

REPUBLIC OF KENYA



Enhancing Accountability



REPORT

THE NATIONAL ASSEMBLY PAPERS LAID	
DATE: 06 AUG 2024	DAY: TUE 6/8/2024
TABLED BY: Deputy Majority Whip	
CLERK-AT-THE-TABLE: Benson Inzoty	

OF

THE AUDITOR-GENERAL

ON

**NATIONAL GOVERNMENT CONSTITUENCIES
DEVELOPMENT FUND – BUTULA
CONSTITUENCY**

**FOR THE YEAR ENDED
30 JUNE, 2023**



BUTULA CONSTITUENCY
NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND
REPORTS AND FINANCIAL STATEMENTS
FOR THE FINANCIAL YEAR ENDED
30th JUNE 2023

Prepared in accordance with the Cash Basis of Accounting Method under the International Public Sector Accounting Standards (IPSAS)

Butula Constituency
National Government Constituencies Development Fund (NGCDF)
Annual Report and Financial Statements for The Year Ended June 30, 2023

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II Acronyms and Abbreviations

NGCDF-National Government Constituency Development Fund

PFM-Public Finance Management

IPSAS-International Public Sector Accounting Standards.

PMC-Project Management Committee

FY-Financial Year

II Key Constituency Information and Management

(a) Background information

The National Government Constituencies Development Fund (NG-CDF) formerly Constituencies Development Fund (CDF), is established under the NG-CDF Act 2015 as amended in 2022. The Act is a successor to the Constituencies Development Fund (CDF) Act of 2003 which initiated the Fund and its subsequent amendments/reviews of 2007 and 2013. At cabinet level, NG-CDF is represented by the Cabinet Secretary for the Treasury, who is responsible for the general policy and strategic direction of the Fund.

Mandate

The mandate of the Fund as derived from sec (3) of NG-CDF Act, 2015 is to:

- a) Recognize the constituency as a platform for identification, performance and implementation of national government functions;
- b) Facilitate the performance and implementation of national government functions in all parts of the Republic pursuant to Article 6(3) of the Constitution;
- c) Provide for the participation of the people in the determination and implementation of identified national government development projects at the constituency level pursuant to Article 10(2)(a) of the Constitution;
- d) Promote the national values of human dignity, equity, social justice, inclusiveness, equality, human rights, non-discrimination and protection of the marginalized pursuant to Article 10 (2) (b) of the Constitution;
- e) Provide for the sustainable development of all parts of the Republic pursuant to Article 10 (2) (d) of the Constitution;
- f) Provide a legislative and policy framework pursuant to Article 21 (2) of the Constitution for the progressive realization of the economic and social rights guaranteed under Article 43 of the Constitution;
- g) Provide mechanisms for the National Assembly to deliberate on and resolve issues of concern to the people as provided for under Article 95 (2) of the Constitution;
- h) provide for a public finance system that promotes an equitable society and in particular expenditure that promotes equitable development of the country by making special provisions for marginalized groups and areas pursuant to Article 201 (b) (iii) of the Constitution;
- i) Authorize withdrawal of money from the Consolidated Fund as provided ' under Article 206 (2) (c) of the Constitution

- j) Provide mechanisms for the National Assembly to facilitate the involvement of the people in the identification and implementation of projects for funding by the national government at the constituency level; and
- k) Provide for mechanisms for supplementing infrastructure development at the constituency level in matters falling within the functions of the national government at that level in accordance with the Constitution

Vision

Equitable Socio-economic development countrywide

Mission

To provide leadership and policy direction for effective and efficient management of the Fund

Core Values

1. **Patriotism** – we uphold the national pride of all Kenyans through our work
2. **Participation of the people**- We involve citizens in making decisions about programmes we fund
3. **Timeliness** – we adhere to prompt delivery of service
4. **Good governance** – we uphold high standards of transparency, accountability, equity, inclusiveness and integrity in the service of the people
5. **Sustainable development** – we promote development activities that meet the needs of the present without compromising the ability of future generations to meet their own needs.

Functions of NG-CDF Committee

The Functions of the NG-CDF Committee is as outlined in section 11 of The National Government Constituencies Development Fund Regulations, 2016.

(b) Key Management

The Butula Constituency NGCDF day-to-day management is under the following key organs:

- i. National Government Constituencies Development Fund Board (NGCDFB)
- ii. National Government Constituency Development Fund Committee (NGCDFC)

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Fiduciary Management

The key management personnel who held office during the financial year ended 30th June 2023 and who had direct fiduciary responsibility were:

No	Designation	Name
1.	A.I.E holder	Peter O.Ochokolo
2.	Sub-County Accountant	Zipporah N.Kebeno
3.	Chairman NGCDFC	Hezron N.Odongo
4.	Member NGCDFC	Godliver A.Okumu

(c) Fiduciary Oversight Arrangements

The Audit and Risk Management Committee (ARMC) of NGCDF Board provide overall fiduciary oversight on the activities of Butula Constituency NGCDF. The reports and recommendation of ARMC when adopted by the NGCDF Board are forwarded to the Constituency Committee for action. Any matters that require policy guidance are forwarded by the Board to the Cabinet Secretary and National Assembly Select Committee.

(d) Butula Constituency NGCDF Headquarters

P.O. Box 53-50405
NGCDF Building
Bumala Ejinja Road
Butula, KENYA

Butula Constituency

National Government Constituencies Development Fund (NGCDF)

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Butula Constituency NGCDF Contacts

Telephone: (254) 792759685

E-mail: cdfbutula@ngcdf.go.ke

Website: www.go.ke

(e) Butula Constituency NGCDF Bankers

National Bank

ACCOUNT NO: 01021037115600

Busia Branch

(f) Independent Auditors

Auditor General

Office of the Auditor General

Anniversary Towers, University Way

P.O. Box 30084

GPO 00100

Nairobi, Kenya

(g) Principal Legal Adviser

The Attorney General

State Law Office

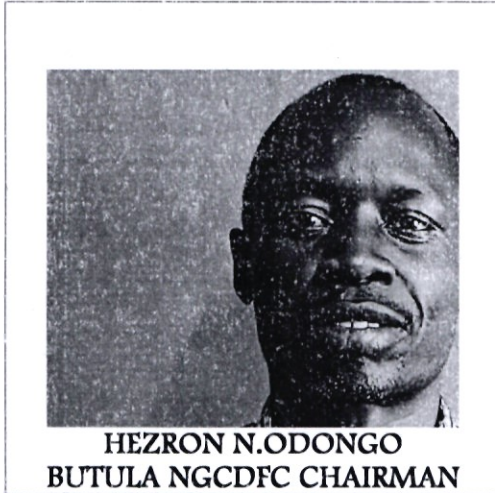
Harambee Avenue

P.O. Box 40112

City Square 00200

Nairobi, Kenya

III NG-CDFC Chairman's Report

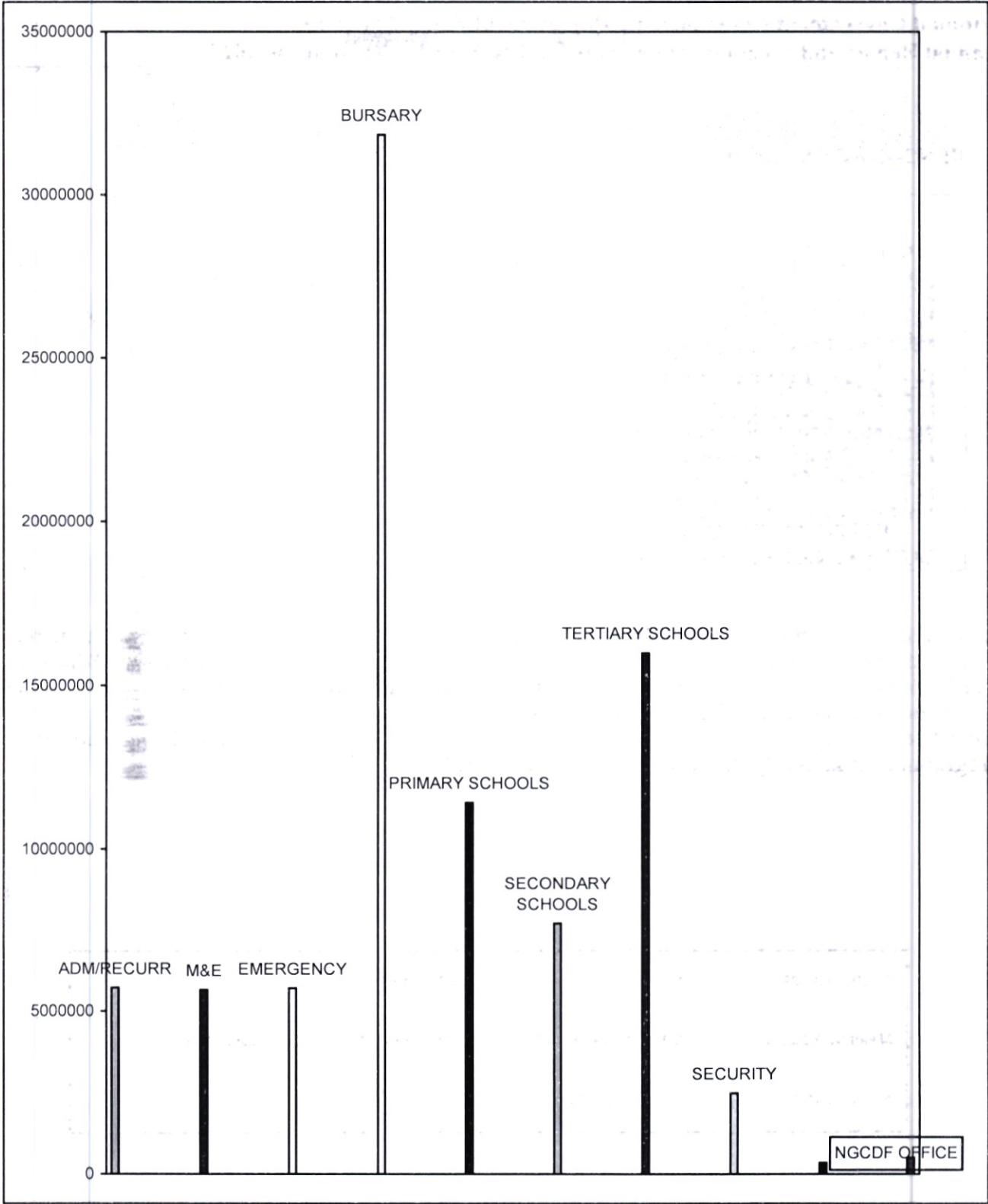


This is a true reflection of Butula NGCDFC budget performance against actual amounts for current year based on economic classification and programmes. The NGCDF have improved the Education and Security infrastructure within the constituency which is evident from the Transfers to Other Government Entities and Other Grants and Transfers.

Budget performance against actual amounts for current year based on economic classification and programmes of **kshs 87,373,806** inclusive of AIA of **kshs NIL** as below

<input type="checkbox"/> ADM/RECURR	<input checked="" type="checkbox"/> M&E	<input type="checkbox"/> EMERGENCY	<input type="checkbox"/> BURSARY
<input checked="" type="checkbox"/> PRIMARY SCHOOLS	<input type="checkbox"/> SECONDARY SCHOOLS	<input checked="" type="checkbox"/> TERTIARY INSTITUTIONS	<input type="checkbox"/> SECURITY
<input checked="" type="checkbox"/> ENVIRONMENT	<input checked="" type="checkbox"/> NGCDF OFFICE		

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Butula Constituency

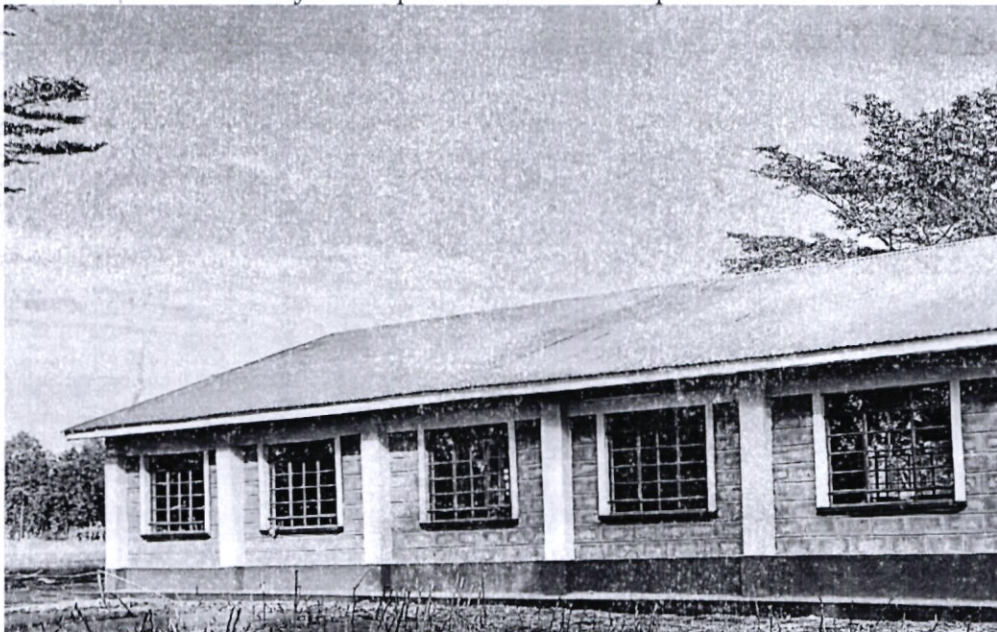
National Government Constituencies Development Fund (NGCDF)

