

REPUBLIC OF KENYA



# REPORT

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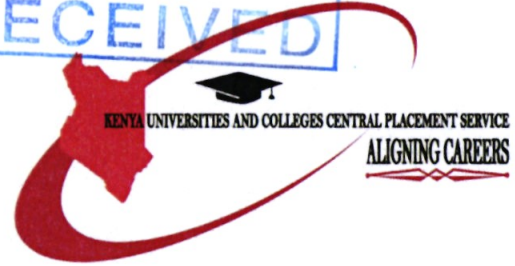
OF THE NATIONAL ASSEMBLY  
PAPERS LAID  
DATE: 25 FEB 2026 DAY: Wednesday  
Majority Party Whip  
Irene Neluwa

THE AUDITOR-GENERAL

ON

KENYA UNIVERSITIES AND COLLEGES  
CENTRAL PLACEMENT SERVICE CAR LOAN  
AND MORTGAGE SCHEME

FOR THE YEAR ENDED  
30 JUNE, 2025



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# **KENYA UNIVERSITIES AND COLLEGES CENTRAL PLACEMENT SERVICE CAR LOAN AND MORTGAGE SCHEME**

**ANNUAL REPORT AND FINANCIAL STATEMENTS  
FOR THE FINANCIAL YEAR ENDED  
30 JUNE 2025**

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**Prepared in accordance with the Accrual Basis of Accounting Method under the International  
Public Sector Accounting Standards (IPSAS)**

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**1. Acronyms and Definition of Key Terms**

**A. Acronyms**

CEO	Chief Executive Officer
CBK	Central Bank of Kenya
ICPAK	Institute of Certified Public Accountants of Kenya
IPSAS	International Public Sector Accounting Standards
KUCCPS	Kenya Universities and Colleges Central Placement Service
MD	Managing Director
NT	National Treasury
OAG	Office of the Auditor-General
OSHA	Occupational Safety and Health Act of 2007
PFM	Public Finance Management
PPE	Property Plant and Equipment
PSASB	Public Sector Accounting Standards Board
SAGAs	Semi-Autonomous Government Agencies

**B. Definition of Key Terms**

**Fiduciary management:** Members of management entrusted directly with the responsibility and trust for the organisation financial resources.

**Comparative Year:** Means the prior period.

## **2. Key Scheme information and management**

### **a) Background information**

The Kenya Universities and Colleges Central Placement Service (KUCCPS) Staff Mortgage and Car Loan Scheme is established by the Salaries and Remuneration Commission Circular No. SRC/ADM/CIR/1/13 Vol. III (128) of 17 December, 2014 on Schemes for State Officers and Other Public Officers of Government of Kenya, National Treasury Circular ZZ/MOF/26/03/86 of 16 September 2015 and ZZ/MOF/26/03/86/A (134) of 16 March 2016 to all public bodies. The Placement Service Staff Mortgage and Car Loan Scheme is wholly owned by Kenya Universities and Colleges Central Placement Service located in Nairobi, Kenya.

### **b) Principal Activities**

The principal activities of the KUCCPS Staff Mortgage and Car Loan Scheme:

- a) To enable KUCCPS staff to access mortgage facilities;
- b) To enable KUCCPS staff to purchase cars.

The Placement Service Staff Mortgage and Car Loan Scheme is administered by the Housing Finance. There is a committee appointed by the Chief Executive Officer charged with the responsibility of;

- i. Processing loans from applicants in accordance with laid down approved regulations;
- ii. Setting up a revolving Scheme for the disbursement of loans; and
- iii. Supervising the day-to-day operations of The Placement Service Staff Mortgage and Car Loan Scheme.

### **The Vision of KUCCPS**

The organisation's Vision is "Equitable, fair and efficient placement service." The core values of the entity are Focus on citizens, access and equity, Innovativeness, teamwork, honesty and integrity.

### **The Mission of KUCCPS**

To provide effective and efficient placement and career guidance services to students for globally competitive human capital and sustainable socio-economic development in Kenya.

**c) Scheme Administration Committee**

The Staff Mortgage and Car Loan Scheme Committee has the following members;

<b>No.</b>	<b>Designation</b>	<b>Name</b>
1.	Chairperson	CPA Christine Mwaka
2.	Member	Prof. John Oluoch
3.	Member	CPA Michael Kimani
4.	Member	Eric Asande
5.	Member	Nyamambia Nyaribo
6.	Scheme Secretary	Dr. Solomon Lemunen
7.	Member	Linda Syomiti
8.	Scheme Administrator	Dr. Agnes Mercy Wahome, PhD

**Key Scheme and Information Management (Continued)**

**d) Key Management**

No.	Designation	Name
1.	Chief Executive Officer	Dr. Agnes Mercy Wahome
2.	Director, Corporate Services	CPA Christine Mwaka
3.	Director, Strategy, Planning, Quality Assurance and Compliance	Dr. Christopher Yegon
4.	Director, Placement Coordination and Career Development	Prof. John Oluoch
5.	Finance Manager	CPA Michael Kimani
6.	Manager, Human Resource and Administration	Dr. Lemunen Solomon
7.	Manager, Placement Coordination and Career Development	Nancy Soila
8.	Manager, Information, Communication and Technology	Joseph Mwanja
9.	Manager, Supply Chain Management	Daina Kibogo
10.	Manager, Research and Knowledge Management	Dr. Victoria Gioto
11.	Manager, Corporate Communication	Paul Juma
12.	Manager, Internal Audit	CPA Martin Rono
13.	Ag. Manager, Legal and Corporation Secretary	Nyamambia Nyaribo

**e) Fiduciary Oversight Arrangements**

The Placement Service has put in place measures and structures to enforce fiduciary and oversight arrangements and ensure compliance. To ensure the effective and efficient administration of the scheme, the Placement Service has implemented the below fiduciary arrangements:

No.	Position	Name
1	Manager, Internal Audit	CPA Martin Rono
2	Staff Mortgage and Car Loan Committee	Members (as listed in part c)
3.	Placement Board and Committees of the Board.	Members

**f) Registered Offices**

P.O. Box 105166-00101,  
ACK Garden House, 1st Ngong Avenue, Community Area  
Nairobi, Kenya

**g) Scheme Contacts**

Telephone :(+254)0205137400, 0723954927  
E-mail: ceo@kuccps.ac.ke  
Website: [www.kuccps.ac.ke](http://www.kuccps.ac.ke)

**h) Scheme Bankers**

HF,  
Rehani House,  
Koinange Street/Kenyatta Avenue

KCB,  
Kencom House, Moi Avenue,  
KCB Plaza, Upperhill

**i) Independent Auditor**






The Auditor-General  
Office of the Auditor-General  
Anniversary Towers, University Way  
P.O. Box 30084, GPO 00100  
Nairobi, Kenya

**j) Principal Legal Adviser**

The Attorney General  
State Law Office and Department of Justice  
Harambee Avenue  
P.O. Box 40112, City Square 00200  
Nairobi, Kenya  
P.O. Box 30088, 00100, Nairobi, Kenya






**3. The Scheme Administration Committee**





No.	Scheme Committee Members	Details
1.	 <p><b>Dr. Agnes Mercy Wahome, PhD,</b> Scheme Administrator and Chief Executive Officer</p> <p><i>PhD (Health Communication, JKUAT), M.A. Medical Sociology &amp; B.A. Sociology and Communication (UON), Dip. Community Oral Health (KMTC), Dip. Leadership in Strategic Health Communication (Johns Hopkins Center for Communication Program, USA)</i></p>	<p>The CEO is responsible for the day-to-day operations at the Placement Service.</p>
2.	 <p><b>CPA Christine Mwaka</b> Director, Corporate Services and Chairperson, KUCCPS Car Loan and Mortgage Scheme Committee</p> <p><i>MBA, Finance (UON), B. Education (Moi), CPA (K), Member (ICPAK, KIM, Institute of Directors (IOD))</i></p>	<p>The Director, Corporate Services is responsible for coordinating and overseeing the Directorate of Corporate Services incorporating the ICT, Human Resource &amp; Administration, Corporate Communication and Customer Experience and Finance functions.</p>
3.	 <p><b>Prof. John Oluoch, PhD, MPRSK, MIHRM</b> Director, Placement Coordination and Career Development</p> <p><i>PhD (Rongo University) and Master's Degree in Communication Studies (Moi University), Bachelor's degree in Education (Moi University) Postgraduate Diploma in Strategic and Human Resource Management, Postgraduate Diploma in Public Relations,</i></p>	<p>The Director, Placement Coordination and Career Development is responsible for coordinating and overseeing placement coordination and career development functions.</p>



4.	 <p><b>CPA Michael Kimani</b> Manager, Finance <i>MBA (UoN), B Com. (KU), CPA-K, Member ICPAK</i></p>	The Finance Manager is responsible for budgeting, budgetary control, financial management and reporting at the Placement Service.
5.	 <p><b>Dr. Lemunen Solomon PhD,</b> Manager, Human Resource and Administration <i>Secretary, Mortgage and Car loan Committee</i> <i>PhD, Human Resource Management (JKUAT), Masters in HR (KU) BCoM (KEMU), Higher Diploma in HRM &amp; Diploma in Personnel Management, CHRP- K, Member, IHRM)</i></p>	The Human Resource and Administration Manager is responsible for human capital management and administrative support services at the Placement Service.
6.	 <p><b>Eric Asande</b> Senior Accountant <i>MBA (JKUAT), B Com. (UON), Member IEA, KAPM</i></p>	The Senior Accountant is responsible for the payables and receivables function of the finance department.
7.	 <p><b>Nyamambia Nyaribo</b> <b>Ag. Legal manager and Corporation Secretary &amp; Personal Assistant to CEO</b> <i>LLB (CUEA), Dip. Law (KSL), Member, LSK, CPM (K)</i></p>	The PA to CEO is responsible for Providing administrative support to the CEO in managing her diary, the organisation of meetings and the maintenance of confidential documents and files.
8.	 <p><b>Linda Syomiti Mwanza, Ag. Manager, Legal and Corporation Secretary</b> <i>LLB (KU), Dip. Law (KSL), Member, LSK</i> From (1 July to 31 December 2024)</p>	The Ag. Manager, Legal and Corporation Secretary is responsible for legal and corporation secretarial matters

4. Management Team

No.	Management Member	Details
1.	 <p><b>Dr. Agnes Mercy Wahome, PhD,</b> <b>Scheme Administrator</b> Chief Executive Officer</p> <p><i>PhD (Health Communication, JKUAT), M.A. Medical Sociology &amp; B.A. Sociology and Communication (UON), Dip. Community Oral Health (KMTC), Dip. Leadership in Strategic Health Communication (Johns Hopkins Center for Communication Program, USA)</i></p>	<p>The CEO is responsible for the day-to-day operations at the Placement Service.</p>
2.	 <p><b>Dr. Christopher Yegon PhD, MKIM</b> Director, Strategy, Planning, Quality Assurance and Compliance</p> <p><i>PhD in Business Administration (JKUAT), MBA (UoN), Bachelor of Business Management (Moi), Diploma in Education</i></p>	<p>The Director, Strategy, Planning, Quality Assurance &amp; Compliance is responsible for coordinating and overseeing the strategy and planning, research and knowledge management, quality assurance, risk and compliance functions in the organisation.</p>
3.	 <p><b>Prof. John Oluoch PhD, MPRSK, MIHRM</b> Director, Placement Coordination &amp; Career Development</p> <p><i>PhD (Rongo University) and Master's Degree in Communication Studies (Moi University), Bachelor's degree in Education (Moi University) Postgraduate Diploma in Strategic and Human Resource Management, Postgraduate Diploma in Public Relations,</i></p>	<p>The Director, Placement Coordination &amp; Career Development is responsible for coordinating and overseeing placement coordination and career development functions.</p>

