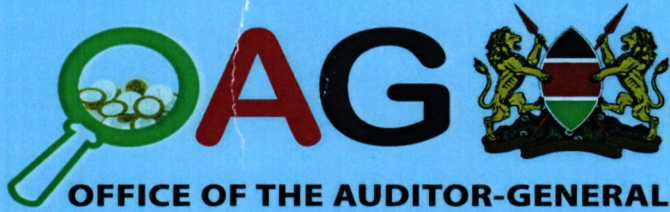


REPUBLIC OF KENYA



Enhancing Accountability

THE NATIONAL ASSEMBLY	
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REPORT

OF

THE AUDITOR-GENERAL

ON

**NATIONAL GOVERNMENT AFFIRMATIVE
ACTION FUND**

**FOR THE YEAR ENDED
30 JUNE, 2021**



OFFICE OF THE AUDITOR GENERAL
P. O. Box 30084 - 00100, NAIROBI
REGISTRY

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MINISTRY OF PUBLIC SERVICE AND GENDER

**STATE DEPARTMENT FOR GENDER
NATIONAL GOVERNMENT AFFIRMATIVE ACTION FUND**

REVISED ANNUAL REPORT AND FINANCIAL STATEMENTS

FOR THE FINANCIAL YEAR ENDING

30TH JUNE 2021

**Prepared in accordance with the Accrual Basis of Accounting Method under the
International Public Sector Accounting Standards (IPSAS)**

**National Government Affirmative Action Fund
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For the year ended June 30, 2021**

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1. KEY ENTITY INFORMATION AND MANAGEMENT

(a) Background information

The National Government Affirmative Action Fund (NGAAF), successor to the Affirmative Action Social Development Fund (AASDF) is a Semi-Autonomous Government Agency (SAGA) in the Ministry of Public Service and Gender (Revised Executive Order No 1 of 2020) was enacted through a Legal Notice No. 24 of the Public Finance Management act, 2012 and Published on 13th February 2015.

The Fund is governed by the Public Finance Management Act, 2012, the Public Finance Management (National Government Affirmative Action Development Fund), Regulation, 2016. At the National level, the Fund is managed by Board of Directors who are supported by a Secretariat headed by the Chief Executive Officer while at the County level, it has offices in all the forty-seven Counties (47) managed by County Coordinators.

(b) Principal Activities

Provision of grant funds for socio-economic empowerment of affirmative action groups; Women, Youth and Persons with Disability, needy children at the counties in line with the Vision 2030 through the following activities;

- i. Support to women economic empowerment initiatives through provision of funds for table banking, savings and credit cooperative organizations (SACCOS);
- ii. Provision of bursary and scholarships for access of education opportunities among vulnerable groups; school going orphaned, child-headed house-holds and special needs children, out of school vulnerable youth for skill training;
- iii. Support of value addition initiatives in agribusiness, cottage industries owned by affirmative action groups
- iv. Promotion of talent development among the youth involved in arts, music and sports;
- v. Support to programmes on access to services on gender-based violence through establishment of rescue and counselling centres and support to survivors of Gender based violence
- vi. Sensitization of communities on gender-based violence including, female genital mutilation, child marriages or forced marriages
- vii. Establishment of drugs and substance abuse rehabilitation and counselling centres in conjunction with the relevant Government agencies;
- viii. Enterprise training and financial start-ups support to rehabilitated individuals;

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- ix. Conducting civic education and community sensitization on National Government affirmative action programmes and policies;

(c) Key Management

The National Government Affirmative Action Fund is management under the following key organs:

- i. The Principal Secretary, State Department for Gender, Ministry of Public Service and Gender
- ii. The Board of Directors
- iii. A Secretariat headed by the Chief Executive Officer

(d) Fiduciary Management

The key management personnel who held office during the quarter ended 30th June, 2021 and who had direct fiduciary responsibility were:

No.	Designation	Name
1	Chief Executive Officer	Titus Lotee
2	Director Finance & Programmes	Magdaline Kipkenei
3	Head of Human Resource	Edward M. Ngugi
4	Head of Finance	Serah M. Muchunga
5	Head of Programmes	Jackson Kayaga
6	Ag Head of Communication	Jesse Njuguna
7	Head of Procurement	Jane N. Kyengo

(e) Fiduciary Oversight Arrangements

1. Finance and Administration Committee

The Finance and Administration Sub-Committee is responsible to the Board of Directors for the following:

- i. Reviewing annual budgets schedules prepared by Accounts in line with the PFM Act, 2012(NGAAF), Regulations, 2016;
- ii. Advise on budget appropriation;
- iii. Reviewing the secretariat annual procurement plan;
- iv. To oversee preparation of financial reports and ensure that reports are accurate and timely;
- v. Ensure compliance with PFM Act, 2012;
- vi. Ensure prudent utilization of disbursed Funds;

- vii. Resource mobilization/fundraising initiatives

2. Audit Committee

The Audit Committee's responsibilities include the following:

- i. Provide oversight of the Fund internal audit function;
- ii. Evaluate internal and external audit reports and make appropriate recommendations;
- iii. Review the levels of compliance with relevant legislative and regulatory requirements
- iv. Conducting periodic internal checks on key processes to ensure compliance with the established procedures, and report to the Board on the findings and recommendations for improvements;
- v. To analyse and address the risks associated with the key processes.
- vi. To report to the Board of any financial concerns and irregularities;
- vii. Overseeing response to audit queries

(f) Entity Headquarters

P.O. Box 48274- 00100
ABSA Plaza House
Loita Street
Nairobi, Kenya

(g) Entity Contacts

Telephone: 020 23000796
E-mail: ceo@ngaaf.go.ke
Website: ngaaf.go.ke

(h) Entity Bankers

1. Central Bank of Kenya
Haile Selassie Avenue
P.O. Box 60000
City Square 00200
Nairobi, Kenya
2. Co-operative Bank
Parliament Road Branch
P.O. Box 5772
City Square 00200
Nairobi, Kenya
3. Equity Bank of Kenya
Upper Hill
P.O. Box 75104 - 00200

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Nairobi, Kenya

4. Kenya Commercial Bank

Moi Avenue

P.O. Box 48400

GPO 00100

Nairobi, Kenya

5. National Bank of Kenya

Harambee Avenue

P.O. Box 72866

City Square 00200

Nairobi, Kenya

2 Independent Auditors

Auditor General

Office of the Auditor General

Anniversary Towers, University Way

P.O. Box 30084

GPO 00100

Nairobi, Kenya

3 Principal Legal Adviser

The Attorney General

State Law Office

Harambee Avenue

P.O. Box 40112

City Square 00200

Nairobi, Kenya

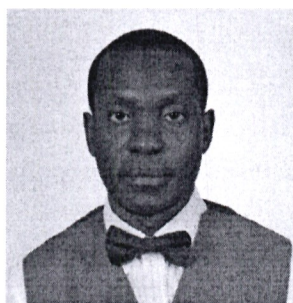
2. THE BOARD OF DIRECTORS



Prof. Wanjiku Mukabi Kabira, EBS
 Chairperson

Experience: Born in 1948. Professor of literature at University of Nairobi and Director of the African Women Studies Centre. She has taught at UON for over 39 years. She has been a Gender advisor in IGAD, a policy analyst, an expert in Eastern Africa and West African Literature and has published extensively on Women and Gender issues. Was a Commissioner and Vice Chair of CKRC. She was part of the architects of the drafting of the Constitution of Kenya (2012). Appointed as the Chairperson of the Board via Gazette notice No. 2168 of 13th March, 2020.

Qualifications: PhD, MA



Robert Oduor Otieno

Experience: Born 1980. Over 16 years' experience in the Finance. Senior Treasury at Eastern and Southern Africa Trade and Development Bank. He is an Independent Director. He is the Chairperson of Finance & Administration Committee.

Qualifications: Masters of Business Administration, BSC in Actuarial Science.



Charles Kimutai Chirchir

Experience: Born 1979. Seven (7) years' experience as Procurement Officer at Jomo Kenyatta University of Agriculture & Technology (JKUAT). An Independent Director representing Persons with Disabilities. The Chairperson of the Conflict, Dispute Resolution & HR Committee.

Qualifications: Bachelors Purchasing and Supplies Management from JKUAT.



Protus Ouma Onyango

Experience: Born 1962. Over 33 years' experience in the Public Service in Gender and Social Development. Represents the Principal Secretary-Gender. A member of Conflict, Dispute & Resolution Committee and Audit & Risk Management Committee.

Qualifications: Masters in Gender Studies

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Linda Gacheri Kinyua

Experience: Born in 1992. Over 5 years' experience in the Public Sector Parastatals. An Independent Director representing the Youth. The Chairperson to the Strategy & Programs Committee.

Qualifications: Masters in Commerce from Strathmore University, BCom from Nairobi University.



Florence Kalekye Kiriinya

Experience: Born in 1959. Over 35 years' experience in the Office of Auditor General (formerly KENAO) serving in different capacities including audit of various Government Ministries and Departments, managing the Capacity building function of KENAO, Served as Director spearheading Strategy and Operational Planning, Monitoring and Evaluation functions of OAG, and as Director of the Internal Audit among other responsibilities. Worked with the IDI a body corporate of the International Organization of Supreme Audit Institutions (INTOSAI) as a Programme Manager in Norway (2012-2014), charged with a responsibility of developing capacity building audit programmes aimed at improving quality audits and service delivery within the African English Speaking Supreme Audit Institutions (AFROSAI-E). Managed the Knowledge Sharing Committee (KSC) of African Organisation of Supreme Audit Institutions (AFROSAI) (2015-2019). An Independent Director. Chairperson to the Audit & Risk Management Committee

Qualifications: MSC (Audit Management and Consultancy, University of Central England in Birmingham, UK



Benson K. Kimani

Experience: Born in 1965. Over 31 years' experience in Public Service. Represent the Principal Secretary State Department for Planning. He is currently the Director Economic Development Coordination Directorate, State Department for Planning, the National Treasury and Planning and responsible for spearheading intergovernmental development planning and other development initiatives in the State Department for Planning. A member of Finance & Administration Committee.

Qualifications: Master of Arts degree in Economic Policy Management from Makerere University, Bachelor of Arts degree (Economics) the University of Nairobi, Certified Project Management Professional (PMP)

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Robert Osudi

Experience: Born 1982. Over 12 years' experience in the Public Service in Finance. Representing the Principal Secretary in the National Treasury. A member of Finance & Administration Committee and Audit & Risk Management Committee.

Qualifications: Masters of Arts – Economics



Joyce Mugure

Experience: Born in 1984. Over 11 years of experience in the Public Service in Social Development. Representing the Principal Secretary, State Department for Social Protection. A member of the Strategy & Programs Committee

Qualification: Masters in Rural Sociology and Community Development (Finalist); Bachelor of Arts (Economics and Sociology)



Titus Lotee
Chief Executive Officer

Experience: Born in 1974. Has over 21 years of career experience; 12 of which are at the Non-Governmental and Private Sector Organizations, both within and outside the country with 9 years in the Public Sector.

Qualifications: A PhD finalist in Leadership and Governance and a Master of Arts in Coexistence and Conflict from Brandeis University USA. BA (Economics) Moi University.

3. MANAGEMENT TEAM

 <p>Titus Lotee Chief Executive Officer</p>	<p>Responsibility: Chief Executive Officer</p> <p>Qualifications: A PhD finalist in Leadership and Governance and a Master of Arts in Coexistence and Conflict from Brandeis University USA. BA (Economics) Moi University.</p>
 <p>Magdaline Kipkenei Director Finance & Administration</p>	<p>Responsibility: Director Finance and Administration.</p> <p>Qualifications: MA Sociology (Community Development & Project Management), BA Sociology & Political Science</p>
 <p>Jackson Kayaga Programmes Officer</p>	<p>Responsibility: Head of Programmes</p> <p>Qualifications: MA in Development Studies, B. Ed (Hons) and CPA finalist.</p>
 <p>Jesse Njuguna Ag. Communication Officer</p>	<p>Experience: Ag. Head of Communication</p> <p>Qualification: Masters in Environmental Planning and Management, Bachelor of Environmental Studies.</p>

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 <p>Serah Muchunga Principal Accountant</p>	<p>Responsibility: Head of Finance & Accounts.</p> <p>Qualifications: MBA in Finance & Accounting, BBM (Accounting) and CPA (K)</p>
 <p>Jane K. Kyengo Supply Chain Management Officer</p>	<p>Responsibility: Head of Procurement.</p> <p>Qualifications: B.com in Marketing, Professional Diploma in Purchasing and Supplies, Diploma in Business Administration.</p>
 <p>Edward M. Ngugi Deputy Director Human Resource and Management Development</p>	<p>Responsibility: Head of Human Resources.</p> <p>Qualifications: Master in Business Administration (Human Resource Management). Replaced Stephen K. Irungu on transfer</p>

4. CHAIRPERSON'S STATEMENT

Introduction

It is my pleasure to present to you 2020/2021 financial statements. It is worth noting that the Board has laid down structures and systems in place to assist in the day to day running of the Fund.

Overall performance

The Fund disbursed first, second, third and fourth Quarter allocation for FY 2020/2021 to the counties to finance community projects and programmes.

Key Activities and Achievements

1. Disbursement of the 1st, 2nd, 3rd, 4th Quarter & unspent balance allocation amounting to Kshs. 2,116,406,488.97
2. Disbursed emergency funds of Kshs. 14,502,180 to Fourteen (14) counties to assist affected populations on emergency response interventions
3. The National Government Affirmative Action Fund was categorized financial year 2020/2021

The Fund supports the following activities;

1. Promotion of economic empowerment activities through support to Women, Youth and PWDs Groups, table banking, and Women owned SACCOs.
2. Provision of Bursary/Scholarships to vulnerable students, trainees in vocational institutions and children with special needs.
3. Civic education of community leaders and the public on Government programmes and policies.
4. Support to Gender Based Violence prevention through establishment of rescue and counselling centres and provision of legal aid and sensitization programmes.
5. Value additional initiatives; support to market shades for women in business, agribusiness, home industries, enterprise training and development, support to eco-friendly innovations in energy, housing and appropriate technology etc.
6. Nurturing of talent among the youth in music, art, sports.
7. Prevention of substance abuse through rehabilitation programmes.

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8. Emergency Response 2% of the funds are set aside to support emergencies during floods, famine, disease outbreak, fire break outs and destruction of basic infrastructure.

Successes

During the financial year 2020-2021, the Fund disbursed Kshs. 2,116,406,488.98 to Counties and achieved the following;

- i. Supported vulnerable students through bursaries and scholarships
- ii. Sensitized community from 47 counties through Civic Education
- iii. Various affirmative action groups supported through economic empowerment category and through value addition income generating initiatives
- iv. Distributed tanks of various sizes to various schools, health facilities and community affirmative action groups. This is to ensure steady supply of water thus reducing water borne diseases
- v. A huge number of school going children benefited from sanitary pads to guarantee uninterrupted learning
- vi. Supported community groups with car wash machines to earn incomes
- vii. Supported community groups with motorbikes to run boda boda business to facilitate transport sector and earn income
- viii. Supported community groups with 100-seater tents and chairs as an income generating activities
- ix. Supported several groups with incubators for poultry\keeping as a way of enhancing incomes and ensuring food security
- x. Supported PWDs with wheelchairs, elbow clutches, normal clutches and walking sticks to enhance their movement including when seeking for earning opportunities
- xi. Supported SMEs with market umbrellas to enhance their businesses during all-weather conditions
- xii. Supported a few community groups with posho mills as a way of processing Unga
- xiii. To facilitate small scale juice processing in the community, supported 118 SMEs with juice blending machines
- xiv. To ensure sustained food security, the Fund supported AAGs with dairy cows
- xv. Supported AAGs with sewing machines

Challenges

During the FY 2020-2021 the Fund has experienced a number of challenges including;

1. Inadequate funds to support operations and management both at the National and at the County offices for staff Personal Emolument, Office equipment's, Office space etc.