Annual Report and Financial Statements for The Year Ended June 30, 2023

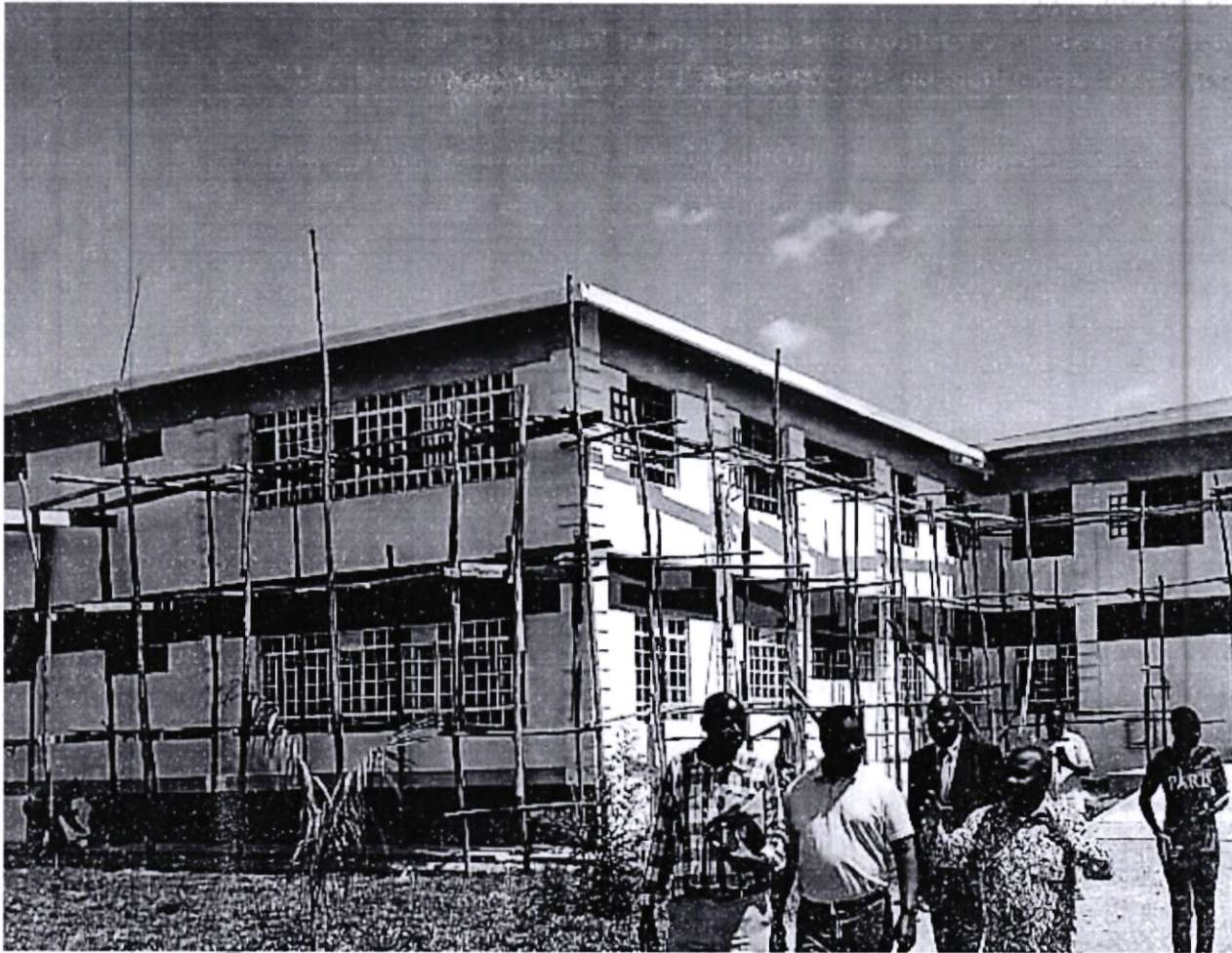
The Fund has also been an enabler in the achievement of the Big IV Agenda in the following categories:

- Universal Health Care - Sponsorship of Medical Students in Universities and Colleges and allocation of Funds towards construction of Butula KMTC
- Manufacturing – Sponsorship of Students undertaking Technical Courses, Initiation of Butula Technical Training Institute.
- Food Security – Spurring the local economy hence enabling the local community, largely made up of subsistence farmers, afford farm inputs.
- Security-Construction of Police Station, Chief's Office and Deputy Commissioner Residence.

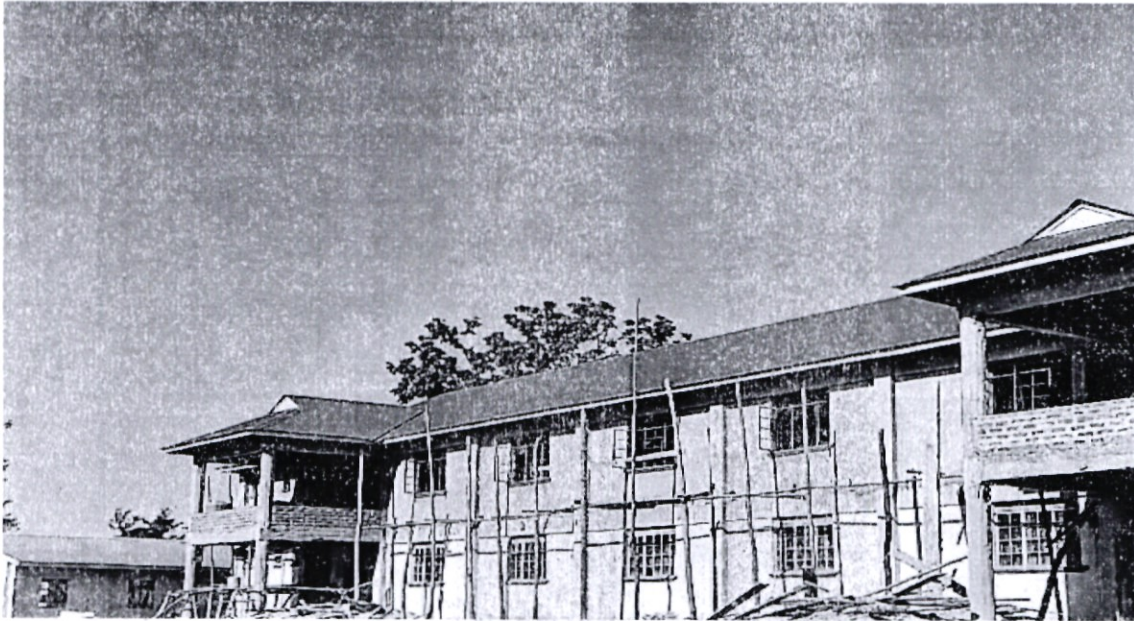
In the year 2022-2023 we managed to complete number of constructions in various institutions as illustration of some of the Projects implemented and completed in FY 2022/2023



**A NEW 2NO.CLASSROOMS AT MAKWARA PRIMARY SCHOOL
(CONSTRUCTION OF 2NO CLASSROOM TO COMPLETION)**



**KENYA MEDICAL TRAINING COLLEGE BUTULA CAMPUS
(CONSTRUCTION OF A STOREY BUILDING COMPRISING OF AN ADMINISTRATION BLOCK,
LECTURE HALL AND LIBRARY TO COMPLETION)**



**BUHUYI SECONDARY SCHOOL
(CONSTRUCTION OF A STOREY DORMITORY TO COMPLETION)**

Challenges

- Inadequate funding.
- Frequent personnel changes in management leading to interruption of work during the transitions.

Delays in disbursement of Funds hence affecting timely Project implementation

Recommendations

- Increase in allocation of Funds in order to meet the needs of the Constituents at a wider level.
- Capacity building of local stakeholders in order to improve management of the Fund.
- Continuous monitoring of projects.
- Incorporate Emerging Issues in the Budgeting Process.

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**Name-HEZRON N.ODONGO
CHAIRMAN NGCDF COMMITTEE**

IV Statement of Performance against Predetermined Objectives for FY2022/23

Introduction

Section 81 (2) (f) of the Public Finance Management Act, 2012 requires that, at the end of each financial year, the Accounting officer when preparing financial statements of each National Government entity in accordance with the standards and formats prescribed by the Public Sector Accounting Standards Board includes a statement of the national government entity's performance against predetermined objectives.

The key development objectives of **Butula Constituency** 2022-2027 plan are to:

- a) To improve education outcomes at all levels of learning within learning institutions in Butula constituency.
- b) To enhance security for residents through multi stakeholder pronged approaches.
- c) Enhance sports and talent nurturing as a means of alternative livelihood
- d) Achieve social cohesion in the constituency through cultural programming.
- e) Mainstream alcohol, drug and substance abuse and HIV/AIDS.
- f) To promote environmental conservation.
- g) Mitigate climate change effects.
- h) Integrate ICT in socio-economic transformation

Progress on attainment of Strategic development objectives

For purposes of implementing and cascading the above development objectives to specific sectors, all the development objectives were made specific, measurable, achievable, realistic and time-bound (SMART) and converted into development outcomes. Attendant indicators were identified for reasons of tracking progress and performance measurement: Below we provide the progress on attaining the stated objectives:

S	Objective	Outcome	Indicator	Performance
Education	To have all children of school going age attending school	Increased enrolment in primary schools and improved transition to secondary schools and tertiary institutions	<ul style="list-style-type: none"> - number of usable physical infrastructure build in primary, secondary, and tertiary institutions - number of bursary's beneficiaries at all levels 	In FY 22/23 -we increased number of classrooms, from 8no Classrooms to 16no Classrooms in the following schools;2no.Sirandala Primary School 3no Classrooms,Bukati Primary School 2no.Classrooms,Esibina Primary School 1no.Classroom,Namwitsula Sec School.A storey Dormitory Buhuyi Sec School

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Security	To have Security Infrastructure in Every Ward	Reduce number of crime cases	Improve insecurity in the Constituency	In FY 22/23 We Completed Fencing of Deputy County Commissioner Residence
Environment	To have almost all schools with modern Biodigester Toilets	Reduce number of emergencies arising from collapsed pit latrines	Improve Sanitation in various Schools within the Constituency	In FY 22/23 We increased number of modern Bio digester Toilets from Four to Six in the following schools;Butula Boys High School,Bumala AC Sec School, Busiada Girls Sec School,Buhuyu Sec School,Buduma Girls Sec School and Bujumba Boys Sec School
Sports	To enhance development of co curriculum activities in the constituency	-Nurturing of talents among the youth	-Decreased level of idleness among the youth especially during the holidays - Encourage and motivate the youth	In FY 22/23 we organized constituency sports tournaments for the Constituency by purchased sports kits and Plan for Regional Tournament
Emergency	To have almost all schools with modern Pitlatrines	Reduce number of emergencies arising from collapsed pitlatrines	Improve Sanitation in various Schools within the Constituency	In FY 22/23 we constructed several toilets and Classrooms in various schools that had been warned by the public health and the ones that had insufficient sanitation facilities

V Statement of Governance

Appointment of NGCDF Committee Members

The members of a Constituency Committee provided for Appointment of under section 43(2) (b), (c) and (d) of the Act shall be selected by a members of Constituency selection panel established under paragraph (4) upon an occurrence of a Committee. Vacancy in the Constituency Committee. Kenya Subsidiary Legislation, 2016 1951

A member of a Constituency Committee who is appointed under section 43 (2) (b), (c), (d), (e) and (g) may at any time resign from office by giving notice, in writing, to the officer of the Board and a copy thereof to the Board.

At least one of the Constituency Committee members appointed under section 43(2)(b)(c) or (d) shall be a mandatory signatory to the Constituency accounts. 6. (1) Subject to the provisions of the Act, a person shall be Qualifications of members of qualified to be appointed to a Constituency Committee if that person— Constituency is a citizen of Kenya; Committee. is ordinarily a resident and a voter within the Constituency; is able to read and write and to communicate in English and Kiswahili; meets the requirements of Chapter Six of the Constitution; and is available to participate in the activities of a Constituency Committee.

A person who has previously served in a Constituency Committee constituted under the Fund or served in a leadership position in the Community will have an added advantage.

Removal of NGCDF Committee Members

A member of the Constituency Committee may be removed from office on any one or more of the following grounds— (a) lack of integrity; (b) gross misconduct; (c) embezzlement of public funds; (d) bringing the committee into disrepute through unbecoming personal public conduct; (e) promoting unethical practises; (f) causing disharmony within the committee; (g) physical or mental infirmity. (14) A decision to remove a member under subsection (13) shall be made through a resolution of at least five members of the Committee and the member sought to be removed shall be given a fair hearing before the resolution is made. (15) A vacancy arising as a result of the removal of a member under subsection (13) shall be filled in the manner set out in subsection (10) and minutes of the meeting shall indicate the fact of the removal or appointment of a member.