4.		<p><b>CPA Christine Mwaka</b> Director, Corporate Services</p> <p><i>MBA, Finance (UoN), B. Education (Moi University), CPA (K), Member (ICPAK, KIM, Institute of Directors (IOD)</i></p>	<p>The Director, Corporate Services is responsible for coordinating and overseeing the Directorate of Corporate Services incorporating the ICT, Human Resource &amp; Administration, Corporate Communication and Customer Experience and Finance functions.</p>
5.		<p><b>CPA Michael Kimani</b> Manager, Finance</p> <p><i>MBA (UoN), B Com. (KU), CPA-K, Member ICPAK</i></p>	<p>The Finance Manager is responsible for budgeting, budgetary control, financial management and reporting at the Placement Service.</p>
6.		<p><b>Nyamambia Nyaribo</b> <b>Ag. Legal manager/Corporation secretary &amp; Personal Assistant to CEO</b></p> <p><i>LLB (CUEA), Dip. Law (KSL), Member, LSK, CPM (K)</i> (w.e.f. 1 January 2025)</p>	<p>The PA to CEO is responsible for Providing administrative support to the CEO in managing her diary, the organisation of meetings and the maintenance of confidential documents and files.</p>
7.		<p><b>CPA Martin Rono, Manager, Internal Audit</b></p> <p><i>MBA (KU), B. Com. (Egerton), CPA-K, CISA, Member ISACA &amp; ICPAK</i></p>	<p>The Internal Audit Manager is responsible for financial and systems audit, assurance and risk advisory services at the Placement Service.</p>
8.		<p><b>Daina Kibogo, Manager, Supply Chain Management</b></p> <p><i>M. Sc. Procurement &amp; Logistics (JKUAT), B.A. (Egerton), Dip. Supply Chain Management (ICM-UK), Member ICM, KISM</i></p>	<p>The Supply Chain Manager is responsible for procurement and supply chain operations at the Placement Service.</p>

9.	 <p><b>Paul Juma</b> <b>Manager, Corporate Communication</b> <i>MA Communication Studies. (UoN), B. Ed. (UoN), Member PRSK</i></p>	The Corporate Communication Manager is responsible for the administration and management of publicity, corporate communication and customer experience at the Placement Service.
10.	 <p><b>Nancy Soila, Manager, Placement and Career Services</b> <i>MBA (KU), B. Ed (Moi), Member KIM</i></p>	The Placement and Career Services Manager is responsible for career guidance and placement programmes and activities at the Placement Service.
11.	 <p><b>Dr. Victoria Gioto, PhD, Manager, Research and Knowledge Management</b> <i>PhD Climate Change &amp; Adaptation (UoN), MA (Population Studies &amp; Research) (UoN), BSc. Mathematics (Statistics)(Moi), Diploma in Management Information System, Member, IMIS.</i></p>	The Manager, Research and Knowledge Management is responsible for the research and knowledge management operations.
12.	 <p><b>Dr. Lemunen Solomon, PhD, Manager, Human Resource and Administration</b> <i>Secretary, Mortgage and Car loan Committee</i> <i>PhD, Human Resource Management (JKUAT), Masters in HR (KU) B.Com. (KEMU), Higher Diploma in HRM, Diploma in Personnel Management, CHRP- K, Member, IHRM</i></p>	The Human Resource and Administration Manager is responsible for human capital management and administrative support services at the Placement Service.

<p>13.</p>	 <p><b>Mr. Joseph Mwanja, Manager, ICT</b> <i>MBA (Management Information Systems) (UoN), BSc. IT (Jkuat)</i></p>	<p>The ICT manager is responsible for information communication technology operations at the Placement Service. Mr. Mwanja joined the corporation in the quarter under review.</p>
<p>14.</p>	 <p><b>Linda Syomiti Mwanza, Ag. Manager, Legal and Corporation Secretary</b> <i>LLB (KU), Dip. Law (KSL), Member, LSK</i></p> <p>From (1 July to 31 December 2024)</p>	<p>The Ag. Manager, Legal and Corporation Secretary is responsible for legal and corporation secretarial matters.</p>

## **5. Chairman's Report**



I am pleased to present the Placement Service Staff Mortgage and Car Loan Annual Report and Financial Statements for the year ended 30 June 2025.

The Staff Mortgage and Car Loan Scheme is in its tenth year of operation. During this time, it has provided staff with the opportunity to buy, build or improve houses using a mortgage loan that is repayable within a term of up to 20 years. It has also facilitated staff to acquire motor vehicles repayable within a term of up to five (5) years.

### **Rationale of the KUCCPS Staff Mortgage and Car Loan Scheme**

The Scheme is established under the Car Loan and Mortgage Schemes for State and other Public Officers of the Government of Kenya that was developed in December 2014 by the Salaries and Remuneration Commission (SRC) in collaboration with the National Treasury. The Scheme has enabled the Placement Service to attract, motivate and retain top talent for effective execution of its mandate and realisation of the Vision of "Equitable, Fair and Efficient Placement Service". Additionally, by administering the Scheme and providing affordable housing loans to employees, the Placement Service contributes to the implementation of the Bottom-up Economic Transformation Agenda (BeTA) which has prioritised provision of affordable and decent housing and settlement units, among other targets.

Employees access housing and car loans at competitive concessionary interest rates of 3% per annum through the scheme. It is a revolving Fund; upon repayment, recovered funds are lent out to other employees who express interest, as per the KUCCPS Staff Mortgage and Car Loan Scheme Regulations. This ensures sustainability.

The Placement Service has provided the governance and management capacity to run the scheme effectively. This has been done through setting up the staff Mortgage and Car Loan Scheme Committee, which oversees the administration and implementation of the Scheme. The committee has continuously sensitized staff on the loan terms and conditions in order to increase uptake. Further, the Management Committee has continuously engaged the administrators, Housing Finance of Kenya and KCB Bank to ensure members get a pool of service providers in

order to get competitive rates. During the period the Management onboarded a second administrator i.e. KCB Bank in order to diversify the risk of holding the funds in one institution.

In the period under review, the Committee held ten (10) meetings, and considered and approved 17 applications worth Kshs.132 million.

Through prudent management of resources, the Placement Service generated the initial capital of Kshs 120 million then added Kshs 180 million and a further Kshs 200 million for the Staff Mortgage and Car Loan Scheme. Currently the fund stands at Kshs 546 million of which Kshs 46 million is growth from the initial fund.

Continuous sensitization was undertaken during the year, and this has resulted in increased loan uptake. In order to continue upholding professionalism in managing the scheme, the committee members will be trained to enhance their capacity.

The Placement Service is grateful to the Government, which, through National Treasury and the Ministry of Education, has continued to guide and support the Placement Service to improve the welfare of the staff through Mortgage and Car Loan Scheme. We are grateful to the Salaries and Remuneration Commission for enabling the Placement Service Staff Mortgage and Car Loan Scheme to achieve its objectives of facilitating staff access to the facility. I wish to thank the Board of the Placement Service for the continued support because provision of this facility encourages staff to continue undertaking their duties with zeal.



**CPA Christine Mwaka**

**Chairman, Mortgage and Car Loan Committee**

## **6. Report of the Scheme Administrator**



It gives me great satisfaction to share the financial statements of the Kenya Universities and Colleges Central Placement Service Staff Mortgage and Car Loan Scheme for the year ended 30th June 2025. The statements comprise the Statement of Comprehensive Income, Statement of Financial Position, Statement of Changes in Net Assets, and Statement of Cash Flows.

The Staff Mortgage and Car Loan Scheme ensures prudent financial management and reporting, and meticulous processing of loan applications through a dedicated Staff Mortgage and Car Loan Scheme

Committee.

I wish to report that during the period under review, the Placement Service Staff Mortgage and Car Loan Scheme Committee successfully issued new and continued disbursement of staff house mortgages amounting to Kshs 76.2 million. Additionally, the Scheme facilitated 5 car loans, with a total value of Kshs 7.2 million. Further, the Scheme's capital grew to Kshs.546 million, a commendable increase from the previous year (FY 2023/2024) of Kshs. 340 million considering the loans disbursed.

The scheme's operations have started on a high note; management on boarded KCB Bank to as a second scheme administrator. The Scheme continues to meet its objective by creating an enabling environment for optimal productivity by providing Mortgages and Car Loans for members of staff.

It is worth noting that the fund has had steady growth due to the gradual increase in the uptake of Mortgages and Car Loans from the staff. Going forward, the Placement Service is committed to continuing its efforts in securing budgetary allocations in the forthcoming financial years, thereby ensuring ongoing accessibility of this beneficial facility to the staff.

I wish to extend special thanks to the Board for its vision in establishing this Scheme, which has not only improved staff welfare, morale and productivity but also reaffirmed the Corporation's unwavering dedication to bolstering the aspirations of our valued employees. Appreciation is extended to the Scheme Committee members for the outstanding leadership, vision and direction exhibited in the meticulous planning and execution of their duties to conclusion.

Finally, I wish to thank the Ministry of Education, the National Treasury, and all our stakeholders who have continued to guide and support the Placement Service to improve the welfare of the staff through the Car Loan and Mortgage Scheme. Our steadfast commitment to nurturing this invaluable opportunity remains unwavering. We are resolute in our pursuit of continuously enhancing our initiatives to uplift the overall quality of life for our esteemed staff.

*Dr. Agnes Mercy Wahome*

**Dr. Agnes Mercy Wahome, PhD**  
**Chief Executive Officer/ Scheme Administrator**

## 7. Statement of Performance against Predetermined Objectives

The Kenya Universities and Colleges Central Placement Service has four (4) key result areas and strategic objectives within its Strategic Plan. These key result areas are as follows:

- i) KRA I: Enhance access to tertiary education through placement of students.
- ii) KRA II: Strengthen career guidance through diversification and mainstreaming of career guidance programmes.
- iii) KRA III: Enhance advisory services on placement of students to tertiary institutions
- iv) KRA IV: Strengthen institutional capacity and corporate governance for KUCCPS to deliver on its mandate. The Placement Service develops its annual work plans and performance contracts based on the above key result areas. Specifically, for the Car loan and mortgage, The Placement Service borrows heavily on KRA IV, which is to strengthen institutional capacity and corporate governance. Monitoring of the Board's performance against its annual work plan is done and reported on a quarterly basis. The Placement Service achieved its performance targets set for FY 2024/2025 period as indicated in the table below.

**Table: Review of Planned Objectives for FY 2024/2025 and Achieved Performance.**

Strategic Theme	Objective(s)	Indicator(s)	Initiatives/strategies	Achievement (s)
Strengthen Institutional Capacity and Enhance Corporate Governance	To enhance human resource capacity and welfare.	Uptake of mortgage and car loan.	On boarding staff on the Car loan and Mortgage scheme	The loan amount issued during the year was Kshs 77.2 million
		No. of staff on car loan/mortgage scheme loan.		Nine (9) staff have been on boarded on mortgage loan in FY 2024/2025.  5 staff have been on boarded on car loan in FY 2024/2025.
		No. of staff sensitized	All staff sensitized on the importance of Car loan and Mortgage loan scheme during the period.	
		No of scheme Administrators on boarded	Enhance scheme governance and risk management.	Second administrator (KCB bank) on boarded to enhance efficiency.

<b>Strategic Theme</b>	<b>Objective(s)</b>	<b>Indicator(s)</b>	<b>Initiatives/strategies</b>	<b>Achievement (s)</b>
Strengthen Institutional Capacity and Enhance Corporate Governance	To enhance human resource capacity and welfare.	Uptake of mortgage and car loan.	On boarding staff on the Car loan and Mortgage scheme	The loan amount issued during the year was Kshs 77.2 million
		No. of staff on car loan/mortgage scheme loan.		Nine (9) staff have been on boarded on mortgage loan in FY 2024/2025.  5 staff have been on boarded on car loan in FY 2024/2025.

