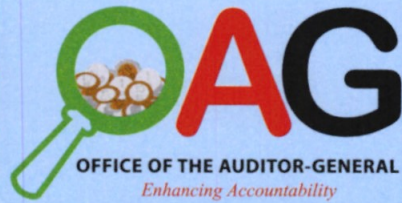


REPUBLIC OF KENYA



THE NATIONAL ASSEMBLY
PAPERS LAID

DATE: 25 JUN 2026

DAY.

Thurs

REPORT

TABLED
BY:

Hon. Owen Baya, MP
Dep. leader - Majority Party

CLERK-AT
THE-TABLE:

M. Chumbe

OF

THE AUDITOR-GENERAL

ON

PARLIAMENT
OF KENYA
LIBRARY

OLOOLTEPES SECONDARY SCHOOL

FOR THE YEAR ENDED
30 JUNE, 2023

KAJIADO COUNTY



Revised 30th June 2023.



**OLOOLTEPES SECONDARY SCHOOL
PUBLIC SECONDARY SCHOOL**

ANNUAL REPORT AND FINANCIAL STATEMENTS

**FOR THE FINANCIAL YEAR ENDED
30TH JUNE 2023**

Prepared in accordance with the Cash Basis of Accounting Method under the International Public Sector
Accounting Standards (IPSAS)

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Annual Report and Financial Statements For the year ended 30th June 2023

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Annual Report and Financial Statements For the year ended 30th June 2023

1. Acronyms and Glossary of Terms

Provide a list of all applicable acronyms and glossary of terms e.g.

BOM	Board of Management
CEB	County Education Board
IPSAS	International Public Sector Accounting Standards
KCSE	Kenya Certificate of Secondary Education
PFM	Public Finance Management
PSASB	Public Sector Accounting Standards Board
FY	Financial Year
FDSE	

Annual Report and Financial Statements For the year ended 30th June 2023

2. Key School Information and Management

[Customise the details in this section to suit your School]

(a) Background information

The school is domiciled in Kenya and its operations are governed under the Basic Education Act, 2013. It is in Kajiado County, Kajiado East Sub-County.

The school was registered in **02/05/2013** under registration number **34s3000138** and is currently categorized as a county public school established, owned or operated by the Government.

The school is a day/boarding school and had 325 number of students as at 30th June 2023. It has 02 streams and 18 teachers of which 02 teachers are employed by the School Board of Management.

(b) School Board of Management - Board Members

The School Board of Management established under Section 55 of the Basic Education Act, 2013; is composed of the following members:

Ref:	Name of Board Member	Designation	Date of appointment
1	PARSEINA HAMILTON	Chairman	24 th AUGUST 2022
2	ROSEMARY NGOTA	Secretary - Principal	24 th AUGUST 2022
3	JULIET MWIKALI	Member -community	24 th AUGUST 2022
4	ESTHER NJERI KURIA	Member -sponsor	24 th AUGUST 2022
5	MARY NJERI MBURU	Member -community	24 th AUGUST 2022
6	MOSES LESEIYO	Member-sponsor	24 th AUGUST 2022
7	SAMMY LEIYAN	Member	24 th AUGUST 2022
8	RARINE OLE SEIN	Member – community	24 th AUGUST 2022
9	EMMANUEL KOSEN KOOL	Member-community	24 th AUGUST 2022
10	JANE NJERI MURANGA	Representatives teachers	24 th AUGUST 2022
11	NANCY MUMBI BUTAMA	Member - sponser	24 th AUGUST 2022
12	JOASH MOSOTI NYARIEKO	Representatives of special interest groups	24 th AUGUST 2022
13	WINNIE ALUOCH OMOLLOH	Representatives of persons with special needs	24 th AUGUST 2022
14	DENNIS LERIONI KUSERO	Member -community	24 th AUGUST 2022
15	MOSES KIMANI	Representative of students council	24 th AUGUST 2022



Annual Report and Financial Statements For the year ended 30th June 2023

The functions of the School Board of Management are to:

- Promote the best interests of the School and ensure its development.
- Promote quality education for all pupils in accordance with the standards set under the Basic Education Act, 2013.
- Ensure and assure the provision of proper and adequate facilities for the School.
- Manage the School's affairs in accordance with the rules and regulations governing occupational safety and health.
- Advise the County Education Board on the staffing needs of the School.
- Determine cases of pupils' discipline and make reports to the CEB.
- Prepare comprehensive termly report on all areas of its mandate and submit the report to CEB.
- Administer and manage the resources of the School.
- Receive, collect and account for any funds accruing to the institution in accordance with Article 226 (1) (a) of the Constitution of Kenya, Section 81 of the Public Finance Management Act, 2012 and the Fourth Schedule para 21 and 23 of the Basic Education Act, 2013.

(c) Committees of the Board

(Provide the names of the various committees of the Board established by the Board and the names of the committee members):

Ref:	Name of Committee	Names of Members	Designation	Number of meetings attended during the year
1	Executive Committee	1.MR.HAMILTON PARSEINA 2.ROSEMARY NGOTA 3.RONALD KUBAI 4.ESTHER NJERI 5.MOSES LESEIYO	CHAIRPERSON PRINCIPAL P.A CHAIRPERSON MEMBER MEMBER	2 out 3 2
2	Audit Committee	1.DENNIS KUSERO 2.JULIET MWIKALI 3.NJERI MBURU 4.MOSES LUSEIYO 5.ROSEMARY NGOTA	MEMBER MEMBER CHAIRPERSON MEMBER PRINCIPAL	2 out 3 2 out 2 17 - 2 6 - 2
3	Finance,procurement and general purposes Committee	1.DENIES KUSERO 2.JULIET MWIKALI 3.NJERI MBURU	CHAIRPERSON MEMBER MEMBER	2 out 3 1



Annual Report and Financial Statements For the year ended 30th June 2023

		4.ROSEMARY NGOTA	PRINCIPAL	
4	Academic Committee	1.JANE MURANGA 2.EMMANUEL KOOL 3.JOASH MOSOTI 4.ROSEMARY NGOTA 5.STEPHEN KARIUKI	MEMBER MEMBER CHAIRPERSON PRINCIPAL DEPUTY PRINCIPAL	2 out 3
5	Development Committee	1 ROSEMARY NGOTA 2.STEPHEN KARIUKI 3 RARINE OLE SEIN 4.ESTHER KURJA 5 HAMILTON PARSEINA	PRINCIPAL DEPUTY PRINCIPAL MEMBER CHAIRPERSON MEMBER	2 OUT 3
6	Discipline and welfare Committee	1 REV.EMMANUEL 2.JANE MURANGA 3.WINNIE ALUOCH 4.NJERI MBURU 5.SAMMY MOPEL 6.STEPHEN KARIUKI 7.ROSEMARY NGOTA	CHAIRPERSON MEMBER MEMBER MEMBER MEMBER DEPUTY PRINCIPAL PRINCIPAL	3 OUT 3
7	Adhoc Committee (if any during the year)	Tender		

Annual Report and Financial Statements For the year ended 30th June 2023

(d) School operation Management

For the financial year ended 30th June 2023 the School day-to-day management was under the following persons:

Ref:	Designation	Name	Identification
1	Principal	ROSEMARY NGOTA	TSC No.336460
2	Deputy Principal	STEPHEN KARIUKI	TSC No.371692
3	School Bursar	LUCY BOIYWO	ICPAK No. 228378
4	Other (specify)		

(e) Schools contacts

Post Office Box: 837-00206-kiserian

Telephone: 0720212520

E-mail: olooltepessecondary@gmail.com

Website:

Twitter:

(f) School Bankers

Provide details of the school bankers.

Name of Bank: KCB BANK

Branch: KISERIAN

Postal Address.

(g) Independent Auditors

Office of the Auditor General

Anniversary Towers, University Way

P.O. Box 30084

GPO 00100

Nairobi, Kenya



Annual Report and Financial Statements For the year ended 30th June 2023

3. Summary Report of Performance of The School

The following is a summary report of the performance of the school against the set performance evaluation criteria:

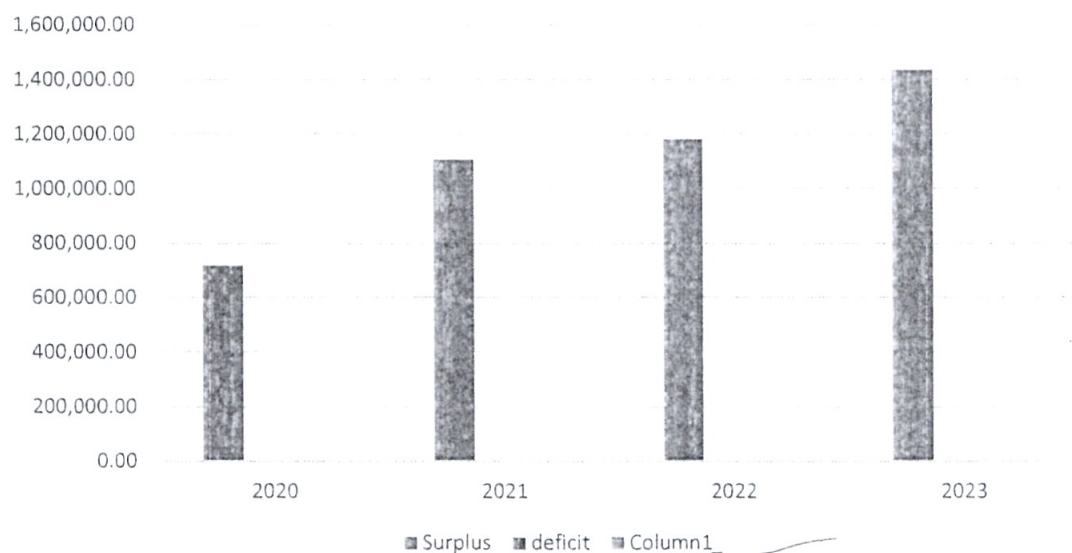
a) Financial performance:

(Under this section, the following information should be given:

- *Surplus/ deficit for the year and a comparison of the same for the last three years*

Year	surplus/deficit
2020	+717546.00
2021	+1,106,966.75
2022	+1,181,063.20
2023	+1,436,336.20

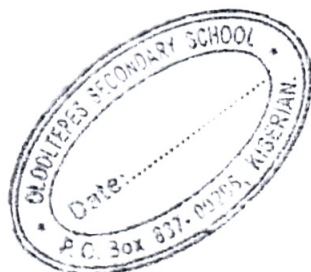
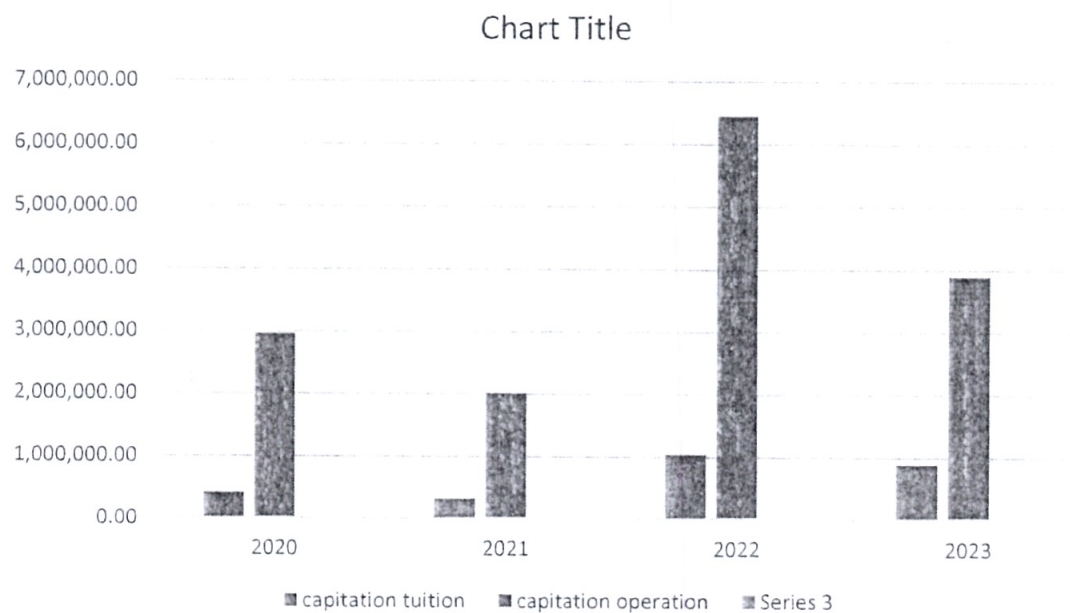
Chart Title



Annual Report and Financial Statements For the year ended 30th June 2023

- Capitation grants from the Ministry of Education for the last three year

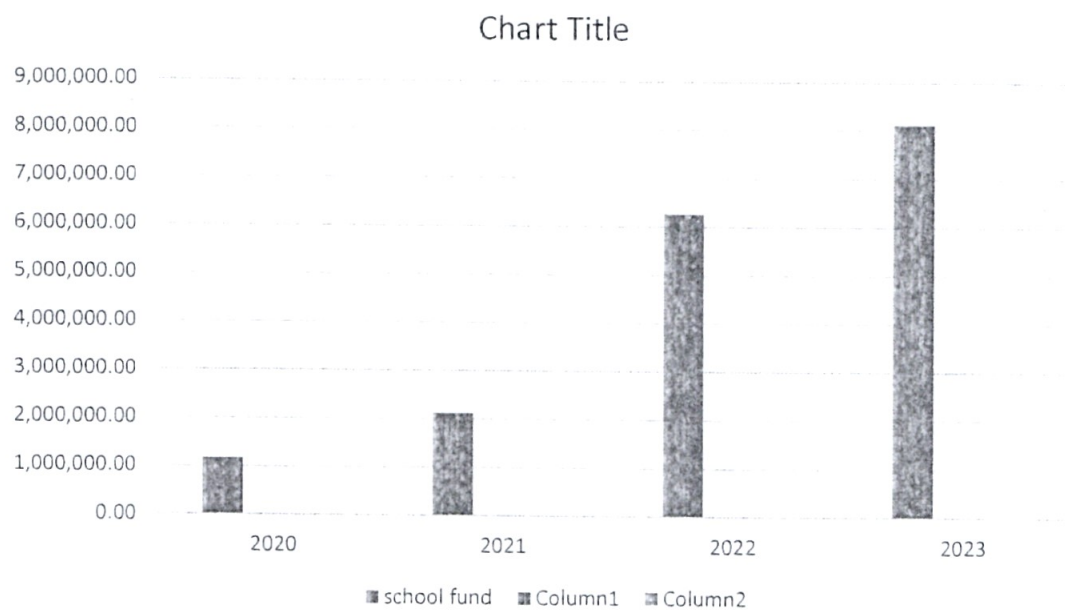
Year	Capitation tuition	Capitation operation
2020	416,482.00	2,947,325.00
2021	322,406.75	2,008,015.25
2022	1,045,643.80	6,445,792.30
2023	888,145.50	3,883,779.70



Annual Report and Financial Statements For the year ended 30th June 2023

- A three-year overview of growth of other income(s) earned by the school.

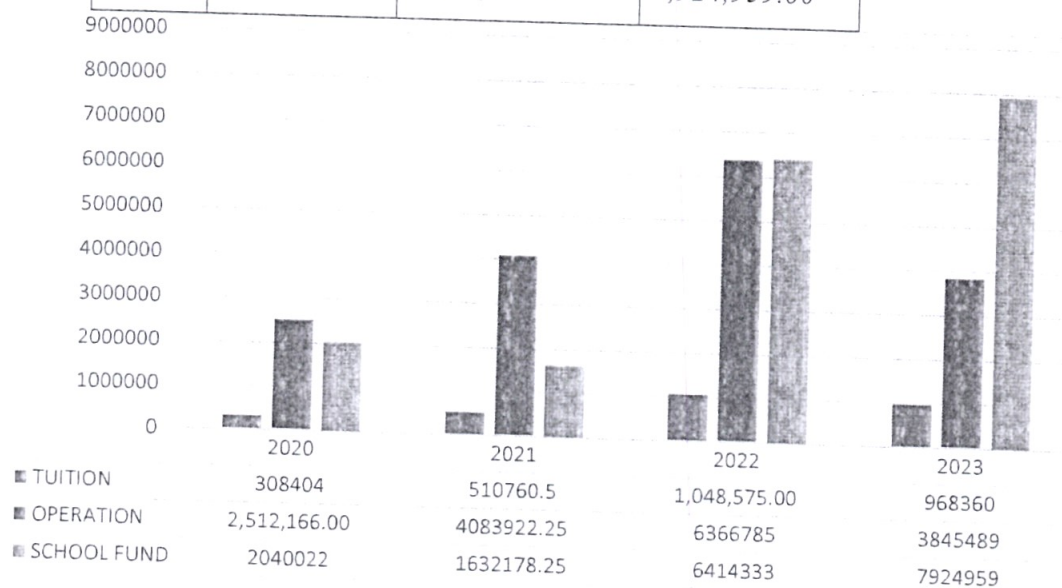
Year	Capitation school fund
2020	1,169,090.00
2021	2,122,662.00
2022	6,262,607.00
2023	8,126,779.00



Annual Report and Financial Statements For the year ended 30th June 2023

- A three-year overview of growth in expenditure of the school

Year	Expenditure tuition	Expenditure operation	Expenditure school fund
2020	308,404.00	2,512,166.00	2,040,022.00
2021	510,760.50	4,083,922.25	1,632,178.25
2022	1,048,575.00	6,366,785.00	6,414,333.00
2023	968,360.00	3,845,489.00	7,924,959.00

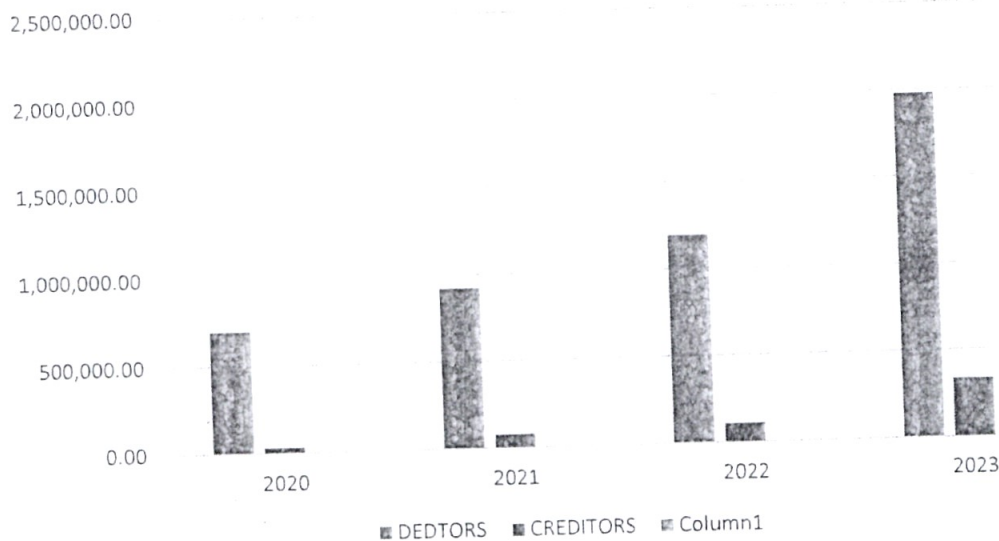


Annual Report and Financial Statements For the year ended 30th June 2023

- Movement of debtors and creditors of the school over the last three years

Year	Debtors	Creditors
2020	699,015.00	32,959.00
2021	921,684.00	78,963.00
2022	1,194,823.00	111,922.00
2023	1,981,380.00	336,800.00

Chart Title



Graphical presentation, ratios, tables, and pie charts should be used to show/ indicate trends unless the school is new).

b) Teacher Student ratio:

students	teachers	Bom	NO.of teachers recruited within the year	total	ratio	
350	15	2	1	17	20.6	

(Include the teacher to student ratio, number of teachers recruited and posted to the school within the year, number of teachers that were transferred/ retired during the period as well

Annual Report and Financial Statements For the year ended 30th June 2023

4. Statement of School Management Responsibility

Section 81 (1) of the Public Finance Management Act, 2012 requires that, at the end of each financial year, each National Government School shall prepare financial statements in respect of that school. Section 81 (3) requires the financial statements so prepared to be in a form that complies with relevant accounting standards as prescribed by the Public Sector Accounting Standards Board (PSASB) of Kenya from time to time.