Functions of NGCDF Committee

The functions of a Constituency Committee shall be to -

Build the capacity of project management committees and Committee. sensitize the Community on the operations of the Fund; consider all project proposals from all wards in the Constituency and any other projects which a Constituency Committee considers beneficial to the Constituency; ensure that all proposed projects that are approved for funding meet the requirements of section 24 of the Act; 1956 - Kenya Subsidiary Legislation, 2016

ensure that project proposals submitted to the Board include detailed budget proposals, procurement plans and work plans; in approving a project and before submitting the project to the

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Board for consideration, satisfy itself and make a declaration to the effect that such project (works and services) fall within the functions of the National Government under the Constitution;

The Officer of the Board seconded to the Constituency Conduct of shall, in writing, convene the first meeting of a Constituency Committee in the manner provided for under section 43 (6) of the Act. Constituency Committee shall elect the chairperson and secretary of a constituency committee during its first meeting and shall notify the Board of the appointment. A person shall qualify to be elected as chairperson or secretary to a Constituency Committee if that person is the holder of a Kenya Certificate of Secondary Education. The provisions of the Second Schedule to the Act shall, with necessary modifications, apply to the conduct of the business and affairs of constituency committee.

Constituency Committee shall hold its meetings at its designated office but may hold meetings at a different venue with the approval of the Board. During its first meeting, a Constituency Committee shall establish two sub-committees necessary for the proper performance of its functions in accordance with the guidelines issued by the Board.

Kenya Subsidiary Legislation, 2016 1953

The Secretary shall, at the beginning of every financial year, in consultation with the officer of the Board seconded to the Constituency, prepare and table before a Constituency Committee a schedule of the meetings to be held during the year.

The minutes of meetings of a Constituency Committee shall be confirmed by the members and signed by the chairperson in the subsequent meeting. Minutes that have been confirmed and signed shall be in the custody of the Officer of the Board. Copies of the minutes referred to in paragraph (9) shall be submitted to the Board within thirty days after the confirmation and execution of the minutes, in the manner prescribed by the Board.

There shall be a chairperson of a Constituency Committee Chairperson. Who shall be elected by members from among the persons referred to in section 43 (2) (b), (c), or (d), of the Act, and subject to regulation 6 (2) of these Regulations. (2) The chairperson of a Constituency Committee shall— provide overall leadership to the Constituency Committee; approve the agenda of the Constituency Committee meetings; preside over meetings of the Constituency Committee; carry out consultations with the Officer of the Board seconded to the Constituency and other relevant stakeholders; ensure members and staff of the Constituency Committee are properly trained; encourage a culture of transparency and teamwork among the members of the Constituency Committee; be a signatory to the Constituency Fund Account; and co-ordinate the compilation of project status reports every six months. 9. (1) there shall be a secretary to a Constituency Committee secretary. Who shall be elected by the members from amongst themselves, subject to regulation 6(2) of these Regulations.

The Secretary shall-- (a) in consultation with the chairperson and the officer of the Board seconded to the Constituency, convene the meetings of the Constituency Committee;

1954 Kenya Subsidiary Legislation, 2016 circulate notices and the agenda of meetings; accurately record the proceedings of every Constituency Committee meeting and after confirmation and execution of the minutes, transmit the minutes to the officer of the Board seconded to the Constituency for safe custody. Provide guidance to the Constituency Committee on management of meetings; ensure minutes are readily available during subsequent meetings; and ensure and facilitate effective communication amongst the members of the Constituency committee.

10National Government Constituency Development Fund Committee (1) there is established a National Government Constituency Development Fund Committee for every constituency. (2) Each Constituency Committee shall comprise of— (a) the national government official responsible for co-ordination of national government functions; (b) two men each nominated in accordance with subsection (3), one of whom shall be a youth at the date of appointment; (c) two women nominated in accordance with subsection (3). One of whom shall be a youth at the date of appointment; (d) one persons with disability nominated by a registered group representing persons with disabilities in the constituency in accordance with subsection The Regulations made under subsection (3) shall be submitted to the National Assembly for approval before publication by the Board. (6) The first meeting of the Constituency Committee shall be convened within one hundred and twenty days of the commencement of a new term of Parliament or the date of the holding of a by-election, by the national government official at the constituency or in his or her absence, by an officer of the Board seconded to the constituency.19No. 30of 2015 National Government Constituencies Development Fund [Rev. 2022]

The quorum of the Constituency Committee shall be one half of the total membership. (8) The term of office of the members of the Constituency Committee shall be two years and shall be renewable but shall expire upon the appointment of a new Constituency Committee in the manner provided for in the Act, or as may be approved by the Board.

The Constituency Committee shall meet at least six times in a year but the committee shall not hold more than twenty-four meetings in the same financial year, including sub-committee meetings.

Allowances & Remunerations of the NGCDF Committee Members

During the year under review, Butula NG-CDF Committee held 22 sittings including sub-committees at a cost of Ksh 1,500,500.

The sub-committees in place are as follows;

- Bursary Sub-committee
- Complaints Handling Sub-Committee
- Monitoring and evaluation sub-committee

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The NGCDF Committee is composed of 10 members with the following representation;

- Male Adult Representative
- Female Adult Representative
- Male Youth Representative
- Female Youth Representative
- Female –Constituency Office Representative
- Male- Constituency Office Representative
- Representative of Persons Living with Disability
- The Board co-opted member
- The Deputy County Commissioner
- The Officer of the Board

The members are also expected to be given allowances when they do monitoring and evaluation of projects across the constituency.

Disclosure of interest

A member who has an interest in any contract, or other matter present at a meeting shall at the meeting and as soon as reasonably practicable after the commencement, disclose the fact thereof and shall not take part in the consideration or discussion of, or vote on, any questions with respect to the contract or other matter, or be counted in the quorum of the meeting during consideration of the matter.

A disclosure of interest made under subparagraph (1) shall be recorded in the minutes of the meeting at which it is made.

A member of the committee who contravenes subparagraph (1) shall cease to be a member of the committee upon direction of the Board.

Ethics and Conduct

The members of the NGCDF Committee are public officers who are governed by the Constitution under chapter six, Code of Conduct and the Employment Act 2007.

The members therefore are expected to subscribe to the above laws within their tenure of office failure to which their contracts can be terminated.

Risk Management

The NGCDF Board has developed a risk management policy that guides the committees at the constituency level in ensuring the risks are mitigated or prevented.

With the help of audit and risk department at the board, the committees are able to monitor areas of potential risks and be able to report to the NGCDF board on a monthly basis.

VI Environmental and Sustainability Reporting

Butula NG-CDF exists to transform lives. This is our purpose; the driving force behind everything we do. It's what guides us to deliver our strategy, which is founded on social sector, namely, Education & Training, Security Sector Support, Environment, and Sports. This pillar also makes special provisions for Kenyans with various disabilities and previously marginalized communities.

1. Sustainability strategy and profile -

To ensure sustainability of Butula NG CDF, the committee funds the following key sectors with the following sustainable priorities.

a. Education and Training: Butula NG-CDF focus on human capital for constituency development is entrenched in its strategy to support needy and bright students from each ward of the constituency. The intention is to empower the constituents such that in years to come, the beneficiaries at secondary school levels would have transitioned to Tertiary institutions while those at tertiary level would have transitioned to the job market as employees or employers thereby contributing positively to the economic growth of the constituency. This strategy takes care of both marginalised groups including girls and people living with disabilities.

B. Security Sector Support: Among its key pillars; NGCDF has security as a priority area with intention to provide better working environment for the security providers within the constituency as well a secure constituency. The strategy is to have a long-term collaborative working approach that enhances community engagement in security activities. This is aimed at eliminating crime and vices in the long run by providing a better working environment for the law enforcement agencies while collaborating with community in trust on matters of security.

c. Environment: The Constituency acknowledges that all its operation has an impact on environment. Cognizant of the Sustainable development goals, the NG-CDF has allocated part of its budget on environment conservation through activities such as tree planting, water conservation, sensitization forums for agro-forestry as well as best practices to reduce soil erosion.

d. Sports: The NG-CDF has taken sports as a key pillar of cohesion and integration. To sustain this pillar, the strategy taken is that of developing skills through sports with intention of identifying, nurturing talent and encouraging physical fitness among the constituents.

To attain this level of sustainability, we acknowledge challenges currently arising from the effects of Covid- 19 that have adversely affected the sporting activities and thereby limiting the potential benefits envisaged in using sports as development strategy within the constituency. On macro levels FY 21/22 has been a challenging year with limited funding towards these activities which may hamper the success of priority strategies undertaken.

2. Environmental performance

- Report on the frequency of how often NG-CDF supported students carry out environmental conservation activities e.g. planting trees once in an academic calendar
- Sensitization of youth/ community on the impact of drugs after by construction of police stations supported NG-CDF.
- NG-CDF sponsored sporting activities/ tournament bringing communities and sensitizing them on environmental conservation matters.
- Construction of modern Bio digester toilets to improve environmental Sanitation in School

3. Employee welfare

We invest in providing the best working environment for our employees. Butula constituency recruitment is guided by Employment Act, NGCDF Act and other regulations as issued from time to time. In line with the law and regulations, the Constituency offers equal opportunity to all while adhering to the one third gender rule and special groups. We also Recognize and appreciate of our employees for exemplary performance. The reward and sanctions system is based on performance appraisal.

The constituency promotes a healthy lifestyle and provides all employees with health insurance cover through a reliable insurance Scheme. Employees are encouraged and supported to continually build on their skills and knowledge. Butula constituency invests in capacity building programs for employees. These include courses on technical competencies relevant to each employee and continuous sensitization on cross cutting issues.

The committee has a policy on safety in compliance with Occupational Safety and Health Act of 2007, (OSHA) and has ensured the work environment is conducive for everybody in terms of movement and accessibility within the office. The Constituency has also put in place disaster mitigating measures including fire extinguishers and accessible escape routes in case of emergency.

4. Market place practices-

Butula NGCDF Constituency is committed to fair and ethical market practises.

The Procurement of goods and services is done through a transparent and competitive bidding process that allows equal opportunities to all participants. We support local vendors drawn from the constituency for purposes of uplifting them economically. Our ethical market practises ensure the fund get value for money on all goods and services procured.

We are also committed to healthy relations with our suppliers which is enhanced through organized sensitization forums that relate to the procurement legal framework and ethical subject matters. We are dedicated to honouring all contracts and settling payments promptly.

NGCDF has put in efforts to ensure:

- a) Responsible competition practice by encouraging fair competition and zero tolerance to corruption
- b) Good business practice including cordial Supply chain and supplier relations by honouring contracts and respecting payment practices.
- c) Responsible marketing and advertisement
- d) Product stewardship by safeguarding consumer rights and interest

5. Community Engagements-

Butula NGCDF has endeavoured to sustain community engagement through CSR as well as appreciating our existence through engaging local contractors and suppliers when necessary. We have also engaged the community through sports and community projects.

Public Participation in Project Identification and Implementation and Monitoring

The NG-CDFC deliberated on project proposals from all the wards in the constituency and considered the most beneficial to the constituency, considering the national development plans and policies and the constituency strategic development plan. The identified list of priority projects, both immediate and long term, was submitted to the NG CDF Board in accordance with the Act.

Public participation is the process that directly engages the concerned stakeholders in decision-making and gives full consideration to public input in making that decision.

The NG CDFC during bursary programme, engaged the community through the community leaders to identify the needy students to be awarded with the bursary.

Public Awareness

This includes mechanisms for participation and cooperation with local, regional and national agencies, and for conducting community-based needs assessments and public awareness campaigns and holding community meetings.

Butula NG-CDF have continually practiced public participation and public awareness during project identification and proposal collections in all the wards in the constituency.



Peter

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Name: Peter O.Ochokolo

Fund Account Manager.

VII Statement of Management Responsibilities

Section 81 (1) of the Public Finance Management Act, 2012 requires that, at the end of each financial year, the accounting officer for a National Government Entity shall prepare financial statements in respect of that entity. Section 81 (3) requires the financial statements so prepared to be in a form that complies with relevant accounting standards as prescribed the Public Sector Accounting Standards Board of Kenya from time to time.

The Accounting Officer in charge of the NGCDF-Butula Constituency is responsible for the preparation and presentation of the entity's financial statements, which give a true and fair view of the state of affairs of the entity for and as at the end of the financial year (period) ended on June 30, 202X. This responsibility includes: (i) maintaining adequate financial management arrangements and ensuring that these continue to be effective throughout the reporting period; (ii) maintaining proper accounting records, which disclose with reasonable accuracy at any time the financial position of the entity; (iii) designing, implementing and maintaining internal controls relevant to the preparation and fair presentation of the financial statements, and ensuring that they are free from material misstatements, whether due to error or fraud; (iv) safeguarding the assets of the entity; (v) selecting and applying appropriate accounting policies; and (vi) making accounting estimates that are reasonable in the circumstances.

