

REPUBLIC OF KENYA



**REPORT**

THE NATIONAL ASSEMBLY  
PAPERS LAID

DATE: 21 FEB 2024

DAY:

WED

TABLED  
**OF**

Hon Naomi Wago, MP  
Deputy majority party whip  
Funlays

CLERK-AT  
THE-TABLE:

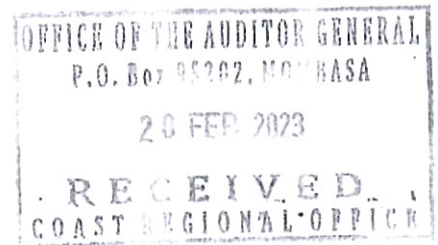
**THE AUDITOR-GENERAL**

**ON**

**MWAKIRUNGE SECONDARY  
SCHOOL**

**FOR THE YEAR ENDED  
30 JUNE, 2021**

**MOMBASA COUNTY**



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**(MWAKIRUNGE SECONDARY SCHOOL)  
PUBLIC SECONDARY SCHOOL**

**ANNUAL REPORT AND FINANCIAL STATEMENTS**

**FOR THE FINANCIAL YEAR ENDED  
30<sup>th</sup> June 2021**

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**Prepared in accordance with the Cash Basis of Accounting Method under the International  
Public Sector Accounting Standards (IPSAS)**

**(MWAKIRUNGE SECONDARY SCHOOL)**  
**PUBLIC SECONDARY SCHOOL**  
**Annual Report and Financial Statements**  
**For the year ended 30<sup>th</sup> June 2021**

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**PUBLIC SECONDARY SCHOOLS - (MWAKIRUNGE SECONDARY SCHOOL)**  
**Reports and Financial Statements**  
**For the year ended 30<sup>th</sup> June 2021**

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**I. KEY SCHOOL INFORMATION AND MANAGE**

**(a) Background information**

The school is domiciled in Kenya and its operations are governed under the Basic Education Act, 2013. It is located in Mombasa County, Kisauni Sub-County.

The school was registered in MAY 2012 under registration number GP/A/2500/2005 and is currently categorized as a Sub County public school established, owned or operated by the Government.

The school is a day school and had 400 number of students as at 30<sup>th</sup> June 2021. It has 2 streams and 19 teachers of which 6 teachers are employed by the School Board of Management.

**(b) School Board of Management - Board Members**

The School Board of Management established under Section 55 of the Basic Education Act, 2013; is composed of the following members:

Ref:	Name of Board Member	Designation	Date of appointment
1	Mr. Antony Mzungu	Chairman	18/07/2019
2	Mr. Kioko Muthengi	Secretary - Principal	18/07/2019
3	Mrs. Dorcas Ngome	Member	18/07/2019
4	Mrs. Celestine Ndeje	Member	18/07/2019
5	Mr. Mohammed Mapuri	Member	18/07/2019
6	Mr. Daniel Kopa	Member	18/07/2019
7	Mr. Harry Malau	Member – P.A Chairman	18/07/2019
8	Mr. Omar Bakari	Member	18/07/2019
9	Mrs. Gladys Ndune	Member	18/07/2019
10	Md. Shella Angote	Member- Rep Teachers	18/07/2019
11	Mr. Edison Chibo	Member	18/07/2019
12	Mr. Goshi Juma	Member	18/07/2019
13	Mr. Francis Lwambi	Member- Special Needs	18/07/2019
14	Mr Alex Hata	Member	18/07/2019
15	Lilian Jimbi	Students Representative	18/07/2019

**(MWAKIRUNGE SECONDARY SCHOOL)**

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**KEY SCHOOL INFORMATION AND MANAGEMENT (Continued)**

**The function of the School Board of Management include:**

- Promote the best interests of the School and ensure its development.
- Promote quality education for all pupils in accordance with the standards set under the Basic Education Act, 2013
- Ensure and assure the provision of proper and adequate facilities for the School
- Manage the School's affairs in accordance with the rules and regulations governing occupational safety and health.
- Advise the County Education Board on the staffing needs of the School.
- Determine cases of pupils discipline and make reports to the CEB
- Prepare comprehensive termly report on all areas of its mandate and submit the report to CEB
- Administer and manage the resources of the School
- Receive, collect and account for any funds accruing to the institution in accordance with Article 226 (1) (a) of the Constitution of Kenya, Section 81 of the Public Finance Management Act, 2012 and the Fourth Schedule para 21 and 23 of the Basic Education Act, 2013.

**(c) Committees of the Board**

Ref:	Name of Committee	Names of Members	Designation	Number of meetings attended during the year
1.	Executive Committee	1.Mr.Kioko Muthengi 2. Mr.Antony Mzungu 3. Mrs.Celestine Ndeje 4.Mr.Daniel Kopa 5. Mr. Omar Lumwe	- Principal/Sec Bom - Chairman Bom - Vice chairman Bom - BOM Member - BOM Member	1 out of 3 Meetings
2.	Finance,Procurement And General Purposes Committee	1.Mr.Daniel Kopa 2.Mr.Harry Malau 3.Mrs.Dorcas Ngome	- Chairman - Member - Member	1 out of 3 Meetings
3.	Academic Committee	1.Mr .Mohammed Mapuri 2.Mrs.Gladys Ndune 3.Mr.Francis Lwambi	- Chairman - Member - Member	2 out of 3 Meetings
4.	Development Committee	N/A		
5	Discipline and welfare Committee	1.Mrs. Dorcas Ngome 2.Mr.kioko Muthengi 3.Mr.Omar Bakari 4.Mr.Edison Chibo	- Chairlady - Member - Member - Member - Member	2 out of 3 Meetings
7	Adhoc Committee (if any during the year)	N/A		

