

REPUBLIC OF KENYA



Enhancing Accountability

REPORT

THE NATIONAL ASSEMBLY
PAPERS LAID

DATE: 20 MAR 2024

DAY: WED

TABLED
BY:

HON NAOMI WAQO, MP

OF

Deputy Majority Whip

CLERK AT
THE TABLE:

Finlays

THE AUDITOR-GENERAL

ON

**KENYA MEDICAL LABORATORY
TECHNICIANS AND TECHNOLOGISTS
BOARD**

**FOR THE YEAR ENDED
30 JUNE, 2023**



**KENYA MEDICAL LABORATORY TECHNICIANS AND
TECHNOLOGISTS BOARD**

ANNUAL REPORT AND FINANCIAL STATEMENTS

FOR THE FINANCIAL YEAR ENDED

30TH JUNE 2023

**Prepared In Accordance With The Accrual Basis Of Accounting Method Under The
International Public Sector Accounting Standards (IPSAS)**

TABLE OF CONTENT

PAGE

1. Acronyms, Abbreviations and Glossary of Terms	iii
2. Key Entity Information and Management	iv
3. The Board Of Directors	vii
4. Management Team	x
5. Chairman’s Statement.....	xii
6. Report of the Chief Executive Officer.....	xiii
7. Statement of Performance against Predetermined Objectives for FY 2022/23.....	xv
8. Corporate Governance Statement.....	xvi
9. Management Discussion and Analysis.....	xix
10. Environmental and Sustainability Reporting.....	xx
11. Report of the Directors.....	xxii
12. Statement of Directors Responsibilities.....	xxiii
13. Report Of The Independent Auditor For The Financial Statements Of Kenya Medical Laboratory Technicians And Technologists Boards.....	xxv
14. Statement of Financial Performance for the year ended 30 June 2023.....	1
15. Statement of Financial Position as at 30 June 2023.....	2
16. Statement of Changes in Net Assets for the year ended 30 June 2023	3
17. Statement of Cash Flows for the year ended 30 June 2023	4
18. Statement of Comparison of Budget and Actual amounts for the year ended 30 June 2023	5
19. Notes to the Financial Statements.....	7
APPENDIX	41

1. Acronyms, Abbreviations and Glossary of Terms

A: Acronyms and Abbreviations

CEO	Chief Executive Officer
KMLTTB	Kenya Medical Laboratory Technicians and Technologist Board
CBK	Central Bank of Kenya
ICPAK	Institute of Certified Public Accountants of Kenya
IPSAS	International Public Sector Accounting Standards
MD	Managing Director
NT	National Treasury
MTRH	Moi Teaching and Referral Hospital
OAG	Office of the Auditor General
KEMRI	Kenya Medical Research Institute
PFM	Public Finance Management
PPE	Property Plant & Equipment
PSASB	Public Sector Accounting Standards Board
SAGAs	Semi-Autonomous Government Agencies
SC	State Corporations
WB	World Bank
ICT	Information and Communication Technologies

B: Glossary of Terms

Fiduciary Management- Members of Management directly entrusted with the responsibility of financial resources of the organisation

Comparative Year- Means the prior period.

**Kenya Medical Laboratory Technicians and Technologists Board
Annual Report and Financial Statements
for the year ended June 30, 2023**

2. Key Entity Information and Management

(a) Background information

The Board was established by an act of parliament, Medical Laboratory Technologists and Technicians Act No. 10 of 1999, to amongst other functions to regulate the operations of medical laboratory function in the country.

The first Board was inaugurated in the year 2000.

(b) Principal Activities

The board functions are as enumerated below, and include:

- Regulate the professional conduct of Registered Laboratory Technicians and Technologists.
- Licence and regulate business practices of Technologists and Technicians.
- Approve institutions for Training Technologists.
- Register Technicians and Technologists.

Approve courses of institutions for laboratory technologists and technicians

(c) Key Management

The Board's day-to-day management is under the following key organs:

- Board of Directors
- Accounting Officer - Registrar
- Management Team

(d) Fiduciary Management

The key management personnel who held office during the financial year ended 30th June 2023 and who had direct fiduciary responsibility were:

No.	Designation	Name
1.	Registrar / Executive Officer	Kisabei Patrick
2.	Human Resource Officer	Carren Kavere
3.	Finance Officer	Kipkemoi Koech
4.	Procurement Officer	Bramwel Kadenge
5.	Assistant Finance Officer	Irene Njuguna



Kenya Medical Laboratory Technicians and Technologists Board
Annual Report and Financial Statements
for the year ended June 30, 2023.

(e) Fiduciary Oversight Arrangements

The board of Directors of the authority of the chairperson who is appointed by the president, the Registrar is appointed by the Board of Directors in concurrence with the cabinet secretary of Health, the principal secretary of the ministry of health or her representative, the principal secretary to the National treasury or his representative, three members who are not public officers with diverse experience appointed by Cabinet Secretary – ministry of Health.

(f) Entity Headquarters

P.O. Box 20889 - 00202
KNH
ACK Garden House – 4th Floor
Nairobi, Kenya

(g) Entity Contacts

Telephone: (254) 020 273 1391
E-mail: info@kmlttb.org
Website: www.kmlttb.org

(h) Entity Bankers

Equity Bank
A/C No. 0170296759439 Community Branch
P.O. Box 8181 – GPO 00100
Nairobi, Kenya

National Bank of Kenya
A/C No. 010200581935000 Hospital Branch
P.O. Box 30763
Nairobi

Co-operative Bank of Kenya
A/C No. 02120128867800 Upper hill Branch
P.O. Box 19555 - 00202
Nairobi



Kenya Medical Laboratory Technicians and Technologists Board
Annual Report and Financial Statements
for the year ended June 30, 2023.

(i) Independent Auditors

Auditor-General

Office of the Auditor General

Anniversary Towers, University Way

P.O. Box 30084

GPO 00100

Nairobi, Kenya

(j) Principal Legal Adviser

The Attorney General

State Law Office and Department of Justice

Harambee Avenue

P.O. Box 40112

City Square 00200





Nairobi, Kenya

**Kenya Medical Laboratory Technicians and Technologists Board
Annual Report and Financial Statements
for the year ended June 30, 2023.**

3.The Board of Directors

Board Members

Below is a tabulation of the Board Membership.

S.NO	PHOTO	DESCRIPTION
1		KMLTTB CHAIRMAN. DR. TITUS MUTWIRI DOB:20.05.1981 Qualifications: Dip, Bsc,Msc,PhD Work experience:18 years Non Executive
2		DR KENNEDY MUNA DOB. 09.07.1981 Qualifications: Bsc. Mls, M.Sc. PhD Work experience: 19 Years. Non Executive Finance and Administration Committee Education Committee
3		MR. ELIUD GAKOBO DOB.22.07.1995 Qualifications: Diploma in Mls Work experience: 5 Years. Non Executive Education Committee
4		LUCY KANYARA DOB. 30.09.1969 Qualifications: Diploma in Mls, P/GD Bsc Upgrading Work experience: 26 Years. Non Executive Finance and Administration Committee Standard and Validation Committee

**Kenya Medical Laboratory Technicians and Technologists Board
Annual Report and Financial Statements
for the year ended June 30, 2023.**

		NELLY CHEBET DOB. 07.10.1975 Qualifications: Bsc in MIs Work experience: 20 Years. Non Executive Standard and Validation Committee
6		MRS. ROSE KAHARIRI DOB. 09.06.1979 Qualifications: Bsc MIs/ Msc HSM(ongoing). Work experience: 15 yrs Non Executive Education Committee
7		MR SAFARI KITHI DOB. 04.09.1973 Qualifications: Bsc MIs. Work experience: 28 Years. Non Executive Finance and Administration Committee Education Committee
8		MR. JOEL MUKAYA KILIVWA D.O.B. 1972 Qualifications: Msc Mol. Medicine Work experience: 25Years\ Non Executive Finance and Administration Committee Standard and Validation Committee



**Kenya Medical Laboratory Technicians and Technologists Board
Annual Report and Financial Statements
for the year ended June 30, 2023.**

9		<p>WARDA MOHAMMED D.O.B. 05.02.1967 Qualifications: Diploma in MIs Work experience: 35 Years. Non-Executive Standard and Validation Committee</p>
10		<p>KAMAU GATWECHI D.O.B. 09.03.1978 Qualifications: Diploma in Medical Lab Degree in BBA, MBA Strategic Mgt. Work experience: 23 Years Non-Executive</p>


Kenya Medical Laboratory Technicians and Technologists Board Annual Report and Financial Statements for the year ended June 30, 2023.

4. Management Team

Management Team

The Board's management team comprises of the following members;

1. Patrick Kisabei – Executive Officer
2. Carren Kavere Ang'alika - Human Resource Officer
3. Kipkemoi Koech – Finance Officer

1		<p>Masters in Medical Laboratory Science –Clinical Chemistry Medical Laboratory Technologist</p>
	<p>Patrick Kisabei – Executive Officer</p>	



**Kenya Medical Laboratory Technicians and Technologists Board
Annual Report and Financial Statements
for the year ended June 30, 2023.**

2	 <p>Carren K. Ang'alika – Human Resource Officer</p>	<p>MBA (HRM) – KU BA (Sociology) – KU HDip (Counseling Psychology) – KIPC CPA 2</p>
3	 <p>Kipkemoi Koech – Finance Officer</p>	<p>MBA (Finance)- ongoing Bachelor in Business Administration – Finance CPA 5</p>



Kenya Medical Laboratory Technicians and Technologists Board
Annual Report and Financial Statements
for the year ended June 30, 2023.

5. Chairman's Statement

The Kenya Medical Laboratory Technicians and Technologists Board (KMLTTB) is a state health regulatory agency established through Cap 253A to exercise general supervision and control over the training, business, practice and employment of laboratory technicians and technologists in Kenya and to advise the Government in relations to all aspects thereof. KMLTTB also validates diagnostic equipment and reagents used in all medical laboratories of Kenya.

On behalf of the Board of Directors, I am delighted to present the Annual Report and Financial Statements of the Medical Laboratory Technicians & Technologists Board (KMLTTB) for the financial year 2022/2023. The current Board was appointed in August 2022. The mandate of the board members has been highlighted in the Act.

Despite numerous operational challenges including protracted Court battles against illegal medical laboratories and quacks, KMLTTB through the enormous goodwill and support of leadership at the Ministry of Health managed to achieve average performance targets for the year ended 30th JUNE 2023. As part of routine responsibilities for prudent Corporate Governance the Kenya Medical Laboratory Technicians and Technologists Board (KMLTTB) prepared and submitted timely financial audit reports to the Office of the Auditor General in the year under review. KMLTTB also strengthened its core mandate of regulating invitro diagnostics by publishing the regulations in the Kenya Gazette.

Another remarkable achievement was the strategic plan and CPD Guidelines which is in Progress to finalization.

Dr . Titus Mutwiri, PhD
CHAIRMAN, KMLTTB



Kenya Medical Laboratory Technicians and Technologists Board Annual Report and Financial Statements for the year ended June 30, 2023.

6. Report of the Chief Executive Officer

Establishment of KMLTTB

The Kenya Medical Laboratory Technicians and Technologists Board (KMLTTB) is mandated by CAP 253 A Laws of Kenya to exercise general supervision and control over training, business, employment and practice of Medical Laboratory Technicians and Technologists in Kenya. Additional mandate for KMLTTB gazetted through Legal Notice No. 113 deals with Medical Laboratory Equipment and Reagents Validation Regulations. The Board further advises the government in relation to all aspects thereof.

Organization structure of KMLTTB

The Board is composed of the Board members and secretariat. The members are appointed and gazetted by the Cabinet Secretary for Health and are tasked with policy functions while the secretariat implement the policies by undertaking the day to day activities at the Board offices. The Chief Medical Laboratory Technologist in the Ministry of Health is the Registrar and also the secretary to the Board. He is the head of the KMLTTB secretariat and provides a crucial link with the Board. The Registrar is assisted by the executive officer in daily tasks of the secretariat.