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2. Covid-19 pandemic which continued to affect implementation of various projects during the FY 2020-2021
3. Inadequate funds to engage requisite staff under the Board as the Fund graduate to full categorization as a State Corporation
4. Manual nature of operations which hampers data capture on funded projects
5. NGAAF Regulations 2016 with some sections not favourable to the targeted population needs

Future Prospects and Strategy

The Fund's strategy as outlined in the 2019-2023 Strategic Plan is to ensure long term sustainability challenge the management team of the Fund. The Board is composed of Directors with the right balance of mixed skills, experience and competencies required for the achievement of the organization's long-term goals. It also has the goodwill of stakeholders.



.....
Ms Florence Kalekye Kiriinya
Chairperson of the Board

Date: 15/03/2022

5. REPORT OF THE CHIEF EXECUTIVE OFFICER

I take delight to present to you highlights of the National Government Affirmative Action Fund's performance and operations for 2020/2021 Financial year.

During the financial year 2020/2021, the Fund received exchequer release amounting to Kshs. 2,130,000,000. The Board disbursed Kshs. 2,116,406,488.98 to Counties for various activities to support affirmative action groups (Youth, Women and PWDs) for social economic empowerment at county level. The disbursement amount included returned unspent cash by the Counties as at 30 June, 2020.

	Expenditure	Amount (Kshs.)
1	Counties: To finance economic empowerment activities for Affirmative Action Groups	1,971,080,887
2	Secretariat / Administrative	128,619,249
3	Emergency Interventions	14,502,180
5	Monitoring and Evaluation	6,440,400
	TOTAL	2,120,642,716

The funds were utilised in achieving the following;

From the total of Kshs. 2,116,406,488.98 disbursed, the Fund achieved the following;

- i. Supported 43,549 vulnerable students through bursaries and scholarships
- ii. Sensitized community from 47 counties through Civic Education
- iii. 2,337 affirmative action groups supported through economic empowerment category and 1,664 groups through value addition income generating initiatives
- iv. Distributed 672 water tanks of various sizes (25 tanks of 2,300 litre capacity; 45 tanks of 3,000 litre capacity; 433 tanks of 5,000 litre capacity; 32 tanks of 8,000 litre capacity and 137 tanks of 10,000 litre capacity) to various schools, health facilities and community affirmative action groups. This is to ensure steady supply of water thus reducing water borne diseases
- v. Over 82,700 school going children benefited from sanitary pads to guarantee uninterrupted learning
- vi. Supported 159 community groups with car wash machines to earn incomes
- vii. Supported 167 community groups with motorbikes to run boda boda business to facilitate transport sector and earn income
- viii. Supported 391 community groups with 100-seater tents and chairs as an income generating activities
- ix. Supported groups with 95 incubators for poultry\ keeping as a way of enhancing incomes and ensuring food security

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- x. Supported PWDs with 286 wheelchairs, 50 elbow clutches, 15 normal clutches and 50 walking sticks to enhance their movement including when seeking for earning opportunities
- xi. Supported 11,268 SMEs with market umbrellas to enhance their businesses during all-weather conditions
- xii. Supported 23 community groups with posho mills as a way of processing Unga
- xiii. To facilitate small scale juice processing in the community, supported 118 SMEs with juice blending machines
- xiv. To ensure sustained food security, the Fund supported AAGs with 40 dairy cows
- xv. Supported AAGs with 279 sewing machines

Challenges

During FY 2020-2021 the Fund has experienced a number of challenges;

i. Inadequate funds

Inadequate funds for administrative functions these including; salaries, inadequate staff, motor vehicle maintenance and fuel and other office operations.

ii. Inadequate staffing

The Fund has inadequate staff both at the Secretariat and in the counties due to inadequate funding. The Board has tried to address the challenges through requesting for more funding from The National Treasury and seeking for support from development partners and other stakeholders.

iii. Inadequate office space and equipment

The National Secretariat is currently housed in Absa Plaza 16th floor while most County officers are currently accommodated at the County Commissioners' offices which are not fully equipped while a few are hosted in the Women Representatives' offices.

iv. Covid-19 pandemic

The Pandemic has affected implementation of various projects especially in the FY 2020/2021.



.....
Ag. Chief Executive Officer

Date: 15/3/2022

**6. STATEMENT OF NATIONAL GOVERNMENT AFFIRMATIVE ACTION FUND
PERFORMANCE AGAINST PREDETERMINED OBJECTIVES FOR FINANCIAL
YEAR 2020/2021**

Section 81 Subsection 2 (f) of the Public Finance Management Act, 2012 requires the accounting officer to include in the financial statement, a statement of the national government entity's performance against predetermined objectives.

The National Government Affirmative Action Fund has 5 Strategic Pillars and Objectives within its Strategic Plan for the FY 2018/2019-2022/2023. These strategic pillars are as follows:

- Pillar 1: Economic Empowerment
- Pillar 2: Socio-Cultural Development
- Pillar 3: Institutional & Capacity Development
- Pillar 4: Resource Mobilization
- Pillar 5: Tracking & Reporting on Implementation of NGAAF programmes

NGAAF develops its annual work plans based on the above 5 pillars. Assessment of the Board's performance against its annual work plan is done on a quarterly basis. The Organization achieved its performance targets set for the FY 2020/2021 period for its five strategic pillars, as indicated in the diagram below:

Strategic Pillar	Objective	Activities	Key Performance Indicators	Achievements
Pillar 1: Economic Empowerment	To Increase income for Affirmative Action Groups	Support table banking activities for AAGs	Amount disbursed. Number of groups funded	Disbursed: Ksh: 315,130,344.60 PC Target: Ksh: 368,277,000.00 Groups Funded: 2,337 PC Targeted groups: 800
		Strengthen capacity of AAGs and PWDs for ease of access to funds and other services		Ensure that GBV centres, Rescue and Rehabilitation canthers, IT centres e.g in Migori and all other construction by NGAAF are friendly to PWDs. This includes construction of ramp. Partnered with various government & non-governmental stake holders.
		Promote Value Addition Initiatives	Number of Groups supported for value addition supported	PC targeted: 80 groups Number of groups: 1,664 F: 53,761 M: 25,047 PWD:3,529
	To improve uptake of Government programmes and policies	Civic Education & Community Sensitization	Number of people reached during civic education programmes	No. of citizen reached during civic education Achieved: 153,625 PC Target: 150,000
Pillar 2: Socio-Cultural Development	To Promote Social Rights for Affirmative Action Groups	Provide advocacy on social rights & participation of AAGs	Number of persons sensitized	Reached out through civic education forums
		Support Elderly Persons as per the Fund Access Guidelines	Number of Elderly reached out	Blankets bought for elderly persons in Embu, Migori and Bomet Counties Supported elderly widow to reconstruct her house that was swept away by strong winds in Nyeri County
	To enhance access	Increase number of GBV &	To ensure	Construction of Nandi Drugs and Substance

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	to services for survivors of GBV, FGM, child or forced marriages	Recovery centres & make them operational	construction of GBVRC centre in Mombasa and Drugs and Substance Abuse and Rehabilitation centre in Nandi counties Complete and operationalization of 2 GBVRC centres in Meru and Bungoma counties	abuse and Rehabilitation centre is 90% complete. Bungoma GBVRC centre is completed Meru GBVRC centre is 80% complete
		Facilitate survivors of GBV to access services		Working with various stakeholders' including Chiefs and Assistant Chiefs to sensitize the community about the centres for ease of accessibility by the survivors.
	To enhance access to services for the control of drugs & substance abuse	Establish rehabilitation & Counselling centres and make them operational	Construction & of Alcohol & Drug abuse rehabilitation centre in Nandi, Operationalize of the rehabilitation & counselling centre in Turkana	Nandi is 90% complete Working with stakeholders to operationalize the centre
		Facilitate addicts to access rehabilitation & Counselling services		Kiambu NGAAF office partnered with Mamacare CBO to run the Kiambu Alcohol & Rehabilitation centre and assist addict to access the services
	To identify and develop talents among affirmative action groups	Provision of sporting equipment		Taita Taveta spent, KShs.1,000,000 for purchase of purchase of football and volleyball jersey balls and goal posts benefiting 300 female and 300 male youth. Purchase of football jerseys in Lamu county at cost of Kshs.700,000 Purchase of various sports items in Kwale county at cost of Kshs.1,540,000
		Supporting Tournaments		West Pokot spent Kshs.1,587,400 on football tournament Mandera spent Kshs.4,844,303 on football tournament Homabay spent Kshs.6,374,008 on football tournament Embu spent Kshs.1,181,000 on football tournament Nyeri spent Kshs.700,000 on football tournament Elgeyo Marakwet spent Kshs.1,021,000 on football tournament
	To increase access to education opportunities for affirmative action groups	Provision of bursaries and scholarships	18,500 needy students targeted	43,549 students benefited (Female=23,334; Male=18,213 and PWD=2,002)
Pillar 3: Institutional & Capacity Development	To strengthen Internal Corporate governance systems	Ensure compliance with laws, regulations, national values and principles of good governance	Induction report	New Board members, deployed staff and newly recruited County Coordinators inducted in November, 2020
		Develop a corporate communication strategy	Responding to queries raised via the email contacts provided for at	Use of twitter account Use of facebook account Use of WhatsApp

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			the NGAAF website	
		Develop & implement (Standard operating Procedures. SOPs)		Standard Operating Procedures developed
	Strengthen Human Capital	Formulate Human Resource Policies		Commenced development of Human Resource Management Policies for the Fund
		Ensure Optimal Human Resource		Requested for the posting of more staff at NGAAF to act as County Coordinators
		Enhance Staff Training & Development		-Carried out induction in November 2020 -Allowed staff to proceed with training to enhance service delivery: e.g SMC
	Strengthen Internal Financial Management Systems	Develop a Finance & Procedure Manual		Development of Integrated Financial Management System which is at advanced stage. Developed specifications.
Pillar 4: Resource Mobilization	To supplement the share of Revenue	Establish partnerships, Engagements & Linkages with development partners and the private sector	Partnership agreement	Developed a partnership with Equity Bank, Cooperative Bank and Groots (Kenya)
Pillar 5: Tracking & Reporting on Implementation of NGAAF programmes	Strengthen tracking of Implementation of policies, plans & Budgets.	Establish, a monitoring evaluation & Reporting system	M&E Report	Elaborate M & E undertaken in the following counties among others: Siaya, Vihiga, Homabay, Migori, Bungoma, Busia, Kirinyaga, Murang'a, Embu, Meru, Isiolo, West Pokot, Turkana, Nandi, (shortage of staff hindered more counties being included)
		Provide timely and reliable information for evidence-based decision making		Reports escalated to the Board in a timely manner
		Build capacity of NGAAF Staff on M&E skills		Inducted coordinators in Naivasha in November 2020

7. CORPORATE GOVERNANCE STATEMENT

The Board of National Government Affirmative Action Fund is committed to ensuring that the Fund operates with professionalism and integrity and maintains high standards of Corporate Governance in carrying out its mandate. The Board embarks on ensuring that the Fund complies with the guidelines on Corporate Governance practices as it is a requirement for Public officers.

During this period, the Fund continued to ensure adherence to the following principles:

- i) Timely preparation of accurate financial statements and project reports both performance and financial reports
- ii) Effective processes and systems of risk management and internal controls are in place
- iii) Maintains an effective and efficient system of internal controls
- iv) Procurement process is cost effective and delivers the value for money
- v) Ensures that books of accounts are prepared on timely basis
- vi) Delegates to management the responsibility to implement risk management plan
- vii) Delegates to management the responsibility of designing, implementing and monitoring effectiveness of internal control systems
- viii) Ensures that the chairperson of audit committee is an independent Board member
- ix) Ensures that at least one member of the audit committee has relevant qualifications and expertise in audit, financial management or accounting.
- x) Ensures that the internal audit function reports to the Audit committee on regular basis

Board of Management

The Board is responsible for overall management and long-term strategy of the Fund, ensures compliance with statutory requirements and fulfilling the Funds' responsibilities to stakeholders. The role of the Board is to approve disbursement of funds to the counties, receive, review and approve projects proposals for funding from counties, oversee the management of the Fund, receive, review and approve reports of the Fund.

The Board of Management as stipulated in the NGAAF Regulations, 2016 consists of five (5) independent members and four (4) alternate members representing Principal Secretary responsible for matters relating to Gender, Social Security Services, the National Treasury and Planning. They are appointed as per guidelines provided in the Legal notice No. 52 of 2016.

The roles of the Chairperson and the Chief Executive Officer are clearly separated as set out in Mwongozo. The Chairperson provide overall leadership to the Board, leads in setting the agenda for Board meetings, guide Board's decision making process and encourage Board members to participate fully in Boards deliberations. Monitor the performance of the CEO and maintain close, but independent working relationship with the CEO while ensuring

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appropriate balance of power between the CEO and the Board. The Chairperson is the spokesperson for the Board and is the principal contact for the CEO.

The day-to-day management of the business and implementation of policy decisions approved by the Board is the responsibility of the Chief Executive Officer who is also the secretary to the Board and is in charge of the Secretariat.

The Board members are provided with complete and timely information to allow them ample time for appropriate review for discussions in meetings, thereby discharging their responsibilities effectively and efficiently. The Board members are encouraged to develop knowledge of the operations of the Fund by taking part in various activities organized including field visits, monitoring and evaluation and regular trainings.

In order to discharge its mandate and responsibilities effectively, the Board has established and delegated certain tasks to its committees with specific terms of reference. The Board has appointed the committees of the Board with requisite skills and competencies to discharge allocated responsibilities. There are four standing committees of the Board each with clear terms of reference. These are:

1. Strategy and Programmes Committee
2. Finance and Administration Committee
3. Dispute, Conflict Resolution and Human Resource Committee
4. Audit and Risk Management Committee

The Board and its sub-committee meetings are held as per Board calendar and as dictated by other emerging urgent agenda. During the year the Board held four (4) meetings, two (2) special meeting, Finance and Administration committee four (4) meeting, Strategy and Programs Committee held nine (11) meetings, Audit and Risk Management committee five (5) meeting while Conflict, dispute Resolution and Human Resource committee held six (6) meeting. Further, the Board introduced ad hoc meetings for Chairpersons of the committees to ensure disbursement of funds is done immediately after the vetting. The Board meetings were necessitated by Staff evaluation together with Kenya School of Government and the ad hoc meetings were necessitated by approval of proposals from the programmes committee to allow disbursements of funds. All these meetings enabled smooth operations of the management and discharge of the Funds Mandate.

However, the Board remains collectively responsible for the decisions and actions taken by any committee. A committee only performs the task delegated to it by the Board and should not exceed the authority or powers of the Board.

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Board expenses

The board expenses are as disclosed in the Financial Statements. The allowances paid are sitting allowances, accommodation/daily subsistence and transport allowances for attending Board meeting and on official duties, per diem on domestic/local travel and lunch allowance where it is not provided while on official duties in line with Government Circulars and net of tax where applicable. The terms of employment of the Chief Executive Officer are clearly defined in the employment contract.

Accountability, audit and stakeholder relations

The Board recognizes its responsibility to present a balanced and understandable assessment of the Fund's financial position and prospects. The Funds financial statements are prepared in accordance with International Public Sector Accounting Standards (IPSAS) and the requirements of the Public Finance Management Act-2012 and audited in accordance with International Auditing Standards (IAS). The Board members recognize and have confirmed their responsibility over the Financial Statements and have provided information in this report that they consider useful to stakeholders.

Communication with Stakeholders

The Fund disbursed allocation all the quarters in the financial year 2020/2021 to all counties. It has been maintaining a website, www.ngaaf.go.ke which gives general information about the Fund and various activities undertaken. It has been updated accordingly to provide information to the public. The Fund has a twitter handle **@NGAAF_KE** and a Facebook account **ngaafkenya** whose intention is to capture the participation of the youth thorough the social media platforms.

The Fund actively participates in joint establishment with other Funds and departments within the Ministry and Huduma Centre, to further its mandate to different communities in a more defined and organized platform. In addition, the Fund actively participates in County activities like value addition initiatives, civic education, Bursaries and scholarships. Further, requests for information through other quarters are considered and acted upon as they are received and appropriate disclosure provided.

Board Charter

Good corporate governance is regarded as critical to the success of the business of the Board. The Board is unreservedly committed to applying the fundamental principles of good governance including but not limited to; Integrity, Equity and Fairness, Innovativeness, Gender Equality, Transparency and Accountability, Integrity, Dignity and Self-reliance.

This charter is anchored on *Mwongozo*; the code of governance for state corporations issued by the State Corporations Advisory Committee.

The main objective of the charter is;

- i. To define the governance parameters within which the Board shall operate;

- ii. To set out specific responsibilities to be discharged by the Board members collectively;
- iii. To ascertain roles and responsibilities incumbent upon Board members as individuals;
- iv. To facilitate the full and free exercise of Board members' abilities and enhance effectiveness in their contributions that is consistent with standards of independent judgement, ethics and integrity expected of them.

Conflict of interest

Board members are required to maintain integrity and declare any conflict of interest on any matter relating to the Fund. A disclosure of an interest made shall be recorded in the minutes of the meeting at which the disclosure is made.

Boards Induction and Skills Development

The Board members undertook comprehensive induction and training tailored towards skills development to ensure effective and efficient contribution in implementation of the Funds activities.

All Board members are expected to receive continuous skills development to enhance and refresh their knowledge and skills, which will add to their credibility and effectiveness in the discharge of their responsibilities. The Board shall continue to provide necessary resources for implementing training programmes in future.

Board Members' Remuneration

Board members were paid sitting allowances, accommodation/daily subsistence and transport allowances for attending Board meeting and on official duties, per diem on domestic/local travel and lunch allowance where lunch in kind was not provided while on official duties in line with Government Circulars while the Chairperson was paid monthly honoraria in line with Government Circulars.

Board Performance

The Board is expected to perform an annual evaluation to appraise its performance. This evaluation is carried out in accordance with Board evaluation tools through SCAC. This provides an opportunity to identify strengths collective skills gaps and individual areas of improvement. Performance of each committee is also reviewed against agreed terms of reference. The Board also evaluates the performance of the Chairperson and the CEO.

Board and Management Succession

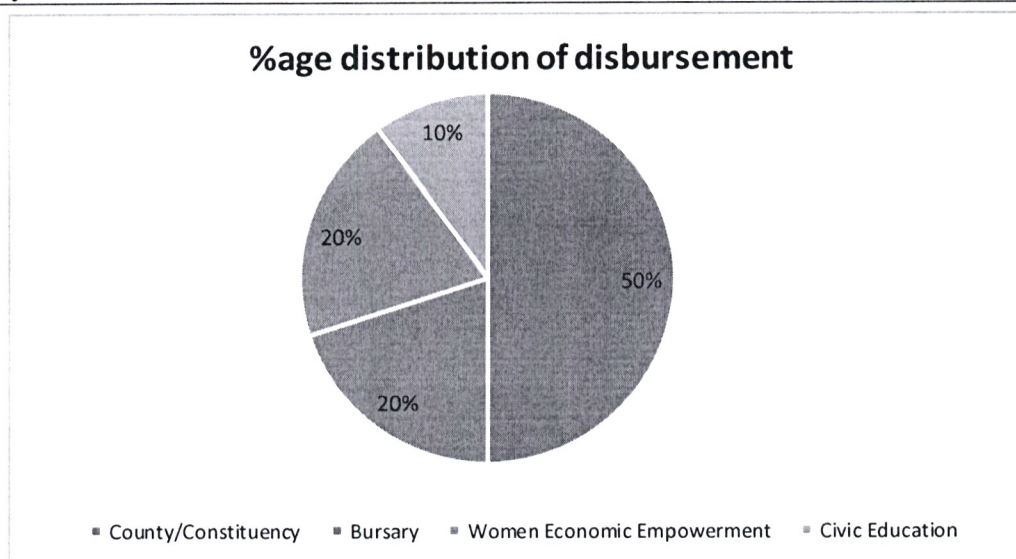
The term of the 3rd Board is expected to expire in September, 2021. However, this is not expected to hamper the operations of the Fund. Further, the term of the Chief Executive Officer has been renewed and the Board is expected to prepare for succession strategies.

8. MANAGEMENT DISCUSSION AND ANALYSIS

The Mandate of the Fund;

- i. Enhancement of access to financial facilities for affirmative action groups and the amount allocated to this objective shall not exceed twenty (20%) of the total Fund receipts;
- ii. Support of value addition initiatives by the affirmative action groups;
- iii. Socio-cultural development and nurturing of talent for the affirmative action groups including promotion of the arts, music and sports;
- iv. Enhanced access to services for survivors of gender based violence, female genital mutilation, child marriages or forced marriages through the establishment of rescue centers and legal aid centers and other similar facilities;
- v. Support of affirmative action groups through bursaries and scholarships to access education opportunities. The amount allocated to this objective shall not exceed twenty (20%) of the annual total allocations of the Fund;
- vi. Establishment of drug and substance abuse rehabilitation and counseling centers in conjunction with the relevant Government agencies;
- vii. Conducting civic education and community sensitization on National Government Affirmative Action programmes and policies such as the 30% procurement reservation for women, youth and persons with disabilities, existence of other social economic empowerment opportunities such as Uwezo Fund and Youth Enterprise Development Fund and Women Enterprise Development Fund. The amount allocated to this objective shall not exceed ten (10%) of the annual allocation of the Fund.

S/No.	Category	%	Amount (Kshs.)
1	County/Constituency	50	920,692,500.00
2	Bursary	20	368,277,000.00
2	Women Economic Empowerment	20	368,277,000.00
4	Civic Education	10	184,138,500.00



On Institutional Strengthening the following was achieved;

- i. During the year the Internal Auditors from Gender carried out audit at the headquarters and in 6 Counties namely; Bungoma, Baringo, Uasin Gishu, Kakamega, Siaya and Nairobi County.
- ii. Development of various policy documents on HR and on Asset Management
- iii. Secretariat staff were sponsored for various regular short courses for skill improvement
- iv. The Board members were trained on Corporate governance courses
- v. Enhancement of corporate image by adoption of corporate colours and rebranding
- vi. Enhancement of internal controls and systems in procurement and finance departments
- vii. Enhancement of performance management
- viii. Improved working conditions
- ix. Development and cascading of Board charters

Major Risks Facing the Fund

This entails undertaking mitigation measures through compliance to mitigate threats and involving people to follow the set procedures and use of relevant tools in order to ensure conformity with risk management policies. To ensure the organization is cushioned against risks, the following risks and strategies have been identified:

1. Political interference that encourages deviation from the NGAAF Strategic Plan and approved work plans.

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2. Negative cultural and social beliefs that hinder some communities from accessing the funds. This is mostly experienced in Muslim dominated counties. The Fund has enhanced civic education.
3. Competition from other government departments and funds undertaking similar mandate. The fund has established proper partnership with other departments and funds through organizing joint forums and programs to ensure that the fund compliment the other funds.
4. The possibility of repealing of the NGAAF Regulations, 2016 which created the Fund. The Fund needs to lobby the government of the day for continuity.
5. High rate of staff turnover. There is need for the Board to secure its already existing workforce by ensuring better terms of employment.
6. The Bulk of the Coordinators had their terms of contract expiring in 2021. However, the Board has extended most of these contracts for another one (1) year as it put strategies in place to address this eventuality.

9. ENVIRONMENTAL AND SUSTAINABILITY REPORT

The National Government Affirmative Action Fund exists to transform lives. This is our purpose; the driving force behind everything we do. It's what guides us to deliver our strategy, which is founded on 5 pillars: putting the customer/Citizen first, delivering relevant goods and services, and improving operational excellence. Below is a brief highlight of our achievements in each pillar

1. Sustainability strategy and profile

The Government of Kenya is committed to the attainment of the United Nations Sustainable Developments Goals (SDGs) as agreed upon by the International community in September, 2015. SDGs are universal and they address the economic, social and environmental dimensions of sustainable development in a comprehensive and integrated manner. The SDGs incorporate experience gained from the Millennium Development Goals (MDGs) and include additional dimensions on sustainability. The mandate of NGAAF has a corresponding relationship with all the sustainable development goals. In its strategy implementation, NGAAF has put in place activities which make the Fund a significant player in implementing all the 17 SDGs

2. Environmental performance

Environmental policy as outlined in the strategic plan is captured under the social pillar which focuses on Environmental conservation and management activities. It also lays emphasis on emerging environmental challenges such a climate change and e-waste. This comes along with it the preference for green products and services. This in terms leads to the importance of increasing public private partnership as a strategic response.

NGAAF sees this as potential business opportunity for affirmative groups. In this context, the AAGs are sensitized on the opportunities e.g carbon credit trading through afforestation activities, and also provides such groups with appropriate capacity and facilities.

Further NGAAF has engaged in partnership with Cooperative Bank, Equity Bank and Groots Kenya to ensure it is able to meet its mandate in affirmative groups.

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Talent development for the youth through football tournament in Elgeyo Marakwet County in the month of May and June 2021. Total of 39 teams (consisting of both male and female) participated from ward to county level and winners awarded with trophies.



Display of trophies to be awarded to winner team in Elgeyo Marakwet county (May-June 2021)



Talent development in Nyeri County during female/girls football tournament in the month of June, 2021. One of the female player kicking a ball during football tournament in Nyeri County.

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Distribution of maize seeds and fertilizer to vulnerable small scale farmers in Kericho County. Total of 770 households benefitted from the initiative as a way of enhancing food security



Loading for distribution of maize seeds and fertilizer to vulnerable small scale farmers in Kericho county. Total of 770 households benefitted from the initiative as a way of enhancing food security



A smile from one of the 4,750 small scale farmers supported with farm inputs (maize seeds and fertilizer) in Kakamega County. The support will ensure food security in the country

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Launching of distribution of farm inputs (maize seeds and fertilizers) for small scale farmers in Lurambi Youth Empowerment centre, Kakamega County. The initiative's 4,750 beneficiaries were carefully selected from extremely poor widows, PWD's, the aged among other special interest groups.



Distribution of 14,000 procured trees seedlings including fruits tree seedlings to farmers in Nakuru County. 1,500 farmers benefited from the initiative. The rest were planted by school going children in schools and by agricultural clubs. This will ensure environmental sustainability and food security.



Inculcating culture of environmental conservation in primary school going children in Nakuru County-May/June 2021



School going children encouraged to conserve the environment through tree planting in Nakuru County in May/June 2021. The same trees will ensure food security



School going children taken through a session in preparation for tree planting in Nakuru County in May/June 2021 planting season.

Employee Welfare

The Public Service Commission policies of hiring staff are taken into account based on the core values of tenets of equity, gender equality, dignity, integrity, innovativeness and self-reliance. NGAAF is guided by its strategic plan where it has captured issues of staff welfare. In particular the following have been encapsulated in staff welfare. Defined career progression, healthy, safe and secure working environment, training and development opportunities for staff, welfare and equity as well as fair remuneration. NGAAF has endeavoured to ensure that all staff operate from Government premises whose safety meet the thresholds required by the Occupational Safety & Health Act (OSHA of 2007). Further, as a response measure to combating Covid-19 menace, the organization has provided sanitization points at the Head office and masks to the staff.

In ensuring that new staff are well inducted to the organization, the Fund organized for induction programme in the current FY. The training took place in November 2020 in Naivasha for the newly recruited county coordinators and deployed staff.

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Induction of New Staff in November at Naivasha

Market place practices

The Organization channels National Government Support to affirmative action groups for free. The beneficiary groups are not expected to pay any fee or inducements in order to receive such support. No staff is expected to receive rewards from the beneficiary groups for executing his/her mandate. The support is based on the constituencies where each constituency receives a similar allocation across the country without discrimination. The organization cooperates with other agencies working towards empowerment of affirmative action groups. These include: Women Enterprise Fund, Youth Enterprise Development Fund and Uwezo Fund. There is a harmonious working relationship as we don't work as competitors but our work is mainly complimentary. Unlike the other funds where funds ought to be repaid, at NGAAF the support is a grant which doesn't need repayment

The organization has a Supply Chain Management Officer who handles issues of procurement. Further, NGAAF executes procurement according to the guidelines and policies on implementation of the Public Procurement and Asset Disposal Act (2015), Regulations and other Statutes. It undertakes inventory management, oversees the implementation of e-procurement and participates in negotiations on framework agreements and consortium buying. It also follows govern policy on reserving 30% of all its procurement for entities owned by women, PWDs and youth. In addition, the organization has set aside 40 % of its procurement budget to promote local content. All procurement is conducted in a manner to safeguard the consumer rights both for internal and external customers.



Distribution of market umbrellas to small scale traders in Embul-Bul Location, Kajiado County

Construction to completion of market sheds in some counties has facilitated with serene and conducive working environment for businesses to thrive. The AAGs are able to work for long hours and during all-weather conditions without any interruption when either too sunny or rainy



Opening for operationalization of Rangwe market shed in Homabay County

Community Engagement

The organization engages with the community through its nature of mandate. The Affirmative Action Fund was established to provide financial support to affirmative action groups for socio-economic development through legal notice No. 52 of the Public Finance Management Act (No.18 of 2012) led to the birth of NGAAP Regulations,

It provides bursaries/scholarships to needy students across all the counties in each quarterly disbursement. It also provides communities with opportunities for nurturing youth talents and sports. The organization has also undertaken a lot of initiatives providing sanitary pads to school going girls, provision of market umbrellas, provision of masks to the public as a way of combating Covid 19 pandemic and conducting civic education programmes to inform the public of the Fund's mandate. Further, it has engaged in planting of trees in partnership with other stakeholders.



Issuance of sanitary pads to adolescent school going girls in Narok County. The initiative is meant to ensure that the girls remain in school even during their menstrual cycle

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Civic Education being carried out in Tarbaj, Wajir County, courtesy of NGAAF



ect



Opening of Ndiwa market shed in Siaya County

10. REPORT OF THE DIRECTORS

The Directors submitted their report together with audited financial statements for the year ended June, 2021 which show the state of the National Government Affirmative Action Fund Affairs.

Principal activities

The principal activity of the National Government Affirmative Action Fund is to enhance access to financial facilities for Affirmative Action Groups (AAG's) through support to:

- a) Women Economic Empowerment;
- b) Value Addition Initiatives by AAGs;
- c) Socio-cultural development and nurturing of talent for AAGs including promotion of arts music and sports;
- d) Survivors of gender based violence, female genital mutilation, child marriages or forced marriages through establishment of rescue centres, legal aid centers and other similar facilities;
- e) Provision of bursaries and scholarships to access training and educational opportunities;
- f) Rehabilitation and rescue, counseling centres in conjunction with the relevant government agencies to address drug and substance abuse and
- g) Civic education and community sensitized on National Government Affirmative Action Programmes and policies.

Results

The results of the entity for the year ended June 30, 2021 are set out on page 1

Directors

The members of the Board of Directors who served during the year are shown on page vii and ix.

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Auditors

The Auditor General is responsible for the statutory audit of the National Government Affirmative Action Fund in accordance with Article 229 of the Constitution of Kenya and the Public Audit Act 2015.

By Order of the Board



.....
Magdaline Kipkenei
Ag. Chief Executive Officer

Date: 15/3/2022

11. STATEMENT OF DIRECTORS' RESPONSIBILITIES

Section 81(1) of the Public Finance Management Act, 2012 requires that at the end of the financial year, the Accounting Officer for a national government entity shall prepare financial statements in respect of the National Government Affirmative Action Fund, which give a true and fair view of the state of affairs of the entity at the end of financial year and the operating results of the entity for the year. The Directors are also required to ensure that National Government Affirmative Action Fund keeps proper accounting records which disclose with reasonable accuracy the financial position of the entity. The Directors are also responsible for safeguarding the assets of the National Government Affirmative Action Fund.

Section 81 (3) requires the financial statements so prepared to be in a form that complies with relevant accounting standards as prescribed the Public Sector Accounting Standards Board of Kenya from time to time.

The Directors are responsible for the preparation and presentation of the National Government Affirmative Action Fund (NGAAF) financial statements, which give a true and fair view of the state of affairs of NGAAF for the year ended on June, 2021.

This responsibility includes:

- i. Maintaining adequate financial management arrangements and ensuring that these continue to be effective throughout the reporting period;
- ii. Maintaining proper accounting records, which disclose with reasonable accuracy at any time the financial position of the entity;
- iii. Designing, implementing and maintaining internal controls relevant to the preparation and fair presentation of the financial statements, and ensuring that they are free from material mis-statements, whether due to error or fraud;
- iv. Safeguarding the assets of the National Government Affirmative Action Fund;
- v. Selecting and applying appropriate accounting policies; and
- vi. Making accounting estimates that are reasonable in the circumstances.

The Directors accept responsibility for the NGAAF'S financial statements, which have been prepared on the Accrual Basis Method of Financial Reporting, using appropriate accounting policies in accordance with International Public Sector Accounting Standards (IPSAS) and relevant legal framework of the Government of Kenya. The Directors are of the opinion that the NGAAF's financial statements give a true and fair view of the state of NGAAF's financial position as at that date. The Directors further confirms the completeness of the accounting records maintained for the NGAAF, which have been relied upon in the preparation of the NGAAF financial statements as well as the adequacy of the systems of internal financial control.

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Nothing has come to the attention of the Directors to indicate that the National Government Affirmative Action Fund will not remain a going concern for at least the next twelve months from the from the date of this statement.

Approval of the Annual financial statements

The National Government Affirmative Action Fund financial statements were approved by the Board on _____ 2022 and signed on its behalf by:



**Ms Florence Kalekye Kiriinya
Chairperson of the Board**

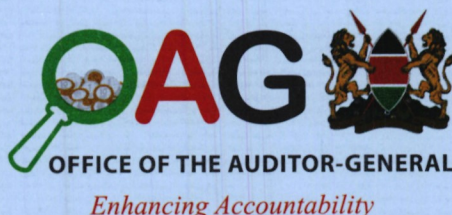


**Magdaline Kipkenei
Ag. Chief Executive Officer**

Date: 15/03/2022

Date: 15/3/2022

REPUBLIC OF KENYA



Telephone: +254-(20) 3214000
E-mail: info@oagkenya.go.ke
Website: www.oagkenya.go.ke

HEADQUARTERS
Anniversary Towers
Monrovia Street
P.O. Box 30084-00100
NAIROBI

REPORT OF THE AUDITOR-GENERAL ON NATIONAL GOVERNMENT AFFIRMATIVE ACTION FUND FOR THE YEAR ENDED 30 JUNE, 2021

PREAMBLE

I draw your attention to the contents of my report which is in three parts:

- A. Report on the Financial Statements that considers whether the financial statements are fairly presented in accordance with the applicable financial reporting framework, accounting standards and the relevant laws and regulations that have a direct effect on the financial statements.
- B. Report on Lawfulness and Effectiveness in Use of Public Resources which considers compliance with applicable laws, regulations, policies, gazette notices, circulars, guidelines and manuals and whether public resources are applied in a prudent, efficient, economic, transparent and accountable manner to ensure Government achieves value for money and that such funds are applied for intended purpose.
- C. Report on Effectiveness of Internal Controls, Risk Management and Governance which considers how the entity has instituted checks and balances to guide internal operations. This responds to the effectiveness of the governance structure, the risk management environment, and the internal controls developed and implemented by those charged with governance for orderly, efficient and effective operations of the entity.

An unmodified opinion does not necessarily mean that an entity has complied with all relevant laws and regulations, and that its internal controls, risk management and governance systems are properly designed and were working effectively in the financial year under review.

The three parts of the report are aimed at addressing the statutory roles and responsibilities of the Auditor-General as provided by Article 229 of the Constitution, the Public Finance Management Act, 2012 and the Public Audit Act, 2015. The three parts of the report, when read together constitute the report of the Auditor-General.

REPORT ON THE FINANCIAL STATEMENTS

Qualified Opinion

I have audited the accompanying financial statements of National Government Affirmative Action Fund set out on pages 1 to 21, which comprise the statement of financial position as at 30 June, 2021, and the statement of financial performance, the statement of changes in net assets, the statement of cash flows and statement of comparison of budget

and actual amounts for the year then ended, and a summary of significant accounting policies and other explanatory information in accordance with the provisions of Article 229 of the Constitution of Kenya and Section 35 of the Public Audit Act, 2015. I have obtained all the information and explanations which, to the best of my knowledge and belief, were necessary for the purpose of the audit.

In my opinion, except for the effect of the matters described in the Basis for Qualified Opinion section of my report, the financial statements present fairly, in all material respects, the financial position of the National Government Affirmative Action Fund as at 30 June, 2021, and its financial performance and its cash flows for the year then ended, in accordance with International Public Sector Accounting Standards (Accrual Basis) and comply with the Public Finance Management Act, 2012.

Basis for Qualified Opinion

1.0 Unsupported Property, Plant and Equipment

1.1 Lack of Assets Register and Disputed Land Ownership

As disclosed in Note 19 to the financial statements, the statement of financial position reflects a balance of Kshs.216,583,723 under property, plant and equipment as at 30 June, 2021. However, the fixed assets register indicating the asset number, carrying amounts or cost, accumulated depreciation and netbook values of the assets was not provided for audit review. Further, included in the property, plant and equipment balance of Kshs.216,583,723 is the Gender-Based Violence Centre constructed by the Fund in Kisii County at a contract sum of Kshs.20,813,816. However, the parcel of land on which the centre was constructed has an ongoing ownership dispute case.

Under the circumstances, the existence, completeness and accuracy of the reported property, plant and equipment balance of Kshs.216,583,723 as at 30 June, 2021 could not be confirmed.

1.2 Missing Generator at the Kiambu County Office

Included in the property, plant and equipment assets register maintained at the Fund's Kiambu County Office is a generator serial number DB2016329212 of undetermined value that was reported to have been stolen. However, police reports and records to confirm the carrying value and the circumstances under which the asset was stolen were not provided for audit review.

Under the circumstances, the completeness and accuracy of the property, plant and equipment balance of Kshs.216,583,123 as at 30 June, 2021 could not be confirmed.

2.0 Unsupported Cash and Cash Equivalents

The statement of financial position reflects a balance of Kshs.907,044,462 under cash and cash equivalents which, as disclosed in Note 17 to the financial statements, includes cash held by forty-one (41) counties amounting to Kshs.257,946,864. However, Management did not provide the supporting information and documents such as bank reconciliation statements and the respective cashbooks. Further, the reported balance of Kshs.257,946,864 includes an amount of Kshs.11,034,868 held in a bank account in

respect of Kiambu County which differed with the quarterly report amount of Kshs.8,554,212 resulting to an unexplained variance of Kshs.2,480,656.

In addition, the bank reconciliation statements for Nyeri County and Siaya County Offices reflects receipts in bank statement not recorded in the cash book of Kshs.700,000 and payments in the bank statement not in the cashbook totaling to Kshs.4,731,243, respectively. However, no explanations were provided on why the long outstanding reconciling items had not been written back in the respective cash books.

Consequently, the accuracy and completeness of the reported cash and cash equivalents balance of Kshs.907,044,462 as at 30 June, 2021 could not be confirmed.

3.0 Unexplained Variance in Transfers to Other Government Units - Kiambu County

As disclosed in Note 9 to the financial statements, the statement of financial performance reflects transfers to other government units' expenditure of Kshs.1,971,080,886. The amount relates to disbursements and expenditure incurred in forty-seven (47) counties. However, review of expenditure records maintained by Kiambu County Fund Office revealed an unexplained variance of Kshs.14,918,842 between the total expenditure of Kshs.75,850,797 reflected in the financial statements and the balance of Kshs.90,769,639 reflected in the cash book.

Under the circumstances, the accuracy of transfers to other government units of Kshs.1,971,080,886 reflected in the statements could not be confirmed.

4.0 Siaya County - Irregular Procurements

The Siaya County NGAAF Office awarded a tender for the supply of 260 bales of 20kgs sugar for flood victims under emergency vote at total cost of Kshs.631,800. However, the following anomalies were noted:

- i. Original tender forms, tender opening and evaluation minutes, professional opinion and tender award letter were not provided for audit review.
- ii. The sugar received was repackaged into smaller quantities of one Kilogram (1 kg) and distributed to various locations in the County with a reimbursement fare of Kshs.100. Scrutiny of the list provided to support the distribution of the procured sugar revealed missing details such as identification numbers of the beneficiaries and mobile phone numbers and failure to indicate specific villages of affected areas in Gem, Rarieda and Bondo Constituencies.
- iii. Local Purchase Order No.1671681 and S13 number 7448143 for the purchase reflected 260 bales of sugar while the delivery note from the supplier indicated 243 bales. The resultant difference of 17 bales was not explained or accounted for.

Under the circumstances, the propriety and validity of payments amounting to Kshs.1,191,750 could not be confirmed.

The audit was conducted in accordance with International Standards of Supreme Audit Institutions (ISSAIs). I am independent of the National Government Affirmative Action Fund Management in accordance with ISSAI 130 on Code of Ethics. I have fulfilled other

ethical responsibilities in accordance with the ISSAI and in accordance with other ethical requirements applicable to performing audits of financial statements in Kenya. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my qualified opinion.

Key Audit Matters

Key audit matters are those matters that, in my professional judgment, are of most significance in the audit of the financial statements. There were no key audit matters to report in the year under review.

Other Matter

1. Unresolved Prior Year Matters

In the audit report of the previous year, several issues were raised. However, the Management has not resolved the issues or given an explanation for failure to resolve them in accordance with the provisions of the Public Sector Accounting Standards Board templates and The National Treasury Circular Ref: No. AG.4/16/3 Vol.1(9) dated 24 June, 2020.

2. Budgetary Control and Performance

The statement of comparison of budget and actual amounts reflects final budget and actual expenditure on comparable basis of Kshs.2,505,031,888 and Kshs.2,119,681,948 respectively, resulting to an under expenditure of Kshs.385,349,940 or 15 % of the budget. The under expenditure may have affected the planned activities and impact negatively on service delivery to the public. Further, during the year under review, Kiambu County Office incurred an unbudgeted expenditure totaling to Kshs.742,000 on Civic Education without approval. No explanation was provided for the anomaly.

REPORT ON LAWFULNESS AND EFFECTIVENESS IN USE OF PUBLIC RESOURCES

Conclusion

As required by Article 229(6) of the Constitution, based on the audit procedures performed, except for the matters described in the Basis for Conclusion on Lawfulness and Effectiveness in Use of Public Resources section of my report, I confirm that, nothing else has come to my attention to cause me to believe that public resources have not been applied lawfully and in an effective way.

Basis for Conclusion

1. Nairobi County - Unutilized Funds for Purchase of Motor Vehicles

Records held by the Fund indicated that Nairobi County Office transferred funds totalling to Kshs.8,500,000 to Twende Kazi, a community based organization (CBO) on 30 June, 2021 for the purchase of salon cars. However, audit verification carried out on 21 January, 2021, revealed that the CBO had not utilized the funds which were still held in a bank account. The purpose and objective of the funds disbursed to the group are

therefore not being met. No explanation was provided for the failure to utilize the funds for the intended purpose.

Consequently, the public may not get value for money from the unutilized funds.

2. Irregular Award of Tender by Splitting Quotes

Expenditure records indicate that an amount of Kshs.2,287,110 was spent by Kiambu County Office for purchase of wheel chairs, crutches and walking sticks with NGAAF Logo from three firms as follows:

Item Awarded and Supplied	Amount (Kshs.)
Children normal wheelchair	524,700
Common Wheelchairs, elbow clutches, normal clutches and walking sticks	263,910
Adult wheelchairs	1,498,500
Total	2,287,110

The procurement was done through quotation but the quotations register did not indicate when the quotations were received. Further, the order was split among the three bidders contrary to Section 54 of the Public Procurement and Asset Disposal Act, 2015 which prohibits an entity to structure procurements as two or more procurements for the purpose of avoiding the use of a procurement procedure except where prescribed.

Consequently, the Management was in breach of the law.

3. Award of Tenders to Preferred Suppliers

Expenditure records at Kiambu County Office revealed that three suppliers appear to have received preferential treatment in award of tenders. This is contrary to Part I-Preliminary of the Public Procurement and Asset Disposal Regulations, 2020 which provides that an Accounting Officer shall ensure a fair and equitable rotation amongst the persons on the list for subsequent tendering proceedings such as requests for quotations or restricted tendering that may arise during the period of listing. No satisfactory explanation was provided by Management for the unfair selection of suppliers.

4. Lack of Approved Human Resource Plan/Staff Establishment

During the year under review, The National Government Affirmative Action Fund (NGAAF) did not have an approved staff establishment/human resource plan contrary to Section B.2(1) of the Human Resource Policies and Procedures Manual for the Public Service. The policy requires that Every Ministry/State Department shall prepare Human Resource Plans to support achievement of goals and objectives in their Strategic plans. The plans should be based on comprehensive job analysis and should be reviewed every year to address emerging issues and needs. Further, the Fund had a total of eighty-nine (89) members of Staff employed by the Board and fifteen (15) deployed from other Ministries against staff proposed establishment of two hundred and sixty-one (261) resulting in a shortfall of one hundred and fifty-seven (157).

In the absence of approved human resource plans and job analysis, it was not possible to ascertain how the staff were held accountable and whether the staffing level of the Fund was optimal.

The audit was conducted in accordance with ISSAI 4000. The standard requires that I comply with ethical requirements and plan and perform the audit to obtain assurance about whether the activities, financial transactions and information reflected in the financial statements are complying, in all material respects, with the authorities that govern them. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my conclusion.

REPORT ON EFFECTIVENESS OF INTERNAL CONTROLS, RISK MANAGEMENT AND GOVERNANCE

Conclusion

As required by Section 7(1)(a) of the Public Audit Act, 2015, based on the audit procedures performed, I confirm that nothing has come to my attention to cause me to believe that internal controls, risk management and overall governance were not effective.

Basis for Conclusion

The audit was conducted in accordance with ISSAI 2315 and ISSAI 2330. The standards require that I plan and perform the audit to obtain assurance about whether effective processes and systems of internal control, risk management and overall governance were operating effectively, in all material respects. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my conclusion.

Responsibilities of Management and those Charged with Governance

Management is responsible for the preparation and fair presentation of these financial statements in accordance with International Public Sector Accounting Standards (Accrual Basis) and for maintaining effective internal control as Management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error and for its assessment of the effectiveness of internal control.

In preparing the financial statements, Management is responsible for assessing the Fund's ability to continue to sustain its services, disclosing, as applicable, matters related to sustainability of services and using applicable basis of accounting unless Management is aware of the intention to terminate the Fund or to cease operations.

Management is also responsible for the submission of the financial statements to the Auditor-General in accordance with the provisions of Section 47 of the Public Audit Act, 2015.

In addition to the responsibility for the preparation and presentation of the financial statements described above, Management is also responsible for ensuring that the activities, financial transactions and information reflected in the financial statements are in compliance with the authorities which govern them, and that public resources are applied in an effective way.

Those charged with governance are responsible for overseeing the Fund's financial reporting process, reviewing the effectiveness of how the Management monitors compliance with relevant legislative and regulatory requirements, ensuring that effective processes and systems are in place to address key roles and responsibilities in relation to governance and risk management, and ensuring the adequacy and effectiveness of the control environment.

Auditor-General's Responsibilities for the Audit

The audit objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion in accordance with the provisions of Section 48 of the Public Audit Act, 2015 and submit the audit report in compliance with Article 229(7) of the Constitution. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISSAIs will always detect a material misstatement and weakness when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

In addition to the audit of the financial statements, a compliance audit is planned and performed to express a conclusion about whether, in all material respects, the activities, financial transactions and information reflected in the financial statements are in compliance with the authorities that govern them and that public resources are applied in an effective way, in accordance with the provisions of Article 229(6) of the Constitution and submit the audit report in compliance with Article 229(7) of the Constitution.

Further, in planning and performing the audit of the financial statements and audit of compliance, I consider internal control in order to give an assurance on the effectiveness of internal controls, risk management and governance processes and systems in accordance with the provisions of Section 7(1)(a) of the Public Audit Act, 2015 and submit the audit report in compliance with Article 229(7) of the Constitution. My consideration of the internal control would not necessarily disclose all matters in the internal control that might be material weaknesses under the ISSAIs. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements caused by error or fraud in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions.

Because of its inherent limitations, internal control may not prevent or detect misstatements and instances of non-compliance. Also, projections of any evaluation of effectiveness to future periods are subject to the risk that controls may become inadequate because of changes in conditions, or that the degree of compliance with the policies and procedures may deteriorate.

As part of an audit conducted in accordance with ISSAIs, I exercise professional judgement and maintain professional skepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Management.
- Conclude on the appropriateness of the Management's use of the applicable basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Fund's ability to continue to sustain its services. If I conclude that a material uncertainty exists, I am required to draw attention in the auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to the date of my audit report. However, future events or conditions may cause the Fund to cease to continue to sustain its services.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Obtain sufficient appropriate audit evidence regarding the financial information and business activities of the Fund to express an opinion on the financial statements.
- Perform such other procedures as I consider necessary in the circumstances.

I communicate with the Management regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that are identified during the audit.

I also provide Management with a statement that I have complied with relevant ethical requirements regarding independence, and to communicate with them all relationships and other matters that may reasonably be thought to bear on my independence, and where applicable, related safeguards.



CPA Nancy Gathungu, CBS
AUDITOR-GENERAL

Nairobi

27 June, 2022

13. STATEMENT OF FINANCIAL PERFORMANCE FOR THE YEAR ENDED 30 JUNE 2021

	2020/2021	2019/2020
	Kshs.	Kshs.
Revenue from non-exchange transactions		
Transfers from the National Government - State Department for Gender	2,130,000,000	2,130,000,000
Revenue from exchange transactions		
Other Income	53,500	19,000
Total revenue	2,130,053,500	2,130,019,000
Expenses		
Transfer to Other Government units - Counties Expenditure	1,971,080,887	1,945,772,973
Use of goods & services	25,165,194	28,694,304
Employee costs	86,603,142	82,609,836
Remuneration of Directors	12,833,222	12,016,791
Repairs and maintenance	3,056,924	2,560,609
M & E Expenses	6,440,400	3,166,400
Emergencies to Counties	14,502,180	50,825,648
Provision for Gratuity	-	7,792,514
Total expenses	2,119,681,948	2,133,439,075
Surplus for the year	10,371,552	3,420,075
Gain/Loss on disposal	-	(7,265,000)
Net Surplus for the year	10,371,552	(10,685,075)

The notes set out on pages 6 to 20 form an integral part of these Financial Statements.
The Financial Statements set out on pages 1 to 5 were signed on behalf of the Board of Directors by:

Magdaline Kipkenei
Ag. Chief Executive Officer

CPA Serah Muchunga
ICPAK No. 9059
Head of Finance

Ms Florence Kalekye Kirinya
Chairperson of the Board

Date: 15/3/2022

Date: 14/8/22

Date: 15/03/2022

14. STATEMENT OF FINANCIAL POSITION AS AT JUNE 30, 2021

	2020/2021	2019/2020
Notes	2020/2021	2019/2020
	Kshs.	Kshs.
Assets		
Current assets		
Cash and cash equivalents	907,044,462	907,396,510
Receivables	684,034	830,511
Total Current Assets	907,728,496	908,227,021
Non-current assets		
Property, plant and equipment	216,583,723	208,983,468
Total Non-current Assets	216,583,723	208,983,468
Total assets	1,124,312,219	1,117,210,489
Liabilities		
Current liabilities		
Provisions for Gratuity	24,336,356	29,087,210
Payables	3,960,384	2,479,353
Total Current Liabilities	28,296,740	31,566,563
Total liabilities	28,296,740	31,566,563
Capital and Reserves		
Emergency Reserves	89,071,820	60,974,000
Accumulated surplus	1,006,943,659	1,024,669,926
Total Capital and Reserves	1,096,015,479	1,085,643,926
Total Liabilities and Capital & Reserves	1,124,312,219	1,117,210,489

The Financial Statements set out on pages 1 to 5 were signed on behalf of the Board of Directors by:

Date: 15/3/2022
Magdaline Kipkenel
Ag. Chief Executive Officer

Date: 14/3/22
CPA Serah Muchunga
ICPAK No. 9059
Head of Finance

Date: 15/03/2022
Ms Florence Kalekye Kirinya
Chairperson of the Board

15. STATEMENT OF CHANGES IN NET ASSETS FOR THE YEAR ENDED 30 JUNE, 2021

Total	Emergency Reserves		Balance b/f at July 1, 2019
	Accumulated	Surplus	
-	42,600,000	69,199,648	Balance b/f at July 1, 2019
-	(42,600,000)	1,027,129,354	Add: Emergency Reserves
-	50,825,648	1,070,255,002	Less: Expenditure on Emergency
(10,685,075)	(10,685,075)	1,059,569,927	Surplus for the period - 2020/2021
1,085,643,927	1,024,669,927	60,974,000	Balance c/d as at June 30, 2020
			Balance b/f as at July 1, 2020
-	(42,600,000)	60,974,000	Add: Emergency Reserve
-	(42,600,000)	1,024,669,927	Less: Expenditure on Emergencies
-	14,502,180	1,039,172,107	Accumulated Surplus
10,371,553	10,371,552	89,071,820	Balance c/d as at June 30, 2021
1,096,015,479	1,006,943,659	89,071,820	

➤ NGAFF Regulations 2016 states that there be created an emergency reserve of 2% every year. The monies shall only be disbursed when need arises.

➤ The accumulated surplus refers to surplus from the Statement of Financial Position.

National Government Affirmative Action Fund
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For the year ended June 30, 2021

**17. STATEMENT OF COMPARISON OF BUDGET AND ACTUAL AMOUNTS
FOR THE YEAR ENDED JUNE 30, 2021**

	Original budget 2020-2021	Adjustments 2020-2021	Final budget 2020-2021	Actual on comparable basis 2020-2021	Performance difference 2020-2021
Details	KShs.	KShs.	KShs.	KShs.	
Revenue					
Transfers from other government entities	2,130,000,000	2,130,000,000	-	2,130,000,000	-
Other Income	-	53,500		53,500	
Total income	2,130,000,000	2,130,053,500	-	2,130,053,500	-
Expenses					
Transfers to Counties - Counties Expenditure	1,938,300,000	362,356,400.16	2,300,656,400	1,971,080,887	329,575,513
Use of goods & services	25,533,610	3,698,000	29,231,610	25,165,194	4,066,416
Employee Cost	105,125,351	2,500,000	107,625,351	86,603,142	21,022,209
Remuneration of Directors	11,991,561	3,940,000	15,931,561	12,833,222	3,098,339
Repairs and maintenance	2,375,500	670,000	3,045,500	3,056,924	(11,424)
M & E	42,600,000	(36,658,534)	9,300,439	6,440,400	(498,934)
Emergencies to Counties	42,600,000	-	42,600,000	14,502,180	28,097,820
Total expenditure	2,168,526,022	336,505,866	2,505,031,888	2,119,681,948	385,349,940
Surplus/Deficit	(38,526,022)	(336,452,366)	(374,978,388)	10,371,552	(385,349,940)

N/B:

- (a) The Fund had prior year balances that were approved for utilization at the beginning of the year.
- (b) Under utilization on Use of goods and services was due to payable of Kshs. 3,016,000 to KSG.
- (c) The remuneration of directors had an underutilization since of planned activities were not undertaken.
- (d) Underutilization on employee costs was due to exit of County Coordinators at some Counties who were replaced by Gender officers.
- (e) M & E had prior year balance as per note (13b).
- (f) Underutilization on Emergencies allocation is because the funds are only disbursed on need base. During the year, only 14 Counties requested for emergency support.

18. NOTES TO THE FINANCIAL STATEMENTS
1. GENERAL INFORMATION

National Government Affirmative Action Fund is established by and derives its authority and accountability from Public Finance Management Act (No. of 2012). The National Government Affirmative Action Fund is wholly owned by the Government of Kenya and is domiciled in Kenya. The National Government Affirmative Action Fund's principal activity is financial support to the affirmative groups.

2. STATEMENT OF COMPLIANCE AND BASIS OF PREPARATION

The financial statements have been prepared on the basis of historical cost, unless stated otherwise. The Cash flow statement is prepared using the direct method. The financial statements are prepared on accrual basis. The preparation of financial statements is conformity with International Public Sector Accounting Standards (IPSAS) allows the use of estimates and assumptions. It also requires management to exercise judgement in the process of applying the entity's accounting policies.

The financial statements are presented in Kenya shillings, which is the functional and reporting currency of the entity. The accounting policies have been consistently applied to all the years presented.

The financial statements have been prepared in accordance with the PFM Act, State Corporation Act and International Public Sector Accounting Standards (IPSAS). The accounting policies adopted have been consistently applied.

3. ADOPTION OF NEW AND REVISED STANDARDS

i. Relevant new standards and amendments to published standards effective for the quarter ended June 30, 2021

Standard	Impact
IPSAS 33: First time adoption of Accrual Basis IPSAS	(Effective for annual periods beginning on or January 1, 2019) In January 2015, the IPSASB published IPSAS 33, First-time Adoption of Accrual Basis IPSAS. IPSAS 33 grants transitional exemptions to entities adopting accrual basis IPSAS for the first time, providing a major tool to help entities along their journey to implement IPSAS. It allows first-time adopters three years to recognize specified assets and liabilities. This provision allows sufficient time to develop reliable models for recognizing and measuring assets and liabilities during the transition period.

NOTES TO FINANCIAL STATEMENTS (Continued)

Standard	Impact
	The entity adopted IPSAS in the year ended 30 June 2016 and therefore provisions of first-time adoption of accrual basis does not apply to the entity.

<p>IPSAS 34: Separate Financial Statements In January 2015, the IPSASB published IPSAS 34, Separate Financial Statements. IPSAS 34 prescribes the accounting and disclosure requirements for investments in controlled entities, joint ventures and associates when an entity prepares separate financial statements. The entity does not have any subsidiaries, joint ventures or investments and therefore the standard does not apply.</p>	
<p>IPSAS 35: Consolidated Financial Statements In January 2015, the IPSASB published IPSAS 35, Consolidated Financial Statements. IPSAS 35 establishes principles for the preparation and disclosure of consolidated financial statements when an entity controls one or more entities. It requires an entity that controls one or more other entities to assess control over those entities based on the following:</p> <ul style="list-style-type: none"> - Its power over the other entity - Its exposure or rights to variable benefits from involvement with the other entity - Its ability to control the nature, timing and amount of benefits from the other entity. <p>Once control is assessed the controlling entity is supposed to prepare consolidated financial statements unless it meets all the criteria under section 5 of IPSAS 35. The entity does not have any subsidiaries, joint ventures or investments and therefore the standard does not apply.</p>	
<p>IPSAS 36: Investments in Associates and Joint Ventures In January 2015, the IPSASB published IPSAS 36, Investments in Associates and Joint Ventures. The Standard prescribes for the accounting for investments in associates and joint ventures and to set out requirements for the application of the equity method when accounting for investments in associates and joint ventures. The standard shall be applied by all entities with significant influence over, or joint control of, an investee where</p>	

NOTES TO FINANCIAL STATEMENTS (Continued)

	<p>the investment leads to the holding of a quantifiable ownership interest. The entity does not have investments in associates or joint ventures.</p>
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<p>IPSAS 37: Joint Arrangements</p>	<p>(Effective for annual periods beginning on or January 1, 2017) In January 2015, the IPSASB published IPSAS 37, Joint Arrangements. IPSAS 37 establishes principles for financial reporting by entities that have an interest in arrangements that are controlled jointly. The entity does not have an interest in a joint arrangement and therefore the standard does not apply.</p>
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<p>IPSAS 38: Disclosure of Interests in Other Entities</p>	<p>(Effective for annual periods beginning on or January 1, 2017) In January 2015, the IPSASB published IPSAS 38, Disclosure of Interests in Other Entities. IPSAS 38 requires an entity to disclose information that enables users of its financial statements to evaluate the nature of and risks associated with, its interests in controlled entities, joint arrangements and associates, and structured entities that are not consolidated; and the effects of those interests on its financial position, financial performance and cash flows. The entity does not have interests in other entities and therefore the standard does not apply.</p>
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ii. New and amended standards and interpretations in issue but not yet

effective in the quarter ended 30 June 2021

<p>Standard</p>	<p>Effective date and impact:</p>
<p>IPSAS 39: Employee Benefits</p>	<p>Applicable: 1st January 2018 The objective to issue IPSAS 39 was to create convergence to changes in IAS 19 Employee benefits. The IPSASB needed to create convergence of IPSAS 25 to the amendments done to IAS 19. The main objective is to ensure accurate information relating to pension liabilities arising from the defined benefit scheme by doing away with the corridor approach.</p>
<p>IPSAS 40: Public Sector Combinations</p>	<p>Applicable: 1st January 2019: The standard covers public sector combinations arising from exchange transactions in which case they are treated similarly with IFRS 3 (applicable to acquisitions only) Business combinations and combinations arising from non-exchange transactions which are covered purely under Public Sector combinations as amalgamations.</p>

A statement to reconcile the actual amounts on a comparable basis included in the statement of comparison of budget and actual amounts and the actuals as per the statement of financial performance has been presented under page 5 of these financial statements.

In addition to the Basis difference, adjustments to amounts in the financial statements are also made for differences in the formats and classification schemes adopted for the presentation of the financial statements and the approved budget.

The National Government Affirmative Action Fund budget is prepared on a different basis to the actual income and expenditure disclosed in the financial statements. The financial statements are prepared on accrual basis using a classification based on the nature of expenses in the statement of financial performance, whereas the budget is prepared on a cash basis. The amounts in the financial statements were recast from the accrual basis to the cash basis and reclassified by presentation to be on the same basis as the approved budget. A comparison of budget and actual amounts, prepared on a comparable basis to the approved budget, is then presented in the statement of comparison of budget and actual amounts.

The original budget for FY 2020-2021 was approved by the National Assembly. No subsequent revisions or additional appropriations were made to the approved budget in accordance with specific approvals from the appropriate authorities.

b) Budget information

Revenues from non-exchange transactions with other government entities are measured at fair value and recognized on obtaining control of the asset (cash, goods, services and property) if the transfer is free from conditions and it is probable that the economic benefits or service potential related to the asset will flow to the entity and can be measured reliably.

Transfers from other government entities

i) Revenue from non-exchange transactions

a) Revenue recognition

4. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The entity did not early – adopt any new or amended standards in the year ended 30 June 2021.

iii. Early adoption of standards

NOTES TO FINANCIAL STATEMENTS (Continued)

National Government Affirmative Action Fund
 Reports and Financial Statements
 For the year ended June 30, 2021

NOTES TO FINANCIAL STATEMENTS (Continued)

(c) Property, plant and equipment

All property, plant and equipment are stated at cost. Cost includes expenditure that is directly attributable to the acquisition of the items. National Government Affirmative Action Fund has already initiated the process of developing a depreciation policy document which is at draft level that will allow the entity to calculate useful life of property, plant and equipment. The entity launched its Strategic Plan in February 2020, this policy was among the documents to be developed and implemented during the year. Further, the entity shall recognize individual assets with specific useful lives and depreciates them accordingly. Likewise, when a major inspection is performed, its cost shall be recognized in the carrying amount of the plant and equipment as a replacement if the recognition criteria are satisfied. All other repair and maintenance costs are recognized in surplus or deficit as incurred. Where an asset is acquired in a non-exchange transaction for nil or nominal consideration the asset is initially measured at its fair value under review. However, due to pandemic that hit the world, the Fund was not in a position to finalize this document. The document is still at the draft level and once this is in place, necessary action shall be undertaken on all Fund's assets.

(d) Nature and purpose of reserves

The National Government Affirmative Action Fund creates and maintains reserves in terms of Emergency reserves and accumulated surplus.

(e) Changes in accounting policies and estimates

The National Government Affirmative Action Fund recognizes the effects of changes in accounting policy retrospectively. The effects of changes in accounting policy are applied prospectively if retrospective application is impractical.

(f) Related parties

The National Government Affirmative Action Fund regards a related party as a person or an entity with the ability to exert control individually or jointly, or to exercise significant influence over the Entity, or vice versa. Members of key management are regarded as related parties and comprise the directors, the CEO and senior managers.

(g) Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and cash at bank, short-term deposits on call and highly liquid investments with an original maturity of three months or less, which are readily convertible to known amounts of cash and are subject to insignificant risk of changes in value. Bank account balances include

Useful lives and residual values
The useful lives and residual values of assets are assessed using the following indicators to inform potential future use and value from disposal:

The key assumptions concerning the future and other key sources of estimation uncertainty at the reporting date, that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year, are described below. The National Government Affirmative Action Fund based its assumptions and estimates on parameters available when the consolidated financial statements were prepared. However, existing circumstances and assumptions about future developments may change due to circumstances arising beyond the control of the Entity. Such changes are reflected in the assumptions when they occur. IPSAS 1.140

Estimates and assumptions

The preparation of the National Government Affirmative Action Fund's financial statements in conformity with IPSAS requires management to make judgments, estimates and assumptions that affect the reported amounts of revenues, expenses, assets and liabilities, and the disclosure of contingent liabilities, at the end of the reporting period. However, uncertainty about these assumptions and estimates could result in outcomes that require a material adjustment to the carrying amount of the asset or liability affected in future periods.

5. Significant judgments and sources of estimation uncertainty

There have been no events subsequent to the financial year end with a significant impact on the financial statements for the year ended June 30, 2021.

i) Subsequent events

Where necessary comparative figures for the previous financial year have been amended or reconfigured to conform to the required changes in presentation.

h) Comparative figures

amounts held at the Central Bank of Kenya and at various commercial banks at the end of the financial year. For the purposes of these financial statements, cash and cash equivalents include short term cash deposits and advances to authorised public officers and/or institutions which were not surrendered or accounted for at the end of the financial year.

NOTES TO FINANCIAL STATEMENTS (Continued)

For the year ended June 30, 2021

National Government Affirmative Action Fund
Reports and Financial Statements

NOTES TO FINANCIAL STATEMENTS (Continued)

➤ The condition of the asset based on the assessment of experts employed by the Entity

➤ The nature of the asset, its susceptibility and adaptability to changes in

technology and processes

➤ The nature of the processes in which the asset is deployed

➤ Availability of funding to replace the asset

➤ Changes in the market in relation to the asset

6. Transfers from State Department for Gender Affairs (Exchequer Receipts)

	2020-2021	2019-2020
Transfers from National Government Ministries – State Department for Gender	KShs.	KShs.
First Quarters	-	-
Second Quarters – 21/10/2020	1,065,000,000	1,065,000,000
Third Quarters – 23/02/2021	1,034,000,000	1,065,000,000
Fourth Quarters – 21/04/2021	31,000,000	-
Total	2,130,000,000	2,130,000,000

During the financial year 2020-2021, the Fund received its full allocation in three-fold; 21st October 2020, 23rd February 2021 and 21st April 2021.

7. Other Income

	2020-2021	2019-2020
Description	KShs.	KShs.
Sale of Tenders	53,500	19,000
Total	53,500	19,000

The Fund received Kshs. 53,500 for sales of tender from Kilifi, Machakos, Siaya, Samburu and Kakamega Counties.

8. Transfers to other government Units – Counties Expenditures

	2020-2021	2019-2020
S/NO.	COUNTY	Disbursement
1	BARINGO COUNTY	34,185,101.30
2	BOMET COUNTY	24,309,365.75
3	BUNGOMA COUNTY	83,242,766.40
4	BUSIA COUNTY	56,982,633.35
5	ELGEYO MARAKWET COUNTY	42,645,796.30
6	EMBU COUNTY	46,260,516.25
7	GARISSA COUNTY	42,499,420.60
		37,751,874.99
		47,584,476.45
		17,615,538.57
		22,630,856.01
		47,874,680.30
		57,980,613.75
		38,964,005.95
		36,794,577.92
		34,185,101.30
		24,288,670.00
		66,646,119.10
		54,888,080.78
		42,645,424.00
		43,657,280.95
		42,499,420.60
		37,751,874.99
		47,584,476.45
		17,615,538.57
		22,630,856.01
		47,874,680.30
		57,980,613.75
		38,964,005.95
		36,794,577.92
		34,185,101.30
		24,288,670.00
		66,646,119.10
		54,888,080.78
		42,645,424.00
		43,657,280.95
		42,499,420.60
		37,751,874.99
		47,584,476.45
		17,615,538.57
		22,630,856.01
		47,874,680.30
		57,980,613.75
		38,964,005.95
		36,794,577.92
		34,185,101.30
		24,288,670.00
		66,646,119.10
		54,888,080.78
		42,645,424.00
		43,657,280.95
		42,499,420.60
		37,751,874.99
		47,584,476.45
		17,615,538.57
		22,630,856.01
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		38,964,005.95
		36,794,577.92
		34,185,101.30

**National Government Affirmative Action Fund
Reports and Financial Statements
For the year ended June 30, 2021**

NOTES TO FINANCIAL STATEMENTS (Continued)

8	HOMA BAY COUNTY	43,603,575.00	39,780,757.26	56,433,149.19
9	ISIOLO COUNTY	13,898,195.90	13,460,400.30	13,885,108.95
10	KAJIADO COUNTY	31,183,674.35	31,039,714.35	34,865,294.65
11	KAKAMEGA COUNTY	108,399,069.50	91,244,102.40	77,423,511.90
12	KERICHO COUNTY	38,348,657.00	38,348,260.00	49,438,935.05
13	KIAMBU COUNTY	86,885,665.00	75,850,797.50	83,259,222.00
14	KILIFI COUNTY	43,789,920.40	43,787,818.00	57,440,220.45
15	KIRINYAGA COUNTY	33,378,339.25	30,002,185.25	23,828,550.00
16	KISII COUNTY	93,213,396.15	85,719,259.15	30,209,813.20
17	KISUMU COUNTY	77,000,533.75	65,878,192.45	14,953,932.90
18	KITUI COUNTY	82,903,376.85	64,631,525.00	34,834,236.95
19	KWALE COUNTY	41,155,311.75	36,873,164.90	24,826,491.10
20	LAIKIPIA COUNTY	20,852,243.40	20,852,242.40	18,256,738.95
21	LAMU COUNTY	12,683,079.90	12,674,706.80	16,228,531.10
22	MACHAKOS COUNTY	82,144,241.85	55,656,457.04	22,606,761.00
23	MAKUENI COUNTY	40,328,511.15	40,316,306.65	45,999,320.35
24	MANDERA	34,877,264.40	34,877,264.40	38,759,531.25
25	MARSABIT COUNTY	27,744,439.40	27,647,688.30	29,035,697.20
26	MERU COUNTY	54,471,124.00	55,916,071.60	55,022,625.15
27	MIGORI COUNTY	46,652,693.85	68,821,066.00	55,020,335.20
28	MOMBASA COUNTY	26,619,618.45	26,255,133.00	31,687,140.20
29	MURANGA COUNTY	40,261,997.85	21,120,794.90	31,306,820.85
30	NAIROBI COUNTY	89,533,954.00	108,281,960.00	146,932,061.06
31	NAKURU COUNTY	61,460,529.20	61,426,700.60	88,659,015.45
32	NANDI COUNTY	35,978,930.05	35,978,930.05	46,145,184.10
33	NAROK COUNTY	41,239,021.55	40,830,994.55	48,842,451.40
34	NYAMIRA COUNTY	26,814,317.30	26,396,189.30	33,142,817.90
35	NYANDARUA COUNTY	31,416,759.00	31,414,668.30	31,173,762.00
36	NYERI COUNTY	57,964,634.10	52,394,114.10	27,337,938.16
37	SAMBURU COUNTY	20,050,612.05	11,828,791.30	19,969,259.65
38	SIAYA COUNTY	48,421,886.30	37,608,210.80	56,608,933.45
39	TAITA TAVETA COUNTY	35,304,602.60	25,806,265.60	28,727,258.65
40	TANA RIVER	20,097,188.10	16,806,197.45	23,026,156.15
41	THARAKA NITHI COUNTY	19,591,368.00	19,576,822.00	25,012,479.10
42	TRANS NZOIA COUNTY	41,412,309.20	41,412,400.00	34,090,830.02
43	TURKANA COUNTY	37,734,023.60	37,730,183.55	57,791,386.00
44	UASIN GISHU COUNTY	44,139,656.55	44,054,177.00	47,838,716.95
45	VIHIGA COUNTY	25,269,304.60	25,269,304.00	42,619,660.15
46	WAJIR COUNTY	43,323,148.45	43,323,148.45	38,136,386.35
47	WEST POKOT COUNTY	26,133,716.00	26,125,371.00	34,951,960.40
Total		2,116,406,489.75	1,971,080,886.60	1,945,772,973.48

The above table shows total disbursement and expenditure to counties during the year ended June 30, 2021. However, Meru and Migori County reflects a higher expenditure than the disbursed amount since the three Counties had retained their balances as at 30 June, 2020.

9. Use of goods & Services
 NOTES TO FINANCIAL STATEMENTS (Continued)

Description	2020-2021	2019-2020
Advertising	485,350	2,758,888
Conferences and delegations	1,657,640	1,562,469
Consulting fees	3,206,000	-
Electricity	313,916	94,035
Fuel and oil	2,786,224	2,294,101
Insurance	-	7,516,667
Legal expenses	1,565,110	-
Postage	27,540	36,400
Printing and stationery	553,350	774,401
Publicity	805,870	1,525,180
Rental	8,880,900	8,859,939
Telecommunication	1,641,613	647,085
Training	2,498,068	1,939,880
Other	743,612	685,259
Total	25,165,194	28,694,304

The above table reflects reduced expenditure compared with the comparative year's figure since the Fund did not facilitate staff lump-sum insurance. Additionally, the Fund incurred legal cost in compensation of a Court case and engaged KSG on staff evaluation exercise. Other expenses include bank charges, sanitary, fumigation and uniforms.

10. Employee Cost

Employee Costs	2020-2021	2019-2020
Salaries and wages	68,133,642	67,406,368
Employee related costs – Tax arrears	2,906,964	3,653,764
Travel, motor car, accommodation, subsistence and other allowances	8,659,359	9,150,930
Extraneous allowances	3,401,984	2,398,774
Gratuity	3,501,193	-
Employee costs	86,603,142	82,609,836

Employee costs includes staff salaries, travel expenses, subsistence allowances and gratuity during the year. However, no comparative figure under gratuity since previously this was a stand-alone item. This is in conformity with the revised template.

11. Remuneration of Directors
 NOTES TO FINANCIAL STATEMENTS (Continued)

Description	2020-2021	2019-2020
Chairman's Honoraria	720,000.00	696,774
Directors' emoluments	5,550,000.00	4,722,500
Medical Insurance	585,991.66	-
Induction & Training	1,097,340.00	-
Other allowances	4,879,890.00	6,597,517
Total directors' emoluments	12,833,221.66	12,016,791

Directors' emoluments refer to sitting allowances during Board meetings and other official forums while other expenses include travel cost, lunches and per diem where applicable. From the above, comparative figure under Medical Insurance and Induction & Training is nil since previously the items were combined under other allowances.

12. Repairs and Maintenance

Description	2020-2021	2019-2020
Vehicles	1,916,524	1,258,167
Furniture's and fittings	255,215	48,732
Computers and accessories	885,185	1,253,710
Total repairs and maintenance	3,056,924	2,560,609

The comparative figure shows a slightly lower amount than the current financial year due to a major service on one of the Entity's vehicle.

13. (a) M & E Expenses

Description	2020-2021	2019-2020
M & E Activity	6,440,400	3,166,400
Total	6,440,400	3,166,400

The above table shows expenditures incurred by NGAFF Secretariat during M & E field activities.

NOTES TO FINANCIAL STATEMENTS (Continued)
 13. (b) M & E Movement

Description	2020-2021	2019-2020
Bal c/forward	49,638,388	50,137,332
Total Expenditure	43,098,934	
Board	7,302,372	-
Purchase of Motor Vehicle	6,424,000	-
Skill Development	1,608,900	268,540
NHIF – Lump sum	-	7,516,667
Employee costs – Gratuity & short-fall	19,323,262	10,681,845
Renovation – Barclays Plaza	-	36,210,630
KSG	-	7,073,400
Fuel & Lubricants	2,000,000	1,000,000
M & E Activity	6,440,400	3,166,400
Less:		
Total	92,737,322	116,054,803
Allocation for 2020-2021	42,600,000	
Add:		
Balance b/forward	50,137,322	73,454,803
Description	KShs.	KShs.
2020-2021	2019-2020	

The above table shows movement of the M & E allocation to various cost items and the balance thereof

14. (a) Emergencies to Counties (Annex I)

Emergency Funds	2020-2021	2019-2020
Total	14,502,180	50,825,648
Counties disbursement	14,502,180	50,825,648
KShs.	KShs.	
2020-2021	2019-2020	

The table shows emergency support/disbursement to 14 Counties. In the comparative year, the Board disbursed more Emergency support to Counties to combat COVID 19 pandemic.

14. (b) Emergency Reserves

Description	2020-2021	2019-2020
Balance b/forward	60,974,000	69,199,647.60
Add:		
2% 2020-2021 allocation	42,600,000	42,600,000.00
Total	103,574,000	111,799,647.60
Less:		
Disbursements to Counties	14,502,180	50,825,648.00
Balance c/f	89,071,820	60,973,999.60
Description	KShs.	KShs.
2020-2021	2019-2020	

The table reflects Emergency reserves as at 30 June, 2021

15. Provision for Gratuity

Description	2020-2021	2019-2020
Bal b/forward	29,087,210	26,912,978
Add: Provision for FY 2020-2021 (Annex II)	3,501,193	7,792,514
Less:		
Payment during the year	8,252,047	5,618,282
Provision at the end of the year	24,336,356	29,087,210

16. Payables

Details	2020-2021	2019-2020
Bal b/forward	2,479,353	7,073,400
Less:		
Kenya School of Government	3,016,000	(7,073,400)
Payment to Dalton (Retention)	(2,257,579)	2,257,579
Payment on staff cost - Extraneous	(221,774)	221,774
PAYE for the Board	291,500	
Lydia Nyaga - Kshs. 50,000	50,000	
NSSF	540,244	
Internet Solutions	62,640	
Balace c/f	3,960,384	2,479,353

Payable to KSG relates to staff evaluation expenditure incurred during the year whose payment process was not finalized as at the reporting period. The NSSF outstanding relates to prior year penalties whose demand notice was served during the reporting year. In addition, there were other pending payables as listed above.

17. (a) Cash and Cash Equivalents

Cash and cash equivalents	2020-2021	2019-2020
Kshs.	Kshs.	Kshs.
Current account	3,297,349	14,308,503
Central Bank a/c	645,800,249	418,097,821
Counties - NGAAF Balances (Annex III)	257,946,864	474,990,187
Total cash and cash equivalents	907,044,462	907,396,510

Counties balances relates to unspent balances at the counties cash books as at 30 June, 2021.

NOTES TO FINANCIAL STATEMENTS (Continued)
 17. (b) Detailed Cash and Cash Equivalents

	FY 2020/2021	FY 2019/2020
	KShs.	KShs.
Current account	3,297,349	14,308,503
Central Bank a/c		
Emergency Reserves	89,071,820	60,974,000
Monitoring & Evaluation	49,638,388	50,137,322
Gratuity	2,077,559	261,211
Retention – Dalton	-	2,257,579
- Consultative meeting between Women Reps, Coordinators & Board	5,895,000	5,895,000
Counties Balances	499,117,481	298,572,709
Cash & Cash Equivalent - Counties	257,946,864	474,990,187
Cash balances from Counties	907,044,462	907,396,510

18. Receivable

Receivable	FY 2020/2021	FY 2019/2020
Outstanding imprest	-	10,000.00
Over payment to John Mutuli	-	5,500.00
Disposal of vehicles	-	95,000.00
Prepayment to National Oil	684,034.06	720,010.90
Total	684,034.06	830,510.90

19. PROPERTY PLANT & EQUIPMENTS (Annex IV)

Details	2020-2021	2019-2020
	KShs.	KShs.
Property, plant and equipment		
At 1 July 2020	208,983,468	178,305,138.00
Additions	7,600,255	39,528,329.58
Disposals	-	(8,850,000.00)
At end of the quarter	216,583,723	208,983,467.58
Depreciation and impairment		
At 1 July 2020	-	-
Depreciation	-	-
Disposals	-	-
At end of the Year	-	-
Net Book Values	216,583,723	208,983,468.58

20 Financial Risk Management
NOTES TO FINANCIAL STATEMENTS (Continued)

The entity's activities expose it to a variety of financial risks which is credit and risks. The company's overall risk management programme focuses on unpredictability of changes in the business environment and seeks to minimise the potential adverse effect of such risks on its performance by setting acceptable levels of risk.

The company's financial risk management objectives and policies are detailed below:

(i) Credit risk

The entity has exposure to credit risk, which is the risk that a counterparty will be unable to pay amounts in full when due. Credit risk arises from cash and cash equivalents, and deposits with banks, as well as trade and other receivables and available-for-sale financial investments.

Management assesses the credit quality of each customer, taking into account its financial position, past experience and other factors. Individual risk limits are set based on internal or external assessment in accordance with limits set by the directors. The amounts presented in the statement of financial position are net of allowances for doubtful receivables, estimated by the company's management based on prior experience and their assessment of the current economic environment.

The carrying amount of financial assets recorded in the financial statements representing the entity's maximum exposure to credit risk without taking account of the value of any collateral obtained is made up as follows:

The customers under the fully performing category are paying their debts as they continue trading. The credit risk associated with these receivables is minimal and the allowance for uncollectible amounts that the company has recognised in the financial statements is considered adequate to cover any potentially irrecoverable amounts. The board of directors sets the company's credit policies and objectives and lays down parameters within which the various aspects of credit risk management are operated.

(ii) Capital Risk Management

The objective of the entity's capital risk management is to safeguard the Board's ability to continue as a going concern.

The entity capital structure comprises of the following funds:

Description	2020-2021	2019-2020
Retained earnings/ accumulated surplus	1,006,943,659	1,024,669,926
	KShs.	KShs.

(iii) Related Party Balances
NOTES TO FINANCIAL STATEMENTS (Continued)

a) Nature of related party relationships

Entities and other parties related to the entity include those parties who have ability to exercise control or exercise significant influence over its operating and financial decisions. Related parties include management personnel, their associates and close family members.

The entity is related to

- i) The National Government;
- ii) The Parent Ministry;
- iii) Key management;
- iv) Board of directors;

b) Related party transactions

Details	2020-2021	2019-2020
Transfers from related parties'	2,130,000,000	2,130,000,000
Transfers to related parties	2,116,406,489	2,415,765,434

c) Key management remuneration

Details	2020-2021	2019-2020
Directors Expenses	12,833,222	12,016,791.00

(iv) Events after the reporting period

There were no material adjusting and non-adjusting events after the reporting period.

(v) Ultimate and Holding Entity

The National Government Affirmative Action Fund is a Semi-Autonomous Government Agency under the Ministry of Public Service and Gender Affairs. Its ultimate parent is the Government of Kenya.

(vi) Currency

The financial statements are presented in Kenya Shillings (Kshs).

**National Government Affirmative Action Fund
Annual Reports and Financial Statements
For the year ended June 30, 2021**

**APPENDIX I: PROGRESS ON FOLLOW UP OF AUDITOR
RECOMMENDATIONS**

The following is the summary of issues raised in the financial year 2019/2020 by the external auditor, and management comments provided to the auditor. The Fund has nominated focal persons to resolve the various issues as shown below with the associated time frame in which we expect the issues to be resolved.

Reference No. on the external audit Report	Issue / Observations from Auditor	Management comments	Status:	Time frame
NGAAF /2019/2020(30)	Unexplained Adjustments to the Financial Statements	✓ The adjustments were supported with relevant journals. However, the supporting documents will be re-submitted.	Journals compiled	Ready for submission
	Unexplained Restatement of the Financial Statements	✓ Restatements of the statements explained using various journals. Further supporting documents to be provided.	in progress	30 June 2022
	Unsupported Transfers to other Government units	✓ Relevant documents submitted to the Auditors. The Counties that had not submitted have done so and documents are ready for audit review.	in progress	30 June 2022
	Accuracy of Reported Loss on Disposal	✓ The loss on disposal was from vehicles that were declared uneconomical to repair. No depreciation was accounted for since the Fund had no Asset & Disposal Policy. The Policy is at advance stage.	available	Draft Policy 30 June 2022
	Inaccuracies in Cash and Cash Equivalent	✓ The cash book extract and bank reconciliation statements from all the Counties have been received.	in progress	30 June 2022
	Irregular Payment of Board Allowances	✓ The amount of Kshs. 283,400 paid to the Chairperson was paid while attending Fund's official activities and thus within the law.	available	Documents Ready for submission
	Non-compliance with International Public Sector Accounting Standards (IPSAS) - Property, Plant and Equipment	✓ The Fund have a draft Asset and Disposal Policy to provide for guidance on depreciation	available	Draft Policy 30 June 2022
	Unauthorized expenditure charged under Monitoring and Evaluation	✓ The expenditure under M & E was authorized by the Board to cushion deficit on personnel emolument since allocation for emolument was insufficient.	in progress	30 June 2022
	Operations of the NGAAF County Committees	✓ The supporting documents from relevant Counties on queries raised are available for audit review	in progress	

Omms

Ag. Chief Executive Officer

Date: *15/3/2022*

APPENDIX II: PROJECTS IMPLEMENTED BY THE ENTITY

1. Continued to fund the Kiambu Banana Aggregation centre which once competed will enhance value addition to banana growers in the county.
2. Construction of 150 bed capacity dormitory at at Galmagala Girls Secondary School in Garissa County.
3. Construction of Jua Kali Sheds at Kirinyaga County for AAGs to carry out businesses.
4. Fencing and construction of twin toilets at Dadajabula Women Empowerment Centre, twin toilets at Qordoba ECD primary School and construction of Women Economic Centre for Biyamadow in Wajir County.
5. Construction and completion of Sidundo market, Ndigwa market, Sifuyo borehole and Nyasanda Library in Siaya County.
6. Construction of 6 PWDs Toilet in Baringo County. The project is on-going.
7. Construction to completion of Rangwe market shed in Homabay County.
8. Construction of 50 bed capacity dormitory at Esibembe AC Girls School in Busia County. Project is on-going.
9. Construction to completion of Obama market shed in Kisumu County.
10. Construction of Kabirirang Drug and Rehabilitation Centre in Nandi County. Project on-going.

National Government Affirmative Action Fund
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EMERGENCY TO COUNTIES – ANNEX I

S/NO.	COUNTIES	2 ND QUARTER KShs.	3 RD QUARTER KShs.	4 TH QUARTER KShs.	TOTAL Amount KShs.
1	ELGEYO MARAKWET COUNTY	-	1,000,000.00	-	1,000,000.00
2	EMBU COUNTY	-	1,000,000.00	-	1,000,000.00
3	HOMA BAY COUNTY	-	-	1,000,000.00	1,000,000.00
4	KILIFI COUNTY	-	-	1,000,000.00	1,000,000.00
5	KIRINYAGA COUNTY	-	610,050.00	-	610,050.00
6	KISUMU COUNTY	-	-	1,000,000.00	1,000,000.00
7	MANDERA	1,000,000.00	-	-	1,000,000.00
8	NYANDARUA COUNTY	-	-	866,880.00	866,880.00
9	NYERI COUNTY	-	100,000.00	-	100,000.00
10	SAMBURU COUNTY	-	1,000,000.00	-	1,000,000.00
11	THARAKA NITHI COUNTY	1,000,000.00	-	1,000,000.00	2,000,000.00
12	TURKANA COUNTY	-	1,000,000.00	-	1,000,000.00
13	WAJIR COUNTY	-	-	1,000,000.00	1,000,000.00
14	WEST POKOT COUNTY	1,000,000.00	-	925,250.00	1,925,250.00
	TOTAL	3,000,000.00	4,710,050.00	6,792,130.00	14,502,180.00

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PROVISION FOR GRATUITY FOR FINANCIAL YEAR 2020/2021 – ANNEX-II

S/No.	Payroll-Num	J/G	Surname	First- Name	Other- Names	start of contract	Contract Date	End-	Basic salary	Designation	Station- Name	Gratuity Amount Payable	Total Gratuity 31%	PAYE 30%	Gratuity Payable
1	2007004801	M	Njiki	John	Kariuki	03/02/2021	30/06/2021		50,590	county Coordinator	Tharaka Nithi	202,360.00	62,731.60	18,819.48	120,808.92
2	20100009630	M	Kaakua	Lydia	Namunyak	02/01/2021	30/06/2021		45,880	county Coordinator	Kajiado	229,400.00	71,114.00	21,334.20	136,951.80
3	20130034418	M	Kaburu	Peninah	Wathera	02/05/2021	30/6/2021		48,190	county Coordinator	Nyeri	232,345.00	72,026.95	21,608.09	138,709.97
4	20150152382	M	Nzioki	Benjamin	Wambua	02/01/2021	30/06/2021		50,590	county Coordinator	Makueni	252,950.00	78,414.50	23,524.35	151,011.15
5	20150152444	M	Lorogoi	Festus	Ekitela	02/01/2021	30/6/2021		50,590	County Coordinator	Turkana	252,950.00	78,414.50	23,524.35	151,011.15
6	20150152551	M	Obonyo	Jack	Mourice	02/01/2021	30/06/2021		53,140	county Coordinator	Homabay	265,700.00	82,367.00	24,710.10	158,622.90
7	20150152579	M	Sankale	Juliet	Soila	02/01/2021	31/6/2021		50,590	County Coordinator	Narok	252,950.00	78,414.50	23,524.35	151,011.15
8	20180006624	M	Abdi	Abduljabar	Hassan	02/08/2021	30/06/2021		48,190	county Coordinator	Mandera	227,181.00	70,426.11	21,127.83	135,627.06
9	20180007032	M	Kodjo	Josiah	Okatch	19/2/2021	30/6/2021		48,190	county Coordinator	Kisumu	208,250.00	64,557.50	19,367.25	124,325.25
10	20180015472	M	Athman	Malitha	Mohamed Ali	14/3/2021	30/6/2021		48,190	county Coordinator	Lamu	170,997.00	53,009.07	15,902.72	102,085.21
11	20190015082	M	Maina	Benson	Mwangi	02/01/2021	30/06/2021		41,590	county Coordinator	Lakipia	207,950.00	64,464.50	19,339.35	124,146.15
12	20190019115	M	Wafila	Kevin		07/01/2020	30/6/2021		41,590	county Coordinator	Trans Nzoia	499,080.00	154,714.80	46,414.44	297,950.76
13	20190019544	M	Njeru	Victor		07/01/2020	30/6/2021		41,590	county Coordinator	Embu	499,080.00	154,714.80	46,414.44	297,950.76
	Total											3,501,193.00	1,085,369.83	325,610.95	2,090,212.22

**National Government Affirmative Action Fund
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CASH & CASH EQUIVALENT FROM COUNTIES FOR FINANCIAL YEAR 2020/2021 – ANNEX III

S/NO	COUNTY	ACCOUNT NAME	ACCOUNT NUMBER	BANK&BRANCH	AMOUNT(KSHS.)
1	BARINGO	BARINGO COUNTY AFFIRMATIVE SOCIAL DEVELOPMENT FUND	1390265012167	EQUITY BANK KABARNET BRANCH	-
2	BOMET	BOMET COUNTY AFFIRMATIVE SOCIAL DEVELOPMENT FUND	1220265004028	EQUITY BANK BOMET BRANCH	30,695.75
3	BUNGOMA	BUNGOMA COUNTY AFFIRMATIVE SOCIAL DEVELOPMENT FUND	0114166887190	CO-OPERATIVE BANK BUNGOMA BRANCH	16,596,647.00
4	BUSIA	BUSIA COUNTY AFFIRMATIVE SOCIAL DEVELOPMENT FUND	0780264690342	EQUITY BANK BUSIA BRANCH	2,094,553.00
5	ELGEYO MARAKWET	ELGEYO MARAKWET COUNTY AFFIRMATIVE SOCIAL DEVELOPMENT FUND	1530264985396	EQUITY BANK ITEN BRANCH	372.00
6	EMBU	EMBU COUNTY AFFIRMATIVE SOCIAL DEVELOPMENT FUND	0190265035825	EQUITY BANK EMBU BRANCH	2,603,235.30
7	GARISSA	GARISSA COUNTY AFFIRMATIVE SOCIAL DEVELOPMENT FUND	01141376091400	CO-OPERATIVE BANK GARISSA BRANCH	4,747,545.61
8	HOMA BAY	HOMA BAY COUNTY AFFIRMATIVE SOCIAL DEVELOPMENT FUND	0980265090593	EQUITY BANK HOMA BAY BRANCH	3,822,818.00
9	ISIOLO	ISIOLO COUNTY AFFIRMATIVE SOCIAL DEVELOPMENT FUND	1141437464600	CO-OPERATIVE BANK ISIOLO BRANCH	437,796.00
10	KAJIADO	KAJIADO COUNTY AFFIRMATIVE SOCIAL DEVELOPMENT FUND	0860264663730	EQUITY BANK KAJIADO BRANCH	143,960.00
11	KAKAMEGA	KAKAMEGA COUNTY AFFIRMATIVE SOCIAL DEVELOPMENT FUND	01141499392500	CO-OPERATIVE BANK NUMIAS BRANCH	17,154,967.00

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12	KERICHO	KERICHO COUNTY AFFIRMATIVE SOCIAL DEVELOPMENT FUND	0280264850363	EQUITY BANK KERICHO BRANCH	397.00
13	KIAMBU	KIAMBU COUNTY AFFIRMATIVE SOCIAL DEVELOPMENT FUND	1174787597	KCB BANK KIAMBU BRANCH	11,034,868.00
14	KILIFI	KILIFI COUNTY AFFIRMATIVE SOCIAL DEVELOPMENT FUND	1060264992250	EQUITY BANK KILIFI BRANCH	2,102.00
15	KIRINYIGA	KIRINYAGA COUNTY AFFIRMATIVE SOCIAL DEVELOPMENT FUND	1174744413	KCB MWEA BRANCH	3,376,154.00
16	KISII	KISII COUNTY AFFIRMATIVE SOCIAL DEVELOPMENT FUND	01141477819600	CO-OPERATIVE BANK KISII EAST BRANCH	7,494,137.00
17	KISUMU	KISUMU COUNTY AFFIRMATIVE SOCIAL DEVELOPMENT FUND	1184142319	KCB BANK UNITED MALL BRANCH	11,122,341.00
18	KITUI	KITUI COUNTY AFFIRMATIVE SOCIAL DEVELOPMENT FUND	1175603821	KCB BANK KITUI BRANCH	18,271,852.00
19	KWALE	KWALE COUNTY AFFIRMATIVE SOCIAL DEVELOPMENT FUND	1580265128124	EQUITY BANK KWALE BRANCH	4,282,147.00
20	LAIKIPIA	LAIKIPIA COUNTY AFFIRMATIVE SOCIAL DEVELOPMENT FUND	01141367557300	CO-OPERATIVE BANK NANYUKI BRANCH	.99
21	LAMU	LAMU COUNTY AFFIRMATIVE SOCIAL DEVELOPMENT FUND	1590265004851	EQUITY BANK LAMU BRANCH	8,373.10
22	MACHAKOS	MACHAKOS COUNTY AFFIRMATIVE SOCIAL DEVELOPMENT FUND	1173170537	KCB BANK MACHAKOS BRANCH	26,487,785.00
23	MAKUENI	MAKUENI COUNTY AFFIRMATIVE SOCIAL DEVELOPMENT FUND	0670265000090	EQUITY BANK WOTE BRANCH	12,205.00
24	MANDERA	MANDERA COUNTY AFFIRMATIVE SOCIAL DEVELOPMENT FUND	00121001445701	NATIONAL BANK MANDERA BRANCH	-
25	MARSABIT	MARSABIT COUNTY AFFIRMATIVE SOCIAL DEVELOPMENT FUND	1010265012964	EQUITY BANK MARSABIT BRANCH	96,751.10