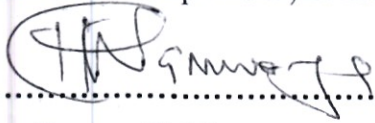
The Accounting Officer in charge of the NGCDF-Butula Constituency accepts responsibility for the entity's financial statements, which have been prepared on the Cash Basis Method of Financial Reporting, using appropriate accounting policies in accordance with International Public Sector Accounting Standards (IPSAS). The Accounting Officer is of the opinion that the Constituency's financial statements give a true and fair view of the state of entity's transactions during the financial year ended June 30, 2023, and of the entity's financial position as at that date. The Accounting Officer charge of the NGCDF- Butula Constituency further confirms the completeness of the accounting records maintained for the Constituency, which have been relied upon in the preparation of the entity's financial statements as well as the adequacy of the systems of internal financial control.

The Accounting Officer in charge of the NGCDF Butula Constituency confirms that the *constituency* has complied fully with applicable Government Regulations and the terms of external financing covenants (where applicable), and that the entity's funds received during the year under audit were used for the eligible purposes for which they were intended and were properly accounted for. Further the Accounting Officer confirms that the Constituency's financial statements have been prepared in a form that complies with relevant accounting standards prescribed by the Public Sector Accounting Standards Board of Kenya.

**Butula Constituency
National Government Constituencies Development Fund (NGCDF)
Annual Report and Financial Statements for The Year Ended June 30, 2023**

Approval of the financial statements

The NGCDF- Butula Constituency financial statements were approved and signed by the Accounting Officer on 19th September, 2023.



.....
Name: Hezron N. Odongo
Chairman – NGCDF Committee



.....
Name: Peter O. Ochokolo
Fund Account Manager

REPUBLIC OF KENYA



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Website: www.oagkenya.go.ke

HEADQUARTERS
Anniversary Towers
Monrovia Street
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NAIROBI

REPORT OF THE AUDITOR-GENERAL ON NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND – BUTULA CONSTITUENCY FOR THE YEAR ENDED 30 JUNE, 2023

PREAMBLE

I draw your attention to the contents of my report which is in three parts:

- A. Report on the Financial Statements that considers whether the financial statements are fairly presented in accordance with the applicable financial reporting framework, accounting standards and relevant laws and regulations that have a direct effect on the financial statements.
- B. Report on Lawfulness and Effectiveness in Use of Public Resources which considers compliance with applicable laws, regulations, policies, gazette notices, circulars, guidelines and manuals and whether public resources are applied in a prudent, efficient, economic, transparent and accountable manner to ensure Government achieves value for money and that such funds are applied for the intended purposes.
- C. Report on Effectiveness of Internal Controls, Risk Management and Governance which considers how the entity has instituted checks and balances to guide internal operations. This responds to the effectiveness of the governance structure, the risk management environment and the internal controls, developed and implemented by those charged with governance for orderly, efficient and effective operations of the entity.

An unmodified opinion does not necessarily mean that an entity has complied with all relevant laws and regulations and that its internal controls, risk management and governance systems are properly designed and were working effectively in the financial year under review.

The three parts of the report are aimed at addressing the statutory roles and responsibilities of the Auditor-General as provided under Article 229 of the Constitution, the Public Finance Management Act, 2012 and the Public Audit Act, 2015. The three parts of the report, when read together constitute the report of the Auditor-General.

REPORT ON THE FINANCIAL STATEMENTS

Qualified Opinion

I have audited the accompanying financial statements of National Government Constituencies Development Fund – Butula Constituency set out on pages 1 to 45, which

comprise of the statement of assets and liabilities as at 30 June, 2023, statement of receipts and payments, statement of cash flows and a summary statement of appropriation for the year then ended, and a summary of significant accounting policies and other explanatory information in accordance with the provisions of Article 229 of the Constitution of Kenya and Section 35 of the Public Audit Act, 2015. I have obtained all the information and explanations which, to the best of my knowledge and belief, were necessary for the purpose of the audit.

In my opinion, except for the effects of the matter described in the Basis for Qualified Opinion section of my report, the financial statements present fairly, in all material respects, the financial position of National Government Constituencies Development Fund- Butula Constituency as at 30 June, 2023, and of its financial performance and its cash flows for the year then ended, in accordance with International Public Sector Accounting Standards (Cash Basis) and comply with the Public Finance Management Act, 2012 and the National Government Constituencies Development Fund Act, 2015 (Amended 2022).

Basis for Qualified Opinion

1. Unsupported Expenditure on Bursaries

The statement of receipts and payments reflects an amount of Kshs.40,388,869 in respect of other grants and other transfers which, as disclosed in Note 8 to the financial statements, includes an amount of Kshs.31,847,333 relating to bursary payments. However, the amount was not supported with the list of successful applicants. Further, the Vetting Committee minutes and reasons for rejection of unsuccessful applicants were not provided for review.

In the circumstances, the accuracy and completeness of the total balance of Kshs.31,847,333 relating to bursaries could not be confirmed.

2. Inaccuracies in Project Management Committee Accounts Balance

Note 18.4 to the financial statements reflects Project Management Committee (PMC) account balances of Kshs.13,958,607 and as detailed in Annex 5, comprise of balances held in seventeen (17) bank accounts as at 30 June, 2023. However, six (6) accounts with balances totaling to Kshs.3,771,545 were at a variance with the amount of Kshs.3,796,219 shown in the respective cash books and bank reconciliation statements resulting to a variance of Kshs.24,674.

In the circumstances, the accuracy and completeness of the PMC bank account balance of Kshs.13,958,607 could not be confirmed.

The audit was conducted in accordance with International Standards of Supreme Audit Institutions (ISSAIs). I am independent of the National Government Constituencies Development Fund -Butula Constituency Management in accordance with ISSAI 130 on Code of Ethics. I have fulfilled other ethical responsibilities in accordance with the ISSAI and in accordance with other ethical review requirements applicable to performing audits

of financial statements in Kenya. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my qualified opinion.

Emphasis of Matter

Budgetary Control and Performance

The summary statement of appropriation reflects final receipts budget amount of Kshs.190,898,533 and actual on comparable basis amounts of Kshs.127,150,157 respectively, resulting to under-funding of Kshs.63,748,376 or 33% of the budget. However, the Fund spent Kshs.87,373,806 against actual receipts of Kshs.127,150,157 resulting to an under-utilization of Kshs.39,776,351 or 31% of the actual receipts.

The under-funding and under-utilization affected the planned activities and may have impacted negatively on service delivery to the public.

My opinion is not modified in this respect of this matter.

Key Audit Matters

Key audit matters are those matters that, in my professional judgment, are of most significance in the audit of the financial statements. There were no key audit matters to report in the year under review.

Other Matter

Unresolved Prior Year Matters

The previous year's audit report raised several issues under the Report on Financial Statements, Report on Lawfulness and Effectiveness in Use of Public Resources and Report on Effectiveness of Internal Controls, Risk Management and Governance. Management's report on the progress made in resolving the issues at Annex 6 to the financial statements indicates that issues relating to the financial statements had not been resolved as at 30 June, 2023. Management did not provide an explanation for the anomaly.

REPORT ON LAWFULNESS AND EFFECTIVENESS IN USE OF PUBLIC RESOURCES

Conclusion

As required by Article 229(6) of the Constitution, based on the audit procedures performed, except for the matters described in the Basis for Conclusion on Lawfulness and Effectiveness in Use of Public Resources section of my report, I confirm that, nothing else has come to my attention to cause me to believe that public resources have not been applied lawfully and in an effective way.

Basis for Conclusion

1. Delayed Project Completion

Review of the Project Implementation Status report provided for audit revealed that Management planned to implement forty-five (45) projects with a budget of Kshs.108,991,307 during the year under review. According to the report, ten (10) projects amounting to Kshs.17,077,570 were on-going while thirty-five (35) projects costing Kshs.91,913,737 were implemented and completed.

In the circumstances, value for money was not obtained from the ten (10) projects that were not completed.

2. Stalled Projects

The statement of receipts and payments reflects an amount of Kshs.35,125,000 in respect of transfers to other government units as disclosed in Note 7 to the financial statements. The amount includes Kshs.18,000,000 transferred to Butula Kenya Medical Training College and Benga Technical Training Institute for construction of institutional blocks. However, physical inspection carried out in the two (2) institutions in March, 2024 indicated that the projects had stalled and the respective contractors were not on site. Further, an amount of Kshs.5,800,000 was transferred to Buhuyi Secondary School in respect of construction of a dormitory. Physical inspection carried out on the same day indicates that the project was complete but was not labelled and the toilets were not usable.

In the circumstances, value for money may not have been realized and the public may not benefit from the use of the facilities.

The audit was conducted in accordance with ISSAI 4000. The standard requires that I comply with ethical requirements and plan and perform the audit to obtain assurance about whether the activities, financial transactions and information reflected in the financial statements are in compliance, in all material respects, with the authorities that govern them. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my conclusion.

REPORT ON EFFECTIVENESS OF INTERNAL CONTROLS, RISK MANAGEMENT AND GOVERNANCE

Conclusion

As required by Section 7(1)(a) of the Public Audit Act, 2015, based on the audit procedures performed, I confirm that, nothing has come to my attention to cause me to believe that internal controls, risk management and governance were not effective.

Basis for Conclusion

The audit was conducted in accordance with ISSAI 2315 and ISSAI 2330. The standards require that I plan and perform the audit to obtain assurance about whether processes

and systems of internal controls, risk management and overall governance were operating effectively, in all material respects. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my conclusion.

Responsibilities of Management and those Charged with Governance

Management is responsible for the preparation and fair presentation of these financial statements in accordance with International Public Sector Accounting Standards (Cash Basis) and for maintaining effective internal controls as Management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error and for its assessment of the effectiveness of internal control, risk management and governance.

In preparing the financial statements, Management is responsible for assessing the Fund's ability to continue to sustain its services, disclosing, as applicable, matters related to sustainability of services and using the applicable basis of accounting unless Management is aware of the intention to terminate the Fund or to cease operations.

Management is also responsible for the submission of the financial statements to the Auditor-General in accordance with the provisions of Section 47 of the Public Audit Act, 2015.

In addition to the responsibility for the preparation and presentation of the financial statements described above, Management is also responsible for ensuring that the activities, financial transactions and information reflected in the financial statements are in compliance with the authorities which govern them, and that public resources are applied in an effective way.

Those charged with governance are responsible for overseeing the Fund's financial reporting process, reviewing the effectiveness of how Management monitors compliance with relevant legislative and regulatory requirements, ensuring that effective processes and systems are in place to address key roles and responsibilities in relation to governance and risk management, and ensuring the adequacy and effectiveness of the control environment.

Auditor-General's Responsibilities for the Audit

The audit objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion in accordance with the provisions of Section 48 of the Public Audit Act, 2015 and submit the audit report in compliance with Article 229(7) of the Constitution. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISSAIs will always detect a material misstatement and weakness when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

In addition to the audit of the financial statements, a compliance audit is planned and performed to express a conclusion about whether, in all material respects, the activities, financial transactions and information reflected in the financial statements are in compliance with the authorities that govern them and that public resources are applied in an effective way, in accordance with the provisions of Article 229(6) of the Constitution and submit the audit report in compliance with Article 229(7) of the Constitution.

Further, in planning and performing the audit of the financial statements and audit of compliance, I consider internal control in order to give an assurance on the effectiveness of internal controls, risk management and overall governance processes and systems in accordance with the provisions of Section 7(1)(a) of the Public Audit Act, 2015 and submit the audit report in compliance with Article 229(7) of the Constitution. My consideration of the internal control would not necessarily disclose all matters in the internal control that might be material weaknesses under the ISSAIs. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements caused by error or fraud in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a time period by employees in the normal course of performing their assigned functions.

Because of its inherent limitations, internal control may not prevent or detect misstatements and instances of non-compliance. Also, projections of any evaluation of effectiveness to future periods are subject to the risk that controls may become inadequate because of changes in conditions, or that the degree of compliance with the Fund's policies and procedures may deteriorate.

As part of an audit conducted in accordance with ISSAIs, I exercise professional judgment and maintain professional skepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by Management.
- Conclude on the appropriateness of the Management's use of the applicable basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Fund's ability to continue to sustain its services. If I conclude that a material uncertainty exists, I am required to draw attention in the auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to the date of my audit

report. However, future events or conditions may cause the Fund to cease to sustain its services.

- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Obtain sufficient appropriate audit evidence regarding the financial information and business activities of the Fund to express an opinion on the financial statements.
- Perform such other procedures as I consider necessary in the circumstances.

I communicate with Management regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that are identified during the audit.

I also provide Management with a statement that I have complied with relevant ethical requirements regarding independence and to communicate with them all relationships and other matters that may reasonably be thought to bear on my independence and where applicable, related safeguards.



FCPA Nancy Gathungu, CBS
AUDITOR-GENERAL

Nairobi

20 June, 2024

**Butula Constituency
National Government Constituencies Development Fund (NGCDF)
Annual Report and Financial Statements for The Year Ended June 30, 2023**

IX Statement of Receipts and Payments for the Year Ended 30th June 2023

	Note	2022-2023	2021-2022
		Kshs	Kshs
Receipts			
Transfers From NGCDF Board	1	97,000,000	176,777,758
Proceeds From Sale of Assets	2	-	-
Other Receipts	3	-	65,000
Total Receipts		97,000,000	176,842,758
Payments			
Compensation Of Employees	4	2,475,544	3,469,063
Committee expenses	5	3,236,540	2,433,607
Use Of Goods and Services	6	5,647,853	6,914,153
Transfers To Other Government Units	7	35,125,000	105,958,170
Other Grants and Transfers	8	40,388,869	78,620,066
Acquisition Of Assets	9	500,000	
Other Payments	10		1,139,900
Total Payments		87,373,806	198,534,958
Surplus/(Deficit)		9,626,194	(21,692,200)

The accounting policies and explanatory notes to these financial statements form an integral part of the financial statements.