In its 2024 /2025, Performance contract, the Placement Service considered the objectives and targets outlined in the strategic plan.

## **8. Corporate Governance Statement**

### ***a) Appointment and Removal of Staff Car Loan and Mortgage Committee***

The Secretary/Chief Executive Officer appoints members of the Staff Car Loan and Mortgage Scheme Committee to oversee the implementation and administration of the Scheme as per the KUCCPS Staff Car Loan and Mortgage Regulations. In appointing the members, the Secretary/Chief Executive Officer ensures that the committee is inclusive in terms of gender, cadre and skills.

The Staff Car Loan and Mortgage Committee is composed as follows:

	<b>Position</b>	<b>Members</b>
1.	Chairman	CPA Christine Mwaka
2.	Member	Prof. John Oluoch PhD
3.	Member	CPA Michael Kimani
4.	Member	Nyamambia Nyaribo
5.	Member	Eric Asande
6.	Scheme Secretary	Dr. Solomon Lemunen PhD
7.	Member	Linda Syomiti

### ***b) Roles and functions of the Staff Car Loan and Mortgage Committee***

The functions of the Car Loan and Mortgage Scheme Committee include;

- i) Receiving and considering staff loan applications and guided by the applicable regulations and recommending to the CEO for approval,
- ii) Reviewing and recommending changes to the Housing Mortgage and Car loan Schemes Regulations,
- iii) Coordinating staff sensitisation and awareness campaigns on the benefits of the Scheme and available products.

**c) Committee Meeting Attendance 2024/2025**

KUCCPS Staff Car Loan and Mortgage Scheme Committee held ten meetings during the period ended 30 June, 2025 as shown below.

<b>S/No.</b>	<b>Date</b>
1.	8 August,2024
2.	17 October, 2024
3.	19 November, 2024
4.	28 November, 2024
5.	10 December, 2024
6.	20 February, 2025
7.	7 March, 2025
8.	24 March, 2025
9.	24 April, 2025
10.	11 June, 2025

**Attendance Register FY 2024/2025**

<b>S/No</b>	<b>Position</b>	<b>Members</b>	<b>Meetings Attended</b>
1.	Chairman	CPA Christine Mwaka	9/10
2.	Member	Prof. John Oluoch PhD	9/10
3.	Member	CPA Michael Kimani	9/10
4.	Member	Eric Asande	10/10
5.	Member	Nyamambia Nyaribo	6/10
6.	Scheme Secretary	Dr. Solomon Lemunen PhD	10/10
7.	Member	Linda Syomiti	4/5

**d) Conflict of Interest**

The Committee members have an ethical duty to act honestly and in the best interest of the Scheme. Accordingly, members are encouraged to recuse themselves from discussing or voting on matters that a conflict of interest may exist.

**e) Induction and Continuous Skills Development**

New Committee members are provided with the tools that are generally relied upon in administering the Mortgage and Car Loan Fund upon being appointed.

***f) Fund Committee Remuneration***

The committee members do not receive any remuneration.

***g) Succession Plan***

The committee membership is drawn from various Directorates and Departments ensuring the right mix in terms of skills, age and gender is incorporated in the committee.

## **9. Management Discussion and Analysis**

### **a) Financial performance**

In the financial year ended 30<sup>th</sup> June 2025, Kshs 83.5 million was disbursed, compared to Kshs 149.5 million in the previous year 2023/2024. In addition, the Scheme recorded an increase of Interest earned to Kshs 9.0 million from Kshs 2.8 million in 2023/2024. This is attributed to the introduction of a new scheme administrator (KCB) through recapitalization of the scheme to a tune of Kshs. 200 million hence unutilised funds earning interest.

### **b) Key projects or investments decision implemented**

KUCCPS Staff Car Loan and Mortgage Scheme committee received seventeen applications being (12) applications for mortgage and five (5) applications for car loan, which were processed for further consideration with the Scheme regulations.

### **c) Compliance with statutory requirements**

In the period, the KUCCPS Staff Car Loan and Mortgage Scheme complied with the statutory requirements.

### **d) Major risks facing the KUCCPS Staff Car Loan and Mortgage Scheme**

#### **Credit Risk Management**

Credit risk refers to the risk that counterparty will default on its contractual obligations resulting in financial loss to the company. Credit risk arises from bank balances, trade receivables and amounts due from related parties. The Scheme administrator Housing Finance and KCB Bank on behalf of the Placement Service assesses the credit quality of each customer who are staff members, taking in to account its financial position, past experience and other factors.

#### **Interest rate risk**

The interest rate risk arises from investments in short term deposits and Government securities. The Scheme has not invested in short term deposits or Government securities other than the deposit with the bank for the purposes of mortgage and car loan disbursement.

**Price risk**

The Placement Service Staff Car Loan and Mortgage Scheme does not hold investments that would be subject to price risk.

**Liquidity risk management**

This is the risk that the Scheme will not meet its financial obligations when they fall due. The Placement Service approach to managing liquidity is to ensure it has sufficient liquidity to meet its liabilities when they fall due. Additionally, under both normal and stressed conditions, and without incurring unacceptable losses or at the risk of damaging reputation. KUCCPS ensures that it has sufficient cash on demand to meet expected operational expenses, including the servicing of financial obligations; this excludes the potential impact of extreme circumstances that cannot reasonably be predicted.

**Material errors in statutory/financial obligations**

The KUCCPS Staff Car Loan and Mortgage Scheme is up to date in remitting its statutory and financial obligations. There are no material arrears for the scheme and all the financial obligations have been met.

## **10. Environmental and Sustainability Reporting**

### **i. Sustainability Strategy and Profile**

Kenya Universities and Colleges Central Placement Service is cognizant of continental and global sustainability commitments and aspirations under Africa Union's Agenda 2063 and United Nations Sustainable Development Goals (SDGs). Goal No. 4 by the United Nations seeks to ensure inclusive and equitable quality education and promote lifelong learning opportunities for all, which underpins Kenya's education policy. In addition, other goals such as clean water and sanitation, access to affordable and clean energy, decent work and economic growth, sustainable cities and communities, climate action, good health and well-being, among others, have shaped various national policies and development initiatives.

In alignment with these aspirations, Kenya Universities and Colleges Central Placement Service (KUCCPS) exists to provide effective and efficient placement and career guidance services to students for globally competitive human capital and sustainable socioeconomic development in Kenya. The pursuit of this mission includes a commitment to environmental and sustainability goals. It is what guides us to deliver our strategy, putting the citizen first, delivering relevant services, and improving operational excellence.

### **ii. Environmental Performance**

The Government of Kenya has adopted a National Landscape and Ecosystem Restoration Programme aimed at restoring Kenya's landscapes, enhancing climate resilience, and safeguarding our ecological and economic future. This ten-year programme, initiated in 2022, seeks to raise Kenya's tree cover from the current estimated 13% to 30% by the year 2032.

The Placement Service continued to support this initiative by implementing the Presidential Directive on National Tree Growing Restoration Campaign which requires strategic collaboration with other government agencies on environmental conservation. In the year under review, KUCCPS grew a total of 9,000 trees.

### **iii. Employee Welfare**

The Placement Service implements employee welfare programmes in accordance with its Human Resource Policies, Public Service regulations and national laws. In the financial year, the institution continued to offer affordable financing to employees to acquire homes and motor vehicles through the Staff Mortgage and Car Loan Scheme. The aim of the scheme is to improve the living standards of employees. Additionally, the Placement service has put in place employee benefits including a Comprehensive Medical Insurance Cover, WIBA, Group Life and Personal Accident covers. These measures are aimed at cushioning employees from financial burden and other risks within and out of the work place.

Further, the Placement Service began implementing revised Human Resource instruments, which were approved by the Public Service Commission within the year. The Instruments include Human Resource Policies that will guide the institution in employee recruitment, promotion, reward, sanctions, capacity building and provision of a conducive working environment.

There is an established Human Resource Advisory Committee composed of Heads of Departments that makes recommendations to the Chief Executive Officer on recruitment, selection and appointment for positions below Heads of Department/ Directorates.

The Placement Service progressively strives to enhance compliance with recommended percentages in regards to gender without compromising merit during recruitment, and had attained a gender ratio of 1:1.

The institution also complied with Occupational Safety and Health Act of 2007(OSHA) and has been issued with an OSHA certificate. Further, KUCCPS has established Work Environment, Health and Safety policies and procedures.

#### **iv. Market Place Practices**

KUCCPS strives to be transparent, accountable and prudent in its market practices, through public participation in procurement, adherence to relevant laws and policy guidelines, as well as sustained public sensitisation, information dissemination and awareness initiatives. In the year under review, the Placement Service provided information and engaged the public through public forums, mass media, online platforms and stakeholder consultations, among other approaches.

##### **a) Responsible competition practice**

The Placement Service obtains goods and services through procurement and supply chain management practices in accordance with the Public Procurement and Assets Disposal Act and Regulations. In addition, a Corruption Prevention Committee as well as Integrity Assurance Committee have been established to spearhead efforts towards preventing corrupt practices and unethical behaviour at the organisation.

To ensure responsible, fair and transparent competition, opportunities and employment vacancies are competitively and fairly filled through public participation, while placement of students to colleges and universities is guided by a Placement Policy and Processing Procedure, to ensure fairness and equity. The processes leverage technology for efficiency, integrity and transparency.

To ensure improved service delivery, the institution updated its Service Charter to align it with public service standards. In addition, it continued with automation of key processes and embraced cashless payments through the government's eCitizen platform.

In accordance with the Public Officer Ethics Act, employees are regularly reminded of their obligations to refrain from expressing their political preferences while at work or actively taking part in the activities of political parties. Employees were also reminder of their rights as provided in the Constitution and applicable legislation.

##### **b) Responsible Supply Chain and Supplier Relations**

The Placement Service complies with the Public Procurement and Assets Disposal Act and the Regulations and adheres to good business practices. This includes supplier screening and effective and efficient contract management, while ensuring compliance with the law. In

addition, a procurement plan was prepared and approved for implementation in accordance with the law and regulations. Procurement was continuously monitored.

Further, the institution complied with the AGPO requirement and reserved 30% of its procurement budget to the special groups, a target which was monitored quarterly. The Placement Service monitored implementation of contracts and payments are made within the stipulated time, and conducts continuous registration of suppliers and regular supplier sensitisation to ensure a harmonious and positive relationship with suppliers

**c) Responsible Marketing and Advertising**

The Placement Service conducts its publicity, advertising and marketing activities in accordance with public policy, ethical considerations, prudent financial management and professional standards. Public communication and publicity campaigns are guided by an approved corporate communication policy and strategy. The Placement Service also holds regular consultative forums with stakeholders to disseminate important information and receive their feedback on services delivered.

**d) Product Stewardship**

The primary consumers of KUCCPS services and products are students, higher learning institutions and government agencies and departments. To safeguard the rights and interests of the consumers, the Placement Service has put in place policies and procedures guiding provision of service to these stakeholders. Further, the institution has established a customer experience function and provided online and physical channels for engagement and resolution of issues raised by the consumers. Services are continually subjected to quality reviews and internal audit to ensure compliance with standards, laws and regulations. The Placement Service is registered as a Data Processor and Data Controller in compliance with the Data Protection Act, 2019. This ensures protection and responsible handling of citizens' data.