Functions of KMLTTB

KMLTTB regulates medical laboratory institutions, professionals and tools of the profession by:

1. Registration of medical laboratory training institutions
2. Registration of students undergoing medical laboratory courses
3. Designing and review of medical laboratory curricula
4. Examination of medical laboratory candidates
5. Registration of medical laboratory professionals
6. Inspection and registration of medical laboratories
7. Validation of medical laboratory reagents, equipment and in-vitro diagnostic devices

The main activities of KMLTTB among those listed above are inspections and examinations.

Kenya Medical Laboratory Technicians and Technologists Board
Annual Report and Financial Statements
for the year ended June 30, 2023.

Inspections.

These are categorized as scheduled and impromptu, they target training institutions approved by KMLTTB, diagnostic/research laboratories and premises that are used for production of medical laboratory reagents as well as equipment.

Scheduled inspections are carried out following invitation by the institutions that intend to engage in medical laboratory activity while impromptu are done to check compliance.

Inspections are done quarterly and reports generated are utilized to address challenges in both KMLTTB and the institutions.

Examinations.

The indexed students at KMLTTB approved institutions apply for Board examinations for purposes of registrations. They must sit and pass their universities'/colleges' qualifying examinations. The Board administers registration examinations to about 1000 candidates in May and November every year.

Challenges

Just like any other growing organization, KMLTTB has had its fair share of challenges which include:

1. Infrastructural - KMLTTB offices are in rented building
2. Compliance – A number of personnel and facilities have not fully abided by the required regulations by KMLTTB
3. Legal – A number of cases involving errand persons and institutions are affecting the Boards operations



Patrick M. Kisabei
Executive Officer-KMLTTB



Kenya Medical Laboratory Technicians and Technologists Board
Annual Report and Financial Statements
for the year ended June 30, 2023.

7. Statement of Performance against Predetermined Objectives for FY 2022/23

KMLTTB holds vital key in the implementation of the ‘Big Four’ Initiatives and other national priorities in order to improve the quality of lives of Kenyans and make Kenya globally competitive. To establish a basis of effective and efficient services delivery to Kenyans and ensuring that the board adapts systems that ensure innovativeness and adaptability of current trends.

The board had a number of strategic objectives among them

- i). 50% increase in the number of registered training institutions, Medical laboratories and personnel.
- ii). Establish validation and minimum standards for quality of reagents and equipment/testing devices used in Kenya’s medical laboratories.
- iii). Increase by 100% the participation of KMLTTB and implementation of national health policies and laws
- iv) increase operational research and
- v) Invest in and acquire own Premises.

The board played a key role on COVID 19 infection prevention and control. Special attention towards inspection and Validation of both laboratory reagents and equipment’s used in testing. The Board has managed to register over 14,000 personnel and over 2, 000 laboratories across the county.

Kenya Medical Laboratory Technicians and Technologists Board Annual Report and Financial Statements for the year ended June 30, 2023.

8. Corporate Governance Statement

Principles of Corporate Governance

To ensure effective and efficient service delivery to customers, KMLTTB developed policy guidelines and standard operating procedures for all our business processes.

Among key business processes for which the documents were developed and ready for implementation are:

- Accreditation of training institutions
- Student indexing
- Support supervision for training institutions
- Pre-examination
- Administration of Exams
- Examination process
- Professional registration
- Professional retention
- Medical laboratory registration
- Medical laboratory inspection
- Medical laboratory retention

Together with these and through support from partners and stakeholders, the Board also developed and launched a Continuous Professional Development program as part of career development plan to be linked to annual renewal licenses for medical laboratory personnel in Kenya. As a Health Regulatory State Agency, KMLTTB endeavours to efficiently establish and implement high-end regulatory standards for laboratory infrastructure with embedded focus on safety for both practitioners and patients. In the period under review, we rolled out the first graded National Infrastructural Design for medical laboratory facilities. In the 2022/2023 year, KMLTTB continued to be a secure source of 'value-for-money' regulatory authority by enlisting more vendors/suppliers of diagnostic reagents and equipment. Through stakeholder workshops, elaborate validation procedures and protocols for were established and implemented thereby contributing positively to the Ministry's goal of providing the highest attainable quality healthcare to the citizens especially for diagnostics.

Management Board

The Board of Management is ultimately accountable to all stakeholders for ensuring that the Boards business is conducted in accordance with high standards of corporate governance.

The Board of Managements' conduct is regulated by the provisions of the Board Charter. It dictates among other things the size, role, responsibilities and powers of the chairperson and other members, inductions, appointments, performance evaluation and remuneration of the members. It also



**Kenya Medical Laboratory Technicians and Technologists Board
Annual Report and Financial Statements
for the year ended June 30, 2023.**

comprises a work plan setting out the schedule of board meetings and the main business to be dealt with at those meetings.

The board continues to undertake annual self – evaluations and reviews of its performance, which include the review of the suitability of its composition, the diversity of skills and experience on the Board performance against the terms of reference and succession planning, together with the performance of the committee, Chairperson and Chief Executive Officer.

The roles of the chairperson and the chief Executive office are clearly defined and are not vested in the same person. The day-to-day executive management of the KMLTTB is delegated to the chief Executive Office whereas the running of the Board is the responsibility of the Chairperson. The chief Executive officer directs the implementation of the Board of management’s decision and instructions on the general management of the KMLTTB with assistance of the Senior Management team. However, both the chairperson and the Chief Executive officer work together to achieve the goals of KMLTTB.

Board Committees

To assist the board better discharge its responsibilities, the Board has constituted three Board committees comprising a balanced mix of the board members. Each Board committee has a charter which contains provisions relating to the powers delegated by the board to each committee, membership of the committee and the committee’s detailed duties. Annual performance reviews of each committee are carried out and presented to the board. The board has set up the following committees:

1. Finance, Administration and ICT Committee

No	Name of Member	Organisation	Position
1	Mr Joel Mukaya Kilivwa	Kenyatta National Hospital	Chairman
2	DR Kennedy Muna	Murangá University	Member
3	Mrs Lucy Kanyara	KEMRI	Member
4	Mr Safari Kithi	Nyandarua County referral hospital	Member

2. Education Committee

No	Name of Member	Organisation	Position
1	DR Kennedy Muna	Murangá University	Chairman
2	Mr Eliud Gakobo	Murangá County Hospital	Member
3	Mrs Rose Kahariri	Liverpool VCT	Member
4	Mr Safari Kithi	Nyandarua County referral hospital	Member

Kenya Medical Laboratory Technicians and Technologists Board Annual Report and Financial Statements for the year ended June 30, 2023.

3. Validation and Standards Committee

No	Name of Member	Organisation	Position
1	Mrs Lucy Kanyara	KEMRI	Chairlady
2	Mrs Nelly Chebet	MTRH	Member
3	Mr Joel Mukaya Kilivwa	Kenyatta National Hospital	Member
4	MS Warda Mohammed	Trans Nzoia County Hospital	Member

External Auditors

Whereas the Board of Management is responsible for preparing the accounts and for presenting a balance and fair view of the financial position of KMLTTB, the external auditors examine and give their opinion on the reasonableness of the financial statements. The auditor reports independently and directly to the Board through the Chief executive officer who is the KMLTTB's accounting officer and the Secretary to the Board.

Going Concern

The Board of management submits this annual report and financial statements for the year ended 30 June 2023. The annual report and financial statements present, in the opinion of the senior management, a fair, balance and understandable assessment of the state of the affairs of the board's position and prospects. The Board reports that the business is a going concern and they have no reason to believe that the fund will not be a going concern into the foreseeable future.



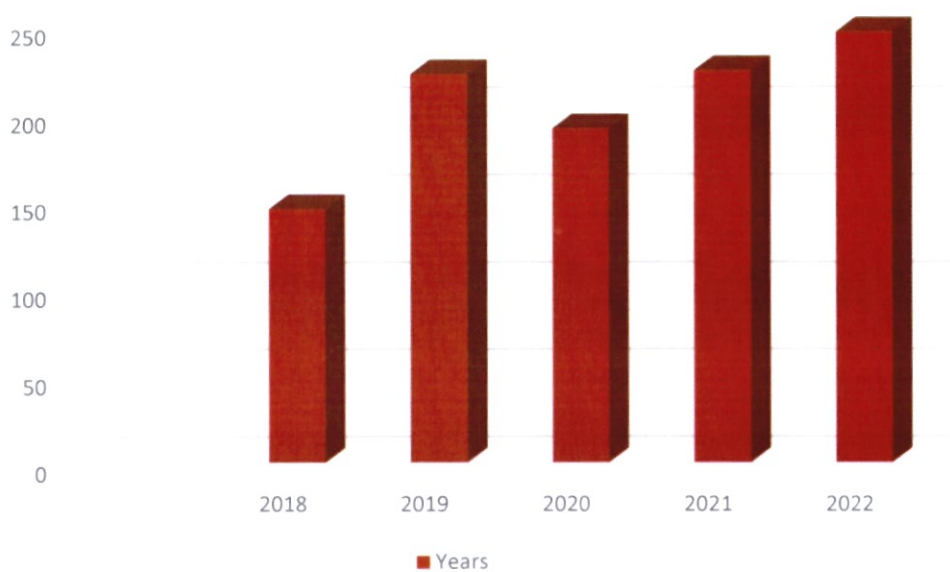
Kenya Medical Laboratory Technicians and Technologists Board
Annual Report and Financial Statements
for the year ended June 30, 2023.

9. Management Discussion and Analysis

Below is a Consolidated summary of Income and Expenditure

YEAR	2022	2021	2020	2019	2018
	Million	Million	Million	Million	Million
INCOME	246	224	191	222	145
EXPENDITURE	<u>246</u>	<u>217</u>	<u>185</u>	<u>213</u>	<u>141</u>
SURPLUS	0	7	6	9	4

5-Year Budget Growth



**Kenya Medical Laboratory Technicians and Technologists Board
Annual Report and Financial Statements
for the year ended June 30, 2023.**

10. Environmental and Sustainability Reporting

KMLTTB exists to transform lives. This is our purpose; the driving force behind everything we do. It's what guides us to deliver our strategy, putting the students, suppliers and stakeholders first when delivering relevant goods and services, and improving operational excellence. Below is an outline of the organisation's policies and activities that promote sustainability.

i) Sustainability strategy and profile

The KMLTTB management remains cognizant of the fact that sustained economic growth cannot be achieved without social progress and the well-being of local communities.

ii) Environmental performance

The Board has embedded a culture of environmental conservation activities aimed at protecting the environment, conserving natural resources and where possible, to repair damage and reverse negative trends.

iii) Employee welfare

The Board has policies in place to ensure hiring process adheres to affirmative action on gender, ethnicity and regional distribution. Boards has Rewards and Recognition in addition to a training done to improve competence of staff in 2019. In ensuring that employees are safe, the Board has availed a policy detailing issues of safety as well as provisions for compliance with Occupational Safety and Health Act of 2007.

iv) Market place practices-

The board has policies and practises in place to ensure good market place practises are adhered to as outline below:

a) Responsible competition practice.

The Board's marketing guidelines as well as a communication policy which provides mechanisms for retention and growth of its market share and provides a clear marketing strategy aimed at maintaining responsible involvement in creating brand awareness.

b) Responsible Supply chain and supplier relations

The Board maintains a good working relationship with its suppliers cognizant of compliance with the Finance and Procurement Manuals in meeting contractual obligations.