The Constituency financial statements were approved by the NGCDFC on 19th September, 2023 and signed by:



Fund Account Manager

Name: Peter O. Ochokolo



National Sub-County Accountant

Name: Zipporah N. Kebeno
ICPAK M/No: 25369



Chairman NG-CDF Committee

Name: Hezron N. Odongo

Butula Constituency
National Government Constituencies Development Fund (NGCDF)
Annual Report and Financial Statements for The Year Ended June 30, 2023

X Statement of Assets and Liabilities As At 30th June, 2023

	Note	2022-2023	2021-2022
		Kshs	Kshs
Financial Assets			
Cash And Cash Equivalents			
Bank Balances (As Per the Cash Book)	11A	39,776,352	30,150,158
Cash Balances (Cash at Hand)	11B	-	-
Total Cash and Cash Equivalents		39,776,352	30,150,158
Accounts Receivable			
Outstanding Imprests	12		
Total Financial Assets		39,776,352	30,150,158
Financial Liabilities			
Accounts Payable (Deposits)			
Retention	13		
Gratuity	14	-	349,104
Total Financial Liabilities		-	349,104
Net Financial Assets		39,776,352	29,801,053
Represented By			
Fund Balance B/Fwd	15	30,150,158	51,842,358
Prior Year Adjustments	16	0	0
Surplus/Deficit for The Year		9,626,194	(21,692,200)
Net Financial Position		39,776,352	30,150,158

The accounting policies and explanatory notes to these financial statements form an integral part of the financial statements.

The Constituency financial statements were approved by NG CDFC on 19th September, 2023 and signed by:



Fund Account Manager

Name: Peter O. Ochokolo



National Sub-County
Accountant

Name: Zipporah N. Kebeno
ICPAK M/No: 25369



Chairman NG-CDF
Committee

Name: Hezron N. Odongo

Butula Constituency
National Government Constituencies Development Fund (NGCDF)
Annual Report and Financial Statements for The Year Ended June 30, 2023

XI Statement of Cash Flows for the Year Ended 30th June 2023

	Notes	2022-2023	2021-2022
		Kshs	Kshs
Receipts From Operating Activities			
Transfers From NGCDF Board	1	97,000,000	176,777,758
Other Receipts	3	-	65,000
Total Receipts		97,000,000	176,842,758
Payments			
Compensation Of Employees	4	2,475,544	3,469,063
Committee Expenses	5	3,236,540	2,433,607
Use Of Goods and Services	6	5,647,853	6,914,153
Transfers To Other Government Units	7	35,125,000	105,958,170
Other Grants and Transfers	8	40,388,869	78,620,066
Other Payments	10	-	-
Total Payments		86,873,806	197,395,059
Total Receipts Less Total Payments			
Adjusted For:			
Prior Year Adjustments	16		
Decrease/(Increase) In Accounts Receivable	17		
Increase/(Decrease) In Accounts Payable	18		
Net Cash Flow from Operating Activities		10,126,194	(20,552,301)
Cash flow From Investing Activities			
Proceeds From Sale of Assets	2		
Acquisition Of Assets	9	(500,000)	(1,139,900)
Net Cash Flows from Investing Activities		(500,000)	(1,139,900)
Net Increase In Cash And Cash Equivalent		9,626,194	(21,692,200)
Cash & Cash Equivalent At Start Of The Year	15	30,150,158	51,842,358
Cash & Cash Equivalent At End Of The Year	11	39,776,352	30,150,158

The accounting policies and explanatory notes to these financial statements form an integral part of the financial statements.

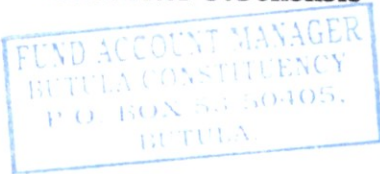
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**Butula Constituency
National Government Constituencies Development Fund (NGCDF)
Annual Report and Financial Statements for The Year Ended June 30, 2023**



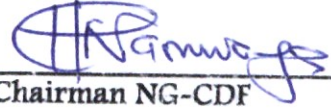
Fund Account Manager

Name: Peter O. Ochokolo



**National Sub-County
Accountant**

**Name: Zipporah N. Kebeno
ICPAK M/No: 25369**



**Chairman NG-CDF
Committee**

Name: Hezron N. Odongo

Butula Constituency
National Government Constituencies Development Fund (NGCDF)
Annual Report and Financial Statements for The Year Ended June 30, 2023

XII.Summary Statement of Appropriation for the Year Ended 30th June 2023

Receipts/Payments	Original Budget	Adjustments		Final Budget	Actual on comparable basis	Budget utilization difference	% of Utilization
	A	B		c=a+b	D	e=c-d	f=d/c %
	2022-2023	Opening Balance (C/Bk) and AIA	Previous Years' Outstanding disbursements	2022-2023	2022-2023		
	Kshs	Kshs	Kshs	Kshs	Kshs	Kshs	
Receipts							
Transfers From NGCDF Board	151,960,174	30,150,157	8,788,202	190,898,533	127,150,157	63,748,376	66.6%
Proceeds From Sale of Assets				0	-	-	0.0%
Other Receipts				0	-	-	0.0%
Totals	151,960,174	30,150,157	8,788,202	190,898,533	127,150,157	63,748,376	66.6%
Payments							
Compensation Of Employees	4,844,230	4,251,573	0	9,095,803	2,475,544	6,620,259	27.2%
Committee Expenses	3,849,000	0	0	3,849,000	3,236,540	612,460	84.1%
Use Of Goods and Services	6,539,137	-372,486	0	6,166,651	5,647,853	518,798	91.6%
Transfers To Other Government Units	67,100,000	3,030,200	6,000,000	76,130,200.00	35,125,000	41,005,200	47.4%
Other Grants and Transfers	63,342,807	20,694,495	2,288,202	86,325,504.00	40,388,869	45,936,635	45.7%
Acquisition Of Assets	4,200,000	136,005	500,000	4,836,005	500,000	4,336,005	10.3%
Other Payments	2,085,000	2,345,370	0	4,430,370		4,430,370	0.0%
Funds Pending Approval**		65,000	0	65,000		65,000	0.0%
Totals	151,960,174	30,150,157	8,788,202	190,898,533	87,373,806	103,524,727	45.8%

**Funds pending approval are sums not yet approved by the board for utilisation and include approved allocations and/or AIA not yet allocated for specific projects.

Butula Constituency
National Government Constituencies Development Fund (NGCDF)
Annual Report and Financial Statements for The Year Ended June 30, 2023

Explanatory Notes.


(i) All items were spent below 90% as **only Kshs. 97,000,000 million** representing **66.6%** had been received by the end of the financial year. The expenditure against available funds was **kshs, 87,373,806** representing **90.1%**. The budget had few conditional approval items which were responded during the year.


(ii.) Transfers to other Government units and other grants and transfers part of the funds had not been disbursed by NGCDF BOARD as at 30th June, 2023,


(b) The changes between the original and final budget are as a result of funds balance carried forward and previous funds received in the current financial year from the Board and bank balance. The NGCDF-Butula Constituency financial statements were approved on 19th September, 2023 and Signed by

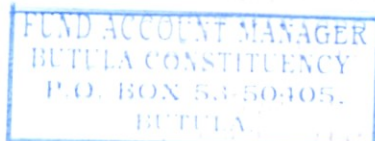
Reconciliation of Summary Statement of Appropriation to Statement of Assets and Liabilities	
Description	Amount
Budget utilisation difference totals	103,524,727
Less undisbursed funds receivable from the Board as at 30 th June 2023	63,748,375
	39,776,352
Increase/(decrease) Accounts payable	0
(Decrease)/Increase Accounts Receivable	0
Add/Less Prior Year Adjustments	0
Cash and Cash Equivalents at the end of the 30 th June 2023	39,776,352

The Constituency financial statements were approved by NG CDFC on 19TH September, 2023 and signed by:


 Fund Account Manager
 Name: Peter O. Ochokolo


 National Sub-County Accountant
 Name: Zipporah N. Kebeno
 ICPAK M/No: 25369


 Chairman NG-CDF Committee
 Name: Hezron N. Odongo



Butula Constituency
National Government Constituencies Development Fund (NGCDF)
Annual Report and Financial Statements for The Year Ended June 30, 2023

XIII Budget Execution by Sectors and Projects for the Year Ended 30th June 2023

Programme/Sub-programme	Original Budget	Adjustments		Final Budget	Actual on comparable basis	Budget utilization difference
		Opening Balance (C/Bk) and AIA	Previous Years' Outstanding Disbursements			
	Kshs	Kshs	Kshs	Kshs	Kshs	Kshs
1.0 Administration and Recurrent						
1.1 Compensation of employees	4,844,230	4,251,573		9,095,803	2,475,544	6,620,259
1.2 Committee allowances	1,228,000	258,357		1,486,357	1,067,662	418,695
1.3 Use of goods and services	3,067,190	257,785		3,324,975	3,007,963	317,012
2.0 Monitoring and evaluation						
2.1 Capacity building	2,545,000	-412,599		2,132,401	2,000,000	132,401
2.2 Committee allowances	1,621,000	1,009,200		2,630,200	2,367,020	263,180
2.3 Use of goods and services	1,926,947	-1,485,199		441,748	441,748	0
3.0 Emergency						
3.1 Primary Schools	7,636,190	1,475,251		9,111,441		9,111,441
BURINDA PRIMARY SCHOOL					500,000	
BUSIBULA PRIMARY SCHOOL					500,000	
MAKWARA PRIMARY SCHOOL					2,200,000	
SIKURA PRIMARY SCHOOL					800,000	
Bumala Rc Primary School					400,000	
3.2 Secondary schools						
Madola Mixed Sec School					500,000	
Bujumba Girls Sec School					300,000	

Butula Constituency
National Government Constituencies Development Fund (NGCDF)
Annual Report and Financial Statements for The Year Ended June 30, 2023

Programme/Sub-programme	Original Budget	Adjustments		Final Budget	Actual on comparable basis	Budget utilization difference
		Opening Balance (C/Fk) and AIA	Previous Years' Outstanding Disbursements			
3.3 Tertiary institutions						
Butula Technical Vocation College					500,000	
3.4 Security projects						
4.0 Bursary and Social Security						
4.1 Primary Schools						
4.2 Secondary Schools	25,300,000	7,152,291		32,452,291	30,938,935	1,513,356
4.3 Tertiary Institutions	16,400,000	7,072,271	1,361,634	24,833,905	882,398	23,951,507
4.5 Social Security				0		0
4.6 Special Schools	1,000,000	870,000		1,870,000	26,000	1,844,000
5.0 Sports						
5.1 Constituency Sports Tournament	2,661,474	135,816		2,661,474		2,661,474
5.2 Regional Sports Tournament	300,000			300,000		300,000
6.0 Environment						
6.1 Mungabo Primary School		57,006		57,006		57,006
6.2 Esibembe Sec School		57,006		57,006		57,006
6.3 Simuli primary school		57,006		57,006		57,006
6.4 Namwitsula secondary school		57,006		57,006		57,006
6.5 Masebula Sec School		56,756		56,756		56,756

Butula Constituency

National Government Constituencies Development Fund (NGCDF)

Annual Report and Financial Statements for The Year Ended June 30, 2023

Programme/Sub-programme	Original Budget	Adjustments		Final Budget	Actual on comparable basis	Budget utilization difference
		Opening Balance (C/Bk) and AIA	Previous Years' Outstanding Disbursements			
6.6 KMTc Butula Campus		56,756		56,756		56,756
6.7 NGCDF Office		147,300		147,300		147,300
6.8 Bujumba Boys Sec School	1,200,000			1,200,000		1,200,000
6.9 Bauman Girls Sec School	1,200,000			1,200,000		1,200,000
6.10 KMTc Butula Campus	58,237			58,237		58,237
6.11 Buhuyi Primary School	223,237			223,237		223,237
7.0 Primary Schools Projects						
Sirandala Primary School		2,000,000		2,000,000	2,000,000	
Bukati Primary School		3,000,000		3,000,000	3,000,000	
Namwitsula Pri School.		425,000		425,000	425,000	
Burinda Pri School		600,000		600,000	600,000	
Lugulu AC Primary School		1,700		1,700		1,700
Butunyi Primary School		1,800		1,800		1,800
Bukhalalire Primary School		1,700		1,700		1,700
Bukati Primary School	700,000			700,000	700,000	-
Sirandala Pri School.	600,000			600,000	600,000	-
Bumutiru AC Primary School	300,000			300,000	300,000	-
Tingolo Primary School	1,200,000			1,200,000	1,200,000	-
Bumutiru RC Primary School	300,000			300,000	300,000	-
St. John Utatu Pri School	2,300,000			2,300,000		2,300,000