Schedule 4 (Section 23) of the Education Act, 2013 requires the Board of Management of a public institution of basic education to keep all proper books and records of accounts of the income, expenditure and assets of the institution.

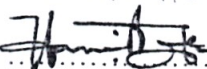
The Board of Management of **Olooltepes secondary school** responsibility for the school's financial statements, which have been prepared on the Cash Basis Method of Financial Reporting, using appropriate accounting policies in accordance with International Public Sector Accounting Standards (IPSAS).

The Board of Management is of the opinion that the school's financial statements give a true and fair view of the state of the school's transactions during the financial year ended 30th June, 2023 and of the school's financial position as at that date.

Name: HAMILTON PARSEINA.

Designation: Chairman, School Board of Management

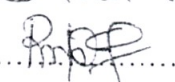
Date: 30/08/2023

Sign: 

Name: ROSEMARY NGOTA

Designation: School Principal & Secretary to Board of Management

Date: 30/08/2023

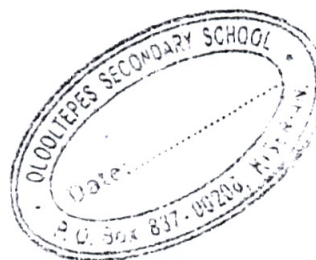
Sign: 

Name: LUCY BOIYWO

Designation: Bursar/ Finance Officer

Date: 30/08/2023

Sign: 



REPUBLIC OF KENYA

Telephone: +254-(20) 3214000
Email: info@oagkenya.go.ke
Website: www.oagkenya.go.ke



HEADQUARTERS
Anniversary Towers
Monrovia Street
P.O Box 30084-00100
NAIROBI

REPORT OF THE AUDITOR-GENERAL ON OLOOLTEPES SECONDARY SCHOOL FOR THE YEAR ENDED 30 JUNE, 2023 - KAJIADO COUNTY

PREAMBLE

I draw your attention to the contents of my report which is in three parts:

- A. Report on the Financial Statements that considers whether the financial statements are fairly presented in accordance with the applicable financial reporting framework, accounting standards and the relevant laws and regulations that have a direct effect on the financial statements.
- B. Report on Lawfulness and Effectiveness in Use of Public Resources which considers compliance with applicable laws, regulations, policies, gazette notices, circulars, guidelines and manuals and whether public resources are applied in a prudent, efficient, economic, transparent and accountable manner to ensure Government achieves value for money and that such schools are applied for intended purpose.
- C. Report on Effectiveness of Internal Controls, Risk Management and Governance which considers how the entity has instituted checks and balances to guide internal operations. This responds to the effectiveness of the governance structure, the risk management environment, and the internal controls developed and implemented by those charged with governance for orderly, efficient and effective operations of the entity.

A Qualified Opinion is issued when the Auditor-General concludes that, except for material misstatements noted, the financial statements are fairly presented in accordance with the applicable financial reporting framework. The Report on Financial Statements should be read together with the Report on Lawfulness and Effectiveness in the Use of Public Resources, and the Report on Effectiveness of Internal Controls, Risk Management and Governance.

The three parts of the report are aimed at addressing the statutory roles and responsibilities of the Auditor-General as provided by Article 229 of the Constitution, the Public Finance Management Act, 2012, and the Public Audit Act, 2015. The three parts of the report, when read together constitute the report of the Auditor-General.

REPORT ON THE FINANCIAL STATEMENTS

Qualified Opinion

I have audited the accompanying financial statements of Olooltepes Secondary School set out on pages 1 to 25, which comprise of the statement of assets and liabilities as at 30 June, 2023 and the statement of receipts and payments, statement of cash flows and

statement of budgeted versus actual amounts for the year then ended and a summary of significant accounting policies and other explanatory information in accordance with the provisions of Article 229 of the Constitution of Kenya and Section 35 of the Public Audit Act, 2015. I have obtained all the information and explanations which to the best of my knowledge and belief, were necessary for the purpose of the audit.

In my opinion, except for the effect of the matters described in the Basis for Qualified Opinion section of my report, the financial statements present fairly, in all material respects, the financial position of Olooltepes Secondary School as at 30 June, 2023 and of its financial performance and its cash flows for the year then ended, in accordance with International Public Sector Accounting Standards (Cash Basis) and comply with the Basic Education Act, 2013 and the Public Finance Management Act, 2012.

Basis for Qualified Opinion

1. Inaccuracies in the Financial Statements

Review of the financial statements revealed misstatements and errors affecting the following;

- i. Comparison between summary report of performance of the School and the financial statements revealed unexplained variance as detailed below;

Component	Summary Report of Performance Amount		Financial Statements Amount		Variance	
	Year-2022	Year-2023	Year-2022	Year-2023	Year-2022	Year-2023
	(Kshs)	(Kshs)	(Kshs)	(Kshs)	(Kshs)	(Kshs)
Capitation grants from the Ministry						
Operations and Infrastructure Grants	6,445,792	3,883,779	6,445,792	5,419,780	0	(1,536,001)
Growth of other income(s) earned	6,262,607	8,126,779	7,519,320	9,341,008	(1,256,713)	(1,214,229)
Operations Payments	6,366,785	3,845,489	6,366,785	3,880,489	0	(35,000)
Boarding and School fund Payments	6,414,333	7,924,959	6,414,333	8,126,756	0	(201,797)
Movement of debtors of the School	1,194,823	1,981,380	2,711,345	4,130,269	(1,516,522)	(2,148,889)
Movement of creditors of the School	111,922	336,800	3,500	571,495	108,422	(234,695)

- ii. Summary report of performance of the School for the financial year 2021/2022 reflects cash and bank balances of Kshs.68,940 and Kshs.1,559,259 which differs with the statement of assets and liabilities balances of Kshs.65,228 and Kshs.891,834 resulting in unexplained variances of Kshs.3,712 and Kshs.667,425 respectively;
- iii. The statement of assets and liabilities reflects negative accounts payable balance of Kshs.571,495 instead of a positive balance; Further, Annex 1 analysis of accounts payable reflects nil balance;
- iv. Comparison between the financial statements and supporting ledgers provided for audit revealed unexplained variances as detailed below;

Item	Financial Statements Amount (Kshs)	Ledger Amount (Kshs)	Variance Amount (Kshs)
Government grants for operation	3,883,779	3,070,254	813,525

Item	Financial Statements Amount (Kshs)	Ledger Amount (Kshs)	Variance Amount (Kshs)
Infrastructure payment	1,236,989	1,136,365	100,624
Parents Contributions	9,341,008	8,328,579	1,012,429
Payment for Operations	3,880,489	3,135,922	744,567
Accounts receivable	4,130,269	-	4,130,269
Government Grants for tuition	888,146	678,650	209,496
Boarding and school fund payments	8,126,756	7,954,959	171,797

- v. Comparison between the statement of receipts and payments and the statement of cash flows reflects an unexplained variance as detailed below;

Component	Statement of Receipts and Payments Amount (Kshs)	Statement of Cash Flows Amount (Kshs)	Variance (Kshs)
School fund income	9,341,008	8,126,779	1,214,229
Payments for operations	3,880,489	3,845,489	35,000
Payments for boarding	8,126,756	7,924,959	201,797

- vi. Further, the statement of cash flows was not balanced while the cash outflow for infrastructure is erroneously classified under cash from operating activities;
- vii. The statement of budgeted versus actual amounts reflects misaligned totals under income and expenditure, total income not reflected while total expenditure had errors;
- viii. Note 15 to the financial statements reflects fund balance brought forward of Kshs.3,575,623 included in the balance is cash balance brought forward of Kshs.2,444 instead of Kshs.65,228 resulting in an unexplained variance of kshs.62,784;
- ix. Further, the same Note reflects accounts receivable brought forward of Kshs.2,681,345 instead of Kshs.2,711,345 resulting in a variance of Kshs.30,000;
- x. Annex 2 - summary of fixed assets register does not have historical costs of the assets disclosed.

In the circumstances, the accuracy, completeness, presentation and disclosure of the financial statements could not be confirmed.

2. Inaccuracies in Cash and Cash Equivalents Balance

The statement of assets and liabilities reflects cash and cash equivalents balance of Kshs.1,453,186 as disclosed in Notes 10 and 11 to the financial statements. However, the following anomalies were noted;

- i. The School did not prepare monthly bank reconciliations for tuition, Infrastructure, School fund and Operations accounts;

- ii. Board of survey report confirming the cashbooks balances for all the bank accounts were not provided for audit;
- iii. Cashbooks for all the accounts were not reviewed and approved by way of signing at the end of the financial period by a senior official;
- iv. The School infrastructure account has a Nil opening cash balance instead of a balance of Kshs.29,765;
- v. The School operations account has a Nil opening cash balance instead of a balance of Kshs.33,019.