**Kenya Medical Laboratory Technicians and Technologists Board
Annual Report and Financial Statements
for the year ended June 30, 2023.**

c) Responsible marketing and advertisement

The board has in place marketing guidelines in place which provide mechanisms for creating brand awareness and reaching out to the public and stakeholders.

d) Product stewardship

Additionally, the Board is sensitive to the needs of its students and other stakeholders by ensuring their needs are well taken care of through stakeholder engagement

**Kenya Medical Laboratory Technicians and Technologists Board
Annual Report and Financial Statements
for the year ended June 30, 2023.**

11. Report of the Directors

The Directors submit their report together with the audited financial statements for the year ended June 30, 2023, which show the state of the Board's affairs.

i) Principal activities

The Board is primarily engaged in management of Kenya Medical Laboratory Technicians and Technologists Board together with other mandates specified in KMLTTB Act.

ii) Results

The results of the Board for the year ended June 30, 2023, are set out on page 1 - 42

iii) Directors

The members of the Board of Directors are shown on page vii - ix. The terms of the board members have expired and the same has been communicated to the Ministry of Health for appointment of board members as required by law

iv) Surplus remission

In accordance with Regulation 219 (2) of the Public Financial Management (National Government) Regulations, regulatory entities shall remit into Consolidated Fund, ninety per centum of its surplus funds. KMLTTB did not make any Surplus during the year and hence no remittance to the Consolidated Fund.

v) Auditors

The Auditor General is responsible for statutory audit of Boards accounts in accordance with Article 229 of the Constitution of Kenya and the Public Audit Act 2015.

By Order of the Board



**Patrick M. Kisabei
Executive Officer-KMLTTB**



Kenya Medical Laboratory Technicians and Technologists Board
Annual Report and Financial Statements
for the year ended June 30, 2023.

12. Statement of Directors Responsibilities

Section 81 of the Public Finance Management Act, 2012 and section 14 of the State Corporations Act require the Directors to prepare financial statements in respect of the Board, which give a true and fair view of the state of affairs of the Board at the end of the financial year 2022/2023 and the operating results of the Board for the year 2022/2023. The Directors are also required to ensure that the Board keeps proper accounting records which disclose with reasonable accuracy the financial position of the Board. The Directors are also responsible for safeguarding the assets of the Board.

The Directors are responsible for the preparation and presentation of the Board's financial statements, which give a true and fair view of the state of affairs of the Board for and as at the end of the financial year ended on June 30, 2023. This responsibility includes:

- (i). Maintaining adequate financial management arrangements and ensuring that these continue to be effective throughout the reporting period
- (ii) Maintaining proper accounting records, which disclose with reasonable accuracy at any time the financial position of the Board
- (iii) Designing, implementing and maintaining internal controls relevant to the preparation and fair presentation of the financial statements, and ensuring that they are free from material misstatements, whether due to error or fraud
- (iv) Safeguarding the assets of the Board
- (v) Selecting and applying appropriate accounting policies and
- (vi) Making accounting estimates that are reasonable in the circumstances.

The Directors accept responsibility for the Board's financial statements, which have been prepared using appropriate accounting policies supported by reasonable and prudent judgements and estimates, in conformity with International Public Sector Accounting Standards (IPSAS), and in the manner required by the PFM Act, 2012 and the State Corporations Act. The Directors are of the opinion that the Board's financial statements give a true and fair view of the state of Board's transactions during the financial year ended June 30, 2023, and of the Board's financial position as at that date.

The Directors further confirms the completeness of the accounting records maintained for the Board, which have been relied upon in the preparation of the Board's financial statements as well as the adequacy of the systems of internal financial control.



Kenya Medical Laboratory Technicians and Technologists Board
Annual Report and Financial Statements
for the year ended June 30, 2023.

Nothing has come to the attention of the Directors to indicate that the Board will not remain a going concern for at least the next twelve months from the date of this statement.

Approval of the financial statements

The Board's financial statements were approved by the Board on 20th February 2024 and signed on its behalf by:

Chairman of the Board:
Name: Dr. Titus Mutwiri, PhD

Sign: 

Date: 20.02.2024

Registrar of the Board:
Name: Kisabei Patrick

Sign: 

Date: 20/02/2024

REPUBLIC OF KENYA

Telephone: +254-(20) 3214000
E-mail: info@oagkenya.go.ke
Website: www.oagkenya.go.ke



HEADQUARTERS
Anniversary Towers
Monrovia Street
P.O. Box 30084-00100
NAIROBI

Enhancing Accountability

REPORT OF THE AUDITOR-GENERAL ON KENYA MEDICAL LABORATORY TECHNICIANS AND TECHNOLOGISTS BOARD FOR THE YEAR ENDED 30 JUNE, 2023

PREAMBLE

I draw your attention to the contents of my report which is in three parts:

- A. Report on the Financial Statements that considers whether the financial statements are fairly presented in accordance with the applicable financial reporting framework, accounting standards and the relevant laws and regulations that have a direct effect on the financial statements.
- B. Report on Lawfulness and Effectiveness in Use of Public Resources which considers compliance with applicable laws, regulations, policies, gazette notices, circulars, guidelines and manuals and whether public resources are applied in a prudent, efficient, economic, transparent and accountable manner to ensure Government achieves value for money and that such funds are applied for the intended purpose.
- C. Report on Effectiveness of Internal Controls, Risk Management and Governance which considers how the entity has instituted checks and balances to guide internal operations. This responds to the effectiveness of the governance structure, the risk management environment and the internal controls, developed and implemented by those charged with governance for orderly, efficient and effective operations of the entity.

An unmodified opinion does not necessarily mean that an entity has complied with all relevant laws and regulations, and that its internal controls, risk management and governance systems are properly designed and were working effectively in the financial year under review.

The three parts of the report are aimed at addressing the statutory roles and responsibilities of the Auditor-General as provided by Article 229 of the Constitution, the Public Finance Management Act, 2012 and the Public Audit Act, 2015. The three parts of the report, when read together constitute the report of the Auditor-General.

REPORT ON THE FINANCIAL STATEMENTS

Qualified Opinion

I have audited the accompanying financial statements of Kenya Medical Laboratory Technicians and Technologists Board set out on pages 1 to 42, which comprise of the statement of financial position as at 30 June, 2023, and the statement of financial performance, statement of changes in net assets, statement of cash flows and the

statement of comparison of budget and actual amounts for the year then ended, and a summary of significant accounting policies and other explanatory information in accordance with the provisions of Article 229 of the Constitution of Kenya and Section 35 of the Public Audit Act, 2015. I have obtained all the information and explanations which, to the best of my knowledge and belief, were necessary for the purpose of the audit.

In my opinion, except for the effect of the matters described in the Basis for Qualified Opinion section of my report, the financial statements present fairly, in all material respects, the financial position of the Kenya Medical Laboratory Technicians and Technologists Board as at 30 June, 2023, and of its financial performance and its cash flows for the year then ended, in accordance with International Public Sector Accounting Standards (Accrual Basis) and comply with the Medical Laboratory Technicians and Technologists Act, 1999 and the Public Finance Management Act, 2012.

Basis for Qualified Opinion

1. Inaccuracies in the Financial Statements

The statement of financial position reflects total assets of Kshs.57,551,326 while the total net assets and liabilities amounts to Kshs.57,497,485 resulting in an unexplained variance of Kshs.53,471.

In the circumstances, the accuracy and completeness of statement of financial position could not be confirmed.

2. Long Outstanding Receivables from Exchange Transactions

The statement of financial position and Note 15 to the financial statements reflects receivables from exchange transactions balance of Kshs.50,090,423. The amount includes the receivable balance of Kshs.46,190,971 which has been outstanding for more than one year and whose recoverability was doubtful. The Management has not made a provision for doubtful debts in the financial statements and did not disclose measures taken to recover the amounts.

In the circumstances, the accuracy, completeness and recoverability of the trade receivables from exchange transactions balance of Kshs.50,090,423 could not be confirmed.

The audit was conducted in accordance with International Standards of Supreme Audit Institutions (ISSAIs). I am independent of the Kenya Medical Laboratory Technicians and Technologists Board Management in accordance with ISSAI 130 on Code of Ethics. I have fulfilled other ethical responsibilities in accordance with the ISSAI and in accordance with other ethical requirements applicable to performing audits of financial statements in Kenya. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my qualified opinion.

Emphasis of Matter

Budgetary Control and Performance

The statement of comparison of budget and actual amounts reflects budgeted receipts amounting to Kshs.240,157,966 against actual revenue of Kshs.194,277,075 resulting in an under-collection of Kshs.45,880,891 or 19.1%. Further, budgeted expenditure for the year amounted to Kshs.240,157,966 against the actual expenditure of

Kshs.186,582,890 resulting in an overall under-absorption of Kshs.53,575,076 or 22%.

The under collection and under absorption may negatively impact on the service delivery.

My opinion is however not modified in respect of this matter.

Key Audit Matters

Key audit matters are those matters that, in my professional judgment, are of most significance in the audit of the financial statements. There were no key audit matters to report in the year under review.

Other Matter

Unresolved Prior Year Matters

In the audit report of the previous year, several issues were raised under the Report on the Financial Statements and Report on Lawfulness and Effectiveness in Use of Public Resources. However, the Management has not resolved the issues.

REPORT ON LAWFULNESS AND EFFECTIVENESS IN USE OF PUBLIC RESOURCES

Conclusion

As required by Article 229(6) of the Constitution, based on the audit procedures performed, except for the matters described in the Basis for Conclusion on Lawfulness and Effectiveness in Use of Public Resources section of my report, I confirm that, nothing else has come to my attention to cause me to believe that public resources have not been applied lawfully and in an effective way.

Basis for Conclusion

1. Lack of Human Resource Instruments

The statement of financial performance and Note 8 to the financial statements reflects employee costs of Kshs.25,019,687. However, there was no evidence to show that Management developed annual recruitment plans and forwarded them to the Public Service Commission to enable them fill the vacancies. This was contrary to Part II Section B.2(2) of the Human Resource Policies and Procedures Manual for the Public Service May, 2016 which states that the Ministries/State Departments shall be required to develop annual recruitment plans which will be forwarded to the Public Service Commission at the beginning of each financial year to enable it plan to fill the vacancies.

Further, it was noted that the Board did not have the approved staff establishment which shows the number of posts needed for normal and regular operations. This was contrary to Section 5(3) of the State Corporations Act Chapter 446 Revised Edition 2016 [2012] states that a State Corporation may engage and employ such number of staffs, including the Chief Executive Officer, on such terms and conditions of service as the Minister may, in consultation with the State Corporations Advisory Committee approve. This has led to staff being seconded from the Ministry of Health and holding of key positions in acting capacities.

In the circumstances, Management was in breach of the law.

2. Failure to Enact Kenya Medical Laboratory Technicians and Technologists Regulations

The Kenya Medical Laboratory Technicians and Technologists Act, 1999 was gazetted on 28 January, 2000. However, the regulations that prescribe the terms and conditions of the business and practice of the laboratory technicians and technologists engaged in private practice have not been drafted. These regulations are supposed to guide on the equipment and reagents to be provided in private medical laboratories, the services to be rendered by laboratory technicians and technologists in private practice and the employment of laboratory technicians and technologists in private medical. This was contrary to Section 25(1) of the Medical Laboratory Technicians and Technologists Act, 1999 which states that the Board shall, in regulations, prescribe the terms and conditions of the business and practice of laboratory technicians and technologists engaged in private practice.

In the circumstances, Management was in breach of the law.

3. Failure to Constitute Disciplinary Committee

Note 9 to the financial statements reflects Board expenses of Kshs.2,299,150 incurred to finance the Board and Committee meetings during the year. However, it was noted that the Disciplinary Committee lacked one representative appointed by Cabinet Secretary in compliance with Section 26(1) of the Medical Laboratory Technicians and Technologists Act, 1999. The Committee is tasked in dealing with member cases of negligence or professional misconduct in respect of conducting their duties and issues of impropriety or misconduct as stipulated in Section 27 of the Act.

In the circumstances, Management was in breach of the law.

The audit was conducted in accordance with ISSAI 4000. The standard requires that I comply with ethical requirements and plan and perform the audit to obtain assurance about whether the activities, financial transactions and information reflected in the financial statements are in compliance, in all material respects, with the authorities that govern them. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my conclusion.

