

REPUBLIC OF KENYA



Enhancing Accountability

REPORT

OF

THE AUDITOR-GENERAL

ON

STATE DEPARTMENT FOR
FOREIGN AFFAIRS

FOR THE YEAR ENDED

30 JUNE, 2024

THE NATIONAL ASSEMBLY
PAPERS LAID

DATE: 11 MAR 2025

DAY.

Tuesday

TABLED
BY:

Hon. Owen Bayo, MP
Deputy Majority Leader

CLERK-AT
THE-TABLE:

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PARLIAMENT
OF KENYA
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**OFFICE OF THE PRIME CABINET SECRETARY AND MINISTRY OF FOREIGN &
DIASPORA AFFAIRS**

STATE DEPARTMENT FOR FOREIGN AFFAIRS

ANNUAL REPORT AND FINANCIAL STATEMENTS

FOR THE FINANCIAL YEAR ENDED

JUNE 30, 2024

**Prepared in accordance with the Cash Basis of Accounting Method under the International
Public Sector Accounting Standards (IPSAS)**

State Department For Foreign Affairs
Annual Report and Financial Statements for the year ended 30th June 2024

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1. Acronyms and Glossary of Terms

AIE	Authority to Incur Expenditure
CFO	Chief Finance Officer
HAU	Head of Accounting Unit
IPSAS	International Public Sector Accounting Standards
OCOB	Office of the Controller of Budget
OAG	Office of the Auditor General
PFM	Public Finance Management
IGAD	Intergovernmental Authority on Development
ARC	Associations of Regional Cooperation
PIC	Public Investments Committee
PAC	Public Accounts Committee
KRA	Key Result Areas
UNWTO	United Nations World Tourism Organization
UNESCO	United Nations Educational, Scientific and Cultural Organization
IMO	International Maritime Organization
CoP	Conference of the Parties
EAC	East African Community
COMESA	Common Market for Eastern and Southern Africa
AfCFTA	African Continental Free Trade Area
ICGLR	International Conference on the Great Lakes Region
IORA	Indian Ocean Rim Association
FTA	Free trade Agreement
AGOA	African Growth and Opportunity Act

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PESTELE	Political, Economic, Social, Technological, and Environmental
SWOT	Strengths, Weaknesses, Opportunities and Threats
SGBV	Sexual and Gender Based Violence
JCC	Joint Commission on Cooperation
JPC	Joint Economic Commission

2. Key Entity Information and Management

(a) Background information

The State Department of Foreign Affairs was formed in January, 2023 vide Executive Order No.1/2023. At Cabinet level, the Ministry of Foreign and Diaspora Affairs is represented by the Cabinet Secretary, who is responsible for the general policy and strategic direction of the Ministry. The mandate of the State Department for Foreign Affairs is:

- 1) Management of Kenya's Foreign Policy
- 2) Projection, Promotion and Protection of Kenya's Interest and Image globally
- 3) Management of Kenya's Missions, Embassies and High Commissions Abroad
- 4) Co-ordinating Regional Peace Initiatives
- 5) Ratifications/Accession to, Depository and Custodian of all International Treaties, Agreements and Conventions where Kenya is a Party
- 6) Co-ordinations of Matters Relating to IGAD and Associations of Regional Cooperation (ARC)
- 7) Liaising and Co-ordinating with World Trade bodies and UN agencies
- 8) Promotion of Nairobi as a Hub for Multilateral Diplomacy
- 9) Lobbying for Kenya Candidature in the International Governance System
- 10) Negotiation and Conclusion of Headquarters and Host Country Agreements with International Organizations and Agencies
- 11) Liaison with Foreign Missions in Kenya
- 12) Administration of Diplomatic Privileges and Immunities
- 13) Co-ordination of State and Official Visits
- 14) Protocol and State Courtesy
- 15) Provision of Consular Services
- 16) Management of Joint Commissions with other Countries
- 17) Management of Bilateral and Multilateral Relations
- 18) Official Communications on Global Foreign Relations

Vision

A peaceful, prosperous and globally competitive Kenya.

Mission

To project, promote and protect Kenya's interests and image globally through innovative diplomacy, and contribute towards a just, peaceful and equitable world.

Core Values

1. Customer focus: We shall treat our customers with courtesy, respect and promptness.
2. Patriotism: Our staff shall exercise loyalty and uphold allegiance to the Republic of Kenya at all times.
3. Team spirit: We shall promote teamwork to enhance service delivery. The State Department will further inculcate a sense of shared and collective responsibility for the execution of the State Department's mandate.
4. Professionalism: Our members of staff shall exercise high level of professional competence and confidentiality in all their work.
5. Ethics and Integrity: We will embrace transparency and accountability in all operations of the State Department.
6. Equity and fairness: We shall promote justice, impartiality and diversity in all our dealings

(b) Key Management

The State Department of Foreign Affairs day-to-day management is under the following key organs:

- Principal Secretary;
- Director General for Bilateral and Political Affairs;
- Secretary Foreign Service Administration;
- Directors and;
- Heads of Departments

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(c) Fiduciary Management

The key management personnel who held office during the financial year ended 30th June 2024 and who had direct fiduciary responsibility were:

No.	Designation	Name
1	Cabinet Secretary	H.E. Dr. Musalia Mudavadi, EGH
2	Accounting Officer	Dr. A. Korir Sing'oei, PhD, EBS
3	Director General Foreign Service, Political and Diplomatic Affairs	Amb. Eliphas Mugendi Barine
4	Director General Foreign Service Academy	Amb. Paul Kamweru Ndungu, MBS
5	Director General Foreign Service Management	Amb. Yabesh Monari
6	Chief Of Protocol	Henry Ouna Wambuma
7	Head, Finance	CPA James Aloyo
8	Head, Global Asset Management	Okoth Maurice Okomo Amisi
9	Head, Human Resource Management & Development	Dr. Judy Njeru, PhD, MBS
10	Head, Accounts	CPA Vincent L. Kirwa
11	Head, Central Planning & Project Monitoring	Kidali Fredrick Kimbio
12	Head, Supply Chain Management	Mr. Kenneth Karani
13	Head of Internal Audit	Janet Nyange

(d) Fiduciary Oversight Arrangements

The State Department's fiduciary oversight is carried out by the following committees;

Audit Committee

This committee is mandated under Section 174 of the PFM regulations of 2015. It is tasked with following roles:

- Support the Accounting Officer in regard to risk, Control and Governance.
- Facilitate provision of accounts/statements and supporting documents and any additional information and explanations to the auditors on timely basis during the exercise.
- Follow up on the implementation of the recommendations of Internal and External Auditors.
- Coordinate State Department's appearance before the PAC, PIC and any other watchdog bodies by ensuring timely preparation and submission of proper reports and supporting documents.
- Implementation of PAC/PIC recommendations and compile reports to the National Treasury for inclusion into the Treasury memorandum to be tabled back to parliament.

Project Management committee

This committee is mandated by the National Treasury Circular No7/2021 dated 28th June 2021 on Budget Implementation. It is tasked with following roles:

- Identification and prioritisation of projects based on the State Department Strategic plan and Vision 2030
- Assessment of viability and sustainability of new projects
- Approval of projects to be implemented based on the established criteria
- Monitor and evaluate the projects
- Recommend the mode of project financing

Budget Implementation Committee

This committee is mandated by the National Treasury Circular No7/2021 dated 28th June 2021 on Budget Implementation. It is tasked with following roles:

- To review, consider and oversee implementation of the Ministerial annual work plan, procurement plan and cash flow plan
- To review utilisation of cash limits and consider any changes as may be required.
- To oversee implementation of the budget (Recurrent, Development and Donor Funds)
- To advise the accounting officer on any challenges related to budget implementation
- To review and recommend re-allocation of expenditures

- To prepare Ministerial budgets in consultation with Head of Departments.

(e) Entity Headquarters

P.O. Box 30551-00100
Old Treasury Building
Harambee Avenue
NAIROBI, KENYA

Entity Contacts

Telephone: (254) 20331888
E-mail: info@mfa.go.ke
Website: www.mfa.go.ke

(f) Entity Bankers (all banks)

Central Bank of Kenya
Haile Selassie Avenue
P.O. Box 60000
City Square 00200
NAIROBI, KENYA

(g) Independent Auditors

Auditor - General
Office of The Auditor General
Anniversary Towers, University Way
P.O. Box 30084
GPO 00100
NAIROBI, KENYA

(h) Principal Legal Adviser

The Attorney General
State Law Office & Department for Justice.
Harambee Avenue
P.O. Box 40112
City Square 00200
Nairobi, Kenya

3. Statement of Governance

Good governance in Government Ministries, Departments and Agencies is about delivering priorities, achieving objectives, behaving with integrity and acting in the public interest, in ways that are consistent with legal and Government policy pronouncements. Effective governance is critical to the State Department's performance and ability to deliver positive outcomes for the people of Kenya. The State Department is committed to working in an open and accountable manner and to developing and implementing behaviours and structures that support this approach.

In the financial year under review, the State Department continued to achieve high levels of corporate governance by focusing on the following areas:

- Continuing to implement a strategy that is consistent with the legal framework;
- Timely and relevant disclosures and financial reporting to the public for a clear understanding of our operations and performance;
- Ensuring we implement the audit recommendations and continuously enforcing strong internationally recognised accounting principles;
- Establishment and operationalization of management committees
- Focus on clearly defined management duties and responsibilities;
- Ensuring senior management competencies through induction and on-going trainings;
- Focusing on compliance with relevant laws and upholding the highest levels of integrity in the organization's culture and practices.

H.E. DR MUSALIA MUDAVADI, E.G.H.



H.E. Dr. Musalia Mudavadi is the Prime Cabinet Secretary and Cabinet Secretary for Foreign and Diaspora Affairs of the Republic of Kenya. A decorated leader and policymaker with extensive experience at the helm of various Cabinet ministerial dockets, Dr. Musalia was the seventh Vice-President of the Republic of Kenya in 2002 and the Deputy Prime Minister from 2008 to 2013. Dr. Musalia entered politics at the age of 28 and served as Member of Parliament for the Sabatia Constituency from 1989 to 2002 and again from 2007 to 2013.

Dr. Musalia's other political credentials include running for President in 2013 and holding several leadership positions in political parties in the country. He is currently one of the principals in the governing Kenya Kwanza Alliance coalition.

He is a consummate public servant who has held Cabinet Ministerial positions for most of his political life in Supply and Marketing, Finance, Agriculture, Transport, Information and Communication, and Local Government.

As finance minister in early 1990s, he courageously led the extensive liberalization and deregulation of the Kenya economy. In information and Communication, he is credited for liberalization of the communications sector into the current vibrant sector of free media and ICT to successes such as Safaricom.

As Deputy Prime Minister and Minister for Local Government, he was in charge of the implementation of devolution under the Constitution promulgated in 2010. He is hailed for pushing for Acts of Parliament that entrenched the current devolved system of Government.

Dr. Musalia received a Bachelor of Arts degree in Land Economics (Hons.) in 1984 from the University of Nairobi, is a Member of the Institution of Surveyors of Kenya (M.I.S.K) and a Registered Valuer (RV), and was awarded an Honorary Doctor of Humane Letters in Peace and Sustainable Development by Masinde Muliro University of Science and Technology (MMUST) in 2022.

DR. A. KORIR SINGOEI

Dr. A. Korir SingOei is the Principal Secretary for Foreign Affairs in the Ministry of Foreign and Diaspora Affairs. He is also Convener Open Government Partnership for Kenya and

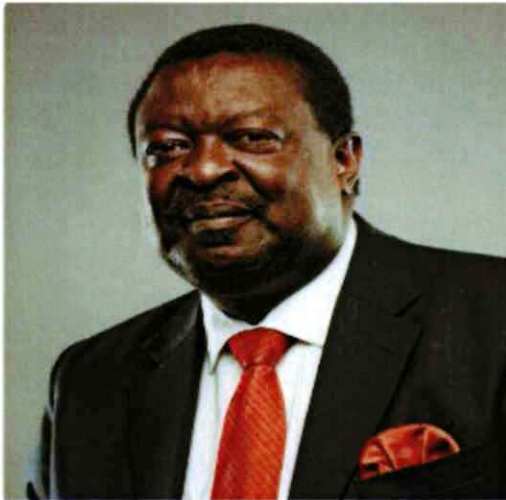


Board Member of the Global Partnership for Sustainable Development Data (GPSDD) – UK.

He was Senior Legal Advisor to H.E President William Sameoi Ruto during his tenure as the Deputy President. He served as Litigation Director, Katiba Institute, Conflict and Rule of Law Specialist at the US Agency for International Development and Founding Director, Centre for Minority Rights Development (Cemiride).

Dr. SingOei studied law and global public policy at the University of Nairobi, the University of Pretoria, the University of Minnesota Law School and University of Capetown Law School.

4. Statement by the Cabinet Secretary



It is with great pride that I present the Annual Report and Financial Statements for the Financial Year 2023/2024. This document reflects the dedicated efforts of the State Department for Foreign Affairs in executing its core mandate of advancing Kenya's Foreign Policy and advising the Presidency on regional, continental, and global matters, as outlined in Executive Order No. 2 of 2023. I am pleased to note that the State Department has continued to perform excellently in delivering on its mandate during the 2023/2024 financial year.

A key highlight of this period has been the State Department's critical role in facilitating the success of the Bottom-Up Economic Transformation Agenda (BETA). As the gateway between Kenya and the international community, the State Department effectively contributed to the achievement of BETA's objectives by focusing on several strategic areas. These include market identification and trade promotion for Kenyan products, attracting investors and funding for BETA projects, identifying and transferring appropriate technologies, and fostering both bilateral and multilateral partnerships. Additionally, our diplomatic Missions played a pivotal role in promoting economic cooperation, securing Official Development Assistance (ODA) to supplement the national budget, and contributing to regional peace and security—thus creating an enabling environment for investments and development.

Despite these remarkable achievements, the State Department faced several challenges. Delayed exchequer releases hampered the timely implementation of programs, particularly given that many activities are dependent on external calendars and strict foreign regulations. This resulted in low budget absorption rates and an accumulation of pending bills. Furthermore, inadequate budgetary provisions meant that critical activities were underfunded.

Another challenge stemmed from the introduction of the e-Citizen platform for consular fee collection. The direct remittance of these fees to the National Treasury led to a reduction in Appropriations-In-Aid (AIA) collected by Missions, affecting their ability to meet operational obligations. Similarly, foreign exchange fluctuations eroded the real value of the Department's budget, especially when transferring funds to Missions in foreign currencies.

The high cost of renting and leasing properties abroad remains a significant budgetary concern, with leases accounting for 20% of the total budget. Additionally, insufficient funding for maintenance of government-owned properties abroad has led to the gradual deterioration of these assets, requiring urgent redevelopment.

The Public Procurement and Asset Disposal Act of 2015 posed another obstacle, as its procedures are not fully compatible with foreign procurement practices, delaying the execution of capital projects in foreign missions. Furthermore, delays in receiving feedback from key MDAs on national positions for international forums hindered the State Department's ability to effectively articulate Kenya's stance on important global matters.

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Lastly, many Missions abroad are under-equipped to provide consular services, such as the issuance of National ID cards, passports, and birth certificates. The processing of these documents in Kenya often results in significant delays, impacting the timely provision of services to Kenyans abroad.

In conclusion, I wish to extend my heartfelt thanks to Dr. Korir Sing'oei, Principal Secretary for Foreign Affairs, for his leadership and commitment, which enabled the Ministry to achieve these milestones. I also express my deepest appreciation to all staff members, including those stationed in Kenya Missions abroad, for their tireless efforts and teamwork. Without their dedication, none of these accomplishments would have been possible.



.....
Hon. Dr. Musalia Mudavadi, E.G.H.
Prime Cabinet Secretary and
Cabinet Secretary for Foreign and Diaspora Affairs

5. Statement by the Principal Secretary



I am pleased to present the Annual Report and Financial Statements for the Financial Year 2023/2024. This report showcases the significant achievements of the State Department for Foreign Affairs, in line with our Mission to project, promote, and safeguard Kenya's national interests on the global stage.

The Financial Year 2023/2024 marked an important period of growth and achievement, built on the foundation of our Strategic Plan and Kenya's Foreign Policy. During this period, our efforts were focused on expanding Kenya's geopolitical footprint, fostering strategic partnerships, and promoting economic diplomacy. These efforts have been pivotal in advancing BETA and supporting the realization

of Kenya Vision 2030.

One of our significant accomplishments during this period was the promotion of Kenya's interests globally. Through sustained diplomatic engagements, we successfully secured Kenya's presence in key international bodies, including 12 country candidatures across various United Nations and intergovernmental organizations. Additionally, we expanded our diplomatic network by operationalizing Kenya Missions to Rabat, Jeddah and Abidjan.

Our commitment to regional and global peace remained steadfast. Kenya played a central role in peace-building and mediation efforts within the East African Community, African Union, and IGAD frameworks. This included our active participation in the South Sudan mediation process and coordination of several high-level security and peace meetings. We also took significant steps to safeguard Kenya's territorial integrity by working on border delimitation and ratification agreements with neighboring countries.

The State Department has been at the forefront of promoting economic cooperation and trade diplomacy, having facilitated 24 economic cooperation frameworks and led numerous inbound and outbound trade and investment missions. These efforts have opened new markets for Kenyan products across Africa and enhanced Kenya's strategic position in the global economic landscape.

In recognition of the growing importance of the Kenyan Diaspora, we increased our by strengthening diaspora associations, and enhancing consular services. Our initiatives in this area have contributed to greater integration of the Diaspora into national development, tapping into their potential for socio-economic growth.

Public diplomacy has been another cornerstone of our achievements, with increased efforts to enhance Kenya's visibility globally. This was achieved through the publication of monthly e-newsletters, hosting national day celebrations, and organizing high-level visits that contributed to enhancing Kenya's diplomatic profile. Moreover, we strengthened our internal capacity

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through ongoing staff training, and improved infrastructure at both the Ministry Headquarters and our diplomatic Missions abroad.

As we reflect on these achievements, it is clear that our diplomatic efforts have yielded concrete outcomes that not only protect Kenya's interests but also contribute to regional and global peace, security, and stability. The progress made in this financial year positions Kenya as a strong player on the international stage, and I am confident that we will continue to build on this momentum in the coming years.

I extend my heartfelt gratitude to the dedicated team at the State Department as well as our partners and stakeholders who have contributed to these achievements. Together, we shall continue to work towards the realization of Kenya's Foreign Policy goals, for the benefit of the nation and its people.



.....
Dr. A. Korir SingOei
Principal Secretary / Accounting Officer
State Department for Foreign Affairs

6. Statement of Performance against Predetermined Objectives for the FY2023/2024

1.0 Introduction

This Statement of Performance against Predetermined Objectives for the FY2023/24 is based on the implementation of the State Departments Strategic Plan. The State Department is mandated to lead in the execution of the nation's Foreign Policy and advise the Presidency on regional, continental and global affairs. During the FY2023/2024, the State Department endeavoured to promote Kenya's interests globally; promote regional and global peace and security; safeguard Kenya's sovereignty and territorial integrity; promote economic cooperation and commercial diplomacy; enhance provision of consular services; strengthen public diplomacy and stakeholders' engagement; and strengthen policy, legal and institutional capacity. Below are some key achievements.

2.0 Key Achievements

Within the FY2023/2024, the State Department recorded the following achievements against its Key Result Areas (KRAs):

KRA 1: Promote Kenya's Interests globally

The State Department has continued to enhance Kenya's global presence, profile and influence through placement of Kenyans in key international organizations as well as successfully lobbied for membership in critical decision-making organs and bodies of various intergovernmental organizations. During the review period, the State Department lobbied and secured 12 country candidatures (5-UNWTO, 4-UNESCO, 1- IMO, 1- Committee on Social Development, and 1- UN Peace building Commission) and 5 individual candidature positions.

The State Department has enhanced Kenya's bilateral engagements through conclusion of pending agreements, initiation of new ones and monitoring implementation of the existing ones. During the review period, the State Department facilitated the signing of various frameworks of Cooperation including Joint Commissions on Cooperation (JCCs), Joint Economic Commission (JEC), Political, Labour and Consular Consultations, Joint Permanent Commission for Corporation, Joint Ministerial Framework, Bilateral Strategic Dialogue (BSD), Bi-national Commission, Agreements and Memoranda of Understanding (MoUs) among others. These frameworks are at various stages of implementation and are expected to contribute to Kenya's development agenda and rapid realization of goals and objectives of the Kenya Vision 2030 and other Government priority programmes.

The State Department continued to coordinate/facilitate Kenya's participation in various meetings at a regional, continental and global level to ensure that Kenya's positions are well articulated, and its interests protected in the respective meetings. Under the review period, the State Department facilitated Kenya's participation in the United Nations General Assembly, African Union Summits, IGAD summits, EAC summits, CoP, 62nd Session of the Committee on Social Development, 68th Session UN Commission on Status of Women, and 68th Session

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of the UN Civil Society Conference, among others. The State Department prepared 64 Country position papers that informed articulation of Kenya's interests in international forums.

The State Department has been at the forefront in promoting multilateralism, a rule based international system and ensuring that the United Nations has a central role in addressing global challenges. During the period under review, the State Department, through the multilateral Missions in New York, Geneva, Vienna, Nairobi, Rome, London, Paris, Brussels and Addis Ababa worked both bilaterally and multilaterally with other UN and AU member States to advance this important agenda and project Kenya's interests within the established frameworks, affiliated organizations and specialized agencies. The objective of these frameworks is to deepen partnership, strengthen international solidarity and expand development cooperation. They also address cross cutting issues such as drug trafficking, diseases and pandemics, cybercrime, terrorism, maritime security, climate change, human rights, women and youth, sustainable development, global conflicts, among others.

The global international, political and economic system has evolved into a multiplicity of fora, conferences, summits and meetings, both in multilateral and bilateral levels. Kenya has continued to compete with other countries in promoting herself as a preferred destination for major international conferences/events, putting all efforts to surmount the stiff competition. By leveraging on the important role of conferencing, the State Department consolidated and strengthened Kenya's foreign relations and diplomatic engagements with other countries as well as international and multilateral organizations at the regional, continental and international level; enhanced conference diplomacy; and built on Kenya's pre-eminent position as a hub for regional and international convergences. In the period under review, the State Department successfully lobbied and hosted twenty-two (22) key international conferences among other regional conferences that have delivered concrete outcomes.

During the period under review, the State Department expanded Kenya's Diplomatic footprint through the opening of new Diplomatic Missions and Consulates. This included the opening and operationalization of Kenya Mission to Rabat, Morocco; while operationalization of Kenya Mission to Jeddah, Saudi Arabia and Abidjan, Côte d'Ivoire are ongoing (Ambassadors appointed and Officers deployed). The State Department also facilitated the appointment of Honorary Consuls in various cities including in Konya and Antolia Region in Turkey and Renewal of the term of services for the Honorary Consul in Athens, Greece.

During the period under review, the State Department facilitated 115 high level exchange visits that not only provided fora for articulating and strengthening Kenya's bilateral and multilateral relations but also afforded an opportunity for the country to articulate her position, thus influencing the prevailing issues on the international stage. The provision of protocol services created a conducive setting for various discussions on political, economic, social, security and cultural matters as defined by Kenya's foreign policy priorities.

The State Department also organized quarterly presentations of the credentials ceremonies for the newly appointed Heads of Mission to take up their posts. Other achievements include extension of protocol services to the Diplomatic Corps; facilitation of appointments for the new

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envoys with government officials; coordination of the participation of the Diplomatic Corps in major national functions, briefing with members of diplomatic corps and facilitation of MDAs to attend regional and international official meetings, workshops, seminars and forums to articulate Kenya's national interests.

Strengthened Foreign Relations



Kenya was honored to host His Majesty King Charles III and Queen Camilla at State House, Nairobi.