In the circumstances, the accuracy, completeness and existence of the cash and cash equivalents balance of Kshs.1,453,186 could not be confirmed.

3. Unaccounted for Cash and Bank Balance

The statement of assets and liabilities reflects cash and cash equivalents balance of Kshs.1,453,186 as disclosed in Notes 10 and 11 to the financial statements. Review of School fund account cashbook revealed inaccuracies in the opening balances for the month of August, September and October, 2022 as shown in the table below;

Cash Column

Date	Closing Balance (Kshs)	Following Month Opening Balance (Kshs)	Variance (Kshs)
22-Jul	193,744	2,119	191,625
22-Aug	7,019	1,019	6,000
22-Sep	35,719	24,719	11,000
	Total		<u>208,625</u>
Bank Column			
	Closing Balance (Kshs)	Following Month Opening Balance (Kshs)	Variance (Kshs)
22-Jul	1,550,535	1,156,367	394,168
22-Aug	974,589	962,589	12,000
22-Sep	1,022,024	995,539	26,485
	Total		<u>432,653</u>

In the circumstances, the accuracy, completeness and existence of the cash and cash equivalents balance of Kshs.1,453,186 could not be confirmed.

4. Non-Recognition of Accrued Income – Parents' Contributions

The statement of receipts and payments reflects school fund income parents' contribution amounts of Kshs.9,341,008 as disclosed in Notes 4 to the financial statements. However, the supporting schedules and records provided revealed that the School failed to apply the accrual principle of accounting in recognition of the income reported for the period and instead, they reported only when cash was received from the parents. This was

contrary to the matching concept and IPSAS accrual principle which requires recognition of income regardless of when cash is received.

In the circumstances, accuracy and completeness of the School fund income amounting to Kshs.9,341,008 could not be confirmed.

5. Unsupported Accounts Receivable Balance

The statement of assets and liabilities reflects accounts receivable balance of Kshs.4,130,269 as disclosed in Note 13 to the financial statements. However, supporting schedules, detailed aging analysis and students listing indicating individual student balances were not provided for audit.

In the circumstances, the accuracy, existence and completeness of the accounts receivable balance of Kshs.4,130,269 could not be confirmed.

6. Unsupported Accounts Payable Balance

The statement of assets and liabilities reflects accounts payable balance of Kshs.571,495 as disclosed in Note 14 to the financial statements. However, Management did not provide supporting ledgers, invoices, LPOs/LSOs, delivery notes, goods received notes to support the payable.

In the circumstances, the accuracy, existence and completeness of accounts payable balance of Kshs.571,495 could not be confirmed.

The audit was conducted in accordance with International Standards of Supreme Audit Institutions (ISSAIs). I am independent of the Olooltepes Secondary School Management in accordance with ISSAI 130 on the Code of Ethics. I have fulfilled other ethical responsibilities in accordance with the ISSAI and in accordance with other ethical requirements applicable to performing audits of financial statements in Kenya. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my qualified opinion.

Key Audit Matters

Key audit matters are those matters that, in my professional judgement, are of most significance in the audit of the financial statements. Except for the effect of the matters described in the Basis for Qualified opinion section of my report, I have determined that there are no other key audit matters to communicate in my report.

Other Information

The School Management is responsible for other information set out on page iii to xv which comprise of Key School Information and Management, the Summary Report of Performance of the School and Statement of School Management responsibility. The Other Information does not include the financial statements and my audit report thereon.

In connection with my audit on the School's financial statements, my responsibility is to read the Other Information and in doing so, consider whether the Other Information is materially inconsistent with the financial statements or my knowledge obtained in the audit or otherwise appears to be materially misstated. If based on the work I have performed, I conclude that there is a material misstatement of this Other Information, I am required to report that fact. I have nothing to report in this regard.

My opinion on the financial statements does not cover the Other Information and accordingly, I do not express an audit opinion or any form of assurance conclusion thereon.

REPORT ON LAWFULNESS AND EFFECTIVENESS IN THE USE OF PUBLIC RESOURCES

Conclusion

As required by Article 229(6) of the Constitution, based on the audit procedures performed, except for the effect of the matters described in the Basis for Conclusion on Lawfulness and Effectiveness in the Use of Public Resources section of my report, I confirm that nothing else has come to my attention to cause me to believe that public resources have not been applied lawfully and in an effective way.

Basis for Conclusion

1. Non-Compliance with the Public Sector Accounting Standards Board Reporting Requirements

The financial statements presented for audit did not include all information provided in the format prescribed and published by the Public Sector Accounting Standards Board (PSASB) as follows;

- i. Guidance note 'revised 30th June 2023' on the cover page has not been deleted;
- ii. The School header indicating the name of the School is omitted in all financial statement pages;
- iii. The guidance note 'leave this page blank' after the cover page has not been deleted;
- iv. Name of the School reads 'Olooltepes Secondary School' instead of 'Olooltepes Cheongun Secondary School' as per the School's registration certificate;
- v. Pagination of the financial statements from table of contents to report of independent auditors was not in small roman numbers;
- vi. Further, the pagination has not been aligned to the table of contents;
- vii. The date of appointment of the Principal/Secretary to the Board does not read her appointment date to the School;
- viii. The guidance notes on pages ii, iii, v, viii, xii, xiii, xiv, xvii, 1,2,3,4,9,13,23 and 24 have not been deleted;
- ix. The financial statements erroneously include blank pages xvi, xvii and 4;
- x. The word "adhoc committee" has not been deleted on page 3;

- xi. The guidance notes 'Insert current and Insert Comparative' under the statement of receipts and payments and statement of cash flows, Notes 1 to 15 and other important disclosure have not been deleted;
- xii. There is no commentary on significant under-utilization and over-utilization in the statement of budgeted versus actual amounts;
- xiii. Other disclosures under Notes 15 and 16 have not been presented as per the reporting template;
- xiv. The financial statements amounts has not been rounded to the nearest Kenya Shilling as prescribed by the significant accounting policies on page 10.

In the circumstances, Management was in breach of the PSASB guidelines.

2. Late Submission of Financial Statements for Audit

During the year under review, Management submitted the financial statements to the Auditor-General on 24 March, 2026 instead of the statutory deadline of 30 September 2022. This was contrary to the Ministry of Education circular Ref.MOE/DSAS/FIN/17/1/17 dated 19 August, 2021 which stated that the School's financial statements should be ready by 30 September, 2023 in compliance which Section 81 of the Public Finance Management Act, 2012 on preparation of the financial statements.

In the circumstances, Management was in breach of the law.

3. Lack of a Functional Procurement Unit

The School did not have an established procurement function managed by qualified procurement professional as required under Section 47(2) of the Public Procurement and Asset Disposal Act, 2015 and Regulation 33 of the Public Procurement and Asset Disposal Regulations, 2020 which requires that, a procuring entity to establish a procurement function in accordance with section 47 of the Act. Procurement activities were undertaken by individuals lacking the requisite qualifications. Regulation 33 (1)(2) of Public Procurement and Asset Disposal Regulations, 2020.

In the circumstances, Management was in breach of the law.

4. Failure to Prepare School Improvement Plan

During the year under review, the School did not have an approved School Improvement plan, contrary to Section 2.2 of the Ministry of Education Operation Manual for Utilization of Learner Capitation Grant and Other School Funds, which requires schools to identify in every three-year school improvement planning cycle, one priority area in each of the four key areas which include curriculum implementation, foundational literacy and numeracy outcomes, an enabling environment for learning and parental involvement and community engagement for implementation.

In the circumstances, Management was in breach of the law.

5. Irregular Transfer of Funds to Kenya Secondary Schools Heads Association

The statement of receipts and payments reflects payments for operations amount of Kshs.3,880,489 as disclosed in Note 7 to the financial statements. Included in the expenditure is an amount of Kshs.204,600 transferred to Secondary School Heads Association (KESSHA). However, KESSHA is a welfare organization that draws its membership from School Principals only. The organization is not defined in Government Funding system and there is no assurance that it has implemented effective, efficient, and transparent financial management and internal control systems to manage the funds transferred by schools.

In the circumstances, value for money of funds transferred to KESSHA amounting to Kshs.204,600 could not be confirmed.

6. Irregular Virement (Reallocation) of Funds-Infrastructure Account

The statement of receipts and payments reflects total receipts totalling Kshs.15,648,933. Included in the balance is an amount of Kshs.410,600 vired from the infrastructure account to the School fund account on 6 August, 2022 vide payment voucher number 2 without authority from the CEBs. This was contrary to the Ministry of Education circular ref no. MOE/G1/9/1/44 which directs that under the operations account, schools may seek authority from the CEBs to vire savings or surplus funds from one item to another.

In the circumstances, Management was in breach of the Ministry Guidelines.

The audit was conducted in accordance with ISSAI 3000 and ISSAI 4000. The standards require that I comply with ethical requirements and plan and perform the audit to obtain assurance about whether the activities, financial transactions and information reflected in the financial statements comply in all material respects, with the authorities that govern them. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my conclusion.

REPORT ON EFFECTIVENESS OF INTERNAL CONTROLS, RISK MANAGEMENT AND GOVERNANCE

Conclusion

As required by Section 7(1)(a) of the Public Audit Act, 2015, based on the audit procedures performed, except for the effect of the matters described in the Basis for Conclusion on Effectiveness of Internal Controls, Risk Management and Governance section of my report, I confirm that nothing else has come to my attention to cause me to believe that internal controls, risk management and governance were not effective.