REPORT ON EFFECTIVENESS OF INTERNAL CONTROLS, RISK MANAGEMENT AND GOVERNANCE

Conclusion

As required by Section 7(1)(a) of the Public Audit Act, 2015, based on the audit procedures performed, except for the matters described in the Basis for Conclusion on Effectiveness of Internal Controls, Risk Management and Governance section of my report, I confirm that, nothing else has come to my attention to cause me to believe that internal controls, risk management and overall governance were not effective.

Basis for Conclusion

1. Lack of Internal Audit and Audit Committee

During the year under review, Management had not established an internal audit function. In addition, there was no Audit Committee to monitor the entity governance

process, accountability process and control systems and offer objective advice on issues concerning risk, control, regulatory requirement and governance.

In the circumstances, the effectiveness of internal controls could not be confirmed.

2. Lack of Risk Management Policy

During the year under review, Management did not prepare a Risk Management Policy, risk management strategies and a system of risk management to enable them to develop appropriate risk strategies in order to improve on effective and efficient management of public resources.

In the circumstances, the effectiveness of risk management could not be confirmed.

The audit was conducted in accordance with ISSAI 2315 and ISSAI 2330. The standards require that I plan and perform the audit to obtain assurance about whether effective processes and systems of internal control, risk management and overall governance were operating effectively, in all material respects. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my conclusion.

Responsibilities of Management and the Board of Directors

Management is responsible for the preparation and fair presentation of these financial statements in accordance with International Public Sector Accounting Standards (Accrual Basis) and for maintaining effective internal controls as Management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error and for its assessment of the effectiveness of internal controls, risk management and overall governance.

In preparing the financial statements, Management is responsible for assessing the Board's ability to continue to sustain its services, disclosing, as applicable, matters related to sustainability of services and using the applicable basis of accounting unless Management is aware of the intention to terminate the Board or to cease operations.

Management is also responsible for the submission of the financial statements to the Auditor-General in accordance with the provisions of Section 47 of the Public Audit Act, 2015.

In addition to the responsibility for the preparation and presentation of the financial statements described above, Management is also responsible for ensuring that the Board's activities, financial transactions and information reflected in the financial statements are in compliance with the authorities which govern them and that public resources are applied in an effective way.

The Board of Directors is responsible for overseeing the Board's financial reporting process, reviewing the effectiveness of how the Management monitors compliance with relevant legislative and regulatory requirements, ensuring that effective processes and systems are in place to address key roles and responsibilities in relation to overall governance and risk management, and ensuring the adequacy and effectiveness of the control environment.

Auditor-General's Responsibilities for the Audit

The audit objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion in accordance with the provisions of Section 48 of the Public Audit Act, 2015 and submit the audit report in compliance with Article 229(7) of the Constitution. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISSAIs will always detect a material misstatement and weakness when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

In addition to the audit of the financial statements, a compliance review is planned and performed to express a conclusion with limited assurance as to whether, in all material respects, the activities, financial transactions and information reflected in the financial statements are in compliance with the authorities that govern them in accordance with the provisions of Article 229(6) of the Constitution and submit the audit report in compliance with Article 229(7) of the Constitution. The nature, timing and extent of the compliance work is limited compared to that designed to express an opinion with reasonable assurance on the financial statements.

Further, in planning and performing the audit of the financial statements and review of compliance, I consider internal controls in order to give an assurance on the effectiveness of internal controls, risk management and overall governance processes and systems in accordance with the provisions of Section 7(1)(a) of the Public Audit Act, 2015 and submit the audit report in compliance with Article 229(7) of the Constitution. My consideration of the internal controls would not necessarily disclose all matters in the internal control that might be material weaknesses under the ISSAIs. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements caused by error or fraud in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions.

Because of its inherent limitations, internal controls may not prevent or detect misstatements and instances of noncompliance. Also, projections of any evaluation of effectiveness to future periods are subject to the risk that controls may become inadequate because of changes in conditions, or that the degree of compliance with the policies and procedures may deteriorate.

As part of an audit conducted in accordance with ISSAIs, I exercise professional judgement and maintain professional skepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations or the override of internal control.

- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by Management.
- Conclude on the appropriateness of Management's use of the applicable basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Board's ability to continue to sustain its services. If I conclude that a material uncertainty exists, I am required to draw attention in the auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to the date of my audit report. However, future events or conditions may cause the Board to cease to continue to sustain its services.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Obtain sufficient appropriate audit evidence regarding the financial information and business activities of the Board to express an opinion on the financial statements.
- Perform such other procedures as I consider necessary in the circumstances.

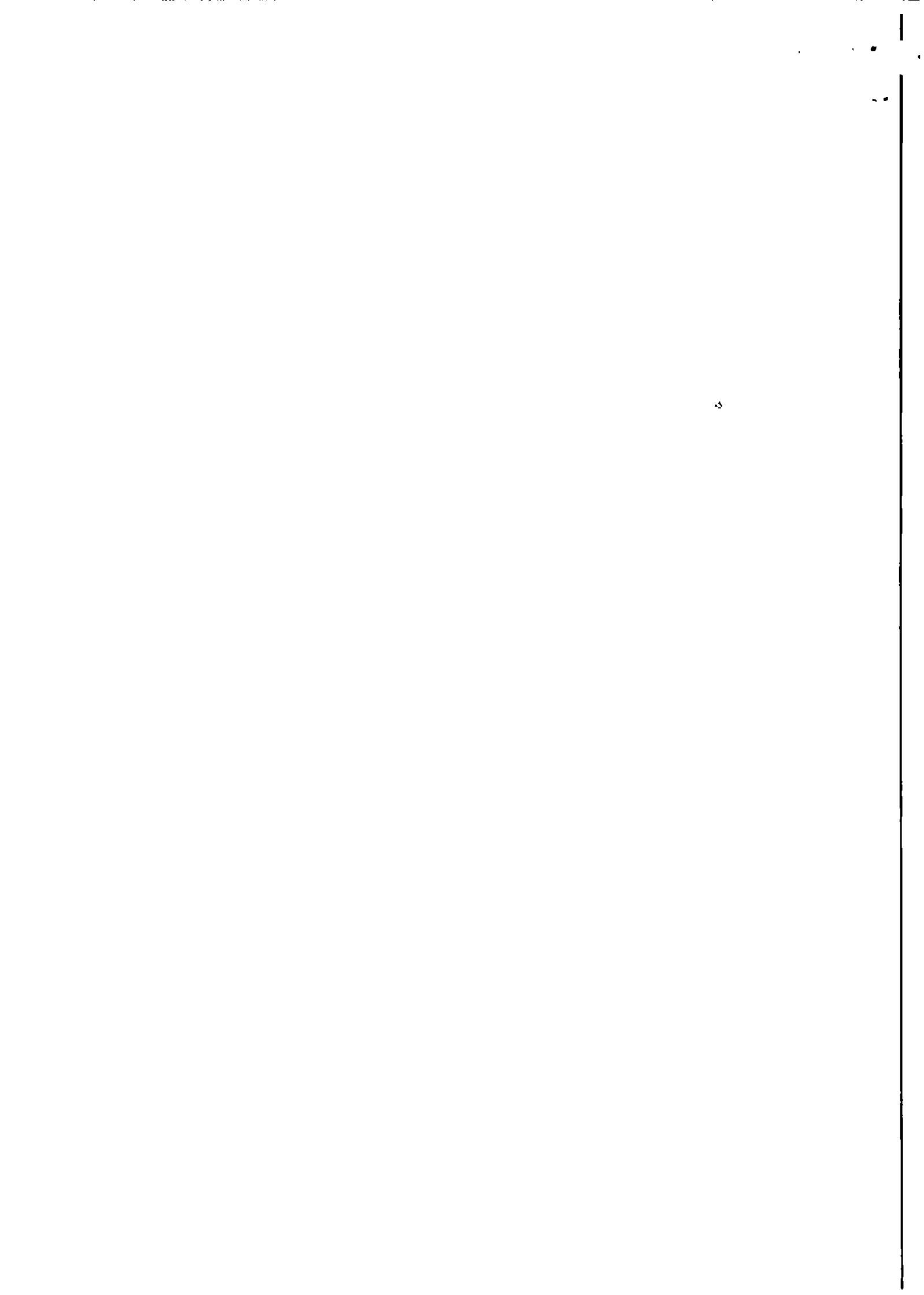
I communicate with Management regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that are identified during the audit.

I also provide Management with a statement that I have complied with relevant ethical requirements regarding independence and communicate with them all relationships and other matters that may reasonably be thought to bear on my independence and where applicable, related safeguards.


 FCPA Nancy Gathungu, CBS
AUDITOR-GENERAL

Nairobi

01 March, 2024



**Kenya Medical Laboratory Technicians and Technologists Board
Annual Report and Financial Statements
for the year ended June 30, 2023.**

14. Statement of Financial Performance for the year ended 30 June 2023

	Notes	2022-2023	2021-2022
		Kshs	Kshs
Revenue from exchange transactions			
Rendering of services	6	194,277,075	231,368,400
Total revenue		194,277,075	231,368,400
Expenses			
Use of goods and services	7	156,508,588	200,018,176
Employee costs	8	25,019,687	22,967,752
Board Expenses	9	2,299,150	1,500,000
Depreciation and amortization expense	10	743,494	796,966
Repairs and maintenance	11	1,433,247	796,655
Finance costs	12	578,724	819,582
Total expenses		186,582,890	226,899,131
Other gains/(losses)			
Surplus before tax		7,694,185	4,469,269

The notes set out on pages 6 to 42 form an integral part of these Financial Statements.

The Financial Statements set out on pages 1 to 5 were signed on behalf of the Board of Directors by

Registrar of the Board: .

Head of Finance

Chairman of the Board:

Name: Kisabei Patrick

Name: Kipkemoi Koech

Name: Dr. Titus Mutwiri, PhD

Sign: 

Sign: 

Sign: 

Date: 20/2/2024

Date: 20/2/2024

Date: 20.02.2024



Kenya Medical Laboratory Technicians and Technologists Board
Annual Report and Financial Statements
for the year ended June 30, 2023.

15. Statement of Financial Position as at 30 June 2023

	Notes	2022-2023	2021-2022
		Kshs	Kshs
Assets			
Current Assets			
Cash and cash equivalents	13	4,530,560	1,095,552
Receivables from exchange transactions	15	50,090,423	46,137,500
Total Current Assets		54,620,983	47,233,052
Non-Current Assets			
Property, plant and equipment	16	2,930,343	3,150,016
Total Non- Current Assets		2,930,343	3,150,016
Total Assets		57,551,326	50,383,068
Liabilities			
Current Liabilities			
Trade and other payables	17	3,478,000	4,057,398
Total Current Liabilities		3,478,000	4,057,398
Total Liabilities		3,478,000	4,057,398
Net assets		54,019,855	46,325,670
Total Net Assets and Liabilities		57,497,855	50,383,068

The Financial Statements set out on pages 1 to 5 were signed on behalf of the Board of Directors by:

Registrar of the Board:

Head of Finance

Chairman of the Board:

Name: Kisabei Patrick

Name: Kipkemoi Koech

Name: Dr. Titus Mutwiri, PhD

Sign: 

Sign: 

Sign: 

Date: 20/02/2024

Date: 20/2/2024

Date: 20.02.2024

**Kenya Medical Laboratory Technicians and Technologists Board
Annual Report and Financial Statements
for the year ended June 30, 2023**

16. Statement of Changes in Net Assets for the year ended 30 June 2023

	Retained earnings	Total
At July 1, 2021	41,856,401	41,856,401
Surplus	4,469,269	4,469,269
At June 30, 2022	46,325,670	46,325,670
At July 1, 2022	46,325,670	46,325,670
Surplus	7,694,185	7,694,185
At June 30, 2023	54,019,855	54,019,855

Kenya Medical Laboratory Technicians and Technologists Board
Annual Report and Financial Statements
for the year ended June 30, 2023

17. Statement of Cash Flows for the year ended 30 June 2023

	Notes	2022-2023	2021-2022
		Kshs	Kshs
Cash flows from operating activities			
Receipts			
Rendering of services	6	194,277,075	231,368,400
Other income, rentals and agency fees		-	-
Total Receipts		194,277,075	231,368,400
Payments			
Compensation of employees	8	25,019,687	22,967,752
Finance cost	12	578,724	819,582
Rent paid	7	7,677,276	6,842,659
Other payments	7	153,307,203	196,269,137
Total Payments		186,582,890	226,899,131
Surplus		7,694,185	4,469,269
Cash generated from Operations	18	-3,735,356	-11,967,343
Net cash flows from operating activities		3,958,828	-7,498,073
Cash flows from investing activities			
Purchase of property, plant, equipment and intangible assets	16	-523,821	143,115
Proceeds from sale of property, plant and equipment			
Net cash flows used in investing activities		-523,821	143,115
Cash flows from financing activities			
Net increase/(decrease) in cash and cash equivalents		3,435,007	-7,354,959
Cash and cash equivalents at 1 JULY 2022		1,095,553	8,450,511
Cash and cash equivalents at 30 JUNE 2023		4,530,560	1,095,552

The Financial Statements set out on pages 1 to 5 were signed on behalf of the Board of Directors by:

Registrar of the Board:

Head of Finance

Chairman of the Board:

Name: Kisabei Patrick

Name: Kipkemoi Koech

Name: Dr. Titus Mutwiri, PhD

Sign: 

Sign: 

Sign: 

Date: 20/02/2024

Date: 20/2/2024

Date: 20.02.2024

Kenya Medical Laboratory Technicians and Technologists Board
Annual Report and Financial Statements
for the year ended June 30, 2023.