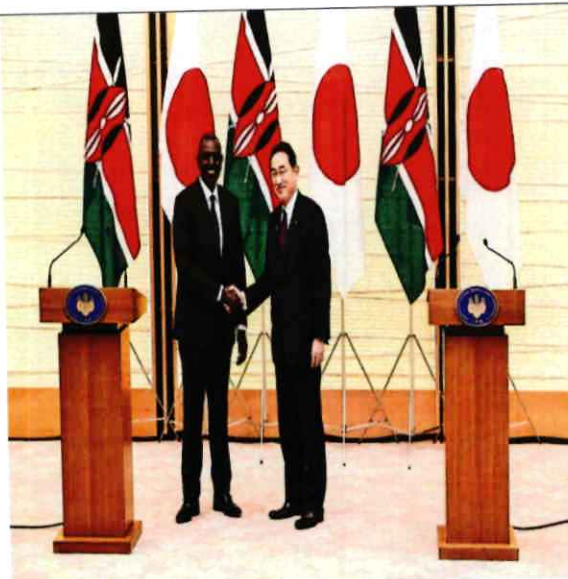
The Kenya-UK historic ties have grown steadily, deeper and stronger, enabling the two countries to achieve stable progress in trade and investments.

Enhanced Bilateral Engagement



- Meeting with H.E Roberto Natali, the Italian Ambassador to Kenya.
- Discussed avenues to further fortify the longstanding friendship between our nations, exploring opportunities that enhance cooperation and mutual progress.

Enhanced Bilateral Engagement

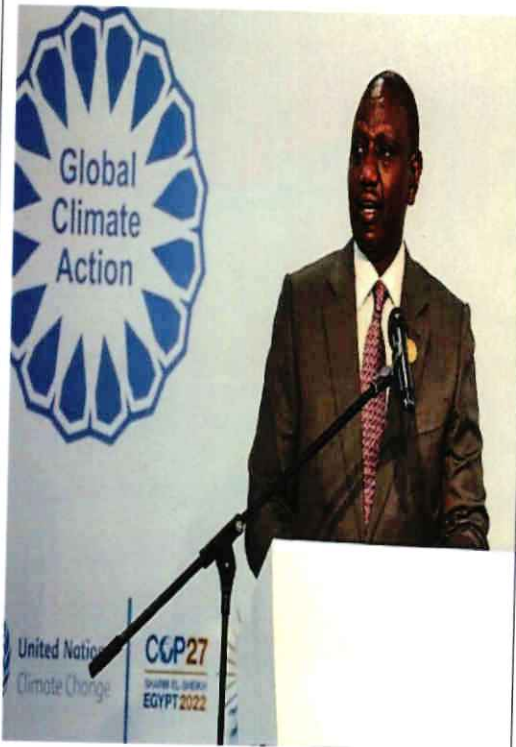


During H.E. President [Williams Ruto](#)'s visit to Japan in February, 2024, Financial agreements worth KSh350 billion have been signed. These agreements will support projects and programmes in sectors that are aimed at turning around the economic fortunes of the country

Deepened Multilateral Engagement



His Excellency President William Ruto address to the United Nations General Assembly (UNGA), New York, USA on September 2023



H.E President William Ruto during the African Union General Assembly of the Committee of the African Heads of State and Climate Change Report, Addis Ababa, Ethiopia.

Enhanced Bilateral Engagement



Meeting with H.E. Francisco Andre, Secretary of State of Foreign Affairs and Cooperation of Portugal. The two Nations reaffirmed their commitment to deepen bilateral relations in areas such as blue economy, infrastructure, cultural and education sectors among others.

Enhanced Bilateral Engagement



KENYA, JAMAICA AGREE TO BOOST RELATIONS

- *Prime Cabinet Secretary and Cabinet Secretary for Foreign and Diaspora Affairs, H.E. Hon. Dr. Musalia Mudavadi held a meeting with H.E. Hon. Kamina Johnson Smith, Minister of Foreign Affairs and International Trade of Jamaica in Tokyo, Japan.*

- *The discussions centered on issues of mutual interests both at the bilateral and multilateral levels, with focus on the Multinational Security Support Mission for Haiti.*
- *Hon. Dr. Mudavadi and Minister Smith agreed to engage further on boosting Kenya and Jamaica relations and the African Union partnership with the Caribbean Community (CARICOM).*

Enhanced Bilateral Engagement



The Dr. A. Singoei PS S DFA with H.E. Dr. abdirazak Laassel, Amb. of the Kingdom of Morocco on the 24th Anniversary of the reign of King Mohamed VI. The PS applauded Morocco's anchor role in the Maghreb & her partnership with Kenya in agriculture, human capital devt & technology fields.

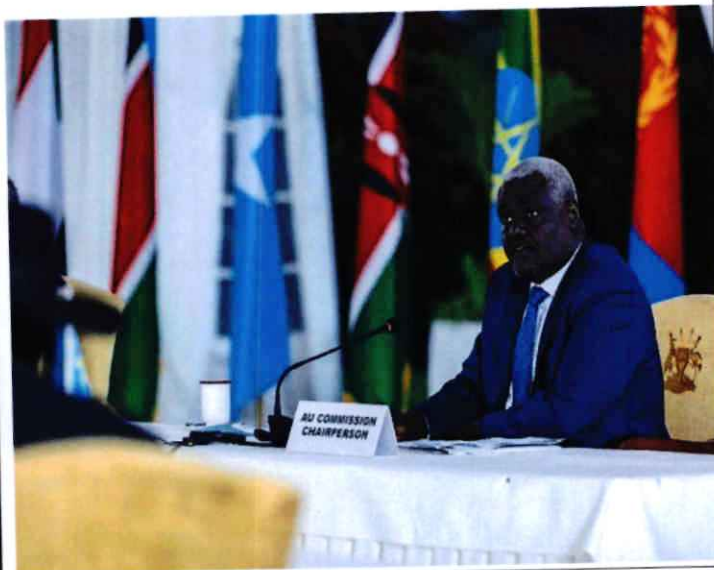
KRA 2: Promote regional and global peace and security

During the period under review, conflict resolution and mediation remained an integral part of the State Department’s initiatives towards peace building, promoting development and consolidating the regional cooperation and integration process. This involved engaging in conflict mediation and monitoring peace processes in the region and continent. These engagements were conducted within the structures of the East Africa Community (EAC), the African Union (AU), the Intergovernmental Authority on Development (IGAD) and the International Conference on the Great Lakes Region (ICGLR).

The State Department coordinated Kenya’s participation in various peace and security frameworks including the launch of the South Sudan Mediation Process (Tumaini Initiative) in conjunction with Presidential Secretariat, as well as the ongoing talks in Nairobi; Regional and Multi-Agency Committee’s meetings, conferences and workshops on peace and security related matters and Spearheaded the efforts to thaw the souring relationship between Kenya and DRC by a special envoy, the Prime Cabinet Secretary.

The State Department also prepared situational briefs and talking points for H.E. the President, Cabinet Secretary (CS) and Principal Secretary (PS) during high-level meetings including AU and IGAD.

Promoted National and International peace, security and stability



The 42nd IGAD Extraordinary Heads of State Summit in Entebbe in January 2024, attended by among others President William Ruto, called on the warring parties in Sudan to agree to a ceasefire, end the war and a face-to-face meeting between the two Generals. In addition they also affirmed the territorial integrity of the Republic of Somalia.

Promoted National and International Peace and Security



H.E President Willam S. Ruto with Somalia President Hassan Sheikh Mohamud, Djibouti President Ismail Omar Guelleh and Ethiopia Prime Minister Abiy Ahmed during the Somalia-Frontline States Summit (Mogadishu 2023)

Promoted National and International Peace and Security



Kenya and the United States have held talks over the situation in Sudan. President William Ruto and US Secretary of State Antony Blinken discussed ways to end the crisis. President Ruto thanked the US and Saudi Arabia for their help in negotiating a ceasefire. He said Kenya will focus its efforts on alleviating the humanitarian crisis.

KRA 3: Safeguard Kenya's Sovereignty and Territorial Integrity

Kenya believes that its prosperity is intricately linked to peace and stability in the region, hence, the need to protect her sovereignty and territorial integrity. The State Department continued to articulate the country's position in its engagements on both bilateral and multilateral Peace and Security platforms.

The State Department played a key role in coordinating the delimitation, demarcation, affirmation and ratification of Kenya's borders with our neighbouring countries in a bid to enhance protection of Kenya's sovereignty and territorial integrity. During the period under review, the State Department participated in a Joint Technical Committee meeting between Kenya - Tanzania and between Kenya - Uganda. The State Department also participated in the Kenya - Ethiopia border Joint Commission meeting held in March 2024 in Ethiopia.

KRA 4: Promote Economic Cooperation and Commercial Diplomacy

Promotion of Economic and Trade Cooperation: The State Department endeavoured to deepen market access within EAC, COMESA and to the rest of Africa through the AfCFTA Agreement that entered into force in January 2021. Some of the key initiatives include tackling Trade inhibitions and non-tariff trade barriers affecting market access of Kenya products as well as using regional initiatives under the EAC/COMESA framework to address such challenges. Through such initiatives Kenya has been able to consolidate markets and increase market access for Kenyan goods within the region.

The State Department Facilitated the signing of 24 economic cooperation frameworks, further, the State Department enhanced implementation of various bilateral trade/investment agreements through convening JTC sessions. These include: Kenya-Mozambique JTC, Kenya-Colombia JCC, Kenya-Angola JCC, Kenya- Egypt JCC, and Kenya-Tanzania JTC.

Investments promotion: The State Department coordinated bilateral Business forums/Investment missions in both traditional and emerging markets. This was through coordinating 11 in-bound and 14 out-bound Business Forums plus 22 outbound and inbound trade and Investments Missions.

Cooperation Frameworks: In order to promote bilateral cooperation, the State Department coordinated and participated in several cooperation fora.

Private Sector Engagement: The State Department has continued to support the business community in their quest to secure Kenya's market share in the African region by including them in various bilateral and regional activities through various private sector engagements. It is with this in mind that the State Department held various consultative engagements with the private sector and business organizations. At national level, the State Department held consultative engagements with Kenya Association of Manufacturers (KAM), Kenya National Chamber of Commerce and Industry (KNCC&I), Kenya Private Sector alliance (KEPSA)

among others where a strategy was developed on galvanizing the synergy with the private sector in promoting economic and commercial diplomacy.

Promoted Economic Commercial Diplomacy



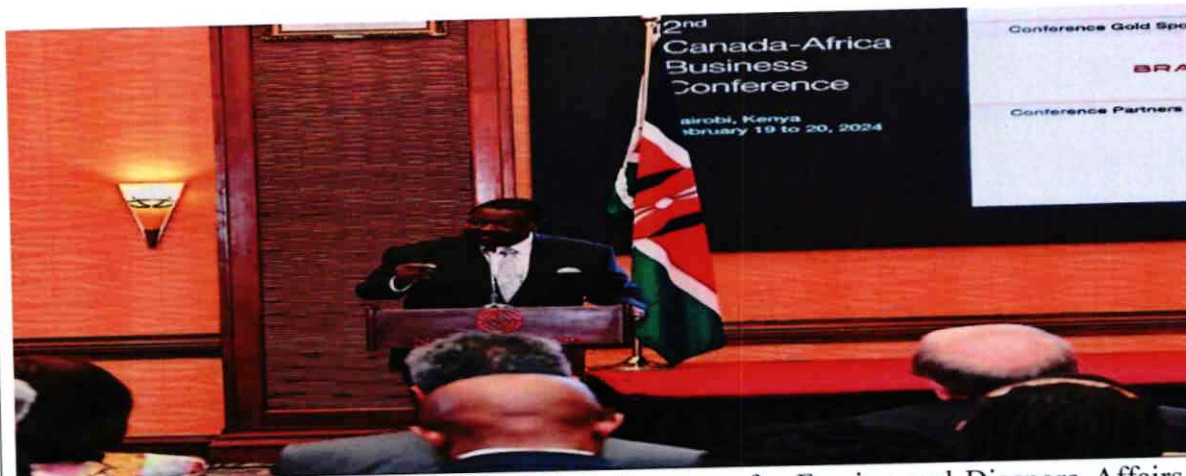
H.E. President Ruto during the signing of the US\$ 60M grant facility for enhancing transport connectivity in Nairobi. The PS SDFA led the Negotiation with the Millennium Challenge Cooperation to be implemented by NAMATA & Nairobi City County

Kenya-EU Commission Sign Major Trade Partnership



- President Ruto and EU Commission President [Vonderleyen](#) witnessed the signing of the Kenya-European Union Economic Partnership Agreement at state house in Nairobi.
- President [William Ruto](#) said the Kenya-European Union Economic Partnership Agreement will boost trade between the two parties. Kenya will now enjoy duty and quota-free access to the European market when the agreement is ratified by the European

Promoted Economic Commercial Diplomacy



- Prime Cabinet Secretary and Cabinet Secretary for Foreign and Diaspora Affairs, H.E. Dr. Musalia Mudavadi, has emphasized Kenya's commitment to enhancing global relationships and seeking new opportunities for business and investment.
- He was speaking while representing H.E. President William Ruto at the Canada-Africa Business Conference in Nairobi in February 2024.

KRA 5: Enhance Provision of Consular Services and Diaspora Engagement

The State Department recognizes the significant role the Diaspora play in national development and deliberate efforts have been made to fully integrate them into the national development agenda. In the period under review, the State Department engaged the Kenyan Diaspora through conferences and side events during major international meetings. These events also provided an avenue of private sector engagement to promote socio – economic development partnerships.

The State Department also facilitated the registration and strengthening of Kenyan Diaspora Umbrella Associations in all countries and regions where Kenya has diplomatic presence.

It also undertook consular visits to Kenyan Diaspora in various countries.

KRA 6: Strengthen Public Diplomacy and Stakeholders Engagement

To increase its visibility, enhance Kenya’s profile and dissemination of information, the State Department has consistently developed and published monthly diplomacy e-newsletters as well as hosted national days’ celebrations in Kenya Missions abroad. It also enhanced engagement and collaboration with members of Diplomatic Corps and media by holding quarterly briefings. Further, the State Department has capacity built MDCAs and Parliamentary staff on protocol etiquette and Foreign Policy related issues where 310 staff were trained. It also enhanced collaboration with Parliament by organizing annual briefings/retreats for Parliamentary Committee on Defence, Intelligence and Foreign Relations. Deliberate effort was also made to publicize State Department’s programmes and activities through the media both at the Ministry Headquarters and Kenya Missions abroad. In addition, Regular updates on the Ministry’s and Missions’ websites and all social media sites were undertaken.

KRA 7: Strengthen Policy, Legal and Institutional Capacity

The State Department maintained and updated a database of treaties to improve access to information on treaties.

Management of International Treaties, Agreements and Conventions: The State Department prepared the Annual Report on Measures taken, and Progress achieved in the Realization of National Values and Principles of Governance, Deposit by Kenya of instruments of Ratification and Upgraded the Treaties web link to a Treaty Database.

The State Department also fulfilled its constitutional mandate by publishing Presidential Annual Reports on progress made in implementing the international obligations of the Republic of Kenya as well as the Cabinet Secretary's Annual report to the National Assembly on treaties ratified by Kenya. Further Other Key achievements include: training of MDAs focal points on

the Law of Treaties; and establishment of a cooperation framework with representatives/focal point persons from all MDAs to ensure continuous, efficient and effective monitoring and reporting of the implementation of Kenya's Multilateral and Bilateral Agreements and International Commitments.

Foreign Policy Research and Capacity Development: The State Department continues to advance the human resource capacities of officers through continuous training in order to equip them with requisite skills, aptitude and knowledge for effective diplomatic engagement. In this regard, it organized and facilitated induction programme for the newly recruited cadets, and pre-departure trainings for newly posted officers, Ambassadors and High Commissioners.

In the area of collaboration, the State Department continued to cooperate and operationalize the existing MoUs with local universities and international universities. Additionally, the State Department organized and facilitated Foreign Language training for officers in Spanish.

To strengthen diplomatic relations in the region, the State Department conducted training of regional diplomats on policy research and capacity development programmes.

Infrastructure development and Maintenance in Kenya Missions: The physical presentation of a country in foreign countries is through diplomatic properties which serve to support service delivery. Effective representation requires that the workforce is supported by modern, secure, and cost-effective infrastructure. To achieve this, the State Department continued to acquire more diplomatic properties mainly through purchase, construction and leasing and at the same time ensured that these properties are physically, functionally, and aesthetically kept to promote Kenya's image and prestige.

In addition, the State Department endeavoured to enhance security of staff and all government owned properties in Kenya Missions abroad through installation of security infrastructure such as biometric control access systems, installation of CCTV cameras, Luggage scanners and metal detectors. To further enhance management of The State Department's asset, the State Department developed an Asset Acquisition Management Plan.

Improvement of work environment in the Ministry Headquarters: To improve work environment, the State Department procured new assorted furniture including assorted ICT equipment for staff to enhance efficiency and performance.

3.0 Challenges

The following challenges were faced during the period:

Delayed exchequer releases: This limited the State Department's ability to implement its programs within the planned timelines. Many of the State Department's programs and activities are largely dictated by external calendars and schedules, while project contracts are

implemented under foreign laws and regulations, some of which are very strict. Therefore, payment delays have far-reaching implications. Additionally, late receipt of exchequer funds leads to low budget absorption and huge pending bills in the State Department.

Inadequate budgetary provision: The State Department was not adequately funded to execute its critical activities.

Reduction in Appropriation-In-Aid Collected by Missions: Introduction of e-Citizen as a platform applied in collection of immigration and other consular fees in Missions and direct remittance of the collections to the National Treasury Account at the Central Bank resulted to a decrease in the amount of AIA collected in Missions. Missions therefore were not able to meet their obligations as they did not receive an equivalent exchequer amount to supplement Exchequer Provision.

Foreign Exchange Losses/Gains: The State Department's Budget is formulated in Kenya Shillings, while the spending units utilize currencies in the host Countries. In transferring the funds to the Missions, multiple transactions are conducted, leading to significant foreign exchange losses that reduce the actual amounts available for spending.

High rental/leasing costs in Kenyan Missions: Most Missions do not own properties hence end up leasing. Rents and leases account for approximately 20 per cent of the total budget in Kenya Missions abroad. In addition, inadequate funding for maintenance and repairs of government owned properties abroad resulted in gradual dilapidation of these properties and the need for redevelopment.

Incompatibility of the Public Procurement and Assets Disposal Act, 2015 with procurement procedures and practices in foreign countries: This affected the implementation of capital projects in Kenya's foreign missions. Areas of incompatibility include different procurement practices in host countries, varied financial years, high advertisement costs, non-recognition of Kenya's contractual documents in other countries, as well as requirements for advance payments for construction and maintenance. In some countries, quotations/tenders are submitted in a foreign language, and inconsistencies in the translation cause delays in procurement, leading to slow absorption of allocated funds.

Delayed Feedback from other MDAs: The State Department experienced delay or lack of feedback from the relevant MDAs regarding Kenya's position on major matters of national importance, which in some occasions resulted in inability for the State Department to articulate Kenya's position in international fora.

Bureaucracy in Provision of Consular Service: Most Missions do not have the infrastructure to render all consular services especially National ID cards, Passports, and Birth Certificates. Processing of these documents is done in Kenya leading to delayed provision of consular services, promotion and protection of the interests of Kenyans abroad.

Lack of Diaspora Welfare Fund: The State Department does not have a Diaspora fund for use to assist Kenyans in distress as provided for in the Kenya Diaspora Policy of 2014.

4.0 Emerging Issues

In the period under review, the following unforeseen issues arose:

Cross-border conflicts and regional instabilities: Conflicts posed challenges to international and economic stability. Resolving these conflicts, promoting peace and stability, strengthening territorial integrity, minimizing the number of refugees and immigrants, and preventing the proliferation of weapons of mass destruction remain pressing issues to the Country.

Climate Change and Environmental Issues: Climate change has gained prominence in recent years as a global challenge. For sustainable growth and stability, international collaboration is now essential to tackle issues like lowering greenhouse gas emissions, developing renewable energy, and adjusting to the effects of climate change.

Cybersecurity and Espionage: Cyber threats and espionage have grown to be serious problems for nations due to an increase in reliance on technology and the internet. Issues such as cyber-attacks and disinformation campaigns can have profound impacts on international relations.

Economic Inequality and Trade Disputes: The foreign policy environment that Kenya operates in is dynamic, to the extent that global interests are constantly shifting and influencing decisions being made at bilateral, regional and multilateral levels. International relations may become strained as a result of trade conflicts and economic imbalances between nations. Tensions and conflicts between nations can result from problems with fair trade, protectionism, intellectual property rights, and economic development.

Technological Advancements: Rapid technological advancements like artificial intelligence (AI), automation and use of lethal autonomous weapons raise concerns about their ethical implications, accountability, and potential impacts on international security. Developing a framework to govern their use is an important issue that needs attention at the international arena.

5.0 Lessons Learnt

In the period under review, the following key lessons were learnt:

- i. Both financial and human resources are central in the realization of the objectives and targets of the State Department. In this regard, continuous capacity building of all staff and fostering partnerships with development partners is crucial in implementing State Department's mandate;
- ii. To enhance bilateral cooperation between Kenya and other countries, there is need for continuous High-Level engagements to unlock the full potential benefits of the cooperation;
- iii. Automation of services such as administration and assistance on matters of diplomatic privileges has ensured effective execution of the State Department's mandate.

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- iv. Streamlining governance and administrative structure; and continuous review, compliance and implementation of legislative, policy and institutional frameworks is key in enhancing efficiency and effectiveness; and
- v. Resources are never enough for programmes and projects and the State Department must continuously innovate new ways of undertaking its activities in a cost-effective way.

Progress on the attainment of Strategic Objectives through Performance Contracting

For purposes of implementing and cascading the above development objectives to specific sectors, all the development objectives were made specific, measurable, achievable, realistic and time-bound (SMART) and converted into development output and outcomes. Attendant indicators were identified for reasons of tracking progress and performance measurement: Below we provide the progress on attaining the stated objectives:

Sub-Programme	Delivery Unit	Key output	Key Performance Indicator	Annual Target	Q1 - Q4	Actual	Variance	Remarks
Programme 1: General Administration, Planning and Support Services								
Programme outcome: Improved Service Delivery								
Sub-Programme 1: Administration services	Foreign Service Administration	Network infrastructure for IFMIS installation in Kenya Missions deployed	Level (%) of Network infrastructure deployed	30	30	38	+8	The National Treasury configured the module for 64 Missions and a module of activities was created. Currently, the State Department rolled-out IFMIS in 25 Missions.
		Utility/representational vehicles procured for Headquarters and Missions abroad	No. of Utility/representational vehicles procured	20	20	17	-3	Not achieved due to insufficient funds.
		Ministerial Health and Safety Policy, Risk Mitigation Plan, Records Procedure Manual and Records Retention Schedule developed and finalized	No. of Policies, Manuals and Schedules developed and finalized	4	4	1	-3	Records Retention Schedule developed and awaiting finalization.
		Environment Sustainable Policy and ICT Policy developed and finalized	No. of Policies developed and finalized	2	2	0	0	Draft Environment Sustainable Policy and draft ICT Policy developed.