Basis for Conclusion

1. Long Outstanding Accounts Receivable Balance

The statement of assets and liabilities reflects accounts receivable balance of Kshs.4,130,269 as disclosed in Note 13 to the financial statements. Included in the balance are accounts receivable balance of Kshs.2,681,345 or 65% which had been

outstanding for over one (1) year. Further, there was no age analysis and policy on the impairment of long outstanding fees arrears casting doubt on full recoverability of the accounts receivables balance.

In the circumstances, the accuracy, completeness and full recoverability of the outstanding receivable balance of Kshs.4,130,269 could not be confirmed.

2. Collection of School Fees in Cash

Review of School fund account revealed that school fees amounting to Kshs.1,217,995 were paid in cash during the year under review. However, the amount was not banked but spent at source without being budgeted for and approved by the Board. This was contrary to Regulation 64(1)(a) of the Public Finance Management (National Government) Regulations, 2015 which provides that, an Accounting Officer and a Receiver of Revenue are personally responsible for ensuring that adequate safeguards exist and are applied for the prompt collection and proper accounting for, all national government revenue and other public money relating to their Ministries, departments, or agencies.

In the circumstances, the internal control in management of school fees could not be confirmed.

3. Failure to Hold Meetings by Board Committees

During the year under review, none of the Board Committees held the recommended four(4) meetings per year, contrary to Section 6 (1) of the Fourth Schedule of the Basic Education Act, 2013 that requires the Board of Management to meet at least once every four months as shown below,

No.	Committee	No. of Meetings
1.	Executive Committee	2
2.	Audit Committee	2
3.	Finance, Procurement and General Purpose Committee	2
4.	Academic Committee	2
5.	Development Committee	2
6.	Discipline and Welfare Committee	3

In the circumstances, the effectiveness of the governance mechanism at the School could not be confirmed.

The audit was conducted in accordance with ISSAI 2315 and ISSAI 2330. The standards require that I plan and perform the audit to obtain assurance about whether effective processes and systems of internal controls, risk management and overall governance were operating effectively, in all material respects. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my conclusion.

Responsibilities of Management and Board of Management

Management is responsible for the preparation and fair presentation of these financial statements in accordance with International Public Sector Accounting Standards (Cash Basis) and for maintaining effective internal controls as Management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error and for its assessment of the effectiveness of internal controls, risk management and governance.

In preparing the financial statements, Management is responsible for assessing the School's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless Management is aware of the intention to cease operations.

Management is also responsible for the submission of the financial statements to the Auditor-General in accordance with the provisions of Section 47 of the Public Audit Act, 2015.

In addition to the responsibility for the preparation and presentation of the financial statements described above, Management is also responsible for ensuring that the activities, financial transactions and information reflected in the financial statements comply with the authorities which govern them and that public resources are applied in an effective way.

The Board of Management is responsible for overseeing the School's financial reporting process, reviewing the effectiveness of how Management monitors compliance with relevant legislative and regulatory requirements, ensuring that effective processes and systems are in place to address key roles and responsibilities in relation to governance and risk management, and ensuring the adequacy and effectiveness of the control environment.

Auditor-General's Responsibilities for the Audit

My responsibility is to conduct an audit of the financial statements in accordance with Article 229(4) of the Constitution, Section 35 of the Public Audit Act, 2015 and the International Standards of Supreme Audit Institutions (ISSAIs). The standards require that, in conducting the audit, I obtain reasonable assurance about whether the financial statements as a whole are free from material misstatements, whether due to fraud or error and to issue an auditor's report that includes my opinion in accordance with Section 48 of the Public Audit Act, 2015. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISSAIs will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

In conducting the audit, Article 229(6) of the Constitution also requires that I express a conclusion on whether or not in all material respects, the activities, financial transactions and information reflected in the financial statements are in compliance with the authorities

that govern them and that public resources are applied in an effective way. In addition, I consider the entity's control environment in order to give an assurance on the effectiveness of internal controls, risk management and governance processes and systems in accordance with the provisions of Section 7(1)(a) of the Public Audit Act, 2015.

Further, I am required to submit the audit report in accordance with Article 229(7) of the Constitution.

Detailed description of my responsibilities for the audit is located at the Office of the Auditor-General's website at: <https://www.oagkenya.go.ke/auditor-generals-responsibilities-for-audit/>. This description forms part of my auditor's report.


FCPA Nancy Gathungu, CBS
AUDITOR-GENERAL

Nairobi

22 May, 2026

Annual Report and Financial Statements For the year ended 30th June 2023

6. Statement Of Receipts and Payments For the Year Ended 30th June 2023

Description Of Vote Head	Note	Insert Current 2023 Kshs	Insert Comparative 2022 Kshs
Receipts			
Government grants for tuition	1	888,145.50	1,045,643.80
Government grants for operations	2	3,883,779.70	6,445,792.30
Government Grants for infrastructure	3	1,536,000.00	
School fund income- parents' contributions	4	9,341,008.00	7,519,320.00
Miscellaneous incomes	5		
Total Receipts		15,648,933.20	15,010,756.00
Payments			
Tuition	6	968,360.00	1,048,575.00
Operations	7	3,880,489.00	6,366,785.00
Infrastructure	8	1,236,989.00	
Boarding and school fund	9	8,126,756.00	6,414,333.00
Total Payments		14,212,597.00	13,829,693.00
Surplus/Deficit		1,436,336.20	1,181,063.20

The school financial statements were approved on 30/08/2023 2023 and signed by:

Name: HAMILTON
PARSEINA

Chair BOM

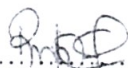
Date:

Sign 

(Comparative FY refers to the financial year preceding the current financial year.)

Name: ROSEMARY NGOTA
School Principal/ Secretary to
BOM

Date: 30/08/2023

sign 

Name: LUCY BOIYWO
Bursar/ Finance Officer

Date: 30/08/2023

sign 

Annual Report and Financial Statements For the year ended 30th June 2023

7. Statement of Assets and Liabilities As At 30th June 2023

Description	Note	Insert Current 2023 Kshs	Insert Comparative 2022 Kshs
Financial Assets			
Cash and cash equivalents			
Bank balances	10	1,437,620.90	891,834.70
Cash balances	11	15,565.00	65,228.00
Short term investments	12		
Total cash and cash equivalent		1,453,185.90	957,062.70
Account's receivables	13	4,130,269.00	2,711,345.00
Total financial assets		5,583,454.90	3,668,407.70
Financial liabilities			
Accounts payables	14	[571,495.00]	[3500]
Net financial assets		5,011,959.90	3,664,907.70
Represented by			
Accumulated fund b/fwd	15	3,575,623.70	2,483,844.60
Surplus/deficit for the year		1,436,336.20	1,181,063.10
Net financial position		5,011,959.90	3,664,907.70

The school's financial statements were approved on 30/06/2023 2023 and signed by:

Name: HAMILTON
PARSEINA

Chair BOM
Date: 30/06/2023

Sign [Signature]

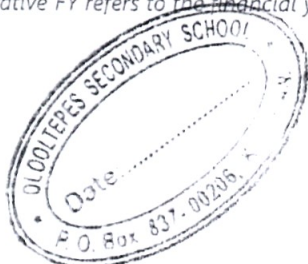
(Comparative FY refers to the financial year preceding the current Financial year.)

Name: ROSEMARY NGOTA
School Principal/ Secretary to
BOM
Date: 30/06/2023

sign [Signature]

Name: LUCY BOIYWO
Bursar/ Finance Officer
Date: 30/06/2023

sign [Signature]



Annual Report and Financial Statements For the year ended 30th June 2023

8. Statement of Cash Flows for the Year Ended 30th June 2023

Description	Note	Insert Current 2023 Kshs	Insert Comparative 2022 Kshs
Cash from Operating Activities			
Receipts			
Government grants for tuition		888,145.50	1,045,643.80
Government grants for operations		3,883,779.70	6,445,792.30
Government grants for infrastructure		1,536,000.00	
School fund income- parents contributions/ fees		8,126,779.00	7,519,320.00
Other income			
Total receipts		14,434,704.20	15,010,756.10
Payments			
Cash outflows for tuition		968,360.00	1,048,575.00
Cash outflows for operations		3,845,489.00	6,366,785.00
Cash outflows Boarding/lunch and school fund payments		7,924,959.00	6,414,333.00
Cash outflow for infrastructure		1,136,989.00	
Total payments		13,875,797.00	13,829,693.00
Net cash inflow/outflow from operating activities		558,907.20	1,181,063.10
Net increase in cash and cash equivalent			
Cash and cash equivalent at the beginning of the year		894,278.70	
Cash and cash equivalent at the end of the year		1,453,185.90	

Note: Cash and Cash Equivalent is the summation of Note 10, 11 and 12.

(The above presentation of cash flow statement uses the direct method of cash flow presentation which is encouraged under IPSAS. Schools should therefore adopt the direct method of cash flow as recommended by PSASB).

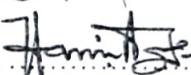
The school's financial statements were approved on 30/08 2023 and signed by:

HAMILTON PARSEINA

Name:

Chair BOM

Date: 30/08/2023

Sign 

ROSEMARY NGOTA

Name:

School Principal/ Secretary to BOM

Date: 30/08/2023

Sign 

LUCY BOIYWO

Name:

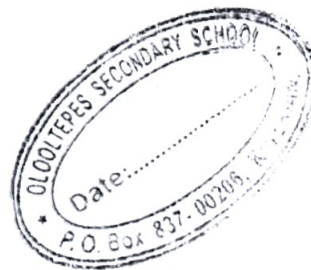
Bursar/ Finance Officer

Date: 30/08/2023

Sign 

Annual Report and Financial Statements For the year ended 30th June 2023

(Comparative FY refers to the financial year preceding the current Financial year.)