**e) Corporate Social Responsibility and Community Engagement**

The entity's corporate social engagements are guided by the KUCCPS Corporate Social Investment (CSI) and Stakeholder Engagement Policy. The objectives of KUCCPS CSI are to:

- a) Support national and social initiatives that are aligned to KUCCPS strategic interests
- b) Make a positive and sustainable impact on Kenyan communities
- c) Create synergies by working with partners that share KUCCPS values and objectives
- d) Cultivate good will and promote the corporate image of the KUCCPS.

Further to these, KUCCPS implements activities in its flagship areas including environmental conservation, education, sports and community empowerment. In the year under review, the institution organised or supported the following CSI activities.

**i. National Tree Growing and Restoration Campaign**

KUCCPS continued to support the National Tree Growing and Restoration Campaign. Through collaborations with communities and other government agencies, the institution grew 9,000 trees in the financial year. The activities took place in Kaptagat (Elgeyo Marakwet County), Tinderet (Nandi County) and Dandora in Nairobi County.



*Staff participating in a tree growing session at Kaptagat, Elgeyo Marakwet County on 13 July, 2024.*

## **11. Report of the Scheme Administration Committee**

The Placement Service Scheme Administration Committee submits the report together with the audited financial statements for the year ended 30 June, 2025, which shows the state of the Placement Service Staff Mortgage and Car Loan Scheme affairs.

### **Principal activities**

The principal activities of the Placement Service Staff Mortgage and Car Loan Scheme continued to be facilitation of the Placement Service employees to acquire own cars for use travel to work and secure residential houses.

### **Performance**

The Financial statements of the Placement Service Staff Mortgage and Car Loan Scheme for the year ended 30 June, 2025 are set out on page 1 to 5.

### **Trustees**

The members of the Administration Committee who served during the year are shown on pages vii to xii.

### **Auditors**

The Auditor-General is responsible for the statutory audit of the Placement Service Mortgage and Car Loan Scheme in accordance with Article 229 of the Constitution of Kenya, Public Audit Act 2015.

### **By Order of the Scheme Committee**



.....  
**Chair of the Scheme Administration Committee**

## **12. Statement of Management's Responsibilities**

Section 85 of the Public Finance Management Act, 2012 requires that, at the end of each financial year, the Administrator of a scheme established pursuant to the Salaries and Remuneration Commission Circular No. SRC/ADM/CIR/1/13 Vol. III (128) of 17 December, 2014 on Schemes for State Officers and Other Public Officers of Government of Kenya; and National Treasury Circular ZZ/MOF/26/03/86 of 16 September, 2015 and ZZ/MOF/26/03/86/A (134) of 16 March, 2016 to all public bodies, shall prepare financial statements for the scheme in accordance with the standards and formats prescribed by the Public Sector Accounting Standards Board.

The Administrator of the Scheme is responsible for the preparation and presentation of the Scheme's financial statements, which give a true and fair view of the state of affairs of the scheme for and as at the end of the period ended 30 June 2025. This responsibility includes:

- i) Maintaining adequate financial management arrangements and ensuring that these continue to be effective throughout the reporting period.
- ii) Maintaining proper accounting records, which disclose with reasonable accuracy at any time the financial position of the scheme.
- iii) Designing, implementing and maintaining internal controls relevant to the preparation and fair presentation of the financial statements, and ensuring that they are free from material misstatements, whether due to error or fraud.
- iv) Safeguarding the assets of the scheme;
- v) Selecting and applying appropriate accounting policies, and
- vi) Making accounting estimates that are reasonable in the circumstances.

The Administrator of the scheme accepts responsibility for the its financial statements, which have been prepared using appropriate accounting policies supported by reasonable and prudent judgements and estimates, in conformity with International Public Sector Accounting Standards (IPSAS), and in the manner required by the PFM Act, 2012 and the Salaries and Remuneration Commission Circular No. SRC/ADM/CIR/1/13 Vol. III (128) of 17th December, 2014 on Schemes for State Officers and Other Public Officers of Government of Kenya; and National Treasury Circular ZZ/MOF/26/03/86 of 16 September, 2015 and

ZZ/MOF/26/03/86/A (134) of 16 March, 2016. The Administrator of the scheme is of the opinion that the scheme's financial statements give a true and fair view of the state of the Scheme's transactions during the period ended 30 June, 2025 and of the Fund's financial position as at that date.

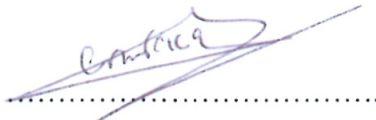
The Administrator further confirms the completeness of the accounting records maintained for the scheme, which have been relied upon in the preparation of the scheme's financial statements as well as the adequacy of the systems of internal financial control.

In preparing the financial statements, the Administrator of the scheme has assessed the scheme's ability to continue as a going concern and disclosed, as applicable, matters relating to the use of going concern basis of preparation of the financial statements.

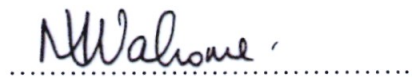
Nothing has come to the attention of the Administrator to indicate that the scheme will not remain a going concern for at least the next twelve months from the date of this statement.

#### **Approval of the financial statements**

The Kenya Universities and Colleges Central Placement Service Scheme's annual financial statements was approved by the Board on 27 August, 2025 and signed on its behalf by:



**CPA Christine Mwaka**  
**Chairman of the Placement Service Staff**  
**Mortgage and Car Loan Scheme**  
**27 August, 2025**



**Dr. Agnes Mercy Wahome PhD**  
**Scheme Administrator/ Chief Executive**  
**Officer**  
**27 August, 2025**

# REPUBLIC OF KENYA



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NAIROBI

## REPORT OF THE AUDITOR-GENERAL ON KENYA UNIVERSITIES AND COLLEGES CENTRAL PLACEMENT SERVICE CAR LOAN AND MORTGAGE SCHEME FOR THE YEAR ENDED 30 JUNE, 2025

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### PREAMBLE

I draw your attention to the contents of my report which is in three parts:

- A. Report on Financial Statements that considers whether the financial statements are fairly presented in accordance with the applicable financial reporting framework, accounting standards and the relevant laws and regulations that have a direct effect on the financial statements;
- B. Report on Lawfulness and Effectiveness in the Use of Public Resources which considers compliance with applicable laws, regulations, policies, gazette notices, circulars, guidelines and manuals and whether public resources are applied in a prudent, efficient, economic, transparent and accountable manner to ensure the Government achieves value for money and that such funds are applied for the intended purpose; and,
- C. Report on Effectiveness of Internal Controls, Risk Management and Governance which considers how the entity has instituted checks and balances to guide internal operations. This responds to the effectiveness of the governance structure, risk management environment and internal controls, developed and implemented by those charged with governance for orderly, efficient and effective operations of the entity.

An Unmodified Opinion is issued when the Auditor-General concludes that the financial statements are fairly presented in accordance with the applicable financial reporting framework. The Report on Financial Statements should be read together with the Report on Lawfulness and Effectiveness in the Use of Public Resources, and the Report on Effectiveness of Internal Controls, Risk Management, and Governance.

The three parts of the report are aimed at addressing the statutory roles and responsibilities of the Auditor-General as provided by Article 229 of the Constitution, the Public Finance Management Act, 2012, and the Public Audit Act, 2015. The three parts of the report when read together constitute the report of the Auditor-General.

### REPORT ON THE FINANCIAL STATEMENTS

#### Opinion

I have audited the accompanying financial statements of Kenya Universities and Colleges Central Placement Service Car Loan and Mortgage Scheme set out on pages 1 to 28, which comprise of the statement of financial position as at 30 June, 2025 and the statement of financial performance, statement of changes in net assets, statement of cash flows and statement of comparison of budget and actual amounts

for the year then ended and a summary of significant accounting policies and other explanatory information in accordance with the provisions of Article 229 of the Constitution of Kenya and Section 35 of the Public Audit Act, 2015. I have obtained all the information and explanations which to the best of my knowledge and belief, were necessary for the purpose of the audit.

In my opinion, the financial statements present fairly, in all material respects, the financial position of Kenya Universities and Colleges Central Placement Service Car Loan and Mortgage Scheme as at 30 June, 2025 and of its financial performance and its cash flows for the year then ended, in accordance with International Public Sector Accounting Standards Accrual Basis and comply with the Public Finance Management Act, 2012.

### **Basis for Opinion**

The audit was conducted in accordance with International Standards of Supreme Audit Institutions (ISSAIs). I am independent of the Kenya Universities and Colleges Central Placement Service Car Loan and Mortgage Scheme Management in accordance with ISSAI 130 on the Code of Ethics. I have fulfilled other ethical responsibilities in accordance with the ISSAI and in accordance with other ethical requirements applicable to performing audits of financial statements in Kenya. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

### **Key Audit Matters**

Key audit matters are those matters that, in my professional judgement, are of most significance in the audit of the financial statements. There were no key audit matters to report in the year under review.

### **Other Information**

The Management is responsible for the Other Information set out on pages iii to xxix which comprise of Key Scheme Information and Management, The Scheme Administration Committee, Management Team, Chairman's Report, Report of the Scheme Administrator, Statement of Performance Against Predetermined Objectives, Corporate Governance Statement, Management Discussion and Analysis, Environmental and Sustainability Reporting, Report of the Scheme Administration Committee and the Statement of Management's Responsibilities. The Other Information does not include the financial statements and my audit report thereon.

In connection with my audit on the financial statements, my responsibility is to read the Other Information and in doing so, consider whether the Other Information is materially inconsistent with the financial statements or my knowledge obtained in the audit or otherwise appears to be materially misstated. If, based on the work I have performed, I conclude that there is a material misstatement of this Other Information, I am required to report that fact. I have nothing to report in this regard.

My opinion on the financial statements does not cover the Other Information and accordingly, I do not express an audit opinion or any form of assurance thereon.

## REPORT ON LAWFULNESS AND EFFECTIVENESS IN THE USE OF PUBLIC RESOURCES

### **Conclusion**

As required by Article 229(6) of the Constitution, based on the audit procedures performed, I confirm that nothing has come to my attention to cause me to believe that public resources have not been applied lawfully and in an effective way.

### **Basis for Conclusion**

The audit was conducted in accordance with ISSAI 3000 and ISSAI 4000. The standards require that I comply with ethical requirements and plan and perform the audit to obtain assurance about whether the activities, financial transactions and information reflected in the financial statements comply in all material respects, with the authorities that govern them. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my conclusion.

## REPORT ON EFFECTIVENESS OF INTERNAL CONTROLS, RISK MANAGEMENT AND GOVERNANCE

### **Conclusion**

As required by Section 7(1)(a) of the Public Audit Act, 2015, based on the audit procedures performed, I confirm that nothing has come to my attention to cause me to believe that internal controls, risk management and governance were not effective.

### **Basis for Conclusion**

The audit was conducted in accordance with ISSAI 2315 and ISSAI 2330. The standards require that I plan and perform the audit to obtain assurance about whether effective processes and systems of internal controls, risk Management and overall governance were operating effectively in all material respects. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my conclusion.

### **Responsibilities of Management and those charged with Governance**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with International Public Sector Accounting Standards (Accrual Basis) and for maintaining effective internal controls as Management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error and for its assessment of the effectiveness of internal controls, risk management and governance.

In preparing the financial statements, Management is responsible for assessing the Scheme's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless Management is aware of the intention to cease operations.

Management is also responsible for the submission of the financial statements to the Auditor-General in accordance with the provisions of Section 47 of the Public Audit Act, 2015.

In addition to the responsibility for the preparation and presentation of the financial statements described above, Management is also responsible for ensuring that the activities, financial transactions and information reflected in the financial statements comply with the authorities which govern them and that public resources are applied in an effective way.