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Sub-Programme	Delivery Unit	Key output	Key Performance Indicator	Annual Target	Q1 - Q4	Actual	Variance	Remarks
		Gift Policy and Records Management Policy reviewed and finalized	No. of policies reviewed and finalized	2	2	1	-1	Draft Records Management Policy reviewed.
	Legal & Host Country Affairs	Guidelines for review and harmonization of Host Country Agreements developed	% Level of completion	80	80	5	-75	Initiated the process of development of the guidelines.
	PDA	Guidelines for the Implementation of FSA Act developed	No. of guidelines developed	1	1	1	0	
	Diplomatic Privileges & Immunities	IPMIS operationalized and upgraded	% Level of upgrade	100	100	89	-11	IPMIS Integration levels are NTSA - 100%; KRA - 100%; KAA - 75%; Immigration -80%; and Kenya Trade Network - 90%.
	Records Management	Integrated Records Management System developed and operationalized	% Level of development & operationalization	40	40	20	-20	The process on going. A committee on record management in place and a concept note prepared.
		Records appraised, destructed and repatriated in Missions Abroad	No. of Missions records appraised and destroyed	11	11	2	-9	Records appraised in Kenya Missions Japan and Kuwait.
		Record management units established	No. of Records Management Units established	6	6	1	-5	A record management unit established in Kenya Mission Kuwait.
		Seamless correspondence between headquarters and Missions	No. of Diplomatic bags	5,100	5,100	5,349	+249	

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Sub-Program me	Delive ry Unit	Key output	Key Performa nce Indicator	An nua l Target	Q1 - Q4	Ac tua l	Vari ance	Remarks
		abroad through the use of Diplomatic bags created						
	ICT	ICT Infrastructure Needs Assessment for Missions/ Departments conducted	No. of Missions/ Departments Needs Assessment conducted	35	35	30	-5	ICT Infrastructure Needs Assessment was conducted during the Integrated M&E exercise.
		Staff sensitized on Information Security Management System	No. of Trained officers on ISMS	120	120	135	+15	Trained the newly recruited cadets on Information Security Management System.
		Video Conferencing Facility upgraded	% Level of Video Conferencing Facility upgraded	100	100	100	0	
	Staff Welfare & Wellne ss	Staff welfare activities undertaken	No. of wellness activities undertaken	3	3	1	-2	Held a wellness/farewell and awards day on 11 th December, 2023 at Ulinzi Sports Complex.
	CPPM D	Integrated Monitoring and Evaluation undertaken in Kenya Missions	No. Missions evaluated	30	30	30	0	
			(%) Level of implementation of Monitoring and Evaluation	100	100	100	0	

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Sub-Programme	Delivery Unit	Key output	Key Performance Indicator	Annual Target	Q1 - Q4	Actual	Variance	Remarks
			Recommendations					
	HRM &D	Career progression training and Capacity building of Ministry staff conducted	No. of officers trained	90	90	70	-20	Not achieved due to insufficient funds.
		Implementation of the newly reviewed staff Establishment for Missions	% Level of implementation	80	80	85	+5	Implementation of the newly reviewed Staff Establishment is at 85%
		Officers posted to and from Kenya Missions	% Level of implementation of the posting orders	100	100	100	0	
		Succession Management implemented through recruitment and promotions	% Level of implementation	100	100	100	0	279 officers were recruited and promoted.
		Internships/ industrial attachments opportunities offered	No. of youths engaged	170	170	304	+134	238 youths on attachment and 66 youths on internship.
	Foreign Service Administration	Fleet Management System developed and maintained	No. of Fleet Management system developed	1	1	0	-1	Commenced the development of the Fleet Management System.
Programme 2: Foreign Relations and Diplomacy								
Outcome: Enhanced Foreign Relations & Diplomatic Engagement								

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Sub-Program me	Delive ry Unit	Key output	Key Performa nce Indicator	An nua l Tar get	Q1 - Q4	Ac tua l	Vari ance	Remarks
Sub-Program me 2.1: Internatio nal relations and cooperati on	PDA	New Missions/Cons ulates General operationalized	No. of Missions & Consulates	3	3	1	-2	Opened and operationalized Kenya Mission to Rabat, Morocco; while operationalization of Kenya Missions Jeddah, Saudi Arabia and Abidjan, Côte d'Ivoire ongoing (Ambassadors appointed and Officers deployed).
	UN and Multila teral Affairs	Contemporary issues affecting Kenya & Africa made at the UN intervened	No. of Briefs & Statements prepared	160	160	147	-13	
		Kenya's Country and individual candidatures in the international governance system lobbied/secured	No. of country and individual candidatures lobbied/secured	9	9	17	+8	Lobbied and secured 12 country candidatures (5-UNWTO, 4-UNESCO, 1- IMO, 1- Committee on Social Development, and 1-UN Peacebuilding Commission) and 5 individual candidature positions.
	PDA	Joint Commissions for Cooperation (JCC) /Joint Permanent Commission for Cooperation (JPCC)held	No. of JCCs/JPC Cs held	10	10	7	-3	Held 7 JCCs/JPCCs within the period under review.
	DICE	Major international conferences and events lobbied and hosted/co-hosted	No. of Conferenc es held	12	12	22	+10	Conferences/events held: - 5 th Mid-Year Coordination Meeting between the AU, regional economic communities & regional mechanisms- 13 th -16 th July, 2023;

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Sub-Program me	Delive ry Unit	Key output	Key Performa nce Indicator	An nua l Tar get	Q1 - Q4	Ac tua l	Vari ance	Remarks
								<p>Annual General Board of Governance Meeting of the Eastern Southern African Trade and Development Bank- 19th -20th July, 2023; Africa Climate Summit & Africa Climate Week-4th - 8th Sept, 2023; The 10th Red Cross/Red Crescent Pan-African Conference; Nairobi 16th -19th Sept, 2023; Munich Security Conference Leaders Meeting-15th -17th Oct, 2023; The 3rd East Africa Regional Tourism Expo & Magical Kenya Travel Expo 2023; 20th - 22nd Nov, 2023; Kenya Innovation Week (KIW); 27th Nov - 1st Dec, 2023; YouthConnect Africa Summit; 8th -12th Dec, 2023; 50th African Regional Labour Administration Centre (ARLAC) Governing Council Meeting 8th - 16th Feb, 2024; Connected Africa 2024 Summit (CAS24) 21st - 25th April, 2024; The 6th Partnership for Skills in Applied Science, Engineering and Technology</p>

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Sub-Program me	Delive ry Unit	Key output	Key Performa nce Indicator	An nua l Tar get	Q1 - Q4	Ac tua l	Vari ance	Remarks
								<p>(PASET) Forum and RSiF Conference 23rd – 25th April, 2024; The International Development Association (IDA) 21-World Bank 28th – 30th April, 2024; African Fertilizer and Soil Health Summit 2023, 28th – 30th April, 2024; 2024 United Nations Civil Society Conference 9th –10th May, 2024; Network of African Data Protection Authorities (NADPA-RAPDP) AGM & Conference 7th – 9th May, 2024; Regional Advisory Committee Meeting for the Health Emergency Preparedness, Response and Resilience Programme (HEPRR); 9th Annual Global Conference on Energy Efficiency 21st -22nd May, 2024; UNESCO-Eastern Africa sub-Regional Forum on Artificial Intelligence (EARFAI) 24th -26th June, 2024; and Global Peace Leadership Conference 2024 25th - 27th June, 2024.</p>

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Sub-Program me	Delive ry Unit	Key output	Key Performa nce Indicator	An nua l Tar get	Q1 - Q4	Ac tua l	Vari ance	Remarks
			No. of agreements /declaratio ns	12	12	5	-9	
		Enhanced public diplomacy and stakeholders' engagement	No. of briefings with the diplomatic Corps organized	4	4	4	0	The CS held quarterly briefings with Latin American Diplomatic corps, all Diplomatic & Consular Missions, UN agencies and International Organizations.
			No. of Ministerial bulletins published	12	12	12	0	Newsletters were developed, published and circulated.
			No. of local/intern ational events branded	3	3	3	0	Branded three (3) international events/conferences.
			No. of statements prepared for media publicity	6	6	8	+2	Prepared 8 (eight)statements for media publicity.
		Kiswahili promoted and recognized as a continental and global language	No. of Kiswahili Centres established	2	2	2	0	Organized a feasibility study on opening a Kiswahili Centre in Los Angeles, created a road mapped physical one in Uganda, and a Virtual in South Africa.
		Cultural diversity and heritage recognized	No. of Missions branded to promote Kenya's cultural diversity	3	3	0	-3	Developed a Concept Note.
		Global intercultural dialogues promoted	No. of natural and cultural heritage	2	2	2	0	Lake Baringo added to the tentative list of UNESCO heritage sites.

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Sub-Program me	Delive ry Unit	Key output	Key Performa nce Indicator	An nua l Tar get	Q1 - Q4	Ac tua l	Vari ance	Remarks
			sites listed to UNESCO					Fort Jesus venue for Inaugural UNESCO, the third World Kiswahili Day took place in Kenya, Kiswahili Language, Food, Version, Music literature and people were celebrated.
		Sports and art diplomacy promoted	No. of cultural and sports events organized	3	3	1	-2	World Athletics Championships in Budapest, Hungary in August 2023.
	PDA, UN & Multilateral Affairs and UNON	Country Position Papers for use at international forums (UN, AU, ICGLR, EAC, IGAD, CHOGM, FOCAC, etc) prepared	No. of Country position papers prepared	48	48	52	+4	Country position papers prepared on matters climate change, peace and security, human rights and freedoms for presentation in various international organisations.
		Kenya's environmental interests promoted, projected and protected	No. of environmental meetings coordinated and attended	5	5	5	0	The 19 th Ordinary Session of the African Ministerial Conference on the Environment (AMCEN) took place from 14 th -18 th August 2023, in Addis Ababa, Ethiopia. Preparations for the upcoming Africa Climate Summit, which took place from 4 th – 6 th September, 2023. Preparations for the Twenty-Eighth Session of the Conference of the

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Sub-Program me	Delive ry Unit	Key output	Key Performa nce Indicator	An nua l Tar get	Q1 - Q4	Ac tua l	Vari ance	Remarks
								<p>Parties to the United Nations Framework Convention on Climate Change (COP 28), Africa's participation.</p> <p>Third Intergovernmental Negotiation Committee for the development of an international legally binding instrument on plastic pollution, including in the marine environment, (INC 3).</p> <p>Preparations for the Sixth Session of the United Nations Environment Assembly of the United Nations Environment Programme (UNEA 6),</p>
		Engagement with regional, continental and global partners such ICGLR, UN, AU, IGAD, EAC to influence decisions on peace and security strengthened	No. of reports of meetings/forums participated/facilitated	17	17	20	+3	Facilitated Kenya's effective participation in Peace and Security meetings of ICGLR, UN, AU, IGAD and EAC.

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Sub-Programme	Delivery Unit	Key output	Key Performance Indicator	Annual Target	Q1 - Q4	Actual	Variance	Remarks
		Border/boundary meetings between Kenya and Neighbouring countries conducted	No. of meetings held	5	5	3	-2	Held Kenya-Tanzania JTC 4 th -10 th December 2023 in Oloitoktok, Kenya; Joint Technical Committee meeting Kenya-Uganda at Lomokori-25 th March 2024; and Kenya-Ethiopia border Joint Commission meeting held in March 2024 in Ethiopia.
		Inbound/outbound parliamentary delegations/meetings facilitated	No. of parliamentary meetings facilitated	3	3	4	+1	
Sub-Programme 2.2: Management of international treaties, agreements & convention	Office of Registrar of Treaties	Annual President's report on fulfilment of Kenya's international obligations prepared	Annual President's report	1	1	1	0	Annual President's Report finalized.
		Cabinet Secretary's report on treaties ratified by Kenya in each financial year prepared	Annual CS report	1	1	1	0	Annual CS's Report prepared.
		Sensitization and Public Awareness sessions on treaty making process conducted	No. of sessions	1	1	1	0	Held CSO sensitization workshop in October 2023.
		Modern Treaties Registry established	No. of Modern Treaties Registry	1	1	1	0	Modern Treaties Registry established.

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Sub-Programme	Delivery Unit	Key output	Key Performance Indicator	Annual Target	Q1 - Q4	Actual	Variance	Remarks
		Host country agreements that Government of Kenya has signed with international organizations reviewed	No. of Host Country Agreements reviewed and/or signed.	6	6	4	-2	Host country agreements signed include; World vision, Global Green Growth Institute (GGGI), Plan International and The Bill & Melinda Gates Foundation.
Sub-Programme 2.3: Coordination of State Protocol	Protocol	State and Official high-level visits facilitated	No. of inbound State/Official high-level visits	22	22	71	+49	Coordinated and facilitated 71 State/Official visits: - <ul style="list-style-type: none"> • Iran, President, July 2023 • Indonesia, President, August 2023 • UK, King and Queen, October/November 2023 • Czech, Prime Minister, November 2023 • Sudan, President, November 2023 • Romania, President, November 2023 • EU President, December 2023 • President of Belarus Republic, December, 2023 • President of the Republic of Poland, February 2024

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Sub-Program me	Delive ry Unit	Key output	Key Performa nce Indicator	An nua l Tar get	Q1 - Q4	Ac tua l	Vari ance	Remarks
								<ul style="list-style-type: none"> • Prime Minister, Ethiopia, Feb, 2024 <p>ACS, September 2023 18 Heads of State & Govt; UN Secretary General; 2 First Ladies; 3 Vice Presidents; 3 Deputy Prime Ministers; 4 Spouses of Vice Presidents; 2 Former Presidents; 14 Ministers of Foreign Affairs and 110 other VIPs.</p> <ul style="list-style-type: none"> • Tanzania, September 2023 • Rwanda, September 2023 • Burundi, September 2023 • Mozambique, September 2023 • South Sudan, September 2023 • DRC, September 2023 • Egypt, September 2023 • Ghana, September 2023 • Libya, September 2023

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Sub-Program me	Delive ry Unit	Key output	Key Performa nce Indicator	An nua l Tar get	Q1 - Q4	Ac tua l	Vari ance	Remarks
								<ul style="list-style-type: none"> • Senegal, September 2023 • Sahrawi, September 2023 • Comoros, September 2023 • Djibouti, September 2023 • Eritrea, September 2023 • Sierra Leone, September 2023 <p>UNEA, 2024 6 Heads of State & Governments and Deputy/Vice Presidents.</p> <ul style="list-style-type: none"> • Djibouti • Botswana • Somalia • Ethiopia • Gabon • Haiti • Zimbabwe – Vice President • Libya (Deputy Presidential Council • Rwanda (Prime Minister • Iran (Vice President • Slovak (Deputy Prime Minister • Burundi (Prime Minister)

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Sub-Program me	Delive ry Unit	Key output	Key Performa nce Indicator	An nua l Tar get	Q1 - Q4	Ac tua l	Vari ance	Remarks
								<ul style="list-style-type: none"> Eswatini (Prime Minister)
			No. of outbound State/Official high-level visits	23	23	44	+21	Coordinated and facilitated 44 outbound State/Official high-level visits: - <ul style="list-style-type: none"> Comoros, July 2023 Republic of Congo, July 2023 Ethiopia, July 2023 Tanzania, July 2023 Mozambique, August 2023 Uganda, August 2023 Tanzania, September 2023 United States, September 2023 China, October 2023 Saudi Arabia, October 2023 Republic of Congo, October 2023 Saudi Arabia, November 2023 Germany, November 2023 France, November 2023

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Sub-Program me	Delive ry Unit	Key output	Key Performa nce Indicator	An nua l Tar get	Q1 - Q4	Ac tua l	Vari ance	Remarks
								<ul style="list-style-type: none"> • Tanzania, November 2023 • UAE, December 2023 • India, December 2023 • Djibouti, December 2023 • Kampala, January 2024 • DRC Congo, 2024 • Rome, January 2024 • Japan, February 2024 • UAE, February 2024 • Addis Ababa, 2024 • Kampala, Uganda, 2024 • Zanzibar, Tanzania, 2024 • Accra, Ghana, 2024 • Guinea Bissau, 2024 • Malabo, Equatorial Guinea • Bangui, Central Africa Republic <p>Delegated Outbound Visits: DP</p> <ul style="list-style-type: none"> • Italy, July 2023 (UN Food

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Sub-Program me	Delive ry Unit	Key output	Key Performa nce Indicator	An nua l Tar get	Q1 - Q4	Ac tua l	Vari ance	Remarks
								<p>Systems Summit).</p> <ul style="list-style-type: none"> • Cuba, September 2023 (G77 Summit). • Colombia, September 2023 (Coffee Producers and Roasters Forum). • Belgium, October 2023 (Global Gateway Forum). • Germany, October 2023 (Official Visit) <p>PCS</p> <ul style="list-style-type: none"> • UK, September 2023 • Switzerland, October 2023 (74th Session of the Executive Committee of the High Commissioners Programme - ExCom2023) • Ghana, November 2023 (Official Visit) • 30th Anniversary of the Rwanda Genocide (April, 2024)
		Quarterly Presentation of	No. of presentatio	4	4	6	+2	

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Sub-Programme	Delivery Unit	Key output	Key Performance Indicator	Annual Target	Q1 - Q4	Actual	Variance	Remarks
		credentials by Ambassadors/ High Commissioners designate accredited to Kenya facilitated	n ceremonies organised					
		Diplomatic Corps facilitated to participate in National Day celebrations and other State functions	No. of National functions	5	5	2	-2	
	PDA & Legal and Host Country Affairs	Bilateral agreements/ MOUs on various areas of cooperation concluded	No. of agreements /MoUs concluded	48	48	127	+79	Facilitated conclusion and signing of 127 bilateral cooperation frameworks.
	Diplomatic Privileges & Immunities	Diplomatic privileges and immunities to the Diplomatic Corps UNON, regional and international organizations administered	% Level of request facilitated	100	100	100	0	Diplomatic privileges and immunities to the Diplomatic Corps, UNON, regional and international organizations administered as need arises.
Sub-programme 2.4: Management of Diaspora & Consular Affairs	PDA	Consular services provided	(%) of Kenyans assisted	100	100	100	0	Kenyans assisted at various Kenya Missions.
		Handbook for Honorary Consuls developed and implemented	No. of handbook for honorary consuls developed	1	1	0	-1	
Sub-Programme 2.5: Infrastructure	Global Assets Management	Chanceries, Residences and Staff houses	No. of G.o.K properties acquired	1	1	0	-1	Not achieved due to lack of funds.

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Sub-Programme	Delivery Unit	Key output	Key Performance Indicator	Annual Target	Q1 - Q4	Actual	Variance	Remarks
Infrastructure development for Missions		purchased/constructed						
		Finalized Asset Acquisition and management plan (AAMP) implemented	% Level of implementation	30	30	0	-30	
Programme 3: Economic and Commercial Diplomacy								
Outcome: Increased Economic Partnerships								
Sub-Programme 3.1 Economic Cooperation and Commercial Diplomacy	Economic Affairs and Commercial Diplomacy	Investment promotion activities and business forums coordinated	No. of Events coordinated	15	15	47	+32	Coordinated 11 inbound and 14 outbound Business Forums; and Coordinated 22 outbound and inbound trade and Investments Missions.
		Economic Partnership Agreements (EPAs) signed	No. of Agreements initiated/signed	5	5	24	+19	Facilitated the signing of 24 economic cooperation frameworks.
		Joint bilateral frameworks and meetings (JTCs, JECs, etc.), coordinated/participated	No. of agreed minutes	5	5	5	0	Kenya-Mozambique JPPC on the sidelines of Kenya-Mozambique Business Forum held in August in Maputo; Kenya-Colombia JCC held in Bogota Colombia on 12 th September 2023; Kenya-Angola JCC 16 th -18 th October 2023 in Nairobi; Kenya-Egypt JCC 4 th -7 th February 2024 in Nairobi and Kenya-Tanzania JTC 18 th -22 nd March 2024 in Kisumu.
		Economic and Trade negotiations at the OACPS, AfCFTA, EAC, IORA,	No. of Country position papers prepared/reports	30	30	12	-18	Country positions presented during the following trade negotiation session: EAC Tariff Offer 28 th Jan -3 rd Feb 2024,

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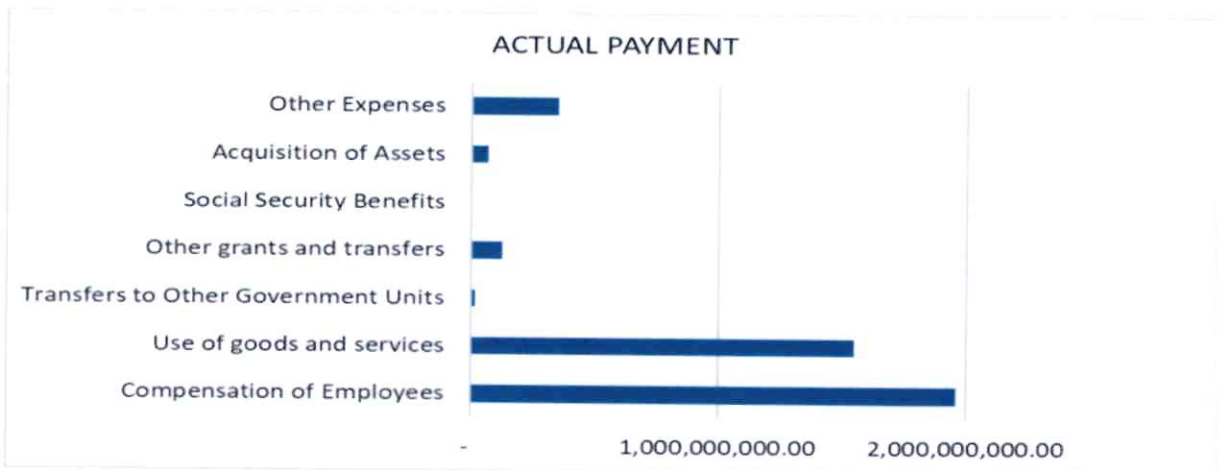
Sub-Programme	Delivery Unit	Key output	Key Performance Indicator	Annual Target	Q1 - Q4	Actual	Variance	Remarks
		COMESA, Kenya-US FTA, Kenya-UK Trade arrangements, AGOA, Post 2020 ACP-EU Negotiations, and WTO level coordinated/attended						Mombasa; EAC Tariff Offer 25 th -29 th March 2024; AfCTA 22 nd - 31 st Jan 2024, Durban South Africa; OACPS joint Parliamentary Assembly, 17 th -21 st Feb 2024, Luanda; 13TH Ministerial Conference of the WTO, Abu Dhabi, 26 th Feb -2 nd March 2024 and first Joint Session of the EU; AfCTA tariff line negotiations and Kenya- US strategic Trade and Investment Partnership.
Programme 4: Foreign Policy Research, Capacity Development and Technical Cooperation								
Outcome: Improved performance and skills development								
Sub-Programme 4.1 Foreign Policy Research & Analysis, and Capacity Development	Foreign Service Academy	State & Public officers inducted on protocol, etiquette matters & Kenya's international obligations	No. of State and Public Officers inducted	75	75	306	+231	306 State and Public officers inducted on protocol and etiquette matters.
		Newly appointed Ambassadors/High Commissioners and newly posted Officers inducted	No. of Ambassadors/High Commissioners and Officers inducted	100	100	171	+71	171 newly appointed Ambassadors/High Commissioners and newly posted officers inducted.
		Officers trained on UN and other Foreign Languages	No. of officers trained	100	100	89	-11	89 officers trained on Spanish.
		Scholarships from Foreign friendly	% Level of scholarships processed	100	100	100	0	All scholarships from friendly Government processed.

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Sub-Programme	Delivery Unit	Key output	Key Performance Indicator	Annual Target	Q1 - Q4	Actual	Variance	Remarks
		Government processed						
Sub-Programme 4.2: Regional Technical Cooperation	Parliamentary & County Liaison Affairs & Foreign Service Academy	Presidential Commitments Actualized	No. of Presidential Commitments	2	2	1	-1	
		Increased partnerships with think-tanks, research institutions and diplomatic corps	No. of MoUs signed and reviewed	2	2	2	0	2 MoUs signed with Cuba and Congolese Diaspora.
		Strategic engagements between National Assembly, County Governments and Foreign Governments facilitated	No. of strategic engagements facilitated	1	1	8	+7	The ministry facilitated 9th global parliamentary (IPU) conference of young parliamentarians, on 15th-17th September in Hanoi Vietnam. The Ministry has facilitated counties in hosting of foreign diplomats and parliamentary delegations, such in Kisumu, Homabay and in Turkana.
		Capacity building for diplomats from the Region and beyond conducted	No. of Diplomats trained	30	4	4	0	4 Angolan Diplomats on training at Kenya Utalii College.