**(MWAKIRUNGE SECONDARY SCHOOL)<sup>1</sup>**  
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**(d) School operation Management**

For the financial year ended 30<sup>th</sup> June 2021 the School day-to-day management was under the following persons:

<b>Ref:</b>	<b>Designation</b>	<b>Name</b>	<b>TSC Number</b>
1	Principal	Kioko Muthengi	359664
2	Deputy Principal	Joash Momanyi	352568
3	School Bursar	Holliness Mnyazi Tsuma	Id no. 23142657

**KEY SCHOOL INFORMATION AND MANAGEMENT (Continued)**

**(e) Schools contacts**

Post Office Box: 12233-80117, MTOPANGA  
Telephone: 0794677058  
E-mail: mwakirungeskuli@gmail.com  
Website: N/A  
Facebook: N/A  
Twitter: N/A

**(f) School Bankers**

The following school operated 4 number of bank accounts in the following banks: (Ensure all accounts including CDF accounts are included)

1. Name of Bank: National bank of Kenya  
Branch: Nkrumah road  
Account Number: 010210092307009 (Main account)
2. Name of Bank: National bank of Kenya  
Branch: Nkrumah road  
Account Number: 01025009230700 (Tuition account)
3. Name of Bank : National bank of Kenya  
Branch: Nkrumah road  
Account Number: 01025009230701 (Operation account)
4. Name Of Bank : National Bank Of Kenya  
Branch : Nkrumah Road  
Account Number : 01022009230700 (Infrastructure Account)
5. MPESA Pay Bill No. : 4042281 attached to 01021009230700 bank account.

**(Independent Auditors**

Office of the Auditor General  
Anniversary Towers, University Way  
P.O. Box 30084  
GPO 00100  
Nairobi, Kenya

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**II. SUMMARY REPORT OF PERFORMANCE OF THE SCHOOL**

The following is a summary report of the performance of the school against the set performance evaluation criteria:

a) **Financial performance:**

**(i) Surplus/ deficit for the year and a comparison of the same for the last three years**

YEAR	2020-2021	2019-2020	2018-2019
SURPLUS /DEFICIT	1,027,876.65	(2,035,458.45)	1,719,375.70

**(ii) Capitation grants from the Ministry of Education for the last three years**

S/N	ACCOUNT	2021	2020	2019
1	TUITION ACCOUNT	499,911.00	570,183.00	1,264,924.30
2	OPERATION ACCOUNT	3,132,173.65	3,927,575.00	5,040,236.20

**(iii) Ratio of capitation grant per student over the last three years**

S/N	ACCOUNT	2021	2020	2019
1	TUITION ACCOUNT	1:1,249	1:1,425	1:3,162
2	OPERATION ACCOUNT	1:7,830	1:9,819	1:12,601

**(iv) A three-year overview of growth of other income(s) earned by the school.**

S/N	ACCOUNT	2021	2020	2019
1	MAIN ACCOUNT	2,127,843.00	2,530,425.00	3,265,153.00

**(v) A three-year overview of growth in expenditure of the school**

S/N	ACCOUNT	2021	2020	2019
1	TUITION	774,838.00	267,673.00	2,049,919.00
2	OPERATION	1,993,775.00	6,684,614.45	2,959,332.80
3	MAIN	1,963,438.00	2,111,354.00	2,841,686.00

**(vi) Movement of debtors and creditors of the school over the last three years**

S/N	PARTICULARS	2021	2020	2019
1	DEBTORS	5,191,677.80	5,793,001.80	4,632,850.00
2	CREDITORS	139,614.00	306,680.00	211,389.00

**(vii) Movement of cash and bank balances over the last three years**

S/N	PARTICULARS	2021	2020	2019
1	CASH AND BANK BALANCES	3,222,768.65	1,760,634.00	4,862,453.25



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**b) Teacher Student ratio:**

1. Teacher to Student ratio	1:21
2. Number of teachers recruited/posted to the school within the year.	1 Teachers
3. Number of teachers transferred during the year.	nil
4. Number of teachers retired during the year.	nil
5. Number of teachers employed by TSC.	13 Teachers
6. Number of teachers employed by BOM.	6 Teachers
7. Subject Allocation;	
(i) Maths	3 Teachers
(ii) English	3 Teachers
(iii) Kiswahili	4 Teachers
(iv) Chemistry	2 Teachers
(v) Biology	3 Teachers
(vi) Physics	2 Teachers
(vii) Business studies	2 Teachers
(viii) Agriculture	2 Teacher
(ix) Geography	2 Teachers
(x) History and Government	2 Teachers
(xi) CRE	2 Teachers
(xii) IRE	0 Teachers
<b>N/B: The school has a shortage in the following subject:</b>	
- Maths / Business	
- Maths /chemistry	
- Geograph / History	
- Biology /chemistry	
- Biology / Agriculture	
- Ire	

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**c) Mean score in the 2020 KCSE:**

S/N	DESCRIPTION	2020	2019	2018
1	School mean score	2.76	3.00	2.98

**(d) Number of Candidates in the 2020 KCSE:**

S/N	DESCRIPTION	2020	2019	2018
1	KCSE Candidates	50	38	41

**(e) Capacity of the school:**

S/N	DESCRIPTION	2021
1	Number Of Students	400
2	Kitchen	1
3	Dining Hall	nil
4	Toilets :- 8 Door For The 180 Girls	1
	6 Door For The 220 Boys	1
	2 Uninary For The Bys	
	4 Door For The Male And Female Staff	1
5	Laboratory: Biology /Agriculture	1
	Physics/Chemistry	1