Programme/Sub-programme	Original Budget	Adjustments		Final Budget	Actual on comparable basis	Budget utilization difference
		Opening Balance (C/Blk) and AIA	Previous Years' Outstanding Disbursements			
8.0 Secondary Schools Projects						-
Lugulu AC Sec School			3,000,000	3,000,000		3,000,000
Namwitsula Secondary School	1,300,000			1,300,000	1,300,000	0
Namwitsula Secondary School	4,000,000			4,000,000		4,000,000
Kingandole Secondary School	600,000			600,000	600,000	0
Madola Secondary School	1,000,000			1,000,000		1,000,000
Musibiriri Secondary School	1,000,000			1,000,000		1,000,000
Musibiriri Secondary School	2,300,000			2,300,000		2,300,000
Buhuyi Secondary School	5,800,000			5,800,000	5,800,000	0
Bulwani Secondary School	1,000,000			1,000,000		1,000,000
9.0 Tertiary institutions Projects				-		-
Kenya Medical Training College-Butula Campus	25,000,000			25,000,000	12,000,000	13,000,000
Kenya Medical Training College-Butula Campus	1,000,000			1,000,000	1,000,000	
Benga Technical Training Institute	2,000,000			2,000,000		2,000,000
Benga Technical Training Institute	1,000,000			1,000,000		1,000,000
Benga Technical Training Institute	4,000,000			4,000,000		4,000,000
Benga Technical Training Institute	4,000,000			4,000,000		4,000,000

Butula Constituency

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Programme/Sub-programme	Original Budget	Adjustments		Final Budget	Actual on comparable basis	Budget utilization difference
		Opening Balance (C/Blk) and AIA	Previous Years' Outstanding Disbursements			
Office						
12.0 Other payments						
ICT HUB		2,235,270		2,235,270		2,235,270
Strategic Plan	2,085,000			2,085,000		2,085,000
12.2						
Funds pending approval**						
AIA			65,000		65,000	
Total	151,960,174	30,150,157	8,788,202	190,898,533	87,373,806	103,524,727

(NB: This statement is a disclosure statement indicating the utilisation in the same format as the entity's budgets which are programme based. Ensure that this document is completed to enable consolidation by the National Treasury

Butula Constituency
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Programme/Sub-programme	Original Budget	Adjustments		Final Budget	Actual on comparable basis	Budget utilization difference
		Opening Balance (C/Bk) and AIA	Previous Years' Outstanding Disbursements			
Benga Technical Training Institute	3,000,000			3,000,000	3,000,000	
Butula Technical Vocational College	1,600,000			1,600,000		1,600,000
10.0 Security Projects				-		-
Tingolo Police Station			4,426,568	4,426,568		4,426,568
Deputy County Commissioner Residence-Butula Sub-County	1,000,000			1,000,000	1,000,000	
Deputy County Commissioner Residence-Butula Sub-County	500,000			500,000	500,000	
Deputy County Commissioner Residence-Butula Sub-County	500,000			500,000	500,000	
Butula Police Station	500,000			500,000	500,000	
Marachi West Assistant County Commissioner Office	3,286,099			3,286,099		3,286,099
Marachi West Assistant County Commissioner Office	1,277,570			1,277,570		1,277,570
Marachi West Assistant County Commissioner Office	300,000			300,000		300,000
11.0 Acquisition of assets				-		-
Purchase of furniture and equipment	-	135,006		135,006		135,006
Renovation of office	-	110,100	500,000	610,100	500,000	110,100
NGCDF Butula Constituency Office	2,200,000			2,200,000		2,200,000
NGCDF Butula Constituency	2,000,000			2,000,000		2,000,000

XIV Significant Accounting Policies

The principle accounting policies adopted in the preparation of these financial statements are set out below:

1. Statement of Compliance and Basis of Preparation

The financial statements have been prepared in accordance with Cash-basis International Public Sector Accounting Standards (IPSAS) as prescribed by the Public Sector Accounting Standards Board (PSASB) and set out in the accounting policy note below. This cash basis of accounting has been supplemented with accounting for; a) receivables that include imprests and salary advances and b) payables that include deposits (gratuity and retentions).

The financial statements comply with and conform to the form of presentation prescribed by the PSASB. The accounting policies adopted have been consistently applied to all the years presented.

2. Reporting Entity

The financial statements are for the NGCDF-Butula Constituency. The financial statements encompass the reporting entity as specified under section 81 of the PFM Act 2012

3. Reporting Currency

The financial statements are presented in Kenya Shillings (Kshs), which is the functional and reporting currency of the Government and all values are rounded to the nearest Kenya Shilling.

4. Significant Accounting Policies

The accounting policies set out in this section have been consistently applied by the entity for all the years presented.

a) Recognition of Receipts

The entity recognises all receipts from the various sources when the event occurs, and the related cash has actually been received by the Entity.

Butula Constituency
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Significant Accounting Policies continued

Transfers from the National Government Constituency Development Fund (NG-CDF)

Transfers from the NG-CDF to the constituency are recognized when cash is received in the Constituency account.

Proceeds from Sale of Assets

Proceeds from disposal of assets are recognized as and when cash is received in the constituency account.

Other receipts

These include Appropriation-in-Aid and relates to receipts such as proceeds from sale of tender documents, rent receipts, interest earned on bank balances, hire of Plant/Equipment/Facilities, Unutilized funds from PMCs among others.

Unutilized Funds from PMCs.

All unutilized funds of the Project Management Committee (PMC) are returned to the constituency account. Unutilized funds from PMCs are recognised as other receipts upon return to the constituency account.

External Assistance

External assistance refers to grants and loans received from local, multilateral and bilateral development partners. In the year under review there was no external assistance received

b) Recognition of payments

The Entity recognises all payments when the event occurs and the related cash has actually been paid out by the entity.

Significant Accounting Policies continued

Compensation of Employees

Salaries and wages, allowances, statutory contribution for employees are recognized in the period when the compensation is paid.

Use of Goods and Services

Goods and services are recognized as payments in the period when the goods/services are paid for. Such expenses, if not paid during the period where goods/services are consumed, shall be disclosed as pending bills.

Acquisition of Fixed Assets

The payment on acquisition of property plant and equipment items is not capitalized. The cost of acquisition and proceeds from disposal of these items are treated as payments and receipts items respectively. Where an asset is acquired in a non-exchange transaction for nil or nominal consideration and the fair value of the asset can be reliably established, a contra transaction is recorded as receipt and as a payment.

A fixed asset register is maintained by each constituency and a summary provided for purposes of consolidation. This summary is disclosed as an annexure to the financial statements.

5. In-kind contributions

In-kind contributions are donations that are made to the constituency in the form of actual goods and/or services rather than in money or cash terms. These donations may include vehicles, equipment or personnel services. Where the financial value received for in-kind contributions can be reliably determined, the constituency includes such value in the statement of receipts and payments both as receipts and as payments in equal and opposite amounts; otherwise, the contribution is not recorded.

Significant Accounting Policies continued

6. Cash and Cash Equivalent.

Cash and cash equivalents comprise cash on hand and cash at bank, short-term deposits on call and highly liquid investments with an original maturity of three months or less, which are readily convertible to known amounts of cash and are subject to insignificant risk of changes in value. Bank account balances include amounts held at various commercial banks at the end of the financial year.

Significant Accounting Policies continued

7. Accounts Receivable

For the purposes of these financial statements, imprests and advances to authorised public officers and/or institutions which were not surrendered or accounted for at the end of the financial year are treated as receivables. This is in recognition of the government practice where the imprest payments are recognized as payments when fully accounted for by the imprest or AIE holders. This is an enhancement to the cash accounting policy. Other accounts receivables are disclosed in the financial statements.

8. Accounts Payable

For the purposes of these financial statements, Deposits (gratuity and retentions) held on behalf of third parties have been recognized on an accrual basis (as accounts payables). This is in recognition of the government practice of retaining a portion of contracted services and works pending fulfilment of obligations by the contractor and to hold deposits on behalf of third parties. Gratuity earned on monthly is held on behalf of the employee and later paid at the end of the contract period. This is an enhancement to the cash accounting policy adopted by National Government Constituencies Development Fund as prescribed by PSASB. Other liabilities including pending bills are disclosed in the financial statements.

Significant Accounting Policies continued

9. Pending Bills

Pending bills consist of unpaid liabilities at the end of the financial year arising from contracted goods or services during the year or in past years. As pending bills do not involve the payment of cash in the reporting period, they are recorded as ‘memorandum’ or ‘off-balance’ items to provide a sense of the overall net cash position of the entity at the end of the financial year. When the pending bills are finally settled, such payments are included in the Statement of Receipts and Payments in the year in which the payments are made.

10. Unutilized Fund

Unutilized funds consist of bank balances in the constituency account and funds not yet disbursed by the Board to the constituency at the end of the financial year. These balances are available for use in the subsequent financial year to fund projects approved in the respective prior financial years consistent with sec 6(2) and sec 7(2) of NGCDF Act, 2015 Amended 2022

11. Budget

The budget is developed on a comparable accounting basis (cash basis except for imprest which is accounted for on an accrual basis), the same accounts classification basis, and for the same period as the financial statements. The original budget was approved by Parliament on 30th June 2023 for the period 1st July 2022 to 30th June 2023 as required by law. Included in the adjustments are Cash book opening balance, AIA generated during the year and constituency allocations not yet disbursed at the beginning of the financial year.

A comparison of the actual performance against the comparable budget for the financial year under review has been included in the financial statements.

12. Comparative Figures

Where necessary, comparative figures for the previous financial year have been amended or reconfigured to conform to the required changes in presentation.

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Significant Accounting Policies Continued

13. Subsequent Events

There have been no events subsequent to the financial year end with a significant impact on the financial statements for the year ended 30th June 2023.

14. Errors

Material prior period errors are corrected retrospectively in the first set of financial statements authorized for issue after their discovery by: i. restating the comparative amounts for prior period(s) presented in which the error occurred; or ii. If the error occurred before the earliest prior period presented, restating the opening balances of assets, liabilities and net assets/equity for the earliest prior period presented.

During the year, errors that have been corrected are disclosed under note 14 explaining the nature and amounts.

15. Related Party Transactions

The Entity regards a related party as a person or an entity with the ability to exert control individually or jointly, or to exercise significant influence over the Entity, or vice versa.

**Butula Constituency
National Government Constituencies Development Fund (NGCDF)
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XV Notes to the Financial Statements

1. Transfers from NGCDF Board

Description	2022-2023	2021-2022
NGCDF Board	Kshs	Kshs
AIE NO. B 185026	7,000,000	0
AIE NO. B 185320	6,000,000	0
AIE NO. B185572	15,000,000	0
AIE NO. B 185857	5,000,000	0
AIE NO. B 205698	12,000,000	0
AIE NO. B 206309	12,000,000	0
AIE NO. B 205537	20,000,000	0
AIE NO. B 207777	20,000,000	0
AIE NO. B 140854		33,188,879
AIE NO. B 105420		68,000,000
AIE NO. B 105971		10,000,000
AIE NO. B 132463		16,000,000
AIE NO. B 128778		26,000,000
AIE NO. B 154379		17,088,879
AIE NO. B 155928		1,000,000
AIE NO. A 895045		5,500,000
TOTAL	97,000,000	176,777,758

2. Proceeds From Sale of Assets

	2022-2023	2021-2022
	Kshs	Kshs
Receipts from sale of Buildings		
Receipts from the Sale of Vehicles and Transport Equipment		
Receipts from sale of office and general equipment		
Receipts from the Sale Plant Machinery and Equipment		
Others (specify)		
Total		

Butula Constituency
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3. Other Receipts

	2022-2023	2021-2022
	Kshs	Kshs
Interest Received		
Rents		
Receipts from sale of tender documents		65,000
Hire of plant/equipment/facilities		
Other Receipts Not Classified Elsewhere		
Total		65,000

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Notes To the Financial Statements (Continued)

4. Compensation of Employees

	2022-2023	2021-2022
	Kshs	Kshs
NG-CDFC Basic staff salaries	1,468,111	1,795,250
Personal allowances paid as part of salary		
House Allowance	260,970	320,000
Transport Allowance	249,263	400,000
Leave allowance	-	-
Gratuity to contractual employees	349,104	728,093
Employer Contributions Compulsory national social security schemes	148,096	225,720
Total	2,475,544	3,469,063

5. Committee Expenses

	2022-2023	2021-2022
	Kshs	Kshs
Sitting allowance	2,367,020	2,003,000
Other committee expenses	869,520	430,607
Total	3,236,540	2,433,607

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6. Use of Goods and services

	2022-2023	2021-2022
	Kshs	Kshs
Utilities, supplies and services	20,000	34,533
Communication, supplies and services	258,568	486,586
Domestic travel and subsistence	1,445,436	2,673,140
Printing, advertising and information supplies & services	-	395,220
Rentals of produced assets		-
Training expenses	2,271,416	1,314,241
Hospitality supplies and services	639,890	686,260
Insurance costs	-	-
Bank Service Commission		20,000
Specialised materials and services	-	2,000
Office and general supplies and services	-	256,779
Fuel , oil & lubricants	850,000	671,829
Other operating expenses	-	62,500
Security operations	-	-
Routine maintenance - vehicles and other transport equipment	162,543	266,065
Routine maintenance- other assets	-	45,000
TOTAL	5,647,853	6,914,153

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Notes to the Financial Statements (Continued)