7. Management Discussion and Analysis

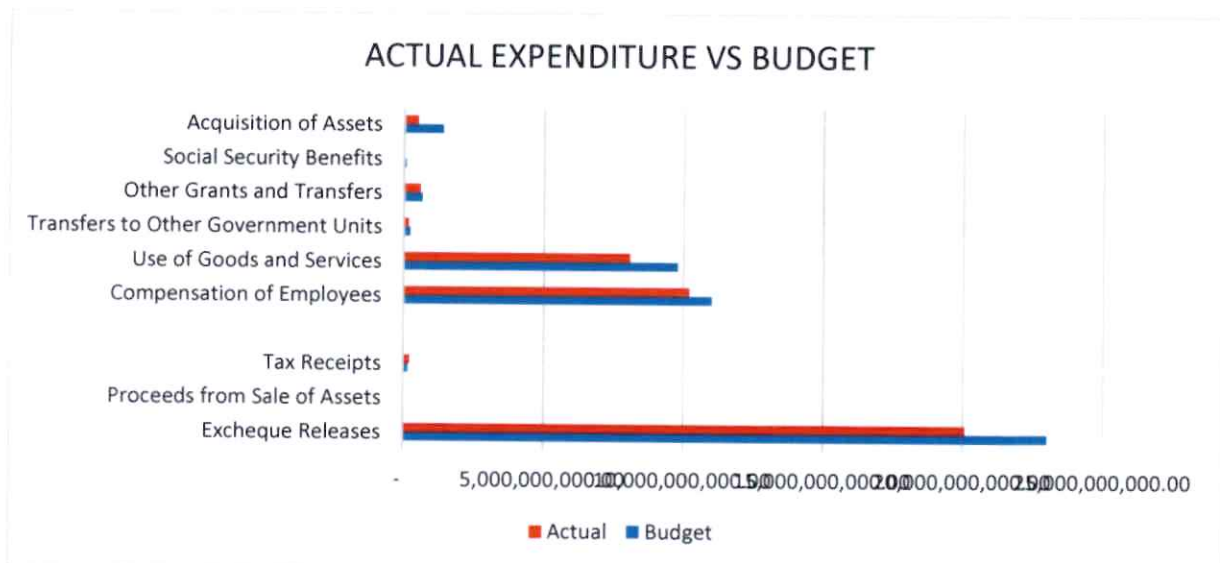
The State Department entirely depends on the National Exchequer for funding, the chart below provides an analysis of actual expenditure per expenditure category for the year under review:



From the chart, the State Department had anticipated more funding comparative to actual revenue collected but due to the prevailing economic situation was not able to actualize the receipts. The department was able to realise 87% of the budgeted exchequer receipts recording 13% shortfall.

The department utilised 84% of the received funds resulting in an under absorption of 16%. Largely this under absorption was as a result of late release of exchequer to the missions.

The department incurred expenses on various line items whose analysis is outlined in the chart below:



The actual receipts of Ksh. 20,277,311,079 include Kshs. 20,058,627,823 as transfer from the National Treasury (exchequer releases) and Kshs 218,683,256 being amount collected as AIA.

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The chart above shows that the total expenditures for 2023/2024 was constituted mainly by compensation of employees, use of goods, transfer to other Government Units, other grants and transfers, social security benefits. The absorption rate per expenditure line was as follows: Compensation of employees (91%), use of goods (83%), transfer to other Government Units (75%), other grants and transfers (89%), social security benefits (46%) and acquisition of assets (45%)

Surplus for the period; the surplus for financial year 2023/2024 amounted to Kshs . 785,243,216. The reported surplus is as a result of unspent funds at the Kenya Missions abroad which will be recovered back to the National Treasury in the subsequent accounting period.

However, the department plans to progressively implement IFMIS system roll out in the Kenya missions abroad to eliminate delays in reporting to headquarters by the missions. This will further improve efficiency, compliance and reduce errors in data processing.

8. Environmental and Sustainability Reporting

Implementation of this Strategic Plan is influenced by both internal and external factors. In this regard undertaking an environmental scan is crucial when preparing a strategic plan because it provides valuable information and insights about the environment in which an organization operates. This section provides a review of the SWOT, PESTELE, and stakeholders' analysis under which the State Department operates in.

a) Sustainability strategy and profile

Kenya plays and will continue to play a significant role in the international arena majorly due to its relatively extensive diplomatic presence and representation through its Missions abroad. Similarly, Kenya is an active member of both regional and international organizations such as the EAC, COMESA, IGAD, AU and the United Nations among others. These organizations provide a platform for the department to address and shape the international opinion aligned to the interests and values that Kenya as a sovereign state stands for.

In this regard, the State Department has six strategic issues, with corresponding strategic objectives and specific strategies to address them. The strategic issues include: Kenya's Sovereignty, Territorial Integrity, Peace, Security and Stability; Kenya's interests globally; Economic Cooperation, International Trade and Investment; Diaspora Engagement and Consular Services; Public Diplomacy, Cultural Heritage and Stakeholder Engagement; and Policy, Legal and Institutional Capacity.

It is further evident that human rights is an that cuts across all the above six strategic issues and indeed is increasingly taking centre-stage both within the country as well as in the international context having been mainstreamed within the United Nations Sustainable Development Goals (SDGs). It is therefore important for Kenya to demonstrate adherence to human rights principles and practices, in its endeavour to achieve its strategic goals as well as contribute towards a just, peaceful and equitable society both internally and globally.

At the heart of all the State Department's operations is the desire to deliver on the expectations of the Kenya Citizens and its customers.

b) Environmental performance /climate change/ mitigation of natural disasters

The State Department sought to enhance the protection of the environment by planting trees in contribution to improving the national forest cover and other measures to facilitate sustainable development. In its pursuit to minimize its resource consumption footprint, the Ministry has sought to install energy efficient devices such as bulbs, motion sensors in the ministry's premise; install water use efficient devices such as sensor taps to minimize water wastage in the ministry's premise, and create awareness to staff and customers on efficient energy and water conservation measures.

c) Employee welfare

Employees are the most important asset of the department. The department endeavors to create a conducive work environment where each of the employees feels valued as a member of the team. In FY 2023/2024 the department undertook a wellness exercise for all its employees which also doubled up as a team building exercise. The exercise was to synergize and promote team spirit towards achievement of a common goals. The department trained its staff on the approved Occupational Health and safety policy aimed at providing and maintaining a safe and healthy working environment. The office was also cleaned regularly in line with the Ministry of Health guidelines. Counselling support was also provided for the staff.

d) Operational practices/ Market place practices

Explain how the organisation maintains good business practices, treats its own suppliers responsibly by honouring contracts and respecting payment practices.

Gender mainstreaming and youth empowerment

The State Department developed and launched a Ministerial Youth Action Plan, participated in the International Youth Week, participated in training for Sexual and Gender Based Violence (SGBV) for Multi-Sectoral Professional International Conference on Great Lakes Region, and submitted data on two third representation on appointments, employment and promotion in the Ministry

Youth Internships/ Industrial Attachments/ Apprenticeships

The Department offered internship/attachment opportunities to youths by providing industrial attachment to students and deploying interns recruited by the Public Service Commission

Disability Mainstreaming

The Department implemented affirmative actions for persons with disabilities by:

- Developing and submitting disability mainstreaming annual work plan to NCPWD
- Reconstituting and operationalizing the disability mainstreaming committee.
- Training disability mainstreaming committee and senior management; and sensitizing staff on disability.
- Ensuring that at least 5% of new employees/interns/attaches are persons with disabilities
- Carrying out accessibility and usability audit and submitting the report to NCPWD
- Increasing equal and easy access of products and services/programmes to PWDs

Safety and Security Measures

The Ministry put in place the following mechanisms to mitigate against technological hazards, terrorism, fire and natural disasters:

- Conducted staff training on firefighting and safety measures
- Carried out one fire drill.
- Replenished of first aid kits and fire extinguishers in the Ministry headquarters.

e) Community Engagements-

Give details of CSR engagements carried out and the impact to the society.

The State Department through the Kenya Missions abroad:

- a) Engaged with Kenyans abroad during high-level visits through organizing meetings with Kenyan diaspora during various high-level visits.
- b) Assisted families to repatriate remains of Kenyans who passed on abroad through transfer of requisite documentation and correspondence with next of kin/family members.
- c) Assisted families to repatriate remains of Kenyans who had passed on abroad.
- d) Facilitated emergency assistance to Kenyans in countries facing a public safety crisis through liaison with host government, provision of information and preparation for evacuation in extreme circumstances.
- e) Carried out visits to Kenyans in distress such as those in prisons and hospitals.

9. Statement of Management Responsibilities

Section 81 (1) of the Public Finance Management Act, 2012 requires that, at the end of each financial year, the Accounting Officer for a National Government Entity shall prepare financial statements in respect of that entity. Section 81 (3) requires the financial statements so prepared to be in a form that complies with relevant accounting standards as prescribed the Public Sector Accounting Standards Board of Kenya from time to time.

The Accounting Officer in charge of the State Department for Foreign Affairs is responsible for the preparation and presentation of the entity's financial statements, which give a true and fair view of the state of affairs of the entity for and as at the end of the financial year 2023/2024 ended on June 30, 2024. This responsibility includes: (i) maintaining adequate financial management arrangements and ensuring that these continue to be effective throughout the reporting period, (ii) maintaining proper accounting records, which disclose with reasonable accuracy at any time the financial position of the entity, (iii) designing, implementing and maintaining internal controls relevant to the preparation and fair presentation of the financial statements, and ensuring that they are free from material misstatements, whether due to error or fraud, (iv) safeguarding the assets of the entity; (v) selecting and applying appropriate accounting policies, and (vi) making accounting estimates that are reasonable in the circumstances.


The Accounting Officer in charge of the State Department for Foreign Affairs accepts responsibility for the entity's financial statements, which have been prepared on the Cash Basis Method of Financial Reporting, using appropriate accounting policies in accordance with International Public Sector Accounting Standards (IPSAS). The Accounting Officer is of the opinion that the State Department for Foreign Affairs financial statements give a true and fair view of the state of entity's transactions during the financial year ended June 30, 2024, and of the entity's financial position as at that date. The Accounting Officer in charge of the State Department for Foreign Affairs further confirms the completeness of the accounting records maintained for the State Department for Foreign Affairs, which have been relied upon in the preparation of the entity's financial statements as well as the adequacy of the systems of internal financial control.

The Accounting Officer in charge of the State Department for Foreign Affairs confirms that the entity has complied fully with applicable Government Regulations and the terms of external financing covenants (where applicable), and that the entity's funds received during the year under audit were used for the eligible purposes for which they were intended and were properly accounted for. Further the Accounting Officer confirms that the entity's financial statements have been prepared in a form that complies with relevant accounting standards prescribed by the Public Sector Accounting Standards Board of Kenya.

Approval of the financial statements

The State Department for Foreign Affairs financial statements were approved and signed by the Accounting Officer on 19th DECEMBER 2024.


.....
DR. A. KORIR SINGOEI
PRINCIPAL SECRETARY


.....
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REPORT OF THE AUDITOR-GENERAL ON STATE DEPARTMENT FOR FOREIGN AFFAIRS FOR THE YEAR ENDED 30 JUNE, 2024

PREAMBLE

I draw your attention to the contents of my report which is in three parts:

- A. Report on the Financial Statements that considers whether the financial statements are fairly presented in accordance with the applicable financial reporting framework, accounting standards and the relevant laws and regulations that have a direct effect on the financial statements;
- B. Report on Lawfulness and Effectiveness in Use of Public Resources which considers compliance with applicable laws, regulations, policies, gazette notices, circulars, guidelines and manuals and whether public resources are applied in a prudent, efficient, economic, transparent and accountable manner to ensure the Government achieves value for money and that such funds are applied for the intended purpose; and,
- C. Report on the Effectiveness of Internal Controls, Risk Management and Governance which considers how the entity has instituted checks and balances to guide internal operations. This responds to the effectiveness of the governance structure, risk management environment and internal controls, developed and implemented by those charged with governance for orderly, efficient and effective operations of the entity.

A Qualified Opinion is issued when the Auditor-General concludes that, except for material misstatements noted, the financial statements are fairly presented in accordance with the applicable financial reporting framework. The Report on Financial Statements should be read together with the Report on Lawfulness and Effectiveness in the Use of Public Resources, and the Report on Effectiveness of Internal Controls, Risk Management and Governance.

The three parts of the report are aimed at addressing the statutory roles and responsibilities of the Auditor-General as provided by Article 229 of the Constitution, the Public Finance Management Act, 2012 and the Public Audit Act, 2015. The three parts of the report, when read together constitute the report of the Auditor-General.

REPORT ON THE FINANCIAL STATEMENTS

Qualified Opinion

I have audited the accompanying financial statements of State Department for Foreign Affairs set out on pages 1 to 44, which comprise the statement of financial assets and

financial liabilities as at 30 June, 2024, and the statement of receipts and payments, statement of cash flows and statement of comparison of budget and actual amounts for the year then ended, and a summary of significant accounting policies and other explanatory information in accordance with the provisions of Article 229 of the Constitution of Kenya and Section 35 of the Public Audit Act, 2015. I have obtained all the information and explanations which to the best of my knowledge and belief, were necessary for the purpose of the audit.

In my opinion, except for the effect of the matters described in the Basis for Qualified Opinion section of my report, the financial statements present fairly, in all material respects, the financial position of the State Department for Foreign Affairs as at 30 June, 2024 and of its financial performance and its cash flows for the year then ended, in accordance with International Public Sector Accounting Standards (Cash Basis) and comply with the Public Finance Management Act, 2012.

Basis for Qualified Opinion

1. Variance Between Reported Amounts in the Financial Statements and Supporting Schedules

Various balances reflected in the statement of financial assets and financial liabilities were at variance with the cash book and the supporting schedules as indicated below;

Item	Amount as per Financial Statements Kshs.	Amount as per Cash Book / Supporting Schedules Kshs.	Variance Kshs.
Headquarters Deposit Account Bank Balance (Note 10A)	393,274,333	346,650,988	46,623,345
Third Party Deposits - Missions (Note 12)	368,896,438	362,696,261	6,200,177
Accounts Receivables – Outstanding Imprest and Clearance (Note 11)	14,899,736	17,952,452	(3,052,716)

In the circumstances, the accuracy and completeness of the respective financial statement balance could not be confirmed.

2. Cash and Cash Equivalents

2.1. Long Outstanding Unreconciled Items

The statement of financial assets and financial liabilities reflects cash and cash equivalents balance of Kshs.3,331,379,195 as disclosed in Notes 10A & 10B to the financial statements. The balance includes bank balances totalling Kshs.3,330,931,846. However, as previously reported, the State Department's bank reconciliation statements reflected long outstanding unreconciled items totalling Kshs.1,867,202,659 which have remained outstanding for more than six (6) months with some dating back to year 1994 as summarised below:

Particulars	Amount (Kshs.)
Payments in cash book not in bank statements	439,974,693
Receipts in bank statements not in cash book	105,917,296
Payments in bank statement not in cash book	592,258,479
Receipts in cash book not in bank statement	72,905,2191
Total	1,867,202,659

Further, all the outstanding reconciling items relates to various Missions abroad, an indication of inadequate internal controls on cash management in the Missions.

In addition, review of the Missions documents revealed that there were variances between the supporting schedules provided to support Missions cash and cash equivalents balances and the Missions cash books as detailed below:

Mission	Balance as per Supporting Schedules	Balance as per Cash Book	Variance	Exchange Rate	Variance Kshs.
Washington Development USD	513,277.57	0	513,277.57	131	67,239,362
Washington Revenue USD	0	119.67	119.67	131	15,677
Geneva (Development Account) USD	0	68,982.49	68,982.49	131	9,036,706
Lusaka- Development USD	144,248.44	106,942.05	37,306.39	131	4,887,137
Tokyo- Recurrent Yen	0	19,344,679	19,344,679	0.87	16,829,871
Abuja- Development GBP	0	30,046.92	30,046.92	165	4,957,742
Abuja – Development- Naira	0	13,353,292.91	13,353,292.91	0.08	1,068,263
Hague- Development bank account Euro	0	63,290.05	63,290.05	142	8,987,187
Berlin recurrent	33,853.12	4,785.17	29,067.95	142	4,127,649
Khartoum- local currency	0	10,763,915.23	10,763,915.23	0.22	2,368,061
Khartoum- USD	0	1,478.26	1,478.26	131	193,652
Tokyo- Development	20,000,000	0	20,000,000		20,000,000
Paris- Development	24,311,588.95	0	24,311,588.95		24,311,589

Mission	Balance as per Supporting Schedules	Balance as per Cash Book	Variance	Exchange Rate	Variance Kshs.
Juba Development	20,000,000	0	20,000,000		20,000,000
Ottawa-Development	20,000,000	0	20,000,000		20,000,000
London-Revenue	0	287,564.11	287,564.11	165	47,448,078.15

2.2. Discrepancies in Bank Balances

The statement of financial assets and financial liabilities reflects cash and cash equivalents balance of Kshs.3,331,379,195 which includes bank balances totalling Kshs.3,330,931,846 as disclosed in Note 10A to the financial statements. However, review of the State Department's bank reconciliation statements and cash book balances revealed the following matters:

- i). The cash book for the Kenya Mission in Gaborone for April and May 2024 indicated total payments of USD247,166.74 equivalent to Kshs.32,378,842.94. However, a recasting performed on the cash book revealed a total of USD246,266.74 equivalent to Kshs.32,260,942.94 resulting in an unexplained variance of USD900 (Kshs.117,900).
- ii). The bank reconciliation of the Kenya Mission in Algiers indicated that there were long outstanding payments in cash book not recorded in bank statement of USD19,500 which had been outstanding from 2020/2021. Although, this amount was cleared during the year under audit, the clearance entries could not be traced in either the cash book or bank statements.
- iii). Review of the bank reconciliation statement for the Kenya mission in London revealed the following matters:
 - a) The development and recurrent bank reconciliation as at 30 June, 2024 reflects an amount of £171,593.49 and £76,505.75 as payments in bank not in cash book while the recurrent bank reconciliation reflects payments in the bank not yet recorded in the cashbook of £76,505.75 (Kshs.12,623,449). However, it was not clear how payments went through the bank without being credited (paid) in the cash book. Although Management explained that the payments were pending bills incurred by the Mission but could not be settled through the recurrent vote due to inadequate budgetary allocations, the charging of recurrent expenditure items to the development account was irregular.
 - b) The agency bank reconciliation reflects payments in bank statements not yet recorded in cashbook amounting to £109,270.34 equivalent to Kshs.18,029,606. However, it was not explained how the payments were made in the bank without being recorded in the cash books.
 - c) The revenue bank reconciliation as at 30 June, 2024 reflects receipts in the cash book not yet recorded in bank statements of £630 (Kshs.103,950). However, the

amounts could not be traced to the cash book. In addition, no explanation was provided on how receipts could be in the cash book and not in bank, yet the Missions are not supposed to receive cash.

- d) The revenue bank reconciliation as at 30 June, 2024 reflects payments in bank statement not yet recorded in the cashbook of £283,110.45 (Kshs.46,713,224.25). Management did not explain how payments went through the bank without being credited (paid) in the cash book.
- iv). The cashbook for the Kenya Mission in Kuala Lumpur as at 30 June, 2024 reflects a cash balance of MYR 38,465.63 (Kshs.1,069,344.51). Included in the amount is IOU of MYR 38,435.36 (Kshs.1,068,503) which has remained outstanding since the year 1996.
- v). The bank reconciliation statement as at 30 June, 2024 for the Kenya mission in Khartoum included reconciling items SDG.32,168.87 equivalent to Kshs.7,077.15 and SDG 246,534.01 equivalent to Kshs.54,237.48 for local currency account and foreign currency account respectively which were not dated. The period in which the items remained outstanding could not be determined.

In the circumstances, the accuracy and completeness of the cash and cash equivalents balance of Kshs.3,331,379,195 could not be confirmed.

2.3. Under-budgeting for Appropriations-In-Aid in Missions Abroad

The statement of receipts and payments reflects proceeds from sale of assets and miscellaneous receipts totalling Kshs.218,683,256 as disclosed in Note 2 and Note 3 to the financial statements. Included in the receipts are Mission's Appropriations-In-Aid (AIA) collections of Kshs.217,117,982 against a budget of Kshs.179,006,752 resulting into an over collection of Kshs.38,111,230. In addition, AIA returns by the Missions indicated collections of Kshs.196,547,971 resulting into an unexplained variance of Kshs.20,570,011.

In the circumstances, the accuracy and completeness of the receipts of Kshs.218,683,256 could not be confirmed.

The audit was conducted in accordance with the International Standards for Supreme Audit Institutions (ISSAIs). I am independent of the State Department for Foreign Affairs Management in accordance with ISSAI 130 on the Code of Ethics. I have fulfilled other ethical responsibilities in accordance with the ISSAI and in accordance with other ethical requirements applicable to performing audits of financial statements in Kenya. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my qualified opinion.

Emphasis of Matter

1. Pending Accounts Payable

Note 16.2 to the financial statements reflects pending accounts payable balance of Kshs.2,932,196,070 as at 30 June, 2024. The bills were not settled during the year under review but were carried forward to 2024/2025 financial year.

Failure to settle bills during the year to which they relate adversely affects the implementation of the subsequent year's budgeted programs as the outstanding bills form a first charge to that year's budget provision.

2. Budgetary Control and Performance

The statement of comparison of budget and actual amounts reflects final receipts budget and actual on a comparable basis of Kshs.23,188,136,941 and Kshs.20,277,311,079 respectively resulting to an underfunding of Kshs.2,910,825,863 or by 13% of the approved final budget. Similarly, the State Department spent a total of Kshs.19,492,067,863 against actual receipts of Kshs.20,277,311,079 resulting to an under- utilization of Kshs.785,243,216 or 4% of the actual receipts.

The underfunding and underutilization affected the planned activities and programmes of the State Department, which may have impacted negatively on effective service delivery to the public.

3. Unbudgeted Exchange Losses

The statements of receipts and payments reflects total payments of Kshs.19,492,067,863 which includes an amount of Kshs.854,498,714 being foreign exchange losses incurred by Missions. The foreign exchange losses was attributed to the fact that the budget is in Kenyan shillings while the expenditures at the Missions are in the currency of the country where the Missions resides. No special consideration was made for the State Department for Foreign Affairs to absorb the losses and disburse funds intact in line with Section 7 of the Foreign Service Act, 2021 which states that The National Treasury shall compensate the Ministry for any loss incurred resulting from foreign exchange adjustment, from monies sent to its Missions abroad. This negatively affected the liquidity of the Missions, resulting into pending bills in some of the Missions.

4. Contingent Liabilities

Note 16.3 to the financial statements indicates that that the State Department had contingent liabilities totalling Kshs.4,048,290,231. The contingent liabilities related to legal cases against the State Department which were still ongoing as at the time of the audit in December 2024. However, the court cases may attract further charges which may lead to loss of public funds.

My opinion is not modified in respect of these matters.

Key Audit Matters

Key audit matters are those matters that, in my professional judgement, are of most significance in the audit of the financial statements. Except for the matters described in the Basis for Qualified Opinion section, I have determined that there are no other key audit matters to communicate in my report.

Other Information

The Management is responsible for the other information set out on page iv to lix which comprise of Key Entity Information and Management, Statement of Governance, Statement by the Cabinet Secretary, Statement by the Principal Secretary, Statement of Performance Against Predetermined Objectives, Management Discussion and Analysis, Environmental and Sustainability Reporting, and Statement of Management Responsibilities. The Other Information does not include the financial statements and my audit report thereon.

In connection with my audit on the State Department for Foreign Affairs financial statements, my responsibility is to read the other information and in doing so, consider whether the other information is materially inconsistent with the financial statements or my knowledge obtained in the audit or otherwise appears to be materially misstated. If based on the work I have performed, I conclude that there is a material misstatement of this Other Information, I am required to report that fact. I have nothing to report in this regard.