Those charged with governance are responsible for overseeing the Scheme's financial reporting process, reviewing the effectiveness of how Management monitors compliance with relevant legislative and regulatory requirements, ensuring that effective processes and systems are in place to address key roles and responsibilities in relation to governance and risk management, and ensuring the adequacy and effectiveness of the control environment.


### **Auditor-General's Responsibilities for the Audit**

My responsibility is to conduct an audit of the financial statements in accordance with Article 229(4) of the Constitution, Section 35 of the Public Audit Act, 2015 and the International Standards of Supreme Audit Institutions (ISSAIs). The standards require that, in conducting the audit, I obtain reasonable assurance about whether the financial statements as a whole are free from material misstatements, whether due to fraud or error and to issue an auditor's report that includes my opinion in accordance with Section 48 of the Public Audit Act, 2015. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISSAIs will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

In conducting the audit, Article 229(6) of the Constitution also requires that I express a conclusion on whether or not in all material respects, the activities, financial transactions and information reflected in the financial statements are in compliance with the authorities that govern them and that public resources are applied in an effective way. In addition, I consider the entity's control environment in order to give an assurance on the effectiveness of internal controls, risk management and governance processes and systems in accordance with the provisions of Section 7(1)(a) of the Public Audit Act, 2015.

Further, I am required to submit the audit report in accordance with Article 229(7) of the Constitution.

Detailed description of my responsibilities for the audit is located at the Office of the Auditor-General's website at: <https://www.oagkenya.go.ke/auditor-generals-responsibilities-for-audit/>. This description forms part of my auditor's report.

  
FCPA Nancy Gathungu, CBS  
**AUDITOR-GENERAL**

**Nairobi**

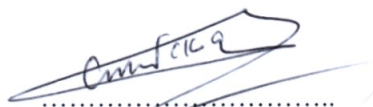
**02 December, 2025**

**14. Statement of Financial Performance for the year ended 30 June, 2025.**

Description	Note	2024/2025 FY	2023/2024 FY
		Kshs.	Kshs.
<b>Revenue from non-exchange transactions</b>			
Transfers from KUCCPS Main Account	6	-	-
<b>Total Revenue from exchange transactions</b>		-	-
<b>Revenue from exchange transactions</b>			
Interest income	7	9,036,269	2,869,256
<b>Total Revenue from exchange transactions</b>		<b>9,036,269</b>	<b>2,869,256</b>
<b>Total revenue</b>		<b>9,036,269</b>	<b>2,869,256</b>
<b>Expenses</b>		-	-
Finance costs-Bank charges	8	575	-
<b>Surplus/(deficit) before tax</b>		<b>9,035,694</b>	<b>2,869,256</b>
<b>Taxation</b>	13	<b>(2,710,708)</b>	<b>(860,777)</b>
<b>Surplus/ (Deficit) after Tax</b>		<b>6,324,986</b>	<b>2,008,480</b>

The notes set out on pages 6 to 35 form an integral part of these Financial Statements.

The financial statements were approved on 27 August, 2025 by:



CPA Christine Mwaka  
Chairman of the Scheme

27 August, 2025



Dr. Agnes Mercy Wahome  
PhD.  
Scheme Administrator

27 August, 2025



CPA Michael Kimani  
Scheme Accountant  
ICPAK M/No.5310

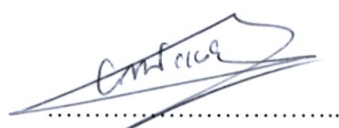
27 August, 2025

**15. Statement of Financial Position as at 30 June, 2025**

Description	Note	2024/2025 FY	2023/2024 FY
		Kshs.	Kshs.
<b>Assets</b>			
<b>Current Assets</b>			
Cash and cash equivalents	9	234,195,695	87,541,353
Receivables from exchange transactions		-	-
Receivables from non-exchange transactions	11(b)	20,000,000	-
<b>Total Current Assets</b>		<b>254,195,695</b>	<b>87,541,353</b>
<b>Non-current assets</b>			
Receivables from exchange transactions	11(c)	297,168,735	255,393,820
<b>Total Non-Current Assets</b>		<b>297,168,735</b>	<b>255,393,820</b>
<b>Total Assets</b>		<b>551,364,430</b>	<b>342,935,173</b>
<b>Liabilities</b>			
Trade and other payables	12(a)	1,839,810	1,585,469
Taxation	13	2,710,708	860,777
<b>Total Current Liabilities</b>		<b>4,550,518</b>	<b>2,446,246</b>
<b>Total Liabilities</b>		<b>4,550,518</b>	<b>2,446,246</b>
<b>Net assets</b>			
KUCCPS Staff Mortgage Scheme Reserve	14(a)	470,000,000	270,000,000
KUCCPS Staff Car Loan Reserve	14(a)	30,000,000	30,000,000
Accumulated surplus	14(b)	46,813,912	40,488,926
<b>Total Net Assets</b>		<b>546,813,912</b>	<b>340,488,926</b>
<b>Total Net Assets and Liabilities</b>		<b>551,364,430</b>	<b>342,935,172</b>

The accounting policies and explanatory notes on pages 6 to 35 to these financial statements form an integral part of the financial statements.

The Placement Service Staff Mortgage and Car Loan Scheme financial statements were approved on 27 August, 2025 and signed by:



**CPA Christine Mwaka**  
Chairman of the Scheme

27 August, 2025



**Dr. Agnes Mercy Wahome**  
PhD.  
Scheme Administrator

27 August, 2025



**CPA Michael Kimani**  
Scheme Accountant  
ICPAK M/No.5310

27 August, 2025

**16. Statement of Changes in Net Assets for the year ended 30 June, 2025**

	Accumulated surplus	Car Loan Scheme	Mortgage Scheme	Total
	Kshs.	Kshs.	Kshs.	Kshs.
<b>Balance as at 1 July 2023</b>	<b>38,480,447</b>	<b>30,000,000</b>	<b>270,000,000</b>	<b>338,480,447</b>
Surplus/(deficit) for the period	2,869,256			2,869,256
Schemes received during the year				
Transfers				
Tax Paid for Previous Year				
Taxation for the Year	(860,777)			(860,777)
<b>As at 30 June 2024</b>	<b>40,488,926</b>	<b>30,000,000</b>	<b>270,000,000</b>	<b>340,488,926</b>
<b>Balance as at 1 July 2024</b>	<b>40,488,926</b>	<b>30,000,000</b>	<b>270,000,000</b>	<b>340,488,926</b>
Surplus/(deficit) for the period	9,035,694			9,035,694
Schemes received during the year				
Transfers			200,000,000	200,000,000
Tax Paid for Previous Year				
Taxation for the Year	(2,710,708)			(2,710,708)
<b>As at 30 June 2025</b>	<b>46,813,912</b>	<b>30,000,000</b>	<b>470,000,000</b>	<b>546,813,912</b>

**17. Statement of Cash Flows for the year ended 30 June, 2025**

Description	Note	2024/2025FY	2023/2024FY
		Kshs.	Kshs.
<b>Cash flows from operating activities</b>			
<b>Receipts</b>			
Transfers from Parent Ministry/ SC/SAGA	6	-	-
Interest received	7(b)	7,680,828	2,438,868
Proceed from non-exchange debtors	11(a)	180,000,000	80,000,000
Proceeds from loan principal repayments		44,036,312	24,008,851
<b>Total Receipts</b>		<b>231,717,140</b>	<b>106,447,719</b>
<b>Payments</b>			
Loan disbursements paid out		(83,476,754)	(149,513,938)
Tax Refund to KUCCPS main Account		(1,586,044)	-
<b>Total payments</b>		<b>(85,062,768)</b>	<b>(149,513,938)</b>
<b>Net cash flow from operating activities</b>		<b>146,654,342</b>	<b>(43,066,219)</b>
<b>Cash flows from investing activities</b>			
<b>Net cash flows used in investing activities</b>		<b>-</b>	<b>-</b>
<b>Cash flows from financing activities</b>			
Receipts into the mortgage revolving Scheme		-	-
Receipts into the car loan revolving Scheme		-	-
<b>Net cash flows used in financing activities</b>		<b>-</b>	<b>-</b>
<b>Net increase/(decrease) in cash and cash equivalents</b>		<b>146,654,342</b>	<b>(43,066,219)</b>
Cash and cash equivalents at 1 July		87,541,353	130,607,572
<b>Cash and cash equivalents at 30 June 2025</b>		<b>234,195,695</b>	<b>87,541,353</b>

18. Statement of Comparison of Budget and Actual amounts for the year ended 30 June, 2025

Description	Original budget	Adjustments	Final budget	Actual on comparable basis	Performance difference	% of utilization
	Kshs.	Kshs.	Kshs.	Kshs.	Kshs.	
	A	b	C=(a+b)	d	e=(c-d)	F=d/c
<b>Revenue</b>						
Transfers from other Parent Ministry	-	-	-	-	-	0%
Interest income	9,000,000	-	9,000,000	9,036,269	(36,269)	100%
Other income	-	-	-	-	-	
<b>Total Revenue</b>	<b>9,000,000</b>	<b>-</b>	<b>9,000,000</b>	<b>9,036,269</b>	<b>(36,269)</b>	<b>100%</b>
<b>Expenses</b>						
Use of goods and services	-	-	-	-		0%
Finance cost	-	-	-	575	(575)	0%
<b>Expenditure</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>575</b>	<b>(575)</b>	<b>0%</b>
<b>Surplus for the period</b>	<b>9,000,000</b>	<b>-</b>	<b>9,000,000</b>	<b>9,035,694</b>	<b>(36,844)</b>	<b>100%</b>
<b>Capital Expenditure</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

Variance Explanation:

## **19. Notes to the Financial Statements**

### **1. General Information**

The Placement Service Staff Mortgage and Car Loan Scheme established pursuant to the Salaries and Remuneration Commission Circular No. SRC/ADM/CIR/1/13 Vol. III (128) of 17 December, 2014 on staff Car Loan and Mortgage Schemes for State Officers and Other Public Officers of Government of Kenya, National Treasury Circular ZZ/MOF/26/03/86 of 16 September, 2015 and ZZ/MOF/26/03/86/A (134) of 16 March, 2016 to all public bodies and the KUCCPS staff car loan and mortgage 2017.

### **2. Statement of Compliance and Basis of Preparation**

The Financial Statements have been prepared on a historical cost basis except for the measurement at re-valued amounts of certain items of property, plant and equipment, marketable securities and financial instruments at fair value, impaired assets at their estimated recoverable amounts and actuarially determined liabilities at their present value. The preparation of financial statements in conformity with International Public Sector Accounting Standards (IPSAS) allows the use of estimates and assumptions. It also requires management to exercise judgement in the process of applying the Placement Service Staff car loan and mortgage Scheme accounting policies. The areas involving a higher degree of judgement or complexity, or where assumptions and estimates are significant to the financial statements, are disclosed in these financial statements.

The financial statements have been prepared and presented in Kenya Shillings, which is the functional and reporting currency of the Placement Service Staff Mortgage and Car Loan Scheme.

The financial statements have been prepared in accordance with the PFM Act, the State Corporations Act, and the Universities Act No. 54 of 2012, Section 28 and International Public Sector Accounting Standards (IPSAS). The accounting policies adopted have been consistently applied to all the years presented.

### 3. Adoption of New and Revised Standards

- i. New and amended standards and interpretations in issue effective in the year ended 30 June, 2025.

There are no new standards effective in the FY.

- ii. *New and amended standards and interpretations in issue but not yet effective in the year ended 30 June, 2025.*

Standard	Effective date and impact:
IPSAS 43: Leases	<p><b><i>Applicable 1 January, 2025</i></b></p> <p>The standard sets out the principles for the recognition, measurement, presentation, and disclosure of leases. The objective is to ensure that lessees and lessors provide relevant information in a manner that faithfully represents those transactions. This information gives a basis for users of financial statements to assess the effect that leases have on the financial position, financial performance and cash flows of the Placement Service Staff Mortgage and Car Loan Scheme.</p> <p>The new standard requires entities to recognise, measure and present information on right of use assets and lease liabilities.</p>
IPSAS 44: Non- Current Assets Held for Sale and Discontinued Operations	<p><b><i>Applicable 1 January, 2025</i></b></p> <p>The Standard requires,</p> <p>Assets that meet the criteria to be classified as held for sale to be measured at the lower of carrying amount and fair value less costs to sell and the depreciation of such assets to cease and:</p> <p>Assets that meet the criteria to be classified as held for sale to be presented separately in the statement of financial position and the results of discontinued operations to be presented separately in the statement of financial performance.</p>
IPSAS 45: Property Plant and Equipment	<p><b><i>Applicable 1 January, 2025</i></b></p> <p>The standard supersedes IPSAS 17 on Property, Plant and Equipment. IPSAS 45 has additional guidance/ new guidance for heritage assets, infrastructure assets and measurement. Heritage assets were previously excluded from the scope of</p>

Standard	Effective date and impact:
	<p>IPSAS 17 in IPSAS 45, heritage assets that satisfy the definition of PPE shall be recognised as assets if they meet the criteria in the standard. IPSAS 45 has an additional application guidance for infrastructure assets, implementation guidance and illustrative examples. The standard has clarified existing principles e.g. valuation of land over or under the infrastructure assets, under- maintenance of assets and distinguishing significant parts of infrastructure assets.</p> <p>This will not affect the Placement Service Staff Mortgage and Car Loan Scheme.</p>
<p>IPSAS 46: Measurement</p>	<p><b><i>Applicable 1 January, 2025</i></b></p> <p>The objective of this standard was to improve measurement guidance across IPSAS by:</p> <ul style="list-style-type: none"> <li>i. Providing further detailed guidance on the implementation of commonly used measurement bases and the circumstances under which they should be used.</li> <li>ii. Clarifying transaction costs guidance to enhance consistency across IPSAS.</li> <li>iii. Amending where appropriate guidance across IPSAS related to measurement at recognition, subsequent measurement and measurement related disclosures.</li> </ul> <p>The standard also introduces a public sector specific measurement bases called the current operational value.</p> <p>This will not affect the Placement Service Staff Mortgage and Car Loan Scheme.</p>
<p>IPSAS 47: Revenue</p>	<p><b><i>Applicable 1 January, 2026</i></b></p> <p>This standard supersedes IPSAS 9- Revenue from exchange transactions, IPSAS 11 Construction contracts and IPSAS 23 Revenue from non- exchange transactions. This standard brings all the guidance of accounting for revenue under one standard. The objective of the standard is to establish the</p>

Standard	Effective date and impact:
	principles that the institution shall apply to report useful information to users of financial statements about the nature, amount, timing and uncertainty of revenue and cash flow arising from revenue transactions.
IPSAS 48: Transfer Expenses	<b>Applicable 1 January, 2026</b> The objective of the standard is to establish the principles that a transfer provider shall apply to report useful information to users of financial statements about the nature, amount, timing and uncertainty of expenses and cash flow arising from transfer expense transactions. This is a new standard for public sector entities geared to provide guidance to entities that provide transfers on accounting for such transfers.
IPSAS 49: Retirement Benefit Plans	<b>Applicable 1 January, 2026</b> The objective is to prescribe the accounting and reporting requirements for the public sector retirement benefit plans which provide retirement to public sector employees and other eligible participants. The standard sets the financial statements that should be presented by a retirement benefit plan.

iii. *New and amended standards and interpretations in issue but not yet effective in the year ended 30 June, 2025.*

Standard	Effective date and impact:
IPSAS 50: Exploration For & Evaluation of Mineral Resources	<b>Applicable 1<sup>st</sup> January, 2027</b> The objective of this Standard is to specify the financial reporting for the exploration for and evaluation of mineral resources. The Standard requires: <ul style="list-style-type: none"> <li>i. Limited improvements to existing accounting practices for exploration and evaluation expenditures.</li> <li>ii. Entities that recognize exploration and evaluation assets to assess such assets for impairment in accordance with this Standard and measure any impairment in accordance with IPSAS 26.</li> <li>iii. Disclosures that identify and explain the amounts in the entity's financial statements arising from the exploration for and evaluation of</li> </ul>

Standard	Effective date and impact:
	mineral resources and help users of those financial statements understand the amount, timing and certainty of future cash flows from any exploration and evaluation assets recognized.

**iv. Early adoption of standards**

The Placement Service Staff Mortgage and Car Loan Scheme did not early – adopt any new or amended standards in the year 2024/25.

**4. Significant Accounting Policies**

**a. Revenue recognition**

**i) Revenue from non-exchange transactions**

**Transfers from other government entities**

Revenues from non-exchange transactions with other government entities are measured at fair value and recognized on obtaining control of the asset (cash, goods, services and property). In case the transfer is free from conditions, it is probable that the economic benefits or service potential related to the asset will flow to the Placement Service Staff Mortgage and Car Loan Scheme and can be measured reliably. Recurrent grants are recognized in the statement of comprehensive income. Development/capital grants are recognized in the statement of financial position and realized in the statement of comprehensive income over the useful life of the assets that has been acquired using such Schemes.

**Significant Accounting Policies (Continued)**

**ii) Revenue from exchange transactions**

**Interest income**

The Placement Service Staff Mortgage and Car Loan Scheme will have a Current bank account for the staff car loan account and mortgage account. KUCCPS expects to receive future cash receipts from the current accounts.

**b. Budget information**

The Placement Service Mortgage and Car Loan Scheme committee adopted the budget for FY 2024-2025 vide a meeting held on the 18<sup>th</sup> of July 2024, as the fund had already been appropriated for operationalization and only reverts to the Placement service board for replenishing of the revolving fund as and when required.

KUCCPS Staff Mortgage and Car Loan Scheme budget is prepared on a different basis to the actual income and expenditure disclosed in the financial statements. The financial statements are prepared on accrual basis using a classification based on the nature of expenses in the statement on financial performance, whereas the budget is prepared on a cash basis.

A comparison of budget and actual amounts, prepared on a comparable basis to the approved budget, is then presented in the statement of comparison of budget and actual amounts. In addition to the Basis difference, adjustments to amounts in the financial statements are also made for differences in the formats and classification schemes adopted for the presentation of the financial statements and the approved budget.

**c. Property, plant, and equipment (PPE)**

All property, plant and equipment are stated at cost less accumulated depreciation and impairment losses. Cost includes expenditure that is directly attributable to the acquisition of the items. When significant parts of property, plant and equipment are required to be replaced at intervals, the Fund recognizes such parts as individual assets with specific useful lives and depreciates them accordingly. Likewise, when a major inspection is performed, its cost is recognized in the carrying amount of the plant and equipment as a replacement if the recognition criteria are satisfied. All other repair and maintenance costs are recognized in surplus, or deficit as incurred. Where an asset is acquired in a non-exchange transaction for nil or nominal consideration the asset is initially measured at its fair value.

**d. Intangible assets**

Intangible assets acquired separately are initially recognized at cost. The cost of intangible assets acquired in a non-exchange transaction is their fair value at the date of the exchange. Following initial recognition, intangible assets are carried at cost less any accumulated amortization and accumulated impairment losses. Internally generated intangible assets, excluding capitalized development costs, are not capitalized and expenditure is reflected in surplus or deficit in the period in which the expenditure is incurred. The useful life of the intangible assets is assessed as either finite or indefinite.

**Significant Accounting Policies (Continued)**

**d. Investment property**

Investment properties are measured initially at cost, including transaction costs. The carrying amount includes the replacement cost of components of an existing investment property at the time that cost is incurred if the recognition criteria are met and excludes the costs of day-to-day maintenance of an investment property. Investment property acquired through a non-exchange transaction is measured at its fair value at the date of acquisition. Subsequent to initial recognition, investment properties are measured using the cost model and are depreciated over a 5-year period or investment property is measured at fair value with gains and losses recognised through surplus or deficit. The Placement service Investment properties are derecognized either when they have been disposed of or when the investment property is permanently withdrawn from use and no future economic benefit or service potential is expected from its disposal. The difference between the net disposal proceeds and the carrying amount of the asset is recognized in the surplus or deficit in the period of de-recognition.

**e. Financial instruments**

IPSAS 41 addresses the classification, measurement and de-recognition of financial assets and financial liabilities, introduces new rules for hedge accounting and a new impairment model for financial assets. The KUCCPS does not have any hedge relationships and therefore the new hedge accounting rules have no impact on The Placement Service financial statements. A financial instrument is any contract that gives rise to a financial asset of one entity and a financial liability or equity instrument of another entity. At initial recognition, the entity measures a financial asset or financial liability at its fair value plus or minus, in the case of a financial asset or financial liability not at fair value through surplus or deficit, transaction costs that are directly attributable to the acquisition or issue of the financial asset or financial liability.

## **Significant Accounting Policies (Continued)**

### **I. Financial assets**

#### **Classification of financial assets**

The Placement Service classifies its financial assets as subsequently measured at amortised cost, fair value through net assets/ equity or fair value through surplus and deficit on the basis of both the entity's management model for financial assets and the contractual cash flow characteristics of the financial asset. A financial asset is measured at amortized cost when the financial asset is held within a management model whose objective is to hold financial assets in order to collect contractual cash flows and the contractual terms of the financial asset give rise on specified dates to cash flows that are solely payments of principal and interest on the principal outstanding. A financial asset is measured at fair value through net assets/ equity if it is held within the management model whose objective is achieved by both collecting contractual cashflows and selling financial assets and the contractual terms of the financial asset give rise on specified dates to cash flows that are solely payments of principal and interest on the principal amount outstanding. A financial asset shall be measured at fair value through surplus or deficit unless it is measured at amortized cost or fair value through net assets/ equity unless an entity has made irrevocable election at initial recognition for particular investments in equity instruments.

#### **Subsequent measurement**

Based on the business model and the cash flow characteristics, the Placement Service classifies its financial assets into amortized cost or fair value categories for financial instruments. Movements in fair value are presented in either surplus or deficit or through net assets/ equity subject to certain criteria being met.

#### **Amortized cost**

Financial assets that are held for collection of contractual cash flows where those cash flows represent solely payments of principal and interest, and that are not designated at fair value through surplus or deficit, are measured at amortized cost. A gain or loss on an instrument that is subsequently measured at amortized cost and is not part of a hedging relationship is recognized in profit or loss when the asset is de-recognized or impaired. Interest income from these financial assets is included in finance income using the effective interest rate method.

## **Significant Accounting Policies (Continued)**

### **Fair value through net assets/ equity**

Financial assets that are held for collection of contractual cash flows and for selling the financial assets, where the assets' cash flows represent solely payments of principal and interest, are measured at fair value through net assets/ equity. Movements in the carrying amount are taken through net assets, except for the recognition of impairment gains or losses, interest revenue and foreign exchange gains and losses which are recognized in surplus/deficit. Interest income from these financial assets is included in finance income using the effective interest rate method.

### **Fair value through surplus or deficit**

Financial assets that do not meet the criteria for amortized cost or fair value through net assets/ equity are measured at fair value through surplus or deficit. A business model where the entity manages financial assets with the objective of realizing cash flows through solely the sale of the assets would result in a fair value through surplus or deficit model.

### **Trade and other receivables**

Trade and other receivables are recognized at fair values less allowances for any uncollectible amounts. Trade and other receivables are assessed for impairment on a continuing basis. An estimate is made of doubtful receivables based on a review of all outstanding amounts at the year end.

### **Impairment**

The Placement Service assesses, on a forward-looking basis, the expected credit loss ('ECL') associated with its financial assets carried at amortized cost and fair value through net assets/equity. The Placement Service recognizes a loss allowance for such losses at each reporting date.

## **II. Financial liabilities**

### **Classification**

The Placement Service classifies its liabilities as subsequently measured at amortized cost except for financial liabilities measured through profit or loss.

**Significant Accounting Policies (Continued)**

**f. Contingent liabilities**

The Placement Service Staff Mortgage and Car Loan Scheme does not recognize a contingent liability but discloses details of any contingencies in the notes to the financial statements, unless the possibility of an outflow of resources embodying economic benefits or service potential is remote.

The Placement Service Staff Mortgage and Car Loan Scheme had no contingent liability during the year.

**g. Contingent assets**

The Placement Service Staff Mortgage and Car Loan Scheme does not recognize a contingent asset but discloses details of a possible asset whose existence is contingent on the occurrence or non-occurrence of one or more uncertain future events not wholly within the control of The Placement Service Staff Mortgage and Car Loan Schemes in the notes to the financial statements. Contingent assets are assessed continually to ensure that developments are appropriately reflected in the financial statements. If it has become virtually certain that an inflow of economic benefits or service potential will arise and the asset's value can be measured reliably, the asset and the related revenue are recognized in the financial statements of the period in which the change occurs.

The Placement Service Staff Mortgage and Car Loan Scheme had no contingent assets during the year.

**h. Nature and purpose of reserves**

Placement Service Staff Mortgage and Car Loan Scheme create and maintains reserves in terms of specific requirements. Reserves are listed as below;

- i) Accumulated Surplus – this is the sum of all accumulated surplus and deficits as at the reporting date.
- ii) Placement Service Staff Mortgage and Car Loan Scheme– this represents Schemes set aside as seed money to operationalize The Placement Service Staff Mortgage and Car Loan Scheme once opening of the Bank Account is approved by the National Treasury and Planning.

**Significant Accounting Policies (Continued)**

**i. Changes in accounting policies and estimates**

The Placement Service Staff Mortgage and Car Loan Scheme recognize the effects of changes in accounting policy retrospectively. The effects of changes in accounting policy are applied prospectively if retrospective application is impractical.

**j. Foreign currency transactions**

Transactions in foreign currencies are initially accounted for at the ruling rate of exchange on the date of the transaction. Trade creditors or debtors denominated in foreign currency are reported at the statement of financial position reporting date by applying the exchange rate on that date. Exchange differences arising from the settlement of creditors, or from the reporting of creditors at rates different from those at which they were initially recorded during the period, are recognized as income or expenses in the period in which they arise.

**k. Related parties**

The Placement Service Staff Mortgage and Car Loan Scheme regards a related party as a person or entity with the ability to exert control individually or jointly, or to exercise significant influence over The Placement Service Staff Mortgage and Car Loan Scheme, or vice versa. Members of key management are regarded as related parties and comprise the Directors/ Trustee, The Placement Service Staff Mortgage and Car Loan Scheme Managers, and Scheme Accountant.

**l. Cash and cash equivalents**

Cash and cash equivalents comprise cash on hand and cash at bank, short-term deposits on call, and highly liquid investments with an original maturity of three months or less, which are readily convertible to known amounts of cash and are subject to insignificant risk of changes in value. Bank account balances at Housing Finance at the end of the financial year.

**m. Comparative figures**

The Placement Service Staff Mortgage and Car Loan Scheme was established and became operational in the year 2017, comparative figures are for 2023/2024 financial year.

**Significant Accounting Policies (Continued)**

**n. Events after the reporting period**

Ms. Faith Kaluai, a member of the Placement Service Mortgage and car Loan Committee left the organization by resigning on 30 June, 2025.

**o. Ultimate and Holding Scheme**

The Placement Service Staff Mortgage and Car Loan Scheme is established under Section 24 (4) PFM Act under the Ministry of Education. Its ultimate parent is the Government of Kenya.

**p. Currency**

The financial statements are presented in Kenya Shillings (Kshs.).

**Significant Accounting Policies (Continued)**

**5. Significant judgments and sources of estimation uncertainty**

The preparation of the Placement Service Staff Mortgage and Car Loan Scheme's financial statements in conformity with IPSAS requires management to make judgments, estimates and assumptions that affect the reported amounts of revenues, expenses, assets and liabilities, and the disclosure of contingent liabilities, at the end of the reporting period. However, uncertainty about these assumptions and estimates could result in outcomes that require a material adjustment to the carrying amount of the asset or liability affected in future periods.

**a) Estimates and assumptions.**

The key assumptions concerning the future and other key sources of estimation uncertainty at the reporting date, that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year, are described below. However, existing circumstances and assumptions about future developments may change due to market changes or circumstances arising beyond the control of The Placement Service Staff Mortgage and Car Loan Scheme. Such changes are reflected in the assumptions when they occur.

**b) Useful lives and residual values**

The useful lives and residual values of assets are assessed using the following indicators to inform potential future use and value from disposal:

- i) The condition of the asset is based on the assessment of experts employed by The Placement Service Staff Mortgage and Car Loan Scheme
- ii) The nature of the asset, its susceptibility and adaptability to changes in technology and processes
- iii) The nature of the processes in which the asset is deployed
- iv) Availability of funding to replace the asset
- v) Changes in the market in relation to the asset

**Notes to the Financial Statements**

**6. Transfers from the Parent Ministry/SC/SAGA**

<b>Description</b>	<b>2024/2025</b>	<b>2023/2024</b>
	<b>Kshs.</b>	<b>Kshs.</b>
Transfers from Government entities– operations	-	-
Transfers by KUCCPS to the Placement Service Staff Car Loan and Mortgage Scheme	-	-
<b>Total</b>	<b>-</b>	<b>-</b>

The Placement Service Staff Mortgage and Car Loan Scheme did not receive any transfer during the year.

**7. Interest income**

<b>Description</b>	<b>2024/2025</b>	<b>2023/2024</b>
	<b>Kshs.</b>	<b>Kshs.</b>
Interest Income from Car Loan and Mortgage Loans	9,036,269	2,869,256
<b>Total Interest Income</b>	<b>9,036,269</b>	<b>2,869,256</b>

The Placement Service staff car loan and mortgage Scheme funds earned interest from Staff loans and market rate for the unutilised deposit.

**7(b) Interest Income Statement of Financial Performance Reconciliation with Statement of Cash flows**

<b>Description</b>	<b>2024/2025</b>	<b>2023/2024</b>
	<b>Kshs.</b>	<b>Kshs.</b>
Interest Income from Car Loan and Mortgage Loans (Statement of Financial Performance)	9,036,269	2,869,256
Less: Withholding tax on interest for 2024/2025	(1,355,441)	(430,388)
<b>Interest Income from Car Loan and Mortgage Loans (Statement of Cash Flow)</b>	<b>7,680,828</b>	<b>2,438,868</b>

**8. Finance Cost – Bank Charges**

<b>Description</b>	<b>2024/2025</b>	<b>2023/2024</b>
	<b>Kshs.</b>	<b>Kshs.</b>
Bank charges	575	-
<b>Total Bank Charges</b>	<b>575</b>	<b>-</b>

Charges related to transfer of Tax refund to KUCCPS main Account.

**Notes to the Financial Statements (continued)**

**9. Cash and Cash equivalents**

Description	2024/2025	2023/2024
	Kshs.	Kshs.
KUCCPS Staff Mortgage Account-HF	49,726,534	54,547,093
KUCCPS Staff Car loan Account-HF	30,297,751	32,994,260
KUCCPS Staff Car loan & Mortgage Account KCB	154,171,410	-
<b>Total Cash and Cash equivalents</b>	<b>234,195,695</b>	<b>87,541,353</b>

10 (a) Detailed analysis of the cash and cash equivalents in banks approved by National Treasury in line with Section 28 of the PFM Act are as follows:

Financial Institution	Account number	2024/2025	2023/2024
		Kshs.	Kshs.
<b>KUCCPS Staff Car Loan &amp; Mortgage</b>			
HF -Mortgage Account	2211863401	49,726,534	54,547,093
HF -Car loan Account	2211863402	30,297,751	32,994,260
KCB –Mortgage & Car loan Account	1335607994	154,171,410	-
<b>Grand Total</b>		<b>234,195,695</b>	<b>87,541,353</b>

**10 (b) Reconciliation of Cash and Cash equivalents**

Description	2024/2025	2023/2024
	Kshs.	Kshs.
Cash and Cash equivalents as per statement of financial position	234,195,695	87,541,353
Amount in cashbook not reflected in Bank statement	-	-
<b>Cash and Cash equivalents as per bank confirmation</b>	<b>234,195,695</b>	<b>87,541,353</b>

**11 (a) Receivables from Non-Exchange transactions**

Description	2024/2025	2023/2024
	Kshs.	Kshs.
Transfers from GOK	-	-
Transfer from KUCCPS main account	180,000,000	-
<b>Total Receivables from Non-Exchange Transactions</b>	<b>180,000,000</b>	<b>-</b>

During the year Kshs 180 million was received from the KUCCPS main account.

**Notes to the Financial Statements (continued)**

**11 (b) Receivables from Non-Exchange transactions Movement Schedule**

Description	2024/2025	2023/2024
	Kshs.	Kshs.
Receivables from non-Exchange transactions -Opening Balance	200,000,000	-
Transfer from KUCCPS main account during the year	(180,000,000)	-
<b>Total Receivables from Non-Exchange Transactions-Closing Balance</b>	<b>20,000,000</b>	<b>-</b>

The amount was provided for by the Placement Service Board and is receivable by the Placement Service Staff Mortgage and Car Loan Scheme. During the year Kshs 180 million was received from the KUCCPS main account, Kshs 30 million to HF and Kshs 150 million to KCB Mortgage & car loan account.

**11 (c) Receivables from Exchange transactions**

Description	2024/2025	2023/2024
	Kshs.	Kshs.
Long term Receivables from Car Loan and Mortgage Scheme	295,813,295	254,963,431
Other Exchange Debtors (Withheld tax on interest 15%)	1,355,441	430,388
<b>Total Long-Term Receivables from Scheme</b>	<b>297,168,735</b>	<b>255,393,820</b>

**12(a) Trade and Other Payables**

Description	2024/2025	2023/2024
	Kshs.	Kshs.
Trade and Other Payables	1,839,810	1,585,469
<b>Total Trade and Other Payables</b>	<b>1,839,810</b>	<b>1,585,469</b>

The payable for the period include tax component of Kshs 430,386 for the KUCCPS Staff Car Loan and Mortgage for the financial year 2023/2024 paid from the Placement Service main account and yet to be refunded.

**12 (b) Trade and Other Payables – Movement Schedule**

Description	2024/2025	2023/2024
	Kshs.	Kshs.
<b>Opening Balance</b>	<b>2,015,855</b>	<b>1,585,469</b>
Additions (Current Year Payable)	1,409,424	430,386
Payments / Refunds to KUCCPS Main A/C	(1,585,469)	-
<b>Closing Balance</b>	<b>1,839,424</b>	<b>2,015,855</b>

The opening balance of Kshs 2,015,855 comprised prior years' tax Kshs 1,585,469 (FY 2021/22 & 2022/23) and Kshs 430,386 FY 2023/2024 tax, both paid by the KUCCPS Main

**Notes to the Financial Statements (continued)**

Account but not yet reimbursed. During FY 2024/2025, Kshs 1,585,469 was refunded to the main account, with an additional payable of Kshs 1,409,424 leaving a closing balance of Kshs 1,839,424 pending reimbursement to the Scheme.

