

REPUBLIC OF KENYA



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REPORT

OF

THE AUDITOR-GENERAL


ON

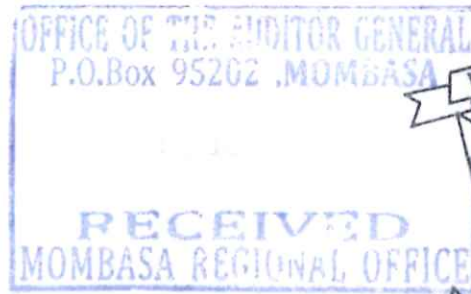
WAA GIRLS' SECONDARY SCHOOL

FOR THE YEAR ENDED

30 JUNE, 2023

KWALE COUNTY

 THE NATIONAL ASSEMBLY MEMBERS LAID	
DATE: 05 MAR 2025	
Wednesday	
TABLED BY:	Hon. Abdirahman Wago, MP Deputy Majority Party Whip
CLERK AT THE TABLE:	Ar. Shibuko



WAA GIRLS' SECONDARY SCHOOL
ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE FINANCIAL YEAR ENDED
30TH JUNE 2023

Prepared in accordance with the Cash Basis of Accounting Method under the International Public Sector Accounting Standards (IPSAS)

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1. Acronyms and Glossary of Terms

BOM	Board of Management
CEB	County Education Board
IPSAS	International Public Sector Accounting Standards
KCSE	Kenya Certificate of Secondary Education
PFM	Public Finance Management
PSASB	Public Sector Accounting Standards Board
FY	Financial Year
FDSE	Free Day Secondary Education

2. Key School Information and Management

(a) Background information

Waa Girls' Secondary School is domiciled in Kenya and its operations are governed under the Basic Education Act, 2013. It is located in Kwale County, Matuga Sub-County

The school was registered in January 2005 under registration number **GP/A/2477/2005** and is currently categorized as an Extra County public school established, owned or operated by the Government of Kenya.

Waa Girls' Secondary School is a boarding school and had 1638 number of students as at 30th June 2023. It has 22 streams and 47 teachers of which 15 teachers are employed by the School Board Of Management.

(b) School Board of Management - Board Members

The School Board of Management established under Section 55 of the Basic Education Act, 2013; is composed of the following members:

Ref:	Name of Board Member	Designation	Date of appointment
1	Dr. Mohamed Pakia	Chairman – Rep. CEB	14 September 2022
2	Mrs. Elizabeth John	Secretary – Senior Principal	17 May 2021
3	Mrs. Teresia Nderitu	Deputy Principal	14 September 2022
4	Christine Nzuki	Member	14 September 2022
5	Mr. Mshekero Rogate	Member	14 September 2022
6	Mrs. Flora Moraa	Member	14 September 2022
7	Mrs. Esther Nguzo	Member	14 September 2022
8	Mrs. Caroline Charo Kitu	Member	14 September 2022
9	Mrs. Teresia Zawadi	Member	14 September 2022
10	Mrs. Amina Juma Kamonde	Member	14 September 2022
11	Mr. Amani Nyawa	Member	14 September 2022
12	Mr. Titus Mutuku	Member	14 September 2022
13	Ms. Abigael Adisa	Member – Rep. Teachers	14 September 2022
14	Mwanamisi Kassim	Sponsor	14 September 2022
15	Mrs. Fatuma Gakurya	Sponsor	14 September 2022
16	Mr. Salim S. Gombeni	Sponsor	14 September 2022
17	Mr. Suleiman Mwakitsanga	Member	14 September 2022
18	Mr. Omar Gaatu	P.A. Chairperson	14 September 2022
19		Rep. Students'	

The functions of the School Board of Management are to:

- Promote the best interests of the School and ensure its development.
- Promote quality education for all pupils in accordance with the standards set under the Basic Education Act, 2013.
- Ensure and assure the provision of proper and adequate facilities for the School.
- Manage the School's affairs in accordance with the rules and regulations governing occupational safety and health.
- Advise the County Education Board on the staffing needs of the School.
- Determine cases of pupils' discipline and make reports to the CEB.
- Prepare comprehensive termly report on all areas of its mandate and submit the report to CEB.
- Administer and manage the resources of the School.
- Receive, collect and account for any funds accruing to the institution in accordance with Article 226 (1) (a) of the Constitution of Kenya, Section 81 of the Public Finance Management Act, 2012 and the Fourth Schedule para 21 and 23 of the Basic Education Act, 2013.

(c) Committees of the Board

Ref:	Name of Committee	Names of Members	Designation	Number of meetings attended during the year
1	Finance, procurement and general purposes Committee	Dr. Mohamed Pakia Mrs. Elizabeth John Mrs. Christine Nzuki Mrs. Mwanamisi Kassim Mr. Amani Nyawa	BoM Chairperson BoM Secretary Member Member Member	3 out of 3
2	Academic Standards, Quality and Environment	Md. Flora Moraa Dr. Pakia Mohamed Md. Teresia Zawadi Md. Amina Juma Mr. Suleiman Mwakitsana	Chairperson BoM Chairperson Member Member Member	3 out of 3
3	Infrastructure Committee	Dr. Mohamed Pakia Mrs. Elizabeth John Mr. Omar Gaatu Mrs. Mwanamisi Kassim Mrs. Teresia Nderitu Sub-County Representative	BoM Chairperson BoM Secretary Member Member Member Ministry of Education	3 out of 3
4	Discipline, Ethics and Integrity, Human Rights and Students Welfare	Md. Mshekero Souline Md. Fatuma Gakurya Md. Caroline Kitu Mr. Titus Mutuku	Chairperson Member Member Member	3 out of 3
5	Adhoc Committee (if any)			

during the year)		
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(d) School operation Management

For the financial year ended 30th June 2023 the School day-to-day management was under the following persons:

Ref:	Designation	Name	Identification
1	Principal	Mrs. Elizabeth John	381926
2	Deputy Principal	Teresia Nderitu	337322
3	School Bursar	Hamisi Sambu	
4	Other (specify)		

(e) Schools contacts

Post Office Box: 259 – 80400 Ukunda
 Telephone: 0776520260
 E-mail: waagirls@gmail.com
 Website:
 Facebook:
 Twitter:

(f) School Bankers

Waa Girls' Secondary School operated 8 number of bank accounts in the following bank:

1. Name of Bank: Kenya Commercial Bank
 Branch: Ukunda
 Account Number: 1101508531
2. Name of Bank: Kenya Commercial Bank
 Branch: Ukunda
 Account Number: 1101515694
3. Name of Bank: Kenya Commercial Bank
 Branch: Ukunda
 Account Number: 1101513667
4. Name of Bank: Kenya Commercial Bank
 Branch: Ukunda
 Account Number: 1107214068
5. Name of Bank: Kenya Commercial Bank
 Branch: Ukunda
 Account Number: 1110655150

6. Name of Bank: Kenya Commercial Bank
Branch: Ukunda
Account Number: 1107308631
7. Name of Bank: Kenya Commercial Bank
Branch: Ukunda
Account Number: 1213921864
8. Name of Bank: Kenya Commercial Bank
Branch: Ukunda
Account Number: 1271438356
9. MPESA Pay Bill No. 522123 attached to 1101508531 bank account

(g) Independent Auditors

Office of the Auditor General
Anniversary Towers, University Way
P.O. Box 30084
GPO 00100
Nairobi, Kenya

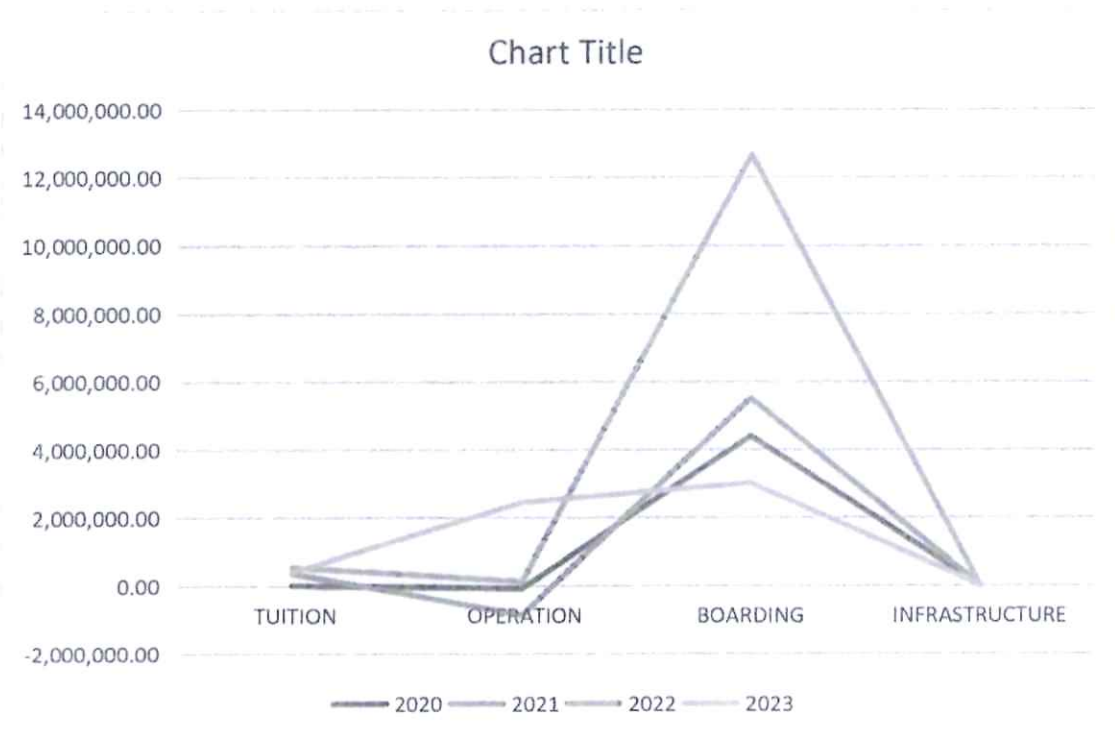
3. Summary Report of Performance of The School