REPORT ON LAWFULNESS AND EFFECTIVENESS IN USE OF PUBLIC RESOURCES

Conclusion

As required by Article 229(6) of the Constitution, based on the audit procedures performed, except for the effect of the matters described in the Basis for Conclusion on Lawfulness and Effectiveness in Use of Public Resources section of my report, I confirm that, nothing else has come to my attention to cause me to believe that public resources have not been applied lawfully and in an effective way.

Basis for Conclusion

1. Long Outstanding Accounts Payable

The statement of financial assets and financial liabilities reflects third party deposits and retentions balance of Kshs.393,274,333 as disclosed in Note 12 to the financial statements. Review of the analysis provided revealed that deposits totalling Kshs.24,590,468 had been outstanding for a long period of time with some dating back to the financial year 2019/2020. This was contrary to Regulation 106 of the Public Finance Management (National Government) Regulations, 2015 which states that unless otherwise exempted by an Act of Parliament, any deposit which has remained unclaimed for five (5) years may, with the approval of the Cabinet Secretary, be paid into Consolidated Fund and thereafter the Accountant -General may refund the deposit to any person entitled thereto, if he or she is satisfied that the claim is authentic.

In the circumstances, Management was in breach of the law.

2. Non-Compliance with One-Third of Basic Salary Rule

During the year under review, one hundred and sixty-five (165) employees received a net salary less than one-third ($\frac{1}{3}$) of their basic salary. This was contrary to Section 19(3) of the Employment Act, 2007 which states that all deductions made by an employer from

the wages or salaries of his employees at any one time shall not exceed two thirds of such wages or salaries.

In the circumstances, Management was in breach of the law.

3. Non-Compliance with NSSF Tier 2 Deductions

Review of the payroll indicated that the State Department did not update employee and employer deductions for NSSF Tier II effective February 2024 in compliance with NSSF notification.

In the circumstances, the Management is in breach of the law.

4. Incomplete Disclosure of Acquisition of Fixed Assets

Annex 2 to the financial statements on summary of fixed assets register did not include all information provided in the format prescribed and published by the Public Sector Accounting Standards Board (PSASB). The summary did not indicate balance in historical cost brought forward, additions during the year, disposals during the year, transfers in / (out) during the year and historical cost carried forward.

In the circumstances, Management was in breach of the PSASB reporting guidelines.

5. Operational Matters in Kenya Missions Abroad

Audit of sampled Kenya Missions abroad during the year revealed the following unsatisfactory matters that negatively affected the operational efficiency of the Missions;

5.1. Delayed Disbursements to Missions Abroad

During the year under audit the Department disbursed to Missions abroad a total of Kshs.14,348,782,682 which were done on a quarterly basis. However, review of records provided for audit indicated that the disbursements were done on the last month of the respective quarters. This resulted to delayed payments to local staff, foreign service allowances to the home-based staff, suppliers, office expenses and delayed procurement processes which may affect the image of Kenya.

In the circumstances, the delayed disbursement negatively affected the staff morale, low confidence and exposure to reputational risks of the Missions.

5.2. Deficiencies in Procurement Processes in Missions Abroad

Review of the Mission's procurement processes for sampled procurement carried out during the year revealed that the most Missions did not have a list of registered suppliers, lacked standardized procurement documents and did not adhere to procurement requirement such as issue of quotations. Further, the use of standard tender and prequalification's documents in the host countries is challenging due to the different and unique legal, regulatory, and business environments that impede the application of Kenya's legal and regulatory procedures in procurement of goods, works and services.

The Missions therefore lacked guidelines to effectively undertake procurements in the host countries.

In the circumstances, the lack of Missions specific guidelines may have affected the efficiency of procurement processes hence impacting negatively on service delivery by the Missions.

5.3. Assets Management in Missions Abroad

Physical verification of assets in sampled Missions revealed the following unsatisfactory matters;

5.3.1. Kenya High Commission in the Abuja, Nigeria

Physical verification of the building revealed that the roofs of the Chancery Building, High Commissioner's Residence and the Staff Quarters were leaking and would require an overhaul of the roof to address the problem. Further, the windows of the Chancery Building did not have reinforced metal grills to enhance security of the Mission.

In addition, review of motor vehicle records revealed that a Mission vehicle was stolen in February 2022 and the theft reported to relevant authorities. Although the case was said to be under investigations, the matter had taken too long and the Mission was yet to make an insurance claim.

5.3.2 Kenya Mission in Beijing - China

Physical inspection of the Chancery building which is in the same compound with the Ambassador's residence revealed that although the building is located in a secure neighborhood, there were no CCTV cameras for monitoring activities within the building, there were no Security guards manning the Mission and there were no smoke detectors to provide early warning in case of a fire outbreak. In addition, one motor vehicle a Mercedes Benz despite being serviceable, had been grounded for more than four (4) years and its value continues to deteriorate due to wear and tear. Management explained that the vehicle had surpassed mileage as per the regulations of the host country and as a result cannot be insured.

5.3.3. Kenya Mission in Berlin - Germany

Physical inspection of the Kenya house revealed defects such as damaged roof and leakages at the attic terrace balcony, cracks on the walls, the hydraulic and locking system of the gate at the entrance was faulty, the verandah, exterior ceiling on the first floor damaged and paint peeling all-round the house among other defects. Although, officers from public works visited the Mission and made recommendations on the works required, repairs were yet to be done as at the time of audit in August, 2024. Further, two deregistered motor vehicles, which had been approved for disposal, remained unsold. The vehicles remain parked on the Mission premises and continue to deteriorate.

In addition, an inspection of the Kenya house carried out following the end of tour of duty by the immediate former Head of Mission revealed that various items from the inventory list were missing. No explanation or evidence of action taken to establish the loss was provided. The household items and assets previously used by the former Head of Mission

(HOM), were inadequately stored in the Kenya House garage, leading to their continued deterioration. There was no established policy governing the management and handling of household items at the conclusion of an officer's tour of duty.

5.3.4. Kenya Mission in Dar es Salaam - Tanzania

The Mission was allocated five acres land in Dodoma and a title issued. However, the land has not been secured through fencing hence increased risk of encroachment given the increased demand for land as government Ministries and Agencies have moved their operations to Dodoma.

Further, the Mission had two staff houses in Mikocheni whose renovations stalled in the year 2020. A site visit to the houses revealed that the houses are in a prime location but they had dilapidated over time and the gains from the renovations which were valued at over Tshs.68,470,000 (approximately Kshs.3,400,000) may have been lost.

In addition, review of the Mission's records revealed that a residential house belonging to one of the Agency was sold in December 2021 for a sum of Tsh.425,000,000 (Kshs.20,000,000) as per the Sales Agreement between the Vendor and the Kenyan High Commission in Dar es Salaam. However, the sales proceeds amounting to Kshs.20,000,000 is still held in a deposits account at the Mission. No explanation was provided for failure to remit the sales proceeds to the State Department for Foreign Affairs for onward transmittal to the Exchequer.

5.3.5. Kenya Mission in Paris - France

Physical verification of the chancery and review of the State Department for Public Works assessment and inspection report of Kenya Chancery in Paris, revealed major cracks on the wall of the chancery running from the ground floor to the third floor. There was also evidence of basement and yard flooding, ceiling leaks, peeling wall paint. In addition, the report outlined the poor state of the Ambassador's residence in Paris with damaged fittings, roof tiles, corroded gutters due to lack of routine maintenance. No repairs works had been done to address the matters.

5.3.6. Kenya Mission in Riyadh - Saudi Arabia

Review of documents indicated that the Republic of Kenya owns a chancery building and an official Residence. However, the Mission had only copies of the sale agreements with no evidence that the Embassy had been included in the ownership document.

5.3.7. Kenya Mission in Tel Aviv - Israel

Review of documents provided for audit indicated that Republic of Kenya owned the registered office known as sub parcels 11, 12, and 13 in parcel 405, Block 6109 on which the building named *Beit Zaksenberg* stood. The sales agreement of December, 1996 states under Section 6.2 that the sellers undertake to register the right of ownership in the unit in the name of the Purchaser, at the Lands Registration office, within 24 months of the date of handing over possession. However, there was no evidence provided of a registered right of ownership to the sub parcels 11, 12 and 13. In addition, the building did not have insurance.

In the circumstances, the State Department did not comply with Section 72 (1) of the Public Finance Management Act, 2012 which requires the Accounting Officer for a national government entity shall; (a) be responsible for the management of the entity's assets and liabilities; and (b) manage those assets in a way which ensures that the national government entity achieves value for money in acquiring, using and disposing of those assets.

The audit was conducted in accordance with ISSAI 3000 and ISSAI 4000. The standards require that I comply with ethical requirements and plan and perform the audit to obtain assurance about whether the activities, financial transactions and information reflected in the financial statements comply in all material respects, with the authorities that govern them. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my conclusion.

REPORT ON EFFECTIVENESS OF INTERNAL CONTROLS, RISK MANAGEMENT AND GOVERNANCE

Conclusion

As required by Section 7(1)(a) of the Public Audit Act, 2015, based on the audit procedures performed, except for the effect of the matters described in the Basis for Conclusion on the Effectiveness of Internal Controls, Risk Management and Governance section of my report, I confirm that, nothing else has come to my attention to cause me to believe that internal controls, risk management and governance were not effective.

Basis for Conclusion

1. Non-Establishment of an Audit Committee

During the year under review, the State Department did not have an Audit Committee. This was contrary to the provisions of Section 7(5) of the Public Finance Management Act, 2012 which requires that every National Government public entity shall establish an Audit Committee whose composition and functions shall be as prescribed by the Regulations. The Department, therefore, did not benefit from the oversight of an Audit Committee.

In the circumstances, the existence of an effective oversight mechanism to ensure an efficient system of internal controls could not be confirmed.

2. Delays in Presentation of Letters of Credentials to the Accredited Nations

Audit of ten (10) sampled Kenya Missions abroad undertaken in the month of August and September 2024 revealed that as at the time of audit, the Head of Mission (HOM) in Abuja, Nigeria, Dar es Salaam, Tanzania and Berlin, Germany had not presented their credentials to the accredited nations.

Delay in presentation of credentials limits the activities of the HOM and diplomatic representation in the countries of accreditation.

3. Enhancement of Governance Systems for Security Related Expenditures

During the year under review, the Ministry incurred some expenditure on confidential security operations. A certificate of confidential expenditure was issued, supported by a declaration from the Accounting Officer affirming proper use of funds in compliance with Regulation 101(5) of the Public Finance Management (National Government) Regulations, 2015.

There is need, however, to enhance accountability of confidential expenditures through review of the Regulations to clearly define entities eligible for confidential security related expenditures and to specify what constitutes security related operations. Further, entities should establish internal oversight mechanisms and processes that include detailed budget projections and post-operation financial summaries to address risks and ensure responsible use and accountability of the funds, beyond the certificate.

The measures will strengthen governance, foster trust, and ensure funds are utilised responsibly without compromising State security.

The audit was conducted in accordance with ISSAI 2315 and ISSAI 2330. The standards require that I plan and perform the audit to obtain assurance about whether effective processes and systems of internal controls, risk Management and overall governance were operating effectively in all material respects. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my conclusion.

Responsibilities of the Management and those Charged with Governance

The Management is responsible for the preparation and fair presentation of these financial statements in accordance with International Public Sector Accounting Standards (Cash Basis) and for maintaining effective internal controls as the Management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error and for its assessment of the effectiveness of internal controls, risk management and governance.

In preparing the financial statements, the Management is responsible for assessing the State Department's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Management is aware of the intention to cease operations.

The Management is also responsible for the submission of the financial statements to the Auditor-General in accordance with the provisions of Section 47 of the Public Audit Act, 2015.

In addition to the responsibility for the preparation and presentation of the financial statements described above, the Management is also responsible for ensuring that the activities, financial transactions and information reflected in the financial statements comply with the authorities which govern them and that public resources are applied in an effective way.

Those charged with governance are responsible for overseeing the State Department's financial reporting process, reviewing the effectiveness of how Management monitors

compliance with relevant legislative and regulatory requirements, ensuring that effective processes and systems are in place to address key roles and responsibilities in relation to governance and risk management, and ensuring the adequacy and effectiveness of the control environment.

Auditor-General's Responsibilities for the Audit

My responsibility is to conduct an audit of the financial statements in accordance with Article 229(4) of the Constitution, Section 35 of the Public Audit Act, 2015 and the International Standards for Supreme Audit Institutions (ISSAIs). The standards require that, in conducting the audit, I obtain reasonable assurance about whether the financial statements as a whole are free from material misstatements, whether due to fraud or error and to issue an auditor's report that includes my opinion in accordance with Section 48 of the Public Audit Act, 2015. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISSAIs will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

In conducting the audit, Article 229(6) of the Constitution also requires that I express a conclusion on whether or not in all material respects, the activities, financial transactions and information reflected in the financial statements are in compliance with the authorities that govern them and that public resources are applied in an effective way. In addition, I also I consider the entity's control environment in order to give an assurance on the effectiveness of internal controls, risk management and governance processes and systems in accordance with the provisions of Section 7 (1) (a) of the Public Audit Act, 2015.

Further, I am required to submit the audit report in accordance with Article 229(7) of the Constitution.

Detailed description of my responsibilities for the audit is located at the Office of the Auditor-General's website at: <https://www.oagkenya.go.ke/auditor-generals-responsibilities-for-audit/>. This description forms part of my auditor's report.


FCPA Nancy Gathungu, CBS
AUDITOR-GENERAL

Nairobi

27 December, 2024

11. Statement of Receipts and Payments for the Year ended 30th June 2024

		2023/2024	2022/2023
	Note	KShs	KShs
Exchequer releases	1	20,058,627,823	4,370,391,130
Proceeds from Sales of Assets	2	4,021,082	-
Miscellaneous Receipts	3	214,662,174	51,300
TOTAL REVENUES		20,277,311,079	4,370,442,430
PAYMENTS			
Compensation of Employees	4	9,980,258,936	1,960,641,810
Use of goods and services	5	8,101,034,281	1,548,880,010
Transfer to other government entities	6	172,964,998	19,123,443
Other Grants and Transfers	7	580,561,687	129,589,246
Social security Benefits	8	35,109,965	5,536,386
Acquisition of Assets	9	622,137,996	71,012,143
Other Payments			353,010,380
TOTAL PAYMENTS		19,492,067,863	4,087,793,418
SURPLUS/DEFICIT		785,243,216	282,649,012

The accounting policies and explanatory notes to these financial statements form an integral part of the financial statements. The entity financial statements were approved on 17th DECEMBER 2024 and signed by:



**DR. A. KORIR SINGOEI
PRINCIPAL SECRETARY**



**CPA VINCENT L. KIRWA
HEAD OF ACCOUNTING UNIT
ICPAK M/No. 10999**


12. Statement Of Financial Assets And Financial Liabilities As At 30th June 2024

	Note	2024 KShs	2023 KShs
FINANCIAL ASSETS			
Cash and Cash Equivalents			
Bank Balances	10A	3,330,931,846	2,721,052,223
Cash Balances	10B	447,349	1,598,330
Total Cash And Cash Equivalents		3,331,379,195	2,722,650,553
Accounts Receivables - Outstanding Imprest and Clearance Accounts	11	14,899,736	798,343
TOTAL FINANCIAL ASSETS		3,346,278,931	2,723,448,896
LESS: FINANCIAL LIABILITIES			
Accounts Payables - Deposits	12	393,274,333	555,687,514
NET FINANCIAL ASSETS		2,953,004,598	2,167,761,382
REPRESENTED BY			
Fund balance b/fwd	13	2,167,761,382	1,885,112,370
Surplus/Deficit for the year		785,243,216	282,649,012
NET FINANCIAL POSITION		2,953,004,598	2,167,761,382

The accounting policies and explanatory notes to these financial statements form an integral part of the financial statements. The entity financial statements were approved on 17th December 2024 and signed

by: 

DR. A. KORIR SINGOEI
PRINCIPAL SECRETARY



CPA VINCENT L. KIRWA
HEAD OF ACCOUNTING UNIT
ICPAK M/No. 10999

13. Statement of Cash Flows For The Year Ended 30th June 2024

	Note	June 2024 KShs	June 2023 KShs
CASH FLOW FROM OPERATING ACTIVITIES			
Receipts for operating income			
Transfers from National Treasury	1	20,058,627,823	4,370,391,130
Miscellaneous Receipts	3	214,662,174	51,300
		20,273,289,997	4,370,442,430
Payments for operating expenses			
Compensation of Employees	4	9,980,258,936	1,960,641,810
Use of goods and services	5	8,101,034,281	1,548,880,010
Transfer to other government entities	6	172,964,998	19,123,443
Other grants and transfers	7	580,561,687	129,589,246
Social security Benefits	8	35,109,965	5,536,386
Other Payments		-	353,010,380
		18,869,929,867	4,016,781,275
Adjusted for:			
Changes in receivables	11	(14,101,393)	(798,343)
Changes in payables	12	(162,413,181)	117,579,843
Net cashflow from operating activities		1,226,845,555	470,391,355
CASHFLOW FROM INVESTING ACTIVITIES			
Acquisition of Assets	9	(622,137,996)	(71,012,143)
Proceeds from the sale of Assets	2	4,021,082	-
Net cash flows from Investing Activities		(618,116,914)	(71,012,143)

*State Department For Foreign Affairs
Annual Report and Financial Statements for the year ended 30th June 2024*

NET INCREASE IN CASH AND CASH EQUIVALENT		608,728,642	399,430,512
Cash and cash equivalent at start of the year		2,722,650,553	2,323,220,041
Cash and cash equivalent at end of the year		3,331,379,195	2,722,650,553

The accounting policies and explanatory notes to these financial statements form an integral part of the financial statements. The entity financial statements were approved on 17TH DECEMBER 2024 and signed by:



.....
DR. A. KORIR SINGOEI
PRINCIPAL SECRETAY



.....
CPA. VINCENT L. KIRWA
HEAD OF ACCOUNTING UNIT
ICPAK M/No. 10999



14. Statement of Comparison of Budget and Actual Amounts for FY2023/24

Revenue/Expense Item	Original Budget	Adjustments	Final Budget	Actual cumulative to date	Budget Utilisation Difference	% of Utilisation Difference to Final Budget
	a	b	c=a+b	d	e=c-d	f=d/c %
RECEIPTS						
Exchequer releases	19,567,170,000	3,438,960,189	23,006,130,189	20,058,627,823	2,947,502,366	87%
Proceeds from Sale of Assets	-	9,403,952	9,403,952	4,021,082	5,382,870	43%
Miscellaneous Receipts	150,000,000	22,602,800	172,602,800	214,662,174	(42,059,374)	124%
Total Receipts	19,717,170,000	3,470,966,941	23,188,136,941	20,277,311,079	2,910,825,863	87%
PAYMENTS						
Compensation of Employees	9,300,530,000	1,716,934,177	11,017,464,177	9,980,258,936	1,037,205,241	91%
Use of goods and services	7,329,503,938	2,480,335,864	9,809,839,802	8,101,034,281	1,708,805,521	83%
Transfers to Other Government Units	331,553,642	(100,000,000)	231,553,642	172,964,998	58,588,644	75%
Other Grants and Transfers	656,286,358	(500,000)	655,786,358	580,561,687	75,224,671	89%
Social Security Benefits	76,033,415	-	76,033,415	35,109,965	40,923,450	46%
Acquisition of Assets	2,023,262,647	(625,803,100)	1,397,459,547	622,137,996	775,321,551	45%
Grand Total	19,717,170,000	3,470,966,941	23,188,136,941	19,492,067,863	3,696,069,078	84%
<i>Surplus</i>				<i>785,243,216</i>		

(a) Variance analysis:

- 1. The State department received 87% of the projected exchequer receipts from the National Treasury*
- 2. The low budget absorption was due to late disbursement of Development funds to the missions abroad.*

(b) Reallocations within the year

- 1. The changes between the original and the final budget were as a result of supplementary budget requested from the National Treasury in order to fully fund the department's planned activities.*

The entity financial statements were approved on 17TH DECEMBER 2024 and signed by:



.....
DR. A. KORIR SINGOEI
PRINCIPAL SECRETARY



.....
CPA VINCENT L. KIRWA
HEAD OF ACCOUNTING UNIT
ICPAK M/No. 10999

13 (a) Statement of Comparison of Budget and Actual Amounts: Recurrent for FY2023/24

Revenue/Expense Item	Original Budget	Adjustments	Final Budget	Actual cumulative to date	Budget Utilisation Difference	% of Utilisation Difference to Final Budget
	a	b	c=a+b	d	e=c-d	f=d/c %
RECEIPTS						
Exchequer Releases	17,696,170,000	4,138,960,189	21,835,130,189	19,023,221,141	2,811,909,048	87%
Proceeds from Sale of Assets	-	9,403,952	9,403,952	4,021,082	5,382,870	43%
Tax Receipts	150,000,000	22,602,800.00	172,602,800	214,662,174	(42,059,374)	124%
Total Receipts	17,846,170,000	4,170,966,941	22,017,136,941	19,241,904,397	2,775,232,544	87%
PAYMENTS						
Compensation of Employees	9,300,530,000	1,716,934,177	11,017,464,177	9,980,258,936	1,037,205,241	91%
Use of goods and services	7,329,503,938	2,480,335,864	9,809,839,802	8,101,034,281	1,708,805,241	83%
Transfers to Other Government Units	81,553,642	-	81,553,642	53,420,859	28,132,783	66%
Other Grants and Transfers	656,286,358	(500,000)	655,786,358	580,561,687	75,224,671	89%
Social Security Benefits	76,033,415	-	76,033,415	35,109,965	40,923,450	46%
Acquisition of Assets	402,262,647	(25,803,100)	376,459,547	233,262,651	143,196,897	62%
Grand Total	17,846,170,000	4,170,966,941	22,017,136,941	18,983,721,690	3,033,415,251	86%
Surplus				258,182,707		

(a) Variance analysis:

- 1. The State department received 87% of the projected exchequer receipts from the National Treasury*

(b) Reallocations within the year:

- 1. Increase in budget was to cater for cost of newly appointed Ambassadors and Deputy Ambassadors.*

The entity financial statements were approved on 17TH DECEMBER 2024 and signed by:



**DR. A. KORIR SINGOEI
PRINCIPAL SECRETARY**



**CPA VINCENT L. KIRWA
HEAD OF ACCOUNTING UNIT
ICPAK M/No. 10999**

13 (b) Statement Of Comparison of Budget and Actual Amounts: Development for FY2023/24

Revenue/Expense Item	Original Budget	Adjustments	Final Budget	Actual cumulative to date	Budget Utilisation Difference	% of Utilisation Difference to Final Budget
	a	b	c=a+b	d	e=c-d	f=d/c %
RECEIPTS						
Exchequer releases	1,871,000,000	(700,000,000)	1,171,000,000	1,035,406,682	135,593,318	88%
Total Receipts	1,871,000,000	(700,000,000)	1,171,000,000	1,035,406,682	135,593,318	88%
PAYMENTS						
Transfers to Other Government Units	250,000,000	(100,000,000)	150,000,000	119,544,139	30,455,861	80%
Acquisition of Assets	1,621,000,000	(600,000,000)	1,021,000,000	388,802,034	632,197,967	38%
Grand Total	1,871,000,000	(700,000,000)	1,171,000,000	508,346,173	662,653,827	43%
<i>Surplus</i>				<i>527,060,509</i>		

(a) Variance analysis:

- 1. The State department received 88% of the projected exchequer receipts from the National Treasury*
- 2. The low budget absorption was due to late disbursement of Development funds to the missions.*

The entity financial statements were approved on 17TH DECEMBER 2024 and signed by:



.....
DR. A. KORIR SINGOEI
PRINCIPAL SECRETARY



.....
CPA VINCENT L. KIRWA
HEAD OF ACCOUNTING UNIT
ICPAK M/No. 10999





13 (c) Budget Execution by Programmes and Sub-Programmes for FY2024

Programme /Sub-programme	Original Budget	Adjustments	Final Budget	Actual on comparable basis	Budget utilization difference
	2024			2024	
	Kshs			Kshs	Kshs
General and Administration Planning and Support Services					
Administrative Services	4,246,135,661	-	4,246,135,661	2,947,757,524	1,298,378,137
Foreign Relations Diplomacy					
Management of Kenya Missions Abroad	18,777,841,775	-	18,777,841,775	16,444,708,971	2,333,132,804
Economic and Commercial Diplomacy	49,859,065	-	49,859,065	33,134,873	16,724,191
Foreign Policy Research, Capacity Dev and Technical Cooperation	114,300,440	-	114,300,440	66,466,494	47,833,946
Total	23,188,136,941	-	23,188,136,941	19,492,067,863	3,696,069,078

15. Notes to the Financial Statements

1. Statement of Compliance and Basis of Preparation

The financial statements have been prepared in accordance with Cash-basis International Public Sector Accounting Standards (IPSAS) as prescribed by the Public Sector Accounting Standards Board (PSASB) and set out in the accounting policy note below. This cash basis of accounting has been supplemented with accounting for; a) receivables that include imprests and salary advances and b) payables that include deposits and retentions. The financial statements comply with and conform to the form of presentation prescribed by the PSASB. The accounting policies adopted have been consistently applied to all the years presented.

2. Reporting Entity

The financial statements are for the State Department for Foreign Affairs. The financial statements encompass the reporting entity as specified under Section 81 of the PFM Act 2012 and also comprise of the following development projects implemented by the entity:

3. Reporting Currency

The financial statements are presented in Kenya Shillings (Kshs), which is the functional and reporting currency of the Government and all values are rounded to the nearest Kenya Shilling.

Significant Accounting Policies

The accounting policies set out in this section have been consistently applied by State Department for Foreign Affairs for all the years presented.

a) Recognition of Receipts

The State Department for Foreign Affairs recognises all receipts from the various sources when the event occurs, and the related cash has been received.

(i) Transfers from the Exchequer

Transfers from the exchequer are recognized in the books of accounts when cash is received. Cash is considered as received when payment instruction is issued to the bank and notified to the receiving entity.

(ii) External Assistance

External assistance is received through grants and loans from multilateral and bilateral development partners. Grants and loans shall be recognized in the books of accounts when cash is received. Cash is considered as received when a payment advice is received by the recipient entity or by the beneficiary. In case of grant/loan in kind, such grants are recorded upon receipt of the grant item and upon determination of the value. The date of the transaction is the value date indicated on the payment advice. A similar recognition criteria is applied for loans received in the form of a direct payment. During the year ended 30th June 2024, there were no instances of non-compliance with terms and conditions which have resulted in cancellation of external assistance loans.

(iii) Miscellaneous receipts

These include Appropriation-in-Aid and relates to receipts such as proceeds from disposal of assets and sale of tender documents. These are recognised in the financial statements the time associated cash is received.

b) Recognition of payments

The Entity recognises all payments when the event occurs, and the related cash has been paid out by the State Department for Foreign Affairs.

i) Compensation of Employees

Salaries and wages, allowances, statutory contribution for employees are recognized in the period when the compensation is paid.

Significant Accounting Policies (Continued)

ii) Use of Goods and Services

Goods and services are recognized as payments in the period when the goods/services are paid for. Such expenses, if not paid during the period where goods/services are consumed, shall be disclosed as pending bills.

iii) Interest on Borrowing

Borrowing costs that include interest are recognized as payment in the period in which they are paid for.

iv) Principal on borrowing

The repayment of principal amount of borrowing is recognized as payment in the period in which the repayment is made.

v) Acquisition of Fixed Assets

The payment on acquisition of property plant and equipment items is not capitalized. The cost of acquisition and proceeds from disposal of these items are treated as payments and receipts items respectively. Where an asset is acquired in a non-exchange transaction for nil or nominal consideration and the fair value of the asset can be reliably established, a contra transaction is recorded as receipt and as a payment. A fixed asset register is maintained and a summary provided for purposes of consolidation. This summary is disclosed as an annexure 2 to the financial statements.

vi) In-kind contributions

In-kind contributions are donations that are made to the Entity in the form of actual goods and/or services rather than in money or cash terms. These donations may include vehicles, equipment or personnel services. Where the financial value received for in-kind contributions can be reliably determined, the department includes such value in the statement of receipts and payments both as receipts and as payments in equal and opposite amounts; otherwise, the contribution is not recorded.

vii) Third Party Payments

Included in the receipts and payments, are payments made on the entity's behalf to third parties in form of loans and grants. These payments do not constitute cash receipts and payments and are disclosed in the payment to third parties in the statement of receipts and payments as proceeds from foreign borrowings or grants.

Significant Accounting Policies (Continued)

c) Cash and Cash Equivalents

Cash and cash equivalents comprise cash on hand and cash at bank, short-term deposits on call and highly liquid investments with an original maturity of three months or less, which are readily convertible to known amounts of cash and are subject to insignificant risk of changes in value. Bank account balances include amounts held at the Central Bank of Kenya and at various commercial banks at the end of the financial year. A bank account register is maintained, and a summary provided for purposes of consolidation. This summary is disclosed as an annexure to the financial statements.

Restriction on Cash

Restricted cash represents amounts that are limited/restricted from being used to settle a liability for at least twelve months after the reporting period. This cash is limited for direct use as required by stipulation. Amounts maintained in deposit bank accounts are restricted for use in refunding third party deposits and retentions. As of 30th June 2024, this amounted to Kshs 393,274,333 compared to Kshs 555,687,514 in prior period as indicated on note 12. There were no other restrictions on cash during the year.

d) Imprests and advances

For the purposes of these financial statements, imprests and advances to authorised public officers and/or institutions which were not surrendered or accounted for at the end of the financial year are treated as receivables. This is in recognition of the government practice where the imprest payments are recognized as payments when fully accounted for by the imprest or Authority to Incur Expenditure (AIE) holders. This is an enhancement to the cash accounting policy. Other accounts receivables are disclosed in the financial statements.

e) Third party deposits and retention

For the purposes of these financial statements, deposits and retentions held on behalf of third parties have been recognized on an accrual basis (as accounts payables). This is in recognition of the government practice of retaining a portion of contracted services and works pending fulfilment of obligations by the contractor and to hold deposits on behalf of third parties.

Significant Accounting Policies (Continued)

This is an enhancement to the cash accounting policy adopted for National Government Ministries and Agencies. Other liabilities including pending bills are disclosed in the financial statements.

f) Pending Bills

Pending bills consist of unpaid liabilities at the end of the financial year arising from contracted goods or services during the year or in past years. As pending bills do not involve the payment of cash in the reporting period, they recorded as 'memorandum' or 'off-balance' items. When the pending bills are finally settled, such payments are included in the Statement of Receipts and Payments in the year in which the payments are made.

g) Budget

The budget is developed on a comparable accounting basis (cash basis except for imprest and deposits and retentions, which are accounted for on an accrual basis), the same accounts classification basis, and for the same period as the financial statements. The original budget was approved by Parliament in June 2023 for the period 1st July 2023 to 30th June 2024 as required by Law and there were 2 number of supplementary adjustments to the original budget during the year.

A comparison of the actual performance against the comparable budget for the financial year under review has been included in the financial statements. Government Development Projects are budgeted for under the MDAs but receive budgeted funds as transfers and account for them separately. These transfers are recognised as inter-entity transfers.

h) Comparative Figures

Where necessary, comparative figures for the previous financial year have been amended or reconfigured to conform to the required changes in presentation.

i) Subsequent Events

There have been no events after the financial year end with a significant impact on the financial statements for the year ended 30th June 2024.

j) Prior Period Adjustment

During the year, there were no errors.

Significant Accounting Policies (Continued)

k) Related Party Transactions

Related party means parties are related if one party has the ability to:

- a) Control the other party or
- b) Exercise significant influence over the other party in making financial and operational decisions, or if the related party entity and another entity are subject to common control.

Related party transaction is a transfer of resources or obligations between related parties regardless of whether a price is charged.

l) Contingent Liabilities

A contingent liability is:

- a) A possible obligation that arises from past events and whose existence will be confirmed only by the occurrence or non-occurrence of one or more uncertain future events not wholly within the control of the entity; or
- b) A present obligation that arises from past events but is not recognised because:
 - i) It is not probable that an outflow of resources embodying economic benefits or service potential will be required to settle the obligation; or
 - ii) The amount of the obligation cannot be measured with sufficient reliability.

Some of contingent liabilities may arise from: litigation in progress, guarantees, indemnities. Letters of comfort/ support, insurance, Public Private Partnerships, The department does not recognize a contingent liability but discloses details of any contingencies in the notes to the financial statements unless the possibility of an outflow of resources embodying economic benefits or service potential is remote. Note 16.3 and Annex 3 of this financial statement is a register of the contingent liabilities in the year.

Notes to the Financial Statements

1 Exchequer releases

Description	2023/2024	2022/2023
	Kshs	Kshs
Total Exchequer Releases for quarter 1	4,100,527,063	
Total Exchequer Releases for quarter 2	4,435,293,695	
Total Exchequer Releases for quarter 3	5,656,766,844	
Total Exchequer Releases for quarter 4	5,866,040,221	
Total	20,058,627,823	4,370,391,130

2 Proceeds from Sale of Assets

Description	2023/2024	2022/2023
	Kshs	Kshs
Receipts from the Sale of Vehicles and Transport Equipment	4,021,082	-
Total	4,021,082	-

3 Miscellaneous Receipts

Description	2023/2024	2022/2023
	Kshs	Kshs
Taxes on Goods and Services	27,939,038	-
Rents on land, houses and buildings	65,580,759	-
Administrative Fees and Charges	532,305	-
Administrative Fees and Charges collected as AIA	120,610,072	51,300
Total	214,662,174	51,300

Notes to the Financial Statements (continued)

4 Compensation to Employees

Description	2023/2024	2022/2023
	Kshs	Kshs
Basic salaries of permanent employees	854,981,692	181,854,829
Basic wages of temporary employees	2,402,155,382	501,122,097
Personal allowances paid as part of salary	5,945,252,549	1,134,217,475
Personal allowances paid as reimbursements	311,223,319	64,687,090
Personal allowances provided in kind	6,138,531	2,605,100
Employer contributions to compulsory national social security schemes	96,456,237	15,561,069
Employer contributions to compulsory national health insurance schemes	333,571,616	53,951,385
Social Benefit Schemes Outside Government	30,479,610	6,642,765
Total	9,980,258,936	1,960,641,810

5 Use of Goods and Services

Description	2023/2024	2022/2023
	Kshs	Kshs
Utilities, supplies and services	435,657,499	88,764,211
Communication, supplies and services	210,990,551	37,117,346
Domestic travel and subsistence	159,353,792	39,028,497
Foreign travel and subsistence	2,823,312,463	354,724,531
Printing, advertising and information supplies & services	16,635,278	3,516,660
Rentals of produced assets	2,705,979,705	624,520,957
Training expenses	3,989,311	1,864,377
Hospitality supplies and services	327,040,336	50,313,737
Insurance costs	86,697,725	11,665,417
Specialized materials and services	20,859,876	3,798,446
Office and general supplies and services	71,343,071	11,021,424

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Description	2023/2024	2022/2023
	Kshs	Kshs
Fuel Oil and Lubricants	94,843,834	15,616,234
Other operating expenses	979,749,494	280,578,228
Routine maintenance – vehicles and other transport equipment	44,916,124	8,986,439
Routine maintenance – other assets	119,665,223	17,363,506
Total	8,101,034,281	1,548,880,010

6 Grants and Transfers to other Government Entities

Description	2023/2024	2022/2023 FY
	Kshs	Kshs
Transfers to National Government entities		
Current grants to government agencies and other level of govt	53,420,859	19,123,443
Capital grants to government agencies and other level of govt	119,544,139	-
Total	172,964,998	19,123,443

7 Other Grants and Transfers

Explanation	2023/2024	2022/2023
	Kshs	Kshs
Scholarships and other educational benefits	580,561,687	129,589,246
Total	580,561,687	129,589,246

8 Social Security Benefits

	2023/2024	2022/2023
	Kshs	Kshs
Government pension and retirement benefits	35,109,965	5,536,386
Total	35,109,965	5,536,386

Notes to the Financial Statements (Continued)

9 Acquisition of Assets

Non -Financial Assets	2023/2024	2022/2023
	Kshs	Kshs
Construction of Building	143,060,246	-
Refurbishment of Buildings	184,931,872	1,173,020
Purchase of Vehicles and other Transport Equipment	130,393,626	51,606,463
Overhaul of Vehicles and other Transport Equipment	1,901,644	686,550
Purchase of Household Furniture and Institutional Equipment	51,860,310	9,298,990
Purchase of Office Furniture and General Equipment	30,177,090	8,017,120
Purchase of Specialized Plant, Equipment and Machinery	78,132,761	230,000
Research, Studies, Project Preparation, Design & Supervision	1,680,447	-
Total	622,137,996	71,012,143

10 Cash and Bank Accounts

Description	2023/2024	2022/2023
	Kshs	Kshs
Bank Accounts (Note 10 A)	3,330,931,846	2,721,052,223
Cash on hand (Note 10 B)	447,349	1,598,330
Total	3,331,379,195	2,722,650,553

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Notes to the Financial Statements (Continued)

10A: Bank Accounts

Name of Bank, Account No. & currency	Indicate whether recurrent, Development, deposit etc.	2023/2024	2022/2023
		Kshs	Kshs
CBK A/c No. 1000699574(Kshs)	Recurrent	154,419	3,324,031
CBK A/c No.1000302356 (Kshs)	Development	1,155,950	5,100
CBK A/c No. 1000699598(Kshs)	Deposit	393,274,333	117,579,843
CBK A/c No. 1000302372 (Old Vote) (Kshs)	Deposit (Old A/c)	-	438,107,671
Kenya Mission's Abroad Rec 6530103 (Various)	Recurrent	286,439,299	276,937,295
Kenya Mission's Abroad Dev 6540102 (Various)	Development	2,649,907,845	1,885,098,283
Total		3,330,931,846	2,721,052,223

10B: Cash on hand

Description	2023/2024	2022/2023
	Kshs	Kshs
Cash in Hand – Held in domestic currency-REC	447,349	1,598,330
Total	447,349	1,598,330

Detailed Cash is as follows:

Description	2023/2024	2022/2023
	Kshs	Kshs
MFA Cash Office – Recurrent	447,349	1,598,330
Total	447,349	1,598,330

Board of survey certificates are attached as annexure to the financial statements

11 : Imprests and Advances

<i>Description</i>	<i>2023/2024</i>	<i>2022/2023</i>
	Kshs	Kshs
Government Imprests	8,763,495	
Other Debtors and Prepayments	6,136,241	798,343
Total	14,899,736	798,343

Imprests and advances Aging analysis.

	2023/2024	% of the total	2022/2023	% of the total
Under one year	14,899,736	100%	798,343	100%
Total	14,899,736		798,343	

12 Third party deposits and retention

<i>Description</i>	<i>2023/2024</i>	<i>2022/2023</i>
	Kshs	Kshs
Deposits	386,601,816	555,687,514
Retention	6,599,698	
RD cheques	72,820	-
Total	393,274,333	555,687,514

Third party deposits held at the various Missions abroad amount to Ksh. 368,896,438 as per the attached supporting schedule.

13 Fund Balance Brought Forward

<i>Description</i>	<i>2023/2024</i>	<i>2022/2023</i>
	Kshs	Kshs
Bank Accounts	2,721,023,360	2,333,220,041
Cash in hand	1,598,330	-
Imprests and advances	798,343	-
Third party deposits and retention	(555,658,651)	(438,107,671)
Total	2,167,761,381	1,885,112,370

14 (Increase)/ Decrease in Advances and Imprests

Description	2023/2024	2022/2023
	Kshs	Kshs
Receivables As At 1 st July 2023 (A)	798,343	-
Receivables As At 30 th June 2024 (B)	14,899,736	798,343
(Increase)/ Decrease in Receivables (C=(B-A))	(14,101,393)	(798,343)

15 Increase/ (Decrease) in Retention and Third-Party Deposits

Description	2023/2024	2022/2023
	Kshs	Kshs
Payables As At 1 st July 2023	555,687,514	-
Payables As At 30 th June 2024	393,274,333	117,579,843
Increase/ (Decrease) In Payables	(162,413,181)	117,579,843

16 Other Important Disclosures

16.1 Related party transactions:

Description	2023/2024	2022/2023
	Kshs	Kshs
Key Management Compensation	-	-
Transfers from Related Parties		
Transfers from the Exchequer	20,058,627,823	4,370,391,130
Total Transfers from Related Parties	20,058,627,823	4,370,391,130

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16.2 Pending Accounts Payable (See Annex 1)

	Balance b/f Previous FY	Additions for the period	Paid during the year	Balance c/f Current FY
Description	Kshs	Kshs	Kshs	Kshs
Construction of Buildings	12,040,747	-	12,040,747	-
Supply of Goods	381,112,176	220,697,270.25	160,539,364.75	426,517,801.50
Supply of Services	1,295,823,128	1,060,457,210.20	628,563,995.00	1,723,206,113.20
Pending Bills from Kenya Mission's Abroad				782,472,155.63
Total	1,688,976,051	1,281,154,480.45	801,144,106.75	2,932,196,070.35

16.3: Contingent Liabilities

Contingent liabilities	2023/2024	2023/2024
	Kshs	Kshs
Court cases against State Department for Foreign Affairs	4,048,290,231	112,013,123
Total	4,048,290,231	112,013,123

ANNEX 2 Contingent liabilities register

16.4 Progress on follow-up of Prior Years Auditor-General's recommendations.

The following is the summary of issues raised by the Auditor-General during the prior year and management comments that were provided.

Reference No. on the external audit Report	Issue / Observations from Auditor	Management comments	Status: (Resolved / Not Resolved)	Timeframe: (Date when you expect the issue to be resolved)
299.	<p>Cash and Cash Equivalent Balances The statement of financial assets and financial liabilities reflects cash and cash equivalents balance of Kshs.2,722,650,553 comprising of bank balance of Kshs.2,721,052,223 and cash balance of Kshs.1,598,330. Review of bank records revealed the following anomalies.</p> <p>i. The bank balance, as disclosed in Note 10A to the financial statements includes amounts of Kshs.276,937,295 and Kshs.1,885,098,283 all totaling Kshs.2,162,035,578 in respect to Kenya Missions abroad-recurrent and development balances respectively. As previously reported, the Department's bank</p>	<p>Response</p> <p>It is true that bank reconciliation statements for a number of Missions abroad had long outstanding reconciliation items as at 30th June 2023. These balances are explained as below: -</p> <ul style="list-style-type: none"> • Payments in cash book not in bank statements – These are unrepresented cheques that have remained in the books of the Missions for more than six (6) months hence have gone stale. It is proposed that the same be entered as credits into the cash books of the respective Missions and to clear them from the bank reconciliation statements until the payees renew their claim for the same. • Receipts in bank statements not in cash book – These represents direct 		

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Reference No. on the external audit Report	Issue / Observations from Auditor	Management comments	Status: (Resolved / Not Resolved)	Timeframe: (Date when you expect the issue to be resolved)
	<p>reconciliation statements reflected long outstanding and unreconciled balances totaling Kshs.1,026,556,732 with some dating back to 1994.</p> <p>ii. The bank balance relating to Kenya Missions abroad includes bank balance for Kenya Mission in Brussels which further includes long outstanding and unreconciled balance totaling Kshs.2,234,890.</p> <p>iii. The bank balance relating to Kenya Missions abroad includes balance of New York Agency deposit of USD 5,380,199 equivalent to Kshs.677,905,074 comprising of deposits for various agencies. However, the actual cash books for the various agencies reflected an amount of USD 5,301,551, resulting in unreconciled variance of USD 78,648. Further, the Mission's</p>	<p>credits into the Missions bank accounts which have been awaiting the depositors to claim the same or to provide details for which the deposits were being made. These will be cleared as and when the depositors come forward for the services for which the payments have been made.</p> <ul style="list-style-type: none"> • Payments in bank statements not in cash book – These represents direct debits in respect of utility bills in a number of Missions which had been placed as standing orders to avoid pending bills or delayed payments on the same. Obtaining supporting documents for these payments from the service providers has been a challenge due to passage of time hence the difficulty in clearing the same from the Reconciliation Statements. • Receipts in cash book not in bank statement – These represents cash collections on consular services utilized at source to support the consular services. The receipts were utilized directly as cash in hand and not through the bank. Authority to utilize the same were however, 		

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Reference No. on the external audit Report	Issue / Observations from Auditor	Management comments	Status: (Resolved / Not Resolved)	Timeframe: (Date when you expect the issue to be resolved)
	<p>miscellaneous deposit cash book was not provided for audit.</p> <p>iv. The bank balance relating to Kenya Missions abroad includes balance of Kenya Mission in Los Angeles of USD 2,327 equivalent to Kshs.293,222 which further include an amount of USD 229 equivalent to Kshs.28,863 being miscellaneous deposit for the State Department for Diaspora Affairs which was erroneously reported under the State Department for Foreign Affairs. Further, the bank reconciliation statement for the month of June, 2023 reflected an amount of USD 116,623 equivalent to Kshs.4,694,514 being receipts in cash book not in bank statement. However, the amount could not be traced to the cash book provided for audit.</p>	<p>granted through relevant budgetary provisions.</p> <p>The Ministry has since revised the reconciling statements and provided the supporting schedules for audit review. These are however, historical outstanding balances that require taskforces to establish their status and to agree on necessary interventions towards their clearance. The State Department has established a committee to enforce the above recommendations and follow up on clearance of the long outstanding reconciliation issues.</p> <p>i)Kenya Mission in Brussels It is true that the bank reconciliation statement for Kenya Embassy in Brussels for the year ended 30th June 2023 as presented during the audit exercise had book keeping errors as detailed in the audit report. The errors in the bank reconciliation statement have been corrected and the amended reconciliation statement availed for audit review.</p> <p>ii)Kenya Mission in New York It is true that the bank reconciliation statement for Kenya Embassy in New York for the year ended 30th June 2023 as presented during the audit exercise had book</p>		

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Reference No. on the external audit Report	Issue / Observations from Auditor	Management comments	Status: (Resolved / Not Resolved)	Timeframe: (Date when you expect the issue to be resolved)
	<p>v. The bank balance relating to Kenya Missions abroad includes balance for Kenya High Commission in Kampala. Review of records revealed that the Commission maintained two deposits accounts for USD foreign currency and UGX local currency. The bank reconciliation statements for June, 2023 reflected balances of USD 107,607 and UGX 38,501,167 in the two accounts. However, the recasting performed on the statements' balances resulted to a total of USD 75,768 and UGX 11,700,145 respectively. The resultant variances of USD 31,839 and 94 UGX 26,801,022 respectively have not been reconciled. Further, the cash books for the two accounts were not provided for audit.</p>	<p>keeping errors as detailed in the audit report. The errors in the bank reconciliation statement have been corrected and the amended reconciliation statement availed for audit review. The missions deposit cash book has also been availed for audit review.</p> <p>iii) Kenya Mission in Los Angeles It is true that the bank reconciliation statement for Kenya Consulate in Los Angeles for the year ended 30th June 2023 as presented during the audit exercise had book keeping errors as detailed in the audit report. The errors in the bank reconciliation statement have been corrected and the amended reconciliation statement availed for audit review.</p> <p>iv) Kenya Mission in Kampala It is true as at the time of audit the deposit cash book for the Kenyan High Commission Kampala was not availed for audit review and the deposit account bank reconciliation balances had not been analyzed. The required deposit account balances have since been analyzed and availed for audit review together with the deposit cash books.</p> <p>v) Kenya Mission in Mogadishu It is true that the bank reconciliation statement for Kenya Embassy Mogadishu for the year ended 30th June 2023 as presented during the audit exercise had book keeping</p>		