**13. Taxation**

Description	2024/2025	2023/2024
	Kshs.	Kshs.
Income tax charge	-	-
Tax Charged on Interest Income	2,710,708	860,777
<b>Income Tax expense</b>	<b>2,710,708</b>	<b>860,777</b>

**14. Reserves**

Description	2024/2025	2023/2024
	Kshs	Kshs
KUCCPS staff Mortgage Reserve	470,000,000	270,000,000
KUCCPS staff Car loan Reserve	30,000,000	30,000,000
Revenue Reserve	46,813,912	38,480,447
<b>Total Staff Mortgage and Car Loan Reserve</b>	<b>546,813,912</b>	<b>338,480,447</b>

**14 (b) Revenue Reserve**

Description	2024/2025	2023/2024
	Kshs	Kshs
Opening Accumulated surplus	40,488,926	38,480,447
Add: surplus for the year	9,035,694	2,869,256
Less: Tax for Previous years	-	-
Less: Tax for the year	(2,710,708)	(860,777)
<b>Closing accumulated surplus Balance</b>	<b>46,813,912</b>	<b>40,488,926</b>

**Notes to the Financial Statements (continued)**

**15. Net cash flows from operating activities**

Description	2024/2025	2023/2024
	Kshs	Kshs
<b>Surplus/ (deficit) for the year</b>	<b>9,035,694</b>	<b>2,869,256</b>
<b>Adjusted for:</b>		
Gains/ losses on disposal of assets	-	-
Interest income	-	-
Finance cost	-	-
<b>Working capital adjustments</b>		
Increase in inventory	-	-
Increase in receivables	(60,365,492)	(45,301,559)
Increase in payables	694,849	(633,917)
<b>Net cash flow from operating activities</b>	<b>(50,634,949)</b>	<b>(43,066,220)</b>

**16. Financial risk management**

The Placement Service Staff Mortgage and Car Loan Scheme's activities expose it to a variety of financial risks including credit and liquidity risks and effects of changes in foreign currency. The Placement Service Staff Mortgage and Car Loan Scheme's overall risk management programme focuses on unpredictability of changes in the business environment and seeks to minimise the potential adverse effect of such risks on its performance by setting acceptable levels of risk. The Placement Service Staff Mortgage and Car Loan Scheme does not hedge any risks and has in place policies to ensure that credit is only extended to customers with an established credit history.

The Placement Service Staff Mortgage and Car Loan Scheme's financial risk management objectives and policies are detailed below:

**Notes to the Financial Statements (continued)**

**a) Credit risk**

The Placement Service Staff Mortgage and Car Loan Scheme has exposure to credit risk, which is the risk that a counterparty will be unable to pay amounts in full when due. Credit risk arises from cash and cash equivalents, and deposits with banks, as well as trade and other receivables and available-for-sale financial investments.

Management assesses the credit quality of each customer, taking into account its financial position, past experience and other factors. Individual risk limits are set based on internal or external assessment in accordance with limits set by the directors. The amounts presented in the statement of financial position are net of allowances for doubtful receivables, estimated by The Placement Service Staff Mortgage and Car Loan Scheme's management based on prior experience and their assessment of the current economic environment.

The carrying amount of financial assets recorded in the financial statements representing The Placement Service Staff Mortgage and Car Loan Scheme's maximum exposure to credit risk without taking account of the value of any collateral obtained is made up as follows:

<b>Description</b>	<b>Total amount Kshs.</b>	<b>Fully performing Kshs.</b>	<b>Past due Kshs.</b>	<b>Impaired Kshs.</b>
<b>At 30 June, 2025</b>				
Receivables From Exchange Transactions-Car loans and mortgages	-	-	-	-
Receivables From Non-Exchange Transactions	-	-	-	-
Bank Balances	234,195,695	234,195,695	-	-
<b>Total</b>	<b>234,195,695</b>	<b>234,195,695</b>	-	-
<b>At 30 June, 2024</b>				
Receivables From Exchange Transactions- Car loans and mortgages	-	-	-	-
Receivables From Non-Exchange Transactions	-	-	-	-
Bank Balances	87,541,353	87,541,353	-	-
<b>Total</b>	<b>87,541,353</b>	<b>87,541,353</b>	-	-

**Notes to the Financial Statements (continued)**

The customers under the fully performing category are paying their debts as they continue trading. The credit risk associated with these receivables is minimal and the allowance for uncollectible amounts that The Placement Service Staff Mortgage and Car Loan Scheme has

recognised in the financial statements is considered adequate to cover any potentially irrecoverable amounts. The Placement Service Staff Mortgage and Car Loan Scheme has significant concentration of credit risk on amounts due from staff who left the institution and has no control over their monthly repayment remittances.

The board of trustees sets The Placement Service Staff Mortgage and Car Loan Scheme's credit policies and objectives and lays down parameters within which the various aspects of credit risk management are operated.

**b) Liquidity risk management**

Ultimate responsibility for liquidity risk management rests with The Placement Service Staff Mortgage and Car Loan Scheme Administrator, who has built an appropriate liquidity risk management framework for the management of The Placement Service Staff Mortgage and Car Loan Scheme's short, medium, and long-term Scheming and liquidity management requirements. The Placement Service Staff Mortgage and Car Loan Scheme manages liquidity risk through continuous monitoring of forecasts and actual cash flows.

The table below represents cash flows payable by The Placement Service Staff Mortgage and Car Loan Scheme under non-derivative financial liabilities by their remaining contractual maturities at the reporting date. The amounts disclosed in the table are the contractual undiscounted cash flows. Balances due within 12 months equal their carrying balances, as the impact of discounting is not significant.

Description	Less than 1 month	Between 1-3 months	Over 5 months	Total
	Kshs.	Kshs.	Kshs.	Kshs.
<b>At 30 June, 2025</b>				
Trade Payables	1,839,424			1,839,424
<b>Total</b>	<b>1,839,424</b>			<b>1,839,424</b>
<b>At 30 June, 2024</b>	-	-	-	-
Trade Payables	1,585,469			1,585,469
<b>Total</b>	<b>1,585,469</b>			<b>1,585,469</b>

**Notes to the Financial Statements (continued)**

**c) Market risk**

The board has put in place an internal audit function to assist it in assessing the risk faced by the Scheme on an ongoing basis, evaluate and test the design and effectiveness of its internal accounting and operational controls.

Market risk is the risk arising from changes in market prices, such as interest rate, equity prices and foreign exchange rates which will affect the Placement Service Staff Mortgage and Car Loan Scheme's income or the value of its holding of financial instruments. The objective of market risk management is to manage and control market risk exposures within acceptable parameters, while optimising the return. Overall responsibility for managing market risk rests with the Audit and Risk Management Committee.

The Placement Service Staff Mortgage and Car Loan Scheme's Finance Department is responsible for the development of detailed risk management policies and for the day-to-day implementation of those policies.

There has been no change to the Placement Service Staff Mortgage and Car Loan Scheme's exposure to market risks or the manner in which it manages and measures the risk.

**d) Interest rate risk**

Interest rate risk is the risk that The Placement Service Staff Mortgage and Car Loan Scheme's financial condition may be adversely affected as a result of changes in interest rate levels. The Placement Service Staff Mortgage and Car Loan Scheme's interest rate risk arises from bank deposits. This exposes The Placement Service Staff Mortgage and Car Loan Scheme to cash flow interest rate risk. The interest rate risk exposure arises mainly from interest rate movements on The Placement Service Staff Mortgage and Car Loan Scheme's deposits.

***Management of interest rate risk***

To manage the interest rate risk, management has endeavoured to bank with institutions that offer favourable interest rates.

**Notes to the Financial Statements (continued)**

**e) Capital risk management.**

The objective of the Scheme's capital risk management is to safeguard the funds' ability to continue as a going concern. The Scheme capital structure comprises of the following funds:

Description	2024/2025	2023/2024
	Kshs.	Kshs.
Revolving KUCCPS Staff Mortgage and Car Loan Scheme	500,000,000	300,000,000
Accumulated surplus ( <i>Reserves</i> )	46,813,912	40,488,927
<b>Total Schemes</b>	<b>546,813,912</b>	<b>340,488,927</b>
Less: cash and bank balances	(234,195,695)	(87,541,353)
Net debt (excess cash and cash equivalents)	312,618,217	252,947,574
<b>Gearing ratio</b>	57.2%	74.3%

**17. Related Party Balances**

**a) Nature of related party relationships**

Entities and other parties related to the scheme include those parties who have ability to exercise control or exercise significant influence over its operating and financial decisions.

Related parties include management personnel, their associates and close family members.

The scheme is related to the following entities:

- a) National government Fund
- b) Key management;
- c) Board of Trustees/Committee

**18. Events after the Reporting Period**

There were no material adjusting and non- adjusting events after the reporting period.

**19. Ultimate and Holding Entity**

The Scheme is under the Placement Service which is a semi-autonomous government agency under the Ministry of Education. Its ultimate parent is the Government of Kenya.

**20. Currency**

The financial statements are presented in Kenya Shillings (Kshs) rounded to the nearest shilling.

**20. Annexes**

**Annex I: Progress on Follow Up of Prior Year Auditor's Recommendations**

The following is the summary of issues raised by the external auditor, and management comments that were provided to the auditor.

<b>Reference No. on the external audit Report</b>	<b>Issue / Observations from Auditor</b>	<b>Management comments</b>	<b>Status: (Resolved / Not Resolved)</b>	<b>Timeframe: (Put a date when you expect the issue to be resolved)</b>



**Dr. Agnes Mercy Wahome PhD**  
**Chief Executive Officer/ Scheme Administrator**

**27 August, 2025**

*Kenya Universities and Colleges Central Placement Service Car loan/Mortgage Scheme  
Annual Report and Financial Statements For the year ended 30 June, 2025*


**Annex II: Inter-Scheme Confirmation Letter**

Kenya Universities and Colleges Central Placement Service Car loan/Mortgage Scheme  
ACK Gardens, 3rd Floor, 1st Ngong Avenue, Community, Nairobi P.O Box 105166-00101

The Placement Service wishes to confirm the amounts disbursed to you as at 30 June, 2025 as indicated in the table below. Please compare the amounts disbursed to you with the amounts you received and populate the column E in the table below Please sign and stamp this request in the space provided and return it to us.

Confirmation of amounts received by The Placement Service as at 30 <sup>th</sup> June, 2025							
Reference Number	Date Disbursed	Amounts Disbursed by KUCCPS Staff Mortgage and Car Loan Scheme (Kshs) as at 30 <sup>th</sup> June, 2025				Amount Received by KUCCPS Staff Car Loan and Mortgage Scheme (Kshs) as at 30 <sup>th</sup> June, 2025 (E)	Differences (Kshs) (F)=(D-E)
		Recurrent (A)	Development (B)	Inter-Ministerial (C)	Total (D)=(A+B+C)		
N/A	N/A	N/A	N/A	N/A	N/A		
<b>Total</b>							

In confirm that the amounts shown above are correct as of the date indicated.

  
**CPA Michael Kimani**  
**Head of Accounts Department at the Placement Service Staff Mortgage and Car Loan Scheme**  
**27 August, 2025**

**Annex III: Reporting of Climate Relevant Expenditures**

Project Name	Project Description	Project Objectives	Project Activities					Source of Schemes	Implementing Partners
				Q1	Q2	Q3	Q4		
NA	NA	NA	NA						

The Placement Service Scheme did not have expenditure under this category

**Annex IV: Reporting on Disaster Management Expenditure**

Column I Programme	Column II Sub-programme	Column III Disaster Type	Column IV Category of disaster related Activity that require expenditure reporting (response/recovery/mitigation/preparedness)	Column V Expenditure item	Column VI Amount (Kshs.)	Column VII Comments
N/A						

The Placement Service Scheme did not have expenditure under this category