Annual Report and Financial Statements For the year ended 30th June 2023

9. Statement Of Budgeted Versus Actual Amounts for The Year Ended 30th June 2023

Receipt/Expenses Item	Original Budget	Adjustments	Final Budget	Actual On Comparable Basis	% Of Utilization
	a	b	c=a+b	d	e=d/c %
	Kshs	Kshs	Kshs	Kshs	Kshs
Receipts					
<i>(1) Capitation Grant on Tuition</i>					
Reference Materials	30,000.00		30,000.00	152,260.00	507.5
Exercise Books	521,440.00		521,440.00	160,748.00	30.8
Laboratory Equipment	400,000.00		400,000.00	169,041.50	42.3
Internal Exams					
Teaching / Learning Materials	415,880.00		415,880.00	406,096.00	97.6
Exams And Assessment					
	1,367,320.00		1,367,320.00	888,145.50	
<i>(2) Capitation Grant on Operations</i>					
Personnel Emoluments	1,494,000.00		1,494,000.00	1,313,972.00	113.7
Repairs And Maintenance	1,750,000.00		1,750,000.00	1,246,000.00	140.4
Local Transport / Travelling	449,000.00		449,000.00	341,644.20	131.4
Electricity And Water	438,000.00		438,000.00	407,310.75	107.5
Medical					
Administration Costs	721,000.00		721,000.00	432,452.00	166.7

Annual Report and Financial Statements For the year ended 30th June 2023

Activity	495,000.00		495,000.00	109,900.00	450.4
Gratuity					
	5,347,000.00		5,347,000.00	3,851,278.95	
<i>3) FDSE for infrastructure</i>					
Maintenance & Improvement MoE	1,750,000.00		1,750,000.00	1,536,000.00	87.8
M&I parents' contribution					
Economic Stimulus Programs					
Transition Infrastructure Grants					
Administration Block					
<i>(4) Fees Charged on Parents</i>					
Personnel Emoluments					
Repairs And Maintenance					
Local Transport / Travelling					
Electricity And Water					
Medical					
Administration Costs					
Activity					
SMASSE					
Meal/Lunch programme	8,644,200.00		8,644,200.00	9,338,008.00	108.03
Fee On Boarding Equipment and Stores					
<i>5) Miscellenous Income</i>					
Loans / Borrowing					
Rent income					



Annual Report and Financial Statements For the year ended 30th June 2023

Income From Farming Activities						
Insurance Compensation						
Income From Posho Mill						
Income From Bus Hire						
Fee For Hire of Ground and Equipment						
Interest Income						
Income From Any Other Investment						
Total Income						
(6) Expenditure For Tuition						
Textbooks						
Reference Materials	30,000.00		30,000.00		5,000.00	16.67
Exercise Books	521,440.00		521,440.00		58,332.00	11.19
Laboratory Equipment	400,000.00		400,000.00		308,124.00	77.03
Internal Exams						
Teaching / Learning Materials	415,880.00		415,880.00		598,930.00	144.02
Chalks						
Exams And Assessment						
Teachers Guides						
Administration Costs						
Bank Charges						
	1,367,320.00		1,367,320.00		970,386.00	
(7) Expenditure For Operations						
Personnel Emoluments	1,494,000.00		1,494,000.00		1,052,070.00	70.42

Annual Report and Financial Statements For the year ended 30th June 2023

Repairs, Maintenance & Improvements	1,750,000.00		1,750,000.00	1,603,575.00	91.63
Local Transport / Travelling	449,000.00		449,000.00	193,700.00	43.14
Electricity, Water and Conservancy	438,000.00		438,000.00	515,277.00	117.64
Medical			-	-	
Administration Costs	721,000.00		721,000.00	99,807.00	13.84
Activity Expenses	495,000.00		495,000.00	240,800.00	48.65
Gratuity			-		
SMASSE			-		
	5,347,000.00	-	5,347,000.00	3,705,229.00	
(8) Expenditure For infrastructure					
Construction of classrooms					
Construction of LAB					
Construction of DORMS					
Construction of Teachers' houses	1,750,000.00		1,750,000.00	1,236,365.00	70.65
Purchase of furniture					
Administration Costs					x
Purchase of equipment					
Gratuity					x
Purchase of machinery					
Boarding Equipment and Stores				xxx	x
	1,750,000.00	-	1,750,000.00	1,236,365.00	



Annual Report and Financial Statements For the year ended 30th June 2023

(9) Expenditure For school fund/lunch/boarding					
Personnel Emoluments					
Repairs, Maintenance and Improvements					
Local Transport / Travelling					
Electricity, Water and Conservancy					
Medical Expenses					
Administration Costs					
Activity					

[Provide below a commentary on significant underutilization (below 90% of utilization) and any overutilization above 100%]

- i. Xxx
- ii. Xxx

10. Significant Accounting Policies

The principal accounting policies adopted in the preparation of these financial statements are set out below:

1. Statement of compliance and basis of preparation

The financial statements have been prepared in accordance with and comply with International Public Sector Accounting Standards (IPSAS) with particular emphasis on Cash Basis Financial Reporting under the Cash Basis of Accounting and applicable government legislations and regulations. The financial statements comply with and conform to the form of presentation prescribed by the Public Sector Accounting Standards Board of Kenya.

This cash basis of accounting has been supplemented with accounting for; a) receivables that include school fees from parents, imprest, salary advances and other receivables and b) payables that include deposits and retentions and payables from operations.

The financial statements are presented in Kenya Shillings, which is the functional and reporting currency of the *school*, and all values are rounded to the nearest Kenya Shilling (Kshs). The accounting policies adopted have been consistently applied to all the years presented.

2. Recognition of receipts and payments

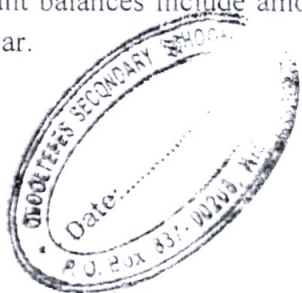
The *school* recognises all receipts from the various sources when the event occurs, and the related cash has actually been received by the *school*. In addition, the *school* recognises all expenses when the event occurs, and the related cash has actually been paid out by the *school*. Income arising from school fees is recognised when the event occurs whether cash is received or not. Expenditure arising from operations is recognised when the event occurs irrespective of receipt of cash.

3. In-kind contributions

In-kind contributions are donations that are made to the *school* in the form of actual goods and/or services rather than in money or cash terms. These donations may include vehicles, equipment or personnel services. Where the financial value received for in-kind contributions can be reliably determined, the *school* includes such value in the statement of receipts and payments both as a receipt and as a payment in equal and opposite amounts; otherwise, the contribution is not recorded.

4. Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and cash at bank, short-term deposits on call and highly liquid investments with an original maturity of three months or less, which are readily convertible to known amounts of cash and are subject to insignificant risk of changes in value. Bank account balances include amounts held at various financial institutions at the end of the financial year.



5. Accounts Receivable

For the purposes of these financial statements, imprests and advances to authorised public officers and/or institutions which were not surrendered or accounted for at the end of the financial year are treated as receivables. Accounts receivables also include school fees billed to parents for services rendered but not paid. This is an enhancement to the cash accounting policy. Other accounts receivables are disclosed in the financial statements.

6. Accounts Payable

For the purposes of these financial statements, deposits and retentions held on behalf of third parties have been recognized as accounts payables. This is in recognition of the government practice of retaining a portion of contracted services and works pending fulfilment of obligations by the contractor and to hold deposits on behalf of third parties. Payables also include expenditure incurred for the purchase of goods, works and services that has been rendered and not settled. This is an enhancement to the cash accounting policy adopted for public secondary schools. Other liabilities are disclosed in the financial statements.

7. Non-current assets

Non-current assets are expensed at the time of acquisition while disposal proceeds are recognized as receipts at the time of disposal. However, the acquisitions and disposals are reflected in the school fixed asset register a summary of which is provided as a memorandum to these financial statements.

8. Budget

The budget is developed on the same accounting basis (cash basis), the same accounts classification basis, and for the same period as the financial statements. The *school's* budget was approved by the School Board of Management. A comparison of the actual performance against the comparable budget for the financial year under review has been included in the financial statements.

9. Comparative figures

Where necessary comparative figures for the previous financial year have been amended or reconfigured to conform to the required changes in presentation.

10. Subsequent events

There have been no events subsequent to the financial year end with a significant impact on the financial statements for the year ended 30th June 2023.

Annual Report and Financial Statements For the year ended 30th June 2023



11. Notes To The Financial Statements

1 Government Grants for Tuition

Description	Insert Current 2023	Insert Comparative 2022
	Kshs	Kshs
Reference Materials	152,260.00	14,000.00
Exercise Books	160,748.00	432,048.80
Laboratory Equipment	169,041.50	599,595.00
Internal Exams		
Teaching / Learning Materials	406,096.00	
Others (specify)*		
Total	888,145.50	1,0456,43.80

*Include others as per MOE circulars

2 Government Grants for Operations

Description	Insert Current 2023	Insert Comparative 2022
	Kshs	Kshs
Personnel Emoluments	1,313,971.80	2,149,260.00
Repairs And Maintenance		1,786,799.90
Local Transport / Travelling	341,644.20	
Electricity And Water	407,310.75	248,986.00
Medical	32,500.00	
Administration Costs	432,452.45	315,453.70
Activity	109,900.50	22,792.70
Infrastructure <i>f</i>	<i>£</i> 1,246,000.00	1,922,500.00
Total	3,883,779.70	6,445,792.30

*Include others as per MOE circulars

3 Government Grants for infrastructure

Description	Insert Current 2023	Insert Comparative 2022
	Kshs	Kshs
Maintenance & Improvement <i>1246,000</i>	<i>1,536,000.00</i>	1,922,500.00
Transition infrastructure grants		
Administration Block		
Economic stimulus grants		
Other (specify) (NGCDF and County govt.)		
Total	1,536,000.00	1,922,500.00

Annual Report and Financial Statements For the year ended 30th June 2023

4 School Fund Income - Parents Contribution/Fees

Description	Insert Current 2023	Insert Comparative 2022
	Kshs	Kshs
Personnel emoluments		
Repairs and maintenance		16,729.00
Local transport / travelling		1000.00
Electricity and water		38,861.00
Medical		
Administration costs		1000.00
Activity	3000.00	4300.00
Fee on Boarding Equipment and stores	7,356,628.00	6,262,607.00
PA Levies*		
Account receivables	1,981,380.00	1,194,823.00
Others (specify)		
Total	9,341,008.00	7,519,320.00

*Includes all levies charged by the school outside the fees structure but by mutual agreement with the parents.

