

REPUBLIC OF KENYA



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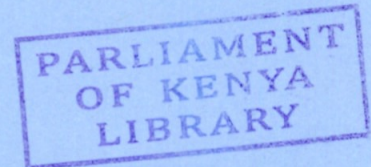
THE NATIONAL ASSEMBLY PAPERS LAID	
DATE: 30 JUN 2026	DAY. Tuesday
REPORTED BY:	The Deputy Majority Whip
CLERK-AT THE-TABLE:	Getrude chebet

REPORT

OF

THE AUDITOR-GENERAL

ON



NDARAGWA GIRLS
SECONDARY SCHOOL

FOR THE YEAR ENDED
30 JUNE, 2023

NYANDARUA COUNTY

NDARAGWA GIRLS SECONDARY SCHOOL
PUBLIC SECONDARY SCHOOL
Annual Report and Financial Statements
For the year ended 30th June 2023

Revised 30th June 2023.



NDARAGWA GIRLS SECONDARY SCHOOL

ANNUAL REPORT AND FINANCIAL STATEMENTS

FOR THE FINANCIAL YEAR ENDED
30th June 2023

Prepared in accordance with the Cash Basis of Accounting Method under the International Public Sector Accounting Standards (IPSAS)

NDARAGWA GIRLS SECONDARY SCHOOL
PUBLIC SECONDARY SCHOOL
Annual Report and Financial Statements
For the year ended *30th June 2023*

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NDARAGWA GIRLS SECONDARY SCHOOL
PUBLIC SECONDARY SCHOOL
Annual Report and Financial Statements
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1. Acronyms and Definition of Key Terms

A. Acronyms.

BOM	Board of Management
CEB	County Education Board
IPSAS	International Public Sector Accounting Standards
KCSE	Kenya Certificate of Secondary Education
PFM	Public Finance Management
PSASB	Public Sector Accounting Standards Board
FY	Financial Year
FDSE	Free Day Secondary Education
TSC	Teachers Service Commission
SMASSE	Strengthening of Mathematics and Science in Secondary Education

B. Definition of Key Terms

Comparative Year- Means the prior period.

2. KEY SCHOOL INFORMATION AND MANAGEMENT

(a) Background information

The school is domiciled in Kenya and its operations are governed under the Basic Education Act, 2013. It is located in Nyandarua County, Aberdare Sub-County

The school was registered in 03/2016 under registration number 18-S-0030-0369 and is currently categorized as an *Extra County* public school established, owned or operated by the Government.

The school is a boarding school and had 767 number of students as at 30th June 2023. It has 4 streams and 23 teachers of which 7 teachers are employed by the School Board of Management.

(b) School Board of Management - Board Members

The School Board of Management established under Section 55 of the Basic Education Act, 2013; is composed of the following members:

Ref :	Name of Board Member	Designation	Date of appointment
1	Dr. Geofry Gichuki	Chairman/Local community	12/05/2022
2	Mrs. Lilian Muthangya	Secretary - Principal	12/05/2022
3	Mr. James Kamunya	Member – Co-opted/Chair PA	12/05/2022
4	Ms. Caroline Maina	Member – Co-opted	12/05/2022
5	Ms. Margaret Njoroge	Member – Co-opted	12/05/2022
6	Ms. Sarah Waithira Ndege	Member Rep Special Interest group	12/05/2022
7	Ms. Veronicah Wanyangi	Member – Rep CEB	12/05/2022
8	Mr. John Mutune Githuku	Member , - Rep Teachers	12/05/2022
9	Rev. Tabitha Asava	Member - Sponsor	12/05/2022
10	Mr. John Ndung'u	Member - Sponsor	12/05/2022
11	Mr. Michael Munogoki	Member – Sponsor	12/05/2022
12	Mr. Hudson Kevogo	Member – Local Community	12/05/2022
13	Ms. Millicent Weru	Member – Local Community	12/05/2022
14	Mr. Paul Wachira	Member – Local Community	12/05/2022
15	Mr. Albert Wanjohi	Member – Local Community	12/05/2022
16	Mr. Jeremiah Kingori	Member – Local Community	12/05/2022
17	Mr. Peter Gitau	Member Special Needs	12/05/2022
18	Mary Thaituru	Rep Students	12/05/2022

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Key school information and management (Continued)

The function of the School Board of Management include:

- Promote the best interests of the School and ensure its development.
- Promote quality education for all pupils in accordance with the standards set under the Basic Education Act, 2013
- Ensure and assure the provision of proper and adequate facilities for the School
- Manage the School's affairs in accordance with the rules and regulations governing occupational safety and health.
- Advise the County Education Board on the staffing needs of the School.
- Determine cases of pupils discipline and make reports to the CEB
- Prepare comprehensive termly report on all areas of its mandate and submit the report to CEB
- Administer and manage the resources of the School
- Receive, collect and account for any funds accruing to the institution in accordance with Article 226 (1) (a) of the Constitution of Kenya, Section 81 of the Public Finance Management Act, 2012 and the Fourth Schedule para 21 and 23 of the Basic Education Act, 2013.

(c) Committees of the Board

Ref:	Name of Committee	Names of Members	Designation	Number of meetings attended during the year
1	Executive Committee	Mr. Geoffrey Gichuki Mrs. Lilian Muthangya Mr. James Kamunya Mr. John Ndung'u Ms. Veronicah Wanyangi	Chairman Secretary Member Member Member	1
2	Finance, procurement, Audit and general purposes Committee	Mr. John Ndung'u Mrs. Lilian Muthangya Mr. Jeremiah Gichohi Mr. Albert Wanjohi Ms. Veronicah Wanyangi	Chairman Secretary Member Member Member	1
3	Academic standards, quality and environment Committee	Mr. Geoffrey Gichuki Mrs. Lilian Muthangya Mr. John Githuku Ms. Sarah Ndegwa Ms. Peter Gitau	Chairman Secretary Member Member Member	1
4	Discipline, ethics & integrity merged with human rights and student welfare	Rev. Tabitha Asava Mrs. Lilian Muthangya Mr. James Kamunya Ms. Caroline Maina Mr. Paul Mwangi	Chairperson Secretary Member Member Member	1
5	Adhoc Committee (if any during the year)			1

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(d) School operation Management

For the financial year ended 30th June 2023 the School day-to-day management was under the following persons:

Ref :	Designation	Name	TSC Number
1	Principal	Mrs. Lilian Muthangya	391844
2	Deputy Principal	Mrs. Joyce Njenga	363416
3	School Bursar	Ms. Anne Wangechi	24713169

(e) Schools contacts

Post Office Box: 308, NYAHURURU
Telephone: 0748824084
E-mail: ndaragwag@gmail.com
Website: -
Facebook: -
Twitter: -

(f) School Bankers

The following school operated 5 number of bank accounts in the following banks: (Ensure all accounts including CDF accounts are included)

1. Name of Bank: Equity Bank
Branch: Nyahururu Branch
Account Number: 0160296368826
2. Name of Bank: Co-operative Bank
Branch: Nyahururu Branch
Account Number: 01129037996200
3. Name of Bank: Co-operative Bank
Branch: Nyahururu Branch
Account Number: 01139037996200
4. Name of Bank: Co-operative Bank
Branch: Nyahururu Branch
Account Number: 01139037996201
5. Name of Bank: Co-operative Bank
Branch: Nyahururu Branch
Account Number: 01139037996202

(g) Independent Auditors

Office of the Auditor General
Anniversary Towers, University Way
P.O. Box 30084
GPO 00100
Nairobi, Kenya

3. SUMMARY REPORT OF PERFORMANCE OF THE SCHOOL

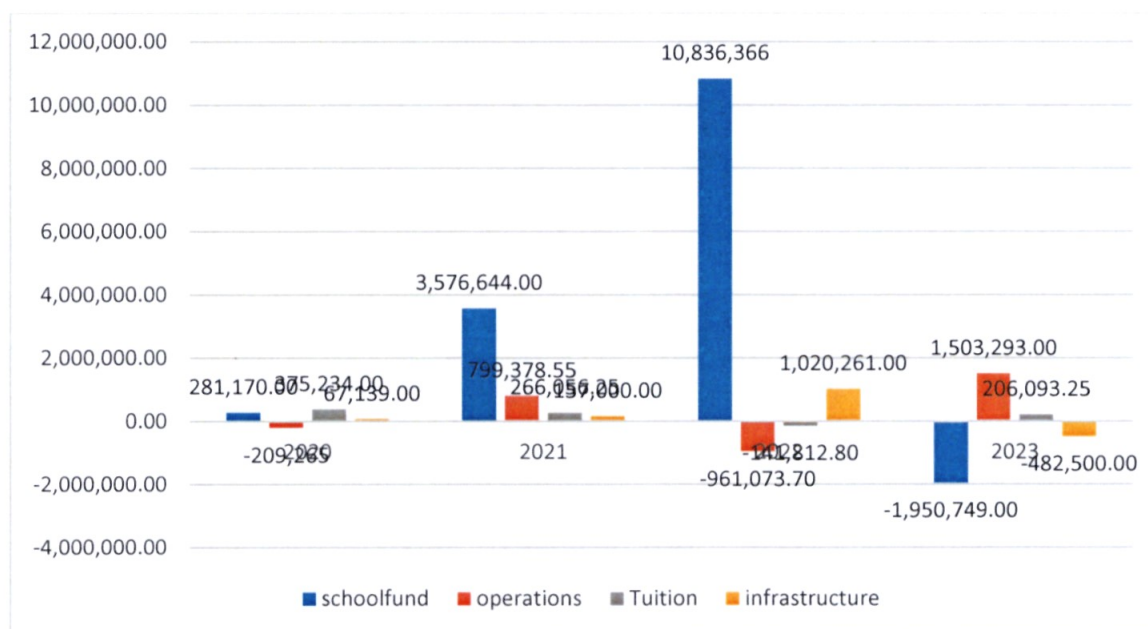
The following is a summary report of the performance of the school against the set performance evaluation criteria:

a) Financial performance:

SURPLUS/ DEFICIT FOR THE YEAR AND A COMPARISON OF THE SAME FOR THE LAST THREE YEARS

S/NO	ACCOUNTS	2022/2023	2021/2022	2020/2021	2019/2020
		KSHS	KSHS	KSHS	KSHS
1	School fund	(1,950,749.00)	10,836,366.00	3,576,644.00	281,170.00
2	Operations	1,503,293.00	(961,073.70)	799,378.55	(209,265.00)
3	Tuition	206,093.25	(141,812.80)	266,056.25	375,234.00
4	Infrastructure	(482,500.00)	1,020,261.00	157,000.00	67,139.00
TOTAL		(723,862.75)	10,753,740.50	4,799,078.80	514,278.00
Increase/ Decrease		(11,477,603.25)	5,954,661.70	4,284,800.80	(1,077,873.00)

Trend over the last Three years



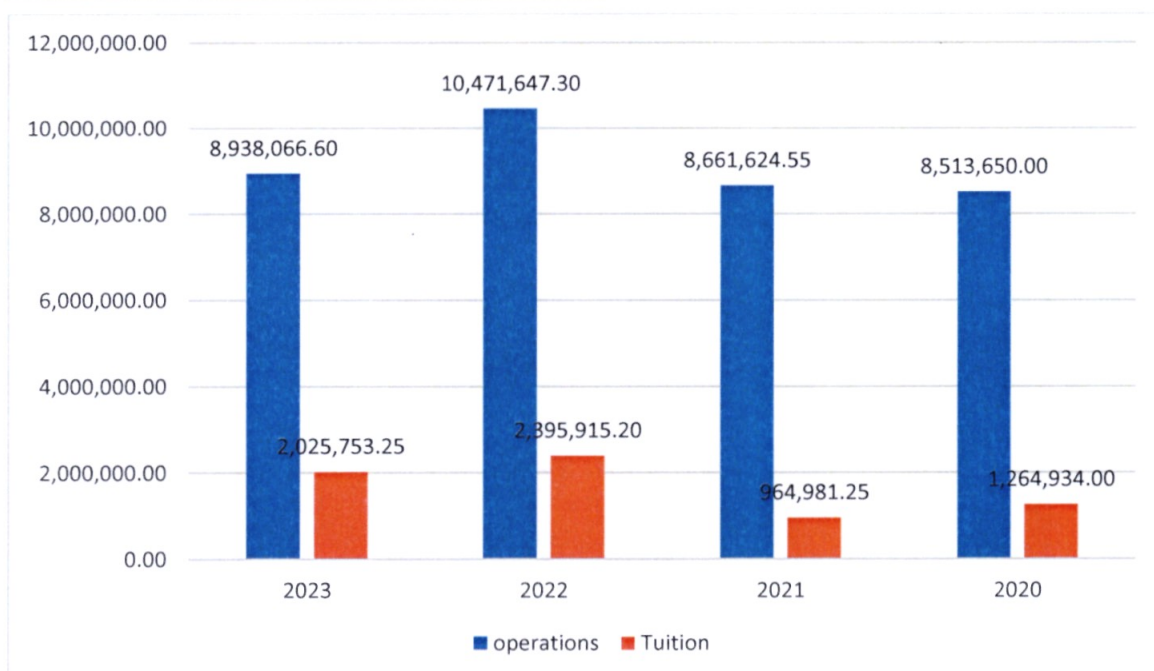
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Summary report of performance of the school (continued)

CAPITATION GRANTS FROM THE MINISTRY OF EDUCATION FOR THE LAST THREE YEARS

S/NO	ACCOUNTS	2022/2023	2021/2022	2020/2021	2019/2020
		KSHS	KSHS	KSHS	KSHS
1	Operations account	8,938,066.60	10,471,647.30	8,661,624.55	8,513,650.00
2	Tuition Account	2,025,753.25	2,395,915.20	964,981.25	1,264,934.00
	TOTAL	10,963,819.85	12,867,562.50	9,626,605.80	9,778,584.00
	Increase/decrease	(1,903,742.65)	3,240,956.70	(151,978.20)	(2,918,166.00)
	No.of students	737	722	741	734
	Ratio of capitation per student	1:14876.29	1:17822.10	1:12991.37	1:13322.32

TREND OVER THE LAST THREE YEARS



Financial year 2022/2023 total capitation was 10,963,819.85 a decrease of kshs. 1,903,742.65 from the financial year 2021/2022.

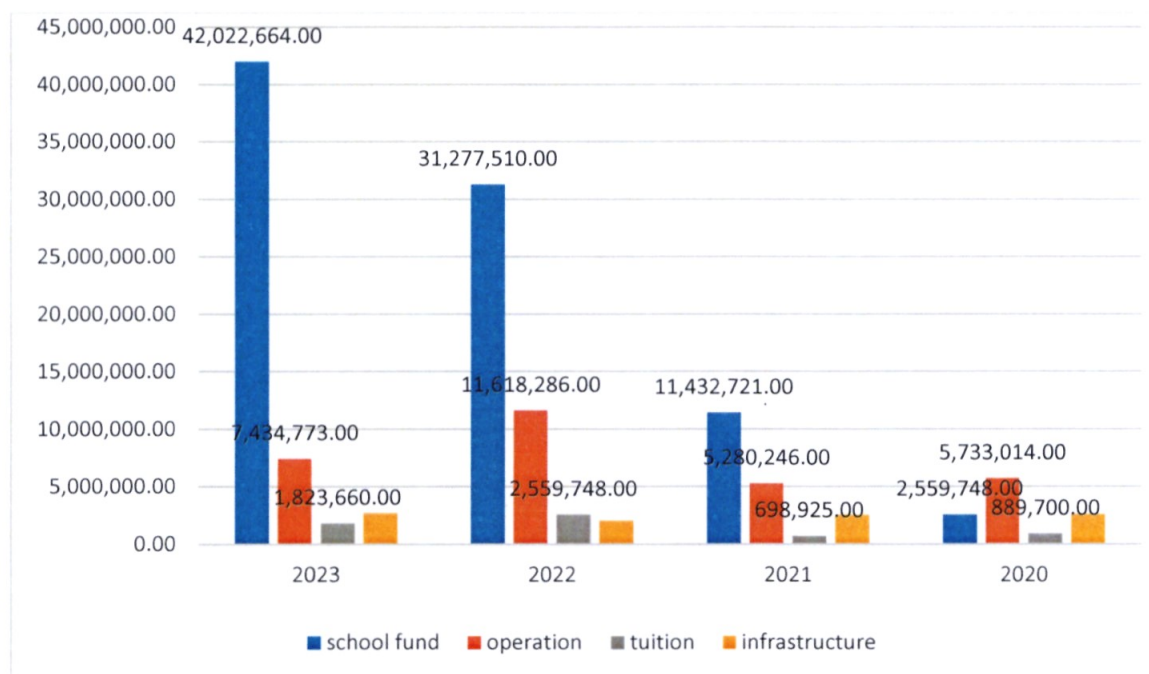
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Summary report of performance of the school(continued)

A THREE-YEAR OVERVIEW OF GROWTH IN EXPENDITURE OF THE SCHOOL

S/NO	ACCOUNTS	2022/2023	2021/2022	2020/2021	2019/2020
		KSHS	KSHS	KSHS	KSHS
1	Operations	7,434,773.00	11,432,721.00	5,280,246.00	5,733,014.00
2	Tuition Account	1,823,660.00	2,559,748.00	698,925.00	889,700.00
3.	School fund	42,022,664.00	31,277,510.00	11,618,286.00	13,494,863.00
4.	infrastructure	2,691,500.00	2,038,239.00	2,425,000.00	2,989,901.00
	TOTAL	53,972,597.00	47,308,218.00	20,022,457.00	23,107,478.00
	Increase/decrease	(6,664,379.00)	27,285,761.00	(3,085,021)	(15,002,578.20)

TREND OVER THE LAST THREE YEARS



Financial year 2022/2023 had high expenses due to increase in prices of foodstuffs and other items throughout the year.

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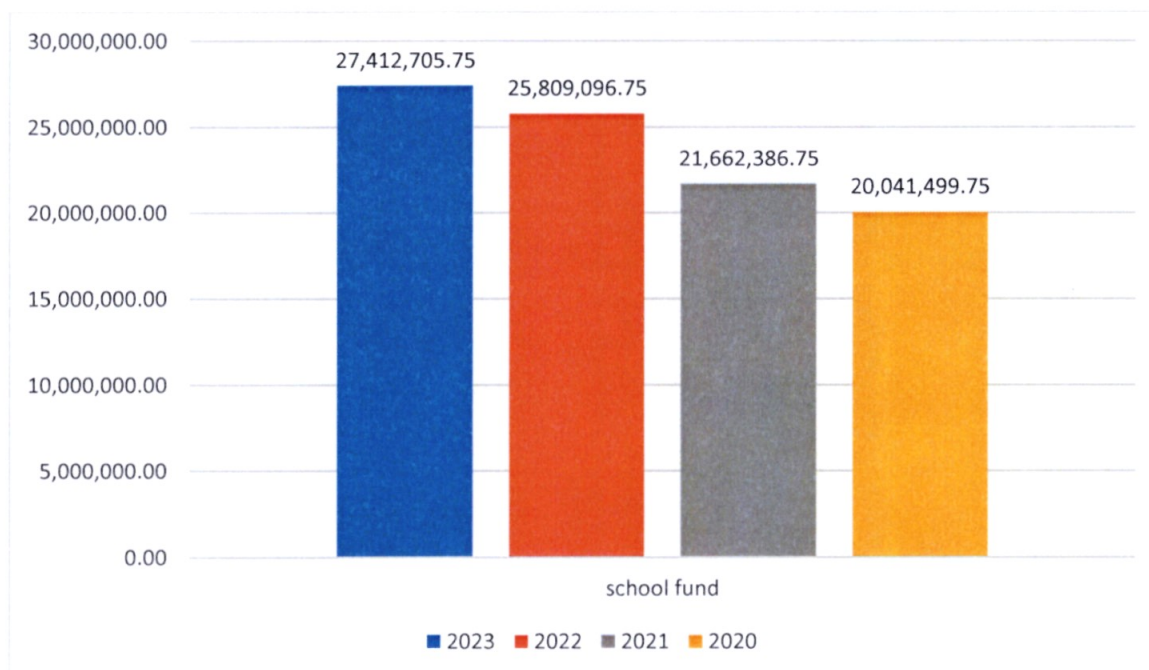
Summary report of performance of the school (continued)

MOVEMENT OF DEBTORS AND CREDITORS OF THE SCHOOL OVER THE LAST THREE YEARS

MOVEMENT OF DEBTORS

S/N O	ACCOUNTS	2022/2023 KSHS	2021/2022 KSHS	2020/2021 KSHS	2019/2020 KSHS
1	School fund account	27,412,705.75	25,809,096.75	21,662,386.75	20,041,499.75
	TOTAL	27,412,705.75	25,809,096.75	21,662,386.75	20,041,499.75
	Increase/decrease	1,603,609.00	4,146,710.00	1,620,887.00	1,416,275.00

TREND OVER THE LAST THREE YEARS



The total debtors for year 2022/2023 increased because of the huge school fees balances and accumulation of fees balances for previous years.

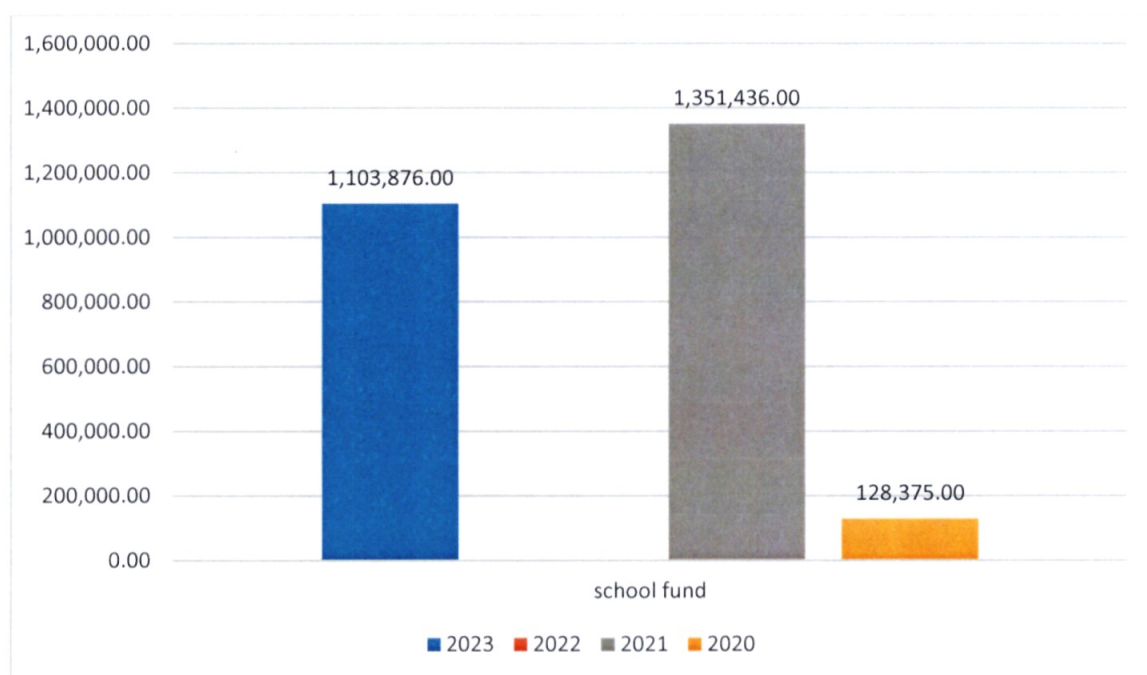
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Summary report of performance of the school (continued)

MOVEMENT OF CREDITORS

S/NO	ACCOUNTS	2022/2023	2021/2022	2020/2021	2020
		KSHS	KSHS	KSHS	KSHS
1	School fund account	1,103,876.00	0	1,351,436.00	128,375.00
	TOTAL	1,103,876.00	0	1,351,436.00	128,375.00
	Increase/decrease	1,103,876.00	(1,351,436.00)	1,223,061.00	(1,010,636.00)

TREND OVER THE LAST THREE YEARS



Total creditors as at 30th June 2023 was kshs 1,103,876.00.

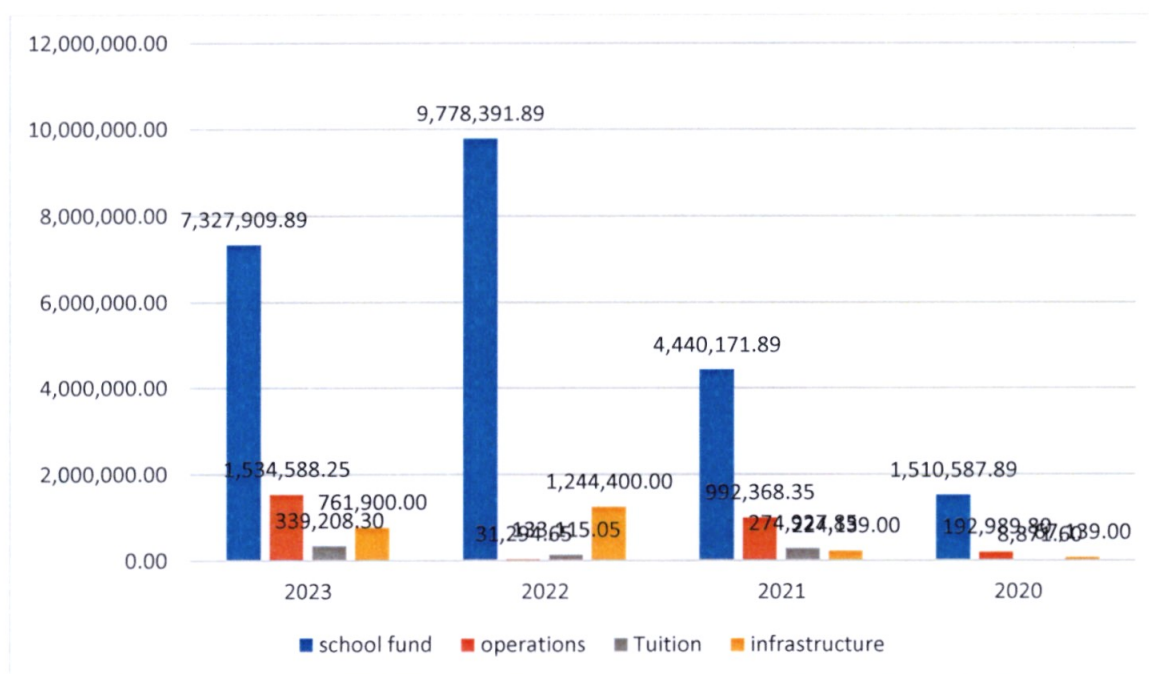
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Summary report of performance of the school (continued)

MOVEMENT OF CASH AND BANK BALANCES OVER THE LAST THREE YEARS

S/NO	ACCOUNTS	2022/2023 KSHS	2021/2022 KSHS	2020/2021 kshs	2020 kshs
1	School fund	7,327,909.89	9,778,391.89	4,440,171.89	1,510,587.89
2	Operations	1,534,588.25	31,294.65	992,368.35	192,989.80
3.	Tuition	339,208.30	133,115.05	274,927.85	8,871.60
4.	Infrastructure	761,900.00	1,244,400.00	224,139.00	67,139.00
	TOTAL	9,963,606.44	11,187,201.59	5,931,607.09	1,779,588.29
	Increase/decrease	(1,223,595.15)	5,255,594.50	4,152,018.80	(1,447,396.95)

TREND OVER THE LAST THREE YEARS



Summary report of performance of the school (continued)

b) Teacher Student Ratio:

Between the month of July 2022 to June 2023, the status of the teaching staff is as follows:

There are 23 teachers posted by the Teachers Service Commission and 7 teachers recruited by the Board of Management.

The teacher student ratio is at 1:25

The school have a shortage of 12 teachers from the given CBE.

c) Mean score in the year 2021, 2022 and 2023 KCSE.

YEAR	ENROLMENT	MEAN	TRANSITION	TRANSITION %	SCHOOL TARGET	COMMENTS
2023	177	6.322	67	37.85	6.9	School mean score improved by 1.13 from the previous year.
2022	182	5.1	56	30.76	6.5	School mean score dropped by 0.4605 from the previous year.
2021	179	6.2905	75	41.9	6.5	School mean improved by 0.2305 from the previous year.

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Summary report of performance of the school (continued)

d) Development projects carried out by the school:

S/NO	PROJECT	YEAR	STATUS	AMOUNT KSHS.	FUND SOURCE
1.	Twin Science Laboratory	2019-2020	On-going	2,989,901.00	Maintainance & improvement from Ministry of Education
2.	Twin Science Laboratory	2020-2021	On-going	2,425,000.00	Maintainance & improvement from Ministry of Education
3.	Twin Science Laboratory	2021-2022	complete	2,038,239.00	Maintaince and improvement from Ministry of Education
4.	Girls dormitory	2022-2023	complete	6,702,444.00	Parents and Maintainance and improvement from ministry of education

Sign

School Principal

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Summary report of performance of the school (continued)

e) Capacity of the school.

S/NO		2023	2022	2021
1	Dormitories	9	8	8
2	Classes	16	16	16
3	Administration block	1	1	1
4	Laboratories	3	3	2
5	Ablution	73	73	73
6	Dining Hall	1	1	1

REPUBLIC OF KENYA

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HEADQUARTERS
Anniversary Towers
Monrovia Street
P.O Box 30084-00100
NAIROBI

REPORT OF THE AUDITOR-GENERAL ON NDARAGWA GIRLS SECONDARY SCHOOL FOR THE YEAR ENDED 30 JUNE, 2023 - NYANDARUA COUNTY

PREAMBLE

I draw your attention to the contents of my report which is in three parts:

- A. Report on the Financial Statements that considers whether the financial statements are fairly presented in accordance with the applicable financial reporting framework, accounting standards and the relevant laws and regulations that have a direct effect on the financial statements;
- B. Report on Lawfulness and Effectiveness in Use of Public Resources which considers compliance with applicable laws, regulations, policies, gazette notices, circulars, guidelines and manuals and whether public resources are applied in a prudent, efficient, economic, transparent and accountable manner to ensure Government achieves value for money and that such funds are applied for the intended purpose; and,
- C. Report on Effectiveness of Internal Controls, Risk Management and Governance which considers how the entity has instituted checks and balances to guide internal operations. This responds to the effectiveness of the governance structure, the risk management environment and the internal controls, developed and implemented by those charged with governance for orderly, efficient and effective operations of the entity.

A Qualified Opinion is issued when the Auditor-General concludes that, except for material misstatements noted, the financial statements are fairly presented in accordance with the applicable financial reporting framework. The Report on Financial Statements should be read together with the Report on Lawfulness and Effectiveness in the Use of Public Resources, and the Report on Effectiveness of Internal Controls, Risk Management and Governance.

The three parts of the report are aimed at addressing the statutory roles and responsibilities of the Auditor-General as provided by Article 229 of the Constitution, the Public Finance Management Act, 2012, and the Public Audit Act, 2015. The three parts of the report when read together constitute the report of the Auditor-General.

REPORT ON THE FINANCIAL STATEMENTS

Qualified Opinion

I have audited the accompanying financial statements of Ndaragwa Girls Secondary School set out on pages 1 to 14, which comprise of the statement of financial assets and

Report of the Auditor-General on Ndaragwa Girls Secondary School for the year ended 30 June, 2023- Nyandarua County

financial liabilities as at 30 June, 2023, and the statement of receipts and payments, statement of cash flows and statement of budgeted versus actual amounts for the year then ended and a summary of significant accounting policies and other explanatory information in accordance with the provisions of Article 229 of the Constitution of Kenya and Section 35 of the Public Audit Act, 2015. I have obtained all the information and explanations which, to the best of my knowledge and belief, were necessary for the purpose of the audit.

In my opinion, except for the effect of the matters described in the Basis for Qualified Opinion section of my report, the financial statements present fairly, in all material respects, the financial position of Ndaragwa Girls Secondary School as at 30 June, 2023 and of its financial performance and its cash flows for the year then ended, in accordance with International Public Sector Accounting Standards (Cash Basis) and comply with the Public Finance Management Act, 2012 and the Basic Education Act, 2013.

Basis for Qualified Opinion

1. Inaccuracies in the Financial Statements

The statement of receipts and payments reflects school fund income of Kshs.43,675,044 and boarding and school fund payments of Kshs.47,995,258 as disclosed in Note 4 and Note 9 to the financial statements respectively. However, the supporting schedules provided reflect school fund income of Kshs.34,519,956 and boarding and school fund payments of Kshs.41,756,044 resulting to unexplained and unsupported variances of Kshs.9,155,088 and Kshs.6,239,214 respectively.

In the circumstances, the accuracy and completeness of the financial statements could not be confirmed.

2. Unsupported Cash and Cash Equivalents

The statement of financial assets and financial liabilities reflects cash and cash equivalents balance of Kshs.9,963,606, comprised of bank balances of Kshs.9,890,053 and cash in hand of Kshs.73,553. Included in the bank balances of Kshs.9,890,053 was school fund account/boarding of Kshs.7,254,357. However, review of the bank reconciliation statement for the month of June, 2022 provided for audit revealed unreceipted deposits of Kshs.574,042 which was not supported by a detailed analysis. Further, the cash in hand balance of Kshs.73,553 was not supported by a Board of Survey Report.

In the circumstances, the accuracy and completeness of the cash and cash equivalents balance could not be confirmed.

3. Unsupported Accounts Receivables

The statement of financial assets and financial liabilities reflects accounts receivables balance of Kshs.24,418,065 as disclosed in Note 12 to the financial statements. However, detailed schedules in support of the balances were not provided for audit. Further,

included in the receivable balance is fees arrears amounting to Kshs.19,124,480 that has been outstanding for more than two (2) years and no policy on the impairment of long outstanding fees arrears was provided casting doubt on the fair statement accounts receivables balance.

In the circumstances, the accuracy, recoverability and completeness of the accounts receivables balance of Kshs. 24,418,065 could not be confirmed.

4. Unsupported Accounts Payables

The statement of financial assets and financial liabilities reflects accounts payables balance of Kshs.1,103,876. However, the balance was not supported by schedules detailing, names of the vendor/creditor, invoice numbers, local purchase order numbers and dates of transactions.

In the circumstances, the accuracy and completeness of the accounts payables balance of Kshs.1,103,876 could not be confirmed.

The audit was conducted in accordance with International Standards of Supreme Audit Institutions (ISSAIs). I am independent of the Ndaragwa Girls Secondary School Management in accordance with ISSAI 130 on the Code of Ethics. I have fulfilled other ethical responsibilities in accordance with the ISSAI and in accordance with other ethical requirements applicable to performing audits of financial statements in Kenya. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my qualified opinion.

Key Audit Matters

Key audit matters are those matters that, in my professional judgment, are of most significance in the audit of the financial statements. Except for the effect of the matters described in the Basis for Qualified Opinion section, I have determined that there are no other key audit matters to communicate in my report.

Other Information

The Management is responsible for the Other Information set out on pages ii to xiv which comprise of Key School Information and Management, Summary Report of Performance of the School and Statement of Management Responsibilities. The Other Information does not include the financial statements and my audit report thereon.

In connection with my audit of the School's financial statements, my responsibility is to read the Other Information and in doing so, consider whether the Other Information is materially inconsistent with the financial statements or my knowledge obtained in the audit or otherwise appears to be materially misstated. If based on the work I have performed, I conclude that there is a material misstatement of this Other Information, I am required to report that fact. I have nothing to report in this regard.

My opinion on the financial statements does not cover the Other Information and accordingly, I do not express an audit opinion or any form of assurance conclusion thereon.

REPORT ON LAWFULNESS AND EFFECTIVENESS IN USE OF PUBLIC RESOURCES

Conclusion

As required by Article 229(6) of the Constitution, based on the audit procedures performed, except for the effect of the matters described in the Basis for Conclusion on Lawfulness and Effectiveness in the Use of Public Resources section of my report, I confirm that nothing else has come to my attention to cause me to believe that public resources have not been applied lawfully and in an effective way.

Basis for Conclusion

1. Irregular Transfer of Funds to Kenya Secondary Schools Heads Association

The statement of receipts and payments reflects operations payments amount of Kshs.7,434,773 as disclosed in Note 7 to the financial statements. Included in the expenditure is an amount of Kshs.1,355,460 transferred to Kenya Secondary School Heads Association (KESSHA). However, KESSHA is a welfare organization that draws its membership from School Principals only. The organization is not defined in Government Funding system and there is no assurance that it has implemented effective, efficient, and transparent financial management and internal control systems to manage the funds transferred by schools.

In the circumstances, value for money transferred to KESSHA amounting to Kshs.1,355,460 could not be confirmed.

2. Unconfirmed Students Enrolment Data

Comparison of data from National Education Management and Information System (NEMIS) with the school enrollment records revealed inconsistencies during the year ending 30 June, 2023. NEMIS reported a total number of seven hundred and seventy-five (775) students while the enrolment records provided by the school indicated a total number of seven hundred and sixty-seven (767) students, resulting in an unexplained variance of eight (8) students. This was contrary to the Ministry of Education Circular MOE.CONF/G5 dated 26 November, 2019 on implementation of Free Day Secondary Education (FDSE) which requires all learners be registered in NEMIS and the principals to ensure accuracy of records.

In the circumstances, inaccuracies in the NEMIS database may lead to erroneous funding decisions and affect the equitable allocation of capitation grants.

3. Failure to Transfer Infrastructure Funds from Operations Bank Account

During the year under review the School received Government grants totalling Kshs.8,938,066 from the Ministry of Education credited in to the operations bank account. Included in the amount is Kshs.2,986,000 in respect of infrastructure grants which was to be transferred to infrastructure bank account for maintenance and improvement of the school's facilities. However, only Kshs.2,209,000 was transferred to infrastructure account, leaving a balance of Kshs.777,000 not transferred as at 30 June, 2023. Further, the amount of Kshs.2,209,000 was transferred twenty-five (25) days after receipt. This was contrary to the Ministry of Education Circular Ref. No: MOE.HQS/3/13/3 dated 16 June, 2021 which directed that infrastructure grants as well as maintenance and improvement funds should be transferred to the school infrastructure account within fifteen (15) days upon receipt of the funds in the operations account.

In the circumstances, Management was in breach of the Ministry guidelines.

3. Failure to Prepare School Improvement Plan

During the year under review, the School did not have an approved School Improvement Plan, contrary to Section 2.2 of the Ministry of Education Operation Manual for Utilization of Learner Capitation Grant and Other School Funds, which requires schools to identify in every three-year school improvement planning cycle, one priority area in each of the four key areas which include curriculum implementation, foundational literacy and numeracy outcomes, an enabling environment for learning and parental involvement and community engagement for implementation.

In the circumstances, Management was in breach of the Ministry guidelines.

The audit was conducted in accordance with ISSAI 3000 and ISSAI 4000. The standards require that I comply with ethical requirements and plan and perform the audit to obtain assurance on whether the activities, financial transactions and information reflected in the financial statements are in compliance, in all material respects, with the authorities which govern them. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my conclusion.

REPORT ON EFFECTIVENESS OF INTERNAL CONTROLS, RISK MANAGEMENT AND GOVERNANCE

Conclusion

As required by Section 7(1)(a) of the Public Audit Act, 2015, based on the audit procedures performed, except for the effect of the matters described in the Basis for Conclusion on Effectiveness of Internal Controls, Risk Management and Governance section of my report, I confirm that nothing else has come to my attention to cause me to believe that internal controls, risk management and governance were not effective.

Basis for Conclusion

1. Lack of Internal Audit Function

During the year under review, the School had not constituted an internal audit unit as required by Regulation 166(1) and (2) of the Public Finance Management (National Government), 2015 which states that, the internal audit unit of a National Government entity to assess effectiveness of the school through an internal performance appraisal commenting on its effectiveness in the annual report to The National Treasury.

In the circumstances, the existence of an effective oversight mechanisms could not be confirmed.

2. Weaknesses in Management of Assets

During the financial year under review, Management maintained a fixed asset register. However, the register did not contain all information required including assets tag identification codes or serial numbers, acquisition dates, description of assets, location, class, cost of acquisition, accumulated depreciation and net book values.

In the circumstances, the existence of effective measures in the management of assets could not be confirmed.

3. Lack of Key Governance and Risk Management Policies

During the financial year under review, the Management did not establish or implement a Risk Management Policy to identify, assess, and mitigate potential risks. This lack of a formal policy may have exposed the school to unforeseen challenges, vulnerabilities, and inefficiencies in addressing operational, financial, and compliance-related risks. In addition, the school lacked standard operating procedures to guide key processes of the school. Further, there was no human resource policy in place to guide on staff training and continuous development, skills retention and monitoring.

In the circumstances, the effectiveness of risk management and governance systems at the school could not be confirmed.

The audit was conducted in accordance with ISSAI 2315 and ISSAI 2330. The standards require that I plan and perform the audit to obtain assurance about whether effective processes and systems of internal controls, risk Management and overall governance were operating effectively in all material respects. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my conclusion.

Responsibilities of Management and those Charged with Governance

Management is responsible for the preparation and fair presentation of these financial statements in accordance with International Public Sector Accounting Standards (Cash Basis) and for maintaining effective internal controls as Management determines is necessary to enable the preparation of financial statements that are free from material

misstatement, whether due to fraud or error and for its assessment of the effectiveness of internal controls, risk management and overall governance.

In preparing the financial statements, the Management is responsible for assessing the School's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Management is aware of the intention to cease operations.

Management is also responsible for the submission of the financial statements to the Auditor-General in accordance with the provisions of Section 47 of the Public Audit Act, 2015.

In addition to the responsibility for the preparation and presentation of the financial statements described above, Management is also responsible for ensuring that the activities, financial transactions and information reflected in the financial statements are in compliance with the authorities which govern them, and that public money is applied in an effective manner.

Those charged with governance are responsible for overseeing the School's financial reporting process, reviewing the effectiveness of how the Management monitors compliance with relevant legislative and regulatory requirements, ensuring that effective processes and systems are in place to address key roles and responsibilities in relation to governance and risk management, and ensuring the adequacy and effectiveness of the control environment.

Auditor-General's Responsibilities for the Audit

My responsibility is to conduct an audit of the financial statements in accordance with Article 229(4) of the Constitution, Section 35 of the Public Audit Act, 2015 and the International Standards of Supreme Audit Institutions (ISSAIs). The standards require that, in conducting the audit, I obtain reasonable assurance about whether the financial statements as a whole are free from material misstatements, whether due to fraud or error and to issue an auditor's report that includes my opinion in accordance with Section 48 of the Public Audit Act, 2015. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISSAIs will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

In conducting the audit, Article 229(6) of the Constitution also requires that I express a conclusion on whether or not in all material respects, the activities, financial transactions and information reflected in the financial statements are in compliance with the authorities that govern them and that public resources are applied in an effective way. In addition, I also consider the entity's control environment in order to give an assurance on the effectiveness of internal controls, risk management and governance processes and systems in accordance with the provisions of Section 7(1)(a) of the Public Audit Act, 2015.

Further, I am required to submit the audit report in accordance with Article 229(7) of the Constitution.

Detailed description of my responsibilities for the audit is located at the Office of the Auditor-General's website at: <https://www.oagkenya.go.ke/auditor-generals-responsibilities-for-audit/>. This description forms part of my auditor's report.


FCPA Nancy Gathungu, CBS
AUDITOR-GENERAL

Nairobi

13 May, 2026

NDARAGWA GIRLS SECONDARY SCHOOL
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6. STATEMENT OF RECEIPTS AND PAYMENTS PERIOD TO 30TH JUNE 2023

DESCRIPTION OF VOTE HEAD	Note	2022-2023 kshs	2021-2022 Kshs
RECEIPTS			
Capitation grants for tuition	1	2,029,753.25	2,417,935.20
Capitation grants for operations	2	8,938,066.00	10,471,647.30
Capitation from infrastructure	3	2,209,000.00	3,058,500.00
School Fund Income- Parents' Contributions	4	43,675,044.00	50,095,000.00
School Fund Income- Other receipts	5	694,040.00	654,983.00
TOTAL RECEIPTS		57,545,903.25	66,698,065.50
PAYMENTS			
Payments for Tuition	6	1,823,660.00	2,559,748.00
Payments for operations	7	7,434,773.00	11,432,721.00
Payment for infrastructure	8	2,691,500.00	2,038,239.00
Boarding and school fund payments	9	47,995,258.00	41,238,472.00
TOTAL PAYMENTS		59,945,191.00	57,269,180.00
SURPLUS/DEFICIT		(2,393,647.75)	9,428,885.50

The accounting policies and explanatory notes to these financial statements form an integral part of the financial statements. The report covers the 12 months for the period ended 30th June 2023 and accompanying comparatives cover the 12 months period ended 30th June 2022.
The financial statements should be read in conjunction with the accompanying notes.

Sign: 

Name

JOHN N. NDUNGU

Chair BOM

Date 21/04/2026

Sign: 

Name

LILIAN NDUKU MUTHANZA

School Principal/
Secretary to BOM

Date 21/04/2026

Sign: 

Name

ANNE WANGECHI

Bursar/
Finance Officer

Date 21/4/2026

NDARAGWA GIRLS SECONDARY SCHOOL
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7. STATEMENT OF FINANCIAL ASSETS AND FINANCIAL LIABILITIES AS AT
30TH JUNE 2023

	Note	2022-2023	2021-2022
		kshs	Kshs
FINANCIAL ASSETS			
Cash and Cash Equivalents			
Bank Balances	10	9,890,053.19	11,121,539.34
Cash Balances	11	73,553.25	65,662.25
Total Cash and cash equivalent		9,963,606.44	11,187,201.59
Account's receivables	12	24,418,065.75	24,484,241.75
TOTAL FINANCIAL ASSETS		34,381,672.19	35,671,443.34
FINANCIAL LIABILITIES			
Accounts Payables	13	1,103,876.00	0.00
NET FINANCIAL ASSETS		33,277,796.19	35,671,443.34
REPRESENTED BY			
Accumulated Fund b/fwd	14	35,671,443.94	26,242,557.84
Surplus/Deficit for the year		(2,393,647.75)	9,428,885.50
NET FINANCIAL POSITION		33,277,796.19	35,671,443.34

Sign: 

Name

JOHN N. NOUNGHILI

Chair BOM

Date 21/04/2026

Sign: 

Name

SCHOOL PRINCIPAL/ SECRETARY TO BOM

School Principal/
Secretary to BOM

Date 21/04/2026

Sign: 

Name

ANNE W. MUGETI

Bursar/
Finance Officer

Date 21/4/2026

NDARAGWA GIRLS SECONDARY SCHOOL
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8. STATEMENT OF CASH FLOWS FOR THE PERIOD ENDED 30TH JUNE 2023

	2022-2023	2021-2022
	kshs	Kshs
Receipts for operating income		
Capitation grants for tuition	2,029,753.25	2,417,935.20
Capitation grants for operations	9,213,827.60	11,166,118.30
School fund income- Parents contributions/ fees	44,080,469.00	52,337,101.00
School fund income- other receipts	694,040.00	654,983.00
Infrastructure	2,209,000.00	3,058,500.00
Total receipts	58,227,089.85	69,634,637.50
Payments		
Payments for Tuition	1,823,660.00	2,559,748.00
Payments for operations	7,710,534.00	12,127,192.00
Payments for infrastructure	2,691,500.00	2,038,239.00
Boarding and school fund payments	47,224,991.00	47,653,864.00
Total payments	59,450,685.00	64,379,043.00
Net cash flow from operating activities	(1,223,595.15)	5,255,594.50
CASHFLOW FROM INVESTING ACTIVITIES		
Acquisition of Assets		
Net cash flows from Investing Activities		
NET INCREASE IN CASH AND CASH EQUIVALENTS	(1,223,595.15)	5,255,594.50
Cash and cash equivalent at BEGINNING of the year	11,187,201.59	5,931,607.09
Cash and cash equivalent at END of the year	9,963,606.44	11,187,201.59

The above presentation of cash flow statement uses the direct method of cash flow presentation which is encouraged under IPSAS. Schools' should therefore adopt the direct method of cashflow as recommended by PSAS.

Sign: 

Name

JOHN N. NOUNKU

Chair BOM

Date 21/04/2026

Sign: 

Name

LILIAN NDIKU NUTHANGYA

School Principal/
Secretary to BOM

Date 21/04/2026

Sign: 

Name

ANNE WAMBUI

Bursar/
Finance Officer

Date 21/4/2026

NDARAGWA GIRLS SECONDARY SCHOOL
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9. STATEMENT OF BUDGETED VERSUS ACTUAL AMOUNTS FOR THE YEAR ENDED 30TH JUNE 2023

Receipt/expenses Item	Original Budget	Adjustments	Final Budget	Actual on Comparable Basis	Budget Utilization Difference	% of Utilization
	a	b	c=a+b	d	e=c-d	f=d/c %
	Kshs	Kshs			Kshs	Kshs
RECEIPTS						
(1) CAPITATION GRANT ON TUITION						
Teaching / learning materials (MOE)	3,004,400.00	-	3,004,400.00	2,025,753.25	978,646.75	67.42%
Total capitation on tuition	3,004,400		3,004,400	2,025,753.25	978,646.75	
(2) CAPITATION GRANT ON OPERATIONS						
Personnel emoluments	1,703,750.00	-	1,703,750.00	1,347,358.63	356,391.37	79%
Repairs and maintenance	3,625,000.00	-	3,625,000.00	2,986,000.00	639,000.00	83%
Local transport / travelling	1,703,750.00	-	1,703,750.00	1,345,523.49	358,226.51	79%
Electricity and water	1,703,750.00	-	1,703,750.00	1,345,523.49	358,226.51	78.97%
Medical	1,450,000.00	-	1,450,000.00	147,400.00	1,302,600.00	10.17%
Administration costs	1,703,750.00	-	1,703,750.00	1,345,523.49	358,226.51	78.97%
Activity	1,087,500.00	-	1,087,500.00	420,737.50	666,762.50	38.69%
Gratuity	-	-	-	-	-	-
SMASSE	145,000.00	-	145,000.00	-	145,000.00	0%
Total capitation on operation	13,122,500		13,122,500	8,938,066.60	4,184,433.40	
(3) FEES CHARGED ON PARENTS						
Personnel emoluments	2,338,125.00	-	2,338,125.00	2,821,427	(483,302)	121%
Repairs and maintenance	1,450,000.00	-	1,450,000.00	1,845,553	(395,553)	127%
Local transport / travelling	2,338,125.00	-	2,338,125.00	2,849,016	(510,891)	122%
Electricity and water	2,338,125.00	-	2,338,125.00	2,866,897	(528,772)	123%
Medical		-	-	-	-	-
Administration costs	2,338,125.00	-	2,338,125.00	2,808,309	(470,184)	120%
Activity	181,250.00	-	181,250.00	308,316	(127,066)	170%
SMASSE	-	-	-	-	-	-

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Fee on Boarding Equipment and Stores	18,404,125.00	-	18,404,125.00	21,805,499.00	(3,401,374.00)	118.49%
OTHER INCOME						
Rent income	20,400.00	-	20,400.00	20,400.00	0.00	100%
Income from farming activities	600,640.00	-	600,640.00	600,640.00	0	100%
Total in school fund	29,008,915		29,008,915	35,926,057		
(1) EXPENDITURE FOR TUITION						
Teaching materials	4,633,670.00	-	4,633,670.00	1,823,660.00	2,810,010.00	39.36%
Total on tuition	4,633,670		4,633,670	1,823,660	2,810,010	
(2) EXPENDITURE FOR OPERATIONS						
Personnel emoluments	1,703,750.00	-	1,703,750.00	2,148,828.00	(445,078.00)	126%
Repairs, maintenance & improvements	3,625,000.00	-	3,625,000.00	2,395,240.00	1,229,760.00	66%
Local transport / travelling	1,703,750.00	-	1,703,750.00	714,814.00	988,936.00	42%
Electricity, water and conservancy	1,703,750.00	-	1,703,750.00	136,395.00	1,567,355.00	8 %
Medical	1,450,000.00	-	1,450,000.00	72,576.00	1,377,424.00	5 %
Administration costs	1,703,750.00	-	1,703,750.00	728,035.00	975,715.00	113%
Activity Expenses	1,087,500.00	-	1,087,500.00	1,238,885.00	151,385.00	114%
SMASSE	-	-	-	-	-	-
Total on operation payment	12,977,500		12,977,500	7,434,773		
(3) EXPENDITURE FOR SCHOOL FUND						
Personnel emoluments	4,146,598.00	-	4,146,598.00	4,655,915	-509,317	112%
Repairs, maintenance and improvements	2,625,000.00	-	2,625,000.00	6,318,915	(3,693,915)	251%
Local transport / travelling	1,026,373.00	-	1,026,373.00	2,577,821	(1,551,448)	251%
Electricity, water and conservancy	687,350.00	-	687,350.00	1,785,759	(1,098,409)	259.30%
Medical Expenses	-	-	-	-	-	-
Administration costs	1,184,590.00	-	1,184,590.00	3,226,385	(2,041,795)	273%

NDARAGWA GIRLS SECONDARY SCHOOL
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Activity	1,410,100.00	-	1,410,100.00	470,730.00	939370	34%
Gratuity	-	-	-	-	-	-
Lunch programme	-	-	-	-	-	-
Boarding Equipment and Stores	20,331,700.00	-	20,331,700.00	22,478,684	(2,146,984)	110%
Total on schoolfund payments	31,411,711		31,411,711	22,478,684		
Acquisition of Assets	-	-	-	-	-	-

10. SIGNIFICANT ACCOUNTING POLICIES

The principal accounting policies adopted in the preparation of these financial statements are set out below:

1. Statement of compliance and basis of preparation

The financial statements have been prepared in accordance with and comply with International Public Sector Accounting Standards (IPSAS) with particular emphasis on Cash Basis Financial Reporting under the Cash Basis of Accounting and applicable government legislations and regulations. The financial statements comply with and conform to the form of presentation prescribed by the Public Sector Accounting Standards Board of Kenya.

This cash basis of accounting has been supplemented with accounting for; a) receivables that include imprest, salary advances and other receivables and b) payables that include deposits and retentions and payables from operations.

The financial statements are presented in Kenya Shillings, which is the functional and reporting currency of the *school* and all values are rounded to the nearest Kenya Shilling (Kshs). The accounting policies adopted have been consistently applied to all the years presented.

2. Recognition of receipts and payments

The *school* recognises all receipts from the various sources when the event occurs and the related cash has actually been received by the *school*. In addition, the *school* recognises all expenses when the event occurs and the related cash has actually been paid out by the *school*.

3. In-kind contributions

In-kind contributions are donations that are made to the *school* in the form of actual goods and/or services rather than in money or cash terms. These donations may include vehicles, equipment or personnel services. Where the financial value received for in-kind contributions can be reliably determined, the *school* includes such value in the statement of receipts and payments both as a receipt and as a payment in equal and opposite amounts; otherwise, the contribution is not recorded.

4. Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and cash at bank, short-term deposits on call and highly liquid investments with an original maturity of three months or less, which are readily convertible to known amounts of cash and are subject to insignificant risk of changes in value. Bank account balances include amounts held at various financial institutions at the end of the financial year.

Significant accounting policies (Continued)

5. Accounts Receivable

For the purposes of these financial statements, imprests and advances to authorised public officers and/or institutions which were not surrendered or accounted for at the end of the financial year are treated as receivables. This is in recognition of the government practice where the imprest payments are recognized as expenditure when fully accounted for by the imprest or AIE holders. This is an enhancement to the cash accounting policy. Other accounts receivables are disclosed in the financial statements.

6. Accounts Payable

For the purposes of these financial statements, deposits and retentions held on behalf of third parties have been recognized as accounts payables. This is in recognition of the government practice of retaining a portion of contracted services and works pending fulfilment of obligations by the contractor and to hold deposits on behalf of third parties. This is an enhancement to the cash accounting policy adopted by National Government Ministries and agencies. Other liabilities including pending bills are disclosed in the financial statements. Pending bills consist of unpaid liabilities at the end of the financial year arising from contracted goods or services during the year or in past years.

7. Non-current assets

Non-current assets are expensed at the time of acquisition while disposal proceeds are recognized as receipts at the time of disposal. However, the acquisitions and disposals are reflected in the school fixed asset register a summary of which is provided as a memorandum to these financial statements.

8. Budget

The budget is developed on the same accounting basis (cash basis), the same accounts classification basis, and for the same period as the financial statements. The *school's* budget was approved by the School Board of Management. A comparison of the actual performance against the comparable budget for the financial year under review has been included in the financial statements.

9. Comparative figures

Where necessary comparative figures for the previous financial year have been amended or reconfigured to conform to the required changes in presentation.

10. Subsequent events

There have been no events subsequent to the financial year end with a significant impact on the financial statements for the year ended 30th June 2023.

NDARAGWA GIRLS SECONDARY SCHOOL
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11. NOTES TO THE FINANCIAL STATEMENTS

1 CAPITATION GRANT FOR TUITION

	2022-2023	2021-2022
	kshs	Kshs
Textbooks and reference materials	4,000.00	22,020.00
Exercise books		
Laboratory equipment		
Internal exams		
Teaching / learning materials (MOE)	2,025,753.25	2,395,915.20
Chalks		
Total	2,029,753.25	2,417,935.20

2 CAPITATION GRANT FOR OPERATIONS

	2022-2023	2021-2022
	kshs	Kshs
Personnel emoluments	1,347,358.63	2,400,980.50
Repairs and maintenance	2,986,000.00	3,429,500.00
Local transport / travelling	1,345,523.49	1,307,808.55
Electricity and water	1,345,523.49	1,590,979.25
Medical	147,400.00	144,400.00
Administration costs	1,345,523.49	1,597,979.25
Activity	420,737.50	
Total	8,938,066.00	10,471,647.30

3. CAPITATION GRANT FOR INFRASTRUCTURE

	2022-2023	2021-2022
	kshs	Kshs
Girls dormitory	2,209,000.00	3,058,500.00
TOTAL	2,209,000.00	3,058,500.00

4. PARENTS CONTRIBUTION/FEES - SCHOOL FUND ACCOUNT

	2022-2023	2021-2022
	kshs	Kshs
Fees on boarding equipment & stores	24,561,950.00	29,094,894.00
Personnel emoluments	2,821,427	2,961,877
Repairs and maintenance	1,845,553	2,117,009
Local transport / travelling	2,849,016	2,592,835
Electricity and water	2,866,897	3,528,417
Bursary	5,613,576.00	6,251,579.00
Administration costs	2,808,309	3,084,770
Activity	308,316	463,619
Total	43,675,044.00	50,095,000.00

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Notes to the financial statements (Continued)

5. OTHER RECEIPTS – SCHOOL FUND ACCOUNT

	2022-2023	2021-2022
	kshs	Kshs
Rent income	20,400.00	23,200.00
Income from farming activities	600,640.00	591,783.00
Income from Bus Hire	73,000.00	40,000.00
Total	694,040.00	654,983.00

6. PAYMENTS FOR TUITION

	2022-2023	2021-2022
	kshs	Kshs
Textbooks and reference materials	89,800.00	233,500.00
Exercise books	1,695,000.00	1,747,159.00
Laboratory equipment	38,860.00	164,620.00
Teaching and learning materials		364,109.00
Chalks		50,000.00
Bank Charges		360.00
Total	1,823,660.00	2,559,748.00

7. .PAYMENTS FOR OPERATIONS

	2022-2023	2021-2022
	Kshs	Kshs
Personnel emoluments	2,148,828.00	4,931,094.00
Administration Cost	728,035.00	1,071,660.00
Repairs and maintenance & improvements	2,395,240.00	2,692,210.00
Local transport / travelling	714,814.00	562,823.00
Electricity and water	136,395.00	1,652,352.00
Activity Expenses	1,238,885.00	227,520.00
Medical and insurance	72,576.00	230.00
TOTAL	7,434,773.00	11,137,889.00

8. PAYMENT FOR INFRASTRUCTURE

	2022-2023	2021-2022
	Kshs	Kshs
Twin laboratory	41,500.00	2,038,239.00
Girls dormitory	2,650,000.00	0.00
TOTAL	2,691,500.00	2,038,239.00

NDARAGWA GIRLS SECONDARY SCHOOL
PUBLIC SECONDARY SCHOOL
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For the year ended 30th June 2023

Notes to the financial statements (Continued)

9. Boarding and school fund payments

	2022-2023	2021-2022
	Kshs	Kshs
Personnel emoluments	4,655,915	1,377,434
Repairs and maintenance & Improvements	6,318,915	1,019,065
Local transport / travelling	2,577,821	1,698,287
Electricity and water	1,785,759	701,950
Medical Expenses	17,505	30,040
Administration costs	3,226,385	3,918,616.00
Activity	470,730	881,422
Fee on Boarding Equipment and Stores	23,582,560.00	25,308,081
Bursary	4,868,718.00	5,723,427.00
Farm Expenses	490,950	580,150.00
TOTAL	47,995,258.00	41,238,472.00

10. BANK ACCOUNTS

Name of Bank, Account No. & currency	Bank Account Number	2022-2023	2021-2022
		Kshs	Kshs
Tuition Account	01139037996200	339,208.30	133,115.05
Operations Account	01139037996201	1,534,588.25	31,294.65
School Fund Account/Boarding	01139037996200 0160296368826	7,254,356.64	9,712,729.64
Savings Account			
Infrastructural Account	01139037996202	761,900.00	1,244,400.00
Total		9,890,053.19	11,121,539.34

11. CASH IN HAND

Description	2022-2023	2021-2022
	Kshs	Kshs
Tuition Account	-	-
Operation Account	-	-
School Fund account	73,553.25	65,662.25
Total	73,553.25	65,662.25

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PUBLIC SECONDARY SCHOOL
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12. ACCOUNTS RECEIVABLE

Description	2022-2023	2021-2022
	Kshs	Kshs
Fees arrears	24,374,602.75	24,440,778.75
Pocket money	33,463.00	33,463.00
Salary advances		
Imprest	10,000.00	10,000.00
Total	24,418,065.75	24,484,241.75

Description	2022-2023	2021-2022
	Kshs	Kshs
Fees arrears for current year	4,220,010.00	5,316,298.00
Fees arrears for the previous year	1,030,112.00	770,454.00
Fees arrears for prior periods (over two years)	19,124,480.75	18,354,026.75
Total	24,374,602.75	24,440,778.75

13. ACCOUNTS PAYABLE

Description	2022-2023	2021-2022
	Kshs	Kshs
Trade creditors (See ageing below and appendix 1)	1,103,876.00	0.00
Prepaid fees		
Pocket money		0.00
Total	1,103,876.00	0.00

Description	2022-2023	2021-2022
	Kshs	Kshs
Trade creditors for current year	1,103,876.00	0.00
Trade creditors for the previous year		1,275,851.00
Trade creditors for prior periods (over two years)	0.00	(1,275,851.00)
Total	1,103,876.00	0.00

14. FUND BALANCE BROUGHT FORWARD

Description	2022-2023	2021-2022
	Kshs	Kshs
Bank balances	11,121,539.34	5,927,615.84
Cash balances	65,662.25	3,991.25
Receivables	24,484,241.75	21,662,386.75
Payables	0.00	(1,351,436.00)
Total	35,671,443.34	26,242,557.84

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12. OTHER IMPORTANT DISCLOSURE NOTES

IPSAS 1 encourages an entity to disclose accrual related information in relation to an entity's assets and liabilities. The notes outlined below are disclosure notes in relation to the school's non- financial assets and liabilities.

13. Biological assets

Description	Numbers	2022-2023	2021-2022
		Kshs	Kshs
Cattle			-
Sheep			-
Trees			-
Total			-

14. Stock/ Inventory

Description	2022-2023	2021-2022
	KShs	KShs
Stock/ inventory at beginning of the year		-
Stock/ inventory purchased during the year		-
Stock/ inventory issued during the year		-
Balance at end of the year		-

14. ANNEX 1 - ANALYSIS OF PENDING ACCOUNTS PAYABLE

NIL

15. ANNEX 2 – SUMMARY OF FIXED ASSETS REGISTER

Asset class	Date purchased	Location	Historical Cost b/f (Kshs)	Historical cost c/f (Kshs)
Land 1				
Buildings and structures				
Motor vehicles				
Office equipment, furniture and fittings				
ICT Equipment, and Other ICT Assets				
Tools and apparatus				
Textbooks				
Other Machinery and Equipment				
Intangible assets- soft ware				
Total				