7. Transfer to Other Government Units

Description	2022-2023	2021-2022
	Kshs	Kshs
Transfers To Primary Schools	11,425,000	21,669,800
Transfers To Secondary Schools	7,700,000	22,288,370
Transfers To Tertiary Institutions	16,000,000	62,000,000
Total	35,125,000	105,958,170

8. Other Grants and Other transfers

	2022-2023	2021-2022
	Kshs	Kshs
Bursary – secondary schools	30,938,935	30,333,607
Bursary – tertiary institutions	882,398	16,392,300
Bursary – special schools	26,000	350,000
Mock & CAT	-	-
Social Security programmes (NHIF)	-	-
Security projects	2,500,000	13,888,667
Sports projects	-	5,347,496
Environment projects	341,536	2,400,000
Emergency projects	5,700,000	9,907,996
Roads projects	-	-
Total	40,388,869	78,620,066

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Notes to the Financial Statements (Continued)

9. Acquisition of Assets

	<i>2022-2023</i>	<i>2021-2022</i>
	Kshs	Kshs
Purchase of Buildings	-	-
Construction of Buildings	-	-
Refurbishment of Buildings	500,000	-
Purchase of Vehicles and Other Transport Equipment	-	-
Purchase of Household Furniture and Institutional Equipment		
Purchase of Office Furniture and General Equipment	-	-
Purchase of ICT Equipment, Software and Other ICT Assets	-	-
Purchase of Specialized Plant, Equipment and Machinery	-	-
Rehabilitation and renovation of plant, machinery and equipment	-	
Acquisition of Land	-	-
Acquisition Intangible Assets		
Total	500,000	-

10. Other Payments

	<i>2022-2023</i>	<i>2021-2022</i>
	Kshs	Kshs
NG-CDF Office		1,139,900
ICT Hub		
Total		1,139,900

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11. Cash Book Bank Balance

Name Of Bank, Account No. & Currency	2022-2023	2021-2022
	Kshs	Kshs
11A: Bank Accounts (Cash Book Bank Balance)		
<i>NATIONAL BANK OF KENYA:01021037115600</i>	39,776,352	30,150,158
Kenya Commercial Bank, A/C no. Branch. (deposit account)	-	-
	-	-
Total	39,776,352	30,150,158
11 B: Cash on Hand		
Location 1		
Location 2		
Location 3		
Other Locations (Specify)		
Total		
[Provide Cash Count Certificates for Each]		

12. Outstanding Imprests

<i>Name of Officer or Institution</i>	<i>Date Imprest Taken</i>	<i>Amount Taken</i>	<i>Amount Surrendered</i>	<i>Balance</i>
		Kshs	Kshs	Kshs
<i>Name of Officer</i>	dd/mm/yy			
<i>Name of Officer</i>	dd/mm/yy			
<i>Name of Officer</i>	dd/mm/yy			
<i>Name of Officer</i>	dd/mm/yy			
<i>Name of Officer</i>	dd/mm/yy			
<i>Name of Officer</i>	dd/mm/yy			
Total				

Notes to the Financial Statement Continued

13. Retention

	2022-2023	2021-2022
	KShs	KShs
Retention as at 1 st July (A)		
Retention held during the year (B)		
Retention paid during the Year (C)		
Closing Retention as at 30 th June D= A+B-C		

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14. Gratuity

	2022-2023	2021-2022
	KShs	KShs
Gratuity as at 1 st July (A)		349,104
Gratuity held during the year (B)		728,093
Gratuity paid during the Year (C)		728,093
Closing Gratuity as at 30 th June D= A+B-C		349,104

15. Fund Balance B/F

	(1 st July 2023)	(1 st July 2022)
	Kshs	Kshs
Bank accounts	30,150,158	51,842,358
Cash in hand		
Imprest		
Total	30,150,158	51,842,358
Less		
Payables: - Retention		
Payables – Gratuity		
Fund Balance Brought Forward		

16. Prior Year Adjustments

	Balance b/f as per Audited Financial statements	Adjustments	Adjusted Balance** BF
Description of the error	Kshs	Kshs	Kshs
Bank account Balances			
Cash in hand			
Accounts Payables			
Receivables			
Others (<i>specify</i>)			
Total			

****** The adjusted balances are not carried down on the face of the financial statement.
(Entity to provide disclosure on the adjusted amounts)

Butula Constituency**National Government Constituencies Development Fund (NGCDF)****Annual Report and Financial Statements for The Year Ended June 30, 2023****17. Changes In Accounts Receivable – Outstanding Imprests**

	<i>2022-2023</i>	<i>2021-2022</i>
	KShs	KShs
Outstanding Imprest as at 1 st July (A)		
Imprest issued during the year (B)		
Imprest surrendered during the Year (C)		
closing accounts in account receivables D= A+B-C		
Net changes in accounts Receivables D – A		

18. Changes In Accounts Payable – Deposits and Retentions

	<i>2022-2023</i>	<i>2021-2022</i>
	KShs	KShs
Deposit and Retentions as at 1 st July (A)		
Deposit and Retentions held during the year (B)		
Deposit and Retentions paid during the Year (C)		
closing account payables D= A+B-C		
Net changes in accounts payables D-A		

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Notes to the Financial Statements (Continued)

19. Other Important Disclosures

19.1: Pending Accounts Payable (See Annex 1)

	2022-2023	2021-2022
	Kshs	Kshs
Construction of buildings		
Construction of civil works		
Supply of goods		
Supply of services		
Total		

19.2: Pending Staff Payables (See Annex 2)

	2022-2023	2021-2022
	Kshs	Kshs
NGCDFC Staff	166,532	349,104
Others (<i>specify</i>)		
Total	166,532	349,104

19.3: Unutilized Fund (See Annex 3)

	2022-2023	2021-2022
	Kshs	Kshs
Compensation of employees	6,620,259	4,257,573
Committee expense	612,460	-372,486
Use of goods and services	518,798	7,030,200
Amounts due to other Government entities	41,005,200	24,982,697
Amounts due to other grants and other transfers	45,936,635	136,005
Acquisition of assets	4,336,005	2,345,370
Other Payments (<i>specify</i>)	4,430,370	65,000
Funds pending approval	65,000	
Total	103,524,727	38,938,360

Butula Constituency

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18.4: PMC account balances (See Annex 5)

	2022-2023	2021-2022
	Kshs	Kshs
PMC account balances	13,958,607	34,375,551
Total	13,958,607	34,375,551

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XVI Annexes

Annexes: 1 Analysis of Pending Accounts Payable

Supplier of Goods or Services	Original Amount	Date Contracted	Amount Paid To-Date	Outstanding Balance	Comments
	A	B	C	d=a-c	
Construction of buildings					
1.					
2.					
3.					
Sub-Total					
Construction of civil works					
4.					
5.					
6.					
Sub-Total					
Supply of goods					
7.					
8.					
9.					
Sub-Total					
Supply of services					
10.					
Sub-Total					
Grand Total					

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Annex 2 - Analysis of Pending Staff Payables

Name of Staff	Designation	Date employed	Outstanding Balance 30th June 2023	Comments
NG-CDFC Staff				
1. Frankline Brian Shiala	Accounts Assistant	16.04.2023	28,988	
2. Angeline Nafula Khulabe	Records Managemt Officer	16.04.2023	22,859	
3. Dennis Ochieng Okinda	Clerks Of Works	16.04.2023	28,988	
5.Agnes Anupi Makokha	Admistrative Assistant/Secretary	05.06.2023	7,620	
6.Philip Musundi Odanga	Security Officer	16.04.2023	15,708	
7.Michael Eliud Mulaa	Security Officer	16.04.2023	15,708	
8.Stanslaus Okumu	Security Officer	12.06.2023	5,236	
9.MaryStella Atieno Otieno	ICT Assistant	16.04.2023	22,859	
9.Irene Night Nyongesa	Office Assistant	05.06.2023	5,236	
10.Stephen Murondo Odhiambo	Driver	14.05.2023	13,330	
	Sub-Total			
	Grand Total		166,532	

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Annex 3 – Unutilized Fund

Name	Brief Transaction Description	Outstanding Balance 2022-2023	Outstanding Balance 2021-2022	Comments
Compensation of employees		6,620,259	4,251,573	
Use of goods & services		1,430,259	-372,456	
Amounts due to other Government entities				
Namwitsula Primary School	Purchase of desks		425,000	
Burinda Primary School	Tiling of 5no.Classrooms		600,000	
Lugulu AC Primary School	Purchase of desks	1,700	1,700	
Butunyi Primary School	Purchase of desks	1,800	1,800	
Bukhalalire Primary School	Purchase of desks	1,700	1,700	
Eluche Primary School	Purchase of land		2,000,000	
St.John Utatu Pri School	Construction of 2no.Classrooms to completion; Sub-Structure, walling, roofing, painting, fixing of doors and windows, tiling and purchase 5000ltrs@kshs.60,000 Construction of a concrete tank base@kshs.40,000 to Completion.	2,300,000		
Esibina Primary School	Renovation to completion of 2no Classrooms by walling, plastering, roofing, painting, fixing of doors, windows and Tiling to Completion@800000.	800,000		
Lugulu AC Sec School	Construction of Administration Block	3,000,000	3,000,000	
Namwitsula Secondary School	Construction to completion of an 45 Student Capacity Science laboratory	4,000,000		
Madola Secondary School	One off Purchase of 1acre of Land@kshs.900,000Land processing of Title Deed@kshs.100000	1,000,000		
Musibiriri Secondary School	One off Purchase of 1acre of Land@kshs.900,000Land processing of Title Deed@100000	1,000,000		

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Name	Brief Transaction Description	Outstanding Balance 2022-2023	Outstanding Balance 2021-2022	Comments
Musibiriri Secondary School	Construction to completion of 2no. classrooms @Kshs.2,200,000, purchase of a 5000lites water tank @ Kshs.60,000 and construction of a concrete tank base completion @Kshs.40,000	2,300,000		
Bulwani Secondary School	One off Purchase of 1acre of Land @kshs.900,000Land processing of Title Deed @100000	1,000,000		
Kmtc Butula Campus	Construction of block ABC	13,0000,000		
Benga Technical Training Institute	Connection of electricity; Supply of transformer and electrical works	1,000,000		
Benga Technical Training Institute	Drilling of Bore hole	2,000,000		
Benga Technical Training Institute	Supply of 100 no. double decker metallic steel beds@Kshs.27,500 each, Supply of 50no.study tables in wrought hard wood fastened on steel fabricated SHS @Kshs.15000 each, supply of 50no.high density plastic chairs mounted on a fabricated SHS@Kshs.10,000	4,000,000		
Benga Technical Training Institute	Purchase, Delivery and one off supply of 5no.cooking Bosch HGX5G7W81S Series 8/Hybrid Gas Range Cooker@kshs.1,180,000, Bosch H5BT343572 Cooker 5 Gas 90cm electric oven Silver @kshs 1,120,000,2no.round large capacity boilers@kshs.1500000 and 1no.Refridgerator Mike Make@kshs.200000	4,000,000		
Butula Technical Vocational College	Fencing of 900 square meters land with concrete poles and chainlink	1,600,000		
Amounts due to other grants and other transfers				
Secondary Schools Bursary	Payment of Bursary to need Cases	1,513,356	2,152,291	
Tertiary Institutions Bursary	Payment of Bursary to need Cases	23,951,537	16,434,176	

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Name	Brief Transaction Description	Outstanding Balance 2022-2023	Outstanding Balance 2021-2022	Comments
Special Needs Bursary	Payment of Bursary to need Cases	1,844,000	870,000	
Emergency	Payment of Emergency cases	3,411,441	1,475,251	
Sports	Organize Constituency Tournament	3,097,290	135,816	
Environment				
Mungabo Primary School	Supply,Delivery ,planting of 940 ovacado tree seedlings.		57,006	
Esibembe Sec School	Supply,Delivery ,planting of 940 ovacado tree seedlings.		57,006	
Simuli primary school	Supply,Delivery ,planting of 940 ovacado tree seedlings.		57,006	
Namwitsula secondary school	Supply,Delivery ,planting of 940 ovacado tree seedlings.		57,006	
Masebula Sec School	Supply,Delivery ,planting of 940 ovacado tree seedlings.		56,756	
KMTC Butula Campus	Supply, Delivery and Planting of (indigenous)trees(50no.Elgon Teak, 50no.Prunas Africanus, 50no.Oak, 50no.Mvule, 50no.Msisi)@Kshs.100 and Purchase of 3000ltrs water@ Kshs.32237 and 2no watering can@ Kshs.1000	58,237	56,756	
NGCDF Office	Purchase of Water Tank	147,300	147,300	
Buhuyi Primary School	<u>Purchase, delivery and supply of a 10,000litres Water tank @kshs.120,000 and Construction to completion of a concrete of tank base@Kshs.103,237</u>	223,237		
Bujumba Boys Secondary School	Construction to completion of a 40m3(cubic meters) 7doors and 1 chamber for persons living with Ultra-modern biogas digester latrines; Sub, Structure, walling, roofing, Painting, Plumbing works; fixing of washing basins	1,200,000		

