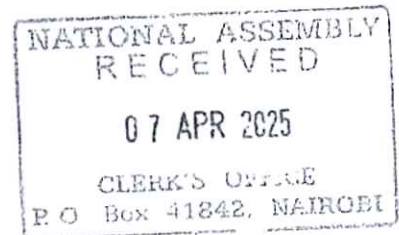
Clerk

National Assembly

Office of the Clerk, Main Parliament Buildings

P O Box 41842 – 00100

NAIROBI



Dear *Mr. Njoroge,*

RE: REQUEST FOR INFORMATION ON PERSONS NOMINATED FOR APPOINTMENT AS PRINCIPAL SECRETARIES

Your letter referenced NA/DDC/005/2025 dated 27th March 2025, on the subject matter refers.

Please note that the Commission has not undertaken any investigations pursuant to its mandate against the under listed nor has it recommended prosecution of any of them.

S/No	Name	ID Number
1.	Abdisalan Ibrahim Ahmed	20865145
2.	Aden Abdi Millah	11692023
3.	Stephen Motari Isaboke	9148176
4.	Prof. Shaukat Ali Abdulrazak	8009288
5.	Cyrell Odede Wagunda	1545354
6.	Dr. Bonface Barasa Makokha	13671582
7.	Dr. Fredrick Ouma Oluga	23797977
8.	Nayiai Judith Ramaita Pareno	10883558
9.	Dr. Jane Kere Imbunya	34645601
10.	CPA Carren Achieng Ageng'o	13235213
11.	Dr. Caroline Wanjiru Karugu	20584192
12.	Michael Loikianu Lenasalon	26629462
13.	Jacobs Katoi Kahindi Fikirini	33271223
14.	Regina Akoth Ombam	9089480

The information provided herein is based on records available as of 4th April 2025.

Yours *Sincerely*



Abdi A. Mohamud, MBS
SECRETARY/CHIEF EXECUTIVE OFFICER



KENYA REVENUE AUTHORITY

ISO 9001:2015 CERTIFIED

Office of the Commissioner General

KRA/5/1002/5(12219)

8th April 2025

Mr. Samuel Njoroge, CBS
Clerk of the National Assembly
Parliament Buildings
P. O. Box 48240-00100
Nairobi

Dear *Clerk*,

REQUEST FOR INFORMATION ON PERSONS NOMINATED FOR APPOINTMENT AS PRINCIPAL SECRETARIES

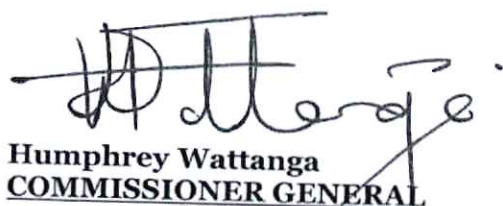
Reference is made to your letter Ref: NA/DDC//001/2025 dated 27th March 2025 requesting for tax compliance report for fourteen (14) candidates nominated for the position of Principal Secretary.

Please see below the tax compliance status of the candidates:

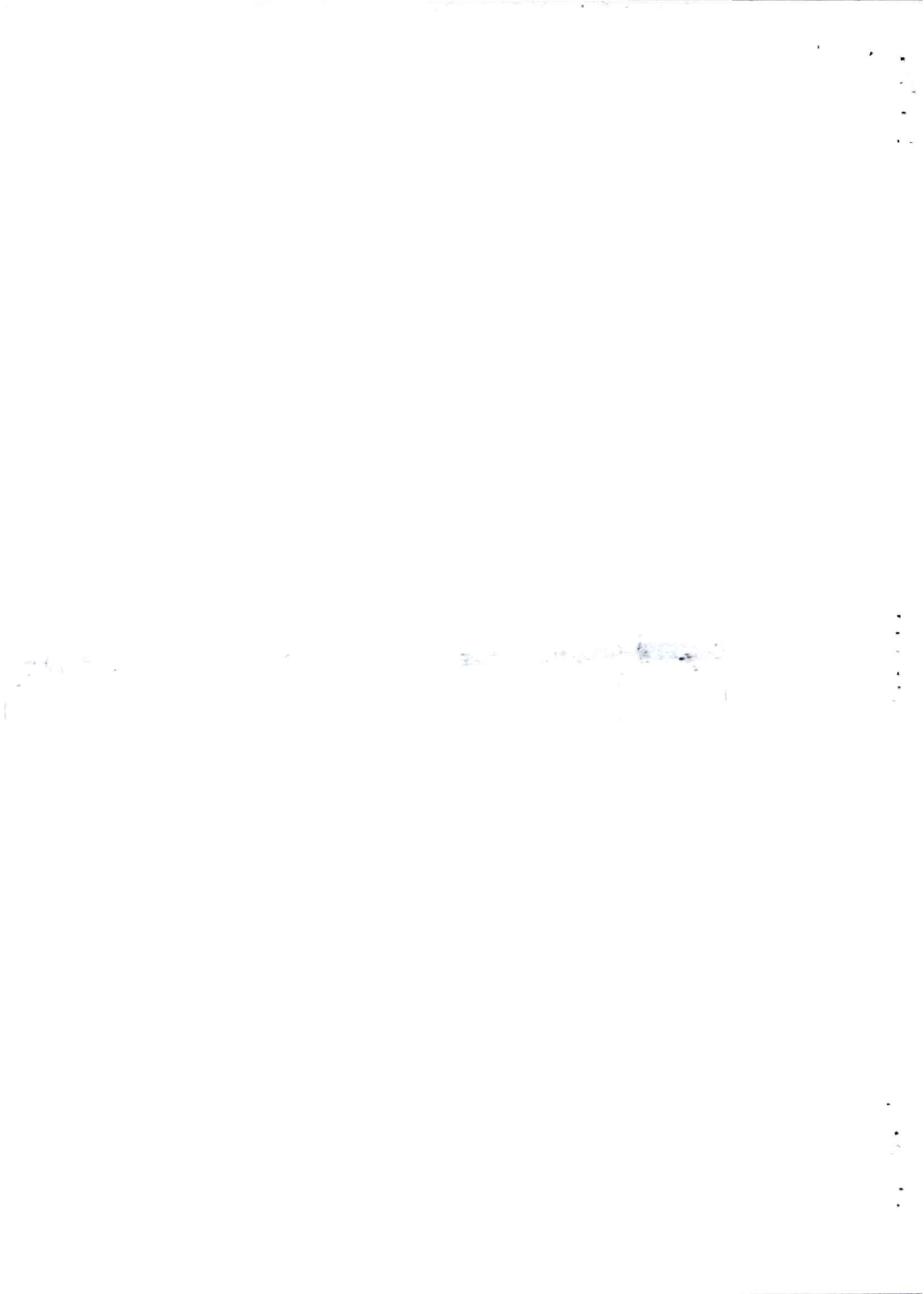
No.	Name	ID No.	PIN	Status
1.	Mr. Ahmed Abdisalan Ibrahim	20865145	A002889352Z	Compliant
2.	Mr. Aden Abdi Millah	11692023	A002487299Z	Compliant
3.	Mr. Stephen Isaboke	9148176	A001361563J	Compliant
4.	Prof. Abdulrazak Shaukat	8009288	A001850830N	Compliant
5.	Mr. Cyrell Odede Wagunda	1545354	A001099004J	Compliant
6.	Dr. Bonface Makokha	13671582	A002841501E	Compliant
7.	Dr. Oluga Fredrick Ouma	23797977	A005872629C	Compliant
8.	Ms. Judith Niayai Pareno	10883558	A002765024T	Compliant
9.	Dr. Jane Kare Imbunya	34645601	A010652849W	Compliant
10.	CPA Caren Angeng'o Achieng	13235213	A002790847Z	Compliant
11.	Dr. Caroline Wanjiru Karugu	20584192	A002935370F	Compliant
12.	Mr. Michael Lenasalon	26629462	A005467152Z	Compliant
13.	Mr. Fikirini Katoi Kahindi Jacobs	33271223	A008984562Z	Compliant
14.	Ms. Regina Akoth Ombam	9089480	A002105709E	Compliant

This is submitted for your further action.

Yours sincerely,


Humphrey Wattanga
COMMISSIONER GENERAL

Tulipe Ushuru, Tujitegemee!



NATIONAL POLICE SERVICE

Telegrams: "CRIMINAL", Nairobi
 Email: director.dci@cid.go.ke
 Telephone: 0202603724,
 020343312

Directorate of Criminal Investigations
 Mazingira House Kiambu Road
 P.O. Box 30036-00100,
 NAIROBI



DIRECTORATE OF CRIMINAL INVESTIGATIONS

DCI/CRO/SEC/6/7/2/A/VOL.XVI/91

Clerk of the National Assembly,
 Main Parliament Buildings,
 P. O. Box 41842-00100,
 NAIROBI.



2nd April, 2025

*DOC
8
4/4/25*

Mr. Aberayo Wasie, HOD
 Mr. Benjamin Magut, HOD
 Mr. Adam Gindicha, HOD
 Ms. Rose Wanjohi, HOD
 Mr. Tracy chebet, HOD

Attn: Jeremiah Ndombi, MBS

RE: REQUEST FOR INFORMATION ON PERSONS NOMINATED FOR APPOINTMENT
 AS PRINCIPAL SECRETARIES

*To place before
the relevant
Vetting Comms.
Dr. Ogilvie*

Reference is made to your letter NA/DDC/002/2025 dated 27th March, 2025 on the above matter.

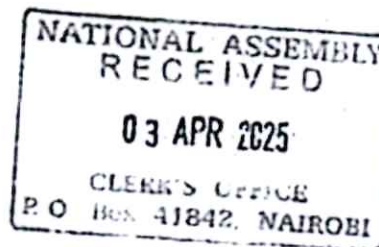
Forensic fingerprint analysis of the below named nominees was conducted in the criminal database and found that they have no previous criminal records.

S/NO.	NOMINEE	ID NO
1.	Mr. Aden Abdi Millah	11692023
2.	Mr. Stephen Isaboke	9148176
3.	Prof Abdulrazak Shaukat	8009288
4.	Dr. Bonface Makokha	13671582
5.	Dr. Oluga Fredrick Ouma	23797977
6.	Ms. Judith Naiyai Pareno	10883558
7.	Mr. Michael Lenasalon	26629462
8.	Mr. Fikirini Katoi Hahindi Jacobs	33271223

The below named nominees are advised to present themselves to the nearest Huduma Centre DCI desk for fingerprinting services. Alternatively, they can centrally access the same service at DCI Headquarters fingerprint and Police Clearance Certificate application centre for the exercise.

S/NO.	NOMINEE	ID NO
1.	Mr. Ahmed Abdisalan Ibrahim	20865445
2.	Mr. Cyrell Wagunda Odede	1545354
3.	Dr. Jane Kare Imbunya	34645601
4.	CPA Carren Ageng'o Achieng	13235213
5.	Dr. Caroline Wanjiru Karugu	20584192
6.	Ms. Regina Akoth Ombam	9089480

Mohamed I. Amin, CBS, OGW, ndc(K)
 DIRECTOR OF CRIMINAL INVESTIGATIONS





Telephone: +254(0)204022000
Mobile: 0772281357
Email: info@orpp.or.ke
Website: www.orpp.or.ke
When replying please quote



Lion Place, 1st & 4th Floor
Off Waiyaki Way
P.O. Box 1131-00606
Sarit Centre, Nairobi.

Ref: RPP/ORG/34 VOL. VIII (70)

Date: 2nd April 2025

Clerk of the National Assembly
Clerk's Chambers
Parliament Buildings
P.O. Box 41842-00100
NAIROBI

Attn: Jeremiah Ndombi, MBS

Dear Sir,

RE: REQUEST FOR INFORMATION ON PERSONS NOMINATED FOR APPOINTMENT AS PRINCIPAL SECRETARIES

Reference is made to letter Ref. NA/DDC/003/2025 dated 27th March 2025 and on the above subject matter.

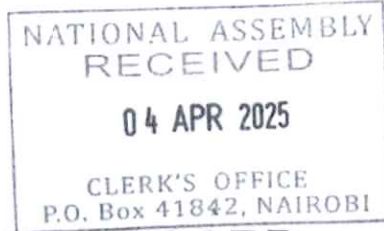
Pursuant to Article 77 (2) of the Constitution and according to the records held by this Office as at 2nd April 2025, the list of the nominees tabulated herein are **NOT** officials of any registered political party.

S/No.	Nominee	ID No.	Official of Registered Political Party
1.	Mr. Ahmed'Abdisalan Ibrahim	20865145	Not an official
2.	Mr. Aden Abdi Millah	11692023	Not an official
3.	Mr. Stephen Isaboke	9148176	Not an official
4.	Prof. Abdulrazak Shaukat	8009288	Not an official
5.	Mr. Cyrell Wagunda Odede	1545354	Not an official
6.	Dr. Bonface Makokha	13671582	Not an official
7.	Dr. Oluga Fredrick Ouma	23797977	Not an official
8.	Ms. Judith Naiyai Pareno	10883558	Not an official
9.	Dr. Jane Kere Imbunya	34645601	Not an official
10.	CPA Carren Ageng'o Achieng	13235213	Not an official

11.	Dr. Caroline Wanjiru Karugu	20584192	Not an official
12.	Mr. Michael Lenasalon	26629462	Not an official
13.	Mr. Fikirini Katoi Kahindi Jacobs	33271223	Not an official
14.	Ms. Regina Akoth Ombam	9089480	Not an official

Yours faithfully,


Ann N. Nderitu, CBS
Registrar of Political Parties/CEO



HIGHER EDUCATION LOANS BOARD

Tel: 0711052000
E-mail: contactcentre@helb.co.ke
Website: www.helb.co.ke

Anniversary Towers
University Way
P.O Box 69489-00400
Nairobi, Kenya

HELB/RR/112009/V/378

2nd April 2025

Jeremiah Ndombi, MBS

Clerk
National Assembly
P.O Box 41842-00100

NAIROBI

Dear *Sir,*

CLEARANCE FOR SHORTLISTED CANDIDATES FOR THE POSITION OF PRINCIPAL SECRETARIES

We acknowledge receipt of your letter dated **27th March 2025**, with reference number **NA/DDC/004/2025**, regarding the background check on the status of HELB loan repayment for candidates nominated for the position of **Principal Secretaries**.

HELB is committed to assisting the National Assembly in the comprehensive evaluation of candidates, including their financial responsibilities and obligations. We have utilized the necessary procedures to conduct background checks on the candidates listed in the attached schedule.

Our team has diligently reviewed the HELB loan repayment status of each candidate, ensuring accuracy and compliance with the information provided. We understand the importance of this inquiry in the overall assessment process.

Please find below their status.

S/No.	NAME OF NOMINEE	ID/No.	STATUS	YEAR OF CLEARANCE
1	Mr. Ahmed Abdisalan Ibrahim	20865145	Not a loanee	N/A
2	Mr. Aden Abdi Millah	11692023	Cert No.55335	2013
3	Mr. Stephen Isaboke	9148176	Cert No.8277	2007
4	Prof. Abdulrazak Shaukat	8009288	Not a loanee	N/A
5	Mr. Cyrell Wagunda Odede	1545354	Not a loanee	N/A
6	Dr. Boniface Makokha	13671582	Cert No.42774	2012
7	Dr. Oluga Fredrick Ouma	23797977	Cert No.95205	2025
8	Ms. Judith Naiyai Pareno	10883558	Cert No.35551	2012
9	Dr. Jane Kare Imbunya	34645601	Not a loanee	N/A
10	CPA Carren Ageng'o Achieng	13235213	Cert No.94046	2024
11	Dr. Caroline Wanjiru Karugu	20584192	Not a loanee	N/A
12	Mr. Michael Lenasalon	26629462	Cert No.25344	2018
13	Mr. Fikirini Katoi Kahindi Jacobs	33271223	Repaying	Repaying
14	Ms. Regina Akoth Ombam	9089480	Cert No.44862	2013



ISO 9001:2015 Certified.



We appreciate the collaborative effort with the National Assembly and remain committed to maintaining the highest standards of professionalism and confidentiality throughout the background check process. Thank you for entrusting us with this responsibility, and we look forward to contributing to the successful appointments.

Yours *Sincerely,*

A handwritten signature in cursive script, appearing to read "G. Monari", with a horizontal line extending from the end of the signature.

GEOFFREY MONARI
CHIEF EXECUTIVE OFFICER

ANNEXURE 7:
NOMINEE'S CLEARANCE CERTIFICATES FROM EACC,
KRA, DCI, ORPP AND HELB



Telephone: +254(0)204022000
Mobile: 0772281357
Email: info@orpp.or.ke
Website: www.orpp.or.ke
When replying please quote



Lion Place, 1st & 4th Floor
Off Waiyaki Way
P.O. Box 1131-00606
Sarit Centre, Nairobi.

Ref: RPP/ORG/34/I Vol. I (61)

Date: 2nd April 2025

Caroline Wanjiru Karugu
P.O. Box 165 – 10102
NAIROBI

Dear Madam,

**RE: REQUEST FOR CLEARANCE
CAROLINE WANJIRU KARUGU – ID NO. 20584192**

The above subject matter refers.

This Office acknowledges receipt of your letter dated 1st April 2025 and duly notes the content therein.

According to the records held by this Office as at 2nd April 2025, **Caroline Wanjiru Karugu** of **ID No. 20584192** is not an official of any registered political party in Kenya.

Yours faithfully,

Ann N. Nderitu, CBS
Registrar of Political Parties/CEO



KENYA REVENUE
AUTHORITY

Tax Compliance Certificate

For General Tax Questions
Contact KRA Call Centre
Tel: +254 (020) 4999 999
Call: +254(0711)089 889
Email: callcentre@kra.go.ke

www.kra.go.ke

Taxpayer PIN : A002935370F

Certificate Date: 11/11/2024

Name and Address :

Caroline Wanjiru Karugu

Brtiam Center, Nairobi, Langata District,
PO Box:30375,
Postal Code:00100

Certificate Number:

KRANON1442783424



**This is to confirm that Caroline Wanjiru Karugu,
Personal Identification Number A002935370F
has filed relevant tax returns and
paid taxes due as provided by Law.**

**This Certificate will be valid for
twelve (12) months up to 10/11/2025.**

Caveat: This certificate is issued on the basis of information available with the authority as at the certificate date mentioned above. The Authority reserves the right to withdraw the certificate if new evidence materially alters the tax compliance status of the recipient.

Disclaimer : This certificate is system Generated and therefore does not require signature.You may confirm validity of this certificate on the iTax Portal by using the TCC Checker.This certificate confirms your compliance status for a period of five years preceding the date of issue. The certificate may however be with withdrawn on grounds of outstanding debt affecting periods prior to this.

HIGHER EDUCATION LOANS BOARD



Serial No: 128763

Compliance Certificate

This is to confirm that:

CAROLINE WANJIRU KARUGU

Holder of National ID No. **20584192** is not a beneficiary of the University Loans Scheme.

Signed by: Head Of Operations

Manager, Loan Repayment and Recovery

Caveat

- This certificate is issued on the basis of information available to the Board as of the date shown above. The Board reserves the right to withdraw the certificate if new evidence materially alters the compliance status of the recipient.
- To confirm genuineness and validity of the certificate use the HEL B e-services available at <http://www.helb.co.ke> or contact our office.

Date of Issue: 25-08-2017

This certificate is valid until: August 2018



SELF-DECLARATION FORM / FOMU YA KUJITANGAZA



1. GENERAL INFORMATION / TAARIFA YA JUMLA

Title / Cheo	Surname / Jina la ukoo	First Name / Jina la Kwanza	Middle Name / Jina la Katikati	Other Names / Majina Mengine
Mr/Mrs/Prof/ Miss/Ms/Dr Bw/Bi/Prof/ Binti/Bibi/Dkt	KARUGU	CAROLINE	KWANGIAU	
ID CARD No. Na. ya Kitambulisho	PASSPORT NO. NA. ya PASIPOTI	EXPIRY DATE OF PASSPORT TAREHE YA MUDA WA PASIPOTI KUISHA		PIN NO. NA. ya PIN
20584192	CK46038	15 th OCT 2029		A002935370F
SEX (Tick) JINSIA (Weka Alamo)	Occupation: Kazi: FINANCE EXPERT			
Male Kiume <input type="checkbox"/>	E-Mail Address: Anwani ya Barua pepe: carde.karugu.ck@gmail.com			
Female Kike <input checked="" type="checkbox"/>	Postal Address: PO Box 165 KIGAMBO Code: 10100 Anwani ya Posta: SL Posta: Msimbo:			
Other Addresses: Anwani Nyingine:				
Telephone No. Na. ya Simu	Mobile No. Na. ya Rununu	Other Numbers Nambari Nyingine		
N/A	0721378244	N/A		
RESIDENCE MAKAZI	ESTATE/TOWN/LOCATION MTAA/MJI/LOKESHENI			KAREN
	DISTRICT WILAYA			
	COUNTY KAUNTI			NAIROBI
	TOWN/CITY MJI/JIJI			NAIROBI
	COUNTRY NCHI			KENYA
2. BIRTH INFORMATION / TAARIFA YA KUZALIWA				
DATE OF BIRTH / TAREHE YA KUZALIWA			20 th NOVEMBER 1978	



BIRTH CERTIFICATE NO. / NA. YA CHETI CHA KUZALIWA		
PLACE OF BIRTH / MAHALI PA KUZALIWA		NYERI
DISTRICT OF BIRTH / WILAYA YA KUZALIWA		NYERI CENTRAL
COUNTY OF BIRTH / KAUNTI YA KUZALIWA		NYERI COUNTY
COUNTRY OF BIRTH / NCHI YA KUZALIWA		KENYA
3. NATIONALITY / UTAIFA		
Kenyan Mkenya	<input checked="" type="checkbox"/>	Dual Kotekote (Provide details _____) (Toa maelezo _____)
4. MARITAL STATUS / HALI YA NDOA		
SINGLE NINGALI SIJAOA/SIJAOLEWA	<input checked="" type="checkbox"/>	MARRIED NIMEOA/NIMEOLEWA
		SEPARATED NIMETENGANA
DIVORCED NIMETALAKIANA	<input type="checkbox"/>	WIDOWED NIMEFIWA
IF MARRIED GIVE NAMES OF THE SPOUSE(S) (Surname, First Name, middle name, others) KAMA UMEOA TOA MAJINA YA MUME/MKE(Wa) WAKO (Jina la ukoo, Jina la Kwanza, jina la kati, mengine)		
N/A		
NATIONALITY OF SPOUSE UTAIFA WA MKE/MUME		N/A
NAME OF CHILDREN UNDER THE AGE OF 18 YEARS JINA LA WATOTO WALIO CHINI YA UMRI WA MIAKA 18		
CECY WANGIKU		
5. EDUCATIONAL QUALIFICATIONS / KUFUZU KWA KIELIMU		
PRIMARY CERTIFICATE CHETI CHA MSINGI	<input type="checkbox"/>	SECONDARY SHULE YA UPILI
		'A' LEVEL KIWANGO CHA 'A'
DIPLOMA STASHAHADA	<input type="checkbox"/>	DEGREE SHAHADA
		MASTERS UZAMILI
		PHD UZAMIFU
OTHERS VINGINE		<input checked="" type="checkbox"/>



HIGHEST ACADEMIC QUALIFICATION OBTAINED
KUFUZU KWA JUU ZAIDI KWA KIAKADEMIA ULIKOPATA

Qualification / Kufuzu	Institution / Taasisi	Year / Mwaka
------------------------	-----------------------	--------------

DOCTOR OF BUSINESS ADMIN	USIU	
--------------------------	------	--

6. LANGUAGE SPOKEN / LUGHA UNAZOZUNGUMZA

First Language Lugha ya Kwanza	Second Language Lugha ya Pili	Others Nyingine
ENGLISH	KISWAHILI	KIKUYU

7. MEMBERSHIP OF PROFESSIONAL ORGANISATION(s) (If any)

UANACHAMA WA SHIRIKA(MA) YA KITAALAMU (Kama yapo)

Name of Organization Jina la Shirika	Date of Admission Tarehe ya Kuandikishwa	Membership No. Na. ya Uanachama
MSK	2004	M823/MSK

8. REASON(S) FOR DECLARATION / SABABU ZA KUJITANGAZA

Purpose for which declaration is required / Kusudio la kuhitajika kwa kujitangaza huku

Election Employment
Upigaji kura Kuajiriwa

Others (Specify) PRINCIPAL SECRETARY
Nyingine (Bainisha)

State office for which the declaration is being submitted
Ofisi ya serikali ambayo kujitangaza huku kunawasilishwa PUBLIC SERVICE COMMISSION OF KENYA

9. MORAL AND ETHICAL QUESTIONS / MASWALI YA NIDHAMU NA KIMAADILI

Answers to the following questions are mandatory. If YES to any question you must provide additional information on a supplementary sheet.

Majibu kwa maswali yafuatayo ni lazima. Kama NDIYO katika swali lolote lazima utoe taarifa ya ziada kwenye karatasi nyingine.

	YES	NO
a) Have you ever engaged in any form of dishonesty in the conduct of public affairs a) Umewahi kujihusisha na hali yoyote ya kutokuwa mwaminifu katika kazi zako na shughuli za umma		✓
b) Have you ever abused a public office? b) Umewahi kutumia vibaya ofisi ya umma?		✓
c) Have you ever misrepresented information to the public? c) Umewahi kuwakilisha kwa njia isiyofaataarifa kwa umma?		✓
d) Have you ever engaged in wrongful conduct whilst in the furtherance of personal benefit?		✓



d) Umewahi kujihusisha katika tabia mbaya huku ukitaka kujinufaisha kibinafsi?		✓
e) Have you ever misused public resources? e) Umewahi kutumia vibaya rasilimali za umma?		✓
f) Have you ever discriminated against anyone of any grounds other than as provided for under the Constitution or any other law? f) Umewahi kubagua yeyote kwa misingi yoyote mbali na vile ilivyoelezwa katika Katiba au sheria yoyote nyingine?		✓
g) Have you ever falsified official or personal records? g) Je, umewahi kudanganya katika rekodi rasmi au za kibinafsi?		✓
h) Have you ever been debarred or removed from the Register of Members of your professional organization? h) Umewahi kupigwa teke au kuondolewa kutoka kwenye Rejista ya Wanachama wa shirika lako la kitaalamu?		✓
i) Have you ever had any occupational or vocational license revoked and/or otherwise subjected to any other disciplinary action for cause in Kenya or any other country? i) Umewahi kujipata katika hali ya leseni yako ya kikazi au ya kiufundi kutupiliwa mbali na/au vinginevyo kuchukuliwa hatua nyingine ya kinidhamu katika nchi ya Kenya au nchi yoyote nyingine		✓
j) Have you ever dismissed from employment on account of lack of integrity? j) Umewahi kufutwa kazi katika ajira kutokana na ukosefu wa uadilifu?		✓
k) If you have been a public officer, have you ever failed to declare your Income, Assets and Liabilities as required under the Public Officer Ethics Act, 2003? k) Kama umewahi kuwa ofisa wa umma, umewahi kushindwa kutangaza Mapato yako, Mali na Gharama kama unavyohitajika katika Kifungu cha sheria cha Maadili ya Ofisa wa Umma, 2003?		✓
l) Have you ever been the subject of disciplinary or criminal proceedings for breach of the Public Officer Ethics Act, 2003 or a Code prescribed thereunder? l) Umewahi kuwa mada katika taratibu za kinidhamu au kihalifu kwa kuvunja kifungu cha sheria cha Maadili ya Ofisa wa Umma 2003, au Msimbo ulioainishwa hapo chini?		✓
m) Have you ever been convicted of any offence and sentenced to serve imprisonment for a period of at least six months? m) Umewahi kushtakiwa kwa kosa lolote na kuhukumiwa kifungo gerezani kwa kipindi kipatacho miezi sita?		✓
n) Have you ever had an application for a Certificate of Clearance or a Certificate of Good Conduct or for a visa or other document authorizing work in a public office denied and/or rejected for cause in Kenya or any other country?		✓



n) Umewahi kutuma ombi la Cheti cha kuondolewa Hatia au Cheti cha Kinidhamu au cha visa au nyaraka nyingine zinazoidhinisha kazi katika ofisi ya umma na hivyo basi wewe kunyimwa na/ au kukataliwa kwa sababu yoyote nchini Kenya au nchi yoyote nyingine? —



10. EMPLOYMENT INFORMATION / TAARIFA YA KUAJIRIWA

NAME OF EMPLOYER JINA LA MWAJIRI	POSITION/RANK CHEO/WADHIFA	DATE OF FIRST APPOINTMENT TAREHE YA KUAJIRIWA KWA KWANZA	DATE OF PRESENT APPOINTMENT TAREHE YA KUAJIRIWA KWA SASA
COUNTY GOVERNMENT - NAIROBI	DEPUTY GOVERNOR	2018	2022
JABALI MICROSERVE	CEO	2017	2018
BRITAM HOLDINGS	SENIOR MNGR-IR	2014	2017
NAIROBI SECURITY EXCHANGE	MANAGER-IR	2011	2014
WORKSTATION KITUO CHA KAZI NAIROBI	NATURE OF EMPLOYMENT (Constitutional/Elective/Permanent/Contractual/Other) AINA YA KUAJIRIWA (Kikatiba/Kuteuliwa/Kudumu/Kikandarasi/Nyingine)		

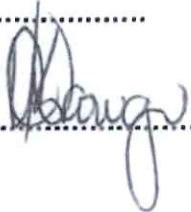


OATH AND AFFIRMATION / KIAPO NA UTHIBITISHWA

I solemnly swear (or affirm) and certify, under penalty of false declaration under the Oaths and Statutory Declarations Act (Cap 15 of the Laws of Kenya), that all the foregoing statements in this declaration are true and correct to the best of my knowledge.

Ninaapa ya kwamba (ninathibitisha) na kuidhinisha, katika adhabu ya kujitangaza kwa uongo chini ya kifungu cha sheria cha Viapo na Kujitangaza Kisheria (Ibara 15 ya Sheria za Kenya), kwamba kauli zote zilizotajwa katika kujitangaza huku ni za kweli na sahihi kwa kadri ninavyojua.

Dated at / Mnamo tarehe 25th....., this / kwenye NOVEMBER
day of / siku hii ya 2024.....

SIGNATURE OF DECLARANT:
SAINI YA ANAYEJITANGAZA: 

SWORN/DECLARED BEFORE ME / ALIYELISHWA KIAPO/TANGAZWA MBELE YANGU

This / Mnamo 25th..... day of / siku hii ya NOV....., 20 24.....
at / katika mahali hapa.....



COMMISSIONER FOR OATH/MAGISTRATE
KAMISHNA WA KIAPO/HAKIMU 

NATIONAL POLICE SERVICE



DIRECTORATE OF CRIMINAL INVESTIGATIONS

DIRECTORATE OF CRIMINAL INVESTIGATIONS HEADQUARTERS
P.O.Box 30036-00100 GPO
NAIROBI, KENYA

Ref. No. **PCC-KGSYPBQLR**

Date. **10 April 2025**

POLICE CLEARANCE CERTIFICATE

I hereby certify that the fingerprints recorded from

CAROLINE WANJIRU KARUGU

*holder of ID No. **20584192** have been searched in Criminal Records*

Office's database with/without previous record. The validity of the information on this certificate is as of the date of issue.

REMARKS IN CASE OF PREVIOUS RECORD

OFFENCE(S): **NIL**

RESULTS OF TRIAL: **NIL**

DATE: **NIL**

This Certificate has been issued without any alteration or any erasure

(W.N KIRAI)

For: Director, Directorate of Criminal Investigations
(P.T.O)

NOTE: This is a computer generated certificate, to verify the authenticity of this document, use the link <https://dci.ecitizen.go.ke/verify>, send DCI to 21546 Then Dial *512# and select "Police Clearance"

REMARKS

- 2. OFFENCE(S): **NIL**
.....
RESULTS OF TRIAL: **NIL**
.....
DATE: **NIL**
.....
- 3. OFFENCE(S): **NIL**
.....
RESULTS OF TRIAL: **NIL**
.....
DATE: **NIL**
.....
- 4. OFFENCE(S): **NIL**
.....
RESULTS OF TRIAL: **NIL**
.....
DATE: **NIL**
.....
- 5. OFFENCE(S): **NIL**
.....
RESULTS OF TRIAL: **NIL**
.....
DATE: **NIL**
.....
OFFENCE(S): **NIL**
.....
RESULTS OF TRIAL: **NIL**
.....
DATE: **NIL**
.....
- 7. OFFENCE(S): **NIL**
.....
RESULTS OF TRIAL: **NIL**
.....
DATE: **NIL**
.....

NATIONAL POLICE SERVICE



DIRECTORATE OF CRIMINAL INVESTIGATIONS

DIRECTORATE OF CRIMINAL INVESTIGATIONS HEADQUARTERS
P.O.Box 30036-00100 GPO
NAIROBI, KENYA

Ref. No. **PCC-KGSPBQLR**

Date. **10 April 2025**

POLICE CLEARANCE CERTIFICATE

I hereby certify that the fingerprints recorded from

CAROLINE WANJIRU KARUGU

*holder of ID No. **20584192** have been searched in Criminal Records*

Office's database with/without previous record. The validity of the information on this certificate is as of the date of issue.

REMARKS IN CASE OF PREVIOUS RECORD

OFFENCE(S): **NIL**

RESULTS OF TRIAL: **NIL**

DATE: **NIL**

This Certificate has been issued without any alteration or any erasure

(W.N KIRAI)

For: Director, Directorate of Criminal Investigations
(P.T.O)

NOTE: This is a computer generated certificate, to verify the authenticity of this document, use the link <https://dci.ecitizen.go.ke/verify>, send DCI to 21546 Then Dial *512# and select "Police Clearance"

REMARKS

- 2. OFFENCE(S): **NIL**
.....
RESULTS OF TRIAL: **NIL**
.....
DATE: **NIL**
.....
- 3. OFFENCE(S): **NIL**
.....
RESULTS OF TRIAL: **NIL**
.....
DATE: **NIL**
.....
- 4. OFFENCE(S): **NIL**
.....
RESULTS OF TRIAL: **NIL**
.....
DATE: **NIL**
.....
- 5. OFFENCE(S): **NIL**
.....
RESULTS OF TRIAL: **NIL**
.....
DATE: **NIL**
.....
OFFENCE(S): **NIL**
.....
RESULTS OF TRIAL: **NIL**
.....
DATE: **NIL**
.....
- 7. OFFENCE(S): **NIL**
.....
RESULTS OF TRIAL: **NIL**
.....
DATE: **NIL**
.....

Date of Issue **September 2, 2024**

Serial No. **CIC36015-49878895-5059747**

i CREDITINFO

Clearance Certificate

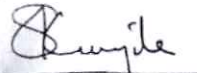
This is to certify that

CAROLINE WANJIRU KARIUKU

Of National ID **20584192**

Has no adverse listing as per information held by Creditinfo CRO Kenya Ltd

This certificate is valid at the date of issue, changes may occur after issue date



Chief Executive Officer



Chief Operating Officer

The Conclusion herein is based on the information obtained from public records and other third party sources.
Creditinfo makes no representation as to the accuracy of this information and shall not be liable for any loss, damages or claims whatsoever arising from reliance in this certificate.

ANNEXURE 8:
MEMORANDA ON THE SUITABILITY OF THE NOMINEE

DBC
Please deal
g.l.

URGENT

REPUBLIC OF KENYA



04/04/25

IN THE MATTER OF OATHS AND STATUTORY DECLARATIONS ACT (CAP 15)

Dennis Mogaie

pls facilitate

AFFIDAVIT



I, Mr. Gershom Otachi Bw'Omanwa of Post Office Box Number 100746-00100 Nairobi in the Republic of Kenya do hereby make oath and solemnly state as follows: -

1. THAT I am the deponent herein hence competent to swear this affidavit.
2. THAT I am Kenyan National by birth and an adult of sound mind residing and working for gain within Nairobi in the said Republic.
3. THAT I am the Chairman of the National Land Commission, a Constitutional Commission, since November 2019.
4. THAT prior to that, I was the Chairman of Geothermal Development Company Limited (GDC) from April 2015 to October 2019.
5. THAT Ms. Caroline Wanjiru Karugu was appointed as a Director of Geothermal Development Company Limited on 2nd October 2015.
6. THAT Ms. Caroline Wanjiru Karugu was subsequently appointed the Chairperson of the Board Technical Committee and member of Board Finance Committee.
7. That Ms. Caroline Wanjiru Karugu performance in the Board was exemplary as confirmed by Board evaluation undertaken by the State Corporation Advisory Board where she scored over 90% and was one of the top performers.
8. THAT I am aware that Ms. Caroline Wanjiru Karugu subsequently served as the Deputy Governor Nyeri County.
9. That I can confirm that Ms. Caroline Wanjiru Karugu is a person of integrity and a technocrat and she contributed immensely towards achieving the strategic objectives of GDC and I therefore recommend her to the position of Principal Secretary.
10. THAT the facts herein deposed to are true to the best of my knowledge information and belief.

Sworn by the said Mr. Gershom Otachi Bw'Omanwa) at Nairobi

this _____ day of _____ 2025)

Before Me) *[Signature]*

Commissioner for Oaths)

ANNEXURE 9:
NOMINEE'S CURRICULA VITAE

Dr. Caroline Karugu

P.O. Box 165 - 10102

Kiganjo, Kenya

Mobile: +254 721 378 244

Email: carole.karugu.ck@gmail.com

"What the mind of a man can conceive and believe, the mind can achieve" Dr. Wayne Dyer – The Awakened Life.

PERSONAL BIO DATA

Date of Birth: 20th November 1978

Marital Status Single

Nationality: Kenyan

EDUCATION BACKGROUND

DOCTOR OF BUSINESS ADMINISTRATION (DBA) - FINANCE

UNITED STATES INTERNATIONAL UNIVERSITY – AFRICA (USIU) *in collaboration with*
COLUMBIA BUSINESS SCHOOL (NEW YORK)

August 2014 - September 2018

**GLOBAL EXECUTIVE MASTERS IN BUSINESS ADMINISTRATION (GEMBA)
STRATEGY**

UNITED STATES INTERNATIONAL UNIVERSITY - AFRICA (USIU) *in collaboration with*
FRANKFURT SCHOOL OF FINANCE AND MANAGEMENT

April 2012 – August 2013

POSTGRADUATE CERTIFICATE – SMALL/ MEDIUM BUSINESS MANAGEMENT

Specialization in: Market Research

Value chain

Microcredit

UNIVERSITY OF LEICESTER / NISPED, TELAVIV – ISRAEL

December 2005

BACHELORS OF COMMERCE – DOUBLE MAJOR

Specialization in: Business Administration and Management & Marketing

DAYSTAR UNIVERSITY

August 1998 - May 2002

CERTIFICATE IN MICROFINANCE

Specialization in: Resource Mobilization
 Capacity Building
 Project Management and Evaluation
 Entrepreneurship and Leadership

KENYA MANAGEMENT ASSISTANCE PROGRAMME – KENYA

September 2001

WORK EXPERIENCE

FINANCIAL INVESTMENT AND DEVOLUTION CONSULTANT

FRANSCHOEK CONSULTANCY LTD

AUG 2022 – TO DATE

Key achievements:

- ❖ Secured investment deals.
- ❖ Developed devolution frameworks improving governance.
- ❖ Influenced key financial policy changes.
- ❖ Trained officials on financial management and devolution.
- ❖ Implemented risk mitigation strategies for projects.
- ❖ Established strategic partnerships for economic development.
- ❖ Delivered multiple high-impact projects on time and within budget.

DEPUTY GOVERNOR

NYERI COUNTY - COUNTY GOVERNMENT OF NYERI

MAY 2018 – AUG 2022

Key achievements:

- ❖ Awarded the County Gala Awards 2021 as the Best Deputy Governor in Kenya.
- ❖ Appointed Kenya Goodwill ambassador for Palliative care by Kenya Hospices and Palliative Care Association (KEHPCA).
- ❖ Elected as Chair of the Deputy Governor's Forum.
- ❖ Successful health initiatives inclusive of free medical camps, cancer screening and diagnosis, fistula, orthopedic and cataract surgeries.
- ❖ Lobbied for specialized wards renovation and establishment of Medical Centres in Nyeri such as the Aga Khan University Hospital branch.
- ❖ MSME support, establishment of artisan miners and quarry workers SACCOs, funding of youth programs and women empowerment through income generating projects.
- ❖ Last mile electricity connectivity to Nyeri county constituents.
- ❖ Revitalization of Nyeri TVET's, scholarships to students, promotion of quality education and construction of learning infrastructure.

PROFESSIONAL EXPERIENCE

CHIEF EXECUTIVE

JABALI MICROSERVE - A SUBSIDIARY OF JITEGEMEE TRUST

FEB 2017 – MAY 2018

Jabali Microserve provides financial services to institutions which include; Micro Finance Institutions (MFIs) and Savings and Credit Cooperative Organizations (SACCOs) as well as Small and Medium Enterprises (SMEs). The customers are mainly drawn from the financial, retail, manufacturing, service and agribusiness sectors of the economy.

SENIOR GROUP INVESTOR RELATIONS MANAGER

BRITAM HOLDINGS, NAIROBI KENYA - Britam is a leading diversified financial services group, listed on the Nairobi Securities Exchange. The Group has interests across the Pan-African

region and offers a wide range of financial products and services in Insurance, Asset Management, Banking and Property.

SEPTEMBER 2013 – FEB 2017

Key Achievements;

❖ Capital Attraction

- Helped raise Kshs. 6 Bn (\$ 68.4 M) in a Corporate Bond issue doubling the initial target of Kshs. 3bn. Attracted Investor bids worth Kshs. 7.4 Bn which was a 147% over subscription level.
- Efficient communication of company strategy and financial performance saw a jump in share price from Kshs. 8 to a high of Kshs.40. An equivalent of 5 times growth in market capitalisation to a high of Kshs. 80Bn.

❖ Corporate Access & Outreach

- Established a port of call for any investor engagement and was able to build strong relationships between Britam, the media and market participants as well as regulators.
- Compiled the presentations and organized 10 investor conference calls to primarily discuss the company performance.
- Organized 3 AGMs and drew the presentations thereof.
- Organized 10 local roadshows and 2 international ones.
- Wrote and circulated investor bi annual newsletters.
- Oversaw the PR department i.e. media and analyst relations, press releases distribution.
- Held 2 Media roundtables (quarterly).

❖ Diversification of the investor mix

- Increased the foreign investor proportion from 5% to 30% before Brexit.
- Increased the local institutional investor proportion from 20% to 40%.
- Reduced the local retail investor proportion to 30% from 75% (which was a risky portfolio).

SENIOR MANAGER, INVESTOR RELATIONS & COMMUNICATIONS**NAIROBI SECURITIES EXCHANGE, NAIROBI KENYA****APRIL 2011 – AUGUST 2013**

Key Achievements:

❖ Listings

- Oversaw the planning and listing ceremonies for 12 companies (3 IPOs).
- Oversaw 2 Bond listings.
- Initiated the NSE listing committee for company advisory services on the listing process.

❖ Outreach

- Grew the PR Value of the NSE by 70% through efficient media management and introduction of media clinics.
- Managed the Brand migration and brand communication activities growing the Advertising Value Equivalent significantly.
- Assisted listed companies in establishing internal Investor Relations Departments Kenya Commercial Bank and Safaricom were the early adopters.

❖ Product development

- Involved in the research and planning of the derivatives market.
- Involved in the planning, outreach and launch of the Growth Enterprise Market Segment (GEMs) which is a segment set aside for SMEs. I oversaw the listing of the first 2 companies on this market segment.

❖ East African collaboration

- Was promoted and given additional responsibility to represent the NSE as a County Manager for Kenya in the East African Stock Exchanges Association.
- Launched and became Campus Manager of the Securities Industry Training Institute of East Africa (SITI).

GROUP BUSINESS DEVELOPMENT, SALES & MARKETING MANAGER**AFFILIATED BUSINESS CONTACTS (ABCON GROUP OF COMPANIES)****OCTOBER 2007 – MARCH 2011**

ABCON Kenya is a group of companies dealing with First moving consumer goods (FMCG).

Key achievements:

- ❖ Organized the sales teams and recorded 50% rise in revenue.
- ❖ Chief advisor to the Board on new markets.
- ❖ Created Marketing campaigns.
- ❖ Created the comprehensive marketing Strategy and monitoring progress.
- ❖ Through research recommended areas of new products.

SENIOR BUSINESS DEVELOPMENT AND MARKETING MANAGER**KUSCCO LTD, NAIROBI KENYA****MARCH 2007 – SEPTEMBER 2007**

Key Achievements:

- ❖ Business development and roll out of marketing strategies.
- ❖ Monitored sales targets and ensuring set targets were met.
- ❖ Advised the board and management on various trends in the market and the effects thereof to our business.
- ❖ Updated top management and Board through weekly reports.
- ❖ Executing business plans.

PROGRAM DIRECTOR**CUEA/KUSCCO SCHOLARSHIP PROGRAMME (SECONDMENT)****FEBRUARY 2006 – MARCH 2007**

The program begun with a core objective of increasing the capacities of Higher Education Institutions in Kenya with a bias to the Catholic University of Eastern Africa. Through granting University Scholarships to the Cooperative Movement. The model was anchored on mobilization of funds within the Co-operative Movement for the cause.

Key achievements were;

- ❖ Raised (USD 1M) from the World Council of Credit Union.
- ❖ Signed up technical support with the World Bank.

HEAD OF BUSINESS DEVELOPMENT AND MARKETING/ PR SECTION

KUSSCO, NAIROBI KENYA

APRIL 2004 – JANUARY 2006

I was charged with the responsibility of forming a department which we later grew into a full department.

My key achievements were;

- ❖ Launched the SACCO Star Magazine an effective communication tool for the SACCO Movement.
- ❖ Product Development (3 new products directed at saving mobilization) which mobilized over Kshs. 500,000M from the SACCO Fraternity.
- ❖ Grew the PR Value of the company by 500%.
- ❖ Created and launched the 'Media Watch' Programme - to keep abreast of competitor activity.
- ❖ Brand Management: - Grew the Advertising Value Equivalent by 200 %.

ACCOUNT MANAGER

DDB WORLDWIDE – COMMUNICATION CONCEPTS LTD

NAIROBI KENYA

JULY 2002 – MARCH 2004

Account Manager: Johnson & Johnsons: Unilever Best Foods

- ❖ I was part of a Brand Team that was responsible for the now obvious Brand migration experienced in *Royco Mchuzi Mix (Kenya's top savory powder)*. Having noticed the upsurge in counterfeits in the African savory industry, there was a need to re-brand and re- position the product in a bid to avoid consumer confusion. During my time in DDB – CCL, I was able to initiate the first and most important phase of this Brand Migration.

REVALIDATION OFFICER**UNITED NATIONS HUMAN RIGHTS COMMISSION (UNHCR)****DAADAB, KENYA****MARCH 2003 – MAY 2003**

I was contracted by the UNHCR for an assignment in Daadab. While in Daadab, my duties and responsibilities included but were not limited to:

- ❖ Supervision of five (5) staff.
- ❖ Revalidating the Refugee records.
- ❖ Supporting the war victims.
- ❖ Issuance of the ration cards in the Dagahaley camp.
- ❖ Distribution of food to the refugees.

FACILITATOR**MYJOBSEYE LIMITED; NAIROBI KENYA****DECEMBER 2003**

I was involved in the planning and the actual launch of **MyJobsEye.com** a job search website. In my time with MyJobsEye limited, my key achievement was:

- ❖ Linking 3,500 employers to job seekers.

MISS TOURISM NAIROBI**MISS TOURISM KENYA SECRETARIAT; NAIROBI KENYA****JULY 2002 – JULY 2003**

Unlike other Pageants, the Miss Tourism Kenya pageant required that the crowned beauty queen reports to the Secretariat and is given various duties and responsibilities to accomplish. During my reign as **MISS TOURISM NAIROBI**, I reported to the Miss Tourism Kenya Secretariat and my assignment was amongst other things to:

- ❖ Liaise with the Nairobi Central Business District Association (NCBDA) to assist them meet that year's objectives which were the issues of insecurity and Cleanliness of the Central Business District.

- ❖ Together with Kenya Tourist Board (KTB) design and launch the Magical Kenya website (a worldwide marketing tool).
- ❖ Represent my country in the annual International Trade fair in Benin.
- ❖ Representing Kenya various International Fairs and Exhibitions.
- ❖ Highlighting on media the Nairobi's best kept secret destinations.
- ❖ Promotion of domestic tourism as a sustainable source of income for the industry.
- ❖ Promotion of Brand Kenya.

INVESTOR RELATIONS OFFICER

NAIROBI STOCK EXCHANGE, NAIROBI KENYA

AUGUST 2001 – JUNE 2002

I started out as an intern and was confirmed successfully. At the Nairobi Stock Exchange I was able to understand the financial market in detail. While there, my responsibilities included but were not limited to:

- ❖ Communications.
- ❖ Managing daily correspondences with the Media.
- ❖ Event Management.
- ❖ Coordination of Corporate Social Activities.
- ❖ Advising investors and maintaining investor relations.
- ❖ Maintaining the investor data base.
- ❖ Conducting tours to visiting groups.
- ❖ Public Relations.
- ❖ Boosting investor confidence.

SENIOR CLERK

ELECTORAL COMMISSION OF KENYA; NYERI, KENYA

1997 – 1998

As a senior clerk, I had the duty of supervising six other clerks and overseeing a free, fair and successful voter registration and polling process in my station. My duties included but were not limited to:

- ❖ Coordinating voter registration.
- ❖ Training and supervision of other clerks.
- ❖ Daily reports.
- ❖ Maintaining and safeguarding the voter register.
- ❖ Ensuring security in the polling station.
- ❖ Overseeing a free and fair vote count.
- ❖ Voter Relations.