18. Statement of Comparison of Budget and Actual amounts for the year ended 30 June 2023

	Original budget		Final budget		Actual on comparable basis		Performance difference		%
	2022-2023	Kshs	2022-2023	Kshs	2022-2023	Kshs	2022-2023	Kshs	
Revenue									
Rendering of services	240,157,966		240,157,966		194,277,075		45,880,891		18.5 %
Total Revenue	240,157,966		240,157,966		194,277,075		45,880,891		18.5 %
Expenses									
Use of goods and services	190,414,966		190,414,966		156,508,588		33,906,378		17.8%
Employee Costs	34,320,000		34,320,000		25,019,687		9,300,313		27%
Remuneration of directors	1,500,000		1,500,000		2,299,150		799,150		53%
Depreciation expense	0		0		743,494		(743,494)		
Repairs and maintenance	6,000,000		6,000,000		1,433,247		4,566,753		76%
Finance costs	900,000		900,000		578,724		321,276		36%
Total Expenses	240,157,966		240,157,966		186,582,890		53,575,076		22%
Other gains/(losses)									
Surplus before tax	0		0		7,694,185		(4,019,269)		

Kenya Medical Laboratory Technicians and Technologists Board
Annual Report and Financial Statements
for the year ended June 30, 2023

Notes:

Rendering of services – Low performance can be attributed to collection of validation fees was taken away by the ministry to pharmacy and poisons board.

Expenses- All expenses have low utilization because the Board prepares the budget based on estimation. The budgeted expenditures depend on the revenue realized for the period. In the scenario the board does not received any funds from the treasury but instead the board normally utilize the funds received from annual license, registration, inspections of labs and inspections of training institutions which may change from time to time hence not realistic. Therefore, utilization may not be achievable and hence the variances.

Repairs and Maintenances – budgeted to spent 6,000,000 but spent Kshs. 1,433,247. The board was planning to acquire one more vehicle from the Ministry of health which did not materialised. therefore, we do not spend as budgeted.



Kenya Medical Laboratory Technicians and Technologists Board
Annual Reports and Financial Statements
For the year ended June 30, 2023

19. Notes to the Financial Statements

1. General Information

The Board is established by and derives its authority and accountability from Medical Laboratory Technologists and Technicians Act No. 10 of 1999. The Board is wholly owned by the Government of Kenya and is domiciled in Kenya. The Board's principal activity is Regulate the professional conduct of Registered Laboratory Technicians and Technologists.

2. Statement of Compliance and Basis of Preparation

The financial statements have been prepared on a historical cost basis except for the measurement at re-valued amounts of certain items of property, plant and equipment, marketable securities and financial instruments at fair value, impaired assets at their estimated recoverable amounts and actuarially determined liabilities at their present value. The preparation of financial statements in conformity with International Public Sector Accounting Standards (IPSAS) allows the use of estimates and assumptions. It also requires management to exercise judgement in the process of applying the Board's accounting policies. The areas involving a higher degree of judgement or complexity, or where assumptions and estimates are significant to the financial statements, are disclosed in the Notes section.

The financial statements have been prepared and presented in Kenya Shillings, which is the functional and reporting currency of the Board.

The financial statements have been prepared in accordance with the PFM Act, the State Corporations Act, and International Public Sector Accounting Standards (IPSAS). The accounting policies adopted have been consistently applied to all the years presented.



Kenya Medical Laboratory Technicians and Technologists Board
Annual Reports and Financial Statements
For the year ended June 30, 2023

Notes to the Financial Statements (Continued)

3. Adoption of New and Revised Standards

- i. *New and amended standards and interpretations in issue effective in the year ended 30 June 2022.*
 IPSASB deferred the application date of standards from 1st January 2022 owing to Covid 19. This was done to provide entities with time to effectively apply the standards. The deferral was set for 1st January 2023.
- ii. *New and amended standards and interpretations in issue but not yet effective in the year ended 30 June 2022.*

Standard	Effective date and impact:
IPSAS 41: Financial Instruments	Applicable: 1st January 2023: The objective of IPSAS 41 is to establish principles for the financial reporting of financial assets and liabilities that will present relevant and useful information to users of financial statements for their assessment of the amounts, timing and uncertainty of an Entity’s future cash flows. IPSAS 41 provides users of financial statements with more useful information than IPSAS 29, by: <ul style="list-style-type: none"> • Applying a single classification and measurement model for financial assets that considers the characteristics of the asset’s cash flows and the objective for which the asset is held; • Applying a single forward-looking expected credit loss model that is applicable to all financial instruments subject to impairment testing; and • Applying an improved hedge accounting model that broadens the hedging arrangements in scope of the guidance. The model develops a strong link between an Entity’s risk management strategies and the accounting treatment for instruments held as part of the risk management strategy.



Kenya Medical Laboratory Technicians and Technologists Board
Annual Reports and Financial Statements
For the year ended June 30, 2023

Standard	Effective date and impact:
<p>IPSAS 42: Social Benefits</p>	<p>Applicable: 1st January 2023</p> <p>The objective of this Standard is to improve the relevance, faithful representativeness and comparability of the information that a reporting Entity provides in its financial statements about social benefits. The information provided should help users of the financial statements and general-purpose financial reports assess:</p> <ul style="list-style-type: none"> (a) The nature of such social benefits provided by the Entity. (b) The key features of the operation of those social benefit schemes; and (c) The impact of such social benefits provided on the Entity’s financial performance, financial position and cash flows.
<p>Amendments to Other IPSAS resulting from IPSAS 41, Financial Instruments</p>	<p>Applicable: 1st January 2023:</p> <ul style="list-style-type: none"> a) Amendments to IPSAS 5, to update the guidance related to the components of borrowing costs which were inadvertently omitted when IPSAS 41 was issued. b) Amendments to IPSAS 30, regarding illustrative examples on hedging and credit risk which were inadvertently omitted when IPSAS 41 was issued. c) Amendments to IPSAS 30, to update the guidance for accounting for financial guarantee contracts which were inadvertently omitted when IPSAS 41 was issued. <p>Amendments to IPSAS 33, to update the guidance on classifying financial instruments on initial adoption of accrual basis IPSAS which were inadvertently omitted when IPSAS 41 was issued.</p>



Kenya Medical Laboratory Technicians and Technologists Board
Annual Reports and Financial Statements
For the year ended June 30, 2023

Standard	Effective date and impact:
Other improvements to IPSAS	<p><i>Applicable 1st January 2023</i></p> <ul style="list-style-type: none"> • <i>IPSAS 22 Disclosure of Financial Information about the General Government Sector.</i> <p>Amendments to refer to the latest System of National Accounts (SNA 2008).</p> <ul style="list-style-type: none"> • <i>IPSAS 39: Employee Benefits</i> <p>Now deletes the term composite social security benefits as it is no longer defined in IPSAS.</p> <ul style="list-style-type: none"> • IPSAS 29: Financial instruments: Recognition and Measurement <p>Standard no longer included in the 2021 IPSAS handbook as it is now superseded by IPSAS 41 which is applicable from 1st January 2023.</p>
IPSAS 43	<p><i>Applicable 1st January 2025</i></p> <p>The standard sets out the principles for the recognition, measurement, presentation, and disclosure of leases. The objective is to ensure that lessees and lessors provide relevant information in a manner that faithfully represents those transactions. This information gives a basis for users of financial statements to assess the effect that leases have on the financial position, financial performance and cashflows of an Entity.</p> <p>The new standard requires entities to recognise, measure and present information on right of use assets and lease liabilities.</p>
IPSAS 44: Non- Current Assets Held for Sale and Discontinued Operations	<p><i>Applicable 1st January 2025</i></p> <p>The Standard requires,</p> <p>Assets that meet the criteria to be classified as held for sale to be measured at the lower of carrying amount and fair value less costs to sell and the depreciation of such assets to cease and:</p>



Kenya Medical Laboratory Technicians and Technologists Board
Annual Reports and Financial Statements
For the year ended June 30, 2023

Standard	Effective date and impact:
	Assets that meet the criteria to be classified as held for sale to be presented separately in the statement of financial position and the results of discontinued operations to be presented separately in the statement of financial performance.

iii. Early adoption of standards

The Board did not early – adopt any new or amended standards in year 2021/2022.



Kenya Medical Laboratory Technicians and Technologists Board
Annual Reports and Financial Statements
For the year ended June 30, 2023

4. Summary of Significant Accounting Policies

a) Revenue recognition

i) Revenue from non-exchange transactions

Fees, taxes and fines

The Board recognizes revenues from fees, taxes and fines when the event occurs and the asset recognition criteria are met. To the extent that there is a related condition attached that would give rise to a liability to repay the amount, deferred income is recognized instead of revenue. Other non-exchange revenues are recognized when it is probable that the future economic benefits or service potential associated with the asset will flow to the Board and the fair value of the asset can be measured reliably.

Transfers from other government entities

Revenues from non-exchange transactions with other government entities are measured at fair value and recognized on obtaining control of the asset (cash, goods, services and property) if the transfer is free from conditions and it is probable that the economic benefits or service potential related to the asset will flow to the Board and can be measured reliably. Recurrent grants are recognized in the statement of comprehensive income. Development/capital grants are recognized in the statement of financial position and realised in the statement of comprehensive income over the useful life of the assets that has been acquired using such funds.

ii) Revenue from exchange transactions

Rendering of services

The Board recognizes revenue from rendering of services by reference to the stage of completion when the outcome of the transaction can be estimated reliably. The stage of completion is measured by reference to labour hours incurred to date as a percentage of total estimated labour hours.

Where the contract outcome cannot be measured reliably, revenue is recognized only to the extent that the expenses incurred are recoverable



Kenya Medical Laboratory Technicians and Technologists Board
Annual Reports and Financial Statements
For the year ended June 30, 2023

Notes to the Financial Statements (Continued)
Summary of Significant Accounting Policies (Continued)

Sale of goods

Revenue from the sale of goods is recognized when the significant risks and rewards of ownership have been transferred to the buyer, usually on delivery of the goods and when the amount of revenue can be measured reliably, and it is probable that the economic benefits or service potential associated with the transaction will flow to the Board.

Interest income

Interest income is accrued using the effective yield method. The effective yield discounts estimated future cash receipts through the expected life of the financial asset to that asset's net carrying amount. The method applies this yield to the principal outstanding to determine interest income each period.

Dividends

Dividends or similar distributions must be recognized when the shareholder's or the Board's right to receive payments is established.

