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MEMORANDUM
ON THE
ESTIMATES OF REVENUE
AND EXPENDITURE
OF THE
EAST AFRICA HIGH COMMISSION
NON-SELF-CONTAINED SERVICES
FOR THE
HALF YEAR
FROM
1ST JANUARY TO 30TH JUNE
1954

1953

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**MEMORANDUM ON THE ESTIMATES OF REVENUE AND
EXPENDITURE OF THE NON-SELF-CONTAINED SERVICES FOR
THE HALF YEAR FROM 1st JANUARY, 1954 to 30th JUNE, 1954**

EAST AFRICA HIGH COMMISSION

REVISED ESTIMATES, 1953

The expenditure approved in the Estimates for 1953 was £3,310,816. Up to date supplementary provision of £144,015 has been approved on the recommendation of the Standing Committee on Finance as follows:—

	<i>Gross</i> £	<i>Savings</i> £	<i>High Commis- sion Funds</i> £	<i>Net</i> £
Estimates	3,310,816	—	—	3,310,816
Standing Committee on Finance—				
Seventeenth Report	74,177	3,163	3,800	67,214
Eighteenth Report	84,333	600	6,932	76,801
	<hr/>	<hr/>	<hr/>	<hr/>
Total	3,469,326	3,763	10,732	3,454,831

2. The revised total of approved expenditure for 1953 was, therefore, £3,454,831 divided as follows:—

	£
Personal Emoluments	1,333,588
Other Charges	901,284
Extraordinary	1,219,958

The net supplementary expenditure approved for the year is accounted for as follows:—

	£
<i>Head 2.</i> —E.A. Agriculture and Forestry Research Organization—	
Social Service Hall	835
<i>Head 5.</i> —E.A. Fisheries Research Organization—	
Rates	710
<i>Head 13.</i> —E.A. Malaria Unit—	
Expenses of Conferences	200
Malaria Control in Hyperendemic Areas	22,318
<i>Head 17.</i> —E.A. Office in London—	
Additional Accommodation	8,237
Coronation Arrangements	850
<i>Head 18.</i> —E.A. Production and Supply Council—	
Additional Staff, etc.	1,309
<i>Head 23.</i> —Virus Research Institute—	
Epidemic Investigations	450
<i>Head 24.</i> —E.A. Directorate of Civil Aviation—	
Air Pilot of East Africa	200
<i>Head 26 (2).</i> —Accountant General, E.A.H.C.	21,279
<i>Head 27.</i> —Miscellaneous Services—	
Accounting Systems	4,000
Coronation Decorations	330
<i>Head 28.</i> —E.A. Customs and Excise Department—	
Cost of collection of duty on parcels post	17,622
Clerical Staff Upgradings	4,460
<i>Head 29.</i> —E.A. Income Tax Department—	
Investigation Branch	12,000
Additional Staff, etc., Aden	3,618
	<hr/>
Temporary Allowances	45,597
	<hr/>
Total	£144,015

Apart from the additional cost of Temporary Allowances which was an unavoidable commitment, £55,216 of the expenditure fell to be met by the E.A. Governments. The main items constituting this expenditure are as follows:—

	£
New Service—Malaria Control in hyperendemic areas ..	7,344
Income Tax—Investigation Branch	12,000
Customs and Excise—Cost of collection of duty on parcels by E.A. P. & T. Administration	12,483
Customs and Excise—Provision for foreign parcel post— collection of duty	5,139
Customs and Excise—Clerk's arrears of salary	4,460
Accounting System	4,000
Office in London, Inquiry Bureau, etc.	7,483
Total ..	£52,909

The balance of £2,307 was for miscellaneous items.

3. The revised estimates for 1953 total £3,335,586 which is £133,740 less than the total approved provision for the year of £3,469,326. This saving is mainly accounted for as follows:—

HEAD 2.—EAST AFRICAN AGRICULTURE AND FORESTRY RESEARCH ORGANIZATION—£31,000

A sum of £24,000 will not be expended as a result of the non-completion of the capital programme and a further £7,000 due to delay in recruitment of staff.

HEAD 9.—EAST AFRICAN MARINE FISHERIES RESEARCH ORGANIZATION—£3,500

This sum represents under-expenditure in 1953 as a result of delays in recruitment and completion of the capital programme.

HEAD 11.—EAST AFRICAN INTERTERRITORIAL LEPROSY SPECIALIST—£1,500

As the arrangements for the establishment of a research centre are still under discussion, establishment has not been brought up to full strength.

HEAD 13.—EAST AFRICAN MALARIA UNIT—£10,000

It is unlikely that the capital programme for the new scheme, "Malaria Control in Hyperendemic Areas", will be completed in 1953.

HEAD 14.—EAST AFRICAN MEDICAL SURVEY—£2,200

With the imminent winding up of the Filariasis Research Unit, recurrent expenditure approved is unlikely to be fully committed.

HEAD 15.—EAST AFRICAN METEOROLOGICAL DEPARTMENT—£5,200

Delays in recruitment and accumulated stocks of equipment, together with the temporary closing down of certain part-time stations, have resulted in savings on recurrent expenditure.

HEAD 16.—ROYAL EAST AFRICAN NAVY—£5,150

Owing to the situation in Kenya, the formation of the Volunteer Reserve has been postponed.

HEAD 18.—EAST AFRICAN PRODUCTION AND SUPPLY COUNCIL—£2,600

It is probable that the completion of the capital programme will be delayed.

HEAD 20.—EAST AFRICAN STATISTICAL DEPARTMENT—£9,000

Delays in recruitment and a considerable reduction in rent charges due to a change in headquarters office accommodation have largely accounted for this reduction in recurrent expenditure.

HEAD 21.—EAST AFRICAN TSETSE AND TRYPANOSOMIASIS RESEARCH AND RECLAMATION ORGANIZATION—£58,000

Delays in the completion of the capital programme under (2) Central Trypanosomiasis Research Institute, Sukulu, and (4) Pilot Schemes, largely account for this under-expenditure.

HEAD 29.—EAST AFRICAN INCOME TAX DEPARTMENT—£4,300

Delays in recruitment have resulted in an overall saving.

ESTIMATES 1st JANUARY, 1954 to 30th JUNE, 1954**GENERAL**

4. One new service, Malaria Control in hyperendemic areas, having been approved by Central Legislative Assembly in April, 1953, has been included in these Estimates.

Apart from this and in accordance with the financial policy which has been approved by the Central Legislative Assembly no other proposals for entirely new services have been made for the first half of the year 1954.

REVENUE 1st JANUARY, 1954 to 30th JUNE, 1954

5. The total estimated revenue for the period 1st January, 1954, to 30th June, 1954, is £1,701,167, of which £349,108 is derived from contributions from Her Majesty's Government, £1,153,213 from the East African Governments and the balance from miscellaneous sources. £7,249 is derived from moneys provided by the Governments in earlier years in respect of revotes of extraordinary expenditure already sanctioned. The contributions proposed for the period 1st January, 1954, to 30th June, 1954, as compared with half of those for the previous year (including approved supplementary provision) are as follows:—

	1953			1954		+ or - £
	Estimates £	Supple- mentary £	Total £	Draft £		
H.M. Government ..	392,320	12,560	404,880	349,108		- 55,772
Kenya	484,474	19,926	504,400	515,613		+ 11,213
Tanganyika	325,836	14,076	339,912	356,982		+ 17,070
Uganda	268,502	11,423	279,925	280,618		+ 693
Zanzibar	9,704	173	9,877	9,626		- 251
Other Sources ..	148,983	13,849	162,832	163,105		+ 273
Rents	25,589	—	25,589	26,115		+ 526
Total	1,655,408	72,007	1,727,415	1,701,167		- 26,248

EXPENDITURE 1st JANUARY, 1954 to 30th JUNE, 1954

6. After consultation with the East African Governments the Expenditure Estimates for the half year have been drafted, wherever practicable, on the basis that except where the development of a service has already been approved under a scheme or where additional expenditure cannot be avoided without detriment to the public service, the services existing in 1953 should be continued at the same level.

7. In other words it is proposed for this interim period to follow the policy already approved for last year and to defer any new proposals until the 1954-55 Estimates are prepared.

8. The total expenditure proposed for the period 1st January, 1954, to 30th June, 1954, is £1,701,167, a decrease of £26,248, as compared with half the total of approved provision for 1953. At the end of this memorandum a table setting out the expenditure for the period 1st January, 1954, to 30th June, 1954, as compared with half the 1953 expenditure and sub-divided between personal emoluments, other charges and extraordinary expenditure has been prepared on a similar basis to that adopted for previous Estimates. A summary is:—

	<i>Half of 1953</i>	<i>1st January, 1954, to 30th June, 1954</i>	<i>Increase or Decrease</i>
	£	£	£
Personal Emoluments ..	666,794	698,063	+ 31,269
Other Charges	450,642	494,309	+ 43,667
Extraordinary	609,979	508,795	- 101,184
Total ..	£1,727,415	1,701,167	- 26,248

9. In their second report to the Standing Committee on Finance, Messrs. Associated Industrial Consultants, Ltd. recommended the desirability of standardising the titles of expenditure votes and scheduling the type of expenditure to be debited to the various votes. A schedule of standard titles and lists of expenditure items has been prepared, vide Appendix "B" to this memorandum, and the draft estimates for the period 1st January, 1954, to 30th June, 1954, have been prepared on this basis. This has necessitated a considerable reallocation of provision required as compared with estimates for previous years with the result that it is difficult in many cases to compare individual items of recurrent expenditure. As an example of this allocation a sum of some £9,000 is now shown under the Personal Emoluments votes of the East African Tsetse and Trypanosomiasis Department for labour whereas in previous years this expenditure was reflected under the Other Charges votes for Field Work and Equipment.

10. A further recommendation of Messrs. Associated Industrial Consultants, Ltd. was the establishment of a separate Accountant General's Department for the East Africa High Commission. Approval for this action was given by Central Legislative Assembly in April, 1953, and provision was made for the part year from 1st April, 1953.

For the half year of 1954 the Accountant General's Department has been included in the estimates as sub-head 2 of Head 26—Office of the Finance Member. The provision for this department is therefore included in the total expenditure figure of £1,701,167 but is covered by reimbursements from Departmental expenditure votes. The effect, therefore, of including this department in the Draft Estimates is the inflation of both Personal Emoluments and Other Charges expenditure by £21,585, but contributions are not affected.

The net result therefore is a very small increase in provision for Personal Emoluments due mainly to normal increments and the filling of posts already approved. Except for normal expansion envisaged for certain research schemes, where it has

been considered inadvisable to delay recruitment, and a few posts considered necessary to maintain essential services, the expenditure estimates for Personal Emoluments for the first half of 1954 have been compiled on a strictly "caretaker" basis.

11. The increase in the provision for Other Charges is attributable to four main factors:—

- (i) The inclusion of the Accountant General's Department in the expenditure estimates;
- (ii) The necessity in some cases of providing for a full year's expenditure, e.g. the agreement with Messrs. International Aeradio, Ltd. provides for an annual lump sum payment to be made at the beginning of the year, accounting for an increase of £17,325 for the half year;
- (iii) Deferment of leave during the latter part of 1953 and the abnormally heavy passage commitments for the first half of 1954 have increased the overall cost by some £12,000;
- (iv) The provision in 1953 for transport and travelling is proving inadequate for many departments because of increased costs and it would be unrealistic not to provide for essential requirements.

With the exception of the unavoidable increases mentioned above and expansion of certain research services envisaged in the schemes and considered essential the increase in other charges items is negligible.

12. The substantial reduction in Extraordinary Expenditure is accounted for by the completion of the Capital Programmes of various research organizations. As in previous years the cost of the Anti-Locust Campaign has been included under this heading, since it is not of a permanent nature. The cost of the campaign for the first half of 1954 shows a reduction of £20,000 over half the provision for 1953. It provides for the campaign to be continued on the same scale as for 1953 but experience with mechanical equipment and economies effected in the light of experience have enabled the cost to be reduced.

13. As regards contributions, the amount to be contributed by Her Majesty's Government shows a reduction of £55,772 as compared with half the contribution for 1953. This is accounted for almost entirely by the completion of capital works from grants made under the Colonial Development and Welfare Acts.

14. The contributions by the East African Governments, compared with half the total contributions for 1953 show increases of—

	£
Kenya	11,213
Tanganyika	17,070
Uganda	693

The variations in the increases are mainly due to—

- (i) the change in the percentage contributions to the East African Customs and Excise Department;
- (ii) the absorption into the East African Income Tax Department of the Kenya Inland Revenue staff engaged on tax collection under the European Hospital Authority scheme; and
- (iii) the increased cost of the Directorate of Civil Aviation of which the Government of Tanganyika meets a larger proportion than the other East African Governments.

For the East African Literature Bureau Headquarters the East African Governments have agreed to contribute a sum of £5,400 over the next three years and provision has been made accordingly, whereas for previous years the whole cost was met from a grant made under the Colonial Development and Welfare Act. Similarly any grant to be made under the Colonial Development and Welfare Act for the continuation of the East African Medical Survey necessitates an equal contribution to be made by the East African Governments. Contributions for the first half of 1954 have been calculated on this basis and have the effect of increasing the East African Governments contribution by £7,301.

The balance of the increases are mainly due to normal increments, passages, and a full year's provision being required for certain expenditure items.

The small decrease in the contribution by Zanzibar is due to the current allocation of expenditure of the East African Meteorological Department.

The cost of Temporary Allowances calculated on the present basis for the first half of 1954 amounts to £142,425 as compared with £105,151 for half of the provision included in the 1953 estimates.

HEAD 1—EAST AFRICA HIGH COMMISSION AND CENTRAL LEGISLATIVE ASSEMBLY

(1) *Office of the Administrator*

With the agreement of the East African Governments provision has been made to include the clerk to the Reception Officer and the cost of the Despatch Rider Service. One clerk has been transferred to the Departmental accounting staff of the Accountant General.

Item 1 (8)—Assistant Establishment Officers

Item 1 (10)—Clerks

In order to deal with the volume of work which will arise when the Salaries Commission present their report it is considered necessary to have available an officer trained in establishment work. The number of clerks has been reduced accordingly.

Item 1 (13)—Clerk C.4

Item 1 (14)—Office Messengers

Provision has been made for the up-grading of an office messenger to filing clerk, and the number of office messengers has been reduced accordingly.

Item 1 (18)—Gratuities

The provision represents the sum payable to officers who will have completed their agreements in the first half of 1954.

(50) *Extraordinary*

Item 1—Dictaphone

It is considered that by using a dictaphone the increased volume of work can be handled by the existing staff.

Item 2—Duplicator

This is replace an old machine which can no longer be economically used or repaired.

(3) *Legal Secretary*

No new proposals are made for the Legal Secretary for the first half of 1954.

Item 12—Library

A full year's provision is required to enable annual subscriptions to be made.

*Extraordinary**Item 1—Furniture and Typewriters*

The provision is required for office furniture for the additional staff approved by Central Legislative Assembly for 1953.

(4) *Central Assembly**Item 2—Reporting**Item 4—Allowances to Members**Item 5—Common Services*

The increased provision allows for the two meetings of Central Legislative Assembly which will be held in the first half of 1954 as compared with the usual three meetings in a full year.

HEAD 2—EAST AFRICAN AGRICULTURE AND FORESTRY RESEARCH ORGANIZATION

(2) *Research Organization*

The scheme provision for this organization estimates the expenditure for the year 1954 as £113,135 for recurrent expenditure and provides for a small expansion of staff and other charges' expenditure over that provided for 1953. Owing to the increased cost of Temporary Allowances and general rise in prices it has become necessary to curtail the full expansion envisaged in the scheme to enable the recurrent cost to be kept within the scheme provision.

This has necessitated a slight reorganization of the establishment, and some posts have had to be held in abeyance. The recurrent expenditure for the first half of 1954 is approximately half of the scheme provision for the year.

*Item 1 (5)—Scientific and Agricultural Assistants
Agricultural Assistants*

These two items are combined as detailed in the scheme and it is proposed to hold three posts in abeyance for the first half of 1954.

Assistant Accountant

This post has been transferred to the establishment of the Accountant General's Departmental accounting staff and the cost is reimbursable from the Common Services Vote.

*Item 1 (12)—Maintenance Superintendent**Item 1 (13)—Assistant Maintenance Superintendent*

As the buildings for the East African Veterinary Research Organization at Muguga North are practically completed it has become necessary to increase the maintenance staff and provide for a replacement for the Maintenance Superintendent who is due to proceed on leave early in 1954. Part of the cost of the maintenance staff is met from Head 22.

Item 1 (16)—Clerks

Three officers have been transferred to the Accountant General's departmental accounting staff and the other two posts are being held in abeyance.

Item 1 (26)—Pension Contribution, Colonial Research Service

Provision has been made on the assumption that officers will accept appointments they have been offered in the Colonial Research Service. The pension contribution contained in the item Common Services is accordingly reduced.

Item 5—Common Services

The increased provision is to cover the cost of accounting staff transferred to the establishment of the Accountant General, and to meet the increased passage requirements for the first half of 1954.

*Extraordinary**Item 1—Housing**Item 2—Vehicles and Equipment**Item 3—Roads*

The sum provided represents the revote of provision already approved for the completion of the capital programme.

(3) Termite Research

The whole cost of this research is met from a grant made under the Colonial Development and Welfare Act and the provision does not exceed half of that provided in the scheme.

Item 1 (1)—Research Officers

The scheme provides for the additional post for 1954, and this was approved by Central Legislative Assembly in January, 1953.

(4) Ecology Training

The recurrent expenditure does not exceed half the scheme provision for the year 1954, and the expansion is in accordance with the scheme. The whole cost is met from a grant under the Colonial Development and Welfare Act.

HEAD 3—EAST AFRICAN BUREAU OF RESEARCH IN MEDICINE AND HYGIENE

A scheme (R.529) to provide for the continuation of the Bureau for the period 1st July, 1953 to 31st March, 1956, has now been made by the Secretary of State for the Colonies on the same basis as the previous scheme, i.e. half the expenditure to be borne by the East African Governments and half from the grant made under the Colonial Development and Welfare Act.

The Estimates for the first half of 1954 slightly exceed the scheme provision for the period. This is accounted for by provision for passages being made in 1954, whereas in the scheme this provision appeared in 1953.

HEAD 4—DESERT LOCUST SURVEY*(1) Administrative Headquarters**(2) Survey Teams*

The estimates of revenue and expenditure have been compiled on the existing basis pending the result of negotiations with the Secretary of State and the Governments regarding the financing and extent of the future operations. The slight overall increase over half the provision approved in the 1953 Estimates is accounted for by Temporary Allowances and normal increments.

*Survey Teams**Item 1 (8)—Personal Allowances**Item 2—Transport and Travelling*

In accordance with the revised allocation of expenditure, subsistence allowances are now charged to Transport and Travelling, the increase in the latter item being more than offset by the decrease under Personal Allowances.

(4) *Control Measures*

The provision for 1954 shows a reduction of £20,000 as compared with half of the provision for 1953. The reduction has been effected by extending the use of mechanical equipment and control by aircraft together with economies effected in the light of experience.

The Desert Locust Survey Executive Committee has emphasized that the provision will allow for the campaign to continue only on the same scale as in 1953, and would fall short of requirements if it becomes necessary to intensify the campaign.

Final arrangements for the proposed financing of the campaign for 1954 have not yet been completed, but the Estimates Committee will be advised of the position.

Item 1 (7)—Locust Officers

Item 1 (16)—Control Officers (T)

Item 1 (23)—Subordinate Staff

The provision for these items has been reduced now that the use of mechanical methods of control are being extended.

Item 1 (12)—Accounting Officer

The additional post of Accounting Officer was approved by Central Legislative Assembly in January, 1953.

HEAD 5—EAST AFRICAN FISHERIES RESEARCH ORGANIZATION

No new proposals are included in the Estimates for this Service for the first half of the year 1954. The total recurrent expenditure reflects only an increase of £362 for the half year over half the provision included in the Estimates for 1953, and this is accounted for mainly by the increase in temporary allowances. The expenditure does not exceed half of the scheme provision for the year.

Item 1 (1)—Director

The increase in salary is due to this officer being absorbed into the Colonial Research Service.

Item 1 (7)—Pension Contribution, Colonial Research Service

The increase is due to more officers being absorbed into the Colonial Research Service. There is a corresponding reduction under the Pension provision under Common Services.

Item 18—Rent

The provision is required to cover the rates levied on the buildings at Jinja. Additional provision for this item was approved by Central Legislative Assembly at the April, 1953, meeting.

HEAD 7—EAST AFRICAN INDUSTRIAL RESEARCH

As proposals for the establishment of an Industrial and Scientific Research Organization are still under discussion, the Estimates for this Service for the first half of 1954 have been compiled on the existing basis. The only new proposal is to up-grade a member of the subordinate staff to a post of Laboratory Assistant C.4. The net increase in recurrent expenditure is £545 over half the provision in the 1953 Estimates. This is accounted for mainly by Temporary Allowances, passages and normal increments.

Item 1 (8)—Clerk B.3

This post has been transferred to the departmental accounting staff of the Accountant General's Department.

HEAD 9—EAST AFRICAN MARINE FISHERIES RESEARCH ORGANIZATION

With the completion of the laboratory and the recruitment of essential staff it has been possible to extend the voyages made by the research vessel, *Research*. Considerable experiment was necessary at first with tackle and fishing gear before suitable equipment was devised for East African waters. With these difficulties surmounted it is anticipated that far more time will be spent at sea by the vessel in the early part of 1954 and the only new proposal included in the Estimates is additional provision required for the maintenance and running of this vessel. The overall increase in recurrent expenditure amounts to £1,210 for the first half of the year 1954 and this is accounted for by gratuities payable to staff on the completion of contract, £300 additional provision for the running of the research vessel and for insurance an additional £465, as the premium will be paid for the whole year. The expenditure is within the scheme provision.

Item 1 (1)—Director, Colonial Research Service

The increase in the provision is due to the Director having been appointed a Senior Principal Scientific Officer in the Colonial Research Service. There is a reduction in the Overseas Research Allowance payable.

HEAD 10—LAKE VICTORIA FISHERIES SERVICE

No change in the existing service is proposed in the Estimates for the first half of the year 1954, and the total recurrent expenditure reflects only a slight increase over that provided for half of 1953. This is accounted for mainly by Temporary Allowances, Training Course for a new Fishery Officer and an increase in Common Services. Considerable progress was made in 1953 with fish-marking experiments and fishing in the undeveloped areas of the lake. For 1954, it is proposed that this work should be intensified within the existing service.

Item 15—Training Courses

The provision is required for the initial training course in the United Kingdom of an officer appointed to replace a temporary Fisheries Officer who is now proceeding on leave pending retirement.

Item 20—Fees, Rewards and Contributions

Provision covers the rewards offered to fishermen who return marked fish.

Extraordinary

Item 1—Housing

As more fishguards are being stationed at distant places on the lake shore, more accommodation is required for them. It has been found by experience that the metal type rondavel is the most suitable. This type of hut is weatherproof, requires no up-keep and is sufficiently strong to stand up to moves at frequent intervals. The provision of £800 provides for the purchase of five of these huts.

Item 2—Fishing Gear and Equipment

The sum of £400 represents a revote of provision approved for the year 1953.

HEAD 11—EAST AFRICAN INTER-TERRITORIAL LEPROSY SPECIALIST

Pending the finalization of negotiations with the British Empire Leprosy Relief Association and the East African Governments for the establishment of a research centre, the Estimates for the first half of 1954 have been prepared on the same basis as for 1953. The net increase in recurrent expenditure of £122 is mainly due to Temporary Allowances and normal increments.

HEAD 12—EAST AFRICAN LITERATURE BUREAU

(1) *Headquarters*

The Estimates for the first half of 1954 are in accordance with the recently-proposed scheme for the continuation of the East African Literature Bureau. Under this scheme a small contribution falls to be met by the East African Governments, whereas the previous scheme provided for the whole recurrent cost to be met from a grant made under the Colonial Development and Welfare Act. The Estimates reflect a small decrease as compared with half the provision provided for the year 1953. The work done by the East African Literature Bureau is becoming even more appreciated by Africans in all Territories as is indicated by the fact that over 121,000 books were sold by the Bureau during the first nine months of 1952.

The accounts of the publishing fund for the year 1952 are shown in the Draft Estimates as Appendix "C".

(2) PERIODICALS SECTION

The Estimates for the first half of 1954 have been prepared on the same basis as 1953 pending a review of the future of the scheme to be made at a forthcoming inter-territorial meeting.

(3) LIBRARIES SERVICE

The African Library Service, although still very much in its experimental stages, is undoubtedly becoming more widely known in the territories. The demand for educational books, especially on the English language, mathematics, economics and many other subjects is considerable. Through the services, which have now been established, with centres at schools, social centres, training establishments, institutions, etc., and by the medium of the post, a very wide range of literature for study or for general reading is now available for any African in East Africa who cares to make use of these services.

The Estimates for the half-year period in 1954 have accordingly been prepared on the same basis as in 1953 and with a view to the maintenance of these services at the same level.

HEAD 13—EAST AFRICAN MALARIA UNIT

In April, 1953, Central Legislative Assembly approved an application being made to the Secretary of State for a grant from the Colonial Development and Welfare Act to assist in financing a scheme for the study of Hyperendemic Malaria and its control by residual insecticides. The scheme has now been made and work will commence during 1953 in the Pare district of Tanganyika and Taveta in Kenya in collaboration with Colonial Insecticide Research. The expenditure Estimates for this Service for the first half of 1954 have been included in the Estimates as Head 13, Sub-head 2, Malaria Control and are in accordance with the approved scheme.

(1) *Malaria Unit*

The provision for the first half of 1954 exceeds half the provision for 1953 by only £120. This is more than accounted for by the increase in Temporary Allowances.

HEAD 14—EAST AFRICAN MEDICAL RESEARCH

(1) *Filariasis Research Unit*

The scheme made under the Colonial Development and Welfare Act for the establishment of the Filariasis Research Unit expires on the 31st May, 1954, and provision has been included in the Estimates for the Unit up to that date only. The proposed expenditure for the winding-up of the Unit is within the amount provided in the Colonial Development and Welfare Scheme.

(2) *East African Medical Survey*

Colonial Development and Welfare Scheme R.408 provided a free grant of £78,750 to meet the whole recurrent cost of the Medical Survey for the period 1st October, 1950, to 31st December, 1953, but it was emphasized that any scheme for the continuation of the Medical Survey would be contingent upon the East African Governments meeting half the cost. The East African Governments are being approached for approval of an application being made to the Secretary of State for a scheme to be made on this basis. As the scheme has not yet been approved, the Estimates for the first half of 1954 have been prepared on the existing basis with the contributions divided half to H.M. Government and half to the East African Governments in equal proportions.

HEAD 15—EAST AFRICAN METEOROLOGICAL DEPARTMENT

The Estimates follow closely those approved for the year 1953. Two additional posts have, however, been added to meet essential needs. Other small increases in expenditure arise from the removal of the Headquarters of the Department from its present rented premises in Government Road, Nairobi, to the new Headquarters building which it is anticipated will be ready for occupation in the early part of 1954. These latter increases will be offset by savings on rent on the present premises.

A review of the percentage contributions of the East African Governments towards the expenditure of the Meteorological Department for the first half of 1954 shows a slight percentage increase in the contribution by the Government of Uganda due mainly to the increase in the Meteorological services which it has been necessary to provide at Entebbe airport for aviation purposes. There is a slight percentage reduction in the contributions payable by the Governments of Tanganyika and Zanzibar. No other changes in the services provided are envisaged for the period of the Estimates.

Item 1 (6)—Instrument Mechanic G.2

Provision has been made for the recruitment of an Instrument Mechanic in order that the large number of meteorological instruments in use by the Department may be serviced and repaired within the Department. The present practice of obtaining private firms to effect repairs is costly and often involves delays. The Instrument Mechanic will also take charge of the equipment section of the Department. The salary of this officer is offset by a corresponding reduction in the expenditure item for Equipment and Supplies.

Item 1 (7)—Clerks, A.2 (F) and A.3 (F)

The 1953 establishment provided for only three clerks to deal with all the necessary typing, filing and telephone work of a Department of this size. This establishment has proved inadequate and provision has been made for an additional typist for the first half of 1954.

Item 1 (9)—Meteorological Assistants

A reduction is occasioned by the transfer of three clerks to the departmental accounting staff establishment of the Accountant General.

Item 1 (17)—Leave Pay

Provision is required for the salary of an officer who has proceeded on leave pending retirement.

Item 20—Fees, Rewards and Contributions

As contributions to International Organizations are made on an annual basis, full provision is required for this item for the first half of 1954.

HEAD 16—ROYAL EAST AFRICAN NAVY

(1) *Navy*

No new proposals have been included for the first half of 1954 but owing to the continual rise in prices it has proved impossible to maintain the expenditure estimates at half of the provision provided for 1953.

*Item 1 (3)—Secretary**Item 1 (4)—Lieutenants*

Consequent upon the promotion of a lieutenant the post is now shown separately as Secretary and the number of lieutenants reduced accordingly.

*Item 1 (11)—Clerk—C.4**Item 1 (14)—Subordinate Staff—C*

The post of Storekeeper Clerk for the Doom Defence was previously provided for under Subordinate Staff. It is now correctly shown as a Clerk and the provision under Subordinate Staff reduced accordingly.

Item 4—Staff Housing and Allowances

The provision provides for the payment of house allowance to civilian employees.

Item 5—Common Services

The increase provides for the heavy passage requirements for the first half of 1954.

Item 6—Equipment and Supplies

The provision under this item in previous years was to meet the cost of rifles, bayonets and small arms ammunition only and it did not take into account heavy ammunition. Towards the end of 1952, H.M.E.A.S. *Rosalind* was equipped with light armament at Admiralty expense. The Admiralty also supplied free of charge an initial supply of practice ammunition. This ammunition has now been expended and as a full programme of practice shoots is essential in training, provision of £750 has been included to cover the purchase of the necessary ammunition. The item Arms and Ammunition has been deleted in view of the change of the titles of Expenditure Votes.

*Extraordinary**Item 1.—Sailing Craft*

An essential part of training seamen is the handling of boats under sail as well as power craft and for this purpose the Royal East African Navy possesses one 14 ft. dinghy, three whalers and one cutter. All these boats are exceedingly old and maintenance expenses are becoming heavier each year. It is therefore proposed to replace one of these vessels with a new locally-made sailing craft at a cost of £150.

Item 2—Office Equipment

Provision is required for the purchase of one duplicator and one typewriter. The typewriter is essential for the training of communications ratings. The only duplicator possessed by the Navy is an extremely old hand-roller model and is entirely unsuitable for the production of daily orders, training syllabuses, etc.

(2) *Volunteer Reserve*

Owing to the present State of Emergency in Kenya the formation of a Volunteer Reserve has of necessity been postponed. Provision for the first half of 1954 has therefore been made on the same basis as for 1953.

HEAD 17—EAST AFRICA OFFICE IN LONDON

Provision for additional staff, office accommodation and the setting up of an inquiry bureau was approved by Central Legislative Assembly in January, 1953. The Estimates for the first half of 1954 contain no other proposals.

Item 5—Common Services

The increase is partly accounted for by the necessity to provide for return passages for the Commissioner and one member of the staff to East Africa in the early part of 1954 and partly by increases in pension contributions due to increases in staff and a decision by the Secretary of State to the effect that three Assistants should be regarded as pensionable.

HEAD 18—EAST AFRICAN PRODUCTION AND SUPPLY COUNCIL

(1) Main Division

Due to the reduction in provision required for Gratuities and Leave Pay, the Estimates for the first half of 1954 show a reduction of £815 as compared with half the provision required for 1953.

*Item 1 (5)—Clerks B.3**Item 1 (7)—Temporary Clerical Assistance*

An additional post of Clerk B.3 has been included in the Estimates but the provision under Temporary Clerical Assistance has been deleted.

(2) East African Hides, Tanning and Allied Industries Bureau

The Estimates for 1954 are compiled on the same basis as for 1953 but include additional provision approved by Central Legislative Assembly in April, 1953.

Item 1 (5)—Clerks, 1 A.2 (F), 1 A.3 (F)

The provision in the 1953 Estimates provided for only half of the salary of the Grade 1 Clerk. Additional provision to enable this Clerk to be engaged full time was approved by Central Legislative Assembly in April, 1953.

Item 2—Transport and Travelling

Additional provision of £500 was approved by Central Legislative Assembly in April, 1953.

Item 5—Common Services

The increase is due to the passage requirements for the first half of 1954.

HEAD 20—EAST AFRICAN STATISTICAL DEPARTMENT

Pending agreement by the East African Governments to proposals submitted for the expansion of this Department, the Estimates for 1954 have been prepared on the same basis as for 1953. Due to a decrease in the provision for Rent, the overall recurrent expenditure reflects a decrease of £1,514 as compared with half the provision approved for the year 1953.

*Item 1 (6)—Accountant G.4.A (P)**Item 1 (10)—24 Clerks, 4 B.2, 16 B.3, 4 B.3 (F)*

The Accountant and one Clerk have been transferred to the departmental accounting staff of the Accountant General's Department.

HEAD 21—EAST AFRICAN TSETSE AND TRYPANOSOMIASIS RESEARCH AND RECLAMATION ORGANIZATION

No new proposals are made for this Organization for the first half of 1954, the Estimates being based on the schemes already approved for the period up to the 31st March, 1956. The provision for all three services is within the scheme provision.

(1) *Headquarters*

The increased provision shown for Item 1 (18)—Labour, Item 6—Equipment and Supplies, and Item 19—Victualling, is accounted for by the reallocation of the expenditure under the item Field Work and Equipment which has now been deleted.

(2) *Central Trypanosomiasis Research Institute, Sukulu*

Now that the Research Institute buildings at Sukulu are nearing completion it is proposed to recruit the full staff envisaged in the Scheme for the first half of 1954. This accounts for the increased provision required for Research Officers and Clerks C.2. and C.3. The increase over the estimated annual average expenditure is due to temporary allowances, and rising costs, but the overall expenditure for the period of the scheme will not exceed the scheme provision.

(4) *Pilot Schemes*

The various increases shown are due to the breaking down of the composite item Field Work and Equipment in accordance with the revised allocation of expenditure.

HEAD 22—EAST AFRICAN VETERINARY RESEARCH ORGANIZATION

In January, 1953, Central Legislative Assembly approved virement between recurrent and extraordinary expenditure in order to provide the funds necessary for the completion of the capital programme. For the first half of 1954 a sum of £8,810 is required for extraordinary expenditure and this has been provided by reducing the recurrent expenditure envisaged in the proposed new scheme. The estimates for the first half of 1954 are prepared on the assumption that this Organization will resume production of vaccines for rinderpest and bovine pleuropneumonia on the 1st April, 1954.

Item 1 (1)—Deputy Director

The increase is due to the provision for 1953 being for the half year only.

Item 22—Production of Sera and Vaccine

The increase is due to the provision in 1953 being for the last quarter only.

HEAD 23—VIRUS RESEARCH INSTITUTE

The Estimates for the first half of 1954 are on the same basis as for 1953 and the expenditure does not exceed the scheme provision for the period. The recurrent expenditure for the first half of 1954 exceeds half the provision for 1953 by £44 only.

*Item 1 (2)—Research Officers**Item 1 (13)—Personal Allowances*

As Research Officers have been appointed on Colonial Research Service terms their emoluments have been provided for under both items, the latter containing provision for the payment of Overseas Research Allowance.

*Item 1 (14)—Pension Contribution C.R.S.**Item 5—Common Services*

The increase shown under the item Pension Contribution C.R.S. is due to more officers being appointed on Colonial Research Service terms. There is a consequent decrease in provision for the Pensions item under Common Services.

Item 21—Publications

The expenditure for this item was previously charged to Printing and Stationery under the Common Services vote.

HEAD 24—EAST AFRICAN DIRECTORATE OF CIVIL AVIATION

(1) *Headquarters*

Item 1 (9)—Assistant Accountant G.4.A (P)

Item 1 (12)—Clerks B.3

The decreases in provision are due to the post of Assistant Accountant and one Clerk B.3. being transferred to the departmental accounting staff of the Accountant Generals Department.

Item 1 (11)—Aviation Assistant (F)

In April, 1953, Central Legislative Assembly approved the replacement of Aviation Assistant Learner by the post of Aviation Assistant (Female).

(2) *Air Traffic Control*

Item 1 (1)—Air Traffic Control Officers

Provision has been made for two additional Air Traffic Control Officers. In view of the extremely long hours worked and the necessity to keep this branch of the service up to maximum efficiency it was considered that this increase could not be avoided. The increase of two Grade 2 Air Traffic Control Officers represents the essential minimum requirement. Due to leave, sickness and delay in recruitment, etc. the two additional posts will not obviate the necessity of Air Traffic Control officers working considerable overtime.

Item 6—Equipment and Supplies

The £200 increase in provision is required for the purchase of Air Traffic Control desks for the new airport terminal building and Control tower at Dar es Salaam.

(3) *Aeradio Services*

Item 1 (2)—Accountant G.2.P.

Item 1 (9)—Clerks B.3

The reduction in the provision and the establishment is due to the post of accountant and two posts of Clerk B.3 being transferred to the establishment of the departmental accounting staff of the Accountant Generals Department.

Item 1 (11)—Radio Operators

Item 1 (12)—Teleprinter Operators

For 1954 these two items have been combined under the one item—Radio Operators. Provision has been made for 14 additional Radio Operators for the following services:—

4 *Radio Operators C.4. for Meteorological Communications*

As a result of the International Meteorological Organization Conference in Madagascar this year the East African Meteorological Department is required to provide certain International Meteorological broadcasts on a 24-hour basis. These broadcasts are at present being made on a 12-hour basis and in order to meet the requirements for extended services it is necessary to have two additional operators to cover the night broadcasts. Further, the existing Meteorological point-to-point circuit between Eastleigh—Entebbe—Dar es Salaam is now grossly overloaded due mainly to increased meteorological traffic arising from Comet operations through Entebbe. It is essential to the proper functioning of the meteorological services that the delays on messages passed over the circuit are kept to a minimum but with present loading delays are often excessive and it is therefore necessary to open a second circuit requiring the appointment of two additional radio operators at Eastleigh.

4 *Radio Operators for Radio Teletype circuit—Eastleigh—Khartoum*

The above circuit was planned as part of the development programme, the whole cost being charged to the Ministry of Civil Aviation as a Trunk Route facility ex-

clusively. The equipment for this facility has now arrived and will be installed towards the end of 1953. As it will not replace an existing circuit it is necessary to employ four African Radio Operators to provide a 24-hour operation of the R/T.T. channel.

6 Radio Operators for Leave Reliefs

The ratio of reliefs to other established posts in this grade is one in twenty-one and a half. As many of the officers in this grade were on temporary terms until last year, they were not therefore entitled to vacation leave and the inadequate number of reliefs has not so far proved a serious problem. With the establishment of these officers on permanent terms, however, they are all now entitled to vacation leave. It is, therefore, necessary to employ a further six operators for relief purposes.

Item 20—Fees, Rewards and Contributions

A full years provision is required for the payment to Messrs. International Aeradio,

HEAD 26—OFFICE OF THE FINANCE MEMBER

The Estimates have been compiled on the existing basis and reflect a decrease in provision of £23 as compared with half the provision approved in the Estimates for 1953.

(2) *Accountant General*

The Estimates for Personal Emoluments have been shown in two parts, Part A—Accountant General and Part B—Departmental Accounting Staff. Part A covers the establishment approved by Central Legislative Assembly in April, 1953, for the setting up of an Accountant General's Department of the East Africa High Commission. Part B provides for departmental accounting staff transferred from departments as recommended in Messrs. Associated Industrial Consultants, Ltd. report. The total cost is covered by reimbursements from other departments.

Extraordinary

Item 1—Cheque Writing Machine

At present all cheques are prepared on the National Accounting Machine at an average rate of 40 per hour. It is proposed to purchase a cheque writing machine which has a much greater hourly output and release the National Accounting Machine for its proper function of ledger posting work.

HEAD 27—MISCELLANEOUS SERVICES

Item 4—Subscription to East Africa Tourist Travel Association

Provision is required for a full year's subscription.

Item 11—Exhibitions and Publicity

Additional provision of £1,000 for this item was approved by Central Legislative Assembly in January, 1953.

HEAD 28—EAST AFRICAN CUSTOMS AND EXCISE DEPARTMENT

Item 1 (19)—Clerks

Additional provision was approved by Central Legislative Assembly in January, 1953, to cover the cost of 16 additional clerks required for the collection of import duty on foreign parcels post.

Item 20—Fees, Rewards and Contributions

The increase is due to a full year's provision being required for rent of Hollerith machinery.

Extraordinary

Item 5—Cash Registers

As the new foreign parcels post procedure is being put into operation at seven Parcels Offices, funds are required for an additional cash register.

HEAD 29—EAST AFRICAN INCOME TAX DEPARTMENT

In these estimates the Investigation Branch has been divorced from the main department and is shown separately as sub-head (2). As the position in the Department does not permit taking officers off the normal work of assessing tax in order to assist in investigating cases of fraud and tax evasion it is considered desirable that the Investigation Branch should be a separate unit with its own establishment.

(1) *Income Tax*

In these Estimates it is proposed to absorb into the establishment of this Department the staff of the Kenya Inland Revenue Department engaged on the collection of tax under the European Hospital Authority Scheme. It is desirable, in order to cover absences due to leave, sickness, etc., to have all staff interchangeable and this is not so under present arrangements. The full cost of this service is reimburseable by the Kenya European Hospital Authority.

The additional staff approved by Central Legislative Assembly in April for tax collection in Aden has also been included in these Estimates.

*Item 1 (5)—Regional Commissioners**Item 1 (6)—Assistant Commissioners**Item 1 (7)—Assessors*

One Regional Commissioner, two Assistant Commissioners and one Assessor have been transferred to the establishment of the Investigation Branch.

Item 1(8)—Tax Officers

Two additional Tax Officers were approved by Central Legislative Assembly in April, 1953, for collection of Aden Income Tax. One additional Tax Officer is included for the collection of tax under the European Hospital Scheme. One additional Tax Officer is to replace an officer who will be proceeding to the United Kingdom on a course of instruction.

Item 1 (10)—Clerks

Seven additional posts are included for the collection of tax under the European Hospital Authority Scheme. One post has been transferred to the Investigation Branch.

Item 1 (14)—Leave Pay

The increased provision is due to the fact that the Deputy Commissioner proceeded on leave pending retirement and five senior officers of the Department have completed agreements and will be proceeding on leave.

Other Charges

The small increases in provision are provided to cover the contingent charges for the Aden Income Tax and European Hospital Authority staff.

Item 5—Common Services

The increase is due to the additional pension provision to cover the additional staff and to the heavy passage commitments for the first half of 1954.

(2) *Investigation Branch**Item 1 (4)—Tax Officer*

Provision has been made for this post to relieve senior officers of routine work.

Item 1 (8)—Temporary Assistance

The provision for 1953 was £4,220 in the Estimates and additional provision of £12,000 was approved by Central Legislative Assembly in April, 1953. Half of this sum has been included in the present Estimates, but it is proposed that in the 1954-55 Estimates the provision shall be shown under separate expenditure items.

APPENDIX "A"

TABLE SHOWING COMPARISON OF ONE HALF OF APPROVED EXPENDITURE FOR 1953, WITH PROPOSED EXPENDITURE FOR THE HALF YEAR FROM 1/1/54 TO 30/6/54

DEPARTMENT	ONE HALF OF APPROVED PROVISION FOR 1953				ESTIMATES FOR THE HALF YEAR, 1954				INCREASE/DECREASE				T.A. £
	P.E.	O.C.	EXT.	Total	P.E.	O.C.	EXT.	Total	P.E.	O.C.	EXT.	Total	
	£	£	£	£	£	£	£	£	£	£	£	£	
1. E.A. High Commission and Central Assembly	23,899	17,855	—	41,754	23,974	20,134	500	44,608	+75	+2,279	+500	+2,854	4,524
2. E.A. Agriculture and Forestry Research Organization	40,387	19,019	20,162	79,568	42,268	21,493	9,500	73,261	+1,881	+2,474	-10,662	-6,307	7,021
3. E.A. Bureau of Research in Medicine and Hygiene	1,335	754	—	2,089	1,339	790	—	2,129	+4	+36	—	+40	263
4. Desert Locust Survey	23,455	20,989	425,375	469,819	20,585	24,780	405,000	450,365	-2,870	+3,791	-20,375	-19,454	5,208
5. E.A. Fishery Research Organization	5,795	4,327	900	11,022	5,947	4,011	—	9,958	+152	-316	-900	-1,064	1,143
6. E.A. Industrial Council	7,538	5,326	—	12,864	7,297	5,899	—	13,196	-241	+573	—	—	1,468
7. E.A. Marine Research	5,289	3,531	5,547	14,367	5,660	4,370	1,850	11,880	+371	+839	-3,697	-2,887	699
8. Lake Victoria Fisheries Service	6,766	3,570	1,515	11,851	6,613	4,487	1,200	12,300	-153	+917	-315	+449	1,645
9. E.A. Leprosy Specialist	1,674	1,135	—	2,809	1,711	1,166	—	2,877	+37	+31	—	+68	329
10. E.A. Literature Bureau	9,200	7,692	5,300	22,192	8,695	8,119	4,650	21,464	-505	+427	-650	-728	1,806
11. E.A. Malaria Unit	5,639	2,681	300	8,620	5,749	2,376	—	8,125	+110	-305	-300	-495	1,137
12. E.A. Medical Research	16,028	9,500	—	25,528	14,335	8,712	—	23,047	-1,693	-788	-300	-2,481	2,827
13. E.A. Meteorological Department	39,675	29,717	—	69,392	40,562	30,910	350	71,822	+887	+1,193	+350	+2,430	9,778
14. R.E.A. Navy	15,537	17,018	3,744	36,299	16,120	19,311	250	35,681	+583	+2,293	-3,494	-618	2,686
15. E.A. Office in London	6,600	6,982	1,675	15,257	6,713	7,690	—	14,403	+113	+708	-1,675	-854	439
16. E.A. Production and Supply Council	11,668	8,119	2,112	21,899	10,470	9,045	1,875	21,390	-1,198	+926	-237	-509	2,138
17. E.A. Statistical Department	23,169	16,427	—	39,596	22,135	15,058	—	37,193	-1,034	-1,369	—	-2,403	5,099
18. E.A. Tsetse and Trypanosomiasis Research Organization	38,446	42,480	75,037	155,963	50,388	33,830	63,670	147,888	+11,942	-8,650	-11,367	-8,075	8,641
19. E.A. Veterinary Research Organization	21,504	14,569	43,707	79,780	25,219	19,153	17,010	61,382	+3,715	+4,584	-26,697	-18,398	4,905
20. Virus Research Institute	11,470	7,856	1,153	20,479	11,736	7,029	1,250	20,015	+266	-827	+97	-464	2,254
21. E.A. Directorate of Civil Aviation	73,614	63,598	10,474	147,686	73,998	86,581	—	160,579	+384	+22,983	-10,474	+12,893	17,267
22. E.A. Airways Corporation	3,920	5	—	5	—	5	—	5	—	—	—	—	—
23. Office of Finance Member	—	2,362	—	6,282	3,702	2,450	—	6,152	-218	+88	—	-130	638
24. Miscellaneous Services	8,165	—	—	8,165	—	6,550	—	6,550	—	-1,615	—	-1,615	—
25. E.A. Customs and Excise Department	164,921	87,238	2,445	254,604	166,159	87,021	1,070	254,250	+1,238	-217	-1,375	-354	36,204
26. E.A. Income Tax Department	101,860	45,347	350	147,557	108,251	53,708	120	162,079	+6,391	+8,361	-230	+14,522	20,442
27. Total of Services included in 1953 Estimates	659,389	446,432	599,796	1,705,617	679,626	484,848	508,295	1,672,769	+20,237	+38,416	-91,501	-32,848	138,561
28. Malaria Control*	1,997	1,462	7,700	11,159	4,189	2,624	—	6,813	+2,192	+1,162	-7,700	-4,346	730
29. Accountant General, E.A.H.C.*	5,408	2,748	2,483	10,639	14,248	6,837	500	21,585	+8,840	+4,089	-1,983	+10,946	3,134
TOTAL	666,794	450,642	609,979	1,727,415	698,063	494,309	508,795	1,701,167	+31,269	+43,667	-101,184	-26,248	142,425

*Provision for part year only, 1953.

APPENDIX B**1. PERSONAL EMOLUMENTS**

Salaries.
 Wages (including all casual labour charges for estate maintenance, etc.).
 Temporary Allowances.
 Overtime Allowances.
 Outfit Allowances.
 Shorthand Allowances.
 Charge Allowances.
 Acting Allowances.
 Duty Allowances.
 Separation Allowances.
 Provident Fund.
 Leave Pay.
 Non-pensionable Conversion Allowances.
 C.R.S. Pension Contribution.
 F.S.S.U. Contributions.
 C.S.S. Contributions.

Gratuities, if provided for in the Estimates. (Where payments have been made to the pension fund in respect of an officer, gratuity will be paid from the pension fund.)

2. TRANSPORT AND TRAVELLING

Mileage Allowances.
 Subsistence Allowances.
 Cycle Allowances.
 Detention Allowances.
 Commuted Travelling Allowances.
 All rail and air fares and freight charges in East Africa.
 Passages to Zanzibar.
 Running costs of motor vehicles, i.e. petrol, oil and licences.
 Cost of all hired transport.
 Repairs to cycles.
 Cycle licences.
 Travelling expenses to port of embarkation or for medical examination or interview on first appointment.

3. INCIDENTAL EXPENSES

All foreseeable expenditure of a minor character for which separate provision has not been made and including all insurances, e.g. medical examination fees on first appointment.

4. STAFF HOUSING AND ALLOWANCES

Special Transport Allowances.
 Special Subsistence Allowances.
 Transfer Allowances.
 House Allowances.
 Rent of Quarters.
 Furniture Allowances and Rentals.
 Posts and Telegraphs Assessment Charges.

Maintenance of rented houses where the responsibility rests with the East Africa High Commission.

5. COMMON SERVICES

(1) *Passages*

Baggage Allowances.

Air or Sea Passages (from port of embarkation).

Payment in respect of a passage where an officer is authorized to make his own arrangements.

(2) *Posts and Telegraphs Services*

Telephone calls and rentals.

Telegrams and cables.

Postages.

Private Box and Bag rentals.

Telegraphic Address charges.

(3) *Printing, Stationery and Advertising*

All relevant charges except where special items of expenditure are created.

(4) *Pension Fund*(5) *Audit Services*(6) *Accounting Services*(7) *Agency Fees*

} Bulk charges raised by the Finance Member or
Chief Accounting Officer.

(8) *Medical Services*

Capitation fees only.

6. EQUIPMENT AND SUPPLIES

Stores, excluding spares detailed under maintenance items. Items of equipment for laboratory, estate, field, etc., not normally provided for under Extraordinary Expenditure. Minor items of office equipment excluding typewriters, adding machines, carpets, bicycles, etc., which must be provided for by a separate item in the Estimates.

7. MAINTENANCE OF BUILDINGS AND ESTATE

All maintenance of all High Commission owned buildings and rented buildings where the responsibility for maintenance rests with the High Commission but excluding houses and offices built from Loan Funds and rented houses. Repairs to High Commission owned furniture excluding furniture purchased from Loan Funds.

Upkeep of Estate excluding wages of casual labour.

8. MAINTENANCE OF MOTOR VEHICLES AND BOATS

Repairs.

Servicing (including oil supplied).

Spares (including tyres and tubes).

Running expenses of boats (including fuel).

Slipway, Harbour, Dockyard fees, etc.

9. MAINTENANCE OF PLANT AND EQUIPMENT

Repairs.

Spares.

10. ESSENTIAL SERVICES

Water.

Electricity.

Fuel etc. for electricity, water and gas plants.

Conservancy charges.

11. HOSPITAL CONTRIBUTION (KENYA) AND A.O.F.P.F.

12. LIBRARY

13. EXPENSES OF CONFERENCES

Unofficial delegates expenses.

Hire of Hall.

Teas, etc.

14. UNIFORMS

Uniforms and accoutrements.	} Where the expenditure is considerable, otherwise such charges should be included under Item 3—Incidental Expenses.
Uniform Allowances.	
Repairs to uniforms.	

15. TRAINING COURSES

Cost of Courses.
Subsistence allowance paid to officer attending course.
Travelling expenses in connexion with the course but excluding passages.

16. OPERATION OF AIRCRAFT

Running expenses including fuel and oil.
Repairs.
Spares.
Servicing and C. of A.
Licences.
Equipment for aircraft.
Landing Fees, Aerodrome charges.

17. PURCHASE AND UPKEEP OF ANIMALS

Purchase of animals.
Purchase of food for animals
Incidental expenses connected with upkeep of animals, e.g. Veterinary fees.

18. RENTS

Rent of buildings excluding rented houses.
Rates.

19. VICTUALLING

Rations.
Ration Allowances.

20. FEES, REWARDS AND CONTRIBUTIONS

Legal expenses.
Consultants Fees.
Reimbursements to E.A.A.F.R.O.
Rewards.
Prizes.
Rents of Hollerith Equipment.
Share of London Office Expenditure.

21. PUBLICATIONS

22. PRODUCTION OF SERA AND VACCINES
(E.A.V.R.O. only.)23. EXPENSES OF VISITING SCIENTISTS
(E.A. Fishery Research only.)24. PURCHASE AND MAINTENANCE OF BOOKS
(Libraries Service only.)25. INSECTICIDES
(Desert Locust Control only.)26. INSURANCE OF VESSEL
(Marine Fisheries Research only.)