5 Miscellaneous Incomes

Description	Insert Current 2023	Insert Comparative 2022
	Kshs	Kshs
Rent Income	xxx	xxx
Income From Farming Activities	xxx	xxx
Insurance Compensation	xxx	xxx
Income From Posho Mill	xxx	xxx
Income From Bus Hire	xxx	xxx
Fee For Hire of Ground and Equipment	xxx	xxx
Income From Grants and Donations*	xxx	xxx
Interest Income	xxx	xxx
Dividends Income	xxx	xxx
Loans/Borrowings*	xxx	xxx
Other Income (specify) *	xxx	xxx
Total	xxx	xxx

(Include an explanation on the kind and source of grants/ donations received by the school.)

*Ensure proper authorization from MOE before obtaining loans/borrowings.

*Indicate what other income relates to including income arising from writebacks if any.

Annual Report and Financial Statements For the year ended 30th June 2023

Notes to the Financial Statements (continued)

6 Tuition

Description	Insert Current 2023	Insert Comparative 2022
	Kshs	Kshs
Exercise Books	58,322.00	175,344.00
Textbooks		77,7420.00
Reference materials		
Laboratory Equipment	308,124.00	608,740.00
Teaching / Learning Materials	595,930.00	184,800.00
Exams And Assessment	5,000.00	
Teachers Guides		
Bank Charges	984.00	1949.00
Others (specify)		
Total	968,360.00	1,048,575.00

7 Operations

Description	Insert Current 2023	Insert Comparative 2022
	Kshs	Kshs
Personnel Emoluments	1,052,070.00	192,020.00
Service Gratuity		
Administration Cost	99,807.00	1,214,284.00
Repairs And Maintenance & Improvements	✓ 1,603,575.00	2,520,093.00
Local Transport / Travelling	193,700.00	
Electricity And Water	515,277.00	391,569.00
Nhrif	42,900.00	26,000.00
Activity Expenses	240,800.00	246,000.00
Nssf	132,360.00	102,490.00
Others (specify)		
Total	3,880,489.00	6,366,785.00



Annual Report and Financial Statements For the year ended 30th June 2023

Notes to the Financial Statements (continued)

8 Infrastructure

Description	Insert Current 2023	Insert Comparative 2022
	Kshs	Kshs
Construction of teachers quarters ✓	1,135,365.00 1,236,365.00	1,673,825.00
Construction of laboratory		
Construction of dormitory		
Purchase of furniture		
Purchase of equipment		
Purchase of apparatus		
Drilling of boreholes		
Others (specify)		
Bank charges	624.00	
Total	1,236,989.00	1,673,825.00

9 Boarding and School Fund

Description	Insert Current 2023	Insert Comparative 2022
	Kshs	Kshs
Personnel Emoluments		
Service Gratuity		
Repairs And Maintenance & Improvements ✓	158,500.00	1,519,704.00
Local Transport / Travelling	336,810.00	279,900.00
Electricity And Water		xxx
Activity	77,125.00	2000.00
Administration Costs	639,021.00	1,027,946.00
Lunch Programme	6,910,303.00	3,494,768.00
Bursary ✓	5000.00	90,015.00
Expenses On Income Generating Activities**		
Fee On Boarding Equipment and Stores		
Total	8,126,759.00	6,414,333.00

(Expenses on income generating activities** should include all costs relating to the school earnings on miscellaneous receipts as recorded in note 5. These costs should include farm maintenance, posho mill maintenance, ground maintenance and costs incurred during hire of school bus among others).

Annual Report and Financial Statements For the year ended 30th June 2023

Notes to the Financial Statements (continued)

10 Bank Accounts

Account Name & Currency	Status	Bank Account Number	Insert Current 2023	Insert Comparative 2022
	Active/Dormant		Kshs	Kshs
Tuition Account		1143865316	10,249.95	90,464.45
Operations Account		1143865170	130,831.45	95,027.75
School Fund Account/Boarding		1141300052	459,829.50	268,643.50
Savings Account				
Parent Association Development Account				
Income Generating Activities Account				
Infrastructural Account		1257661566	836,710.00	437,699.00
Total			1,437,620.90	891,834.70

11 Cash In Hand

Description	Insert Current 2023	Insert Comparative 2022
	Kshs	Kshs
Operation	2487.00	33019.00
School fund	13,078.00	2,444.00
Infrastructure		29,765.00
Total	15,565.00	65,228.00

12 Short Term Investments

Description	Insert Current 2023	Insert Comparative 2022
	Kshs	Kshs
Cooperative Shares	xxx	xxx
Treasury Bills	xxx	xxx
Fixed Deposit accounts	xxx	xxx
Other Investments	xxx	xxx
Total	xxx	xxx



Annual Report and Financial Statements For the year ended 30th June 2023**Notes to the Financial Statements (continued)****13 Accounts Receivable**

Description	Insert Current 2023	Insert Comparative 2022
	Kshs	Kshs
Fees Arrears	4,130,269.00	2,681,345.00
Other Non-Fees Receivables		
Salary Advances (list/schedule attached)		30,000.00
Imprest (list/schedule attached)		
Rent arrears (list/schedule attached)		
Total	4,130,269.00	2,711,345.00

13 b Ageing Analysis of Accounts Receivable

Description	Insert Current 2023		Insert Comparative 2022	
	Kshs		Kshs	
	Current FY	% of the total	Comparative FY	% of the total
Less than 1 year	1,981,380.00	%	1,194,823.00	%
Between 1- 2 years	662,367.00	%	921,684.00	%
Between 2-3 years	1,486,522.00	%	702,945.00	%
Over 3 years	0	%	xxx	%
Recoveries	[532,456.00]		[138,107.00]	
Total (should tie to note 13 a)	4,130,269.00	%	2,681,345.00	%

14 Accounts Payable

Description	Insert Current 2023	Insert Comparative 2022
	Kshs	Kshs
Trade Creditors (See Ageing Below and Appendix 1)	336,800.00	0
Prepaid Fees	234,695.00	3500
Retention Monies		xxx
Unpaid salaries and statutory deductions		xxx
Caution money		xxx
Other payables (specify)		xxx
Total	571,495.00	3500.00

Annual Report and Financial Statements For the year ended 30th June 2023

Notes to the Financial Statements (continued)

14a. Ageing Analysis of Accounts Payable

Description	Insert Current 2023		Insert Comparative 2022	
	Kshs		Kshs	
	Current FY	% of the total	Comparative FY	% of the total
Less than 1 year	336,800.00		0	
Between 1- 2 years	0		0	
Between 2-3 years	0		78,963.00	
Over 3 years	0		32,959.00	
Less.current payment			[111,922.00]	
Total (should tie to note 14)	336,800.00		0	

15 Fund Balance Brought Forward

Description	Insert Current 2023		Insert Comparative 2022	
	Kshs		Kshs	
Bank Balances	891,834.70		967,425.00	
Cash Balances	2,444.00		3,712.00	
Short Term Investments				
Receivables	2,681,345.00		1,624,629.00	
Payables	0		[111,922.00]	
Total	3,575,623.70		2,483,844.10	



Annual Report and Financial Statements For the year ended 30th June 2023

Other important disclosure notes

IPSAS Cash Standard encourages an entity to disclose accrual related information in relation to an entity's assets and liabilities. The notes outlined below are disclosure notes in relation to the school's non- financial assets and liabilities.