Rental income

Rental income arising from operating leases on investment properties is accounted for on a straight-line basis over the lease terms and included in revenue.

b) Budget information

The original budget for Financial year 2022/2023 was Presented to the Ministry for Health for approval on 12th May 2022 as required by Law. There were no adjustments made during the period.

The Board's budget is prepared on a different basis to the actual income and expenditure disclosed in the financial statements. The financial statements are prepared on accrual basis using a classification based on the nature of expenses in the statement of financial performance, whereas the budget is prepared on a cash basis. The amounts in the financial statements were recast from the accrual basis to the cash basis and reclassified by presentation to be on the same basis as the approved budget. A comparison of budget and actual amounts, prepared on a comparable basis to the approved budget, is then presented in the statement of comparison of budget and actual amounts.



Kenya Medical Laboratory Technicians and Technologists Board
Annual Reports and Financial Statements
For the year ended June 30, 2023

Notes to the Financial Statements (Continued)

Summary of Significant Accounting Policies (Continued)

Budget information (Continued)

In addition to the Basis difference, adjustments to amounts in the financial statements are also made for differences in the formats and classification schemes adopted for the presentation of the financial statements and the approved budget.

A statement to reconcile the actual amounts on a comparable basis included in the statement of comparison of budget and actual amounts and the actuals as per the statement of financial performance has been presented page 5 of these financial statements.

c) Taxes

Current income tax

Current income tax assets and liabilities for the current period are measured at the amount expected to be recovered from or paid to the taxation authorities. The tax rates and tax laws used to compute the amount are those that are enacted or substantively enacted, at the reporting date in the area where the Board operates and generates taxable income. Current income tax relating to items recognized directly in net assets is recognized in net assets and not in the statement of financial performance. Management periodically evaluates positions taken in the tax returns with respect to situations in which applicable tax regulations are subject to interpretation and establishes provisions where appropriate.



Kenya Medical Laboratory Technicians and Technologists Board
Annual Reports and Financial Statements
For the year ended June 30, 2023

Notes to the Financial Statements (Continued)

Summary of Significant Accounting Policies (Continued)

Deferred tax

Deferred tax is provided using the liability method on temporary differences between the tax bases of assets and liabilities and their carrying amounts for financial reporting purposes at the reporting date.

Deferred tax liabilities are recognized for all taxable temporary differences, except in respect of taxable temporary differences associated with investments in controlled entities, associates and interests in joint ventures, when the timing of the reversal of the temporary differences can be controlled and it is probable that the temporary differences will not reverse in the foreseeable future.

Deferred tax assets are recognized for all deductible temporary differences, the carry forward of unused tax credits and any unused tax losses. Deferred tax assets are recognized to the extent that it is probable that taxable profit will be available against which the deductible temporary differences, and the carry forward of unused tax credits and unused tax losses can be utilized, except in respect of deductible temporary differences associated with investments in controlled entities, associates and interests in joint ventures, deferred tax assets are recognized only to the extent that it is probable that the temporary differences will reverse in the foreseeable future and taxable profit will be available against which the temporary differences can be utilized. The carrying amount of deferred tax assets is reviewed at each reporting date and reduced to the extent that it is no longer probable that sufficient taxable profit will be available to allow all or part of the deferred tax asset to be utilized. Unrecognized deferred tax assets are re-assessed at each reporting date and are recognized to the extent that it has become probable that future taxable profits will allow the deferred tax asset to be recovered.

Deferred tax assets and liabilities are measured at the tax rates that are expected to apply in the year when the asset is realized or the liability is settled, based on tax rates (and tax laws) that have been enacted or substantively enacted at the reporting date.



Kenya Medical Laboratory Technicians and Technologists Board
Annual Reports and Financial Statements
For the year ended June 30, 2023

Notes to the Financial Statements (Continued)

Summary of Significant Accounting Policies (Continued)

Deferred tax relating to items recognized outside surplus or deficit is recognized outside surplus or deficit. Deferred tax items are recognized in correlation to the underlying transaction in net assets. Deferred tax assets and deferred tax liabilities are offset if a legally enforceable right exists to set off current tax assets against current income tax liabilities and the deferred taxes relate to the same taxable Board and the same taxation authority.

Sales tax

Expenses and assets are recognized net of the amount of sales tax, except:

- i) When the sales tax incurred on a purchase of assets or services is not recoverable from the taxation authority, in which case, the sales tax is recognized as part of the cost of acquisition of the asset or as part of the expense item, as applicable
- ii) When receivables and payables are stated with the amount of sales tax included
The net amount of sales tax recoverable from, or payable to, the taxation authority is included as part of receivables or payables in the statement of financial position.

d) Investment property

Investment properties are measured initially at cost, including transaction costs. The carrying amount includes the replacement cost of components of an existing investment property at the time that cost is incurred if the recognition criteria are met and excludes the costs of day-to-day maintenance of an investment property. Investment property acquired through a non-exchange transaction is measured at its fair value at the date of acquisition. Subsequent to initial recognition, investment properties are measured using the cost model and are depreciated over a 30-year period. Investment properties are derecognized either when they have been disposed of or when the investment property is permanently withdrawn from use and no future economic benefit or service potential is expected from its disposal. The difference between the net disposal proceeds and the carrying amount of the asset is recognized in the surplus or deficit in the period of de-recognition. Transfers are made to or from investment property only when there is a change in use.



Kenya Medical Laboratory Technicians and Technologists Board
Annual Reports and Financial Statements
For the year ended June 30, 2023

Notes to the Financial Statements (Continued)

Summary of Significant Accounting Policies (Continued)

e) Property, plant and equipment

All property, plant and equipment are stated at cost less accumulated depreciation and impairment losses. Cost includes expenditure that is directly attributable to the acquisition of the items. When significant parts of property, plant and equipment are required to be replaced at intervals, the Board recognizes such parts as individual assets with specific useful lives and depreciates them accordingly. Likewise, when a major inspection is performed, its cost is recognized in the carrying amount of the plant and equipment as a replacement if the recognition criteria are satisfied. All other repair and maintenance costs are recognized in surplus or deficit as incurred. Where an asset is acquired in a non-exchange transaction for nil or nominal consideration the asset is initially measured at its fair value.

f) Leases

Finance leases are leases that transfer substantially all of the risks and benefits incidental to ownership of the leased item to the Board. Assets held under a finance lease are capitalized at the commencement of the lease at the fair value of the leased property or, if lower, at the present value of the future minimum lease payments. The Board also recognizes the associated lease liability at the inception of the lease. The liability recognized is measured as the present value of the future minimum lease payments at initial recognition. Subsequent to initial recognition, lease payments are apportioned between finance charges and reduction of the lease liability so as to achieve a constant rate of interest on the remaining balance of the liability. Finance charges are recognized as finance costs in surplus or deficit. An asset held under a finance lease is depreciated over the useful life of the asset. However, if there is no reasonable certainty that the Board will obtain ownership of the asset by the end of the lease term, the asset is depreciated over the shorter of the estimated useful life of the asset and the lease term.

Operating leases are leases that do not transfer substantially all the risks and benefits incidental to ownership of the leased item to the Board. Operating lease payments are recognized as an operating expense in surplus or deficit on a straight-line basis over the lease term.



Kenya Medical Laboratory Technicians and Technologists Board
Annual Reports and Financial Statements
For the year ended June 30, 2023

Notes to the Financial Statements (Continued)

Summary of Significant Accounting Policies (Continued)

g) Intangible assets

Intangible assets acquired separately are initially recognized at cost. The cost of intangible assets acquired in a non-exchange transaction is their fair value at the date of the exchange. Following initial recognition, intangible assets are carried at cost less any accumulated amortization and accumulated impairment losses. Internally generated intangible assets, excluding capitalized development costs, are not capitalized and expenditure is reflected in surplus or deficit in the period in which the expenditure is incurred.

The useful life of the intangible assets is assessed as either finite or indefinite.

h) Research and development costs

The Board expenses research costs as incurred. Development costs on an individual project are recognized as intangible assets when the Board can demonstrate:

- i) The technical feasibility of completing the asset so that the asset will be available for use or sale
- ii) Its intention to complete and its ability to use or sell the asset
- iii) How the asset will generate future economic benefits or service potential
- iv) The availability of resources to complete the asset
- v) The ability to measure reliably the expenditure during development.

Following initial recognition of an asset, the asset is carried at cost less any accumulated amortization and accumulated impairment losses. Amortization of the asset begins when development is complete, and the asset is available for use. It is amortized over the period of expected future benefit. During the period of development, the asset is tested for impairment annually with any impairment losses recognized immediately in surplus or deficit.



Kenya Medical Laboratory Technicians and Technologists Board
Annual Reports and Financial Statements
For the year ended June 30, 2023

Notes to the Financial Statements (Continued)

Summary of Significant Accounting Policies (Continued)

i) Financial instruments

a) Financial assets

Initial recognition and measurement

Financial assets within the scope of IPSAS 29 Financial Instruments: Recognition and Measurement are classified as financial assets at fair value through surplus or deficit, loans and receivables, held-to-maturity investments or available-for-sale financial assets, as appropriate. The Board determines the classification of its financial assets at initial recognition.

Loans and receivables

Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market. After initial measurement, such financial assets are subsequently measured at amortized cost using the effective interest method, less impairment. Amortized cost is calculated by taking into account any discount or premium on acquisition and fees or costs that are an integral part of the effective interest rate. Losses arising from impairment are recognized in the surplus or deficit.

Held-to-maturity.

Non-derivative financial assets with fixed or determinable payments and fixed maturities are classified as held to maturity when the Board has the positive intention and ability to hold it to maturity. After initial measurement, held-to-maturity investments are measured at amortized cost using the effective interest method, less impairment. Amortized cost is calculated by taking into account any discount or premium on acquisition and fees or costs that are an integral part of the effective interest rate. The losses arising from impairment are recognized in surplus or deficit.



Kenya Medical Laboratory Technicians and Technologists Board
Annual Reports and Financial Statements
For the year ended June 30, 2023

Notes to the Financial Statements (Continued)

Summary of Significant Accounting Policies (Continued)

Impairment of financial assets

The Board assesses at each reporting date whether there is objective evidence that a financial asset or an entity of financial assets is impaired. A financial asset or an Entity of financial assets is deemed to be impaired if, and only if, there is objective evidence of impairment as a result of one or more events that has occurred after the initial recognition of the asset (an incurred 'loss event') and that loss event has an impact on the estimated future cash flows of the financial asset or the Entity of financial assets that can be reliably estimated. Evidence of impairment may include the following indicators:

- i) The debtors or an Entity of debtors are experiencing significant financial difficulty.
- ii) Default or delinquency in interest or principal payments
- iii) The probability that debtors will enter bankruptcy or other financial reorganization.
- iv) Observable data indicates a measurable decrease in estimated future cash flows (e.g., changes in arrears or economic conditions that correlate with defaults)

b) Financial liabilities

Initial recognition and measurement

Financial liabilities within the scope of IPSAS 29 are classified as financial liabilities at fair value through surplus or deficit or loans and borrowings, as appropriate. The Board determines the classification of its financial liabilities at initial recognition., All financial liabilities are recognized initially at fair value and, in the case of loans and borrowings, plus directly attributable transaction costs.



Kenya Medical Laboratory Technicians and Technologists Board
Annual Reports and Financial Statements
For the year ended June 30, 2023

Notes to the Financial Statements (Continued)

Summary of Significant Accounting Policies (Continued)

Loans and borrowing

After initial recognition, interest bearing loans and borrowings are subsequently measured at amortized cost using the effective interest method. Gains and losses are recognized in surplus or deficit when the liabilities are derecognized as well as through the effective interest method amortization process. Amortized cost is calculated by taking into account any discount or premium on acquisition and fees or costs that are an integral part of the effective interest rate.

j) Inventories

Inventory is measured at cost upon initial recognition. To the extent that inventory was received through non-exchange transactions (for no cost or for a nominal cost), the cost of the inventory is its fair value at the date of acquisition. Costs incurred in bringing each product to its present location and conditions are accounted for, as follows:

- i) Raw materials: purchase cost using the weighted average cost method.
- ii) Finished goods and work in progress: cost of direct materials and labour and a proportion of manufacturing overheads based on the normal operating capacity but excluding borrowing costs.