PROFESSIONAL MEMBERSHIPS

I am a member of the:

- ❖ Institute of Directors (Kenya).
- ❖ Associate Member of the National Institute of Investor Relations (NIIR).
- ❖ Member of the Marketing Society of Kenya (MSK).
- ❖ Member of the Public Relations Society of Kenya (PRSK).
- ❖ Member of the Kenya Girl Guide Association.

OTHER ACHIEVEMENTS

- ❖ Miss Tourism Nairobi 2002 & 2nd Runners Up Miss Tourism Kenya.
- ❖ World Young Credit Union Professionals (WYCUP) – Canada, Nominee 2007.
- ❖ World Young Credit Union Professionals (WYCUP) – USA, winner 2010.
- ❖ Key note Speaker at the African Confederation of SACCOs conference in Swaziland – 2010. Topic: Youth Empowerment & Leadership.
- ❖ Key Speaker at the East African Business Outsourcing Summit (EAO) in Kenya 2012. Topic: Branding the East African Companies.

LEADERSHIP POSITIONS

- ❖ Azimio La Umoja One Kenya Coalition Party National Executive Council Official.
- ❖ National Chairperson of the Azimio La Umoja One Kenya Coalition Party Women's League
- ❖ Board Member of Geothermal Development Company (GDC).
- ❖ Chairman Strategy and Technical Committee of the Geothermal Development Company (GDC).
- ❖ Board Member of GeMBA Global Capital (GGC)l – A private investment company.

- ❖ Chairperson–ABCONSACCO.
- ❖ Pioneering Chairperson - Communications Students Association of Daystar University 2001 (COMSAD).
- ❖ Organizing Secretary, Marketing Students Association Daystar University 2000 (MSAD).

REFEREES

Prof . Peter Anyang Nyong'o
Governor
County Government of Kisumu
Kisumu, Kenya
Contact: +254 735 264 703

Mr. Jimnah Mbaru
Chairman
Dyer and Blair Investment Bank
Nairobi, Kenya
Contact: +254717445203

Dr. George Achoki,
Dean of Chandaria Business School,
United States International University (USIU) - Africa
Nairobi, Kenya
Contact: + 254722289245

ANNEXURE 10:
MINUTES OF SITTINGS OF THE COMMITTEE



THE NATIONAL ASSEMBLY
13TH PARLIAMENT - FOURTH SESSION (2025)
DIRECTORATE OF DEPARTMENTAL COMMITTEES
DC- DEFENCE, INTELLIGENCE AND FOREIGN RELATIONS

**MINUTES OF THE 23RD SITTING OF THE DEPARTMENTAL COMMITTEE ON
DEFENCE, INTELLIGENCE, AND FOREIGN RELATIONS HELD ON TUESDAY 15TH
APRIL 2025 AT 10.00 A.M. IN BUNGE TOWER, 3RD FLOOR, COMMITTEE ROOM 13,
PARLIAMENT BUILDINGS**

PRESENT

1. **The Hon. Maj. (Rtd.) Sheikh Abdullahi Bashir, M.P.** - **Vice-Chairperson**
2. The Hon. Wanjira Martha Wangari, C.B.S, M.P
3. The Hon. Odhiambo Millie Grace Akoth, M.P.
4. The Hon. Kanchory Elijah Memusi, M.P.
5. The Hon. Kandie Joshua Chepyegon, M.P.
6. The Hon. (Dr.) Kasalu Irene Muthoni, M.P.
7. The Hon. Kwenya Thuku Zachary, M.P.
8. The Hon. Ikana Fredrick Lusuli, M.P.
9. The Hon. Mohamed Abdikadir Hussein, M.P.

APOLOGIES

1. **The Hon. Koech Nelson, C.B.S, M.P.** - **Chairperson**
2. The Hon. Yusuf Hassan Abdi, C.B.S, M.P.
3. The Hon. Kirima Moses Nguchine, M.P.
4. The Hon. Muratha Anne Wanjiku, M.P.
5. The Hon. Luyai Caleb Amisi, M.P.
6. The Hon. Logova Sloya Clement, M.P.

IN ATTENDANCE

NATIONAL ASSEMBLY

1. Mr. Dennis M. Ogechi - Clerk Assistant I
2. Mr. Bernard Nthiga - Clerk Assistant III
3. Mr. Martin Sigei - Research Officer III
4. Mr. Salat Abdi - Principal Serjeant at-Arms
5. Ms. Noelle Chelagat - Media Relations Officer II
6. Mr. John Ng'ang'a - Audio Officer II
7. Mr. Lenny Muchangi - Legal Counsel II
8. Mr. Nimrod Misoi - Intern
9. Ms. Cynthia Morang'a - Intern

AGENDA

1. Preliminaries – Prayers, Adoption of the Agenda
2. Communication from the Chair
3. Confirmation of minutes of the previous meeting
4. **Consideration of and Adoption of reports on:**
 - a) **approval hearings of four (4) persons nominated for appointment to the offices of Ambassador, Permanent Representative and Consul-Generals, and**
 - b) **approval hearing of Dr. Caroline Wanjiru Karugu, nominee for appointment to the office of the Principal Secretary, State Department of East African Community Affairs.**
5. Any Other Business
6. Adjournment/Date of the next Sitting

MIN.NO. DDC/DIFR/115/2025:

PRELIMINARIES

The meeting was called to order at 10:20 a.m. and prayer was said. The agenda above was unanimously adopted, having been proposed by Hon. Ikana Fredrick Lusuli, M.P. and seconded by Hon. Wanjira Martha Wangari, CBS, M.P.

MIN.NO. DDC/DIFR/116/2025: CONFIRMATION OF MINUTES OF PREVIOUS SITTINGS.

Confirmation of Minutes of previous meetings was deferred to a later date.

MIN.NO. DDC/DIFR/117/2025:

THE APPROVAL HEARING OF DR. CAROLINE WANJIRU KARUGU, NOMINEE FOR APPOINTMENT TO THE OFFICE OF THE PRINCIPAL SECRETARY, STATE DEPARTMENT OF EAST AFRICA COMMUNITY AFFAIRS

The report on approval hearing of Dr. Caroline Wanjiru Karugu, nominee for appointment to the office of the Principal Secretary, State Department of East African Community Affairs was adopted having been proposed Hon. Ikana Fredrick Lusuli, M.P. and seconded by Hon. Wanjira Martha Wangari, CBS, M.P. It was adopted with the following observations and recommendations.

OBSERVATIONS

The Committee made the following observations on her suitability for appointment as the Principal Secretary for State Department of East African Community Affairs:

- (1) **The procedure for appointment of Principal Secretaries**, as outlined in paragraph 33 and 34 of this Report, was adhered to. Pursuant to Article 155 (3) (a) of the Constitution the Public Service Commission recommended to the President persons for nomination to the position of Principal Secretary in the Public Service. Hitherto, the PSC had carried out a competitive recruitment process that catered for gender, marginalized/minority groups and PWDs pursuant to Article 232 (1) (h) of the Constitution. His Excellency the President, in the exercise of his

powers under Articles 132 (2) (d) and 155(3) of the Constitution, nominated persons for appointment as Principal Secretaries and duly notified the National Assembly. As stipulated under section 5(3) of the Public Appointments (Parliamentary Approval) Act, Cap 7F, the notification for nomination was accompanied by information concerning the nominees. In this regard, the notification was accompanied by the Report of the Public Service Commission on Recruitment for the Position of Principal Secretary in the Public Service, the Curriculum Vitae and Testimonials for each nominee.