1 Non-current Liabilities Summary Non-current Liabilities Summary

Description		
Item		number
10 acres of land but no title deed as yet		
120 capacity dormitories each		2
50 capacity classrooms		8
Administration blocks		1
Science laboratories		1
Ablution blocks		4
Store houses stationary ,foodstuff		1
10,000 litres tanks		2
5 000 litres tanks		3
Mature blue gum trees		800
Mature cypress trees		20
Library books		1200
Teachers references books		210
Entry and exit gates		1
computers		13
Printers /photocopier		2
Students desks/chairs		310
Office /staff room chairs		22
Office /staff room tables		18
Students beds		72
Staff houses 2x2 bed room –for teachers		2
Subordinate staff one room temporary houses		4

2 Biological assets

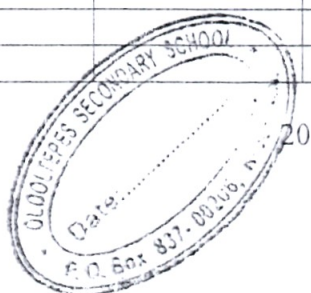
3 Borrowings

Annual Report and Financial Statements For the year ended 30th June 2023

Other important disclosure notes

4 Stock/ Inventory

Description				2023
Item	beginning of the year	purchased during the year	issued during the year	Balance at end of the year
ADMINISTRATION				
Cartridge/Toner -83X	1pc	9pcs	9 pcs	1 pc
-TK475	1pc	12pcs	12 pcs	1pc
HB Pencil	-	12pcs	7 pcs	5 pcs
White Board Markers -black	1 pkt	7pkts	15 pkts	4 pkts
Refillers -blue	-	18pkts	18 pkts	-
-red	2 pkts	18pkt	19 pkts	1pkt
Masking tape	2 pcs	36pcs	30pcs	8pcs
Cello tape	1pc	20pcs	14pcs	7pcs
Office glue	-	1pc	1pc	-
Foolscaps	-	10 Reams	10reams	-
Manilla Papers	-	40pcs	32pcs	8pcs
Staple pins	1pkt	5pkts	6pkts	-
Stapler	1 pc	2pcs	3pcs	-
White Boards	-	3pcs	3pcs	-
Graph Boards	-	3pcs	3pcs	-
Printing papers	2reams	125reams	118reams	9reams
Biro pen -black	-	2pkt-4pkts	1½ pkts	½pkt
-blue	-	4pkts	3pkts	1pkt
-red	-	-	4pkts	2 pcs
White Board Markers	-	2pkts	2pkts	-
Permanent Markers	-	12pcs	-9pcs	4pcs
Chalks -white	1 gross	1 gross	1 gross	1 gross
White Board duster	-	10pcs	9pcs	1pc
Class Registers	-	3pcs	3pcs	-
Hardcover Books – 3q	-	20pcs	17pcs	3pcs
Mark books	-	20pcs	13pcs	7pcs
Graph books	5pcs	-	1pc	4pcs
Exercise Books -Ruled	-	1440pcs	1207pcs	233pcs
-Squared	-	240pcs	196pcs	44pcs
Revision Books	-	1 set	1set	-
White Out	-	12pcs	9pcs	4pcs
Sewing Machine	4pcs	1pc	5pcs	-
Wall Clocks	-	3pcs	3pcs	-
Sanitizer	-	150litres	148ltrs	2ltrs
Water Dispenser	1pc	1pc	2pcs	-
Office Desk	-	3pcs	3pcs	3pcs
Tissues	-	100pcs	100pcs	-
Hand Wash Stations	-	3pcs	3pcs	-



Annual Report and Financial Statements For the year ended 30th June 2023

LABORATORY EQUIPMENTS				
Scalpel	-	1pkt	1pkt	-
Spatulas	20pcs	50pcs	-	70pcs
Droppers	10pcs	200pcs	-	210pcs
Portable Burners	19pcs	7pcs	-	26pcs
Gas Canister	52pcs	7pcs	45pcs	14pcs
Burette Pyrex	36pcs	20pcs	18pcs	38pcs
Pipette	24pcs	30pcs	8pcs	46pcs
Pipette Filler	19pcs	30pcs	13pcs	36pcs
100ml Plastic beakers	69pcs	25pcs	-	94pcs
Thermometers	16pcs	20pcs	1pc	35pcs
Stop Watch	13pcs	32pcs	-	45pcs
Stop Watch Batteries	6pcs	-30pcs	-	36pcs
250ml Volumetric flasks	28pcs	20pcs	3pcs	45pcs
Filter Funnel	36pcs	10pcs	4pcs	42pcs
Labels	-	10pkts	8pkts	2pkts
Conical Flasks	40pcs	50pcs	18pcs	72pcs
Boiling Tube Pyrex	5pcs	50pcs	7pcs	48pcs
Test Tubes	32pcs	200pcs	113pcs	119pcs
Dry Cells	-	25pairs	-	25pairs
Micrometre Screw Gauge	-	5pcs	-	5pcs
Voltmeter	17pcs	3pcs	-	20pcs
Ammeter	1pc	19pcs	-	20pcs
Jockey	-	9pcs	-	9pcs
Connecting Wire	-	1roll	1roll	-
Nichrome Wire	-	1roll	1roll	-
Meter Rule	5pcs	10pcs	-	15pcs
Half Meter Rule	8pcs	6pcs	-	14pcs
Complete Stand	20pcs	15pcs	-	35pcs
Plasticine	-	2pkts	1pkt	1pkt
Vernier Callipers	4pcs	19pcs	2pcs	11pcs
Bulb	-	25pcs	-	25pcs
Bulb Holders	-	25pcs	-	25pcs
Convex Lens	53pcs	25pcs	16pcs	62pcs
Pvc Pipes	-	90pcs	-	-
Meter Bridge	2pcs	14pcs	-	16pcs
Watch Glass	-	20pcs	-	20pcs
White Tile	-	30pcs	1pc	29pcs
Hand Lens	12pcs	20pcs	3pcs	29pcs
KITCHEN				
Soap	40litres	150litres	170litrs	20litrs
Tea Leaves	-	702pcs[500g]	690pcs	12pcs
Firewood	-	8lorries	8 lorries	-
Cabbage	-	185kgs	185kgs	-
Potatoes	-	60kgs	60kgs	-
Carrots	-	160kgs	160kgs	-
Tomatoes	-	300kgs	300kgs	-
Peas	-	354 kgs	354 kgs	-

Annual Report and Financial Statements For the year ended 30th June 2023

Fruits	-	14,820pcs	14,820pcs	-
Milk	-	5850litres	5850litres	-
Beef	-	427kgs	427kgs	-
Maize	-	2925kgs	2925kgs	-
Beans	-	3042kgs	3042kgs	-
Maize flour	-	5850kgs	5850kgs	-
Sugar	-	1400kgs	1400kgs	-
Cooking oil	8litres	720litres	720litres	-
Salt	8kg	2011kgs	163kgs	-
Rice	-	3650kgs	3650kgs	-
Ndengu	-	570kgs	570kgs	-
Wheat flour	-	96kgs	96kgs	-
Scrubbers	-	64pcs	64pcs	-
Bread	-	13447pcs	13447pcs	-

5

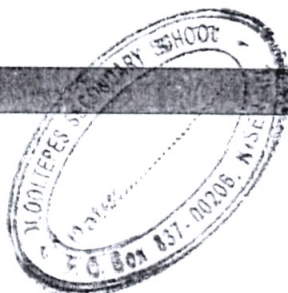
Description	Insert Current FY	Insert Comparative FY
	Kshs	Kshs
Bank Loans	xxx	xxx
Outstanding Leases	xxx	xxx
Hire Purchase	xxx	xxx
Gratuity And Leave Provision	xxx	xxx
Others (specify)	xxx	xxx
Total	xxx	xxx

6 Biological assets

Description	Numbers	Insert Current 2023	Insert Comparative 2022
		Kshs	Kshs
Cattle		xxx	xxx
Goats		xxx	xxx
Trees		2600	1500
Coffee Or Tea Plantation		xxx	xxx
Poultry		xxx	xxx
Others (specify)		xxx	xxx
Total		xxx	xxx

7 Borrowings

Description	Kshs	Kshs
-------------	------	------



Annual Report and Financial Statements For the year ended 30th June 2023

Borrowings at beginning of the year	xxx	xxx
Borrowings during the year	xxx	xxx
Repayments during the year	(xxx)	(xxx)
Balance at the end of the year	xxx	xxx

Annual Report and Financial Statements For the year ended 30th June 2023

Other important disclosure notes

8 Stock/ Inventory

Description	Insert Current FY	Insert Comparative FY
	Kshs	Kshs
Food stuffs	XX	XX
Lab consumables	XX	XX
Farm produce	XX	XX
Medication	XX	XX
Construction Materials	XX	XX
Others (specify)	XX	XX
	XX	XX

(Stock to be measured at lower of cost and net realisable value. Net realisable value is the difference between selling costs less costs to sell)



Annual Report and Financial Statements For the year ended 30th June 2023

9 Progress On Follow Up Of Auditor Recommendations

The following is the summary of issues raised by the external auditor, and management comments that were provided to the auditor.

Ref No.	Issue / Observations from Auditor	Management comments	Status: (Resolved / Not Resolved)	Timeframe: (Put a date when you expect the issue to be resolved)

 30/08/2023

Sign and Date
Principal

12. Annexes

Annex I - Analysis of Pending Accounts Payable

Supplier Of Goods Or Services	Original Amount	Date Contracted	Amount Paid To-Date	Outstanding Balance Current 2023	Outstanding Balance Comparative 2022	Comments
	A	b	C	d=a-c		
	Kshs	Kshs	Kshs	Kshs	Kshs	
Construction Of Buildings						
1.						
2.						
3.						
Sub-Total						
Supply Of Goods						
4. Kenya power	35,000.00	2022/2023	-	35000.00		Cleared on july on 15
5. Mwangaza hardware	350,000.00	2022/2023	250,000.00	100,000.00		Cleared on july
6. Capan enterprises	450,000.00	2022/2023	248,200.00	201,800.00		Cleared july
Sub-Total				336,800.00		
Supply Of Services						
7.						
8.						
9.						
Sub-Total						

OLOOLTEPES SECONDARY SCHOOL

Supplier Of Goods Or Services	Original Amount	Date Contracted	Amount Paid To-Date	Outstanding Balance Current 2023	Outstanding Balance Comparative 2022	Comments
Grand Total						

Annex 2 – Summary of Fixed Assets Register

Asset Class	Historical Cost b/f (Kshs) 1 st July 20XX	Additions during the year (Kshs)	Disposals during the year (Kshs)	Historical Cost c/f (Kshs) 30 th June 20XX
Land				
Buildings And Structures				
Motor Vehicles				
Office Equipment, Furniture And Fittings				
Textbooks				
ICT Equipment				
Tools And Apparatus				
Other Machinery And Equipment				
Heritage And Cultural Assets				
Intangible Assets- Soft Ware				
Total				

(The school should ensure that a detailed fixed assets register is maintained).