After initial recognition, inventory is measured at the lower of cost and net realizable value. However, to the extent that a class of inventory is distributed or deployed at no charge or for a nominal charge, that class of inventory is measured at the lower of cost and current replacement cost. Net realizable value is the estimated selling price in the ordinary course of operations, less the estimated costs of completion and the estimated costs necessary to make the sale, exchange, or distribution. Inventories are recognized as an expense when deployed for utilization or consumption in the ordinary course of operations of the *Board*.



Kenya Medical Laboratory Technicians and Technologists Board
Annual Reports and Financial Statements
For the year ended June 30, 2023

Notes to the Financial Statements (Continued)

Summary of Significant Accounting Policies (Continued)

k) Provisions

Provisions are recognized when the Board has a present obligation (legal or constructive) as a result of a past event, it is probable that an outflow of resources embodying economic benefits or service potential will be required to settle the obligation and a reliable estimate can be made of the amount of the obligation. Where the Board expects some or all of a provision to be reimbursed, for example, under an insurance contract, the reimbursement is recognized as a separate asset only when the reimbursement is virtually certain. The expense relating to any provision is presented in the statement of financial performance net of any reimbursement.

l) Contingent liabilities

The Board does not recognize a contingent liability but discloses details of any contingencies in the notes to the financial statements, unless the possibility of an outflow of resources embodying economic benefits or service potential is remote.

m) Contingent assets

The Board does not recognize a contingent asset but discloses details of a possible asset whose existence is contingent on the occurrence or non-occurrence of one or more uncertain future events not wholly within the control of the Board in the notes to the financial statements. Contingent assets are assessed continually to ensure that developments are appropriately reflected in the financial statements. If it has become virtually certain that an inflow of economic benefits or service potential will arise and the asset's value can be measured reliably, the asset and the related revenue are recognized in the financial statements of the period in which the change occurs.

n) Nature and purpose of reserves

The Board creates and maintains reserves in terms of specific requirements.



Kenya Medical Laboratory Technicians and Technologists Board
Annual Reports and Financial Statements
For the year ended June 30, 2023

Notes to the Financial Statements (Continued)

Summary of Significant Accounting Policies (Continued)

o) Changes in accounting policies and estimates

The Board recognizes the effects of changes in accounting policy retrospectively. The effects of changes in accounting policy are applied prospectively if retrospective application is impractical

p) Employee benefits

Retirement benefit plans

The *Board* provides retirement benefits for its employees and directors. Defined contribution plans are post-employment benefit plans under which an entity pays fixed contributions into a separate Entity (a fund), and will have no legal or constructive obligation to pay further contributions if the fund does not hold sufficient assets to pay all employee benefits relating to employee service in the current and prior periods. The contributions to fund obligations for the payment of retirement benefits are charged against income in the year in which they become payable. Defined benefit plans are post-employment benefit plans other than defined-contribution plans. The defined benefit funds are actuarially valued tri-annually on the projected unit credit method basis. Deficits identified are recovered through lump sum payments or increased future contributions on proportional basis to all participating employers. The contributions and lump sum payments reduce the post-employment benefit obligation.

q) Foreign currency transactions

Transactions in foreign currencies are initially accounted for at the ruling rate of exchange on the date of the transaction. Trade creditors or debtors denominated in foreign currency are reported at the statement of financial position reporting date by applying the exchange rate on that date. Exchange differences arising from the settlement of creditors, or from the reporting of creditors at rates different from those at which they were initially recorded during the period, are recognized as income or expenses in the period in which they arise.



Kenya Medical Laboratory Technicians and Technologists Board
Annual Reports and Financial Statements
For the year ended June 30, 2023

Notes to the Financial Statements (Continued)

Summary of Significant Accounting Policies (Continued)

r) Borrowing costs

Borrowing costs are capitalized against qualifying assets as part of property, plant and equipment.

Such borrowing costs are capitalized over the period during which the asset is being acquired or constructed and borrowings have been incurred. Capitalization ceases when construction of the asset is complete. Further borrowing cost are charged to the statement of financial performance

s) Related parties

The Board regards a related party as a person or an Entity with the ability to exert control individually or jointly, or to exercise significant influence over the Board, or vice versa. Members of key management are regarded as related parties and comprise the directors, the CEO and senior managers.

t) Service concession arrangements

The Board analyses all aspects of service concession arrangements that it enters into in determining the appropriate accounting treatment and disclosure requirements. In particular, where a private party contributes an asset to the arrangement, the Board recognizes that asset when, and only when, it controls or regulates the services the operator must provide together with the asset, to whom it must provide them, and at what price. In the case of assets other than 'whole-of-life' assets, it controls, through ownership, beneficial entitlement or otherwise – any significant residual interest in the asset at the end of the arrangement. Any assets so recognized are measured at their fair value. To the extent that an asset has been recognized, the Board also recognizes a corresponding liability, adjusted by a cash consideration paid or received.

u) Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and cash at bank, short-term deposits on call and highly liquid investments with an original maturity of three months or less, which are readily convertible to known amounts of cash and are subject to insignificant risk of changes in value. Bank account balances include amounts held at the Central Bank of Kenya and at various commercial banks at the end of the financial year. For the purposes of these financial statements, cash and cash equivalents also include short term cash imprests and advances to authorised public officers and/or institutions which were not surrendered or accounted for at the end of the financial year.



Kenya Medical Laboratory Technicians and Technologists Board
Annual Reports and Financial Statements
For the year ended June 30, 2023

Notes to the Financial Statements (Continued)

Summary of Significant Accounting Policies (Continued)

v) Comparative figures

Where necessary comparative figures for the previous financial year have been amended or reconfigured to conform to the required changes in presentation.

w) Subsequent events

There have been no events subsequent to the financial year end with a significant impact on the financial statements for the year ended June 30, 2023.

5. Significant Judgments and Sources of Estimation Uncertainty

The preparation of the Board's financial statements in conformity with IPSAS requires management to make judgments, estimates and assumptions that affect the reported amounts of revenues, expenses, assets and liabilities, and the disclosure of contingent liabilities, at the end of the reporting period. However, uncertainty about these assumptions and estimates could result in outcomes that require a material adjustment to the carrying amount of the asset or liability affected in future periods. State all judgements, estimates and assumptions made:

Estimates and assumptions

The key assumptions concerning the future and other key sources of estimation uncertainty at the reporting date, that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year, are described below. The Board based its assumptions and estimates on parameters available when the consolidated financial statements were prepared. However, existing circumstances and assumptions about future developments may change due to market changes or circumstances arising beyond the control of the Board. Such changes are reflected in the assumptions when they occur. IPSAS 1.140



Kenya Medical Laboratory Technicians and Technologists Board
Annual Reports and Financial Statements
For the year ended June 30, 2023

Notes to the Financial Statements (Continued)

Significant Judgments and Sources of Estimation Uncertainty (Continued)

Useful lives and residual value

The useful lives and residual values of assets are assessed using the following indicators to inform potential future use and value from disposal:

- a) The condition of the asset based on the assessment of experts employed by the Entity.
- b) The nature of the asset, its susceptibility and adaptability to changes in technology and processes.
- c) The nature of the processes in which the asset is deployed.
- d) Availability of funding to replace the asset.
- e) Changes in the market in relation to the asset

Provisions

Provisions were raised and management determined an estimate based on the information available. Additional disclosure of these estimates of provisions is included in Note 40.

Provisions are measured at the management's best estimate of the expenditure required to settle the obligation at the reporting date, and are discounted to present value where the effect is material.



Kenya Medical Laboratory Technicians and Technologists Board
Annual Reports and Financial Statements
For the year ended June 30, 2023

Notes to the Financial Statements (Continued)

6. Rendering of Services

Description	2022-2023	2021-2022
	KShs	KShs
Application fees	739,844	1,882,696
Registration fees	2,311,721	6,301,144
Annual Licence fees	32,589,461	41,849,329
Examinations fees	13,905,235	16,546,694
Attachment fees	2,005,843	1,428,419
Inspections of laboratories	114,278,528	143,976,965
Indexing fees	3,828,784	3,267,226
Inspections of Training Institutions	14,797,682	11,694,098
Validation fees	1,761,337	3,902,167
Other revenue	853,464	519,662
Superintendent	7,205,176	-
Total revenue from the rendering of services	<u>194,277,075</u>	<u>231,368,400</u>



Kenya Medical Laboratory Technicians and Technologists Board
Annual Reports and Financial Statements
For the year ended June 30, 2023

7. Use of goods and services

Description	2022-2023	2021-2022
	KShs	KShs
Audit fees	446,000	-
Conferences and delegations	199,440	-
Local Transport	1,351,800	3,909,473
External Transport	1,178,540	-
Production of annual Certificates	4,838,500	2,438,700
Legal expenses	1,291,200	1,894,700
Printing and stationery	27,903,920	29,026,406
Rental Expenses	7,677,276	6,842,659
Office Expenses	1,572,371	1,244,030
Internet Services	1,171,971	1,003,663
Telecommunication	467,785	409,935
Other general expenses	1,324,207	2,858,246
Examinations expenses	8,700,400	17,965,764
Validations expenses	0	2,106,800
Inspections expenses	94,874,278	125,990,300
Regulatory expenses	3,510,900	4,327,500
Total general expenses	<u>156,508,588</u>	<u>200,018,176</u>



Kenya Medical Laboratory Technicians and Technologists Board
Annual Reports and Financial Statements
For the year ended June 30, 2023

8. Employee Costs

	2022-2023	2021-2022
	KShs	KShs
Basic Salaries	24,776,687	14,089,260
House Allowance		5,022,000
Commuter Allowance		1,772,000
Social Contributions(N.S.S.F)		1,100,592
Leave Allowance		537,400
Other Employee Costs (Interns Allowance)	243,000	446,500
Total Employee Cost	<u>25,019,687</u>	<u>22,967,752</u>

9. Board Expenses

Description	2022-2023	2021-2022
	KShs	KShs
Chairman's Honoraria	960,000	960,000
Registrar's emoluments	90,000	540,000
Sitting Allowances	1,249,150	0
Total director emoluments	<u>2,299,150</u>	<u>1,500,000</u>

10. Depreciation and Amortization Expenses

Description	2022-2023	2021-2022
	KShs	KShs
Property, plant and equipment	743,494	796,966
Total depreciation and amortization	<u>743,494</u>	<u>796,966</u>



Kenya Medical Laboratory Technicians and Technologists Board
Annual Reports and Financial Statements
For the year ended June 30, 2023

11. Repairs and Maintenance

Description	2022-2023	2021-2022
	KShs	KShs
Vehicles	1,433,247	796,655
Total repairs and maintenance	1,433,247	796,655

12. Finance Costs

Description	2022-2023	2021-2022
	KShs	KShs
Bank Charges	578,724	819,582
Total finance costs	578,724	819,582



Kenya Medical Laboratory Technicians and Technologists Board
Annual Reports and Financial Statements
For the year ended June 30, 2023

Notes to the Financial Statements (Continued)

13. Cash and Cash Equivalents

Description	2022-2023	2021-2022
	KShs	KShs
Current account	4,530,560	1,095,552
Total cash and cash equivalents	4,530,560	1,095,552

14. Detailed Analysis of the Cash and Cash Equivalents

Financial institution	Account number	2022-2023	2021-2022
		KShs	KShs
a) Current account			
National Bank	01020058193500	749,479	46,205
Equity Bank	0170296759439	840,345	818,967
Co-operative Bank	02120128867800	1,095,650	55,695
Sub- total		<u>2,685,474</u>	<u>920,867</u>
b) Others(specify)			
Cash in hand		62,850	77,215
M-pesa Paybill	927600	1,782,236	97,470
Sub- total		1,845,086	174,685
Grand total		<u>4,530,560</u>	<u>1,095,552</u>