The following is a summary report of the performance of the school against the set performance evaluation criteria:

a) Financial performance:

- Surplus/ deficit for the year and a comparison of the same for the last three years

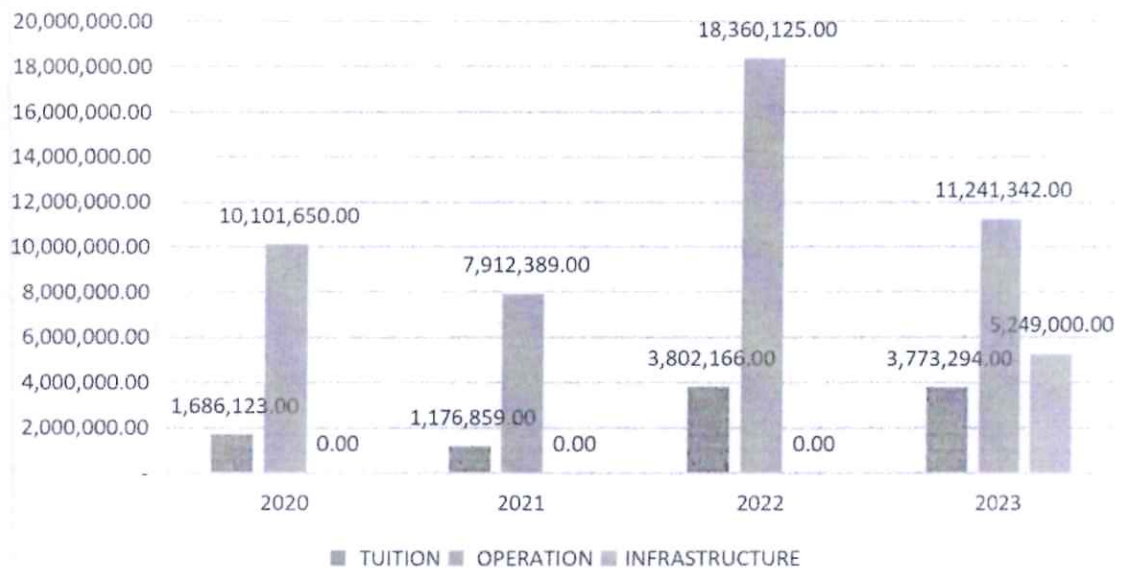
YEAR	TUITION ACCOUNT	OPERATION ACCOUNT	BOARDING ACCOUNT	INFRASTRUCTURE ACCOUNT
2020	15,204:00	(78,919:00)	4,388,625:00	0.00
2021	(351,291.00)	(777,889.00)	1,116,778.00	0.00
2022	183,461.00	983,152.00	7,144,576.00	0.00
2023	(130,050.00)	2,320,226.00	9,640,995.00	2,208.00



- *Capitation grants from the Ministry of Education for the last three years*

YEAR	ENROLMENT	TUITION ACCOUNT	OPERATION ACCOUNT	INFRASTRUCTURE ACCOUNT
2019	901	2,940,899:00	12,907,070:00	0.00
2020	903	1,686,123:00	10,101,650:00	0.00
2021	1193	1,176,859:00	7,912,389:00	0.00
2022	1438	3,802,166.00	18,360,125.00	0.00
2023	1638	3,773,294.00	11,241,342.00	5,249,000.00

MOE Capitation Grants

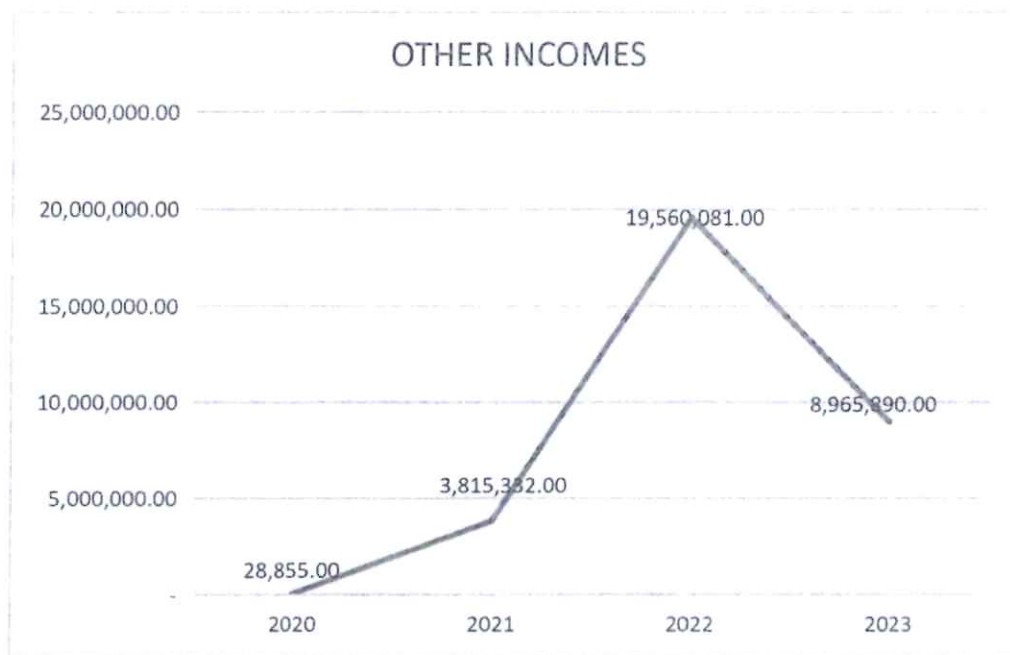


- *Ratio of capitation grant per student over the last three years*

YEAR	RATIO
2020	1:13,054
2021	1:7,543
2022	1:14,209
2023	1:12,371

- A three-year overview of growth of other income(s) earned by the school.

YEAR	AMOUNT (KES)
2020	28,855.00
2021	498,775.00
2022	19,560,081.00
2023	8,965,890.00

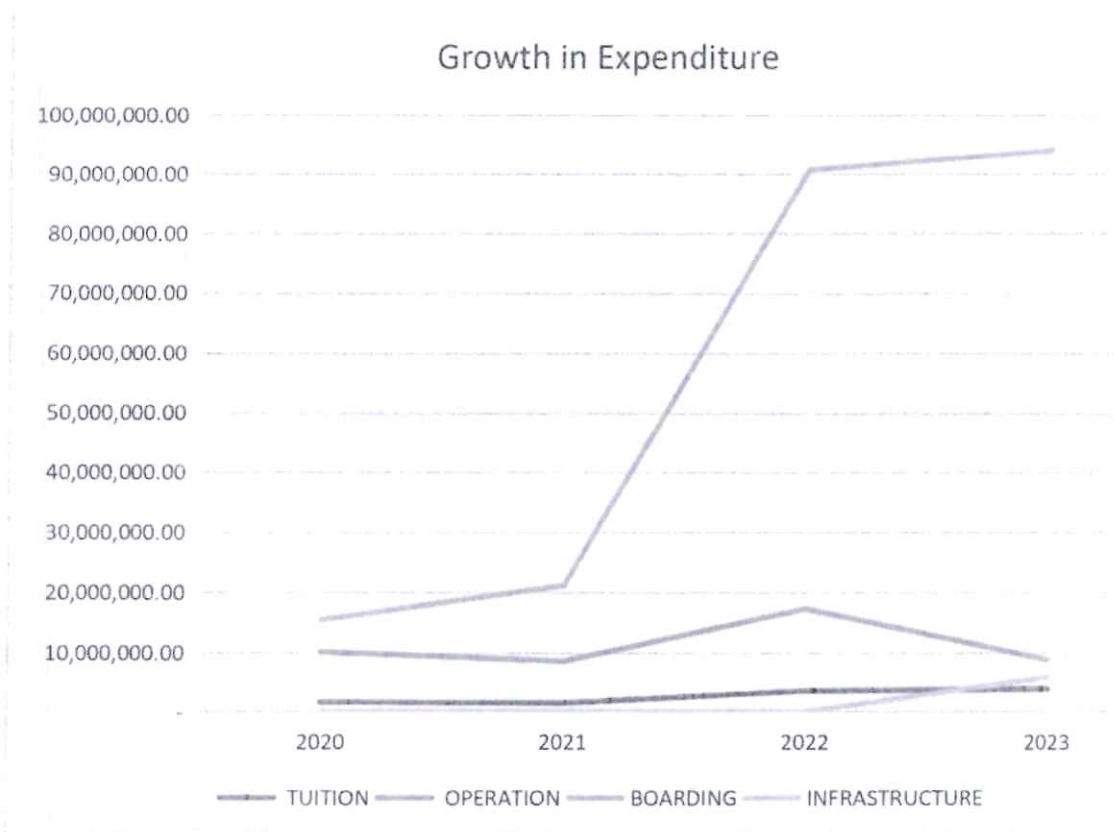


Note: - The drop in other incomes is as result of a drop in parental donations.

- A three-year overview of growth in expenditure of the school

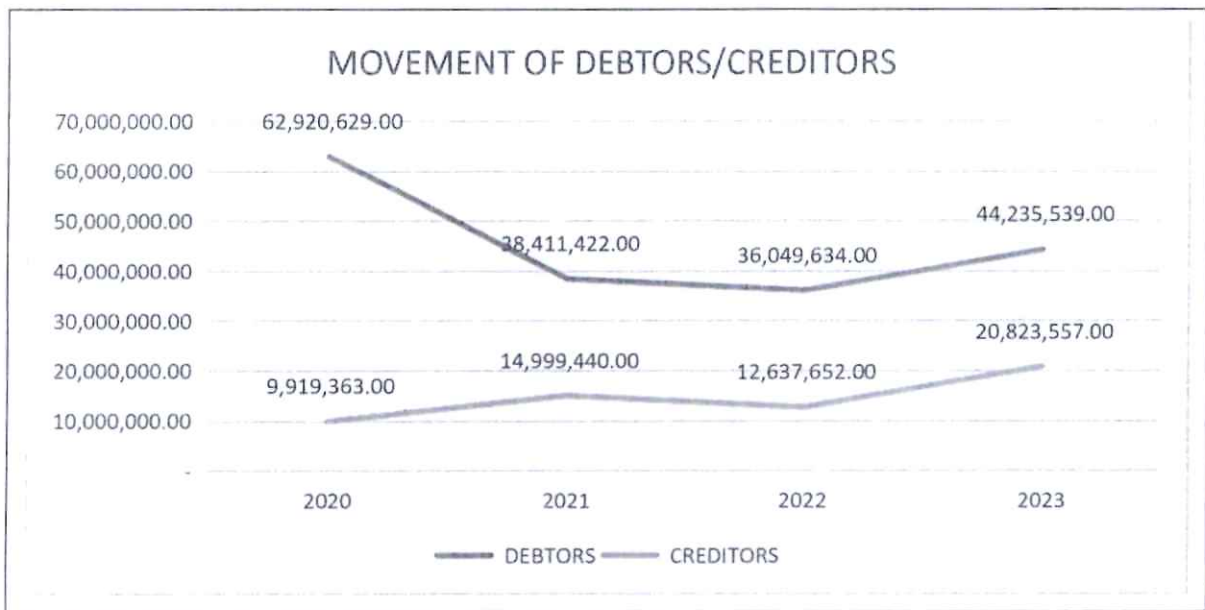
YEAR	TUITION ACCOUNT	OPERATION ACCOUNT	BOARDING ACCOUNT	INFRASTRUCTURE ACCOUNT
2020	1,670,919:00	10,180,569:00	15,526,799:00	0.00
2021	1,528,150.00	8,690,278.00	21,223,166.00	0.00
2022	3,618,705.00	17,376,973.00	90,773,136.00	0.00
2023	3,903,344.00	8,921,116.00	94,020,098.00	5,976,792.00

Note: - infrastructure account included as a separate item in line with the new MoE circular



- Movement of debtors and creditors of the school over the last three years

YEAR	DEBTORS	CREDITORS
2020	62,920,629.00	9,919,363.00
2021	38,411,422.00	14,999,440.00
2022	36,049,634.00	12,637,652.00
2023	44,235,539.00	20,823,557.00



b) Teacher Student ratio:

Teacher student ratio: 1:49

Description	Total	Required	Shortage
No of teachers	34	50	16
No. Recruited	1	17	16
No. Transferred	0	0	0
No. employed by BOM	15	0	0
Number of teachers per subject	2		

c) Mean score in the 2022 KCSE:

KCSE Performance over the past 3 years

<i>Year</i>	<i>Mean score</i>	<i>Number to higher institutions</i>	<i>Target</i>	<i>Comment</i>
2019	4.51	31	5.0	Not achieved
2020	5.305	35	5.3	Achieved
2021	5.477	62	6.5	Not achieved
2022	5.253	32	6.7	Not achieved

d) Number of Candidates in the 2022 KCSE: 235

<i>Year</i>	<i>Entry</i>
2019	253
2020	164
2021	235
2022	237

e) Capacity of the school:

Enrolment: 1638 students

<i>Facility</i>	<i>Number available</i>	<i>Capacity</i>
<i>Dormitory</i>	20	968
<i>Dining Hall</i>	1	200
<i>Laboratories</i>	4	160
<i>Toilets</i>	71	1400
<i>Bathrooms</i>	28	560

f) Development projects carried out by the school:

<i>Year</i>	<i>Development project</i>	<i>Funds source</i>
<i>2022/2023</i>		
<i>1</i>	<i>Phased storey 9 classroom construction</i>	<i>GoK Capitation</i>
<i>2</i>	<i>Construction of student toilet</i>	<i>Savings from Boarding account</i>
<i>3</i>	<i>Solar lighting installation</i>	<i>Savings from Boarding account</i>
<i>4</i>	<i>Street pavements</i>	<i>Savings from Boarding account</i>
<i>5</i>	<i>2 water towers and 4 water tanks</i>	<i>Savings from Boarding account</i>



.....
Mrs. Elizabeth John
Senior Principal

4. Statement of School Management Responsibility

Section 81 (1) of the Public Finance Management Act, 2012 requires that, at the end of each financial year, each National Government School shall prepare financial statements in respect of that school. Section 81 (3) requires the financial statements so prepared to be in a form that complies with relevant accounting standards as prescribed by the Public Sector Accounting Standards Board (PSASB) of Kenya from time to time.

Schedule 4 (Section 23) of the Education Act, 2013 requires the Board of Management of a public institution of basic education to be keep all proper books and records of accounts of the income, expenditure and assets of the institution.

The Board of Management of Waa Girls' Secondary School accepts responsibility for the school's financial statements, which have been prepared on the Cash Basis Method of Financial Reporting, using appropriate accounting policies in accordance with International Public Sector Accounting Standards (IPSAS).

The Board of Management is of the opinion that the school's financial statements give a true and fair view of the state of the school's transactions during the financial year ended 30th June, 2023, and of the school's financial position as at that date.

Name: Dr. Mohamed Pakia
Designation: Chairman, School Board of Management
Sign:
Date: 12.6.2024

Name: Elizabeth John
Designation: Senior Principal & Secretary to Board of Management
Sign:
Date: 12.6.2024

Name: Hamisi Sambi
Designation: Bursar/ Finance Officer
Sign:
Date: 12.6.2024

REPUBLIC OF KENYA

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OFFICE OF THE AUDITOR-GENERAL

Enhancing Accountability

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Anniversary Towers
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P.O Box 30084-00100
NAIROBI

REPORT OF THE AUDITOR-GENERAL ON WAA GIRLS' SECONDARY SCHOOL FOR THE YEAR ENDED 30 JUNE, 2023 – KWALE COUNTRY

PREAMBLE

I draw your attention to the contents of my report which is in three parts:

- A. Report on the Financial Statements that considers whether the financial statements are fairly presented in accordance with the applicable financial reporting framework, accounting standards and the relevant laws and regulations that have a direct effect on the financial statements;
- B. Report on Lawfulness and Effectiveness in Use of Public Resources which considers compliance with applicable laws, regulations, policies, gazette notices, circulars, guidelines and manuals and whether public resources are applied in a prudent, efficient, economic, transparent and accountable manner to ensure the Government achieves value for money and that such funds are applied for the intended purpose.
- C. Report on the Effectiveness of Internal Controls, Risk Management and Governance which considers how the entity has instituted checks and balances to guide internal operations. This responds to the effectiveness of the governance structure, risk management environment and internal controls, developed and implemented by those charged with governance for orderly, efficient and effective operations of the entity.

An unmodified opinion does not necessarily mean that an entity has complied with all relevant laws and regulations, and that its internal controls, risk management and governance systems are properly designed and were working effectively in the financial year under review.

The three parts of the report are aimed at addressing the statutory roles and responsibilities of the Auditor-General as provided by Article 229 of the Constitution, the Public Finance Management Act, 2012 and the Public Audit Act, 2015. The three parts of the report when read together constitute the report of the Auditor-General.

REPORT ON THE FINANCIAL STATEMENTS

Qualified Opinion

I have audited the accompanying financial statements of Waa Girls Secondary School set out on pages 1 to 23 which comprise of the statement of assets and liabilities as at 30 June, 2023 and the statement of receipts and payments, statement of cash flows and statement of comparison of budgeted versus actual amounts for the year then ended, and

Report of the Auditor-General on Waa Girls' Secondary School for the year ended 30 June, 2023 – Kwale County

a summary of significant accounting policies and other explanatory information in accordance with the provisions of Article 229 of the Constitution of Kenya and Section 35 of the Public Audit Act, 2015. I have obtained all the information and explanations which, to the best of my knowledge and belief, were necessary for the purpose of the audit.

In my opinion, except for the effect of the matters described in the Basis for Qualified Opinion section of my report, the financial statements present fairly, in all material respects, the financial position of the Waa Girls Secondary School as at 30 June, 2023, and of its financial performance and its cash flows for the year then ended, in accordance with International Public Sector Accounting Standards (Cash Basis) and comply with the Public Finance Management Act, 2012 and the Basic Education Act, 2013.

Basis for Qualified Opinion

1. Inaccuracies in Capitation Grants

The statement of receipts and payments reflects capitation grants for tuition, operations and infrastructure amounting to Kshs.3,773,294, Kshs.11,241,342 and Kshs.5,979,000 respectively as disclosed in Note 1, Note 2 and Note 3 to the financial statements. However, review of capitation received from the Ministry of Education amounted to Kshs.20,403,136 while the School recorded receipts amounting to Kshs.20,993,636 resulting in an unreconciled variance of Kshs.590,500.

In the circumstances, the accuracy and completeness of the capitation grants amounting to Kshs.20,993,636 could not be confirmed.

2. Long Outstanding Accounts Receivables

The statement of assets and liabilities reflects account receivables balance of Kshs.44,235,539 as disclosed in Note 13 to the financial statements. The balance includes long outstanding fees arrears amounting to Kshs.43,778,798 out of which fees arrears amounting to Kshs.28,439,416 remained unrecovered for over two years.

In the circumstances, the full recoverability of the fees balance of Kshs.28,439,416 could not be confirmed.

The audit was conducted in accordance with International Standards of Supreme Audit Institutions (ISSAIs). I am independent of the Waa Girls' Secondary School Management in accordance with ISSAI 130 on Code of Ethics. I have fulfilled other ethical responsibilities in accordance with the ISSAI and in accordance with other ethical requirements applicable to performing audits of financial statements in Kenya. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my qualified opinion.

Key Audit Matters

Key audit matters are those matters that, in my professional judgement, are of most significance in the audit of the financial statements. There are no other key audit matters to report in the year under review.

REPORT ON LAWFULNESS AND EFFECTIVENESS IN USE OF PUBLIC RESOURCES

Conclusion

As required by Article 229(6) of the Constitution, based on the audit procedures performed, except for the matters described in the Basis for Conclusion on Lawfulness and Effectiveness in Use of Public Resources section of my report, I confirm that, nothing else has come to my attention to cause me to believe that public resources have not been applied lawfully and in an effective way.

Basis for Conclusion

1. Failure to Transfer Infrastructure Funds from the Operations Bank Account

The statement of receipts and payments reflects capitation grants for operations amounting to Kshs.11,241,342 as disclosed in Note 2 to the financial statements out of which an amount of Kshs.5,507,000 was supposed to be transferred to the infrastructure account. However, only Kshs.5,229,000 was transferred resulting in a variance of Kshs.278,000. This was contrary to Ministry of Education Circular Ref. No: MOE.HQS/3/13/3 dated 16 June, 2023 directs that infrastructure grants as well as maintenance and improvement funds be transferred to the school infrastructure account fifteen days upon receipt of the funds in the operations account.

In the circumstances, Management was in breach of the law.

2. Long Outstanding Accounts Payables

The statement of assets and liabilities and as disclosed in Note 14 to the financial statements reflects accounts payables balance of Kshs.20,823,557. However, included in the balance are trade payables balance of Kshs.6,885,882 which had been outstanding for more than two (2) years. This was contrary to Section 53(8) of the Public Procurement and Asset Disposal Act, 2015 which states that 'an Accounting Officer shall not commence any procurement proceedings until satisfied that sufficient funds to meet the obligations of the resulting contracts are reflected in approved budget estimates.

In the circumstances, Management was in breach of the law.

The audit was conducted in accordance with ISSAI 4000. The standard requires that I comply with ethical requirements and plan and perform the audit to obtain assurance about whether the activities, financial transactions and information reflected in the financial statements are in compliance, in all material respects, with the authorities that

govern them. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my conclusion.

REPORT ON EFFECTIVENESS OF INTERNAL CONTROLS, RISK MANAGEMENT AND GOVERNANCE

Conclusion

As required by Section 7(1)(a) of the Public Audit Act, 2015, based on the audit procedures performed, except for the matter in the Basis for Conclusion on Effectiveness of Internal Controls, Risk Management and Governance section of my report, I confirm that, nothing else has come to my attention to cause me to believe that internal controls, risk management and overall governance were not effective.

Basis for Conclusion

Incomplete Asset Register

The School did not maintain an updated and complete assets register as the register did not clearly indicate the purchase date, cost price and the current condition of the assets. Further, the register did not indicate the date it was prepared and updated. In addition, the summary of fixed assets register reflects Land 1 and Land 2 with historical cost of Kshs.3,000,000 and Kshs.1,500,000 respectively. However, review of documents revealed that the title of ownership was registered under a private company.

In the circumstances, the effectiveness of the management of fixed assets could not be confirmed.

The audit was conducted in accordance with ISSAI 2315 and ISSAI 2330. The standards require that I plan and perform the audit to obtain assurance about whether effective processes and systems of internal control, risk management and overall governance were operating effectively, in all material respects. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my conclusion.

Responsibilities of Management and those Charged with Governance

Management is responsible for the preparation and fair presentation of these financial statements in accordance with International Public Sector Accounting Standards (Cash Basis) and for maintaining effective internal control as Management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error and for its assessment of the effectiveness of internal control, risk management and governance.

In preparing the financial statements, Management is responsible for assessing the School's ability to continue to sustain its services, disclosing, as applicable, matters related sustainability of services and using the applicable basis of accounting unless Management is aware of the intention to terminate the School or to cease operations.

Management is also responsible for the submission of the financial statements to the Auditor-General in accordance with the provisions of Section 47 of the Public Audit Act, 2015.

In addition to the responsibility for the preparation and presentation of the financial statements described above, Management is also responsible for ensuring that the activities, financial transactions and information reflected in the financial statements are in compliance with the authorities which govern them, and that public resources are applied in an effective way.

Those charged with governance are responsible for overseeing the School's financial reporting process, reviewing the effectiveness of how Management monitors compliance with relevant legislative and regulatory requirements, ensuring that effective processes and systems are in place to address key roles and responsibilities in relation to governance and risk management, and ensuring the adequacy and effectiveness of the control environment.

Auditor-General's Responsibilities for the Audit

The audit objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report which includes my opinion in accordance with the provisions of Section 48 of the Public Audit Act, 2015 and submit the audit report in compliance with Article 229(7) of the Constitution. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISSAIs will always detect a material misstatement and weakness when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

In addition to the audit of the financial statements, a compliance audit is planned and performed to express a conclusion on whether, in all material respects, the activities, financial transactions and information reflected in the financial statements are in compliance with the authorities which govern them and that public resources are applied in an effective way, in accordance with the provisions of Article 229(6) of the Constitution, and submit the audit report in compliance with Article 229(7) of the Constitution.

Further, in planning and performing the audit of the financial statements and audit of compliance, I consider internal controls in order to give an assurance on the effectiveness of internal controls, risk management and overall governance processes and systems in accordance with the provisions of Section 7(1)(a) of the Public Audit Act, 2015 and submit the audit report in compliance with Article 229(7) of the Constitution. My consideration of the internal controls would not necessarily disclose all matters in the internal controls which might be material weaknesses under the ISSAIs. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level, the risk that misstatements caused by error or fraud in amounts which would be material in relation to the financial statements

being audited, may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions.


Because of its inherent limitations, internal controls may not prevent or detect misstatements and instances of non-compliance. Also, projections of any evaluation of effectiveness to future periods are subject to the risk that controls may become inadequate because of changes in conditions, or that the degree of compliance with the School's policies and procedures may deteriorate.

As part of an audit conducted in accordance with ISSAIs, I exercise professional judgement and maintain professional skepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence which is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal controls.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Management.
- Conclude on the appropriateness of the Management's use of the applicable basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions which may cast significant doubt on the School's ability to continue to sustain its services. If I conclude that a material uncertainty exists, I am required to draw attention in the auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to the date of my audit report. However, future events or conditions may cause the School to cease to sustain its services.
- Evaluate the overall presentation, structure, and content of the financial statements, including the disclosures and whether the financial statements represent the underlying transactions and events in a manner which achieves fair presentation.
- Obtain sufficient appropriate audit evidence regarding the financial information and business activities of the School to express an opinion on the financial statements.
- Perform such other procedures as I consider necessary in the circumstances.

I communicate with the Management regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal controls that are identified during the audit.

I also provide the Management with a statement that I have complied with relevant ethical requirements regarding independence and communicate with them all relationships and other matters which may reasonably be thought to bear on my independence and where applicable, related safeguards.


FCPA Nancy Gathungu, CBS
AUDITOR-GENERAL

Nairobi

23 September, 2024

6. Statement Of Receipts and Payments For the Year Ended 30th June 2023

Description Of Vote Head	Note	2022 – 2023	2021 – 2022
		Kshs	Kshs
Receipts			
Government grants for tuition	1	3,773,294.00	3,802,166.00
Government grants for operations	2	11,241,342.00	18,360,125.00
Government Grants for infrastructure	3	5,979,000.00	0.00
School fund income- parents' contributions	4	75,413,213.00	78,357,631.00
Miscellaneous incomes	5	8,965,890.00	19,560,081.00
Total Receipts		105,372,739.00	120,080,003.00
Payments			
Tuition	6	3,903,344.00	3,618,705.00
Operations	7	8,921,116.00	17,376,973.00
Infrastructure	8	5,976,792.00	0.00
Boarding and school fund	9	94,020,098.00	90,773,136.00
Total Payments		112,821,350.00	111,768,814.00
Surplus/Deficit		(7,448,611.00)	8,311,189.00

The school financial statements were approved on _____ 2023 and signed by:

.....


Name: Dr. Mohamed Pakia

Chair BOM

Date: 12.6.2024

.....


Name: Mrs. Elizabeth John
 School Principal/ Secretary to
 BOM

Date: 12.6.2024

.....


Name: Hamisi Sambi

Bursar/ Finance Officer

Date: 12.6.2024

7. Statement of Assets and Liabilities As At 30th June 2023

Description	Note	2022 – 2023	2021 – 2022
		Kshs	Kshs
Financial Assets			
Cash and cash equivalents			
Bank balances	10	3,692,609.00	11,183,548.00
Cash balances	11	98,648.00	56,320.00
Short term investments	12	0.00	0.00
Total cash and cash equivalent		3,791,257.00	11,239,868.00
Account's receivables	13	44,235,539.00	36,049,634.00
Total financial assets		48,026,796.00	47,289,502.00
Financial liabilities			
Accounts payables	14	20,823,557.00	12,637,652.00
Net financial assets		27,203,239.00	34,651,850.00
Represented by			
Accumulated fund b/fwd	15	34,651,850.00	26,340,661.00
Surplus/deficit for the year		(7,448,611.00)	8,311,189.00
Net financial position		27,203,239.00	34,651,850.00

The school's financial statements were approved on _____ 2023 and signed by:


.....

Name: Dr. Mohamed Pakia

Chair BOM

Date: 12.6.2024


.....

Name: Mrs. Elizabeth John
School Principal/ Secretary to
BOM

Date: 12.6.2024


.....

Name: Hamisi Sambu

Bursar/ Finance Officer

Date: 12.6.2024

8. Statement of Cash Flows for the Year Ended 30th June 2023

Description	Note	2022 – 2023	2021 – 2022
		Kshs	Kshs
Cash from Operating Activities			
Receipts			
Government grants for tuition	1	3,773,294.00	3,802,166.00
Government grants for operations	2	11,241,342.00	18,360,125.00
Government grants for infrastructure	3	5,979,000.00	0.00
School fund income- parents contributions/ fees	4	75,413,213.00	78,357,631.00
Other income	5	8,965,890.00	19,560,081.00
Total receipts		105,372,739.00	120,080,003.00
Payments			
Cash outflows for tuition	6	3,903,344.00	3,618,705.00
Cash outflows for operations	7	8,921,116.00	17,376,973.00
Cash outflows for infrastructure	8	5,976,792.00	0.00
Cash outflows Boarding/lunch and school fund payments	9	94,020,098.00	90,773,136.00
Total payments		112,821,350.00	111,768,814.00
Net cash inflow/outflow from operating activities		(7,448,611.00)	8,311,189.00
Cash flow from investing activities			
Acquisition of assets		0.00	0.00
Proceeds from sale of Assets		0.00	0.00
Proceeds from investments		0.00	0.00
Purchase of investments		0.00	0.00
Net cash inflow/outflows from investing activities		0.00	0.00
Cash flow from Financing activities			
Proceeds from borrowings/ loans	18	0.00	0.00
Repayment of principal borrowings		0.00	0.00
Net cash inflow/outflow from financing activities		0.00	0.00
Net increase/decrease in cash and cash equivalents		(7,448,611.00)	8,311,189.00
Cash and cash equivalent at beginning of the FY		11,239,868.00	2,928,679.00
Cash and cash equivalent at end of the FY		3,791,257.00	11,239,868.00

Note: Cash and Cash Equivalent is the summation of Note 10, 11 and 12.

(The above presentation of cash flow statement uses the direct method of cash flow presentation which is encouraged under IPSAS. Schools should therefore adopt the direct method of cashflow as recommended by PSASB).

The school's financial statements were approved on _____ 2023 and signed by:


.....

Name: Dr. Mohamed Pakia

Chair BOM

Date: 12.6.2024


.....

Name: Mrs. Elizabeth John
School Principal/ Secretary to BOM

Date: 12.6.2024


.....

Name: Hamisi Sambu

Bursar/ Finance Officer

Date: 12.6.2024

9. Statement Of Budgeted Versus Actual Amounts for The Year Ended 30th June 2023

Receipt/Expenses Item	Original Budget a Kshs	Adjustments b Kshs	Final Budget c=a+b Kshs	Actual On Comparable Basis d Kshs	% Of Utilization e=d/c % Kshs
Receipts					
(1) Capitation Grant on Tuition					
Reference Materials	1,584,800.00	(1,584,800.00)	0.00	0.00	
Exercise Books	2,046,800.00	(2,046,800.00)	0.00	0.00	
Laboratory Equipment	907,200.00	(907,200.00)	0.00	0.00	
Internal Exams	425,600.00	0.00	0.00	0.00	
Teaching / Learning Materials	698,600.00	3,301,400.00	4,000,000.00	3,707,494.00	93%
Chalks and Dusters	138,600.00	(138,600.00)	0.00	0.00	
Exams And Assessment	0.00	0.00	0.00	0.00	
SMASSE	0.00	65,800.00	65,800.00	65,800.00	
(2) Capitation Grant on Operations					
Personnel Emoluments	4,849,793.00	0.00	4,849,793.00	2,235,757.00	46%
Repairs And Maintenance	7,000,000.00	(7,000,000.00)	0.00	0.00	
Local Transport / Travelling	1,847,400.00	1,000,000.00	2,847,400.00	898,000.00	32%
Electricity And Water	2,519,000.00	1,500,000.00	4,019,000.00	1,929,000.00	48%
Medical	2,800,000.00	(2,100,000.00)	700,000.00	662,473.00	94%
Administration Costs	3,943,807.00	780,000.00	4,723,807.00	4,402,000.00	93%
Activity	2,100,000.00	(900,000.00)	1,200,000.00	1,114,112.00	93%
SMASSE	280,000.00	(280,000.00)	0.00	0.00	

Waa Girls' Secondary School
Annual Report and Financial Statements For the year ended 30th June 2023

Receipt/Expenses Item	Original Budget	Adjustments	Final Budget	Actual On Comparable Basis	% Of Utilization
	a Kshs	b Kshs	c=a+b Kshs	d Kshs	e=d/c % Kshs
3) FDSE for infrastructure					
Maintenance &Improvement MoE	7,000,000.00	(1,500,000.00)	5,500,000.00	5,249,000.00	95%
M&I parents' contribution	0.00	730,000.00	730,000.00	730,000.00	100%
Economic Stimulus Programs	0.00	0.00	0.00	0.00	
Transition Infrastructure Grants	0.00	0.00	0.00	0.00	
Administration Block	0.00	0.00	0.00	0.00	
(4) Fees Charged on Parents					
Personnel Emoluments	6,000,000.00	2,700,000.00	8,700,000.00	5,642,019.00	65%
Repairs And Maintenance	2,800,000.00	1,500,000.00	4,300,000.00	3,168,278.00	74%
Local Transport / Travelling	1,338,000.00	1,200,000.00	2,538,000.00	2,468,000.00	97%
Electricity And Water	2,000,000.00	(50,000.00)	1,950,000.00	1,898,000.00	97%
Medical	0.00	0.00	0.00	0.00	
Administration Costs	9,000,000.00	500,000.00	9,500,000.00	8,734,000.00	92%
Activity	700,000.00	100,000.00	800,000.00	727,903.00	91%
SMASSE	0.00	0.00	0.00	0.00	
Fee On Boarding Equipment and Stores	29,162,000.00	28,000,000.00	57,162,000.00	52,775,013.00	92%
5) Miscellaneous Income					
Loans / Borrowing	0.00	0.00	0.00	0.00	
Rent income	0.00	0.00	0.00	0.00	
Income From Farming Activities	300,000.00	(30,000.00)	270,000.00	261,245.00	97%
Insurance Compensation	0.00	0.00	0.00	0.00	
Income From Posho Mill	0.00	0.00	0.00	0.00	

Annual Report and Financial Statements For the year ended 30th June 2023

Receipt/Expenses Item	Original Budget	Adjustments	Final Budget	Actual On Comparable Basis	% Of Utilization
	a Kshs	b Kshs	c=a+b Kshs	d Kshs	e=d/c % Kshs
Income From Bus Hire	0.00	0.00	0.00	0.00	
Fee For Hire of Ground and Equipment	0.00	0.00	0.00	0.00	
Interest Income	0.00	0.00	0.00	0.00	
Income From Grants and donations	10,000,000.00	(2,000,000.00)	8,000,000.00	7,245,156.00	91%
Income from school bakery	1,100,000.00	(580,000.00)	520,000.00	500,115.00	96%
Miscellaneous income	2,200,000.00	(1,200,000.00)	1,000,000.00	959,374.00	91%
Total Income	102,741,600.00	20,654,200.00	123,395,800.00	105,372,739.00	91%
(6) Expenditure For Tuition					
Textbooks	0.00	0.00	0.00	0.00	
Reference Materials	1,584,800.00	(1,584,800.00)	0.00	0.00	
Exercise Books	2,046,800.00	(2,046,800.00)	0.00	0.00	
Laboratory Equipment	907,200.00	(907,200.00)	0.00	0.00	
Internal Exams	425,600.00	(425,600.00)	0.00	0.00	
Teaching / Learning Materials	698,600.00	3,363,200.00	4,061,800.00	3,900,214.00	96%
Chalks	138,600.00	(138,600.00)	0.00	0.00	
Exams And Assessment	0.00	0.00	0.00	0.00	
Teachers Guides	0.00	0.00	0.00	0.00	
Administration Costs	0.00	0.00	0.00	0.00	
Bank Charges	0.00	4,000.00	4,000.00	3,130.00	79%

Waa Girls' Secondary School
Annual Report and Financial Statements For the year ended 30th June 2023

Receipt/Expenses Item	Original Budget	Adjustments	Final Budget	Actual On Comparable Basis	% Of Utilization
	a Kshs	b Kshs	c=a+b Kshs	d Kshs	e=d/c % Kshs
(7) Expenditure For Operations					
Personnel Emoluments	4,849,793.00	0.00	4,849,793.00	1,966,243.00	41%
Repairs, Maintenance & Improvements	7,000,000.00	(7,000,000.00)	0.00	0.00	
Local Transport / Travelling	1,847,400.00	1,000,000.00	2,847,400.00	789,426.00	28%
Electricity, Water and Conservancy	2,519,000.00	1,500,000.00	4,019,000.00	1,695,935.00	42%
Medical	2,800,000.00	(2,100,000.00)	700,000.00	312,420.00	45%
Administration Costs	3,943,807.00	780,000.00	4,723,807.00	3,863,333.00	82%
Activity Expenses	2,100,000.00	(911,000.00)	1,189,000.00	287,850.00	24%
Gratuity	0.00	0.00	0.00	0.00	
SMASSE	280,000.00	(280,000.00)	0.00	0.00	
(8) Expenditure For infrastructure					
Construction of classrooms	7,000,000.00	(505,000.00)	6,495,000.00	5,972,573.00	92%
Construction of LAB	0.00	0.00	0.00	0.00	
Construction of DORMS	0.00	0.00	0.00	0.00	
Purchase of furniture	0.00	0.00	0.00	0.00	
Purchase of equipment	0.00	0.00	0.00	0.00	
Purchase of machinery	0.00	0.00	0.00	0.00	
Bank charges	0.00	5,000.00	5,000.00	4,219.00	84%
(9) Expenditure For school fund/lunch/boarding					
Personnel Emoluments	6,000,000.00	2,900,000.00	8,900,000.00	7,469,143.00	84%

Annual Report and Financial Statements For the year ended 30th June 2023

Receipt/Expenses Item	Original Budget	Adjustments	Final Budget	Actual On	% Of Utilization
	a Kshs	b Kshs	c=a+b Kshs	d Kshs	e=d/c % Kshs
Repairs, Maintenance and Improvements	2,800,000.00	1,800,000.00	4,600,000.00	4,455,731.00	97%
Local Transport / Travelling	1,338,000.00	2,100,000.00	3,438,000.00	3,266,622.00	95%
Electricity, Water and Conservancy	2,000,000.00	700,000.00	2,700,000.00	2,510,648.00	93%
Medical Expenses	0.00	0.00	0.00	0.00	
Administration Costs	9,000,000.00	3,000,000.00	12,000,000.00	11,637,842.00	97%
Activity	700,000.00	700,000.00	1,400,000.00	1,301,645.00	93%
Gratuity	0.00	214,380.00	214,380.00	214,380.00	100%
Boarding Equipment and Stores	29,162,000.00	28,160,000.00	57,322,000.00	56,423,659.00	98%
Expenditure For Income Generating Activity	0.00	2,500,000.00	2,500,000.00	2,292,215.00	92%
Insurance Costs	0.00	0.00	0.00	0.00	
Rent Expenses	0.00	0.00	0.00	0.00	
Bank Charges	0.00	170,000.00	170,000.00	157,634.00	93%
Loan Interest Repayment	0.00	0.00	0.00	0.00	
Loan Principal Repayment	0.00	0.00	0.00	0.00	
Acquisition Of Assets	0.00	0.00	0.00	0.00	
Expenses on grants and donations	0.00	4,500,000.00	4,500,000.00	4,290,579.00	95%
Totals	89,141,600.00	33,738,580.00	122,880.00	112,821,350.00	92%

[Provide below a commentary on significant underutilization (below 90% of utilization) and any overutilization above 100%]

- i. The under utilisation of funds is as a result of low funding from the MoE
- ii. The boarding account under utilization is a result of low payment of school fees parental obligations leading to low absorption of funds.

10. Significant Accounting Policies

The principal accounting policies adopted in the preparation of these financial statements are set out below:

1. Statement of compliance and basis of preparation

The financial statements have been prepared in accordance with and comply with International Public Sector Accounting Standards (IPSAS) with particular emphasis on Cash Basis Financial Reporting under the Cash Basis of Accounting and applicable government legislations and regulations. The financial statements comply with and conform to the form of presentation prescribed by the Public Sector Accounting Standards Board of Kenya.

This cash basis of accounting has been supplemented with accounting for; a) receivables that include school fees from parents, imprest, salary advances and other receivables and b) payables that include deposits and retentions and payables from operations.

The financial statements are presented in Kenya Shillings, which is the functional and reporting currency of the *school*, and all values are rounded to the nearest Kenya Shilling (Kshs). The accounting policies adopted have been consistently applied to all the years presented.

2. Recognition of receipts and payments

The *school* recognises all receipts from the various sources when the event occurs, and the related cash has actually been received by the *school*. In addition, the *school* recognises all expenses when the event occurs, and the related cash has actually been paid out by the *school*. Income arising from school fees is recognised when the event occurs whether cash is received or not. Expenditure arising from operations is recognised when the event occurs irrespective of receipt of cash.

3. In-kind contributions

In-kind contributions are donations that are made to the *school* in the form of actual goods and/or services rather than in money or cash terms. These donations may include vehicles, equipment or personnel services. Where the financial value received for in-kind contributions can be reliably determined, the *school* includes such value in the statement of receipts and payments both as a receipt and as a payment in equal and opposite amounts; otherwise, the contribution is not recorded.

4. Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and cash at bank, short-term deposits on call and highly liquid investments with an original maturity of three months or less, which are readily convertible to known amounts of cash and are subject to insignificant risk of changes in value. Bank account balances include amounts held at various financial institutions at the end of the financial year.

5. Accounts Receivable

For the purposes of these financial statements, imprests and advances to authorised public officers and/or institutions which were not surrendered or accounted for at the end of the financial year are treated as receivables. Accounts receivables also include school fees billed to parents for services rendered but not paid. This is an enhancement to the cash accounting policy. Other accounts receivables are disclosed in the financial statements.

6. Accounts Payable

For the purposes of these financial statements, deposits and retentions held on behalf of third parties have been recognized as accounts payables. This is in recognition of the government practice of retaining a portion of contracted services and works pending fulfilment of obligations by the contractor and to hold deposits on behalf of third parties. Payables also include expenditure incurred for the purchase of goods, works and services that has been rendered and not settled. This is an enhancement to the cash accounting policy adopted for public secondary schools. Other liabilities are disclosed in the financial statements.

7. Non-current assets

Non-current assets are expensed at the time of acquisition while disposal proceeds are recognized as receipts at the time of disposal. However, the acquisitions and disposals are reflected in the school fixed asset register a summary of which is provided as a memorandum to these financial statements.

8. Budget

The budget is developed on the same accounting basis (cash basis), the same accounts classification basis, and for the same period as the financial statements. The *school's* budget was approved by the School Board of Management. A comparison of the actual performance against the comparable budget for the financial year under review has been included in the financial statements.

9. Comparative figures

Where necessary comparative figures for the previous financial year have been amended or reconfigured to conform to the required changes in presentation.

10. Subsequent events

There have been no events subsequent to the financial year end with a significant impact on the financial statements for the year ended 30th June 2023.

11. Notes To The Financial Statements

1 Government Grants for Tuition

Description	2022 – 2023	2021 – 2022
	Kshs	Kshs
Reference Materials	0.00	0.00
Exercise Books	0.00	0.00
Laboratory Equipment	0.00	0.00
Internal Exams	0.00	0.00
Teaching / Learning Materials	3,707,494.00	3,802,166.00
Others (specify) *SMASSE	65,800.00	0.00
Total	3,773,294.00	3,802,166.00

*Include others as per MOE circulars

2 Government Grants for Operations

Description	2022 – 2023	2021 – 2022
	Kshs	Kshs
Personnel Emoluments	2,235,757.00	2,423,216.00
Repairs And Maintenance	0.00	7,008,000.00
Local Transport / Travelling	898,000.00	2,191,768.00
Electricity And Water	1,929,000.00	2,730,624.00
Medical	662,473.00	236,800.00
Administration Costs	4,402,000.00	3,769,717.00
Activity	1,114,112.00	0.00
Other Vote Heads (specify)*	0.00	0.00
Total	11,241,342.00	18,360,125.00

*Include others as per MOE circulars

- Repairs and maintenance has been separated into independent vote item in line with the MoE circular on infrastructure vote

3 Government Grants for infrastructure

Description	2022 – 2023	2021 – 2022
	Kshs	Kshs

Description	2022 – 2023	2021 – 2022
	Kshs	Kshs
Maintenance & Improvement	5,249,000.00	0.00
Transition infrastructure grants	0.00	0.00
Administration Block	0.00	0.00
Economic stimulus grants	0.00	0.00
Other (specify)- parents donations	730,000.00	0.00
Total	5,979,000.00	0.00

4 School Fund Income - Parents Contribution/Fees

Description	2022 – 2023	2021 – 2022
	Kshs	Kshs
Personnel emoluments	5,642,019.00	6,712,000.00
Repairs and maintenance	3,168,278.00	4,091,218.00
Local transport / travelling	2,468,000.00	3,098,800.00
Electricity and water	1,898,000.00	5,721,400.00
Medical	0.00	0.00
Administration costs	8,734,000.00	7,191,235.00
Activity	727,903.00	784,467.00
Fee on Boarding Equipment and stores	52,775,013.00	50,758,511.00
PA Levies*	0.00	0.00
Others (specify)	0.00	0.00
Total	75,413,213.00	78,357,631.00

*Includes all levies charged by the school outside the fees structure but by mutual agreement with the parents.

5 Miscellaneous Incomes

Description	2022 – 2023	2021 – 2022
	Kshs	Kshs
Rent Income	0.00	0.00
Income From Farming Activities	261,245.00	200,200.00
Insurance Compensation	0.00	0.00
Income From Posho Mill	0.00	0.00
Income From Bus Hire	0.00	13,000.00
Fee For Hire of Ground and Equipment	0.00	0.00
Income From Grants and Donations*	7,245,156.00	13,922,111.00
Interest Income	0.00	0.00
Dividends Income	0.00	0.00
Income from school bakery	500,115.00	990,230.00
Miscellaneous incomes	959,374.00	4,434,540.00
Loans/Borrowings*	0.00	0.00
Other Income (<i>specify</i>)*	0.00	0.00
Total	8,965,890.00	19,560,081.00

(Include an explanation on the kind and source of grants/ donations received by the school.)

*Ensure proper authorization from MOE before obtaining loans/borrowings.

*Indicate what other income relates to including income arising from writebacks if any.

	2022-2023	2021-2022
	Kshs	Kshs
Construction of perimeter wall and paths levelling	0.00	7,528,603.00
Academic programmes and BoM teachers emoluments	7,245,156.00	6,393,508.00
Total	7,245,156.00	13,922,111.00

Notes to the Financial Statements (continued)

6 Tuition

Description	2022 – 2023	2021 – 2022
	Kshs	Kshs
Exercise Books	0.00	190,000.00
Textbooks	0.00	0.00
Reference materials	0.00	26,270.00
Laboratory Equipment	0.00	1,125,572.00
Teaching / Learning Materials	3,900,214.00	1,502,172.00
Exams And Assessment	0.00	764,578.00
Teachers Guides	0.00	0.00
Bank Charges	3,130.00	10,113.00
Others (<i>specify</i>)	0.00	0.00
Total	3,903,344.00	3,618,705.00

7 Operations

Description	2022 – 2023	2021 – 2022
	Kshs	Kshs
Personnel Emoluments	1,966,243.00	2,258,659.00
Service Gratuity	0.00	0.00
Administration Cost	3,863,333.00	3,513,722.00
Repairs And Maintenance & Improvements	0.00	6,761,178.00
Local Transport / Travelling	789,426.00	2,042,929.00
Electricity And Water	1,695,935.00	2,545,192.00
Medical	312,420.00	151,480.00
Activity Expenses	287,850.00	100,000.00
SMASSE	0.00	0.00
Insurance Cost	0.00	0.00
Bank charges	5,909.00	3,813.00
Acquisition of assets	0.00	0.00
Others (<i>specify</i>)	0.00	0.00
Total	8,921,116.00	17,376,973.00

Notes to the Financial Statements (continued)

8 Infrastructure

Description	2022 – 2023	2021 – 2022
	Kshs	Kshs
Construction of classrooms	5,972,573.00	0.00
Construction of laboratory	0.00	0.00
Construction of dormitory	0.00	0.00
Purchase of furniture	0.00	0.00
Purchase of equipment	0.00	0.00
Purchase of apparatus	0.00	0.00
Drilling of boreholes	0.00	0.00
Others (specify) – Bank charges	4,219.00	0.00
Total	5,976,792.00	0.00

Note:- there is no comparative figures as a result of separation of the infrastructure votehead in line with the MoE circular to have a separate reporting for Infrastructure funds which were previously combined in the operation account

9 Boarding And School Fund

Description	2022 – 2023	2021 – 2022
	Kshs	Kshs
Personnel Emoluments	7,469,143.00	6,551,318.00
Service Gratuity	214,380.00	0.00
Repairs And Maintenance & Improvements	4,455,731.00	4,943,920.00
Local Transport / Travelling	3,266,622.00	3,024,765.00
Electricity And Water	2,510,648.00	5,584,663.00
Medical Expenses	0.00	0.00
Administration Costs	11,637,842.00	6,937,104.00
Lunch Programme	0.00	0.00
Bank Charges	157,634.00	82,504.00
Expenses On Income Generating Activities**	2,292,215.00	5,334,240.00
Fee On Boarding Equipment and Stores	56,423,659.00	41,900,900.00
Rent Expenses	0.00	0.00
Activity expenses	1,301,645.00	595,980.00
Insurance Cost (<i>Life Property</i>)	0.00	0.00
Loan Principal Repayment	0.00	0.00
Loan Interest Repayment	0.00	0.00
Acquisition Of Assets	0.00	0.00
Expenses on grants and donations	4,290,579.00	15,817,742.00
PA expenses	0.00	0.00
Others (specify)	0.00	0.00
Total	94,020,098.00	90,773,136.00

(Expenses on income generating activities** should include all costs relating to the school earnings on miscellaneous receipts as recorded in note 5. These costs should include farm maintenance, posho mill maintenance, ground maintenance and costs incurred during hire of school bus among others).

Notes to the Financial Statements (continued)

10 Bank Accounts

Name Of Bank, Account No. & Currency	Bank Account Number	2022-2023	2020-2021
		Kshs	Kshs
Tuition Account – KCB	1101513667	21,454.00	451,504.00
Operations Account – KCB	1101515694	664,760.00	1,381,112.00
School Fund Account/Boarding - KCB	1101508531	241,349.00	1,696,786.00
Savings Account – KCB	1107308631	6,102.00	2,308,985.00
Parent Association Development Account - KCB	1107214068	3,640.00	1,626,577.00
Income generating activities Account - KCB	1271438356	2,049.00	224,368.00
Infrastructural Account - KCB	1213921864	467,698.00	485,490.00
Gratuity account – KCB	1100655150	2,285,557.00	3,008,726.00
Total		3,692,609.00	11,183,548.00

11 Cash In Hand

Description	2022 – 2023	2021 – 2022
	Kshs	Kshs
Notes and Coins	98,648.00	56,320.00
Total	98,648.00	56,320.00

12 Short Term Investments

Description	2022 – 2023	2021 – 2022
	Kshs	Kshs
Cooperative Shares	0.00	0.00
Treasury Bills	0.00	0.00
Fixed Deposit accounts	0.00	0.00
Other Investments	0.00	0.00
Total	0.00	0.00

Notes to the Financial Statements (continued)

13 Accounts Receivable

Description	2022 – 2023	2021 – 2022
	Kshs	Kshs
Fees Arrears	43,778,798.00	35,719,042.00
Other Non-Fees Receivables		
Salary Advances (list/schedule attached)	385,174.00	269,025.00
Imprest (list/schedule attached)	71,567.00	61,567.00
Rent arrears (list/schedule attached)	0.00	0.00
Total	44,235,539.00	36,049,634.00

13 b Ageing Analysis of Accounts Receivable

Description	2022 – 2023		2021 – 2022	
	Kshs		Kshs	
	Current FY	% of the total	Comparative FY	% of the total
Less than 1 year	13,288,887.00	31%	13,173,102.00	37%
Between 1- 2 years	2,507,236.00	6%	2,981,210.00	8%
Between 2-3 years	8,000,000.00	18%	6,000,000.00	17%
Over 3 years	20,439,416.00	45%	13,895,322.00	38%
Total (should tie to note 13 a)	44,235,539.00	100%	36,049,634.00	100%

14 Accounts Payable

Description	2022 – 2023	2021 – 2022
	Kshs	Kshs
Trade Creditors (See Ageing Below and Appendix 1)	17,095,135.00	11,194,495.00
Prepaid Fees	3,728,422.00	1,443,157.00
Retention Monies	0.00	0.00
Unpaid salaries and statutory deductions	0.00	0.00
Caution money	0.00	0.00
Other payables (<i>specify</i>)	0.00	0.00
Total	20,823,557.00	12,637,652.00

Notes to the Financial Statements (continued)

14a. Ageing Analysis of Accounts Payable

Description	2022 – 2023		2021 – 2022	
	Kshs		Kshs	
	Current FY	% of the total	Comparative FY	% of the total
Less than 1 year	13,788,875.00	66%	4,865,570.00	39%
Between 1- 2 years	148,800.00	1%	3,085,905.00	28%
Between 2-3 years	2,715,905.00	13%	2,437,452.00	22%
Over 3 years	4,169,977.00	20%	2,248,725.00	11%
Total (should tie to note 14)	20,823,557.00	100%	12,637,652.00	100%

15 Fund Balance Brought Forward

Description	2022 – 2023		2021 – 2022	
	Kshs		Kshs	
Bank Balances	3,692,609.00		11,183,548.00	
Cash Balances	98,648.00		56,320.00	
Short Term Investments	0.00		0.00	
Receivables	44,235,539.00		36,049,652.00	
Payables	(20,823,557.00)		(12,637,652.00)	
Total	27,203,239.00		34,651,850.00	

Other important disclosure notes

IPSAS Cash Standard encourages an entity to disclose accrual related information in relation to an entity's assets and liabilities. The notes outlined below are disclosure notes in relation to the school's non-financial assets and liabilities.

16 Non-current Liabilities Summary

Description	2022 – 2023	2021 – 2022
	Kshs	Kshs
Bank Loans	0.00	0.00
Outstanding Leases	0.00	0.00
Hire Purchase	0.00	0.00
Gratuity And Leave Provision	0.00	0.00
Others (specify)	0.00	0.00
Total	0.00	0.00

17 Biological assets

Description	Numbers	2022 – 2023	2021 – 2022
		Kshs	Kshs
Cattle	0.00	0.00	0.00
Goats	0.00	0.00	0.00
Trees	0.00	0.00	0.00
Coffee Or Tea Plantation	0.00	0.00	0.00
Poultry	0.00	0.00	0.00
Others (specify)	0.00	0.00	0.00
Total		0.00	0.00

18 Borrowings

Description	2022 – 2023	2021 – 2022
Borrowings at beginning of the year	0.00	0.00
Borrowings during the year	0.00	0.00
Repayments during the year	(0.00)	(0.00)
Balance at the end of the year	0.00	0.00

Other important disclosure notes

19 Stock/ Inventory

Description	2022 – 2023	2021 – 2022
	Kshs	Kshs
Food stuffs	0.00	0.00
Lab consumables	0.00	0.00
Farm produce	0.00	0.00
Medication	0.00	0.00
Construction Materials	0.00	0.00
Others (specify)	0.00	0.00
	0.00	0.00

(Stock to be measured at lower of cost and net realisable value. Net realisable value is the difference between selling costs less costs to sell)

20 Progress On Follow Up Of Auditor Recommendations

The following is the summary of issues raised by the external auditor, and management comments that were provided to the auditor.

Ref No.	Issue / Observations from Auditor	Management comments	Status: (Resolved / Not Resolved)	Timeframe: (Put a date when you expect the issue to be resolved)
1	Non submission of financial statements to OAG	Measures have been put in place to ensure financial statements are submitted to the OAG before the 30 th September deadline	Resolved	



Sign and Date
Mrs. Elizabeth John
Senior Principal

12. Annexes

Annex I - Analysis of Pending Accounts Payable

Supplier Of Goods Or Services	Original Amount	Date Contracted	Amount Paid To-Date	Outstanding Balance Current FY	Outstanding Balance Comparative FY	Comments
	A	b	C	d=a-c		
	Kshs	Kshs	Kshs	Kshs	Kshs	
Construction Of Buildings						
1.						
Sub-Total	0.00	0.00	0.00	0.00	0.00	
Supply Of Goods						
2. MARIWA INVESTMENT	206,200.00	2019	206,200.00	0.00	0.00	
3. RICARDO GEN. INVESTMENT	182,000.00	2019	50,000.00	132,000.00	132,000.00	
4. TUMAINI ENTERPRISES	285,000.00	2019	0.00	285,000.00	285,000.00	
5. KADZICHE MEAT SUPPLIERS	554,780.00	2019	200,000.00	646,050.00	646,050.00	
6. UKUNDA HARDWARE	458,800.00	2019		408,800.00	408,800.00	
7. MAGRIC ENTERPRISES	73,200.00	2019	20,000.00	53,200.00	53,200.00	
8. KELSON SUPPLIES	52,200.00	2019	20,000.00	32,200.00	32,200.00	
9. NEEDLE POINT ENTERPRISES	122,750.00	2019		122,750.00	122,750.00	
10. KANSBAG	377,045.00	2019	20,000.00	307,045.00	307,045.00	
11. TEACHERS LARGE CONCEPT	386,750.00	2019	30,000.00	356,750.00	356,750.00	

Annual Report and Financial Statements For the year ended 30th June 2023

Supplier Of Goods Or Services	Original Amount	Date Contracted	Amount Paid To-Date	Outstanding Balance Current FY	Outstanding Balance Comparative FY	Comments
12. FRIENDLY ENTERPRISES	1,076,710.00	2020	300,000.00	776,710.00	776,710.00	
13. KAMUGI PRECIOUS	47,595.00	2021		0.00	47,595.00	
14. HUMAMRUKBAAN ENT.	1,190,100.00	2020	400,000.00	790,100.00	790,100.00	
15. IDZAME INVESTMENT	180,000.00	2020		180,000.00	180,000.00	
16. BOJETECH INVESTMENT	318,800.00	2020		318,800.00	318,800.00	
17. RHOMZE ENTERPRISES	120,450.00	2020	70,000.00	50,450.00	50,450.00	
18. GALORE DELIVERY	1,015,400.00	2021	250,000.00	765,400.00	765,400.00	
19. COPY CAT LIMITE	501,000.00	2021	461,200.00	39,800.00	39,800.00	
20. PAMOJA WOMEN GROUP	127,500.00	2021		52,500.00	52,500.00	
21. BIASHA MOHAMED	112,500.00	2021	77,500.00	35,000.00	35,000.00	
22. NAMONI INVESTMENT	91,350.00	2021	50,000.00	41,350.00	41,350.00	
23. DIMUS FRESH F. SUPPLIES	203,68.00	2023	0.00	203,680.00	203,680.00	
24. WANAAG STORES	4,362,130.00	2023		4,362,130.00	4,362,130.00	
25. LAKESIDE PRODUCTS	1,181,000.00	2022	561,000.00	620,000.00	620,000.00	
26. OFAM FABRICATORS	159,000.00	2022	50,000.00	109,000.00	109,000.00	
27. MBUYUNI BUTCHERY	244,300.00	2023	0	244,300.00	244,300.00	
28. BEKEI STORES	405,000.00	2023		405,000.00	405,000.00	
29. TAWFIQ FIRE EXTINGUISHER	105,000.00	2023		105,500.00	105,500.00	
30. MOMBASA ROAD GEN. SUPPLIERS	2,494,600.00	2023		2,494,600.00	2,494,600.00	

Supplier Of Goods Or Services	Original Amount	Date Contracted	Amount Paid To-Date	Outstanding Balance Current FY	Outstanding Balance Comparative FY	Comments
31. GILTECH MANUFACTURERS	355,000.00	2023		355,000.00	355,000.00	
32. SALCOM INVESTMENTS	15,000.00	2023	0.00	15,000.00	15,000.00	
33. WESLEY SHAMBA	13,000.00	2023	0.00	13,000.00	13,000.00	
34. DIGITAL ACADEMY	29,500.00	2023	0.00	29,500.00	29,500.00	
35. EQUAM	97,500.00	2023	0.00	97,500.00	97,500.00	
36. ELYAN ETYANG	15,000.00	2023	0.00	15,000.00	15,000.00	
37. MOMBASA ROAD GENERAL	117,275.00	2023	0.00	117,275.00	117,275.00	
38. EDEN BOOKS & STATIONERS	460,193.00	2023	0.00	460,193.00	460,193.00	
39. KANHA	475,805.00	2023	0.00	475,805	475,805.00	
Sub-Total	19,489,688.00		3,925,705.00	15,563,983.00	15,563,983.00	
Supply Of Services						
40. NON TEACHING STAFF	1,531,152.00	2020	0.00	1,531,152.00	1,531,152	
Sub-Total	1,531,152.00		0.00	1,531,152.00	1,531,152	
Grand Total	21,020,840.00		3,925,705.00	17,095,135.00	17,095,135.00	

Annex 2 – Summary of Fixed Assets Register

Asset Class	Date purchased	Location	Historical Cost b/f (Kshs) 1st July 2021	Additions during the year (Kshs)	Disposals during the year (Kshs)	Historical Cost c/f (Kshs) 30th June 2022
Land 1		School	0.00	0.00	0.00	3,000,000.00
Land 2 (sports field)		School	0.00	0.00	0.00	1,500,000.00
Buildings And Structures		School	0.00	0.00	0.00	9,600,000.00
Motor Vehicles		School	0.00	0.00	0.00	1,700,000.00
Office Equipment, Furniture And Fittings		School	0.00	0.00	0.00	1,000,000.00
ICT Equipment, And Other ICT Assets		School	0.00	0.00	0.00	800,000.00
Tools And Apparatus		School	0.00	0.00	0.00	1,000,000.00
Textbooks		School	0.00	0.00	0.00	2,928,153.00
Other Machinery And Equipment		School	0.00	0.00	0.00	0.00
Heritage And Cultural Assets		School	0.00	0.00	0.00	0.00
Intangible Assets- Soft Ware		School	0.00	0.00	0.00	500,000.00
Total						22,028,153.00

(The school should ensure that a detailed fixed assets register is maintained).

Annex 3 – Salary Advance Holder

NAME OF STAFF	2022-2023	2021-2022
MEJUMAA SINAKULU	0.00	0.00
ATHUMANI CHIKUNO	2,000.00	2,000.00
HAMISI MSHINDO	3,000.00	3,000.00
FADHILI MBEMBE	24,000.00	24,000.00
PRISCA DAMA	32,000.00	32,000.00
JUMA GANZO	0.00	0.00
HAMISI SAMBI	162,025.00	162,025.00
JUMA ZECHA	8,000.00	8,000.00
ABDALLA CHUNGWA	0.00	0.00
SULEIMAN MWAMNONO	17,500.00	17,500.00
GEORGE OJWAYA	7,500.00	7,500.00
JUMA KIDZOKA	2,000.00	2,000.00
YEGON KIPROTICH	6,000.00	6,000.00
OMONDI SAMSON	5,000.00	5,000.00
Total	269,025.00	269,025.00

Annex 4 – Imprest Holders

NAME OF STAFF	TSC NO	2023-2023	2021-2022
MOSES MKABANA	557516	8,567.00	8,567.00
HATIB THANI	499986	8,000.00	8,000.00
DAVID KWEMOI	785438	5,000.00	5,000.00
TEMBO OKUMU	828457	15,000.00	15,000.00
VICTOR OKEMWA	725528	15,000.00	15,000.00
HAMZA RAMADHAN	761505	10,000.00	10,000.00
Total		61,567.00	61,567.00