**d) Development projects carried out by the school:**

-1no.class room –RMI fund

-Bus shed - PTA fund

*Sign*

*School Principal*



**PRINCIPAL**  
**MWAKIRUNGE SECONDARY SCHOOL**

**(MWAKIRUNGE SECONDARY SCHOOL)**  
**PUBLIC SECONDARY SCHOOL**  
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**III. STATEMENT OF SCHOOL MANAGEMENT RESPONSIBILITY**

Section 81 (1) of the Public Finance Management Act, 2012 requires that, at the end of each financial year, each National Government School shall prepare financial statements in respect of that school. Section 81 (3) requires the financial statements so prepared to be in a form that complies with relevant accounting standards as prescribed by the Public Sector Accounting Standards Board of Kenya from time to time.

Schedule 4 (Section 23) of the Education Act, 2013 requires the Board of Management of a public institution of basic education to be keep all proper books and records of accounts of the income, expenditure and assets of the institution.

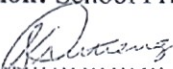
The Board of Management of Mwakirunge secondary school accepts responsibility for the school's financial statements, which have been prepared on the Cash Basis Method of Financial Reporting, using appropriate accounting policies in accordance with International Public Sector Accounting Standards (IPSAS).

The Board of Management is of the opinion that the school's financial statements give a true and fair view of the state of the school's transactions during the financial year ended 30<sup>th</sup> June, 2021, and of the school's financial position as at that date.

**Name:** Anthony Mzungu  
**Designation:** Chairman, School Board of Management

**Sign:**   
**Date:** 02/11/22

**Name:** Kioko Muthengi  
**Designation:** School Principal & Secretary to Board of Management

**Sign:**   
**Date:** 02/11/22

PRINCIPAL  
MWAKIRUNGE SECONDARY SCHOOL

**Name:** Holliness Tsuma  
**Designation:** Bursar/ Finance Officer

**Sign:**   
**Date:** 02/11/22

# REPUBLIC OF KENYA

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E-mail: info@oagkenya.go.ke  
Website: www.oagkenya.go.ke



**HEADQUARTERS**  
Anniversary Towers  
Monrovia Street  
P.O. Box 30084-00100  
NAIROBI

## **REPORT OF THE AUDITOR-GENERAL ON MWAKIRUNGE SECONDARY SCHOOL FOR THE YEAR ENDED 30 JUNE, 2021- MOMBASA COUNTY**

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### **PREAMBLE**

I draw your attention to the contents of my report which is in three parts:

- A. Report on the Financial Statements that considers whether the financial statements are fairly presented in accordance with the applicable financial reporting framework, accounting standards, and the relevant laws and regulations that have a direct effect on the financial statements.
- B. Report on Lawfulness and Effectiveness in Use of Public Resources which considers compliance with applicable laws, regulations, policies, gazette notices, circulars, guidelines, and manuals and whether public resources are applied in a prudent, efficient, economic, transparent, and accountable manner to ensure Government achieves value for money and that such funds are applied for the intended purpose.
- C. Report on the Effectiveness of Internal Controls, Risk Management, and Governance which considers how the entity has instituted checks and balances to guide internal operations. This responds to the effectiveness of the governance structure, the risk management environment and the internal controls developed and implemented by those charged with governance for orderly, efficient, and effective operations of the entity.

An unmodified opinion does not necessarily mean that an entity has complied with all relevant laws and regulations and that its internal controls, risk management, and governance systems are properly designed and were working effectively in the financial year under review.

The three parts of the report are aimed at addressing the statutory roles and responsibilities of the Auditor-General as provided by Article 229 of the Constitution, the Public Finance Management Act, 2012, and the Public Audit Act, 2015. The three parts of the report, when read together constitute the report of the Auditor-General.

### **REPORT ON THE FINANCIAL STATEMENTS**

#### **Qualified Opinion**

I have audited the accompanying financial statements of Mwakirunge Secondary School – Mombasa County set out on pages 12 to 27, which comprise of the statement of

financial assets and financial liabilities as at 30 June, 2021, the statement of receipts and payments, the statement of cash flows and statement of budgeted versus actual amounts for the year then ended, and a summary of significant accounting policies and other explanatory information in accordance with the provisions of Article 229 of the Constitution of Kenya and Section 35 of the Public Audit Act, 2015. I have obtained all the information and explanations which, to the best of my knowledge and belief, were necessary for the purpose of the audit.

In my opinion, except for the effect of the matters described in the Basis for Qualified Opinion section of my report, the financial statements present fairly, in all material respects, the financial position of Mwakirunge Secondary School – Mombasa County as at 30 June, 2021, and of its financial performance and its cash flows for the year then ended, in accordance with International Public Sector Accounting Standards (Cash Basis) and comply with the Public Finance Management Act, 2015 and the Basic Education Act, 2013.

### **Basis for Qualified Opinion**

#### **1. Inconsistent Disclosure of Capitation Grants**

The statement of receipts and payments reflects capitation grants for tuition and operations of Kshs.499,911 and Kshs.3,132,174 as disclosed in Notes 1 and 2 to the financial statements respectively all totalling to Kshs.3,632,085. However, examination of documents provided for audit revealed that there were discrepancies between the data in the National Education Management Information System (NEMIS), and School records relating to the enrolment of students leading to an underfunding by Kshs.186,744.

In the circumstances, the accuracy and completeness of the capitations of Kshs.3,632,085 could not be confirmed.

#### **2. Unsupported Long Outstanding Student Accounts Receivables**

The statement of financial assets and financial liabilities reflects a balance of Kshs.5,191,678 in respect of accounts receivable as disclosed in Note 11 to the financial statements which includes a total of Kshs.5,157,178 relating to student fees arrears and which have been outstanding for a period of more than twelve months. In addition, detailed schedules and evidence of recoverability to support this amount were not provided for audit.

In the circumstances, the accuracy and recoverability of the long outstanding student account receivables of Kshs.5,157,178 could not be confirmed.

#### **3. Unsupported Cash and Cash Equivalents**

The statement of financial assets and financial liabilities reflects cash and cash equivalents balance of Kshs.3,222,769 which includes cash at bank and cash in hand balances of Kshs.3,146,263 and Kshs.76,506 respectively. However, Management did not provide bank confirmation certificates and board of survey report to confirm the bank balance and cash in hand balances respectively.

In the circumstances, the accuracy, existence and completeness of the cash and cash equivalents balance of Kshs.3,222,769 could not be confirmed.

The audit was conducted in accordance with International Standards of Supreme Audit Institutions (ISSAIs). I am independent of the Mwakirunge Secondary School Management in accordance with ISSAI 130 on Code of Ethics. I have fulfilled other ethical responsibilities in accordance with the ISSAI and in accordance with other ethical requirements applicable to performing audits of financial statements in Kenya. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my qualified opinion.

### **Key Audit Matters**

Key audit matters are those matters that, in my professional judgment, are of most significance in the audit of the financial statements. There were no key audit matters to report in the year under review.

### **Other Matter**

#### **Budgetary Control and Performance**

The statement of budgeted versus actual amounts reflects a final budgeted receipt of Kshs.6,808,800 and actual receipts of Kshs.4,932,417 resulting in a revenue shortfall of Kshs.1,876,383 or 28% of the budget. Additionally, the statement reflects final budgeted payments of Kshs.6,808,800 and actual payments of Kshs.4,443,892 resulting in a net under-expenditure of Kshs.2,364,908 or 35% of the budget.

The Management did not comment nor provide explanations for the significant under collection and under utilization of the budgeted amount.

In the circumstances, the under collection of revenue and underperformance on expenditure may have impacted negatively on service delivery.

## **REPORT ON LAWFULNESS AND EFFECTIVENESS IN THE USE OF PUBLIC RESOURCES**

### **Conclusion**

As required by Article 229(6) of the Constitution, based on the audit procedures performed, except for the matters described in the Basis for Conclusion on Lawfulness and Effectiveness in Use of Public Resources section of my report, I confirm that nothing else has come to my attention to cause me to believe that public resources have not been applied lawfully and in an effective way.

### **Basis for Conclusion**

#### **1. Non-Compliance with the Public Sector Accounting Standards Board (PSASB) Reporting Requirements**

The Public Sector Accounting Standards Board (PSASB) Guidelines on Implementation of International Public Sector Accounting Standards (IPSAS) by Secondary Schools in

Kenya of 20 August, 2021 requires the first financial statements after adoption of IPSAS to be presented for eighteen (18) months from 1 January, 2020 to 30 June, 2021 with comparatives being for twelve (12) months from 1 January, 2019 to 30 December, 2019. Further, a disclosure note ought to have been included in the financial statements that the reason for preparing for longer period is due to the adoption of IPSAS for school and the change from calendar year to government fiscal year. In addition, a disclosure note should be made in the financial statements that the comparative information may not be comparable due to the longer period covered by the current financial period.

However, Management presented the annual report and financial statements covering only one year for financial year 2020-2021 with comparative balances for financial year 2019. Therefore, the financial statements have not been prepared for eighteen-months (18) as prescribed the Public Sector Accounting Standards Board (PSASB).

Further, no disclosure was made on the change in the preparation of financial statements from calendar year to government fiscal year or on the lack of comparability due to longer period covered by the current financial period.

In the circumstances, Management did not adhere to the IPSASB guidelines as required.

## **2. Lack of a Procurement Plan**

During the year under review, the School incurred a total expenditure of Kshs.2,305,042 on teaching/learning materials, laboratory equipment, repairs and maintenance improvements and lunch programme. However, Management did not have in place an approved annual procurement plan contrary to Sections 53 (2) and (5) of the Public Procurement and Asset Disposal Act, 2015 which requires entities to have in place procurement and asset disposal plans that are based on indicative or approved budgets which shall be integrated with the applicable budget process.

In the circumstances, Management was in breach of the law.

## **3. Irregular procurement of Infrastructure Projects**

During the year under review, the School constructed girls toilets at a contract sum of Kshs.400,550 funded from the Maintenance and Improvement Fund (MIF). However, Management did not provide for audit, minutes of the School Infrastructure Committee, and the School Infrastructure Development Plan to confirm approval. Further the School did not have Tender Evaluation Committee, Professional Opinion, and Inspection and Acceptance Committees Reports contrary to Public Procurement and Asset Disposal Act, 2015 which requires the head of procurement function of a procuring entity to, alongside the report to the evaluation committee as secretariat comments, review the tender evaluation report and provide a signed professional opinion to the accounting officer on the procurement or asset disposal proceedings.

In the circumstances, Management was in breach of the law.



The audit was conducted in accordance with ISSAI 4000. The standard requires that I comply with ethical requirements and plan and perform the audit to obtain assurance about whether the activities, financial transactions and information reflected in the financial statements are in compliance, in all material respects, with the authorities that govern them. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my conclusion.

## REPORT ON THE EFFECTIVENESS OF INTERNAL CONTROLS, RISK MANAGEMENT AND GOVERNANCE

### **Conclusion**

As required by Section 7(1)(a) of the Public Audit Act, 2015, based on the audit procedures performed, except for the matters described in the Basis for Conclusion on Effectiveness of Internal Controls, Risk Management, and Governance section of my report, I confirm that nothing else has come to my attention to cause me to believe that internal controls, risk management, and overall governance were not effective.

### **Basis for Conclusion**

#### **1. Lack of an Approved Risk Management Policy**

During the year under review, Management did not have in place an approved risk management policy. Further, there was no evidence that the School had documented, identified, and assessed risks and consequently developed controls to respond to risks identified as required.

In the circumstances, existence of effective risk management measures could not be confirmed.

#### **2. Lack of Fixed Asset Register**

During the year under review, the School did not maintain a fixed asset register for all her assets. Further, land ownership documents had not been obtained or produced for audit.

In the circumstances, the security, efficiency and effectiveness in the use of the School's assets could not be confirmed.

#### **3. Lack of Board Sub-Committees**

The Board of Management has not established an audit committee and a human rights and students welfare committee as is required. Further, Management did not provide records nor files for the members of the Board to confirm the qualifications of the members of the Board of Management.

In the circumstances, effectiveness of the overall governance could not be confirmed.

The audit was conducted in accordance with ISSAI 2315 and ISSAI 2330. The standards require that I plan and perform the audit to obtain assurance about whether effective

processes and systems of internal controls, risk management, and overall governance were operating effectively, in all material respects. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my conclusion.

### **Responsibilities of Management and those Charged with Governance**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with International Public Sector Accounting Standards (Cash Basis) and for maintaining effective internal controls as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error and for its assessment of the effectiveness of internal controls, risk management, and governance.

In preparing the financial statements, Management is responsible for assessing the School's ability to continue to sustain its services, disclosing, as applicable, matters related to the sustainability of services and using the applicable basis of accounting unless Management is aware of the intention to terminate the School or to cease operations.

Management is also responsible for the submission of the financial statements to the Auditor-General in accordance with the provisions of Section 47 of the Public Audit Act, 2015.

In addition to the responsibility for the preparation and presentation of the financial statements described above, Management is also responsible for ensuring that the activities, financial transactions, and information reflected in the financial statements are in compliance with the authorities which govern them and that public resources are applied in an effective way.

Those charged with governance are responsible for overseeing the School's financial reporting process, reviewing the effectiveness of how Management monitors compliance with relevant legislative and regulatory requirements, ensuring that effective processes and systems are in place to address key roles and responsibilities in relation to governance and risk management, and ensuring the adequacy and effectiveness of the control environment.

### **Auditor-General's Responsibilities for the Audit**

The audit objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error and to issue an auditor's report that includes my opinion in accordance with the provisions of Section 48 of the Public Audit Act, 2015 and submit the audit report in compliance with Article 229(7) of the Constitution. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISSAIs will always detect a material misstatement and weakness when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

In addition to the audit of the financial statements, a compliance audit is planned and performed to express a conclusion about whether, in all material respects, the activities, financial transactions, and information reflected in the financial statements are in compliance with the authorities that govern them and that public resources are applied in an effective way, in accordance with the provisions of Article 229(6) of the Constitution and submit the audit report in compliance with Article 229(7) of the Constitution.

Further, in planning and performing the audit of the financial statements and audit of compliance, I consider internal controls in order to give an assurance on the effectiveness of internal controls, risk management, and governance processes and systems in accordance with the provisions of Section 7(1)(a) of the Public Audit Act, 2015 and submit the audit report in compliance with Article 229(7) of the Constitution. My consideration of the internal controls would not necessarily disclose all matters in the internal controls that might be material weaknesses under the ISSAIs. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements caused by error or fraud in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions.

Because of its inherent limitations, internal controls may not prevent or detect misstatements and instances of noncompliance. Also, projections of any evaluation of effectiveness to future periods are subject to the risk that controls may become inadequate because of changes in conditions, or that the degree of compliance with the policies and procedures may deteriorate.


As part of an audit conducted in accordance with ISSAIs, I exercise professional judgement and maintain professional skepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal controls.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Management.
- Conclude on the appropriateness of the Management's use of the applicable basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the School's ability to continue as a going concern or to sustain its services. If I conclude that a material uncertainty exists, I am required to draw attention in the auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to the date of my audit report. However, future events or conditions may cause the School to cease to continue to sustain its services.

- Evaluate the overall presentation, structure, and content of the financial statements, including the disclosures and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Obtain sufficient appropriate audit evidence regarding the financial information and business activities of the School to express an opinion on the financial statements.
- Perform such other procedures as I consider necessary in the circumstances.

I communicate with the Management regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal controls that are identified during the audit.

I also provide Management with a statement that I have complied with relevant ethical requirements regarding independence and to communicate with them all relationships and other matters that may reasonably be thought to bear on my independence, and where applicable, related safeguards.