15. Receivables from Exchange Transactions

Description	2022-2023	2021-2022
	KShs	KShs
Current receivables		
Service Receivables	50,090,423	46,137,500
Total receivables	<u>50,090,423</u>	<u>46,137,500</u>



Kenya Medical Laboratory Technicians and Technologists Board
Annual Reports and Financial Statements
For the year ended June 30, 2023

(a) Aging analysis for Receivables from exchange transactions

Description	2023		2022	
	Kshs		Kshs	
	Current FY	% of the total	Comparative FY	% of the total
Less than 1 year	3,899,452.00	6.96	15,080,000.00	32.68
Between 1-2 years	15,080,000.00	30.41	19,034,000.00	41.25
Between 2-3 years	19,034,000.00	38.39	12,023,500.00	26.06
Over 3 years	12,076,971.00	24.25	-	0.00
	50,090,423.00	100.00	46,137,500.00	100.00

Kenya Medical Laboratory Technicians and Technologists Board
Annual Reports and Financial Statements
For the year ended June 30, 2023

Notes to the Financial Statements (Continued)

16. Property, Plant and Equipment

Cost	Furniture and fittings	Computers	Total
	Kshs	Kshs	Kshs
As At 1 July (2021)	6,970,826	7,814,525	14,785,351
Additions	66,000	587,850	653,850
Disposals	-	-	
Transfers/Adjustments	-	-	
As at 30th June 2022	7,036,826	8,402,375	15,439,201
Additions	113,826	409,995	523,821
Disposals	0	0	
Transfer/Adjustments			
As at 30th June (2023)	7,150,652	8,812,370	15,963,022
<u>Depreciation and Impairment</u>			
At 1 July (2022)	4,824,663	6,667,558	11,492,221
Depreciation	276,520	520,445	796,965
Impairment	0	0	0
Transfers/ Adjustments	0	0	0
As At 30th June (2022)	5,101,183	7,188,003	12,289,186
Depreciation	256,184	487,310	743,494
Disposals	0	0	
Impairment	0	0	
Transfer/Adjustment	0		
As at 30th June (2023)	5,357,367	7,675,313	13,032,680
Net Book Values			
As at 30th June (2022)	1,935,643	1,214,372	3,150,015
As at 30th June (2023)	1,793,285	1,137,057	2,930,342

Kenya Medical Laboratory Technicians and Technologists Board
Annual Reports and Financial Statements
For the year ended June 30, 2023

Notes to the Financial Statements (Continued)

17. Trade and other Payables from Exchange Transactions

Description	2022-2023	2021-2022
	KShs	KShs
Trade payables	2,586,000	3,165,398
Other payables – Audit fees	892,000	892,000
Total trade and other payables	3,478,000	4,057,398

	2022/2023	% of the total	2021/2022	% of the total
Less than 1 year	3,478,000	100%	4,057,389	100%
Between 1-2 years				
Between 2-3 years				
Over 3 years				
	3,478,000	100%	4,057,389	100%

18. Cash Generated from Operations

CASH GENERATED FROM OPERATIONS	2022-2023	2021-2022
	KShs	KShs
Depreciation Charge & amortization	743,494	796,965
Decrease(increase) in Debtors	-3,952,923	-15,080,000
Increase (Decrease) in creditors	-579,398	2,315,692
	-3,735,356.00	-11,967,343



Kenya Medical Laboratory Technicians and Technologists Board
Annual Reports and Financial Statements
For the year ended June 30, 2023

Notes to the Financial Statements (Continued)

19. Financial Risk Management

The Board's activities expose it to a variety of financial risks including credit and liquidity risks and effects of changes in foreign currency. The entity's overall risk management programme focuses on unpredictability of changes in the business environment and seeks to minimise the potential adverse effect of such risks on its performance by setting acceptable levels of risk. The entity does not hedge any risks and has in place policies to ensure that credit is only extended to customers with an established credit history.

The Board's financial risk management objectives and policies are detailed below:

(i) Credit risk

The Board has exposure to credit risk, which is the risk that a counterparty will be unable to pay amounts in full when due. Credit risk arises from cash and cash equivalents, and deposits with banks, as well as trade and other receivables and available-for-sale financial investments.

Management assesses the credit quality of each customer, taking into account its financial position, past experience and other factors. Individual risk limits are set based on internal or external assessment in accordance with limits set by the directors. The amounts presented in the statement of financial position are net of allowances for doubtful receivables, estimated by the entity's management based on prior experience and their assessment of the current economic environment.

The carrying amount of financial assets recorded in the financial statements representing the entity's maximum exposure to credit risk without taking account of the value of any collateral obtained is made up as follows:



Kenya Medical Laboratory Technicians and Technologists Board
Annual Reports and Financial Statements
For the year ended June 30, 2023

Notes to the Financial Statements (Continued)

Financial Risk Management

The customers under the fully performing category are paying their debts as they continue trading. The credit risk associated with these receivables is minimal and the allowance for uncollectible amounts that the entity has recognised in the financial statements is considered adequate to cover any potentially irrecoverable amounts.

The board of directors sets the entity's credit policies and objectives and lays down parameters within which the various aspects of credit risk management are operated.

(ii) Liquidity risk management

Ultimate responsibility for liquidity risk management rests with the entity's directors, who have built an appropriate liquidity risk management framework for the management of the entity's short, medium and long-term funding and liquidity management requirements. The entity manages liquidity risk through continuous monitoring of forecasts and actual cash flows.

The table below represents cash flows payable by the entity under non-derivative financial liabilities by their remaining contractual maturities at the reporting date. The amounts disclosed in the table are the contractual undiscounted cash flows. Balances due within 12 months equal their carrying balances, as the impact of discounting is not significant.



Kenya Medical Laboratory Technicians and Technologists Board
Annual Reports and Financial Statements
For the year ended June 30, 2023

Notes to the Financial Statements (Continued)

Financial Risk Management

(iii) Market risk

The board has put in place an internal audit function to assist it in assessing the risk faced by the Board on an ongoing basis, evaluate and test the design and effectiveness of its internal accounting and operational controls.

Market risk is the risk arising from changes in market prices, such as interest rate, equity prices and foreign exchange rates which will affect the entity's income or the value of its holding of financial instruments. The objective of market risk management is to manage and control market risk exposures within acceptable parameters, while optimising the return. Overall responsibility for managing market risk rests with the Audit and Risk Management Committee.

The Board's Finance Department is responsible for the development of detailed risk management policies subject to review and approval by Audit and Risk Management Committee and for the day to day implementation of those policies.

There has been no change to the Board's exposure to market risks or the manner in which it manages and measures the risk.

a) Foreign currency risk

The Board has transactional currency exposures. Such exposure arises through purchases of goods and services that are done in currencies other than the local currency. Invoices denominated in foreign currencies are paid after 30 days from the date of the invoice and conversion at the time of payment is done using the prevailing exchange rate.



Kenya Medical Laboratory Technicians and Technologists Board
Annual Reports and Financial Statements
For the year ended June 30, 2023

Notes to the Financial Statements (Continued)

Financial Risk management

The carrying amount of the entity's foreign currency denominated monetary assets and monetary liabilities at the end of the reporting period.

The Board manages foreign exchange risk from future commercial transactions and recognised assets and liabilities by projecting for expected sales proceeds and matching the same with expected payments.

b) Interest rate risk

Interest rate risk is the risk that the entity's financial condition may be adversely affected as a result of changes in interest rate levels. The Board's interest rate risk arises from bank deposits. This exposes the entity to cash flow interest rate risk. The interest rate risk exposure arises mainly from interest rate movements on the entity's deposits.

Management of interest rate risk

To manage the interest rate risk, management has endeavoured to bank with institutions that offer favourable interest rates.

Sensitivity analysis

The Board analyses its interest rate exposure on a dynamic basis by conducting a sensitivity analysis. This involves determining the impact on profit or loss of defined rate shifts. The sensitivity analysis for interest rate risk assumes that all other variables, in particular foreign exchange rates, remain constant. The analysis has been performed on the same basis as the prior year.



Kenya Medical Laboratory Technicians and Technologists Board
Annual Reports and Financial Statements
For the year ended June 30, 2023

Notes to the Financial Statements (Continued)

Financial Risk management

Fair value of financial assets and liabilities

a) Financial instruments measured at fair value

Determination of fair value and fair values hierarchy

IPSAS 30 specifies a hierarchy of valuation techniques based on whether the inputs to those valuation techniques are observable or unobservable. Observable inputs reflect market data obtained from independent sources; unobservable inputs reflect the Board's market assumptions.

These two types of inputs have created the following fair value hierarchy:

- Level 1 – Quoted prices (unadjusted) in active markets for identical assets or liabilities. This level includes listed equity securities and debt instruments on exchanges.
- Level 2 – Inputs other than quoted prices included within Level 1 that are observable for the asset or liability, either directly (that is, as prices) or indirectly (that is, derived from prices).
- Level 3 – inputs for the asset or liability that are not based on observable market data (unobservable inputs). This level includes equity investments and debt instruments with significant unobservable components. This hierarchy requires the use of observable market data when available. The board considers relevant and observable market prices in its valuations where possible.

There were no transfers between levels 1, 2 and 3 during the year.

b.) Financial instruments not measured at fair value

Disclosures of fair values of financial instruments not measured at fair value have not been made because the carrying amounts are a reasonable approximation of their fair values



Kenya Medical Laboratory Technicians and Technologists Board
Annual Reports and Financial Statements
For the year ended June 30, 2023

Notes to the Financial Statements (Continued)

Financial Risk management

iv) Capital Risk Management

The objective of the board's capital risk management is to safeguard the Board's ability to continue as a going concern.

20. Related Party Balances

Nature of related party relationships

- i) The National Government
- ii) The Health Ministry
- iii) Key management
- iv) Board of directors

21. Segment Information

The Board operates in Nairobi only. No branches

22. Events after the Reporting Period

There were no material adjusting and non- adjusting events after the reporting period.

23. Ultimate And Holding Entity

The Board is Semi- Autonomous Government Agency under the Ministry of Health. Its ultimate parent is the Government of Kenya.

24. Currency

The financial statements are presented in Kenya Shillings (Kshs).

**Kenya Medical Laboratory Technicians and Technologists Board
Annual Reports and Financial Statements
For the year ended June 30, 2023**

APPENDIX

The following is the summary of issues raised by the external auditor, and management comments that were provided to the auditor. The Board have nominated focal persons to resolve the various issues as shown below with the associated time frame within which we expect the issues to be resolved.

Reference No. on the external audit Report	Issue / Observations from Auditor	Management comments	Focal Point person to resolve the issue (Name and designation)	Status: (Resolved / Not Resolved)	Timeframe: (Put a date when you expect the issue to be resolved)
1.	Remuneration of Directors	The board has communicated to the Ministry of Health concerning the appointments of Directors which include the Chairman	CEO – Kisabei Kisabei	Resolved	August 2022
2.	Receivables from exchange Transactions	The meeting with the KMTC Management was initiated so that Modalities of how payment would be effected.	CEO – Kisabei Kisabei	Partly Paid	June 2024

**Kenya Medical Laboratory Technicians and Technologists Board
Annual Reports and Financial Statements
For the year ended June 30, 2023**

Reference No. on the external audit Report	Issue / Observations from Auditor	Management comments	Focal Point person to resolve the issue (Name and designation)	Status: (Resolved / Not Resolved)	Timeframe: (Put a date when you expect the issue to be resolved)
3.	Payables from exchange Transactions	The management will pay the liabilities which has been long outstanding	CEO – Kisabei Kisabei	Resolved	June 2023
4.	Operation without Board Members	The board has communicated to the Ministry of Health concerning the appointments of board	CEO – Kisabei Kisabei	Resolved	June 2023



Patrick M. Kisabei
Executive Officer-KMLTTB

Date: