



MWALA CONSTITUENCY

NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND

REPORTS AND FINANCIAL STATEMENTS

FOR THE FINANCIAL YEAR ENDED 30th JUNE 2023

Prepared in accordance with the Cash Basis of Accounting Method under the International Public Sector Accounting Standards (IPSAS) *

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I. Acronyms and Abbreviations

ARMC -Audit and Risk Management Committee FY-Financial Year IPSAS-International Public Sector Accounting Standards. NGCDF-National Government Constituency Development Fund PFM-Public Finance Management PMC-Project Management Committee

II. Key Constituency Information and Management Background information

The National Government Constituencies Development Fund (NG-CDF) formerly Constituencies Development Fund (CDF), is established under the NG-CDF Act 2015 as amended in 2022. The Act is a successor to the Constituencies Development Fund (CDF) Act of 2003 which initiated the Fund and its subsequent amendments/reviews of 2007 and 2013. At cabinet level, NG-CDF is represented by the Cabinet Secretary for the Treasury, who is responsible for the general policy and strategic direction of the Fund.

Mandate

The mandate of the Fund as derived from sec (3) of NG-CDF Act, 2015 is to:

Recognize the constituency as a platform for identification, performance and implementation of national government functions;

Facilitate the performance and implementation of national government functions in all parts of the Republic pursuant to Article 6(3) of the Constitution;

Provide for the participation of the people in the determination and implementation of identified national government development projects at the constituency level pursuant to Article 10(2)(a) of the Constitution;

Promote the national values of human dignity, equity, social justice, inclusiveness, equality, human rights, non-discrimination and protection of the marginalized pursuant to Article 10 (2) (b) of the Constitution;

Provide for the sustainable development of all parts of the Republic pursuant to Article 10 (2) (d) of the Constitution;

Provide a legislative and policy framework pursuant to Article 21 (2) of the Constitution for the progressive realization of the economic and social rights guaranteed under Article 43 of the Constitution;

Provide mechanisms for the National Assembly to deliberate on and resolve issues of concern to the people as provided for under Article 95 (2) of the Constitution;

provide for a public finance system that promotes an equitable society and in particular expenditure that promotes equitable development of the country by making special provisions for marginalized groups and areas pursuant to Article 201 (b) (iii) of the Constitution; Authorize withdrawal of money from the Consolidated Fund as provided ' under Article 206 (2) (c) of the Constitution;

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Provide mechanisms for the National Assembly to facilitate the involvement of the people in the identification and implementation of projects for funding by the national government at the constituency level; and

Provide for mechanisms for supplementing infrastructure development at the constituency level in matters falling within the functions of the national government at that level in accordance with the Constitution

Vision

Equitable Socio-economic development countrywide

Mission

To provide leadership and policy direction for effective and efficient management of the Fund

Core Values

Patriotism - we uphold the national pride of all Kenyans through our work

Participation of the people- We involve citizens in making decisions about programmes we fund

Timeliness - we adhere to prompt delivery of service

Good governance – we uphold high standards of transparency, accountability, equity, inclusiveness and integrity in the service of the people

Sustainable development – we promote development activities that meet the needs of the present without compromising the ability of future generations to meet their own needs.

Functions of NG-CDF Committee

The Functions of the NG-CDF Committee is as outlined in section 11 of The National Government Constituencies Development Fund Regulations, 2016.

Key Management

The Mwala Constituency NGCDF day-to-day management is under the following key organs:

National Government Constituencies Development Fund Board (NGCDFB)

National Government Constituency Development Fund Committee (NGCDFC)

Fiduciary Management

The key management personnel who held office during the financial year ended 30th June 2023 and who had direct fiduciary responsibility were:

No	Designation	Name
1.	A.I.E holder	Eric Munyao
2.	Sub-County Accountant	Jeremiah B. Murumba
3.	Chairman NGCDFC	Danson Muange
4.	Member NGCDFC	Dominic Mutiso

Fiduciary Oversight Arrangements

The Audit and Risk Management Committee (ARMC) of NGCDF Board provide overall fiduciary oversight on the activities of Mwala Constituency NGCDF. The reports and recommendation of ARMC when adopted by the NGCDF Board are forwarded to the Constituency Committee for action. Any matters that require policy guidance are forwarded by the Board to the Cabinet Secretary and National Assembly Select Committee.

Mwala Constituency NGCDF Headquarters

P.O. Box 858-90100 NG-CDF Building Mwala Along Kitui – Machakos Road Machakos, KENYA

Mwala Constituency NGCDF Contacts

Telephone: (254) 0722-594-319 E-mail: mwala@ngcdf.go.ke Website: <u>www.mwalangcdf.go.ke</u>

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Mwala Constituency NGCDF Bankers Kenya Commercial Bank

Account no. 1106340353

Masii, Branch

Independent Auditors

Auditor General Office of the Auditor General Anniversary Towers, University Way P.O. Box 30084 GPO 00100 Nairobi, Kenya

Principal Legal Adviser

The Attorney General State Law Office Harambee Avenue P.O. Box 40112 City Square 00200 Nairobi, Kenya

III.NG-CDFC Chairman's Report

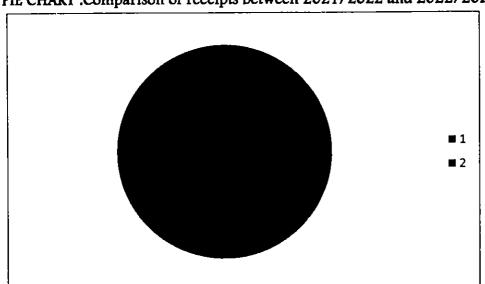


Danson Muange; NG-CDFC Chairman

Summary of Budget Performance

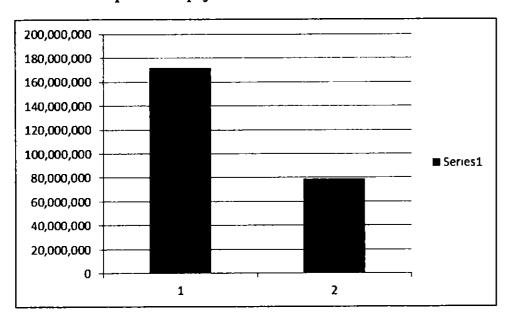
In the financial year 2022/2023 Mwala NG CDF was allocated a total of Kshs 151,960,174. The budget for the year was utilised with actual receipts of Kshs 101,000,000 and payment of Kshs 78,973,167 as beginning of the year we had a bank balance of Kshs 46,022,781 and the amount outstanding from the board was Kshs 21,900,000 making the financial budget for the year Kshs 219,882,955 and actual on comparable basis of Kshs 147,022,781. The budget utilization difference being Kshs 72,860,174. The funds pending approval from the board ids Kshs 63,380,000.

Comparison of receipts, Payments and allocations between the years 2021/2022 and 2022/2023 as shown below,



PIE CHART .Comparison of receipts between 2021/2022 and 2022/2023

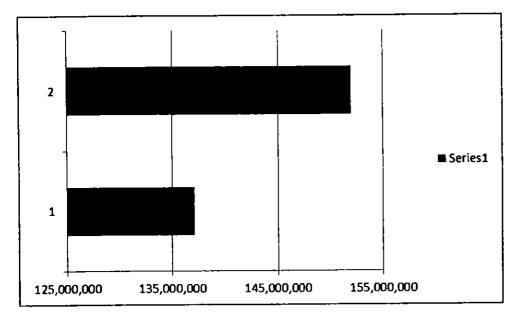
The receipts for 2021/2022 was kshs 184,677,758 compared to receipts from the Board of shs 101,000,000 in the financial year 2022/2023 as shown in the pie chart above





The payments incurred in financial year 2022/2023 was shs 78,973,167 as compared to payments incurred in financial year 2021/2022 of shs 171,708,122 as shown in the graph above

GRAPH 3 Allocation of 2021/2022 and 2022/2023



The budget allocation from the NG CDF Board in financial year 2021/2022 was shs 137,088,879 as compared to budget allocation from the NG CDF Board in 2022/2023 of shs 151,960,174 as shown in the graph above



Key achievements during the year 2022/2023

Masii innovation construction of metallic gate

Mwala Constituency

National Government Constituencies Development Fund (NGCDF) Annual Report and Financial Statements for The Year Ended June 30, 2023



Mwala technical training college

The institution offers several technical skills like, engineering, tailoring carpentry masonry and many more. Most students acquire skills and technics in which enables them for self-employment and job opportunities thus reduce poverty level.

(c).Emerging issues related to the entity

During the financial year, the country faced high rise in inflation thus affecting projects and education sectors negatively. Construction materials and increase in school fees affected the original budget leading to slow absorption rate of the funds.

(d).Implementation Challenges

There was witnessed delay of funds from exchequer which in turn delayed disbursements of funds to the constituencies. Another challenge witnessed was the presence of illiterate PMC members which illustrated need for more capacity building sessions.

Recommended way forward

- Continuous capacity building of NG-CDFC.
- Continuous capacity building of PMCs.
- Continuous project monitoring and evaluation.
- Deployment of enough technical officers.

Delani

Danson Muange,

CHAIRMAN NG-CDF COMMITTEE

IV Statement of Performance against Predetermined Objectives for FY2022/23

Introduction

Section 81 (2) (f) of the Public Finance Management Act, 2012 requires that, at the end of each financial year, the Accounting officer when preparing financial statements of each National Government entity in accordance with the standards and formats prescribed by the Public Sector Accounting Standards Board includes a statement of the national government entity's performance against predetermined objectives.

The key development objectives of Mwala Constituency 2018-2022 plan are to:

Strategic Area One: Education

Objective: Become a national model for education by improving schools' infrastructure, improving performance, reducing dropout rates and increasing primary, secondary and higher education transition rates.

Initiative: Develop and enhance schools' infrastructure to enhance facilities and provide conducive learning environment for children.

Initiative: Enhance and develop social programmes that support education within the constituency.

Strategic Area Two: Environment

Objective: Improve access to clean water and a more sustainable and conserved environment in Mwala through natural resources conservation initiatives Initiative: Initiate and enhance conservation programs within the constituency

Initiative: Water and Sanitation: To ensure water sustainability in the Constituency.

Strategic Area Three: Security

Objective: Equip, facilitate and enhance capacity of provincial administration and other security organs in order to improve service delivery and make the constituency secure

Initiative: Improving infrastructure and service delivery

Strategic Area Four: Sports

Objective: Empower and develop youth and special groups to reduced dependence and spur economic growth through sports

Initiative: Develop and empower youth and special groups through sports.

Strategic Area Five: Information Communication and Technology (ICT)

Objective: Enhance access to information and technology by Mwala residents and use ICT to enhance service delivery and spurring development. Initiative: Enhancement of infrastructure and accessibility of ICT resources in the constituency.

Progress on attainment of Strategic development objectives

For purposes of implementing and cascading the above development objectives to specific sectors, all the development objectives were made specific, measurable, achievable, realistic and time-bound (SMART) and converted into development outcomes. Attendant indicators were identified for reasons of tracking progress and performance measurement: Below we provide the progress on attaining the stated objectives:

Constituency				
Program	Objective	Outcome		Performance
Education	Improve performance, reduce dropout rates and increase primary, secondary and higher education transition rates	Develop and enhance schools infrastructure to enhance facilities and provide conducive learning environment for children	Increase in number of usable physical infrastructure built in primary, secondary, and tertiary institutions	Number of classrooms in Primary schools increased from 302 to 318 while secondary schools increased from 208 to 212, Number of laboratories increased from 5 to 7 in secondary schools
				Number of dormitories increased from 7 to 10 in secondary schools Number of administration blocks increased from 12 to 14 in primary schools and from 8 to 24 in secondary schools
Environment	1	Environment	Increase in number of bursary beneficiaries at all levels Increase in number of sand dams	Number of beneficiaries increased from 5700 to 6,025 in secondary schools and from 3800 to 4289 in tertiary institutions Number of sand dams increased from
	environment through natural resources conservation initiatives	conservation Equip schools and public facilities with sanitation	Number of sanitation facilities built in primary and secondary Number of trees	Number of sanitation facilities increased from 40 to 52 in primary schools and from 21 to 39 in secondary schools.

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Emergency	Cater for unforeseen occurrences in the constituencies	Improved facilities		Toilets repaired in Primary schools increased from 5 to 8
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V. Statement of Governance

The National Government Constituencies Development Fund Act 2015 (Amended 2016) in section 43(1), (2), (3) and 57(1) and its regulations, provides for establishment of National Government Constituency Development Committee (NG-CDFC) for every constituency. The officer of the board facilitated the process of nomination of the NG CDFC for onward forwarding to the board for appointment through gazette notice.

In this regard section 5 and 6 of NG CDF regulations provides for procedure for nomination of the five members of the NG CDFC as outlined in section 43 (2) paragraph (b),(c), and (d) of the principal Act through a selection panel composed of:

- i. One person nominated by national Government official in charge of Sub County or designated representative who shall chair the panel
- ii. Officer of the Board seconded to the constituency who is be the secretary of the selection panel
- iii. Two persons one of either gender nominated by the constituency office (established under regulations made pursuant to the parliamentary service act)

Further the NG CDF regulations requires that one to serve as member of the NGCDF committee he or she must be (a) citizen of Kenya, (b) ordinarily resident voter of the constituency, (c) able to read and write and communicate in English and Kiswahili, (d) meet the chapter six of the constitution, (c) available to participate in the activities of the constituency (f) for youth nominee he or she must have attained age of 18 years but below age of 35yrs and (g) for persons with disability nominee must be nominated by a registered group representing persons with disability within the constituency.

1. Nomination process

To facilitate this, the selection panel is invited interested and qualified members of the public for appointment to the NGCDF committee. The panel invited through advertisement publicised in churches, public offices notice boards and other public areas in the constituency.

In Mwala NGCDF, during the financial year 2022/2023 recruitment process was carried out in appointment of NGCDFC members. Out of the total 40 applicants, the selection panel developed a shortlisting criterion which enabled picking of the nominees. Two additional nominees were proposed by Mwala Constituency Office as per section 43 of the NG-CDF Act, 2015.

S/N	Name	Category representation	Ward	
1.	Dominic Muya Mutiso	Male (Adult)	Mwala	
2.	Stephen Kithongo	Male (Youth)	Muthetheni	
3.	Mary Syombua Nzuki	Female(Adult)	Mbiuni	
4.	Fath Loko Moyale	Female(Youth)	Kibauni	

Nominee of the body representing persons with disability

S/N	Name		Nomina Organis	~	Nature of ph Impairment	ysical	Remarks	Ward
1	Danson Muange	Mutinda	Mwala SHG	PWD	Physical – impairment	leg		Mwala
	Name of the	Person subn	nitting th	e nomir	ation		Stephen Mauna	lu
	Name of the PWD nominating organisatio		on		Mwala PWD SH	IG		

Nominee of the constituency Office

S/N	Name	Category	occupation	Ward
1	Athanas Mbatha Muinde	Male representative	Business	Mbiuni
			Man	
2	Catherine Ndunge Musau		Business	Masii
	0	Female Representative	Lady	

Upon further consultation with the panel and the constituency office, members agreed to recommend for co-option by the NG-CDF Board as per section 43 subsection 2(g) as

S/N	Name	Gender	Ward
1.	Eunice M Muli	Female	Wamunyu

The members went through the process of electing the chairperson and the secretary of the committee. The following members were elected.

- 1. Chairperson position -Mr. Daniel Mutinda Muange of ID no. 11647050
- Secretary position Mary Syombua Nzuki of ID no. 9225592 elected as the secretary to the committee.

During its first meeting, a Constituency Committee established two sub-committees necessary for the proper performance of its functions in accordance with the guidelines issued by the Board. The two subcommittee are as follows:

- i. Bursary sub committee
- ii. Complaints resolution committee.

The following were appointed to the different committee:

- ✓ Bursary committee
- 1. Athanas Muinde -Member
- 2. Catherine Musau-Member
- 3. Stephen Kithongo-Member

✓ Complaints resolution committee

- 1. Faith Loko Moyale-Member
- 2. Eunice M. Muli-Member
- 3. Dominic Mutiso-Member

The chairman and the secretary are members of both committees. The DCCs are members of the complaints committee, while representative from the ministry of education office is also coopted to be in the Bursary committee.

The Member held total of twenty four full meeting during the year and two subcommittee meeting for bursary.

The functions of the National Government Constituency Development Fund Committees members are;

- i. Convene public meetings in every ward in the constituency to deliberate to on development matters,
- ii. Deliberate on project proposals and any other projects considers beneficial to constituency,
- iii. List of projects to be submitted in accordance with the Act to be submitted to the to the Board and ensure that all proposed projects that are approved for funding meet the requirements of section 24 of the Act
- iv. Ensure formation of project management committees, opening of project accounts, project implementation and closure of projects build the capacity of project management committees and sensitize the Community on the operations of the Fund,
- v. Ensure that all projects receive adequate funding and are completed within three years;
- vi. Monitor the implementation of projects in accordance with the monitoring and evaluation framework prescribed by the Board;;
- vii. Submit financial statements to the Board within sixty days of the end of the financial year to enable the Board comply with section 39(4) of the Act;
- viii. Recommend to the Board the removal of a committee member in accordance with section 43(13) and (14) of the Act;
 - ix. Enter into performance contracting with the Board on an annual basis;
 - x. Receive and address all complaints concerning the

The term of office for the members of the Constituency Committee is two vears and will be renewable but shall expire upon the appointment of a new Constituency Committee in the manner provided for in the Act.

2. Removal of NG-CDFC Members

Section 43(13) of the Act provides that a member of the Constituency Committee may be removed from office on any one or more of the following grounds-

- (a) Lack of integrity;
- (b) Gross misconduct;
- (c) Embezzlement of public funds;
- (d) Bringing the committee into disrepute through unbecoming personal public conduct;
- (e) Promoting unethical practises;
- (0 causing disharmony within the committee;
- (g) Physical or mental infirmity.

A decision to remove a member under subsection (13) is made through a resolution of at least five members of the Committee and the member sought to be removed shall be given a fair hearing before the resolution is made.

Mwala Constituency

National Government Constituencies Development Fund (NGCDF) Annual Report and Financial Statements for The Year Ended June 30, 2023

3. Appointment and removal of NG-CDFC Members

NG-CDFC members are appointed by a selection panel established under section 43 of the NG-CDF Act 2015. The board shall upon:

- Commencement of a new parliamentary term
- Resolution of a constituency committee
- Removal of a member of the constituency committee
- The occurrence of a vacancy in a constituency committee
- Request the officer of the board seconded to the constituency committee to convene a meeting within 14 days thereof or within the time stipulated by the board.

Each constituency committee shall comprise of;

The national government official responsible for coordination of national government functions

- Two men each nominated in accordance with subsection 3, one whom shall be a youth at the date of appointment
- Two women each nominated in accordance with subsection 3, one whom shall be a youth at the date of appointment
- One person with disability nominated by a registered group representing PWDs in the constituency.
- Two persons nominated by the constituency office established under regulations made pursuant to the parliamentary service act.
- The officer of the board seconded to the constituency committee by the board who shall be an ex-officio member without a vote.
- One member co-opted by the board in accordance with regulations made by the board.

The members of a constituency committee may remove a member in accordance with section 43 (13) and (14) of the Act upon receipt of a complaint against a member. A complaint against a member of a constituency committee shall be deposited with the officer of the board seconded to the constituency. The complaint referred to shall clearly set out the particulars of the issues complained of. The secretary shall convene a special meeting to deliberate on the complaint, but the member against whom the complaint is raised shall not participate in such a meeting. Members shall determine whether there is a sufficient ground existing requiring the accused person to respond. The accused person may call a witness or may respond in writing. The committee may summon the accused member to clarify any issue and shall issue its decision on the matter within 7 days after conclusion of the hearing. The committee shall communicate its decision to the board within 14 days. The board shall within 30 days after receipt of the complaint consider the matter and issue a final declaration which shall be binding on all parties.

4. Roles and Functions of the committee

The functions of a constituency committee shall be to;

Build the capacity of PMCs and sensitize the community on the operations of the fund.

Consider all project proposals from all wards in the constituency and any other project they consider beneficial to the constituency.

Ensure that all proposed projects that are approved for funding meet the requirements of section 24 of the Act.

Ensure that project proposals submitted to the board include detailed budget proposals, procurement plans and work plans.

Ensure in approving projects and before submitting to the board for consideration, satisfy itself that the project falls within the functions of the national government under the constitution.

Consult with the relevant government departments to ensure that cost estimates for projects are realistic.

Rank project proposals in order of priority while ensuring that on-going projects take precedence.

Ensure that all projects receive adequate funding and are completed within 3 years.

Monitor the implementation of projects in accordance with the monitoring and evaluation framework prescribed by the board.

Perform any other function assigned to it by the board.

5. Induction

Induction of NG-CDFC is done upon the appointment of members. The NG-CDF Board shall convene induction forums before the committee commences its business. The committee shall be inducted on the NG-CDF Act and other related laws. They will also concerning be inducted on their functions and mandate including all other related matters the operations of the fund. The essence of the induction is to prepare the committee and equip them with the necessary knowledge and skills to undertake their new mandate. At the constituency level, the officer of the board upon inauguration of the committee, induct them to begin undertaking their mandate. NG-CDF Mwala Committee and Staff were trained by Board in the month of May and June respectively.

6. Training of Members

Training of the committee is a function of the board. The board organises trainings for the NG-CDFC members to capacity build and refresh them on all aspects pertaining the operations of the fund. The officer of the board at the constituency level in consultation with RC will also organise trainings of members at various levels. NG-CDF Mwala Committee and Staff were trained by Board in the month of May and June respectively.

7. Number of meetings held

The committee held 24 meetings including sub-committees. The agenda of the meetings was to deliberate on issuance of cheques to PMC, bursaries, responding to emergency issues, coming up with wok program of Monitoring and evaluation activities, and responding to emerging issues from the community.

8. Policy on conflict of interest

The NG-CDF Board shall issue circulars and guidelines on the policy on conflict of interest to the constituency committee in accordance with the constitution, NG-CDF Act 2015 and other related laws. The constituency committee is required to adopt the policy on conflict of interest as guided and apply to its day to day management of the fund. A member who has any interest in any contract or any

other matter present at a meeting shall at the meeting and as soon as reasonably practicable after the commencement, disclose the fact thereof and shall not take part in the consideration or discussion of, or vote on any questions with respect to the contract or the matter or be counted on quorum of the meeting during consideration of the matter.

9. Members remuneration

NG-CDFC members are not legible for payment of salary but payment of sitting allowances during their meetings and payment of other allowances during their execution of other related activities. The sitting allowances are paid as stipulated in the Act and communicated in writing by the board.

10. Ethics and Conduct

NG-CDFC members are required to conduct themselves following the code of conduct. During execution of their business, they are guided by the provisions of the NG-CDF Act and other related Acts. NG-CDFC members are required to uphold the core values of integrity and accountability, respect and people friendly, responsiveness, team spirit and partnerships, good governance and leadership, equity, quality & excellence.

11. Risk management

The NG-CDF board has prepared a policy on risk management which is cascaded down to the constituency committee. The NG-CDF committee is required to maintain a risk management register which covers all the activities of the committee as provided for in the performance contract. The register is updated on monthly basis and submitted electronically to the board by 10th of every subsequent month. This is a management and control tool to guide the committee in decision making.

VI.Environmental and Sustainability Reporting

Mwala NG-CDF exists to transform lives. This is our purpose; the driving force behind everything we do. It's what guides us to deliver our strategy, which is founded on social sector, namely, Education & Training, Security Sector Support, Environment, and Sports. This pillar also makes special provisions for Kenyans with various disabilities and previously marginalized communities.

a) Sustainability strategy and profile -

To ensure sustainability of Mwala NG CDF, the committee funds the following key sectors with the following sustainable priorities.

- b) Education and Training: Mwala NG-CDF focus on human capital for constituency development is entrenched in its strategy to support needy and bright students from each ward of the constituency. The intention is to empower the constituents such that in years to come, the beneficiaries at secondary school levels would have transitioned to Tertiary institutions while those at tertiary level would have transitioned to the job market as employees or employers thereby contributing positively to the economic growth of the constituency. This strategy takes care of both marginalised groups including girls and people living with disabilities.
- c) Security Sector Support: Among its key pillars; NGCDF has security as a priority area with intention to provide better working environment for the security providers within the constituency as well a secure constituency. The strategy is to have a long-term collaborative working approach that enhances community engagement in security activities. This is aimed at eliminating crime and vices in the long run by providing a better working environment for the law enforcement agencies while collaborating with community in trust on matters of security.
- d) Environment: The Constituency acknowledges that all its operation has an impact on environment. Cognizant of the Sustainable development goals, the NG-CDF has allocated part of its budget on environment conservation through activities such as tree planting, water conservation, sensitization forums for agro-forestry as well as best practices to reduce soil erosion.
- e) Sports: The NG-CDF has taken sports as a key pillar of cohesion and integration. To sustain this pillar, the strategy taken is that of developing skills through sports with intention of identifying, nurturing talent and encouraging physical fitness among the constituents.
- f) To attain this level of sustainability, we acknowledge challenges currently arising from the effects of Covid- 19 that have adversely affected the sporting activities and thereby limiting the potential benefits envisaged in using sports as development strategy within the constituency. On macro levels FY 22/23 has been a challenging year with limited funding towards these activities which may hamper the success of priority strategies undertaken.

g) Environmental performance

We monitor and continuously improve our environmental performance through planting trees, encouraging soil conservation, building sand dams among other initiatives

h) Employee welfare

We invest in providing the best working environment for our employees. Mwala constituency recruitment is guided by Employment Act, NGCDF Act and other regulations as issued from time to time. In line with the law and regulations, the Constituency offers equal opportunity to all while adhering to the one third gender rule and special groups. We also Recognize and appreciate of our employees for exemplary performance. The reward and sanctions system is based on performance appraisal.

The constituency promotes a healthy lifestyle and provides all employees with health insurance cover through a reliable insurance Scheme. Employees are encouraged and supported to continually build on their skills and knowledge. Mwala constituency invests in capacity building programs for employees. These include courses on technical competencies relevant to each employee and continuous sensitization on cross cutting issues.

The committee has a policy on safety in compliance with Occupational Safety and Health Act of 2007, (OSHA) and has ensured the work environment is conducive for everybody in terms of movement and accessibility within the office. The Constituency has also put in place disaster mitigating measures including fire extinguishers and accessible escape routes in case of emergency. i) Market place practices-

Mwala NGCDF Constituency is committed to fair and ethical market practises. The Procurement of goods and services is done through a transparent and competitive bidding process that allows equal opportunities to all participants. We support local vendors drawn from the constituency for purposes of uplifting them economically. Our ethical market practises ensure the fund get value for money on

We are also committed to healthy relations with our suppliers which is enhanced through organized sensitization forums that relate to the procurement legal framework and ethical subject matters. We are dedicated to honouring all contracts and settling payments promptly.

j) NGCDF has put in efforts to ensure:

all goods and services procured.

- 12. Responsible competition practice by encouraging fair competition and zero tolerance to corruption
- 13. Good business practice including cordial Supply chain and supplier relations by honouring contracts and respecting payment practices.
- 14. Responsible marketing and advertisement
- 15. Product stewardship by safeguarding consumer rights and interest

k) Community Engagements-

Mwala NGCDF has endeavoured to sustain community engagement through CSR as well as appreciating our existence through engaging local contractors and suppliers when necessary. We have also engaged the community through sports and community projects.

1) Public Participation in Project Identification and Implementation and Monitoring

The NG-CDFC deliberated on project proposals from all the wards in the constituency and considered the most beneficial to the constituency, considering the national development plans and policies and the constituency strategic development plan. The identified list of priority projects, both immediate and long term, was submitted to the NG CDF Board in accordance with the Act.

m) Public participation is the process that directly engages the concerned stakeholders in decisionmaking and gives full consideration to public input in making that decision. The NG CDFC during bursary programme engaged the community through the community leaders to identify the needy students to be awarded with the bursary.

n) Public Awareness

- ✓ This includes mechanisms for participation and cooperation with local, regional and national agencies, and for conducting community based needs assessments and public awareness campaigns and holding community meetings.
- ✓ Mwala NG-CDF has continually practiced public participation and public awareness during project identification and proposal collections in all the wards in the constituency.

Paul K. Mugwe Fund Account Manager.

covenants (where applicable), and that the entity's funds received during the year under audit were used for the eligible purposes for which they were intended and were properly accounted for. Further the Accounting Officer confirms that the *constituency*'s financial statements have been prepared in a form that complies with relevant accounting standards prescribed by the Public Sector Accounting Standards Board of Kenya.

Approval of the financial statements

The NGCDF- Mwala Constituency financial statements were approved and signed by the Accounting Officer on 15th July, 2023.

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Name: Danson Muange Chairman – NGCDF Committee

Name: Paul K. Mugwe Fund Account Manager

VII.Statement of Management Responsibilities

Section 81 (1) of the Public Finance Management Act, 2012 requires that, at the end of each financial year, the accounting officer for a National Government Entity shall prepare financial statements in respect of that entity. Section 81 (3) requires the financial statements so prepared to be in a form that complies with relevant accounting standards as prescribed the Public Sector Accounting Standards Board of Kenya from time to time.

The Accounting Officer in charge of the NGCDF-Mwala Constituency is responsible for the preparation and presentation of the entity's financial statements, which give a true and fair view of the state of affairs of the entity for and as at the end of the financial year (period) ended on June 30, 2023. This responsibility includes: (i) maintaining adequate financial management arrangements and ensuring that these continue to be effective throughout the reporting period; (ii) maintaining proper accounting records, which disclose with reasonable accuracy at any time the financial position of the entity; (iii) designing, implementing and maintaining internal controls relevant to the preparation and fair presentation of the financial statements, and ensuring that they are free from material misstatements, whether due to error or fraud; (iv) safeguarding the assets of the entity; (v) selecting and applying appropriate accounting policies; and (vi) making accounting estimates that are reasonable in the circumstances.

The Accounting Officer in charge of the NGCDF-Mwala Constituency accepts responsibility for the entity's financial statements, which have been prepared on the Cash Basis Method of Financial Reporting, using appropriate accounting policies in accordance with International Public Sector Accounting Standards (IPSAS). The Accounting Officer is of the opinion that the *constituency's* financial statements give a true and fair view of the state of entity's transactions during the financial year ended June 30, 2023, and of the entity's financial position as at that date. The Accounting Officer charge of the NGCDF- Mwala Constituency further confirms the completeness of the accounting records maintained for the *constituency*, which have been relied upon in the preparation of the entity's financial statements as well as the adequacy of the systems of internal financial control.

The Accounting Officer in charge of the NGCDF Mwala Constituency confirms that the *constituency* has complied fully with applicable Government Regulations and the terms of external financing

REPUBLIC OF KENYA

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REPORT OF THE AUDITOR-GENERAL ON NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND - MWALA CONSTITUENCY FOR THE YEAR ENDED 30 JUNE, 2023

PREAMBLE

I draw your attention to the contents of my report which is in three parts:

- A. Report on the Financial Statements that considers whether the financial statements are fairly presented in accordance with the applicable financial reporting framework, accounting standards and the relevant laws and regulations that have a direct effect on the financial statements.
- B. Report on Lawfulness and Effectiveness in Use of Public Resources which considers compliance with applicable laws, regulations, policies, gazette notices, circulars, guidelines and manuals and whether public resources are applied in a prudent, efficient, economic, transparent and accountable manner to ensure Government achieves value for money and that such funds are applied for the intended purpose.
- C. Report on the Effectiveness of Internal Controls, Risk Management and Governance which considers how the entity has instituted checks and balances to guide internal operations. This responds to the effectiveness of the governance structure, risk management environment and internal controls, developed and implemented by those charged with governance for orderly, efficient and effective operations of the entity.

An unmodified opinion does not necessarily mean that an entity has complied with all relevant laws and regulations and that its internal controls, risk management and governance systems are properly designed and were working effectively in the financial year under review.

The three parts of the report are aimed at addressing the statutory roles and responsibilities of the Auditor-General as provided by Article 229 of the Constitution, the Public Finance Management Act, 2012 and the Public Audit Act, 2015. The three parts of the report when read together constitute the report of the Auditor-General.

REPORT ON THE FINANCIAL STATEMENTS

Qualified Opinion

I have audited the accompanying financial statements of National Government Constituencies Development Fund - Mwala Constituency set out on pages 1 to 66, which comprise of the statement of assets and liabilities as at 30 June, 2023, and the statement of receipts and payments, statement of cash flows and summary statement of appropriation for the year then ended, and a summary of significant accounting policies

Report of the Auditor-General on National Government Constituencies Development Fund - Mwala Constituency for the year ended 30 June, 2023

and other explanatory information in accordance with the provisions of Article 229 of the Constitution of Kenya and Section 35 of the Public Audit Act, 2015. I have obtained all the information and explanations which, to the best of my knowledge and belief, were necessary for the purpose of the audit.

In my opinion, except for the effect of the matters described in the Basis for Qualified Opinion section of my report, the financial statements present fairly, in all material respects, the financial position of National Government Constituencies Development Fund - Mwala Constituency as at 30 June, 2023 and of its financial performance and its cash flows for the year then ended, in accordance with International Public Sector Accounting Standards (Cash Basis) and comply with the Public Finance Management Act, 2012 and the National Government Constituencies Development Fund Act, 2015 (Amended 2022).

Basis for Qualified Opinion

1. Inaccuracies in Compensation of Employees

The statement of receipts and payments and Note 4 to the financial statements reflects compensation of employees expenditure amounting to Kshs.2,331,969. However, the monthly payroll summaries and payment vouchers provided for audit in support of the staff costs indicates that Kshs.2,358,719 was incurred on staff costs resulting in an unexplained variance of Kshs.26,750.

In the circumstances, the accuracy and completeness of the compensation of employees amount of Kshs.2,331,969 could not be confirmed.

2. Unsupported Use of Goods and Services

The statement of receipts and payments reflects use of goods and services amount of Kshs.5,378,648 as disclosed in Note 6 to the financial statements. The amount includes Kshs.249,000 relating to fuel, oil and lubricants. However, relevant supporting documents including work tickets, fuel register and detail orders, were not provided for audit.

In the circumstances, the accuracy and completeness of use of goods and services amount of Kshs.249,000 could not be confirmed.

3. Unsupported Emergency Projects Expenditure

The statement of receipts and payments reflects other grants and transfers amount of Kshs.51,031,250 as disclosed in Note 8 to the financial statements includes emergency projects expenditure of Kshs.2,630,000. However, the project files for three (3) projects with a total cost of Kshs.610,000 were not provided for audit.

In the circumstances, the accuracy and completeness of emergency projects expenditure of Kshs.610,000 could not be confirmed.

Report of the Auditor-General on National Government Constituencies Development Fund - Mwala Constituency for the year ended 30 June, 2023

4. Unsupported Committee and Other Expenses

The statement of receipts and payments reflects committee expenses of Kshs.2,831,300 which includes sitting allowances of Kshs.1,859,000 as disclosed in Note 5 to the financial statements. Further, the allowance includes an amount of Kshs.571,000 paid to committee members as imprests. However, the payment vouchers were not supported by minutes of the meetings and copies of imprest warrants.

In the circumstances, the accuracy and completeness of committee expenses amount of Kshs.571,000 could not be confirmed.

5. Inaccuracies in Cash and Bank Balances

The statement of assets and liabilities reflects a bank balance of Kshs.68,049,614 as disclosed in Note 12A to the financial statements. However, review of the cash book, bank statements and bank reconciliation statements for June, 2023 revealed that, out of the unpresented cheques totalling Kshs.6,825,972, cheques valued at Kshs.2,716,714 were stale and had not been written back to the cash book.

Further, review of the cash book, bank statements and bank reconciliation statements in support of the balance revealed that cashbook receipts totalling Kshs.1,995,870 were not recorded in the bank statement since July, 2022. In addition, no analysis was provided to confirm the source of the cash receipts and when they were received.

In the circumstances, the accuracy and completeness of the bank balance of Kshs.68,049,614 could not be confirmed.

6. Unsupported Bursary Disbursements

The statement of receipts and payments reflects other grants and other transfers amount of Kshs.51,031,250 as disclosed in Note 8 to the financial statements which includes an amount of Kshs.15,656,000 for bursaries disbursements to secondary schools. Included in the amount was Kshs.13,152,000 disbursed to secondary schools at the rate of Kshs.2,000 per student. However, the criteria of Kshs.2,000 per student did not consider the student fees balance/needs and parent's financial status and acknowledgement receipts from beneficiaries institutions were not provided for review.

In the circumstances, the completeness of the bursaries amounting to Kshs.13,152,000 could not be confirmed.

7. Unsupported Project Management Committee Balances

Note 19.4 and Annex 5 to the financial statements reflects Project Management Committee (PMC) account balances of Kshs.2,085,421. However, the cash books, bank reconciliation statements and certificates of bank balances for the individual PMC accounts were not provided for audit. Further, Annex 5 to the financial statements reflects

Report of the Auditor-General on National Government Constituencies Development Fund - Mwala Constituency for the year ended 30 June, 2023

Nil balances in respect of hundred and twelve (112) PMC accounts which were not supported.

In the circumstances, the accuracy and completeness of the PMC bank balances of Kshs.2,085,421 could not be confirmed.

The audit was conducted in accordance with the International Standards for Supreme Audit Institutions (ISSAIs). I am independent of the National Government Constituencies Development Fund - Mwala Constituency Management in accordance with ISSAI 130 on the Code of Ethics. I have fulfilled other ethical responsibilities in accordance with the ISSAI and in accordance with other ethical requirements applicable to performing audits of financial statements in Kenya. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my qualified opinion.

Emphasis of Matter

Budgetary Control and Performance

The summary statement of appropriation reflects final receipts budget and actual on comparable basis of Kshs. 219,882,955 and Kshs 147,022,781 respectively, resulting in an under-funding of Kshs.72,860,174 or 33 % of the budget. However, the Fund spent Kshs. 78,973,167 against actual receipts of Kshs.147,022,781 resulting to under-utilization of Kshs. 68,049,614 or 46% of the actual receipts.

The under-funding and under-utilization affected the planned activities and may have impacted negatively on service delivery to the public.

My opinion is not modified in respect of this matter.

Key Audit Matters

Key audit matters are those matters that, in my professional judgement, are of most significance in the audit of the financial statements. There were no key audit matters to report in the year under review.

Other Matter

Unresolved Prior Year Audit Matters

In the audit report for the previous, year several audit issues were raised and remained unresolved as at 30 June, 2023. Management did not provide reasons for the delay in resolving the prior year audit issues.

REPORT ON LAWFULNESS AND EFFECTIVENESS IN USE OF PUBLIC RESOURCES

As required by Article 229(6) of the Constitution and based on the audit procedures performed, except for the matters described in the Basis for Conclusion on Lawfulness

Report of the Auditor-General on National Government Constituencies Development Fund - Mwala Constituency for the year ended 30 June, 2023

and Effectiveness in Use of Public Resources, I confirm that, nothing else has come to my attention to cause me to believe that public resources have not been applied lawfully and in an effective way.

Basis for Conclusion

1. Failure to Implement Funded Projects

During the year under review, the Fund had budgeted to implement seventy-one (71) projects worth Kshs.78,367,780. However, fifty-eight (58) projects with total allocations of Kshs.60,517,780 were not implemented.

In the circumstances, value for money obtained from the projects amounting to Kshs.60,517,780 could not be confirmed.

2. Delayed Transfers from National Government Constituencies Development Fund Board

The statement of receipts and payments and Note 1 to the financial statements reflects transfers from the Board amount of Kshs.101,000,000. Review of statement of appropriation and approved code list revealed that the Fund had budgeted to receive Kshs.151,960,174 in form of transfers from the Board, which included previous year's outstanding disbursements amount of Kshs.21,900,000. However, review of Authority to Incur Expenditure (AIE) file revealed that out of the balance of Kshs.72,860,174, transfers of Kshs.71,860,174 were received between 7 July, 2023 and 20 January, 2024. This was contrary to Section 39(2) of National Government Constituencies Development Fund Act, 2015 that prescribes on the mode of disbursing funds to the National Government Constituency Development Fund accounts.

In the circumstances, the Board Management was in breach of the law.

3. Irregular Award of Contracts to Contractors

The statement of receipts and payments reflects transfers to other Government entities amount of Kshs.17,400,000 as disclosed in Note 7 to the financial statements. The transfers includes an amount of Kshs.6,092,348 in respect of implementation of four projects. However, the Project Management Committees of four (4) learning institutions irregularly awarded and paid a total amount of Kshs.5,910,724 to four (4) contractors for implementation of four (4) emergency projects. Further, documents provided for review indicated that the two contractors resided and were based outside the Constituency. This was contrary to Regulation 151 of Public Procurement and Asset Disposal Regulations of 2020 which requires citizen contractors who are based and operate in the regions specified shall be given exclusive preference when participating in procurements.

In the circumstances, Management was in breach of the law.

Report of the Auditor-General on National Government Constituencies Development Fund - Mwala Constituency for the year ended 30 June, 2023

4. Irregular Funding of a Project Under the County Government Functions

The statement of receipts and payments reflects transfers to other Government entities amount of Kshs.17,400,000 as disclosed in Note 7 to the financial statements which includes an amount of Kshs.4,500,000 disbursed to Kikaso Primary School for proposed pipeline and installation of two(2) (10,000 litres) water tanks to the School. The Project Management Committee (PMC) awarded the contract for the implementation of this project at a contract sum of Kshs.4,496,490 on 25 October, 2022, and similar payment made on completion of the contract. However, physical inspection done in March, 2024 revealed that apart from installing the distribution line to the School, the contractor also undertook trenching and laying of 2.2 kms pipeline and one(1) (10,000 litres) tank all costing Kshs.2,248,000 to supply water to the communities which is a devolved function as per the fourth schedule of the Constitution of Kenya. This was contrary to Section 24 (a) of the National Government Constituencies Development Fund Act, 2015, which stipulates that a project under the Act shall only be in respect of works and services falling within the functions of the National Government under the Constitution.

In the circumstances, Management was in breach of the law.

5. Irregular Award of a Contract and Poor Workmanship

The statement of receipts and payments reflects transfer to other Government units amount of Kshs.17,400,000 which includes transfers to primary schools amount of Kshs.11,850,000 for as disclosed in Note 7 to the financial statements. Included in the amount is Kshs.1,300,000 disbursed to Project Management Committee for Etikoni Primary School for construction of two classrooms. However, review of tender documents revealed that the contract was awarded at a contract sum of Kshs.1,300,000 as per contract agreement dated 25 November, 2022. The evaluation criteria required a valid tax compliance certificate, tax compliance certificate submitted together with bid documents indicated that it expired on 18 October, 2022. However, the evaluation of tenders was carried out on 8 November, 2022. This is contrary to Section 80 (2) of Public Procurement and Asset Disposal Act of 2015 which requires among other things the evaluation and comparison to be done using the procedures and criteria set out in the tender documents. Further, physical inspection done in March, 2024 revealed poor and sub-standard workmanship in comparison to the Bill of Quantities (BoQ).

In the circumstances, Management was in breach of the law and value for money of Kshs.1,300,000 expenditure could not be confirmed.

6. Irregularities on Emergency Projects Expenditure

Note 8 to the financial statements reflects an amount of Kshs.51,031,250 in respect of other grants and other transfers which includes Kshs.2,630,000 for emergency projects. Review of project records revealed that a total of Kshs.1,680,000 was spent on water piping projects to various institutions, and renovation and or completion

Report of the Auditor-General on National Government Constituencies Development Fund - Mwala Constituency for the year ended 30 June, 2023

construction projects activities that were not emergency in nature. of In addition, emergency funding of Kshs.600,000 had been disbursed to Kitange Primary School in July, 2022 for supply & installation of sun converter & controller, but the schools PMC Bank statement indicated that the amount had not been spent as at the time of the audit casting doubt as to whether the activity was an emergency. This was contrary to Section 8(3) of the National Government Constituencies Development Fund Act, 2015 (Amended 2022), which states that an emergency shall be construed to mean an urgent. unforeseen need for expenditure for which it is in the opinion of the committee that it cannot be delayed until the next financial year without harming the public interest of the constituents.

In the circumstances, Management was in breach of the law.

The audit was conducted in accordance with ISSAI 4000. The standard requires that I comply with ethical requirements and plan and perform the audit to obtain assurance about whether the activities, financial transactions and information reflected in the financial statements comply, in all material respects, with the authorities that govern them. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my conclusion.

REPORT ON THE EFFECTIVENESS OF INTERNAL CONTROLS, RISK MANAGEMENT AND GOVERNANCE

Conclusion

As required by Section 7(1)(a) of the Public Audit Act, 2015 and based on the audit procedures performed, except for the matter described in the Basis for Conclusion on Effectiveness of Internal Controls, Risk Management and Governance, I confirm that, nothing else, has come to my attention to cause me to believe that internal controls, risk management and governance were not effective.

Basis for Conclusion

Lack of Disaster Recovery Plan

Review of records on operations indicated that during the year under review, the Fund operated without a disaster recovery plan or business continuity plan. The Fund therefore lacked a blueprint for identifying, preventing and mitigating disasters and ensuring that its operations are not interrupted in case of a disaster. This was contrary to Section 165(b)(1) of the Public Finance Management (National Governments) Regulations, 2015 require entities to have a disaster recovery plan for purpose of securing its ability to meet its obligations to provide basic services or its financial commitments.

In the circumstances, the effectiveness of internal controls, risk management and governance could not be confirmed.

Report of the Auditor-General on National Government Constituencies Development Fund - Mwala Constituency for the year ended 30 June, 2023

The audit was conducted in accordance with ISSAI 2315 and ISSAI 2330. The standards require that I plan and perform the audit to obtain assurance about whether effective processes and systems of internal controls, risk management and governance were operating effectively, in all material respects. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my conclusion.

Responsibilities of Management and those Charged with Governance

Management is responsible for the preparation and fair presentation of these financial statements in accordance with International Public Sector Accounting Standards (Cash Basis and for maintaining effective internal controls as Management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error and for its assessment of the effectiveness of internal controls, risk management and governance.

In preparing the financial statements, Management is responsible for assessing the Fund's ability to sustain services, disclosing as applicable, matters related to sustainability of services and using the applicable basis off accounting unless Management is aware of the intention to terminate the Fund or to cease its operations.

Management is also responsible for the submission of the financial statements to the Auditor-General in accordance with the provisions of Section 47 of the Public Audit Act, 2015.

In addition to the responsibility for the preparation and presentation of the financial statements described above, Management is also responsible for ensuring that the activities, financial transactions and information reflected in the financial statements are in compliance with the authorities which govern them and that public resources are applied in an effective way.

Those charged with governance are responsible for overseeing the Fund's financial reporting process, reviewing the effectiveness of how Management monitors compliance with relevant legislative and regulatory requirements, ensuring that effective processes and systems are in place to address key roles and responsibilities in relation to governance and risk management and ensuring the adequacy and effectiveness of the control environment.

Auditor-General's Responsibilities for the Audit

The audit objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion in accordance with the provisions of Section 48 of the Public Audit Act, 2015 and submit the audit report in compliance with Article 229(7) of the Constitution. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISSAIs will always detect a material misstatement and weakness when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could

Report of the Auditor-General on National Government Constituencies Development Fund - Mwala Constituency for the year ended 30 June, 2023

reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

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In addition to the audit of the financial statements, a compliance audit is planned and performed to express a conclusion about whether, in all material respects, the activities, financial transactions and information reflected in the financial statements are in compliance with the authorities that govern them and that public resources are applied in an effective way, in accordance with the provisions of Article 229(6) of the Constitution and submit the audit report in compliance with Article 229(7) of the Constitution.

Further, in planning and performing the audit of the financial statements and audit of compliance, I consider internal control in order to give an assurance on the effectiveness of internal controls, risk management and governance processes and systems in accordance with the provisions of Section 7(1)(a) of the Public Audit Act, 2015 and submit the audit report in compliance with Article 229(7) of the Constitution. My consideration of the internal control would not necessarily disclose all matters in the internal control that might be material weaknesses under the ISSAIs. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements caused by error or fraud in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions.

Because of its inherent limitations, internal control may not prevent or detect misstatements and instances of non-compliance. Also, projections of any evaluation of effectiveness to future periods are subject to the risk that controls may become inadequate because of changes in conditions, or that the degree of compliance with the policies and procedures may deteriorate.

As part of an audit conducted in accordance with ISSAIs, I exercise professional judgement and maintain professional skepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Management.
- Conclude on the appropriateness of the Management's use of the going concern basis
 of accounting and based on the audit evidence obtained, whether a material
 uncertainty exists related to events or conditions that may cast significant doubt on
 the Fund's ability to continue to sustain its services. If I conclude that a material
 uncertainty exists, I am required to draw attention in the auditor's report to the related

Report of the Auditor-General on National Government Constituencies Development Fund - Mwala Constituency for the year ended 30 June, 2023

disclosures in the financial statements or, if such disclosures are inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to the date of my audit report. However, future events or conditions may cause the Fund to cease to continue to sustain its services.

- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Obtain sufficient appropriate audit evidence regarding the financial information and business activities of the Fund to express an opinion on the financial statements.
- Perform such other procedures as I consider necessary in the circumstances.

I communicate with the Management regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that are identified during the audit.

I also provide Management with a statement that I have complied with relevant ethical requirements regarding independence and to communicate with them all relationships and other matters that may reasonably be thought to bear on my independence and where applicable, related safeguards.

FCPA AUDITOR-GENERAL

Nairobi

04 June, 2024

Report of the Auditor-General on National Government Constituencies Development Fund - Mwala Constituency for the year ended 30 June, 2023

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Annual Report and Financial Statements for The Year Ended June 30, 2023

	Note	2022-2023	2021-2022
	Constanting of the second second	Kshs	Kshs
Receipts			
Transfers From NGCDF Board	1	101,000,000	184,677,758
Proceeds From Sale of Assets	2		-
Other Receipts	3	-	-
Total Receipts		101,000,000	184,677,758
Payments	-		
Compensation Of Employees	4	2,331,969	2,101,428
Committee expenses	5	2,831,300	1,993,000
Use Of Goods and Services	6	5,378,648	5,019,148
Transfers To Other Government Units	7	17,400,000	91,760,000
Other Grants and Transfers	8	51,031,250	57,992,046
Acquisition Of Assets	9	-	-
Oversight Committee Expenses	10	-	
Other Payments	11	-	12,842,500
Total Payments		78,973,167	171,708,122
Surplus/(Deficit)		22,026,833	12,969,636

The accounting policies and explanatory notes to these financial statements form an integral part of the financial statements.

The Constituency financial statements were approved by the NGCDFC on 15th July, 2023 and signed by:

Fund Account Manager

National Sub-County Accountant

Name: Paul K. Mugwe

Name: Jeremiah B. Murumba ICPAK M/No:20540

Chairman NG-CDF Committee

Name: Danson Muange

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X Statement Of Assets and Liabilities As At 30th June, 2023

	Note	2022-2023	2021-2022	
		Kshs	Kshs	
Financial Assets				
Cash And Cash Equivalents				
Bank Balances (As Per the Cash Book)	12A	68,049,614	46,022,781	
Cash Balances (Cash at Hand)	12B	-	-	
Total Cash and Cash Equivalents		68,049,614	46,022,781	
Accounts Receivable				
Outstanding Imprests	13	-	-	
Total Financial Assets		68,049,614	46,022,781	
Financial Liabilities				
Accounts Payable (Deposits)				
Retention	15A	-	_	
Gratuity	15B	-	-	
Total Financial Liabilities				
Net Financial Assets		68,049,614	46,022,781	
Represented By				
Fund Balance B/Fwd	16	46,022,781	33,053,145	
Prior Year Adjustments	17	-		
Surplus/Deficit for The Year		22,026,833	12,969,636	
Net Financial Position		68,049,614	46,022,781	

The accounting policies and explanatory notes to these financial statements form an integral part of the financial statements.

The Constituency financial statements were approved by NG CDFC on 15th July, 2023 and signed by:

Fund Account Manager

National Sub-County Accountant

Chairman NG-CDF Committee

Name: Paul K. Mugwe

Name: Jeremiah B. Murumba ICPAK M/No:20540 Name: Danson Muange

XI. Statement Of Cash Flows for The Year Ended 30th June 2023

	Notes	2022-2023	2021-2022
		Kshs	Kshs
Receipts From Operating Activities			
Transfers From NGCDF Board	1	101,000,000	184,677,758
Other Receipts	3	-	-
Total Receipts		101,000,000	184,677,758
Payments			
Compensation Of Employees	4	2,331,969	2,101,428
Committee Expenses	5	2,831,300	1,993,000
Use Of Goods and Services	6	5,378,648	5,019,148
Transfers To Other Government Units	7	17,400,000	91,760,000
Other Grants and Transfers	8	51,031,250	57,992,046
Oversight Committee Expenses	10	-	-
Other Payments	11	-	12,842,500
Total Payments		78,973,167	171,708,122
Total Receipts Less Total Payments			
Adjusted For:			
Prior Year Adjustments	16	-	-
Decrease/(Increase) In Accounts Receivable	17	-	-
Increase/(Decrease) In Accounts Payable	18	-	-
Net Cash Flow from Operating Activities		22,026,833	12,969,636
Cash flow From Investing Activities			
Proceeds From Sale of Assets	2	-	-
Acquisition Of Assets	9	-	-
Net Cash Flows from Investing Activities		-	-
Net Increase In Cash And Cash Equivalent		22,026,833	12,969,636
Cash & Cash Equivalent At Start Of The Year	12	46,022,781	33,053,145
Cash & Cash Equivalent At End Of The Year	12	68,049,614	46,022,781

The accounting policies and explanatory notes to these financial statements form an integral part of the financial statements.

The Constituency financial statements were approved by NG CDFC on 15th July, 2023and signed by:

Fund Account Manager

Honel Su

National Sub-County Accountant

Chairman NG-CDF Committee

Name: Paul K. Mugwe

Name: Jeremiah B. Murumba ICPAK M/No:20540 Name: Danson Muange

National Government Constituencies Development Fund (NGCDF) Annual Report and Financial Statements for The Year Ended June 30, 2023

XII. Summary Statement of A	ppropriation for	The Year Ende	ed 30th June 202	3			
XIII. Receipts/Payments	Original Budget			Final Budget	Actual on comparable basis	Budget utilization difference	% of Utilization
	A	Stanting of the second	b	c=a+b	d	e=c-d	f=d/c %
Receipts	2022-2023	Opening Balance (C/Bk) and AIA	Previous Years' Outstanding disbursements	2022-2023	2022-2023		
	Kshs	Kshs	Kshs	Kshs	Kshs	Kshs	
Transfers From NGCDF Board	151,960,174	46,022,781	21,900,000	219,882,955	147,022,781	72,860,174	67%
Proceeds From Sale of Assets	~	~	~	-	-	-	0%
Other Receipts	~	~	~	-	-	-	0%
Totals	151,960,174	46,022,781	21,900,000	219,882,955	147,022,781	72,860,174	67%
Payments							
Compensation of							
Employees	3,572,000	1,072,213	-	4,644,213	2,331,969	2,312,244	50%
Committee expenses	2,916,000	307,000	-	3,223,000	2,831,300	391,700	88%
Use of goods and services	4,215,984	168,903	1,000,000	5,384,887	5,378,648	6,239	100%
Transfers to Other Government Units	18,400,000	24,150,000		42,550,000	17,400,000	25,150,000	41%
Other grants and transfers	65,876,190	4,590,161		70,466,351	51,031,250	19,435,101	72%
Acquisition of Assets	-	-	-	0	-	-	0%
Oversight committee expenses	3,500,000	15,734,504	11,000,000	30,234,504	-	30,234,504	0%
Other Payments	-	-	_	0	-	-	0%
Funds pending approval	53,480,000	-	9,900,000	63,380,000	-	63,380,000	0%
Totals	151,960,174	46,022,781	21,900,000	219,882,955	78,973,167	140,909,788	36%

**Funds pending approval are sums not yet approved by the board for utilisation and include approved allocations and/or AIA not yet allocated for specific projects.

Explanatory Notes.

In summary statement of appropriation, there is no AIA. Commentary on significant underutilization (below 90% of utilization) and any overutilization (above 100%)] On compensation of employees 48%, was due to delayed disbursement from the board. On transfer to government entities 40%, was due to delayed disbursement from the board. On other grants and transfers 58%, was due to delayed disbursement from the board. On other payments, 0% was due to delayed disbursement from the board.

The changes between the original and final budget are not necessarily caused by the reallocation but due to delayed disbursements from the Board. The actual on a comparable basis in the Summary Statement of Appropriation: Recurrent and Development Combined agrees with the amount reported in the statement of receipts and payments.

Reconciliation of Summary Statement of Appropriation to Statement of Assets and Liabilities	
Description	Amount
Budget utilisation difference totals	140,909,788
Less undisbursed funds receivable from the Board as at 30th June 2023	72,860,174
	68,049,614
Increase/(decrease) Accounts payable	~
(Decrease)/Increase Accounts Receivable	~
Add/Less Prior Year Adjustments	-
Cash and Cash Equivalents at the end of the 30th June 2023	68,049,614

The Constituency financial statements were approved by NG CDFC on 15th July, 2023 and signed by:

Alex-	forms	Define L.
Fund Account Manager	National Sub-County Accountant	Chairman NG-CDF Committee
Name: Paul K. Mugwe	Name: Jeremiah B. Murumba ICPAK M/No:20540	Name: Danson Muange

XIII.Budget Execution By Sectors And Projects For The Year Ended 30th June 2023

Programme/Sub-programme	Original Budget	Adjustments		Final Budget	Actual on comparable basis	Budget utilization difference	
	2022-2023	Opening Balance (C/Bk) and AIA	Previous years Outstanding Disbursements	2022-2023	30/06/2023		
	Kshs	Million States	Kshs	Kshs	Kshs	Kshs	
1.0 Administration and Recurrent							
1.1 Compensation of employees	3,572,000	1,072,213	-	4,644,213	2,331,969	2,312,244	
1.2 Committee allowances	1,628,000	307,000	_	1,935,000	1,632,200	302,800	
1.3 Use of goods and services	2,013,984	-	_	2,013,984	2,007,745	6,239	
Total	7,213,984	1,379,213	0	8,593,197	5,971,914	2,621,283	
2.0 Monitoring and evaluation							
2.1 Capacity building	732,000		-	732,000	732,000	-	
2.2 Committee allowances	1,288,000		-	1,288,000	1,199,100	88,900	
2.3 Use of goods and services	460,000	168,903	1,000,000	1,628,903	1,628,903	-	
Total	2,480,000	168,903	1,000,000	3,648,903	3,560,003	88,900	
3.0 Emergency							
3.1 Primary Schools	7,636,190	1,506,662	130,000	9,272,852	2,630,000	6,642,852	
3.2 Secondary schools	~	~	-	0	-	~	
3.3 Tertiary institutions	-	-	-	0	_	-	

Programme/Sub-programme	Original Budget	Adjustments		Final Budget	Actual on comparable basis	Budget utilization difference
	2022-2023	Opening Balance (C/Bk) and AIA	Previous years Outstanding Disbursements	2022-2023	30/06/2023	
3.4 Security projects	-	-	-	0	-	-
3.5 Unutilised	-	6,639,079	0	6,639,079	0	6,639,079
Total	7,636,190	8,145,741	130,000	15,911,931	2,630,000	13,281,931
4.0 Bursary and Social Security						
4.1 Secondary Schools	15,500,000	160,000	~	15,660,000	15,656,000	4,000
4.2 Tertiary Institutions	33,000,000	311,144	~	33,311,144	32,295,250	1,015,894
4.3 Social Security	~	-	~	-	-	-
4.4 Special Needs	~	-	~	-	~	~
Total	48,500,000	471,144	-	48,971,144	47,951,250	1,019,894
5.0 Sports						
5.1 Constituency sports tournament	1,320,000	10	-	1,320,010	-	1,320,010
Total	1,320,000	10	~	1,320,010	~	1,320,010
6.0 Environment						
Mwala technical College	~	100,000	-	100,000		100,000
Usi umu sand dam	~	450,000	-	450,000	450,000	~
Yathui sand dam	-	450,000	-	450,000		450,000
Mwala sand dam	~	450,000	-	450,000		450,000
Mumbuni sand dam	-	450,000	-	450,000	etje or 🗕 s	450,000
Total	· · · ·	1,900,000	~	1,900,000	450,000	1,450,000
7.0 Primary Schools Projects						

National Government Constituencies Development Fund (NGCDF) Annual Report and Financial Statements for The Year Ended June 30, 2023

Programme/Sub-programme	Original Budget	Adjus	tments	Final Budget	Actual on comparable basis	Budget utilization difference
	2022-2023	Opening Balance (C/Bk) and AIA	Previous years Outstanding Disbursements	2022-2023	30/06/2023	
Uvathani primary school	700,000	~	• ~	700,000	-	700,000
Ilani primary school	600,000	-	~	600,000	-	600,000
Mikuyuni primary school	600,000	~	-	600,000	~	600,000
Miseleni primary school	600,000	-	-	600,000	-	600,000
Kwavenge primary school	2,800,000	-	-	2,800,000	~	2,800,000
Miu primary school	1,500,000	-	-	1,500,000	~	1,500,000
Maweli primary school	600,000	-	-	600,000	-	600,000
Mamiloki primary school	600,000	~	-	600,000	~	600,000
Nyaanyaa primary school	600,000	~	-	600,000	-	600,000
Mwaasua primary school	-	2,000,000	~	2,000,000	-	2,000,000
Makutano education office	-	1,000,000	~	1,000,000	-	1,000,000
Kyamatula primary school	-	500,000	~	500,000	-	500,000
Kwamutia primary school	~	2,800,000	~	2,800,000	2,800,000	~
Kyethivo primary school	-	500,000	-	500,000	500,000	~
Etikoni primary school	-	1,300,000	-	1,300,000	1,300,000	~
Kusyondonga primary school	-	500,000	-	500,000	500,000	~
Kyuluni primary school	~	500,000	-	500,000	~	500,000
Masawa primary school		500,000	-	500,000	500,000	~
Kitwamba primary school	-	250,000	-	250,000	250,000	~
Kavunyu primary school		500,000	-	500,000	-	500,000

National Government Constituencies Development Fund (NGCDF) Annual Report and Financial Statements for The Year Ended June 30, 2023

Programme/Sub-programme	Original Budget	Adjus	tments	Final Budget	Actual on comparable basis	Budget utilization difference
	2022-2023	Opening Balance (C/Bk) and AIA	Previous years Outstanding Disbursements	2022-2023	30/06/2023	
Kionyweni primary school	-	1,500,000	-	1,500,000	1,500,000	-
Kikaso primary school	-	4,500,000	~	4,500,000	4,500,000	-
Total	8,600,000	16,350,000	-	24,950,000	11,850,000	13,100,000
8.0 Secondary Schools Projects						
Wakaela secondary school	1,700,000	-	-	1,700,000	-	1,700,000
Mutula secondary school	2,000,000	~	-	2,000,000	-	2,000,000
Kabaa day secondary school	650,000	~	~	650,000	-	650,000
Mithanga secondary school	700,000	-	-	700,000	~	700,000
Ngamba secondary school	650,000	~	-	650,000	~	650,000
Makiliva secondary school	500,000	-	1,000,000	1,500,000	~	1,500,000
Miondoni secondary school	1,600,000	-	-	1,600,000	~	1,600,000
Mbiuni secondary school	2,000,000	-	-	2,000,000	-	2,000,000
Mwala girls secondary school	-	2,000,000	-	2,000,000	2,000,000	-
Mulu secondary school	-	1,000,000	~	1,000,000	1,000,000	-
St. Francis Kilala secondary school	-	1,000,000	-	1,000,000		1,000,000
Kithangaini secondary school	~	650,000	-	650,000	650,000	-
Mumbuni day secondary school	~	750,000	~	750,000		750,000

National Government Constituencies Development Fund (NGCDF) Annual Report and Financial Statements for The Year Ended June 30, 2023

Programme/Sub-programme	Original Budget	Adjus	tments	Final Budget	Actual on comparable basis	Budget utilization difference
	2022-2023	Opening Balance (C/Bk) and AIA	Previous years Outstanding Disbursements	2022-2023	30/06/2023	
Mbaikini secondary school	~	500,000	~	500,000	-	500,000
Total	9,800,000	5,900,000	1,000,000	16,700,000	3,650,000	13,050,000
9.0 Tertiary institutions Projects						
Mwala Technical Training College	-	1,900,000	-	1,900,000	1,900,000	-
Total	-	1,900,000	-	1,900,000	1,900,000	-
10.0 Security Projects						
Kathama chiefs office	500,000	-	~	500,000	~	500,000
Mbiuni chiefs office	500,000	~	-	500,000	-	500,000
Mwala chiefs office	500,000	-	-	500,000	~	500,000
Mango chiefs office	500,000	-	-	500,000	-	500,000
Wamunyu chiefs office	500,000	~	~	500,000	-	500,000
Yathui chiefs office	500,000	~	~	500,000	~	500,000
Miu chiefs office	500,000	-	~	500,000	-	500,000
Ikalaasa chiefs office	500,000	-	-	500,000	-	500,000
Ngomano chiefs office	500,000	-	-	500,000	~	500,000
Kithangaini chiefs office	500,000	~	-	500,000	-	500,000
Mango police post	500,000	-	-	500,000	-	5.00,000
Kibauni police station	1,620,000	~	-	1,620,000	-	1,620,000
Muthetheni police station	1,300,000	-	. ~	1,300,000	-	1,300,000
Ulaani assistant chiefs	-	1,500,000	-	1,500,000	-	1,500,000

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National Government Constituencies Development Fund (NGCDF) Annual Report and Financial Statements for The Year Ended June 30, 2023

Programme/Sub-programme	Original Budget	Adjustments		Final Budget	Actual on comparable basis	Budget utilization difference
	2022-2023	Opening Balance (C/Bk) and AIA	Previous years Outstanding Disbursements	2022-2023	30/06/2023	
office						
Kyawango police post	~	1,500,000	~	1,500,000	~	1,500,000
Total	8,420,000	3,000,000	-	11,420,000	-	11,420,000
11.0 Acquisition of assets						
	~	~	-	~	~	~
	-	~	~	~	~	~
	-	~	~	-	-	-
	-	~	~	-	~	-
Total	~	~	~	-	~	-
12.0 Constituency Oversight Committee						
12.1 Committee Expenses	600,000	-	~	600,000	600,000	-
12.2 Use of goods and services	250,000	~	-	250,000	250,000	-
12.3 Training	160,000	-	~	160,000	160,000	-
Total	1,010,000	-	~	1,010,000	1,010,000	-
13.0 Other payments						-
Mwala NG-CDF strategic	2,000,000	-	-	2,000,000	`- `-	2,000,000
Kabaa innovation hub	1,500,000	~	-	1,500,000	-	1,500,000
Masii innovation hub	-	1,169,257	-	1,169,257	~	1,169,257

National Government Constituencies Development Fund (NGCDF) Annual Report and Financial Statements for The Year Ended June 30, 2023

Programme/Sub-programme	Original Budget	Adjustments		Final Budget	Actual on comparable basis	Budget utilization difference
	2022-2023	Opening Balance (C/Bk) and AIA	Previous years Outstanding Disbursements	2022-2023	30/06/2023	
Makutano innovation hub	-	1,169,257	-	1,169,257	-	1,169,257
Ikalaasa innovation hub	-	1,169,257	-	1,169,257	-	1,169,256
Mbiuni innovation hub	-	1,000,000	-	1,000,000	~	1,000,000
Yathui innovation hub	-	800,000	-	800,000	-	800,000
Ithanga REREC	-	-	2,060,000	2,060,000	~	2,060,000
Kyaume REREC	-	-	1,990,000	1,990,000		1,990,000
Kundu REREC	-	-	2,100,000	2,100,000	~	2,100,000
Maanzoni REREC	-	~	1,980,000	1,980,000	-	1,980,000
Kilaani REREC	-	-	1,740,000	1,740,000	• ~	1,740,000
Wamunyu Law Courts	-	1,500,000	-	1,500,000	~	1,500,000
Total	3,500,000	6,807,770	9,870,000	20,177,770	-	20,177,770
14.0 unallocated fund						
Unapproved projects	-	-	-	~	~	-
AIA	-	~	-	-	-	~
PMC savings	-	-	~	-	~	-
Funds pending approval	53,480,000	-	9,900,000	63,380,000	·	63,380,000
Total	151,960,174	46,022,781	21,900,000	219,882,955	78,973,167	140,909,788

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XIV. Significant Accounting Policies

The principle accounting policies adopted in the preparation of these financial statements are set out below:

1. Statement of Ccompliance and Basis of Preparation

The financial statements have been prepared in accordance with Cash-basis International Public Sector Accounting Standards (IPSAS) as prescribed by the Public Sector Accounting Standards Board (PSASB) and set out in the accounting policy note below. This cash basis of accounting has been supplemented with accounting for; a) receivables that include Imprests and salary advances and b) payables that include deposits (gratuity and retentions).

The financial statements comply with and conform to the form of presentation prescribed by the PSASB. The accounting policies adopted have been consistently applied to all the years presented.

2. Reporting Entity

The financial statements are for the NGCDF-Mwala Constituency. The financial statements encompass the reporting entity as specified under section 81 of the PFM Act 2012

3. Reporting Currency

The financial statements are presented in Kenya Shillings (Kshs), which is the functional and reporting currency of the Government and all values are rounded to the nearest Kenya Shilling.

4.Significant Accounting Policies

The accounting policies set out in this section have been consistently applied by the entity for all the years presented.

a) Recognition of receipts

The entity recognises all receipts from the various sources when the event occurs, and the related cash has actually been received by the Entity.

Significant Accounting Policies continued

Transfers from the National Government Constituency Development Fund (NG-CDF)

Transfers from the NG-CDF to the constituency are recognized when cash is received in the Constituency account.

Proceeds from Sale of Assets

Proceeds from disposal of assets are recognized as and when cash is received in the constituency account.

Other receipts

These include Appropriation-in-Aid and relates to receipts such as proceeds from sale of tender documents, rent receipts, interest earned on bank balances, hire of Plant/Equipment/Facilities, Unutilized funds from PMCs among others.

Unutilized Funds from PMCs.

All unutilized funds of the Project Management Committee (PMC) are returned to the constituency account. Unutilized funds from PMCs are recognised as other receipts upon return to the constituency account.

External Assistance

External assistance refers to grants and loans received from local, multilateral and bilateral development partners. In the year under review there was no external assistance received.

b) Recognition of payments

The Entity recognises all payments when the event occurs and the related cash has actually been paid out by the entity.

Significant Accounting Policies continued

Compensation of Employees

Salaries and wages, allowances, statutory contribution for employees are recognized in the period when the compensation is paid.

Use of Goods and Services

Goods and services are recognized as payments in the period when the goods/services are paid for. Such expenses, if not paid during the period where goods/services are consumed, shall be disclosed as pending bills.

Acquisition of Fixed Assets

The payment on acquisition of property plant and equipment items is not capitalized. The cost of acquisition and proceeds from disposal of these items are treated as payments and receipts items respectively. Where an asset is acquired in a non-exchange transaction for nil or nominal consideration and the fair value of the asset can be reliably established, a contra transaction is recorded as receipt and as a payment.

A fixed asset register is maintained by each constituency and a summary provided for purposes of consolidation. This summary is disclosed as an annexure to the financial statements.

5.In-kind contributions

In-kind contributions are donations that are made to the constituency in the form of actual goods and/or services rather than in money or cash terms. These donations may include vehicles, equipment or personnel services. Where the financial value received for in-kind contributions can be reliably determined, the constituency includes such value in the statement of receipts and payments both as receipts and as payments in equal and opposite amounts; otherwise, the contribution is not recorded.

Significant Accounting Policies continued 6.Cash and Cash Eequivalent.

Cash and cash equivalents comprise cash on hand and cash at bank, short-term deposits on call and highly liquid investments with an original maturity of three months or less, which are readily convertible to known amounts of cash and are subject to insignificant risk of changes in value. Bank account balances include amounts held at various commercial banks at the end of the financial year.

7. Accounts Receivable

For the purposes of these financial statements, Imprests and advances to authorised public officers and/or institutions which were not surrendered or accounted for at the end of the financial year are treated as receivables. This is in recognition of the government practice where the Imprests payments are recognized as payments when fully accounted for by the Imprests or AIE holders. This is an enhancement to the cash accounting policy. Other accounts receivables are disclosed in the financial statements.

8. Accounts Payable

For the purposes of these financial statements, Deposits (gratuity and retentions) held on behalf of third parties have been recognized on an accrual basis (as accounts payables). This is in recognition of the government practice of retaining a portion of contracted services and works pending fulfilment of obligations by the contractor and to hold deposits on behalf of third parties. Gratuity earned on monthly is held on behalf of the employee and later paid at the end of the contract period. This is an enhancement to the cash accounting policy adopted by National Government Constituencies Development Fund as prescribed by PSASB. Other liabilities including pending bills are disclosed in the financial statements.

Significant Accounting Policies continued

9.Pending Bills

Pending bills consist of unpaid liabilities at the end of the financial year arising from contracted goods or services during the year or in past years. As pending bills do not involve the payment of cash in the reporting period, they are recorded as 'memorandum' or 'off-balance' items to provide a sense of the overall net cash position of the entity at the end of the financial year. When the pending bills are finally settled, such payments are included in the Statement of Receipts and Payments in the year in which the payments are made.

10. Unutilized Fund

Unutilized funds consist of bank balances in the constituency account and funds not yet disbursed by the Board to the constituency at the end of the financial year. These balances are available for use in the subsequent financial year to fund projects approved in the respective prior financial years consistent with sec 6(2) and sec 7(2) of NGCDF Act, 2015

11.Budget

The budget is developed on a comparable accounting basis (cash basis except for imprest which is accounted for on an accrual basis), the same accounts classification basis, and for the same period as the financial statements. The original budget was approved by Parliament on 30th June 2022 for the period 1st July 2022 to 30th June 2023 as required by law. Included in the adjustments are Cash book opening balance, AIA generated during the year and constituency allocations not yet disbursed at the beginning of the financial year.

A comparison of the actual performance against the comparable budget for the financial year under review has been included in the financial statements.

12.Comparative Figures

Where necessary, comparative figures for the previous financial year have been amended or reconfigured to conform to the required changes in presentation.

Significant Accounting Policies Continued

13.Subsequent Events

There have been no events subsequent to the financial year end with a significant impact on the financial statements for the year ended 30th June 2023.

14.Errors

Material prior period errors are corrected retrospectively in the first set of financial statements authorized for issue after their discovery by: i. restating the comparative amounts for prior period(s) presented in which the error occurred; or ii. If the error occurred before the earliest prior period presented, restating the opening balances of assets, liabilities and net assets/equity for the earliest prior period presented.

During the year, errors that have been corrected are disclosed under note 14 explaining the nature and amounts.

15.Related Party Transactions

The Entity regards a related party as a person or an entity with the ability to exert control individually or jointly, or to exercise significant influence over the Entity, or vice versa.

XV Notes To the Financial Statements

1. Transfers from NGCDF Board

Description	2022-2023	2021-2022
NGCDF Board	Kshs	Kshs
B105163		4,000,000
B140676		12,000,000
B105228		33,000,000
B105524		44,000,000
B105884		22,000,000
B128953		12,000,000
B128639		5,000,000
B154149		12,000,000
B164379		18,000,000
B155548		10,588,879
B089060		12,088,879
A888908	12,000,000	
B185195	7,000,000	
B206270	26,000,000	
B206496	12,000,000	
B205840	12,000,000	
B207601	16,000,000	
B207967	16,000,000	
TOTAL	101,000,000	184,677,758

2. Proceeds From Sale of Assets

	2022-2023	2021-2022
	Kshs	Kshs
Receipts from sale of Buildings	~	-
Receipts from the Sale of Vehicles and Transport Equipment	~	~
Receipts from sale of office and general equipment	~	~
Receipts from the Sale Plant Machinery and Equipment	~	~
Others (specify)	~	~
Total	-	~

3. Other Receipts

	2022-2023	2021-2022
	Kshs	Kshs
Interest Received	~	~
Rents	~	~
Receipts from sale of tender documents	~	~
Hire of plant/equipment/facilities	~	~
Other Receipts Not Classified Elsewhere	~	~
Total	~	~

National Government Constituencies Development Fund (NGCDF) Annual Report and Financial Statements for The Year Ended June 30, 2023

Notes To the Financial Statements (Continued)

4. Compensation Of Employees

	2022-2023	2021-2022
and a specific spectrum of the second s	Kshs	Kshs
NG-CDFC Basic staff salaries	2,156,119	2,016,585
Personal allowances paid as part of salary		
House Allowance	124,250	~
Transport Allowance	~	~
Leave allowance	~	~
Gratuity to contractual employees	~	66,643
Employer Contributions Compulsory national social security schemes	51,600	18,200
Total	2,331,969	2,101,428

5. Committee Expenses

	2022-2023	2021-2022
	Kshs	Kshs
Sitting allowance	1,859,000	1,993,000
Other committee expenses	972,300	-
Total	2,831,300	1,993,000

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	2022-2023	2021-2022
	Kshs	Kshs
Utilities, supplies and services	18,323	184,198
Communication, supplies and services	279,350	-
Domestic travel and subsistence	281,900	836,500
Printing, advertising and information supplies & services	~	397,601
Rentals of produced assets	~	~
Training expenses	1,223,000	951,000
Hospitality supplies and services	2,262,700	~
Insurance costs	~	~
Specialised materials and services	~	~
Office and general supplies and services	686,520	534,374
Fuel, oil & lubricants	249,000	100,000
Other operating expenses	~	928,379
Security operations	~	~
Routine maintenance - vehicles and other transport	277,050	1,087,096
equipment		
Routine maintenance- other assets	50,500	-
Bank service commission and charges	50,305	~
Total	5,378,648	5,019,148

6. Use of Goods and services

Notes To The Financial Statements (Continued)

7. Transfer To Other Government Units

Description	2022-2023	2021-2022
The second se	Kshs.	Kshs
Transfers To Primary Schools (See Attached List)	11,850,000	81,250,000
Transfers To Secondary Schools (See Attached List)	3,650,000	9,410,000
Transfers To Tertiary Institutions (See Attached List)	1,900,000	1,100,000
Total	17,400,000	91,760,000

8. Other Grants and Other transfers

	2022-2023	2021-2022
	Kshs	Kshs
Bursary – secondary schools (see attached list)	15,656,000	15,111,500
Bursary – tertiary institutions (see attached list)	32,295,250	32,375,256
Bursary – special schools (see attached list)	~	
Mock & CAT (see attached list)	~	~
Social Security programmes (NHIF)	~	
Security projects (see attached list)	~	2,100,000
Sports projects (see attached list)	-	2,650,290
Environment projects (see attached list)	450,000	~
Emergency projects (see attached list)	2,630,000	5,755,000
Roads projects (see attached list)	-	~
Total	51,031,250	57,992,046

Notes To the Financial Statements (Continued)

9. Acquisition Of Assets

5. Acquisition of Assets	2022-2023	2021-2022
	Kshs	Kshs
Purchase of Buildings	~	~
Construction of Buildings	~	~
Refurbishment of Buildings	~	-
Purchase of Vehicles and Other Transport Equipment	~	~
Purchase of Household Furniture and Institutional Equipment	~	
Purchase of Office Furniture and General Equipment	~	
Purchase of ICT Equipment, Software and Other ICT Assets	-	-
Purchase of Specialized Plant, Equipment and Machinery	~	-
Rehabilitation and renovation of plant, machinery and equipment	~	-
Acquisition of Land	-	-
Acquisition Intangible Assets	~	-
Total	-	~

10. Oversight Committee Expenses

	2022-2023	2021-2022
and the second	Kshs	Kshs
COC members allowances	~	-
Other COC expenses	-	-
Total	~	~

11. Other Payments

	2022-2023	2021-2022
	Ksha	Kshs
Strategic plan	~	-
ICT Hub	~	12,392,500
Sand dam		450,000
Total	-	12,842,500

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12. Cash Book Bank Balance

Name Of Bank, Account No. & Currency	2022-2023 Kshs (30/6/2023)	2021-2022 Kshs (30/6/2022)
12A: Bank Accounts (Cash Book Bank Balance) Kenya Commercial Bank, A/C no; 1106340353, Masii Branch. (main account)	68,049,614	46,022,781
(Deposits account) Total	68,049,614	46,022,781
12 B: Cash on Hand	-	~
Location 2 Location 3	-	~
Other Locations (Specify) Total	~	-

13.Outstanding Imprests

Name of Officer or Institution	- Date Imprest Taken	Amount Taken	Amount Surrendered	Balance
	Sana and an and a second	Kshs	Kshs	Kshs
~	~	~	~	~
Total	-	-	~	-

Notes to the Financial Statement Continued 14.Retention and Gratuity

14 A. Retention	2022-2023	2021-2022
	KShs	KShs
Retention as at 1 st July (A)		~
Retention held during the year (B)	-	~
Retention paid during the Year (C)	-	-
Closing Retention as at 30^{th} June D= A+B-C	-	~

14 B. Gratuity	2022-2023	2021-2022
	KShs	KShs
Gratuity as at 1 st July (A)	~	~
Gratuity held during the year (B)	~	~
Gratuity paid during the Year (C)	~	~
Closing Gratuity as at 30^{th} June D= A+B-C	~	~

15.Fund Balance B/F

	2022-2023	2021-2022
	Kshs (1/7/2022)	Kshs (1/7/2021)
Bank accounts	46,022,781	33,053,145
Cash in hand	~	~
Imprests	~	~
Total	46,022,781	33,053,145
Less		
Payables: - Retention	-	~
Payables – Gratuity	~	~
Fund Balance Brought Forward	46,022,781	33,053,145

16.Prior Year Adjustments

	ORTOINOTIO	Adjustments	Adjusted Balance** BF
Description of the error	Kshs	Kshs	Kshs
Bank account Balances	~	~	~
Cash in hand	~	-	~
Accounts Payables	-	-	~
Receivables	~	~	~
Others (specify)	~	~	~
Total	-	~	~

17. Changes in Accounts Receivable – Outstanding Imprests

	2022-2023	2021-2022
	Kshs	Kshs
Outstanding Imprests as at 1 st July (A)	-	~
Imprests issued during the year (B)	~	-
Imprests surrendered during the Year (C)	~	~
closing accounts in account receivables $D = A + B - C$	~	~
Net changes in accounts Receivables D - A	-	~

18. Changes In Accounts Payable – Deposits and Retentions

	2022-2023	2021-2022
	Kshs	Kshs
Deposit and Retentions as at 1 st July (A)	~	~
Deposit and Retentions held during the year (B)	-	~
Deposit and Retentions paid during the Year (C)	~	~
closing account payables $D = A + B - C$	-	-
Net changes in accounts payables D-A	~	-

Notes To the Financial Statements (Continued) 19.0ther Important Disclosures

19.1: Pending Accounts Payable (See Annex 1)

	2022-2023	2021-2022
	Ksha	Kshs
Construction of buildings	~	~
Construction of civil works	-	~
Supply of goods		~
Supply of services	~	-
Total	-	-

19.2: Pending Staff Payables (See Annex 2)

	2022-2023	2021-2022
	Kshs	Kshs
NGCDFC Staff	1,342,670	~
Others (specify)	~	~
Total	1,342,670	-

19.3: Unutilized Fund (See Annex 3)

	2022-2023	2021-2022
	Kshs	Kshs
Compensation of employees	2,491,009	1,184,713
Committee expenses	188,900	~
Use of goods and services	74,729	363,403
Amounts due to other Government entities (see attached list)	26,150,000	33,390,000
Amounts due to other grants and other transfers (see attached list)	27,447,380	4,590,161
Acquisition of assets	~	~
Oversight Committee Expenses	1,010,000	~
Other Payments (specify)	20,177,770	26,894,504
Funds pending approval	63,380,000	1,500,000
Total	140,909,788	67,922,781

19.4: PMC account balances (See Annex 5)

	2022-2023	2021-2022
	Kshs	Kshs
PMC account balances (see attached list)	2,085,421	7,057,724
Total	2,085,421	7,057,724

19.5: Related Party Transactions

	2022-2023	2021-2022
ANY COMPANY OF THE OWNER	Kshs	Kshs
Total		

XVI Annexes

Annexes: 1 Analysis of Pending Accounts Payable

Supplier of Goods or Services	Original Amount	Date Contracted	Amount Paid To- Date	Outstanding Balance	Comments
	а	b	с	d=a-c	
Construction of buildings					
Sub-Total					
Construction of civil works					
Sub-Total					
Supply of goods					
Sub-Total					
Supply of services					
Sub-Total					
Grand Total					

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Annex 2 - Analysis of Pending Staff Payables

Name of Staff	Designation	Date employed	Outstanding Balance 30 th June 2023	Comments
NG-CDFC Staff				
1.NICHOLUS MUTUKU	CLERICAL OFFICER	18.03.2021	236,348	PROVISION FOR GRATUITY
2.GESSUALDER NDUNGE	OFFICE ASSISTANT	18.03.2021	160,896	PROVISION FOR GRATUITY
3.SIMON MUTUNGA	NG-CDF DRIVER	18.03.2021	198,760	PROVISION FOR GRATUITY
4. RICHARD MAKAU	SECURITY OFFICER	18.03.2021	154,851	PROVISION FOR GRATUITY
5. MATHEKA MUTUNE	SECURITY OFFICER	18.03.2021	154,851	PROVISION FOR GRATUITY
6.JOSHUA MUSINGI	SECURITY OFFICER	18.03.2021	154,851	PROVISION FOR GRATUITY
7.MESHACK MUTUKU	RECORDS MANAGEMENT OFFICER	18.03.2021	163,337	PROVISION FOR GRATUITY
8.TITUS MUASYA	OFFICE MESSENGER	01.02.2023	27,900	PROVISION FOR GRATUITY
9. ANN NTHAMBA	RECORDS MANAGEMENT OFFICER	18.03.2021	90,876	PROVISION FOR GRATUITY
Sub-Total			1,342,670	
Grand Total			1,342,670	

Annex 3 – Unutilized Fund

Name	Brief Transaction Description	Outstanding Balance	Outstanding Balance	Comments
COMPENSATION OF EMPLOYEES		2022-2023	2021-2022	
EMPLOYEES GRATUITY	PAYMENT OFGRATUITY OF 8 EMPLOYEES	1,393,357	1,184,713	Expenditure not ye incurred
CONTRACTUAL EMPLOYEES	PAYMENT OF 8 NGCDF STAFF BASICS SALARIES	280,952		Expenditure not ye incurred
HOUSE ALLOWANCE	PAYMENT OF TRANSPORT ALLOWANCES FOR 8 NGCDF STAFF	255,750		Expenditure not ye incurred
TRANSPORT ALLOWANCE	PAYMENT OF TRANSPORT ALLOWANCE FOR 8 NGCDF STAFF	422,000		Expenditure not ye incurred
LEAVE ALLOWANCE	PAYMENT OF LEAVE ALLOWANCE TO 8 NGCDF STAFF	60,000		Expenditure not ye incurred
NSSF	EMPLOYER CONTRIBUTION TO NSSF	9,200		Expenditure not ye incurred
NHIF	EMPLOYER CONTRIBUTION OF NHIF	69,750		Expenditure not ye incurred
	TOTAL	2,491,009	1,184,713	
USE OF GOODS & SERVICES	DAILY SUBSISTENCE ALLOWANCES :CONSTITUENCY COMMITTEE EXPENSES : PAYMENT	188,900	363,403	Funds not yet receive by close of financia year
	OF DAILY SUBSISTENCE			

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Name	Brief Transaction Description	Outstanding Balance	Outstanding Balance	Comments
	ALLOWANCES COMMITTEE EXPENSES	74,729		
AMOUNTS DUE TO OTHER GOVERNMENT ENTITIES			1,900,000	
TERTIARY INSTITUTIONS PRIMARY SCHOOLS			21,950,000	
Mwaasua Primary School.	Equipping Of Borehole (2.20kw Pump, 20 Panels Of 200 W Capacity Each With Dimensions Of 52 Inches By 39 Inches)	2,000,000	21,700,000	Delayed disbursement of funds caused by conditional funding criteria and unapproved code list
Makutano Education Office	Construction of a zonal education office block under the ministry education	1,000,000		Delayed disbursement of funds caused by conditional funding criteria and unapproved code list
kyamatula primary school .	Renovation of 3 classrooms roofing and plastering	500,000		Delayed disbursement of funds caused by conditional funding criteria and unapproved code list
Kyuluni Primary school	Renovation of three classrooms to completion, re-roofing, plastering and painting	500,000		Delayed disbursement of funds caused by conditional funding criteria and unapproved code list
Kavunyu Primary School	Renovation of 3	500,000		Delayed disbursement of

Name	Brief Transaction Description	Outstanding Balance	Outstanding Balance	Comments
	classroom to completion re- roofing plastering and painting			funds caused by conditional funding criteria and unapproved code list
Uvathani Primary School	Primary School Projects : Construction to completion of 1 classroom	700,000		Delayed disbursement of funds caused by conditional funding criteria and unapproved code list
Iiani Primary School	Renovation to completion of 3 classrooms :re- roofing, painting and plastering	600,000		Delayed disbursement of funds caused by conditional funding criteria and unapproved code list
Mikuyuni Primary School	Grading and leveling of a 2500 square meter school field	600,000		Delayed disbursement of funds caused by conditional funding criteria and unapproved code list
Miseleni Primary School	renovations to completion of 3 classrooms: re-roofing ,painting and plastering	600,000		Delayed disbursement of funds caused by conditional funding criteria and unapproved code list
Kwavenge Primary School	Projects : Installation of solar water pumping equipment for borehole 22 panels of 200W capacity each with dimensions of 52 inches by 39 inches	2,800,000		Delayed disbursement of funds caused by conditional funding criteria and unapproved code list

Name	Brief Transaction Description	Outstanding Balance	Outstanding Balance	Comments
	,pump capacity of 2.4kw			15 - 14 - 14 - 14 - 14 - 14 - 14 - 14 -
Miu Primary School	Grading and levelling of a 10,000 sq school field	1,500,000		Delayed disbursement of funds caused by conditional funding criteria and unapproved code list
Maweli Primary School	Installation of submersible water pump 2.2kw	600,000		Delayed disbursement of funds caused by conditional funding criteria and unapproved code list
Mamiloki Primary School	Renovations to completion of 3 classrooms :re-roofing painting and plastering	600,000		Delayed disbursement of funds caused by conditional funding criteria and unapproved code list
Nyanyaa Primary School	Renovations to completion of 3 classrooms: re-roofing, painting and plastering	600,000		Delayed disbursement of funds caused by conditional funding criteria and unapproved code list
Secondary schools			9,540,000	Delayed disbursement of funds caused by conditional funding criteria and unapproved code list
St. Francis Kilala Secondary School	construction of two storeyed classrooms walling first floor and casting of second floor	1,000,000		Delayed disbursement of funds caused by conditional funding criteria and unapproved

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Name	Brief Transaction Description	Outstanding Balance	Outstanding Balance	Comments
	slab			code list
Mbaikini SECONDARY School	completion of a four roomed administration block started by parents plastering and painting	500,000		Delayed disbursement of funds caused by conditional funding criteria and unapproved code list
Makiliva Secondary School	Construction to completion of a science lab with a capacity of 50 students	1,000,000		Delayed disbursement of funds caused by conditional funding criteria and unapproved code list
Miondoni Secondary School	Construction to completion of 100 students capacity girls dormitory	1,600,000		Delayed disbursement of funds caused by conditional funding criteria and unapproved code list
Mbiuni Secondary School	Construction to completion of science laboratory with a capacity of 45 students	2,000,000		Delayed disbursement of funds caused by conditional funding criteria and unapproved code list
Wakaela Secondary School	Construction to completion of 200 students capacity dining hall	1,700,000		Delayed disbursement of funds caused by conditional funding criteria and unapproved code list
Mutula Secondary School	Construction to completion of science laboratory with a capacity of 45 students	2,000,000		Delayed disbursement of funds caused by conditional funding criteria and unapproved

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Name	Brief Transaction Description	Outstanding Balance	Outstanding Balance	Comments
				code list
Kabaa Day Secondary School	Construction to completion of 1 classroom	650,000		Delayed disbursement of funds caused by conditional funding criteria and unapproved code list
Mithanga Secondary School	Construction to completion of 1 ICT room with a capacity of 45 students	700,000		Delayed disbursement of funds caused by conditional funding criteria and unapproved code list
Ngamba Secondary	Construction to completion of 1 classroom	650,000		Delayed disbursement of funds caused by conditional funding criteria and unapproved code list
Makiliva Secondary School	Additional funds for completion of a 50 students capacity science Laboratory equip pining with all the fixtures such as worktops, fume chamber and gas installations	500,000		Delayed disbursement of funds caused by conditional funding criteria and unapproved code list
Mumbuni day secondary school	Construction to completion of 1 classroom	750,000		Delayed disbursement of funds caused by conditional funding criteria and unapproved code list
Sub-Total	A 9	26,150,000	33,390,000	

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Name	Brief Transaction Description	Outstanding Balance	Outstanding Balance	Comments
Amounts due to other grants and other transfers				
Bursary tertiary institution : Bursary Tertiary Schools	Award bursary to needy students in universities and tertiary	1,015,894	-	Delayed disbursement from the Board
Bursary Secondary Schools	Bursary Secondary Schools Award bursary to needy secondary schools students	4,000		Delayed disbursement from the Board
Emergency	Emergency Projects : to cater for the unforeseen occurrences in the constituency during the financial year	12,237,476	1,437,207	Delayed disbursement from the Board
Environment Projects :			1,450,000	
Mwala Sand Dam	Construction Of Sand dam	450,000		Delayed disbursement from the Board
Yathui Sand dam	Construction Of A Sand dam	450,000		Delayed disbursement from the Board
Mwala Technical College	Planting 1000 Trees	100,000		Delayed disbursement from the Board
Mumbuni sand dam	Construction Of Sand dam	450,000		Delayed disbursement from the Beard
Sports	Carry out constituency football tournament and	1,320,010	89,710	Delayed disbursement from the Board

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Name	Brief Transaction Description	Outstanding Balance	Outstanding Balance	Comments
	the winning teams/schools to be awarded with trophies, balls and games kit			
Security Projects			1,613,243	
Kathama Chiefs Office	Renovations to completion of 2 roomed chiefs office: plastering flooring and painting	500,000		Delayed disbursement from the Board
Kyawango Police Post	Construction Of A 3 Roomed Admin Block To Completion	1,500,000		Delayed disbursement from the Board
				Delayed disbursement from the Board
Assistant Chiefs Office Ulaani	Trenching And Laying of 1.8 KM PPR	1,500,000		Delayed disbursement from the Board
Ulaani Assistant Chiefs office	Purchase and installation of a 4K Hydraulic water pump with a deliver 8 cubic metres per hour at 100M Head	1,500,000		Delayed disbursement from the Board
Mwala chiefs office:	Renovations to completion of 2 roomed chiefs office: plastering flooring and painting	500,000		Delayed disbursement from the Board

Name	Brief Transaction Description	Outstanding Balance	Outstanding Balance	Comments
Mbiuni chiefs office:	Renovations to completion of 2 roomed chiefs office: plastering flooring and painting:	500,000		Delayed disbursement from the Board
Kathama chiefs office:	Renovations to completion of 2 roomed chiefs office: plastering flooring and painting:	500,000		Delayed disbursement from the Board
Masii chiefs office.	Renovations to completion of 2 roomed chiefs office: plastering flooring and painting:	500,000		Delayed disbursement from the Board
Mango chief's office.	Renovations to completion of 2 roomed chiefs office: plastering flooring and painting:	500,000		Delayed disbursement from the Board
Wamunyu chiefs office.	Renovations to completion of 2 roomed chiefs office: plastering flooring and painting:	500,000		Delayed disbursement from the Board
Ikalaasa chiefs office:	Renovations to completion of 2 roomed chiefs office: plastering flooring and painting:	500,000		Delayed disbursement from the Board

Name	Brief Transaction Description	Outstanding Balance	Outstanding Balance	Comments
Kibauni chiefs office:	Renovations to completion of 2 roomed chiefs office: plastering flooring and painting:	500,000		Delayed disbursement from the Board
Ngomano chiefs office:	Renovations to completion of 2 roomed chiefs office: plastering flooring and painting:	500,000		Delayed disbursement from the Board
Yathui chiefs office.	Renovations to completion of 2 roomed chiefs office: plastering flooring and painting:	500,000		Delayed disbursement from the Board
Miu chiefs office.	Renovations to completion of 2 roomed chiefs office: plastering flooring and painting:	500,000		Delayed disbursement from the Board
Muthetheni chiefs office.	Renovations to completion of 2 roomed chiefs office: plastering flooring and painting:	500,000		Delayed disbursement from the Board
Sub-Total		27,447,380	4,590,161	
Acquisition of assets				
		-	-	1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1
Sub-Total		-	-	
Oversight committee expenses				

Name	Brief Transaction Description	Outstanding Balance	Outstanding Balance	Comments
Committee expenses	Constituency Oversight Committee Allowances Constituency Committee Expenses : payment of constituency oversight committee sitting allowances	600,000	-	Delayed disbursement from the Board
Use of goods and services	DAILY SUBSISTENCE ALLOWANCES :Constituency Committee Expenses : payment of daily subsistence allowances	250,000	-	Delayed disbursement from the Board
Training	REMUNERATION OF INSTRUCTORS AND CONTRACT BASED SERVICES :Constituency Committee Expenses : payment for remuneration of instructors and contract based services	160,000	-	Delayed disbursement from the Board
Sub-Total		1,010,000	-	A A A A A A A A A A A A A A A A A A A
Other payments				

Name	Brief Transaction Description	Outstanding Balance	Outstanding Balance	Comments
Strategic plan	Mwala NG-CDF strategic plan : Strategic Plan : To facilitate in preparation, facts collection designing, typesetting and printing of Mwala constituency strategic plan for the period between 2023- 2027	2,000,000	-	Delayed disbursement from the Board
REREC			12,917,477	
Ithanga 1km high voltage line extension	Rerec : Strategic Plan : Electrification of ithanga 1km high voltage line extension with 3 phase transformer	2,060,000		Delayed disbursement from the Board
Kyaume 1km high voltage line extension	Rerec : Strategic Plan : Electrification of Kyaimu 1km high voltage line extension with 3 phase transformer	1,990,000		Delayed disbursement from the Board
Kundu 1km high voltage line extension	REREC : Strategic Plan : Electrification of Kundu 1km high voltage line extension with 3 phase transformer	2,100,000		Delayed disbursement from the Board
Maanzoni 1km high voltage line extension	REREC : Strategic Plan : Electrification of Manzoni 1km high voltage line	1,980,000		Delayed disbursement from the Board

National Government Constituencies Development Fund (NGCDF) Annual Report and Financial Statements for The Year Ended June 30, 2023

Name	Brief Transaction Description extension with 3 phase	Outstanding Balance	Outstanding Baiance	Comments
Kilaani-1km high voltage line extension	transformer REREC : Strategic Plan : Electrification of Kilaani- 1km high voltage line extension with 3 phase transformer	1,740,000		Delayed disbursement from the Board
Wamunyu Law courts	Wamunyu Law courts : Security Projects :Renovations- partitioning, plastering flooring of a 4 room court administration block with acapacity of 120	1,500,000	1,500,000	Delayed disbursement from the Board
Innovation hubs			12,477,027	
Masii innovation hub	installation of satellite antenna router digital access kit digital ruggedized tablet WI-FI with outdoor wireless device complete with 12 U cabinet with installation accessories in partnership with Telkom Kenya ltd	1,169,257		Delayed disbursement from the Board
Makutano innovation hub	Installation of satellite antenna router digital access kit digital ruggedized tablet WI-FI with outdoor wireless	1,169,257		Delayed disbursement from the Board

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Name	Brief Transaction Description	Outstanding Balance	Outstanding Balance	Comments
	device with complete 12 U cabinet with installation			
	accessories in partnership with Telkom Kenya Ltd			£ 19
	installation of satellite antenna router digital access kit digital ruggedized tablet WI-FI	1,169,256		Delayed disbursement from the Board
Ikalasaa innovation hub	with outdoor wireless device with complete 12 u cabinet with installation accessories in partnership with Telkom Kenya limited			
Mbiuni innovation hub	construction of ICT room plastering and roofing	1,000,000		Delayed disbursement from the Board
Yathui Innovation Hub	construction of a metallic gate with reinforced concrete pillars and a guardhouse	800,000		Delayed disbursement from the Board
Kabaa Innovation hub:	Innovation Hubs : construction of ICT room plastering and roofing	1,500,000		Delayed disbursement from the Board
Sub -total		20,177,770	26,894,504	
Funds pending approval		63,380,000	1,500,000	Awaiting approval
Grand total		140,909,788	67,922,781	

Annex 4 - Summary of Fixed Asset Register

Asset class	Historical Cost b/f	Additions during ihe year (Kshs)	Disposals during the year (Kshs)	Historical Cost
	(Kshs)			(Kshs)
	2021-2022			2022-2023
Land	374,000	-	~	374,000
Buildings and structures	9,200,000	-	-	9,200,000
Transport equipment	5,800,000	-	-	5,800,000
Office equipment, furniture and fittings	8,900,000	-	~	8,900,000
ICT Equipment, Software and Other ICT Assets	660,434	-	-	660,434
Other Machinery and Equipment	1,540,000	-	~	1,540,000
Heritage and cultural assets	~	-	-	-
Intangible assets	-	-	-	-
Total	26,474,434			26,474,434

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Annex 5 – PMC Bank Balances As At 30th June 2023

PMC	Account Number	Bank	Bank Balance 2022/2023	Bank Balance 2021/2022
Kitwamba Primary School	118229034	КСВ	250,900	-
Kyethivo Primary School	1171403712	КСВ	60	-
Kwamutia Primary School	1109953755	КСВ	5,290	-
Kikaso Primary School	1184354146	КСВ	2,239	-
Kusyondonga Primary School	1167337204	КСВ	101,350	-
Etikoni Primary School	1288341326	КСВ	260	~
Masawa Primary School	1168100119	КСВ	415	~
Kitange Primary School	1199296929	КСВ	598,149	~
Kwamutula Primary School	1197843841	КСВ	3,075	~
Kithangaini Primary School	1293412732	КСВ	20,455	-
Yathui Police station	1289063184	КСВ	1,455	-
Kivandini AP Line	1314290541	КСВ	880	~
Mulu Secondary School	1202647308	КСВ	1,004,550	-
St. Teresa Mwala Girls Secondary School	1156219205	КСВ	85,588	~
Usi Umu Sand dam	1298884225	КСВ	520	~
Mwala Technical Institute	1232607045	КСВ	10,235	-
Aic Kathyoli Primary School	1153898993	КСВ	~	84,210
Aic Kiuanzukini Sec School	1176693107	КСВ	-	-

PMC	Account Number	Bank	Bank Balance 2022/2023	Bank Balance 2021/2022
Constituency Sports	1198484276	КСВ	-	1,790
Embui Asst Chief's Office	1284437221	КСВ	~	1,070
Etikoni Asst Chief's Office	1284380289	КСВ	-	300
Ikalaasa Primary School	1199274755	КСВ	~	126,917
Itumbule Asst Chief's Office	1283635178	КСВ	~	99,275
Kabaa Asst Chief's Office	1285686098	КСВ	-	280
Kabaa Day Sec School	1157033113	КСВ	~	5,653
Kabaa Primary School	1198559268	КСВ	-	229,709
Kaimu Pr Sch	1280085053	КСВ	-	400
Kalau Primary School	1171224249	КСВ	-	640
Kaliambeu Asst Chiefs Office	1285686055	КСВ	-	460
Kamuthwa Asst Chief's Office	1284317390	КСВ		760
Kamuya Primary	1182273424	КСВ	-	7,230
Kang'ethe Asst Chief's Office	1283858673	КСВ	~	1,200
Kasolongo Sec School	1283976919	КСВ	~	57,704
Kathama Aic Primary School	1182345077	КСВ	~	860
Kathuki Aic Primary School	1182324525	КСВ	~	1,640
Katithi Primary School	1202757723	КСВ	~	200

PMC	Account Number	Bank	Bank Balance 2022/2023	Bank Balance 2021/2022
Kibauni Police Station	1282703889	КСВ	~	420
Kikaso Primary School	1174354146	КСВ	~	-
Kikulumi Primary School	1167813766	КСВ	~	1,885
Kikuuni Primary School	1178233073	КСВ	-	125
Kilaatu Primary School	1206174951	КСВ	-	11,230
Kilala Primary School	1265352380	КСВ	-	1,162
Kimuuni Sec School	1202897207	КСВ	~	7,651
Kionyweni Asst Chief's Office	1283772264	КСВ	-	
Kisaani Primary School	1182071333	КСВ	-	454
Kitambwa Prim Sch	1182229034	КСВ	-	5,160
Kitange Primary School	1199296929	КСВ	~	1,344
Kithiiani Primary School	1202078214	КСВ	-	1,120
Kitile Primary School	1209515911	КСВ	-	2,653
Kitwamba Pri	1182229034	КСВ	-	5,160
Kiundwani Asst Chief's Office	1284530736	КСВ	-	92,380
Kiundwani Primary School	1167147790	КСВ	-	2,130
Kiundwani Sec School	1202233252	КСВ	~	973
Kiuukuni Primary School	1280425318	КСВ	~	800

PMC	Account Number	Bank	Bank Balance 2022/2023	Bank Balance 2021/2022
Kombe Primary School	1283688468	КСВ	-	280
Konza Primary School	1182436277	КСВ	-	1,340
Kundu Primary	1202794394	КСВ	-	1,615
Kusyondonga Pri School	1167337204	КСВ	-	103,480
Kusyondonga Primary School	1167337204	КСВ	-	103,480
Kwa Kisau Pr Sch	1232572683	КСВ	~	3,600
Kwa Mutula Sec School	1152428926	КСВ	-	663
Kwamutula Asst Chief's Office	1263626661	КСВ	-	300
Kwamwonga Primary School	1285940822	КСВ	-	760
Kyaitha Primary School	1175697508	КСВ	~	226,570
Kyambusya Primary School	1182181317	КСВ	-	975
Kyamwei Primary School	1206331720	КСВ	~	1,845
Kyeni Pri School	1211493628	КСВ	-	542,330
Kyethivo Asst Chief's Office	1283688565	КСВ	-	89,880
Kyonyweni Asst Shiefs Office	1283772264	КСВ	-	760
Kyowani Primary School	127892430	КСВ	-	760
Lema Girls Sec School	1182456197	КСВ	~	71,583
Maanzoni Primary School	1202212069	КСВ	~	760