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Name	Brief Transaction Description	Outstanding Balance 2022-2023	Outstanding Balance 2021-2022	Comments
Buduma Girls Secondary School	Construction to completion of a 40m3(cubic meters) 7doors and 1 chamber for persons living with Ultra-modern biogas digester latrines; Sub, Structure, walling, roofing, Painting, Plumbing works; fixing of washing basins	1,200,000		
Security Projects				
Tingolo Police Station	Construction of Administration Block	4,426,568	4,426,568	
Marachi West Assistant County Commissioner Office	Purchase of 4no.Executive Leather revolving,high back,armrest chair@kshs.180499,20no.Visitors chairs without arm@kshs.297400,6no.Medium back leather chairs in padded arms,chrome legs@kshs.148000,40no.Conference chairs Medium back fabric,swivel base@kshs.800000,200no.Heavy duty Plastic Chairs@kshs.720000,4no.Office executive desks210cm long side return computer table 150cm long/3no drawers mobile pedestal,PVC writing pad,grommets for wiring management@kshs.291200,6no.Office desk Dimensions L160xW75xH75cm with two mobile lockable drawers@kshs.240000,4no.Conference tables 2.4Mx1.2Mx0.75M@318480,4no.Office cabinet safe office fire resistant,two cabinet with combination and key lock function weight 155kg@445200,2no.Office Chair low back Secretary seats@43800,2no.Sofa sets three seater executive,metel sleigh	3,286,099		

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Name	Brief Transaction Description	Outstanding Balance 2022-2023	Outstanding Balance 2021-2022	Comments
	base@120000			
Marachi West Assistant County Commissioner Office	Development of Water System;raising of water tower powered by 10meter Solar Pannel @kshs.557570,Fixing of water pipes,water tapspurchase 3n0 10000ltrs water tank @kshs.360000and 1n0 5000ltrs water tank@kshs.60000 and construction of 3n0 water tank bases@kshs.300000	1,277,570		
Marachi West Assistant County Commissioner Office	Construction 3no pit latrines to completion one for people living with disability	300,000		
Acquisition of assets				
NGCDF Office	Renovation of Office	110,100	610,100	
NGCDF Butula Constituency Office	Construction of perimeter wall to Completion of 0.12acres Office Compound	2,200,000		
NGCDF Butula Constituency Office	Drilling of 80meters borehole and Equipping it with all types of strata 152mm diameter steel plain casing of 4.5mm thickness Office@kshs.1200000 and Delevopment;raising of 10m solar powered panel and laying of pipes@ kshs.600000and purchase of kshs.10000ltrs water and construction of a concrete tank base @kshs.200000 managed by the Office	2,000,000		
Purchase of furniture and equipment	Purchase of Furniture	136,005	136,005	
Others (specify)				
ICT HUB	Putting of ICT Centre	2,235,270	2,235,270	
Strategic PLAN		2,085,000		

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Name	Brief Transaction Description	Outstanding Balance 2022-2023	Outstanding Balance 2021-2022	Comments
Funds pending approval		65,000	65,000	
Grand Total		103,524,727	38,938,360	

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Annex 4 – Summary of Fixed Asset Register

Asset class	Historical Cost b/f (Kshs)	Additions during the year (Kshs)	Disposals during the year (Kshs)	Historical Cost (Kshs) At Year End
Land	250,000			250,000
Buildings and structures	5,340,554	500,000		5,840,554
Transport equipment	29,070,520			29,070,520
Office equipment, furniture and fittings	1,336,383			1,336,383
ICT Equipment, Software and Other ICT Assets	1,698,129			1,698,129
Other Machinery and Equipment				
Heritage and cultural assets				
Intangible assets				
Total	37,695,586	500,000		38,195,586

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Annex 5 –PMC Bank Balances As At 30th June 2023

PMC	Bank	Account number	Bank Balance 2022-2023	Bank Balance 2021-2022
Bumala A.C Mixed Sec	NBK	1,242,036,877,902		1,863
Ikonzo Mixed Sec	NBK	102,222,687,700		350
Butula ICT Hubs PMC	NBK	1,071,216,963,800		742,860
Butula Rural Electrification Project	NBK	1,022,227,040,800		4,005,909
Simuli Mixed Secondary School	NBK	1,022,225,730,800		101,106
Burinda Chiefs Camp	NBK	1,060,221,767,400	599	364,736
Butula Police Station	NBK	1,022,225,737,500	532,539	29,300
KMTC Butula Campus	NBK	1,022,226,003,300	1,496,616	20,929,619
Butula DCC Residence	NBK	1,022,226,364,300	2,000,011	11
Bulwani AC Secondary School	NBK	1,022,222,037,900		12,373
Bwaliro Primary School	NBK	1,022,036,810,300		1,910
Butula Boys Secondary School	NBK	1,022,054,617,801		950
Buhuyi Sec School	NBK	1,022,036,617,901	6,072,468	288,339
St.Joseph Bumuturu Sec School	NBK	1,022,226,410,800		172,793
Kalalani Pri School	NBK	1,022,230,369,700		11,608
Kingandole Secondary School	NBK	1,242,036,643,702	665,008	67,168
St.Peters Mungabo Sec School	NBK	1,022,226,722,700		76,390

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PMC	Bank	Account number	Bank Balance 2022-2023	Bank Balance 2021-2022
Bwaliro Girls Sec School	NBK	1,022,226,015,701		16,289
Tingolo Primary School PMC	NBK	1,022,237,185,000	44,210	43,430
Masendebale Pri School	NBK	1,022,233,359,300		6,562
Bishop Nicholas Stam Sikoma Mixed High School	NBK	1,022,234,832,900		81,642
Magombe Pri School	NBK	1,022,232,802,300		16
Kingandole Pri School	NBK	1,022,232,840,500		98
Namwitsula Pri School	NBK	1,242,076,630,200		54,138
Bukhakhala Primary School	NBK	1,022,036,864,900		45,065
Bumutiru RC primary school	NBK	1,022,239,305,400	302,598	350,050
Butula TVET NGCDF PMC	NBK	1,522,222,854,400	546,750	469,200
Butula NC-CDF Office Project	NBK	1,071,211,914,100	43,077	32,197
Bumala B secondary school	NBK	1,021,037,679,300		47,893
Mauko DEB Pri School	NBK	1,022,226,881,400		40,395
Butula Const Sports NGCDF PMC	NBK	1,071,216,963,300		712,576
Elunyiko Primary School	NBK	1,022,232,951,900		406
Elukhari Primary School	NBK	1,022,244,762,200		1,320
Isongo Primary School	NBK	1,022,243,763,500		61,700
Busibula Primary School	NBK	1,022,244,324,300		2,715

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PMC	Bank	Account number	Bank Balance 2022-2023	Bank Balance 2021-2022
Bumala AC Primary School	NBK	1,242,076,621,900		91,299
A.C.Bulwani Secondary School	NBK	1,022,241,403,300		600
Bujumba Girls Secondary School	NBK	1,022,246,817,200		501,775
Buduma ACK Primary School	NBK	1,022,244,019,700		127,500
Bujumba Primary School	NBK	1,022,243,659,300		123,791
Busiada Primary School	NBK	1,022,241,690,700		4,791
Busibi Primary School	NBK	1,242,038,113,900		301,060
Bumala AC Secondary School	NBK	2,137,679,300		989,802
Bujumba Boys Secondary School	NBK	1,242,036,500,601		14,119
Busire Primary School	NBK	1,022,225,479,400		710
Nyalwanda Dispensary	NBK	1,245,076,687,700		263
Butula Watwer	NBK	1,001,114,560,800		40
Butula Roads	NBK	1,021,038,985,800		2,320
Musibiriri Primary School	NBK	1,022,221,694,100		2,925
Esibembe Secondary School	NBK	1,022,225,737,200		2,050
Bukhalalire Chief's Office	NBK	1,060,221,549,500		2,111
Bulwani Primary School	NBK	1,022,222,013,400		563
St.Catherine SP for M.H	NBK	4,236,501,800		6,928
Butula Boys Primary School	NBK	1,022,222,084,600		771
St.Augustine Butunyi Primary School	NBK	1,022,036,621,600		6,690

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PMC	Bank	Account number	Bank Balance 2022-2023	Bank Balance 2021-2022
Madola Secondary School	NBK	1,022,212,425,201	19,459	3,630
H/M Bishop Longino Atundo Primary School	NBK	1,022,036,974,900		25
Khunyangu Primary School	NBK	1,047,087,295,600		77,993
Bukati Primary School	NBK	[1022251747400]	1,042,848	
Busiada Girls Sec	KCB	1,119,914,752		1,767
Khunyangu Primary School	KCB	1,266,622,136		5,575
Buriya Secondary School	KCB	1,267,405,740		321
Sirandala Primary School	KCB	1,267,414,227		546,093
Bumala AC Secondary School	KCB	1,267,772,085		14,811
Siribo Primary School	KCB	1,266,701,362		6,898
St. Joseph Ogongo Primary School	KCB	1,147,599,009		919
Burinda Primary School	KCB	1,161,038,329		3,150
Madola Secondary School	KCB	1,176,167,235		7,970
Esibembe Primary School	KCB	1,148,418,482		2,223
Igula Primary School	KCB	1,267,110,244		975
Sikura Primary School	KCB	1,148,827,633		1,525
Elukhari Secondary School	KCB	1,266,243,216		4,196
Butula Primary Schools	Sidian Bank	1,032,150,018,130		55,751

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PMC	Bank	Account number	Bank Balance 2022-2023	Bank Balance 2021-2022
Butula Secondarys School projects	Sidian Bank	1,032,150,018,120		147
Siunga Primary School	Sidian Bank	1,032,030,000,165		3,830
Namwitsula Secondary School	Sidian Bank	1,032,030,000,195		33,751
Ekanjala Primary School	Sidian Bank	1,032,030,000,155		55,751
Benga TTI	Equity Bank	780,278,975,310	522,264	1,672,996
Bumutiru Ac Primary school	Equity Bank	780,281,163,020	5,660	661,750
Esibembe Primary School	Equity Bank	780,281,199,237	650	188,461
Masebula Sec ondary School	Equity Bank	780,282,016,851	12,930	55,754
St.Clare Butula Girls Secondary School	Equity Bank	780,282,092,765		14,738
Butula Security Projects	Equity Bank	780,277,313,379		7,737
Burinda Primary School	Equity Bank	[0780281406375]	650,920	
TOTAL			13,958,607	34,381,823


Annex 6: Progress On Follow Up of Auditor Recommendations

The following is the summary of issues raised by the external auditor, and management comments that were provided to the auditor and subsequent progress made on the resolution of the issues.

Reference No. on the external audit Report	Issue / Observations from Auditor	Management comments	Status: (Resolved / Not Resolved)	Timeframe: (Put a date when you expect the issue to be resolved)
<p>The Statement of Receipts and Payments revealed that the amount for Other Payments was Kshs. 11,500,000. Out of this amount Kshs. 5,000,000 was transferred to Rural Electrification Project (REA) PMC and an amount of Kshs. 6,500,000 was transferred to GIS PMC. It was not explained what work was to be done by these PMCs. As at the close of the financial, we could not confirm whether any work had been done on these projects because the Project files did not have payment Vouchers for our audit review.</p>	<p>The GIS PMC Account has not been utilized due to unapproved authority from ministry of environment for the geological survey to be carried within Butula Constituency and Rural Electrification Project the area mapped for electricity funds were paid to KPLC for onward supply of electricity</p>	<p>Resolved</p>	<p>31st March,2023</p>	
<p>The Statement of Assets and Liabilities shows that the comparative figure of Prior Year adjustments for 2019/2020 was Kshs. 173,537. This is different from the figure of Kshs. 293,954 as shown in the certified financial Statements of 2019/2020. The resulting difference was Kshs. 120,417. The</p>	<p>It is noted and same has been corrected in the revised financial statements</p>	<p>Resolved</p>	<p>31st March,2023</p>	

**Butula Constituency
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Reference No. on the external audit Report	Issue / Observations from Auditor	Management comments	Status: (Resolved / Not Resolved)	Timeframe : (Put a date when you expect the issue to be resolved)										
<p>reasons for the variance was not explained. The same figure affected the Statement of Cash Flows Further Note 14 to the financial Statements revealed that the comparative figures for 2019/2020 differed with the actual figures of the certified financial Statements for 2019/2020 for the following Component;-</p>														
<table border="1"> <thead> <tr> <th data-bbox="255 598 340 699">No.</th> <th data-bbox="340 598 474 699">Details</th> <th data-bbox="474 598 667 699">Amount in 2019/2020</th> <th data-bbox="667 598 869 699">Comparative Amount in 2020/2021</th> <th data-bbox="869 598 1048 699">Difference</th> </tr> </thead> <tbody> <tr> <td data-bbox="255 699 340 753">1</td> <td data-bbox="340 699 474 753">Others</td> <td data-bbox="474 699 667 753">293,954</td> <td data-bbox="667 699 869 753">173,537</td> <td data-bbox="869 699 1048 753">120,417</td> </tr> </tbody> </table>					No.	Details	Amount in 2019/2020	Comparative Amount in 2020/2021	Difference	1	Others	293,954	173,537	120,417
No.	Details	Amount in 2019/2020	Comparative Amount in 2020/2021	Difference										
1	Others	293,954	173,537	120,417										



Peter O. Ochokolo
Fund Account Manager.