  
CPA Nancy Gathungu, CBS  
AUDITOR-GENERAL

**Nairobi**

**09 October, 2023**

(MWAKIRUNGE SECONDARY SCHOOL)  
**PUBLIC SECONDARY SCHOOL**  
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**V. STATEMENT OF RECEIPTS AND PAYMENTS PERIOD TO 30<sup>TH</sup> JUNE 2021**

DESCRIPTION OF VOTE HEAD	Note	2020-2021	2019-2020
		Kshs	Kshs
<b>RECEIPTS</b>			
Capitation grants for tuition	1	499,911.00	570,183.00
Capitation grants for operations	2	3,132,173.65	3,927,575.00
School Fund Income- Parents' Contributions	3	1,803,653.00	2,519,725.00
School Fund Income- Other receipts	4	133,260.00	10,700.00
Proceeds from borrowings			
<b>TOTAL RECEIPTS</b>		<b>5,568,997.65</b>	<b>7,028,183.00</b>
<b>PAYMENTS</b>			
Payments for Tuition	5	774,838.00	267,673.00
Payments for operations	6	1,993,775.00	6,684,614.45
Boarding and school fund payments	7	1,963,438.00	2,111,354.00
<b>TOTAL PAYMENTS</b>		<b>4,732,051.00</b>	<b>9,063,641.45</b>
<b>SURPLUS/DEFICIT</b>		<b>836,946.65</b>	<b>(2,035,458.45)</b>

The school financial statements were approved on \_\_\_\_\_ 2022 and signed by:

Sign 

Name: Anthony Mzungu

Chair BOM

Date 08/11/22

Sign 

Name: Kioko Muthengi

School Principal/  
Secretary to BOM

Date 08/11/22

Sign 

Name: Holliness Tsuma

Bursar/  
Finance Officer

Date 08/11/22

PRINCIPAL  
MWAKIRUNGE SECONDARY SCHOOL

**(MWAKIRUNGE SECONDARY SCHOOL)**  
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**VI. STATEMENT OF FINANCIAL ASSETS AND FINANCIAL LIABILITIES AS AT 30<sup>TH</sup> JUNE 2021**

	Note	2020-2021	2019-2020
		Kshs	Kshs
<b>FINANCIAL ASSETS</b>			
<b>Cash and Cash Equivalents</b>			
Bank Balances	8	3,146,262.55	1,731,589.90
Cash Balances	9	76,506.10	29,044.10
Short term Investment	10	0	0
<b>Total Cash and cash equivalent</b>		<b>3,222,768.65</b>	<b>1,760,634.00</b>
Account's receivables	11	5,191,677.80	5,793,001.80
<b>TOTAL FINANCIAL ASSETS</b>		<b>8,414,446.45</b>	<b>7,553,635.80</b>
<b>FINANCIAL LIABILITIES</b>			
Accounts Payables	12	(330,544.00)	(306,680.00)
<b>NET FINANCIAL ASSETS</b>		<b>8,083,902.45</b>	<b>7,246,955.80</b>
<b>REPRESENTED BY</b>			
Accumulated Fund b/fwd	13	7,246,955.80	9,282,414.25
Surplus/Deficit for the year		836,946.65	(2,035,458.45)
<b>NET FINANCIAL POSITION</b>		<b>8,083,902.45</b>	<b>7,246,955.80</b>

The School's financial statements were approved on \_\_\_\_\_ 2022 and signed by:

Name: Anthony Mzungu  
Chairman, BoM

Sign: 

Date: 08/11/22

Name: Kioko Muthengi  
School Principal/Secretary  
to BoM

Sign: 

Date: 08/11/22

Name: Holliness Tsuma  
Bursar/Finance

Sign: 

Date: 08/11/22

PRINCIPAL  
MWAKIRUNGE SECONDARY SCHOOL

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**VII. STATEMENT OF CASH FLOWS FOR THE PERIOD ENDED 30<sup>TH</sup> JUNE 2021**

		2020-2021	2019-2020
		Kshs	Kshs
<b>CASHFLOW FROM OPERATING ACTIVITIES</b>			
<b>Receipts for operating income</b>			
Capitation grants for tuition	1	499,911.00	570,183.00
Capitation grants for operations	2	1,790,173.65	2,504,075.00
School fund income- Parents contributions/ fees	3	3,871,551.00	1,353,315.00
School fund income- other receipts	4	0.00	0.00
<b>Total receipts</b>		<b>6,616,635.65</b>	<b>4,427,573.00</b>
<b>Payments</b>			
Payments for Tuition		774,838.00	276,173.00
Payments for operations		1,792,334.00	3,167,836.25
Boarding and school fund payments		3,277,889.00	2,112,854.00
<b>Total payments</b>		<b>5,845,061.00</b>	<b>5,556,863.25</b>
<b>Net cash flow from operating activities</b>		<b>316,574.65</b>	<b>(1,129,290.25)</b>
<b>CASHFLOW FROM INVESTING ACTIVITIES</b>			
<b>Receipts from Investing Activities</b>			
Proceeds from Sale of Assets			
Maintenance & Improvement		1,347,000.00	1,423,500.00
Proceeds from investments			
<b>Total receipts</b>		<b>1,347,000.00</b>	<b>1,423,500.00</b>
<b>Payments from Investing Activities</b>			
Maintenance & Improvement		201,440.00	3,396,029.00
Purchase of investments			
<b>Net cash flows from Investing Activities</b>		<b>1,145,560.00</b>	<b>(1,972,529.00)</b>
<b>CASHFLOW FROM BORROWING ACTIVITIES</b>			
<b>Receipts from Financing Activities</b>			
Proceeds from borrowings/ loans		-	-
<b>Payments from Financing Activities</b>			
Repayment of principal borrowings		-	-
<b>Net cash flow from financing activities</b>		<b>-</b>	<b>-</b>
<b>NET INCREASE IN CASH AND CASH EQUIVALENTS</b>		<b>1,462,134.65</b>	<b>(3,101,819.25)</b>
<b>Cash and cash equivalent at BEGINNING of the year</b>		<b>1,760,634.00</b>	<b>4,862,453.25</b>
<b>Cash and cash equivalent at END of the year</b>		<b>3,222,768.65</b>	<b>1,760,634.00</b>

*The above presentation of cash flow statement uses the direct method of cash flow presentation which is encouraged under IPSAS. Schools' should therefore adopt the direct method of cashflow as recommended by PSASB.*

VIII. STATEMENT OF BUDGETED VERSUS ACTUAL AMOUNTS FOR THE YEAR ENDED 30<sup>TH</sup> JUNE 20XX

Receipt/expenses Item	Original Budget	Adjustments	Final Budget	Actual on Comparable Basis	Budget Utilization Difference	% of Utilization
	a	b	c=a+b	d	e=c-d	f=d/c %
	Kshs	Kshs			Kshs	Kshs
<b>RECEIPTS</b>						
<b>(1) CAPITATION GRANT ON TUITION</b>						
Textbooks and reference materials	-	-	-	-	-	-
Exercise books	-	-	-	-	-	-
Laboratory equipment	-	-	-	-	-	-
Internal exams	-	-	-	-	-	-
Teaching / learning materials	828,800.00	-	828,800.00	499,911.00	328,889.00	60%
Chalks	-	-	-	-	-	-
Exams and assessment	-	-	-	-	-	-
Teachers guides	-	-	-	-	-	-
<b>(2) CAPITATION GRANT ON OPERATIONS</b>						
Personnel emoluments	-	-	-	-	-	-
Other voteheads	1,880,000.00	-	1,880,000.00	1,694,173.65	185,826.35	90%
Repairs and maintenance	1,000,000.00	-	1,000,000.00	1,438,000.00	(438,000.00)	144%
Local transport / travelling		-			-	
Electricity and water		-			-	
Medical	400,000.00	-	400,000.00	-	400,000.00	-
Administration costs		-			-	
Activity	300,000.00	-	300,000.00	-	300,000.00	-
Gratuity		-			-	



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Receipt/expenses Item	Original Budget	Adjustments	Final Budget	Actual on Comparable Basis	Budget Utilization Difference	% of Utilization
	a	b	c=a+b	d	e=c-d	f=d/c %
	Kshs	Kshs			Kshs	Kshs
SMASSE		-	-	-	-	-
<b>(3) FEES CHARGED ON PARENTS</b>						
Lunch programme	2,400,000.00	-	2,400,000.00	1,167,072.00	1,232,928.00	49%
Repairs and maintenance	-	-	-	-	-	-
Local transport / travelling	-	-	-	-	-	-
Electricity and water	-	-	-	-	-	-
Medical	-	-	-	-	-	-
Administration costs	-	-	-	-	-	-
Activity	-	-	-	-	-	-
SMASSE	-	-	-	-	-	-
Bom teachers	-	-	-	-	-	-
<b>OTHER INCOME</b>						
Rent income	-	-	-	-	-	-
Income from farming activities	-	-	-	-	-	-
Insurance compensation	-	-	-	-	-	-
Income from Posho mill	-	-	-	-	-	-
Income from Bus Hire	-	-	-	-	-	-
Fee for hire of ground and equipment	-	-	-	78,000.00	-	-
Tender	-	-	-	9,000.00	-	-
Text books	-	-	-	1,400.00	-	-
Bursary	-	-	-	44860.00	-	-
<b>TOTAL INCOME</b>	<b>6,808,800.00</b>	<b>-</b>	<b>6,808,800.00</b>	<b>4,932,416.65</b>	<b>1,876,383.35</b>	<b>72%</b>
<b>(1) EXPENDITURE FOR TUITION</b>						

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Receipt/expenses Item	Original Budget	Adjustments	Final Budget	Actual on Comparable Basis	Budget Utilization Difference	% of Utilization
	a	b	c=a+b	d	e=c-d	f=d/c %
	Kshs	Kshs			Kshs	Kshs
Textbooks and reference materials	-	-	-	-	-	-
Exercise books	-	-	-	-	-	-
Laboratory equipment	-	-	-	-	-	-
Internal exams	-	-	-	-	-	-
Teaching / learning materials	828,800.00	-	828,800.00	774,838.00	53,962.00	94%
Chalks		-				
Exams and assessment		-				
Teachers guides		-				
Administration costs		-				
Bank Charges		-				
<b>(2) EXPENDITURE FOR OPERATIONS</b>						
Personnel emoluments		-				
Other voteheads	1,880,000.00	-	1,880,000.00	1,502,716.00	377,284.00	80%
Repairs, maintenance & improvements	1,000,000.00	-	1,000,000.00	201,440.00	798,560.00	20%
Local transport / travelling	-	-	-	-	-	-
Electricity, water and conservancy	-	-	-	-	-	-
Medical	400,000.00	-	400,000.00	1,460.00	398,540.00	0.4%
Administration costs		-				
Activity Expenses	300,000.00	-	300,000.00			
Gratuity	-	-	-	-	-	-
SMASSE	-	-	-	-	-	-
<b>(3) EXPENDITURE FOR SCHOOL FUNDS</b>						
BOM Teachers Salaries	-	-	-	487,400.00		