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PMC	Account Number	Bank	Bank Balance 2022/2023	Bank Balance 2021/2022
Makiliva Asst Chief's Office	1279837373	КСВ	-	940
Makiliva Primary School	1284437345	КСВ	~	80
Malani Pr Sch	1200488067	КСВ	-	176,136
Malani Prim Sch	1200488067	КСВ	-	176,136
Masii Police Station	1283229595	КСВ	~	910
Matulani Asst Chief's Office	1283898888	КСВ	~	760
Matuu Primary School	1202387306	КСВ	~	20,715
Mawele Primary School	1136012303	КСВ	-	1,897
Mbiuni Police Station	1279221038	КСВ	~	86
Mikuyuni Primary School	1183419236	КСВ	~	310
Miondoni Primary School	1129691330	КСВ	-	1,766
Miseleni Primary	1181893496	КСВ	~	393
Mithanga Asst Chiefs Office	1284437086	КСВ	~	760
Muangoni Primary	1279219025	КСВ	~	356
Mukaa Asst Chief's Office	1283635275	КСВ	~	99,395
Mukuyuni Primary School	1167210409	КСВ	~	121,589
Muthetheni Chiefs Office	1285940938	КСВ	~ ~ ~	14,880
Muthetheni Primary School	1271125870	КСВ	~	5,160

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PMC	Account Namber	Bank	Bank Salance 2022/2023	Bank Balance 2021/2022	
Muthwani Asst Chief's Office	1285940857	КСВ	~	89,400	
Muthwani Primary School	1182978649	КСВ	-	9,284	
Mutula Day Sec School	1263286828	КСВ	-	29,268	
Muusini Asst Chiefs Office	1284598799	КСВ	-	640	
Mwaasua Sec School	1183437811	КСВ	-	599,500	
Mwala Deb Primary School	1198188499	КСВ	-	978	
Ndithini Asst Chief's Office	1284530760	КСВ	-	94,880	
Ngangani Primary School	1168126959	КСВ	-	100,829	
Ngomano Primary School	1182277454	КСВ	-	640	
Ngulini Asst Chief's Office	1283578727	КСВ	~	149,400	
Ngului Primary School	1198264411	КСВ	-	44,721	
Nguluni Primary School	1171099738	КСВ	-	6,195	
Ngungi Asst Chief's Office	1285928733	КСВ		760	
Ngunyumu Primary School	1171604637	КСВ	-	290,613	
Nthaani Asst Chiefs Office	1270630296	КСВ	-	760	
Nyaanyaa Asst	1283688646	КСВ		104,560	
St Johns Kangii Sec School	1202593682	КСВ	-	197,921	1.2
St Martin's Utithi Sec School	1203453744	КСВ	-	41,913	

PMC	Account Number	Bank	Bank Balance 2022/2023	Bank Balance 2021/2022
St Stephens Sec School	1170903142	КСВ	-	4,317
Syathani Primary School	1171151853	КСВ	-	1,435
Syathani Primary School	1171151853	КСВ	~	1,435
Tulila Primary School	1168206251	КСВ	~	168
Ukalani Primary School	1269398059	КСВ	~	18,460
Ulaani Primary School	1152382691	КСВ	-	204,542
Ulaani Primary School	1152382691	КСВ	-	204,542
Utithi Primary School	1171360118	КСВ	-	9,809
Utithini Pri School	1269874993	КСВ	~	405
Utithini Primary School	1269874993	КСВ	-	405
Uuni Asst Chiefs Office	1252459165	КСВ	-	195,880
Uvaini Pri School	1264369158	КСВ	-	5,264
Uvathani Primary School	1285560418	КСВ	-	420
Vyulya Primary School	1276408560	КСВ	-	3,640
Wakaela Primary School	1181606543	КСВ	-	6,385
Wamunyu Abc Primary School	1285941012	КСВ	-	460
Wetaa Asst Chiefs Office	1284846288	КСВ	-	640
Yathui Innovation Hub	1171432240	КСВ	~	6,385

PMC	Account Number	Bank	Bank Balance 2022/2023	Bank Balance 2021/2022
Yikiatine Primary School	1241044090	КСВ	-	2,100,160
Yoani Primary School	1278038973	КСВ	-	2,520
Total			2,085,421	7,057,724

Annex 6: Progress On Follow Up of Auditor Recommendations

The following is the summary of issues raised by the external auditor, and management comments that were provided to the auditor and subsequent progress made on the resolution of the issues.

Reference No. on the external audit Report	Issue / Observations from Auditor	Management comments	Status:	Timeframe: (Put a date when you expect the issue to be resolved)
OAG/LER/MWL/2021/2022	Note 17.4 on Project Management Committee account balance brought forward reflects Kshs. 15,796,740 as opening balance but audited prior year financial audited statements (2020/2021) reflect Kshs. 16,714,588.85(Total) resulting to unexplained variance of kshs. 917,848.	A revised financial statement has since been availed. AVAILED AS annex 4.0		
	Statement of receipts and payments and as disclosed in Note 5 to the financial statements reflect a total expenditure of Kshs. 6,899,648. However, casting of the figures revealed a total of Kshs. 6,900,248 resulting to an unexplained variance of Kshs.600	The casting error was corrected and amended in the financial statement. However, in note 5 use of goods and services has increased from	Resolved	

Reference No. on the external audit Report	Issue / Observations from Auditor	Management comments	Status:	Timeframe: (Put a date when you expect the issue to be resolved)
		the previous 6,900,248 to 7,012,148 due to the correction of daily allowances previously classified as salaries and the salary figure has reduced to 2,101,428.		
	The review of summary statement of appropriation as at 30 th June 2023 revealed that budgeted receipts amounted to Kshs. 239,630,903while realized Kshs. 217,730,903 resulting to a variance of Kshs. 21,900,000(or 22%) unrealized receipts or under performance during the year under review. Further, the statement reflects a final expenditure budget amount of Kshs. 239,630,903 against actual expenditure of Kshs. 171,708,122 resulting in an under expenditure of Kshs. 67,922,781 or 28% of the budget.	disbursement of	Resolved	

Reference No. on the external audit Report	Issue / Observations from Auditor	Management comments	Status:	Timeframe: (Put a date when you expect the issue to be resolved)
	It was also noted that the bulk of under-utilized funds came from transfer to other Government units Kshs. 33,390,000 (or 27 %) which are transfers to primary schools and secondary schools meant for implementation of various projects, and other payments Kshs. 26,894,504 (67.7%) which are transfers relating to development of digital hubs. Though no correspondence was provided the Management has attributed the under expenditure to delay in disbursement of funds by the NGCDF fund. The underfunding and under expenditure may directly be attributed to value of projects not implemented in the various primary and secondary schools during the year which may have negatively impacted on service delivery to the public.			
	Note 7 to the financial statements reflect Kshs. 57,992,046 for other grants and transfers which include Kshs15, 111,500 and Kshs. 32,375,256 for bursaries transferred to secondary schools and tertiary institutions respectively. The management has digitized the bursary management process but review of the system against other documents maintained by the fund revealed anomalies as follows; i. In secondary schools' bursary dashboard, 5208 applicants	The management has put in place mechanism on how the system will be upgraded by the developer as per	Resolved	

Reference No. on the external audit Report	Issue / Observations from Auditor					Management comments	Status:	Timeframe: (Put a date when you expect the issue to be resolved)
	a	pplied online, hov	vever the lis	t of benefici	aries are 12	your guidelines		
	S	tudents with a total	of Kshs. 240,	000 been amo	unts awarded	issued to avoid		
	iı	n the system desp	ite the repo	rted figure f	or secondary	further		
	S	chool's bursary is K	shs. 15,111,5	00.		mistakes.		
	ii. San	nple forwarding let	ters to indiv	idual instituti	ons does not			
	ta	ally with the recor	ded figures i	n the ledgers	provided as			
	ta	abulated below;						
	S	Institutions	Cheque No	Amounts in	Amounts			
	n			forwarding	recorded			
	0			letter				
	1	Kabaa high	12950	112,000	67,000			
	2	Kabaa Mixed	13108	84,000	4000			
	3	Kayatta	13116	0	10,000			
		Secondary						
	4	Mbiuni high	13135	0	113,000			
	5	Aic Kunikila	13166	0	109,000			
	L		1	1				
	In tertia	ary school's dashbo	ard, verified l	ist of applicat	nts and award			
		with a total of Kshs					2 × 2	1

Reference No. on the external audit Report	Issue / Observations from Auditor	Management comments	Status:	Timeframe: (Put a date when you expect the issue to be resolved)
	and 25 beneficiaries for special cases with a total of Kshs.220,000 been amounts awarded in the system hence a variance of Kshs.7,507,256 against the reported figure for tertiary school's bursary of Kshs. 32,375,256.			
	iii. In special cases dashboard, students awarded bursaries in special cases have not placed online applications and therefore no records of applicants are retrieved from the system.			
	iv. The system has no evidence on how the applications is vetted rather the information and details from ward level are uploaded by hired clerks centrally.			
	v. The system further has no records of minutes for both vetting committee and awarding committee both ward level and constituent level.			
	In view of the above findings, the authenticity and correctness of bursary disbursed through Mwala bursary management system cannot be confirmed.			

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Reference No. on the external audit Report	Issue / (Observations from Aud	itor				Management comments	Status:	Timeframe: (Put a date when you expect the issue to be resolved)
	to the f Kshs. 57 school 352,956 under bu audit.	ement of receipts and parinancial statements reflections reflection of the statements reflection of the statements of Kshs. 47,486,756. A of use of goods and sursaries disbursed to terthe figures of by Kshs. 352,956. PAYEE ICPAK INTEL HOTEL & TOURISM INST ICPAK SUBSCRITION POSTAL CORPORATION OF KENYA	ects other gr bursaries to Audit review ervices was ary as per th disclosed u Descriptio n Bursary Tertiary	rants seco rev class e lec unde	and tr ndary a ealed t sified a lgers pr	ansfers of nd tertiary hat Kshs. nd charge ovided for	The component still remains under bursary due to budget constraint during the financial year under review; however the management shall review in the succeeding financial years to have a budget for the same.	Resolved	
					Tota 1	352,956			

Reference No. on the external audit Report	Issue / Observations from Auditor	Management comments	Status:	Timeframe: (Put a date when you expect the issue to be resolved)
	 As disclosed in Note 7 to the financial statements, the statement of receipts and payments reflects Kshs. 57,992,046 in respect of other grants and transfer, which includedKshs.32,375,256 and Kshs.15,111,500 transferred to tertiary institutions and secondary schools respectively as bursaries disbursements totaling Kshs. 47,486,756. However, the following anomalies were noted: Payment vouchers reviewed revealed that bursary disbursements to tertiary Institutions and secondary schools should have amounted to Kshs. 30,915,300 and Kshs. 15,774,000respectively, resulting to variances of Kshs. 662,500 and Kshs,1459,356 respectively. Kshs. 849,000 and Kshs. 1,383,500 for secondary and tertiary school's bursary disbursement were not supported with details of individual beneficiaries. There was no evidence to show how the beneficiaries were determined as there were no documented evidence followed in vetting and awarding beneficiaries. That is there was no documented bursary criteria and guidelines for disbursement of 	A full list of discrepancies noted for bursary beneficiaries has been hereby availed to support the figure. Presented as appendix v		

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Reference No. on the external audit Report	Issue / Observations from Auditor	Management comments	Status:	Timeframe: (Put a date when you expect the issue to be resolved)
	bursary to secondary schools and tertiary. Institutions.			
	Verifications of list of bursary award in Mwala NGCDF revealed that there was award of bursaries to students in Tertiary Kshs. 4,768,300 and secondary schools Kshs. 3,970,000totalingKshs.8, 738,300. (Appendices VII and VIII).	Upon the interrogation of online digital application system, the		
	Review of documents revealed the following;(i) The students did not formally place applications in the bursary management digital platform.	needy category which entails partial and full scholarships for extremely needy	Resolved	
	(ii) The amount disbursed to tertiary students was ranging from Kshs.30,000 to Kshs.10,000, secondary schools ranging from Kshs.15,000 to Kshs.5000, this cast doubt on how the figure was determined as there was no special cases reports provided by the committee.	and bright students the results shows a verifiable segment attributable to	Kesoiveu	
	(iii) In addition, bursaries were paid to students in private universities casting doubt as to whether they were deserving.	the query above. For this case, one is able to trace and locate		

Reference No. on the external audit Report	Issue / Observations from Auditor	Management comments the above	Status:	Timeframe: (Put a date when you expect the issue to be resolved)
		figures. The		
	Note 4 for Compensation of employees reflects Kshs.2,213,928. However, review of payroll documents provided for audit, revealed that Kshs.112,500 was classified as salaries but further review of NG-CDC minutes disclosed that these were allowances to three (3) staff who were paid to facilitate issuance of bursaries during the holidays. In View of the above, the figure of Kshs.2,213,928 disclosed as compensation of employees is overstated by Kshs.112,500	expenses and amended the Financial statements. See the attached financial statement annex 4.10	Resolved	
	The statement of assets and liabilities reflects bank balance of Kshs.46, 022,781 and as disclosed under Note 10A to the financial statements, however review of cash books and bank statements reconciliations provided for audit revealed that there was stale cheques amounting to Kshs.4, 589,973 which have not been written	cheques have been reversed (Kindly see	Resolved	

Reference No. on the external audit Report	Issue / Observations from Auditor	Management comments	Status:	Timeframe: (Put a date when you expect the issue to be resolved)
	back in the cashbook therefore the figure disclosed in the financial statement is misstated.			
N. I.	Further PMC Bank balances as per Note 17.4 to the financial statements amounted to Kshs.7,057,724, while certificate of bank balances provided for audit is Kshs.18,143,597 hence an unexplained variance of Kshs.11,085,827. In view of the above observations, the bank balances disclosed as at 30th June 2022 is incorrect.			
	Note 5 to the financial statements reflects Kshs. 6,899,648 in respect of use of goods and services. Review of payments vouchers and support documents provided for audit revealed that expenditure incurred in regards to routine maintenance Kshs. 1,087,096 and other operating expense Kshs. 1,028,979 lacked necessary supporting documents such as user requisitions, LPO, LSO, Invoices.	The full attachment has been hereby provided to support the expenditure in question (availed as annex 4.7)	Resolved	
	The statement of receipts and payments reflects Kshs. 57,992,046 in respect to expenditure on other grants and	NG-CDF Mwala	Resolved	

Reference No. on the external audit Report	Issue / Observations from Auditor	Management comments	Status:	Timeframe: (Put a date when you expect the issue to be resolved)
	transfers as at 30 June, 2022. Included in this figure is Kshs.	management		
	7,855,000 for security and emergency expenditure,	has recalled the		
	however, physical verification of projects carried out on 9 th	contractor for		
	and 10th March, 2023 revealed anomalies in implementation	installation of		
	of projects worth Kshs. 2,740,000	the remaining 6		
		panels of 200		
		Watts has		
		already been		
		installed.		