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Reference No. on the external audit Report	Issue / Observations from Auditor	Management comments	Status: (Resolved / Not Resolved)	Timeframe: (Date when you expect the issue to be resolved)
	<p>vi. The bank balance relating to Kenya Missions abroad includes balance for Kenya High Commission in Mogadishu of USD 26,932 comprising of USD 20,457, USD 1,306, USD 3,390 and USD 1,779 in respect of deposit account, development account, Foreign Relations Officer agency account and State Department's recurrent account respectively. However, the deposit balance of USD 20,457</p> <p>In the circumstances, the accuracy and completeness of the cash and cash equivalents balance of Kshs.2,722,650,553 could not be confirmed.</p>	<p>errors as detailed in the audit report. The errors in the bank reconciliation statement have been corrected and the amended reconciliation statement availed for audit review.</p>		
300.	<p>EMPHASIS OF MATTER Unutilized Development Fund The statement of financial assets and financial liabilities reflects bank balance of Kshs.2,721,052,223 as disclosed in Note 10A to the financial</p>	<p>It is true that the Statement of financial assets and financial liabilities as at 30 June 2023 for the State Departments of Foreign Affairs reflects Kshs. 2,722,650,553 being cash and cash equivalents. Included in this amount and as reflected under Note 10A to the</p>		

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Reference No. on the external audit Report	Issue / Observations from Auditor	Management comments	Status: (Resolved / Not Resolved)	Timeframe: (Date when you expect the issue to be resolved)
	<p>statements. Included in the balance, is an amount of Kshs.1,885,098,283 in respect of development cash book balance for Kenya Missions abroad. The balance has been built up over the years as a result of failure to surrender the unutilized development funds at the end of the financial year. Management did not explain how the amount would be utilized without factoring the same in the budget process</p>	<p>financial statements is Kshs. 1,885,098,283 being development cash book balances for the Missions. These monies were held in various missions as highlighted above for various reasons as shown below: -</p> <ul style="list-style-type: none"> Washington & Addis Ababa: These were contractor's retention monies held for works already done and billed which formed part of final accounts payment, awaiting finalization of the identified works during the defect's liability period before final hand over of the project. These funds were already committed/expensed and held in the deposit accounts from where they will be released directly hence no need for factoring the same in the budget again. London Development: These are monies for the purchase of the chancery. The Property was identified and procurement of the same finalized, but funds could not be utilized as the Attorney General's office was yet to give concurrence for procurement of a conveyancing 		

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Reference No. on the external audit Report	Issue / Observations from Auditor	Management comments	Status: (Resolved / Not Resolved)	Timeframe: (Date when you expect the issue to be resolved)
		<p>lawyer to prepare the sale agreements to enable release of the funds. Since the process was at advance stages funds could not be released back. These funds were already committed as at the end of the year under review and the same transferred to the Missions deposit account awaiting final execution of the sale document.</p> <ul style="list-style-type: none"> • London Revenue: These were AIA generated from consular & non consular sources held to supplement Government exchequer funds towards meeting Mission operating expenses. The State Department will seek the National Treasury authority to factor the funds in the Missions Supplementary Estimates No. II 2023/2024 Financial Year to enable the Mission to utilize the same. 		
301.	<p>Unbudgeted Exchange Losses The statement of receipts and payments reflects other payments of Kshs.353,010,380 as disclosed in Note 9 to the financial statements. The amount was in respect of foreign exchange losses due to differences between the</p>	<p>It is true that the Ministry incurred exchange losses from transfer of funds to the Missions amounting to Kshs. 353,010,380 due to differences between the official exchange rate and the Central Bank rate and transactions made in the host country currencies. This negatively affected the</p>		

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Reference No. on the external audit Report	Issue / Observations from Auditor	Management comments	Status: (Resolved / Not Resolved)	Timeframe: (Date when you expect the issue to be resolved)
	<p>official exchange rate and the Central Bank rate and transactions made in the host country's currencies. The exchange losses negatively affected the liquidity of the Missions resulting in pending bills amounting to Kshs.332,062,297 in the Missions.</p>	<p>liquidity of the Missions and resulted into pending bills in some of the Missions.</p> <p>These exchange losses are occasioned by the volatility/fluctuations of the Kenyan shilling against other foreign currencies. In the absence of the Foreign Exchange Loss Assumption Facility in the budget of the State Department, the resultant forex losses incurred by the Mission are absorbed by the Mission hence the budgetary constraints experienced therefrom.</p> <p>The Ministry is in consultation with the National Treasury to reinstate the Foreign Exchange Loss Assumption Facility that was cut to zero in the financial year 2012/13 to cushion the Ministry/Missions from the volatile/unpredictable forex market.</p>		
302	<p>Pending Accounts Payable Note 18.2 to the financial statements reflects pending accounts payables balance of Kshs.1,688,976,030. The balance relates to bills that were not paid during the period under review but were instead carried forward to the financial year 2023/2024.</p> <p>Failure to settle bills during the year to which they relate adversely affects</p>	<p>It is true that claims from the Ministry (Pending bills) stood at Kshs. 1,688,976,030.40 as at 30th June 2023. These bills were processed in IFMIS and loaded into Internet Banking platform awaiting exchequer release. Treasury was unable to release the exchequer by closure of year 2022/2023 Financial Year thus forcing the Ministry to carry forward the bills to the next financial year 2023/2024.</p>		

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Reference No. on the external audit Report	Issue / Observations from Auditor	Management comments	Status: (Resolved / Not Resolved)	Timeframe: (Date when you expect the issue to be resolved)
303	<p>implementation of the subsequent year's budgeted programs as the outstanding bills form a first charge to that year's budget provision. My opinion is not modified in respect of these matters.</p> <p>303.1 Chancery Building and High Commissioner's Residence in Islamabad The State Department entered into a contract for the proposed construction of Chancery Building and High Commissioner's residence at a revised contract price of PKRs 440,640,240 approximately Kshs.418,865,923 in 2008. The contractor abandoned the site in 2014 after payment of PKRs 437,524,929 approximately Kshs.415,904,556 had been paid. The Department terminated the contract and entered into another contract for completion of pending works at a revised price of PKRs 108,269,034. The final payment was made in June, 2020.</p> <p>At the time of audit in August, 2023, the Chancery and High Commissioner's residence were in poor condition due to the following defects; inadequate</p>	<p>The Ministry, at the commencement of 2023/2024 Financial Year, verified the bills and is in the process of settling the same as 1st charge on the 2023/2024 Financial Year's budget in accordance with the financial regulations.</p> <p>Condition of Chancery and Ambassador's residence It is true that the State Department entered into a contract for the proposed construction of Chancery Building and High Commissioner's Residence in 2008, and a subsequent one for completion works after the first contractor defaulted. Final inspection of the project was conducted by the State Department for Public Works (SDPW) between 26th – 30th June 2019 and a Certificate of making good defects issued. Final account was also issued and certified by the SDPW. (see copy of certificate of making good defects attached and marked as Annex 1.1a) and various documents on final inspection and final account – Annex 1.1b).</p> <p>Subsequently, the properties seem to have suffered adverse effects from extreme weather conditions and earthquakes as indicated in a letter from the High Commissioner, Ref: KHC/ISB/HSE/14</p>		

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Reference No. on the external audit Report	Issue / Observations from Auditor	Management comments	Status: (Resolved / Not Resolved)	Timeframe: (Date when you expect the issue to be resolved)
	<p>drainage, incomplete works on lifts, cracked walls and poor workmanship. Further, the contractors did not attend to the items in the snags list. The State Department was in the process of procuring another contractor for remedial works in the Chancery and the High Commissioner's residence which had not been concluded as at the November, 2023.</p> <p>In the circumstances, it was not possible to confirm whether the public obtained value for money of Kshs.415,904,556 already spent on the contracts.</p>	<p>dated 16th September 2022. The letter indicated that Islamabad experiences heavy monsoon rains, tremors and earthquakes that have over time caused damage to the properties, and undermined their structural soundness (see copy of letter attached and marked as Annex 1.1c).</p> <p>The Ministry has now put in place interventions including an inspection by SDPW, which issued a status Report, Bills of Quantities and a Tender document. A budgetary provision for phased renovations and repairs of the two properties has been made. The tender document for the urgent works has been forwarded to the Mission to commence procurement processes (see copy of letter attached and marked as Annex 1.1d).</p> <p>Incomplete works</p> <p>The works indicated in the contract for completion works were inspected by SDPW during an inspection conducted in April 2018. A partial completion and partial handing over certificate were issued (see copies attached and marked as Annex 1.1e). The Report by SDPW indicated outstanding</p>		

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Reference No. on the external audit Report	Issue / Observations from Auditor	Management comments	Status: (Resolved / Not Resolved)	Timeframe: (Date when you expect the issue to be resolved)
	<p>303.2 Lack of Ownership Documents for Kinshasa Chancery</p> <p>The Government of the Republic of Kenya has four (4) plots in Kinshasa. However, one of the plots which hosts the Chancery did not have ownership documents. Efforts by the Mission to obtain the ownership documents from the lands office in Kinshasa were not successful since the Office insisted on documents to prove the ownership before the allotment letter and title deed could be processed. In the circumstances, the ownership of the Department's land in Kinshasa could not be confirmed.</p>	<p>works which the contractor was instructed to attend to during the defect's liability period.</p> <p>As indicated, final inspection was conducted by the SDPW between 26th – 30th June 2019, a certificate of making good defects issued as well as Final Account. The Ministry therefore relied on the advice of the experts that showed works had been completed satisfactorily.</p>		

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Reference No. on the external audit Report	Issue / Observations from Auditor	Management comments	Status: (Resolved / Not Resolved)	Timeframe: (Date when you expect the issue to be resolved)
	<p>303.3 Delayed Purchase of Chancery for Kenya Mission in London</p> <p>The lease for the Chancery for Kenya Mission in London expired on 10 October, 2021, and subsequently the Department transferred an amount of Kshs.1,669,999,550 in the financial year 2021/2022 and 2022/2023 for the purchase of chancery building. However, the process of acquisition had been halted. At the time of the audit in August, 2023, the Mission was leasing the Chancery at GBP 350,000 (Kshs.53,550,000) per annum which was expected to rise to market price of GBP 568,250 (Kshs.86,942,250) starting August, 2023, representing an increase of 62% rise. In the circumstances, the delay in purchase of the Chancery building may lead to increased cost of lease rental 96</p>	<p>The government of Kenya leased the Chancery building located at 45 Portland Place from The London Investment And Mortgage Company Limited, which held a 65 year lease from the proprietors of the freehold interest, Howard de Walden Estate. The long lease expired in October 2021 and since then the Mission has been leasing the property on year-to-year basis.</p> <p>Because of the high strategic importance of the Kenya High Commission in London, and due to the high cost implication of renewal of the lease, the Ministry wrote to The National Treasury seeking a budgetary allocation for purchase of a Chancery, as well as funds for rent once the lease expired. The National Treasury has between FY 2021/2022 to FY 2023/2024 allocated an amount of Kshs. 2.12 Bn for the acquisition of a Chancery in London.</p> <p>Various attempts at procuring a Chancery have been made, with the first being an open tender floated in October 2021 that did not receive any responses. An attempt at</p>		

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	<p>Restricted tender also failed, and a third attempt with open tender commenced in July 2022. Although the tender process had reached the final stages with the selection of the building to be purchased at an amount of £16, 250, 000.00, the office of the Attorney General did not grant approval to engage the conveyancing solicitor that the Mission had recommended to assist in the purchase as is required by the Section 17 of the Attorney General Act of Kenya. Subsequently, the award was terminated in August 2023 and the Mission was instructed to start the procurement process afresh.</p> <p>The process is currently ongoing and is expected to be completed by the end of the Financial Year after which payment of rent for the chancery will cease.</p> <p>303.4 Renovation Works of High Commissioner and Deputy High Commissioner Residence in London</p> <p>During the year under review the Management undertook minor renovations of the High Commissioner's residence in London. On completion of the works, the inspection team, vide minutes dated 24 January, 2023</p>	<p>It is true that the Mission in London undertook some renovation works at the official residence of Kenya situated at 78 Winnington Road, after the massive renovation which had been planned in 2017 collapsed. This was after the freeholders</p>		

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	<p>recommended and approved additional works in order to make the house habitable. On 24 April, 2023 a contract was signed for the renovation of the Deputy High Commissioner's residence. Site visit carried out in August, 2023 revealed that additional works had commenced despite non-existence of a contract and Bills of Quantities for the same. The Management indicated that the additional works for the renovation of the High Commissioner's residence was being undertaken from savings made from the renovation of Deputy High Commissioner's residence. However, the Management did not provide evidence of the amount saved and how it was realized. As a result, it was not possible to determine the cost of renovation of each house. In addition, the Mission continued to pay rent for leased house for the High Commissioner since October, 2022 when the renovations commenced at a monthly rate of GBP13,250 (Kshs.2,027,250). Similarly, the Deputy High Commissioner ended his tour of duty on 30 August, 2023 having stayed in a leased house at quarterly rent of GBP</p>	<p>(Hampstead Garden Suburb Trust Ltd) on 24th September 2019 demanded payment of £650,000 from the Republic of Kenya as premium for approval of the proposed additional renovations.</p> <p>The Contract was awarded to Bravo Projects Ltd for an amount of £226,050 +20% VAT ((see copy of Professional Opinion attached and copy of Contract, marked as Annex 1.4a and Annex 1.4b respectively). However, on completion of the contract, it was realized that the property was still not habitable due to critical latent defects that had emerged in the course of the renovation works.</p> <p>Meanwhile renovations at the staff house located at Connaught Drive were tendered and it was agreed that some savings could be realized to carry out the additional works at 78 Winnington Road. The Mission was instructed to prioritize renovations of the Ambassador's residence to ensure that leasing of alternative accommodation was for the shortest period possible.</p> <p>Two inspections by the State Department for Public Works have been undertaken in August and December 2023, and the works at 78 Winnington Road are in the process of</p>		

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	<p>11,400 (Kshs.1,744,200). In the circumstances, the State Department has continued to incur rental expenses which could have been avoided had the houses been renovated in a timely manner.</p> <p>303.5 Non-Utilization of Ambassador's Residence in Kenyan Mission in Pretoria</p> <p>The Department entered into a contract with a contractor on 1 July, 2015 for the proposed construction of the Ambassador's residence and staff houses for Kenya High Commission in Pretoria at a cost of ZAR 102,000,000 (Kshs.765,000,000). Audit inspection carried out in August, 2023 revealed that the Ambassador's residence which had been completed remained vacant since it had not been furnished. In the</p>	<p>being formalized which will also indicate the cost of renovations of each house.</p> <p>Meanwhile, renovations of the Ambassador's residence are almost complete and a notice of termination of lease has been issued for the rental property, for the 24th January 2024 (see copy attached and marked as Annex 1.4c). The renovations at Connaught Drive are expected to be completed by end of March 2024 (see copy of the Report of the Inspection Team marked as Annex 1.4d).</p> <p>It is true that the new Ambassador's residence has remained vacant due to lack of furniture. Cognizant of this, the Mission was granted approval to seek the assistance of an interior decorator to determine and quantify the furniture needs. The Mission has since written seeking to be allocated funds for the furniture. The Ministry has since identified funds which have been allocated to the Mission for purchase of furniture.</p>		

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	<p>circumstances, the Department continued to incur unnecessary rental expenses for the Deputy Head of Mission.</p>	<p>It is our hope that you will find the above Management Responses satisfactory enough to enable you to clear the queries in question. Please don't hesitate to contact us at your earliest convenient time for any additional information and/or explanations necessary.</p>		
304	<p>Delayed Disbursements to Missions</p> <p>During the year under review, the State Department disbursed to Missions abroad a total of Kshs.12,257,183,258 on a quarterly basis. However, review of records provided for audit indicated that the disbursements were made on the last week of the respective quarters. This resulted to delays in payment of foreign service allowance and salaries to home based and local staff respectively. Further, the Missions delayed in payments of office expenses and procurement process. In the circumstances, the delayed disbursement negatively affected the staff morale and low supplier's confidence to the Missions.</p>	<p>It is true that during the year under review, the State Department disbursed to Missions abroad a total of Kshs.12,257,183,258 on a quarterly basis.</p> <p>For each quarterly disbursement, the Authority to Incur Expenditures were prepared and Exchequer requisitions for the same sent to the National Treasury in the first week of the respective quarters.</p> <p>The National Treasury, however, availed the Missions' Exchequers to the State Department in the last week of the respective quarters. The State Department ensured that the funds were promptly disbursed to the Missions within two days upon receipt from the National Treasury.</p>		

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Reference No. on the external audit Report	Issue / Observations from Auditor	Management comments	Status: (Resolved / Not Resolved)	Timeframe: (Date when you expect the issue to be resolved)
305	<p>Lack of Procurement Guidelines for Missions</p> <p>Review of the procurement processes and sampled procurements for twelve (12) Kenya Missions carried out in August, 2023 revealed the Missions did not have a list of registered 97 suppliers and lacked standardized procurement documents. Further, the Missions did not adhere to Regulation 91 of the Public Procurement and Asset Disposal Regulations, 2020 on request for quotations.</p> <p>Management explained that the use of standard tender and prequalification's documents in the host countries was challenging due to the different and unique legal, regulatory, and business environments that impede the application of Kenya's legal and regulatory procedures in procurement of goods, works and services. The</p>	<p>The State Department has resorted to seeking interventions of the CS to the National Treasury, the PCS, the Head of Public Service and that of the State House to prevent continuation of this state of affairs.</p>		
	<p>It is true that Kenyan Missions abroad do not operate with standardized procurement documents. Further, the Missions have found it difficult to adhere to Regulation 91 of the Public Procurement and Asset Disposal Regulations, 2020 on request for quotations.</p> <p>This is mainly due to the different and unique legal, regulatory, and business environments that impede the application of Kenya's legal and regulatory procedures in procurement of goods, works and services in the Missions abroad.</p> <p>The Kenyan Missions abroad are always provided with appropriate financial / procurement advise / guidance from the Headquarters on all procurements above K.shs. 500,000 as regards the procurement documents and regulations and especially the relevant legal jurisdictions to adopt.</p>			

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	<p>Missions therefore lacked guidelines to effectively undertake procurements in the host countries.</p> <p>In the circumstances, the lack of Missions specific guidelines may have affected the efficiency of procurement processes hence impacting negatively on service delivery by the Missions.</p>	<p>This ensures that the missions adopt professional and standard procurement / financial procedures hence no or least contractual conflicts.</p>		

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Reference	Issue / Observations from Auditor	Management comments	Status: (Resolved / Not Resolved)	Timeframe: (Date when you expect the issue to be resolved)

Accounting Officer



Head of Accounting Unit



17. Annexes

Annex 1 - Analysis of Pending Accounts Payable

Supplier of Goods or Services	Date invoiced/contracted	Particulars	Original Amount	Balance at the beginning of the year	Addition During the year	Amount paid the year	Outstanding Balance	Comments
				a	b	c	d=a+b-c	
Supply of goods								
1.				381,112,176	220,697,270.25	160,539,364.75	426,517,801.50	
Sub-Total								
Supply of services								
2.				1,295,823,128	1,060,457,210.20	628,563,995.	1,723,206,113.22	
Sub-Total								
3.								
Kenya Missions Abroad							782,472,155.63	
Grand Total				1,676,935,304	1,281,154,480.45	789,103,359.75	2,1932,196,070.35	

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Annex 2 - Summary of Fixed Asset Register

Asset class	Historical Cost b/f (Kshs) Previous Year	Additions during the year (Kshs)	Disposals during the year (Kshs)	Transfers in/(out) during the year	Historical Cost c/f (Kshs) Current Year
Land					
Buildings and structures					
Transport equipment					
Office equipment, furniture and fittings					
ICT Equipment					
Machinery and Equipment					
Biological assets					
Infrastructure Assets- Roads, Rails					
Heritage and cultural assets					
Intangible assets					
Work in Progress					
Total					

Annex 3 – Contingent Liabilities Register

Status of Pending cases and Court Awards against the Ministry of Foreign and Diaspora Affairs and Kenya Missions Abroad as at 30th June 2024

S/N	Names of Claimant(s) & Case No.s	Details of the Claim	Date of Claim	Amount/ Award	Legal Fees	Status
1.	Malindi High Court, Case No. HCCHRPET/E017 of 2024, JEPHNEI NYAKWAMA ORINA – V– The Attorney General, Hon. Musalia Mudavadi, Prime Cabinet Secretary & Cabinet Secretary for Foreign & Diaspora Affairs, Dr. Korir SingOei, Principal Secretary, State Department for Foreign Affairs & HON. RAILA ODINGA	The Petitioner claims he submitted his application to the Ministry on 22nd July 2024 for the position of Chairperson of the AU Commission (AUC) but he was not considered. That the Government instead nominated the Rt. Hon. Raila Odinga and submitted his name to the AUC as candidate for the post, and that he was not provided with written reasons for his disqualification.	7 th August 2024	Pending	Handled by the Attorney General	Pending
2.	High Court at Nairobi (Milimani), HCCHRPET/E148 of 2024: KARANJA KAMOTHO – VS – The Attorney General, Hon. Musalia Mudavadi, Cabinet Secretary, Ministry of Foreign & Diaspora Affairs; & Dr. Korir Singoei, Principal Secretary, State Department For Foreign	The Petitioner is challenging the recruitment process of three Foreign Service Academy Council members Ministry conducted pursuant to Article 30 (1) (d) of the Foreign Service Act, 2021	19 th March 2024	Pending	Handled by the Attorney General	Pending

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S/N	Names of Claimant(s) & Case No.s	Details of the Claim	Date of Claim	Amount/ Award	Legal Fees	Status
O						
3.	Affairs (Respondents) & Prof. Ludeki Chweya, Prof. Maria Nzomo, Dr. Patrick Maluki Muthengi And Dr. Owiso Owiso (Interested Parties) High Court at Nairobi (Milimani), HCCHRPETMISC/E009 of 2024, LEON MKONU WAZOME – V– The Attorney General, Cabinet Secretary, Ministry of Foreign & Diaspora Affairs; Allan Mburu, Elizabeth Choge (Staff of the Ministry of Foreign & Diaspora Affairs) & Others	The Applicant is seeking compensation in a sum of Kshs four billion as restitution settlement, & 336,946 Bitcoins to be deposited into his CBDC account at the Central Bank of Kenya, allegedly on account of his alleged illegal deportation from Germany on 26 th October 2022. The Applicant is also seeking the Government of Kenya's assistance to pursue the Federal Republic of Germany and Evelop Airlines for his alleged illegal deportation	5 th April 2024	Pending	Referred to the Attorney General	Pending
4.	Nairobi ELC Petition No. 16 of 2020 WHITEHORSE INVESTMENTS LIMITED vs Hon. Attorney General, Ministry of Foreign Affairs, Nairobi City	Ksh. 4,000,000,000 The Petitioner alleges violation of its Constitutional Rights as the owner and developer of the property comprised in the land in L.R Nairobi/Block	2020	Pending	The Attorney General Instructed to defend the Ministry on 28 th June 2024	Pending

S/N O	Names of Claimant(s) & Case No.s	Details of the Claim	Date of Claim	Amount/ Award	Legal Fees	Status
	County Government, Nairobi Metropolitan Service, National Youth Service & Others	91/239 situated along United Nations Avenue				
5.	Ms. Mercy Mutai versus Government of Kenya (Kenya Embassy – Paris) Case No. RG F 14/05656.	Claim for unlawful termination of contract against Kenya Embassy, France, non-payment of retirement savings, leave pay, back pay from April 2014 – April 2017 and severance indemnity. <i>of the amount. The statutory interest rate is not given in the judgement.</i>	2015	Awarded Euros. 69,475.27 on 20th March 2017, plus interest from date of notification of judgement until payment in full.	Legal Fees of Euros 11,100 (ksh.1,576,200) paid to Habib Cisse Advocate on 20 th April 2018 (ksh.11,441,688)	Pending
6.	LINDA TUMWA versus the Government of Kenya Case RG No. F 15/14727 (Kenya Embassy-Paris, France)	Claim for compensation for unfair dismissal, unclaimed leave, retirement payment, social security and pension contribution for 20 years and compensation for undeclared work among others.	22 nd Dece mber 2015	Awarded a total of Euros 32,608.72, on 7th February 2020. The Mission's appeal was dismissed on 10 th October 2023.	Pending legal fees of Euros 3644.00 (Ksh. 5,147,886)	Pending settlement
7.	JACINTA ONYANGO Versus Government of Kenya – Case RG NO F15/14728	Claim for compensation for unfair dismissal, unclaimed leave, retirement payment, social security	Filed on 22 Dece	Pending	Euros 2,532.00 (ksh.359,544) paid to Belot	Pending