- (2) **Citizenship** - The nominee is a Kenyan citizen and does not hold dual citizenship in conformity with Article 78 of the Constitution and Section 47 (2) (i) of the of the Public Service Commission Act Cap 185.
- (3) **Academic and Professional Qualifications** - The nominee holds a Doctor of Business Administration from USIU–Africa; a Global Executive Masters in Business Administration (GEMBA) Strategy from USIU–Africa; a Postgraduate Certificate – Small/ Medium Business Management from University of Leicester; and a Bachelors of Commerce from Daystar University. Dr. Karugu's academic and professional portfolio demonstrates intellectual rigor and technical competence and satisfies the requirements of Section 47 (2) (ii) of the Public Service Commission Act Cap 185.
- (4) **Leadership and Management Skills** - Before her nomination, Dr. Karugu served as a Financial Investment and Devolution Consultant at Franschoek Consultancy Ltd. She has also served as the Deputy Governor of Nyeri County. Her earlier leadership roles include Board Member at Geothermal Development Company, Chief Executive at Jabali Micro Reserve, and senior management positions at Britam Holdings, Nairobi Securities Exchange, Affiliated Business Contacts, and KUSCCO Ltd. Her wide-ranging experience, spanning 24 years, in governance, finance, and strategic management align with the Principal Secretary role and satisfy the requirements of Section 47 (2) (iii) of the Public Service Commission Act Cap 185.
- (5) **Knowledge of the Sector and Vision for the State Department** - During the approval hearing, Dr. Karugu demonstrated a firm grasp of the East African Community's institutional frameworks, Kenya's treaty obligations, and regional integration priorities. She articulated Kenya's role in advancing the EAC and connected EAC initiatives with continental strategies like AfCFTA. Further, Dr. Karugu outlined a clear and strategic vision for the State Department focused on strengthening Kenya's leadership in EAC economic integration. Her insight into geopolitical shifts, positions her to effectively advance Kenya's regional economic diplomacy thus satisfying the dictates of Section 47 (2) (iv) of the Public Service Commission Act Cap 185.
- (6) **Integrity and Ethics** - Dr. Karugu presented valid clearances from the EACC, KRA, HELB, DCI, ORPP and CRB, with no adverse reports. She therefore satisfies the requirements of Chapter Six of the Constitution and Section 47 (2) (vii) of the Public Service Commission Act Cap 185.
- (7) **Public Participation** - In compliance with Article 118 of the Constitution, the Committee invited public views and received no adverse submissions regarding Dr. Karugu's suitability.

Notably, she was positively endorsed by one Gershom Otachi Bw'Omanwa, through a sworn affidavit, supporting her integrity and competence.

- (8) In accordance with Article 77(2) of the Constitution and the Schedule of the Public Appointment (Parliamentary Approval) Act, Cap 7F, the nominee does not hold office in any political party. Further, the nominee committed not to participate in any other gainful employment while serving as a State Officer as required by Article 77(1) of the Constitution.
- (9) The nominee demonstrated extensive knowledge of topical, administrative and technical issues touching on the roles of a Principal Secretary. She has the requisite abilities, qualifications and experience to serve as the Principal Secretary for the State Department for East African Community Affairs.

RECOMMENDATION

Having conducted the approval hearings pursuant to Article 132(2)(d) of the Constitution; Sections 3 and 8 of the Public Appointments (Parliamentary Approval) Act, Cap 7F and Standing Order 216(5)(f) of the National Assembly, the Committee recommends that the House **approves** the appointment of Dr. Caroline Wanjiru Karugu as the Principal Secretary for the State Department of East African Community Affairs.

MIN.NO. DDC/DIFR/118/2025:

CONSIDERATION AND ADOPTION OF REPORT ON APPROVAL HEARINGS OF FOUR (4) PERSONS NOMINATED FOR APPOINTMENT TO THE OFFICES OF AMBASSADOR, PERMANENT REPRESENTATIVE AND CONSUL- GENERALS.

The report on **approval hearings of four (4) persons nominated for appointment to the offices of Ambassador, Permanent Representative and Consuls-Generals** was adopted having been proposed Hon. Ikana Fredrick Lusuli, M.P. and seconded by Hon. Joshua Kandie, M.P. It was adopted with the following observations and recommendations.

OBSERVATIONS

The Committee, having considered the nominees' academic credentials and professional qualifications, work and professional experience, personal integrity, as well as their performance during the approval hearing, made the following general observations:

1. All the four (4) nominees are Kenyan citizens and do not hold dual citizenship in conformity with Article 78 of the Constitution.
2. All the nominees committed not to participate in any other gainful employment while serving as State officers as required by Article 77(1) of the Constitution.
3. In accordance with Article 77(2) of the Constitution and the Schedule of the Public Appointment (Parliamentary Approval) Act, Cap 7F, none of the nominees holds office in any political party.

4. The nominees indicated compliance with Articles 75 and 76 of the Constitution on the conduct and financial probity of State officers. They indicated the nonexistence of potential conflict of interest and committed to declare any should it arise.
5. By the set deadline of receipt of memoranda from members of the public, the Committee had received one submission from Mr. Eliud Karanja Matindi opposing the approval of Ms. Susan Nakhumicha Wafula, EGH as Permanent Representative to the Permanent Mission of Kenya to UN-Habitat. However, the Committee noted that the allegations that Hon. Susan Nakhumicha was not suited to hold any other State Office after her dismissal as a Cabinet Secretary on 12th July 2024 was inconsistent with the Constitution since she was not dismissed under Article 75 of the Constitution.
6. The four (4) nominees, having presented their academic and professional credentials and made oral submissions during the approval hearings, demonstrated their suitability for appointment in accordance with the provisions of Section 6(7) of the Public Appointments (Parliamentary Approval) Act, Cap 7F.

RECOMMENDATION

Having conducted the approval hearings pursuant to Article 132(2)(e) of the Constitution; Sections 3 and 8 of the Public Appointments (Parliamentary Approval) Act, Cap 7F; Section 20 (2) of the Foreign Service Act, Cap 185E and Standing Order 216(5)(f) of the National Assembly, the Committee recommended that the House **approves** the appointment of:

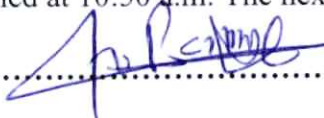
- (1) Eng. Peter Kiplagat Tum, CBS, as the Ambassador to Kinshasa, Democratic Republic of Congo;
- (2) Ms. Susan Nakhumicha Wafula, EGH, as the Permanent Representative to the Permanent Mission of Kenya to UN-Habitat, Nairobi;
- (3) Mr. James Buyekane Mutahi, CBS, as the Consul-General to Guangzhou, People's Republic of China; and
- (4) Mr. Abdi Dubat Fidhow, as the Consul-General to Arusha, United Republic of Tanzania

MIN.NO. DDC/DIFR/119/2025:

ADJOURNMENT AND DATE OF NEXT MEETING.

The meeting was adjourned at 10:50 a.m. The next meeting will be held on notice.

SIGNED:



DATE:

17/04/2025

**THE HON. NELSON KOECH, C.B.S, M.P.
CHAIRPERSON, DEPARTMENTAL COMMITTEE ON DEFENCE, INTELLIGENCE
AND FOREIGN RELATIONS.**

Annexure 11: Committee's Report Adoption Schedule



REPUBLIC OF KENYA
THE NATIONAL ASSEMBLY
13TH PARLIAMENT – FOURTH SESSION- 2025

DEPARTMENTAL COMMITTEE ON DEFENCE, INTELLIGENCE, AND
FOREIGN RELATIONS.

REPORT ADOPTION LIST

REPORT ON

APPROVAL HEARINGS OF DR. CAROLINE WANJIRU KARUGU, NOMINEE
FOR APPOINTMENT FOR THE POSITION OF PRINCIPAL SECRETARY, STATE
DEPARTMENT FOR EAST AFRICAN COMMUNITY AFFAIRS.

We, Members of the Departmental Committee on Defence, Intelligence, and Foreign Relations, have pursuant to Standing Order 199, adopted this Report and affix our signatures to affirm our approval and confirm its accuracy, validity and authenticity today, **Tuesday 15th April, 2025.**

	NAME	SIGNATURE
1.	The Hon. Koech Nelson, CBS, M.P. (Chairperson)	
2.	The Hon. Maj. (Rtd.) Sheikh Abdullahi Bashir, M.P. (Vice Chairperson)	
3.	The Hon. Yusuf Hassan Abdi, CBS, M.P.	
4.	The Hon. Wanjira Martha Wangari, CBS, M.P.	
5.	The Hon. Odhiambo Millie Grace Akoth, M.P.	
6.	The Hon. Kanchory Elijah Memusi, M.P.	
7.	The Hon. (Dr.) Kasalu Irene Muthoni, M.P..	
8.	The Hon. Kirima Moses Nguchine, M.P.	
9.	The Hon. Kandie Joshua Chepyegon, M.P.	
10.	The Hon. Kwenya Thuku Zachary, M.P.	
11.	The Hon. Luyai Caleb Amisi, M.P.	
12.	The Hon. Muratha Anne Wanjiku, M.P.	
13.	The Hon. Logova Sloya Clement, M.P.	
14.	The Hon. Ikana Fredrick Lusuli, M.P.	
15.	The Hon. Mohamed Abdikadir Hussein, M.P.	

Handwritten marks and symbols at the top right corner.



Handwritten marks and symbols in the middle right section.



Handwritten marks and symbols at the bottom right corner.