**National Government Affirmative Action Fund
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26	MERU	MERU COUNTY AFFIRMATIVE SOCIAL DEVELOPMENT FUND	0140264986066	EQUITY BANK MERU BRANCH	-
27	MIGORI	MIGORI COUNTY AFFIRMATIVE SOCIAL DEVELOPMENT FUND	0114148273220	CO-OPERATIVE BANK MIGORI BRANCH	4,715,915.00
28	MOMBASA	MOMBASA COUNTY AFFIRMATIVE SOCIAL DEVELOPMENT FUND	1560265100361	EQUITY BANK MOMBASA SUPREME CENTRE	364,485.45
29	MURANGA	MURANGA COUNTY AFFIRMATIVE SOCIAL DEVELOPMENT FUND	0890265012321	EQUITY BANK KENOL/MAKUTANO BRANCH	19,141,203.00
30	NAIROBI	NAIROBI COUNTY AFFIRMATIVE SOCIAL DEVELOPMENT FUND	01141201980100	CO-OPERATIVE BANK PARLIAMENT ROAD BRANCH	65,274,484.00
31	NAKURU	NAKURU COUNTY AFFIRMATIVE SOCIAL DEVELOPMENT FUND	0130265014227	EQUITY BANK WEST SIDE MALL	33,829.00
32	NANDI	NANDI COUNTY AFFIRMATIVE SOCIAL DEVELOPMENT FUND	0490264982696	EQUITY BANK KAPSABET BRANCH	-
33	NAROK	NAROK COUNTY AFFIRMATIVE SOCIAL DEVELOPMENT FUND	0360265127769	EQUITY BANK NAROK BRANCH	408,027.00
34	NYAMIRA	NYAMIRA COUNTY AFFIRMATIVE SOCIAL DEVELOPMENT FUND	1174734140	KCB NYAMIRA BRANCH	418,128.00
35	NYANDARUA	NYANDARUA COUNTY AFFIRMATIVE SOCIAL DEVELOPMENT FUND	0620265004136	EQUITY BANK OLKALOU BRANCH	2,090.70
36	NYERI	NYERI COUNTY AFFIRMATIVE SOCIAL DEVELOPMENT FUND	0110265000038	EQUITY BANK NYERI BRANCH	5,570,520.00
37	SAMBURU	SAMBURU COUNTY AFFIRMATIVE SOCIAL DEVELOPMENT FUND	110026474404	EQUITYBANK MARARAL BRANCH	8,468,372.15
38	SIAYA	SIAYA COUNTY AFFIRMATIVE SOCIAL DEVELOPMENT FUND	0970264392174	EQUITY BANK SIAYA BRANCH	10,813,676.00
39	TAITA TAVETA	TAITA TAVETA COUNTY AFFIRMATIVE SOCIAL DEVELOPMENT FUND	0790265112714	EQUITY BANK VOI BRANCH	9,498,337.00

**National Government Affirmative Action Fund
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40	TANA RIVER	TANA RIVER COUNTY AFFIRMATIVE SOCIAL DEVELOPMENT FUND	1210265013411	EQUITY BANK HOLA BRANCH	3,290,991.00
41	THARAKA NITHI	THARAKA NITHI COUNTY AFFIRMATIVE SOCIAL DEVELOPMENT FUND	01141571373500	CO-OPERATIVE BANK CHUKA BRANCH	14,546.00
42	TRANS NZOIA	TRANS NZOIA COUNTY AFFIRMATIVE SOCIAL DEVELOPMENT FUND	01141694280500	CO-OPEATIVE BANK KITALE BRANCH	909.00
43	TURKANA	TURKANA COUNTY AFFIRMATIVE SOCIAL DEVELOPMENT FUND	01141592086700	CO-OPERATIVE BANK LODWAR BRANCH	3,840.05
44	UASIN GISHU	UASIN GISHU COUNTY AFFIRMATIVE SOCIAL DEVELOPMENT FUND	01141685424200	CO-OPERATIVE BANK ELDORET-WEST BRANCH	85,480.00
45	VIHIGA	VIHIGA COUNTY AFFIRMATIVE SOCIAL DEVELOPMENT FUND	1174729511	KCB BANK MBALE BRANCH	-
46	WAJIR	WAJIR COUNTY AFFIRMATIVE SOCIAL DEVELOPMENT FUND	01001083954000	NATIONAL WAJIR BRANCH	-
47	WEST POKOT	WEST POKOT COUNTY AFFIRMATIVE SOCIAL DEVELOPMENT FUND	1070264794932	EQUITY BANK KAPENGURIA BRANCH	20,330.00
		TOTAL			257,946,863.93

COUNTIES DISBURSEMENT SCHEDULE IN THE FINANCIAL YEAR 2020/2021

S/No	County	Bal. B/forward from Cash books at the counties	Disbursement during the year	Amount available	Unspent cash as at 30th June, 2021	Expenditure
1	BARINGO COUNTY	-	34,185,101.30	34,185,101.30	-	34,185,101.30
2	BOMET COUNTY	10,000.00	24,309,365.75	24,319,365.75	30,696	24,288,670.00
3	BUNGOMA COUNTY	-	83,242,766.40	83,242,766.40	16,596,647	66,646,119.10
4	BUSIA COUNTY	-	56,982,633.35	56,982,633.35	2,094,553	54,888,080.78
5	ELGEYO MARAKWET COUNTY	-	42,645,796.30	42,645,796.30	372	42,645,424.00
6	EMBU COUNTY	-	46,260,516.25	46,260,516.25	2,603,235	43,657,280.95
7	GARISSA COUNTY	-	42,499,420.60	42,499,420.60	4,747,546	37,751,874.95
8	HOMA BAY COUNTY	-	43,603,575.00	43,603,575.00	3,822,818	39,780,757.26
9	ISOLO COUNTY	-	13,898,195.90	13,898,195.90	437,796	13,460,400.30
10	KAJIADO COUNTY	-	31,183,674.35	31,183,674.35	143,960	31,039,714.35
11	KAKAMEGA COUNTY	-	108,399,069.50	108,399,069.50	17,154,967	91,244,102.40
12	KERICHO COUNTY	-	38,348,657.00	38,348,657.00	397	38,348,260.00
13	KIAMBU COUNTY	-	86,885,665.00	86,885,665.00	11,034,868	75,850,797.50
14	KILIFI COUNTY	-	43,789,920.40	43,789,920.40	2,102	43,787,818.00
15	KIRINYAGA COUNTY	-	33,378,339.25	33,378,339.25	3,376,154	30,002,185.25
16	KISII COUNTY	-	93,213,396.15	93,213,396.15	7,494,137	85,719,259.15
17	KISUMU COUNTY	-	77,000,533.75	77,000,533.75	11,122,341	65,878,192.45
18	KITUI COUNTY	-	82,903,376.85	82,903,376.85	18,271,852	64,631,525.00
19	KWALE COUNTY	-	41,155,311.75	41,155,311.75	4,282,147	36,873,164.90
20	LAIKPIA COUNTY	-	20,852,243.40	20,852,243.40	1	20,852,242.40
21	LAMU COUNTY	-	12,683,079.90	12,683,079.90	8,373	12,674,706.80
22	MACHAKOS COUNTY	-	82,144,241.85	82,144,241.85	26,487,785	55,656,457.04
23	MAKUENI COUNTY	-	40,328,511.15	40,328,511.15	12,205	40,316,306.65

24	MANDERA	-	34,877,264.40	34,877,264.40	-	34,877,264.40
25	MARSABIT COUNTY	-	27,744,439.40	27,744,439.40	96,751	27,647,688.30
26	MERU COUNTY	1,444,947.60	54,471,124.00	55,916,071.60	-	55,916,071.60
27	MIGORI COUNTY	26,884,287.15	46,652,693.85	73,536,981.00	4,715,915	68,821,066.00
28	MOMBASA COUNTY	-	26,619,618.45	26,619,618.45	364,485	26,255,133.00
29	MURANGA COUNTY	-	40,261,997.85	40,261,997.85	19,141,203	21,120,794.93
30	NAIROBI COUNTY	84,022,489.79	89,533,954.00	173,556,443.79	65,274,484	108,281,959.79
31	NAKURU COUNTY	-	61,460,529.20	61,460,529.20	33,829	61,426,700.61
32	NANDI COUNTY	-	35,978,930.05	35,978,930.05	-	35,978,930.05
33	NAROK COUNTY	-	41,239,021.55	41,239,021.55	408,027	40,830,994.12
34	NYAMIRA COUNTY	-	26,814,317.30	26,814,317.30	418,128	26,396,189.10
35	NYANDARUA COUNTY	-	31,416,759.00	31,416,759.00	2,091	31,414,668.30
36	NYERI COUNTY	-	57,964,634.10	57,964,634.10	5,570,520	52,394,114.10
37	SAMBURU COUNTY	246,551.40	20,050,612.05	20,297,163.45	8,468,372	11,828,791.30
38	SIAYA COUNTY	-	48,421,886.30	48,421,886.30	10,813,676	37,608,210.30
39	TAITA TAVETA COUNTY	-	35,304,602.60	35,304,602.60	9,498,337	25,806,265.60
40	TANA RIVER	-	20,097,188.10	20,097,188.10	3,290,991	16,806,197.45
41	THARAKA NITHI COUNTY	-	19,591,368.00	19,591,368.00	14,546	19,576,822.00
42	TRANS NZOJA COUNTY	1,000.00	41,412,309.20	41,413,309.20	909	41,412,400.00
43	TURKANA COUNTY	-	37,734,023.60	37,734,023.60	3,840	37,730,183.55
44	UASIN GISHU COUNTY	-	44,139,656.55	44,139,656.55	85,480	44,054,177.00
45	VIHIGA COUNTY	-	25,269,304.60	25,269,304.60	-	25,269,304.60
46	WAJIR COUNTY	-	43,323,148.45	43,323,148.45	-	43,323,148.45
47	WEST POKOT COUNTY	11,985.00	26,133,716.00	26,145,701.00	20,330	26,125,371.00
	Total	112,621,260.94	2,116,406,489.75	2,229,027,750.69	257,946,864	1,971,080,886.76

**National Government Affirmative Action Fund
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PROPERTY PLANT & EQUIPMENT (ANNEX IV)

	Motor vehicles KShs.	Furniture and fittings KShs.	Computers KShs.	Other Assets (Specify) KShs.	Plant and Equipment KShs.	Total KShs.
Cost						
At 1 July 2019	177,996,536.00	127,500.00	181,102.00	-	-	178,305,138.00
Additions	-	3,317,700.00	-	36,210,629.58		39,528,329.58
Disposals	(8,850,000.00)	-	-			(8,850,000.00)
Transfer/adjustments						-
At 30 June 2020	169,146,536.00	3,445,200.00	181,102.00	36,210,629.58	-	208,983,467.58
Depreciation and impairment						-
At 1 July 2019						
Depreciation	-					-
Impairment	-					-
At 30 June 2020	-	-	-	-	-	-
Net book values						
At 30 June 2020	169,146,536.00	3,445,200.00	181,102.00	36,210,629.58	-	208,983,467.58
At 1 July 2020	169,146,536.00	3,445,200.00	181,102.00	36,210,629.58	-	208,983,467.58
Additions	6,424,000.00	-	957,255.20	219,000.00		7,600,255.20
Disposals	-	-	-	-		-
Transfers/adjustments						-
At 30 June 2021	175,570,536.00	3,445,200.00	1,138,357.20	36,429,629.58		216,583,722.78
At 30 June 2020	169,146,536.00	3,445,200.00	181,102.00	36,210,629.58	-	208,983,467.58

NATIONAL GOVERNMENT AFFIRMATIVE ACTION FUND		
NGAAF TRIAL BALANCE FOR FY 2020/2021		
	DR	CR
Capital and Reserves		1,085,643,927
Other receipt		53,500
Transfers from the National Government – State Department for Gender		2,130,000,000
Advertising	485,350	
Conferences and delegations	1,657,640	
Consulting fees services	3,206,000	
Electricity	313,916	
Fuel and oil	2,786,224	
Legal expenses	1,565,110	
Postage	27,540	
Printing and stationery	553,350	
Publicity & Printing	805,870	
Rental	8,880,900	
Telecommunication	1,641,613	
Training expenses	2,498,068	
Other	743,612	
Board/Council Expenses:		
Chairman's Honoraria	720,000	
Directors emoluments (Sitting allowance)	5,550,000	
Medical Insurance	585,992	
Induction and Training	1,097,340	
Other allowances	4,879,890	
Emergencies to Counties	14,502,180	
M & E	6,440,400	
Payables		3,960,384
Provisions for Gratuity		24,336,356
Prepayment to National Oil	684,034	
Repairs and maintenance	3,056,924	
Employee Costs:		
Salary and Wages	68,133,642	
Employee related cost	2,906,964	
Travel, motor car, accommodation, subsistence and other allowances	8,659,359	
Extreuous allowance	3,401,984	
Gratuity	3,501,193	
Transfer to Other Government units - Counties	1,971,080,887	
Property, plant and equipment	216,583,723	
Central Bank a/c	645,800,249	
Current account	3,297,349	
Others- NGAAF Counties accounts	257,946,864	
TOTAL	3,243,994,167	3,243,994,167

REPUBLIC OF KENYA

CENTRAL BANK A/C - BANK RECONCILIATION

as at 30TH JUNE 2021

Station: National Govt Affirmative Action Fund (NGAAF)

Nairobi Hqs

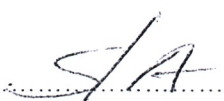
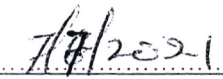
	Shs. cts	Shs Cts		Shs cts
Balance as per Bank Certificate				645,800,248.60
Less: 1 Payments in Cash Book not yet recorded in Bank Statement				
Receipts in Bank Statement not yet recorded in Cash Book		-		-
Add: Payments in Bank Statement not yet recorded in Cash Book		-		-
Receipts in Cash Book not yet Recorded in Bank Statement.....		-		-
Balance as per Cash				645,800,248.60

I certify that I have verified the Bank Balance in the Cash Book with the Bank Statement and that the reconciliation is Correct.

Signature

Designation

Date

REPUBLIC OF KENYA

BANK A/C - BANK RECONCILIATION			
As at	30th June 2021	Station: National Govt Affirmative Action Fund	
		(NGAAF)	Nairobi Hqs
		Shs. cts	Shs .Cts
Balance as per Bank Certificate			5,862,153.19
Less: 1	Payments in Cash Book not yet recorded in Bank Statement		2,564,803.65
	Receipts in Bank Statement not yet recorded in Cash Book	-	2,564,803.65
Add:	Payments in Bank Statement not yet recorded in Cash Book	-	
	Receipts in Cash Book not yet Recorded in Bank Statement.....	-	-
	Balance as per Cash Book		3,297,349.54

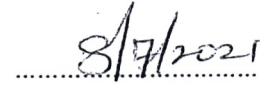
I certify that I have verified the Bank Balance in the Cash Book with the Bank Statement and that the reconciliation is Correct.



Signature



Designation



Date

PAYMENTS IN CASH BOOK NOT IN BANK STATEMENT			
DATE	P.V NO	DETAILS	AMOUNT Kshs.
30.06.2021	670	Nhif for June	100,450.00
30.06.2021	671	W/H Vat for Gimco Ltd	448.00
30.06.2021	679	KCB	14,063.00
30.06.2021	691	Lydia Nyaga	50,000.00
30.06.2021	692	Maureen Cheruto	34,520.00
30.06.2021	697	Jane Kyengo	128,500.00
30.06.2021	694	Wanjiku Kabira	56,000.00
30.06.2021		Robert Otieno	10,500.00
30.06.2021		Protus Onyango	10,500.00
30.06.2021		Linda Gaceri	10,500.00
30.06.2021		Charles Kimutai	15,000.00
30.06.2021		Benson Kimani	10,500.00
30.06.2021		Florence Kiriinya	10,500.00
30.06.2021		Robert Osudi	10,500.00
30.06.2021		James Wangombe	10,500.00

30.06.2021	695	Salary not in IPPD	145,332.65
30.06.2021	696	Wanjiku Kabira	14,000.00
30.06.2021		Joyce Mugure	10,500.00
30.06.2021		Florence Kiriinya	10,500.00
30.06.2021		Robert Osudi	10,500.00
30.06.2021		James Wangombe	10,500.00
30.06.2021		Kimutai Chirchir	15,000.00
30.06.2021		Protus Onyango	10,500.00
30.06.2021		Robert Otieno	500.00
30.06.2021		Linda Gaceri	10,500.00
30.06.2021	699	Longrock Tours & Travel	78,800.00
30.06.2021	700	KRA Paye for June	1,386,646.00
30.06.2021	701	Rosma Tours & Travel	50,644.00
30.06.2021	702	Primate Tours Ltd	32,400.00
30.06.2021	703	Masada Hotel	123,864.00
30.06.2021		w/h vat	2,136.00
30.06.2021	704	Kamart Solutions	105,000.00
	705	CMC Motors	73,706.00
		W/H Vat	1,294.00
		TOTAL	2,564,803.65