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S/N O	Names of Claimant(s) & Case No.s	Details of the Claim	Date of Claim	Amount/ Award	Legal Fees	Status
8.	(Kenya Embassy-Paris, France) PAULINE LUSWETI versus Government of Kenya, Case RG NO F16/00244 (Kenya Embassy-Paris, France)	and pension contribution for 20 years and compensation for undeclared work among others Claim for compensation for unfair dismissal, compulsory social contributions, reimbursement of medical expenses, social unemployment benefits, pension and costs	mber 2015 Filed on 11 th January 2016	Awarded Euros 138,556.76	Malan & Associates on 02/02/2018 Euros 5,520 (ksh.783,840) legal fees paid to Belot Malan & Associates A sum of Euros 1,656.00 (Ksh.19,910,212) is outstanding	The Mission appealed against the judgement in May 2022. The appeal is pending hearing
9.	Lesego Poonyane v/s High Commissioner of Kenya, Gaborone & Attorney General Case No. CVHGB 3554 - 2015	Claim for wrongful dismissal and damages. The Plaintiff was awarded a default judgement, but this was contested by the Mission and the judgement was set aside. The plaintiff has appealed and the same is pending.			Kshs1,011,072	Pending
10	FEYZA KURTULUS – Vs – Kenya Embassy in Ankara, TURKEY	Claim for unfair dismissal, non-payment of over-time charges, unpaid leave days (10 days for 9 years), and insufficient termination notice amounting to USD 22,000.		Pending	N/A	Referred to the Ministry of Foreign Affairs for arbitration.
11	CLARKSON MAWEU MUSYOKA –Vs– Kenya Government (Kenya Embassy, Rome-Italy)	Claim for unfair dismissal, under-payment and non-payment of benefits amounting to Euros 36,928.37	2022	Shs. 2,882,000 Pending	Legal fees of Euros 7000 (Ksh.6,237,829) to be paid	Pending

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S/N	Names of Claimant(s) & Case No.s	Details of the Claim	Date of Claim	Amount/ Award	Legal Fees	Status
12	EDWIN MUTUKU MUIINDE versus the Kenya Consulate in Dubai, UAE	Claim for breach of contract and none payment of terminal dues, which the Mission has since recalculated, amounting to 40,000 AED , approximately Kshs 1,300,000.00	2021	40,000 AED , approximately Kshs 1,300,000.00	N/A	Pending



Trial Balance Comparison Report

Entity: 1053-State Department for Foreign Affairs

Current Period: JUL-23 To ADJ2-24

Compare With: JUL-22 To ADJ2-23

Account No and Description	Current Period		Previous period	
	Debit Balance	Credit Balance	Debit Balance	Credit Balance
	Kshs	Kshs	Kshs	Kshs
1140101 Receipts from VAT on Domestic Goods and Services	0.00	3,218,933.40	0.00	0.00
1140102 Refunds of VAT on Domestic Goods and Services	0.00	24,720,104.55	0.00	0.00
1140100 VAT on Domestic Goods and Services	0.00	27,939,037.95	0.00	0.00
1140000 Taxes on Goods and Services	0.00	27,939,037.95	0.00	0.00
1410402 Rent of Government Buildings and Housing	0.00	65,580,758.85	0.00	0.00
1410400 Rents on land, houses and buildings	0.00	65,580,758.85	0.00	0.00
1410501 Rent of Land & Buildings	0.00	0.00	0.00	0.00
1410500 Other Property Income collected as AIA	0.00	0.00	0.00	0.00
1410000 Property Income	0.00	65,580,758.85	0.00	0.00
1420102 Other Revenues	0.00	0.00	0.00	0.00
1420100 Sales of Market Establishment	0.00	0.00	0.00	0.00
1420299 Other Receipts from Administrative Fees and Charges	0.00	532,304.70	0.00	0.00
1420200 Administrative Fees and Charges	0.00	532,304.70	0.00	0.00
1420322 Immigration Visas and Other Consular Fees	0.00	113,341,251.95	0.00	51,300.00
1420323 Passport Fees	0.00	6,836,586.05	0.00	0.00
1420399 Receipts from Administrative Fees and Charges	0.00	432,234.40	0.00	0.00
1420300 Administrative Fees and Charges collected as AIA	0.00	120,610,072.40	0.00	51,300.00
1420000 Sales of Goods and Services	0.00	121,142,377.10	0.00	51,300.00
2110101 Basic Salaries - Civil Service	854,981,691.75	0.00	181,854,829.00	0.00
2110100 Basic Salaries - Permanent Employees	854,981,691.75	0.00	181,854,829.00	0.00
2110201 Contractual Employees	2,394,463,258.55	0.00	500,147,367.30	0.00
2110202 Casual Labour - Others	7,692,123.85	0.00	974,729.70	0.00
2110200 Basic Wages - Temporary Employees	2,402,155,382.40	0.00	501,122,097.00	0.00
2110301 House Allowance	159,738,600.35	0.00	41,094,891.10	0.00
2110306 Foreign Service Allowance (Overseas Addition)	5,552,636,636.60	0.00	1,069,111,678.70	0.00
2110309 Special Duty Allowance	159,437,655.30	0.00	577,515.00	0.00
2110312 Responsibility Allowance	1,000,000.00	0.00	1,004,413.00	0.00
2110313 Entertainment Allowance	21,083,995.50	0.00	5,983,396.00	0.00
2110314 Transport Allowance	39,796,570.00	0.00	11,629,116.90	0.00
2110315 Extreneous Allowance	3,400,000.00	0.00	1,000,000.00	0.00
2110317 Domestic Servant Allowance	3,300,000.00	0.00	1,280,000.00	0.00
2110318 Non Practising Allowance	1,559,091.70	0.00	550,000.00	0.00
2110320 Leave Allowance	3,300,000.00	0.00	1,306,464.30	0.00
2110327 Ministerial Allowance	0.00	0.00	680,000.00	0.00
2110300 Personal Allowances paid as part of Salary	5,945,252,549.45	0.00	1,134,217,475.00	0.00
2110401 Refund of Medical Expenses - Outpatient	158,703,986.45	0.00	33,961,834.55	0.00
2110402 Refund of Medical Expenses - Inpatient	152,519,332.50	0.00	30,725,255.45	0.00
2110400 Personal Allowances paid as Reimbursements	311,223,318.95	0.00	64,687,090.00	0.00
2110501 Payment of Duty (Civil Servants)	6,138,531.00	0.00	2,605,100.00	0.00
2110500 Personal Allowances provided in Kind	6,138,531.00	0.00	2,605,100.00	0.00
2110000 Wages and Salary Contributions	9,519,751,473.55	0.00	1,884,486,591.00	0.00
2120101 Employer Contributions to National Social Security Fund	55,302,201.50	0.00	11,241,983.45	0.00
2120103 Employer Contribution to Staff Pensions Scheme	7,477,338.40	0.00	893,097.90	0.00
2120199 Employer Contributions to Compulsory National Social Security Schemes	33,676,696.70	0.00	3,425,987.20	0.00
2120100 Employer Contributions to Compulsory National Social Security Schemes	96,456,236.60	0.00	15,561,068.55	0.00
2120201 Employer Contributions to National Social and Health Insurance Scheme	333,571,615.95	0.00	53,951,384.90	0.00
2120200 Employer Contributions to	333,571,615.95	0.00	53,951,384.90	0.00

Account No and Description	Current Period		Previous period	
	Debit Balance	Credit Balance	Debit Balance	Credit Balance
Compulsory Health Insurance Schemes				
2120301 Employer Contributions to Private Social Security Funds and Schemes	30,479,610.00	0.00	6,642,764.75	0.00
2120300 Social Benefit Schemes Outside Government	30,479,610.00	0.00	6,642,764.75	0.00
2120000 Social Contributions	460,507,462.55	0.00	76,155,218.20	0.00
2210101 Electricity	292,722,478.60	0.00	58,595,143.20	0.00
2210102 Water and Sewerage Charges	109,940,702.30	0.00	23,207,251.10	0.00
2210103 Gas expenses	32,994,318.25	0.00	6,961,816.70	0.00
2210100 Utilities, Supplies and Services	435,657,499.15	0.00	88,764,211.00	0.00
2210201 Telephone, Telex, Facsimile and Mobile Phone Services	151,150,533.05	0.00	27,549,786.90	0.00
2210202 Internet Connections	26,933,937.45	0.00	6,115,190.05	0.00
2210203 Courier & Postal Services	31,575,285.00	0.00	3,268,374.75	0.00
2210204 Leased Communication Lines	120,384.00	0.00	0.00	0.00
2210205 Satellite Access Services	1,210,411.05	0.00	183,994.30	0.00
2210200 Communication, Supplies and Services	210,990,550.55	0.00	37,117,346.00	0.00
2210301 Travel Costs (airlines, bus, railway, mileage allowances, etc.)	54,937,807.90	0.00	12,291,851.05	0.00
2210302 Accommodation - Domestic Travel	36,619,754.85	0.00	7,461,963.80	0.00
2210303 Daily Subsistence Allowance	47,125,702.75	0.00	7,741,896.50	0.00
2210304 Sundry Items (e.g. airport tax, taxis, etc?)	3,014,208.35	0.00	633,548.15	0.00
2210305 Shipment of Personal and Household Effects	0.00	0.00	0.00	0.00
2210307 Passage & Transfer Expenses	6,022,778.20	0.00	6,611,693.45	0.00
2210308 Local Presidential Visits	11,633,539.90	0.00	4,287,544.05	0.00
2210300 Domestic Travel and Subsistence, and Other Transportation Costs	159,353,791.95	0.00	39,028,497.00	0.00
2210401 Travel Costs (airlines, bus, railway, etc.)	125,830,218.10	0.00	22,103,262.05	0.00
2210402 Accommodation	78,349,411.60	0.00	12,142,289.90	0.00
2210403 Daily Subsistence Allowance	124,489,891.45	0.00	22,903,090.45	0.00
2210404 Sundry Items (e.g. airport tax, taxis, etc?)	3,698,083.55	0.00	1,085,883.00	0.00
2210405 Shipment of Personal and Household Effects	123,786,807.45	0.00	25,935,839.05	0.00
2210406 Repatriation Costs	984,549.65	0.00	268,884.00	0.00
2210407 State Visits Abroad	2,366,173,501.45	0.00	270,285,283.00	0.00
2210400 Foreign Travel and Subsistence, and other transportation costs	2,823,312,463.25	0.00	354,724,531.45	0.00
2210501 International News Services	416,765.15	0.00	145,553.00	0.00
2210502 Publishing & Printing Services	7,699,671.30	0.00	1,519,793.60	0.00
2210503 Subscriptions to Newspapers, Magazines and Periodicals	4,248,628.30	0.00	1,355,155.85	0.00
2210504 Advertising, Awareness and Publicity Campaigns	85,724.25	0.00	0.00	0.00
2210505 Trade Shows and Exhibitions	4,082,687.50	0.00	496,157.45	0.00
2210506 Purchase of Curios	101,801.30	0.00	0.00	0.00
2210500 Printing, Advertising and Information Supplies and Services	16,635,277.80	0.00	3,516,659.90	0.00
2210601 Rent of Vehicles	2,486,213.60	0.00	405,034.50	0.00
2210602 Payment of Rents and Rates - Residential	1,693,286,224.30	0.00	407,612,603.95	0.00
2210603 Rents and Rates - Non-Residential	998,828,442.55	0.00	213,189,369.10	0.00
2210604 Hire of Transport, Equipment	11,378,824.55	0.00	3,313,949.60	0.00
2210600 Rentals of Produced Assets	2,705,979,705.00	0.00	624,520,957.15	0.00
2210701 Travel Allowance	1,275,434.40	0.00	399,400.00	0.00
2210702 Remuneration of Instructors and Contract Based Training Services	98,511.00	0.00	84,000.00	0.00
2210703 Production and Printing of Training Materials	82,589.80	0.00	0.00	0.00
2210704 Hire of Training Facilities and Equipment	377,942.60	0.00	121,077.00	0.00
2210706 Book Allowance	0.00	0.00	100,000.00	0.00
2210707 Project Allowance	103,834.10	0.00	32,000.00	0.00
2210710 Accommodation Allowance	884,072.15	0.00	372,500.00	0.00
2210711 Tuition Fees Allowance	1,166,926.60	0.00	755,400.00	0.00
2210700 Training Expenses	3,989,310.65	0.00	1,864,377.00	0.00
2210801 Catering Services (receptions), Accommodation, Gifts, Food and Drinks	85,508,248.70	0.00	16,487,278.40	0.00
2210802 Boards, Committees, Conferences and Seminars	190,979,595.45	0.00	26,014,075.70	0.00
2210805 National Celebrations	50,552,491.90	0.00	7,812,382.00	0.00
2210800 Hospitality Supplies and Services	327,040,336.05	0.00	50,313,736.10	0.00
2210901 Group Personal Insurance	15,292,815.35	0.00	2,717,686.40	0.00

Account No and Description	Current Period		Previous period	
	Debit Balance	Credit Balance	Debit Balance	Credit Balance
2210902 Building Insurance	22,337,927.10	0.00	3,427,043.00	0.00
2210903 Plant, Equipment and Machinery Insurance	4,375,925.65	0.00	348,922.00	0.00
2210904 Motor Vehicle Insurance	44,262,719.55	0.00	5,171,765.25	0.00
2210910 Medical Insurance	428,337.00	0.00	0.00	0.00
2210900 Insurance Costs	86,697,724.65	0.00	11,665,416.65	0.00
2211001 Medical Drugs	515,350.00	0.00	0.00	0.00
2211004 Fungicides, Insecticides and Sprays	1,450,686.05	0.00	91,344.60	0.00
2211006 Purchase of Workshop Tools, Spares and Small Equipment	995,873.70	0.00	112,574.00	0.00
2211009 Education and Library Supplies	3,358,176.95	0.00	538,766.75	0.00
2211011 Purchase/Production of Photographic and Audio-Visual Materials	554,980.65	0.00	131,385.25	0.00
2211015 Foods and Rations	2,983,601.40	0.00	586,530.00	0.00
2211016 Purchase of Uniforms and Clothing - Staff	6,218,387.10	0.00	1,169,266.65	0.00
2211020 Uniform and Clothing Allowances	1,103,182.75	0.00	257,627.00	0.00
2211021 Purchase of Bedding and Linen	3,679,637.70	0.00	910,951.40	0.00
2211000 Specialised Materials and Supp	20,859,876.30	0.00	3,798,445.65	0.00
2211101 General Office Supplies (papers, pencils, forms, small office equipment etc)	33,270,014.05	0.00	4,857,416.70	0.00
2211102 Supplies and Accessories for Computers and Printers	25,594,578.75	0.00	4,944,306.20	0.00
2211103 Sanitary and Cleaning Materials, Supplies and Services	12,478,478.00	0.00	1,219,701.10	0.00
2211100 Office and General Supplies and Services	71,343,070.80	0.00	11,021,424.00	0.00
2211201 Refined Fuels and Lubricants for Transport	86,349,786.95	0.00	13,655,817.90	0.00
2211202 Refined Fuels and Lubricants for Production	1,517,694.80	0.00	482,287.00	0.00
2211203 Refined Fuels and Lubricants -- Other	2,181,734.15	0.00	159,732.20	0.00
2211204 Other Fuels (wood, charcoal, cooking gas etc?)	4,794,618.10	0.00	1,318,396.90	0.00
2211200 Fuel Oil and Lubricants	94,843,834.00	0.00	15,616,234.00	0.00
2211301 Bank Service Commission and Charges	22,476,919.55	0.00	4,646,758.05	0.00
2211305 Contracted Guards and Cleaning Services	104,419,456.15	0.00	18,039,383.15	0.00
2211306 Membership Fees, Dues and Subscriptions to Professional and Trade Bodies	4,097,875.85	0.00	464,987.00	0.00
2211307 Transport Costs and Charges (freight, loading/unloading, clearing and shipping charges)	347,879.00	0.00	93,690.00	0.00
2211310 Contracted Professional Services	139,819,071.90	0.00	14,008,204.45	0.00
2211311 Contracted Technical Services	34,344,619.70	0.00	6,401,547.75	0.00
2211312 Confidential Expenditures	197,543,582.00	0.00	39,405,738.25	0.00
2211313 Security Operations	87,442,583.45	0.00	15,863,513.00	0.00
2211320 Temporary Committee Expenses	342,906,852.70	0.00	181,654,406.50	0.00
2211326 Counselling Services	1,488,615.00	0.00	0.00	0.00
2211329 Other Operating Expenses - Oth	44,862,038.55	0.00	0.00	0.00
2211300 Other Operating Expenses	979,749,493.85	0.00	280,578,228.15	0.00
2210000 Goods and Services	7,936,452,934.00	0.00	1,522,530,064.05	0.00
2220101 Maintenance Expenses - Motor Vehicles	44,751,983.75	0.00	8,986,439.45	0.00
2220105 Routine Maintenance - Vehicles	164,140.00	0.00	0.00	0.00
2220100 Routine Maintenance - Vehicles	44,916,123.75	0.00	8,986,439.45	0.00
2220201 Maintenance of Plant, Machinery and Equipment (including lifts)	8,096,977.45	0.00	807,644.60	0.00
2220202 Maintenance of Office Furniture and Equipment	3,067,559.90	0.00	350,435.95	0.00
2220204 Maintenance of Buildings -- Residential	35,113,364.25	0.00	4,726,211.10	0.00
2220205 Maintenance of Buildings and Stations -- Non-Residential	66,515,008.00	0.00	10,134,993.25	0.00
2220206 Maintenance of Civil Works	1,096,520.45	0.00	265,897.00	0.00
2220210 Maintenance of Computers, Software, and Networks	5,775,793.15	0.00	1,078,324.85	0.00
2220200 Routine Maintenance - Other Assets	119,665,223.20	0.00	17,363,506.75	0.00
2220000 Routine Maintenance	164,581,346.95	0.00	26,349,946.20	0.00
2630101 Current Grants to Semi-Autonomous Government Agencies	53,420,858.85	0.00	19,123,442.95	0.00
2630100 Current Grants to Government Agencies and other Levels of Government	53,420,858.85	0.00	19,123,442.95	0.00
2630201 Capital Grants to Semi-Autonomous Government Agencies	119,544,139.10	0.00	0.00	0.00

Account No and Description	Debit Balance	Credit Balance	Debit Balance	Credit Balance
2630200 Capital Grants to Government Agencies and other Levels of Government	119,544,139.10	0.00	0.00	0.00
2630000 Grants & Transfer To Other Govt. Units	172,964,997.95	0.00	19,123,442.95	0.00
2640101 - Secondary Education	216,405,991.80	0.00	48,412,186.50	0.00
2640102 - Tertiary Education	0.00	0.00	250,000.00	0.00
2640104 - Primary Education	336,034,681.35	0.00	71,911,356.25	0.00
2640105 - Pre-Primary Education	28,121,014.20	0.00	9,015,703.30	0.00
2640100 Scholarships and other Educational Benefits	580,561,687.35	0.00	129,589,246.05	0.00
2710102 Gratuity - Civil Servants	35,109,964.85	0.00	5,336,385.70	0.00
2710100 Government Pension and Retirement Benefits	35,109,964.85	0.00	5,336,385.70	0.00
2710000 Social Security Benefits	35,109,964.85	0.00	5,336,385.70	0.00
2990105 Expenses	0.00	0.00	353,010,380.00	0.00
2990100 System Required Expenses	0.00	0.00	353,010,380.00	0.00
2990000 System Required Expense A/cs	0.00	0.00	353,010,380.00	0.00
3110299 Construction of Buildings - Ot	143,060,245.55	0.00	0.00	0.00
3110200 Construction of Building	143,060,245.55	0.00	0.00	0.00
3110301 Refurbishment of Residential Buildings	137,113,132.65	0.00	1,173,020.55	0.00
3110302 Refurbishment of Non-Residential Buildings	47,818,738.95	0.00	0.00	0.00
3110300 Refurbishment of Buildings	184,931,871.60	0.00	1,173,020.55	0.00
3110701 Purchase of Motor Vehicles	130,393,626.05	0.00	51,606,463.00	0.00
3110700 Purchase of Vehicles and Other Transport Equipment	130,393,626.05	0.00	51,606,463.00	0.00
3110801 Overhaul of Vehicles	1,901,643.65	0.00	686,550.00	0.00
3110800 Overhaul of Vehicles and Other Transport Equipment	1,901,643.65	0.00	686,550.00	0.00
3110901 Purchase of Household and Institutional Furniture and Fittings	30,984,130.30	0.00	7,544,688.65	0.00
3110900 Purchase of Household Furniture and Institutional Appliances	20,876,179.80	0.00	1,754,301.40	0.00
3110900 Purchase of Household Furniture and Institutional Equipment	51,860,310.10	0.00	9,298,990.05	0.00
3111001 Purchase of Office Furniture and Fittings	23,159,264.80	0.00	2,736,416.20	0.00
3111002 Purchase of Computers, Printers and other IT Equipment	4,333,994.50	0.00	3,072,455.95	0.00
3111003 Purchase of Airconditioners, Fans and Heating Appliances	940,694.90	0.00	81,723.75	0.00
3111004 Purchase of Exchanges and other Communications Equipment	242,147.00	0.00	56,700.00	0.00
3111009 Purchase of other Office Equipment	1,500,999.75	0.00	2,069,824.00	0.00
3111000 Purchase of Office Furniture and General Equipment	30,177,090.35	0.00	8,017,119.90	0.00
3111111 Purchase of ICT Networking and Communication Equipment	78,132,761.25	0.00	230,000.00	0.00
3111100 Purchase of Specialised Plant, Equipment and Machinery	78,132,761.25	0.00	230,000.00	0.00
3111401 Pre-feasibility, Feasibility and Appraisal Studies	1,680,447.00	0.00	0.00	0.00
3111400 Research, Feasibility Studies, Project Preparation and Design, Project Supervision	1,680,447.00	0.00	0.00	0.00
3110000 Acquisition of Fixed Capital Assets	622,137,995.55	0.00	71,012,143.50	0.00
3510601 Sale of Motor Vehicles	0.00	4,021,082.00	0.00	0.00
3510600 Receipts from the Sale of Vehicles and Transport Equipment	0.00	4,021,082.00	0.00	0.00
3510000 Receipts from the Sale of Fixed Assets	0.00	4,021,082.00	0.00	0.00
6530101 Ministry HQ Recurrent Bank A/C	154,419.00	0.00	3,324,030.65	0.00
6530103 RECURRENT DEPARTMENT BANK	286,439,298.85	0.00	276,908,439.20	0.00
ACCO 06-FEB-09	0.00	0.00	0.00	0.00
6530100 Recurrent Bank Accounts	286,593,717.85	0.00	280,232,469.85	0.00
6530000 Recurrent Bank Accounts	286,593,717.85	0.00	280,232,469.85	0.00
6540101 Ministry HQ Development Bank A	1,155,950.00	0.00	1,885,103,383.00	0.00
6540102 DEVELOPMENT DEPARTMENT	2,649,907,844.65	0.00	0.00	0.00
BANK AC 06-FEB-09	0.00	0.00	0.00	0.00
6540100 Development Bank Accounts	2,651,063,794.65	0.00	1,885,103,383.00	0.00
6550101 Ministry HQ Deposit Bank A/C	393,274,333.25	0.00	555,687,508.00	0.00

Previous period

Current Period

Debit Balance

Credit Balance

Debit Balance

Credit Balance

Debit Balance

Credit Balance