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Receipt/expenses Item	Original Budget	Adjustments	Final Budget	Actual on Comparable Basis	Budget Utilization Difference	% of Utilization
	a	b	c=a+b	d	e=c-d	f=d/c %
	Kshs	Kshs			Kshs	Kshs
Repairs, maintenance and improvements	-	-	-	-	-	-
Local transport / travelling	-	-	-	-	-	-
Electricity, water and conservancy	-	-	-	-	-	-
Medical Expenses	-	-	-	-	-	-
Administration costs	-	-	-	118,640.00	-	-
Activity				199,550.00		
Gratuity						
Lunch programme	2,400,000.00	-	2,400,000.00	1,132,348.00	1,267,652.00	47%
Boarding Equipment and Stores	-	-	-	-	-	-
Bus hire	-	-	-	23,000.00	-	-
Insurance costs	-	-	-	-	-	-
Tender	-	-	-	2,500.00	-	-
Other expenses on investments	-	-	-	-	-	-
Rent Expenses	-	-	-	-	-	-
Bank Charges	-	-	-	-	-	-
Loan Interest Repayment	-	-	-	-	-	-
Loan Principal Repayment	-	-	-	-	-	-
Acquisition of Assets		-				
<b>TOTALS</b>	<b>6,808,800.00</b>		<b>6,808,800.00</b>	<b>4,443,892.00</b>	<b>2,364,908.00</b>	<b>65%</b>

*[Provide below a commentary on significant underutilization (below 90% of utilization) and any overutilization above 100%]*

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- i) *The underutilised voteheads were arrived because there was remaining stocks in the store as at the beginning of the year.*
- ii) *The overutilization was arrived because the funding was not 100% and that many activities take place at the beginig of the year.*

**IX. SIGNIFICANT ACCOUNTING POLICIES**

The principal accounting policies adopted in the preparation of these financial statements are set out below:

**1. Statement of compliance and basis of preparation**

The financial statements have been prepared in accordance with and comply with International Public Sector Accounting Standards (IPSAS) with particular emphasis on Cash Basis Financial Reporting under the Cash Basis of Accounting and applicable government legislations and regulations. The financial statements comply with and conform to the form of presentation prescribed by the Public Sector Accounting Standards Board of Kenya.

This cash basis of accounting has been supplemented with accounting for; a) receivables that include imprest, salary advances and other receivables and b) payables that include deposits and retentions and payables from operations.

The financial statements are presented in Kenya Shillings, which is the functional and reporting currency of the *school* and all values are rounded to the nearest Kenya Shilling (Kshs). The accounting policies adopted have been consistently applied to all the years presented.

**2. Recognition of receipts and payments**

The *school* recognises all receipts from the various sources when the event occurs and the related cash has actually been received by the *school*. In addition, the *school* recognises all expenses when the event occurs and the related cash has actually been paid out by the *school*.

**3. In-kind contributions**

In-kind contributions are donations that are made to the *school* in the form of actual goods and/or services rather than in money or cash terms. These donations may include vehicles, equipment or personnel services. Where the financial value received for in-kind contributions can be reliably determined, the *school* includes such value in the statement of receipts and payments both as a receipt and as a payment in equal and opposite amounts; otherwise, the contribution is not recorded.

**4. Cash and cash equivalents**

Cash and cash equivalents comprise cash on hand and cash at bank, short-term deposits on call and highly liquid investments with an original maturity of three months or less, which are readily convertible to known amounts of cash and are subject to insignificant risk of changes in value. Bank account balances include amounts held at various financial institutions at the end of the financial year.

**SIGNIFICANT ACCOUNTING POLICIES (Continued)**

- 5. Accounts Receivable**  
For the purposes of these financial statements, imprests and advances to authorised public officers and/or institutions which were not surrendered or accounted for at the end of the financial year are treated as receivables. This is in recognition of the government practice where the imprest payments are recognized as expenditure when fully accounted for by the imprest or AIE holders. This is an enhancement to the cash accounting policy. Other accounts receivables are disclosed in the financial statements.
- 6. Accounts Payable**  
For the purposes of these financial statements, deposits and retentions held on behalf of third parties have been recognized as accounts payables. This is in recognition of the government practice of retaining a portion of contracted services and works pending fulfilment of obligations by the contractor and to hold deposits on behalf of third parties. This is an enhancement to the cash accounting policy adopted by National Government Ministries and agencies. Other liabilities including pending bills are disclosed in the financial statements. Pending bills consist of unpaid liabilities at the end of the financial year arising from contracted goods or services during the year or in past years.
- 7. Non-current assets**  
Non-current assets are expensed at the time of acquisition while disposal proceeds are recognized as receipts at the time of disposal. However, the acquisitions and disposals are reflected in the school fixed asset register a summary of which is provided as a memorandum to these financial statements.
- 8. Budget**  
The budget is developed on the same accounting basis (cash basis), the same accounts classification basis, and for the same period as the financial statements. The *school's* budget was approved by the School Board of Management. A comparison of the actual performance against the comparable budget for the financial year under review has been included in the financial statements.
- 9. Comparative figures**  
Where necessary comparative figures for the previous financial year have been amended or reconfigured to conform to the required changes in presentation.
- 10. Subsequent events**  
There have been no events subsequent to the financial year end with a significant impact on the financial statements for the year ended 30<sup>th</sup> June 2021.

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**X. NOTES TO THE FINANCIAL STATEMENTS**

**1 CAPITATION GRANT FOR TUITION**

	2020-2021	2019-2020
	Kshs	Kshs
Textbooks and reference materials	-	-
Exercise books	-	-
Laboratory equipment	-	-
Internal exams	-	-
Teaching / learning materials	499,911.00	170,183.00
Chalks	-	-
Exams and assessment	-	-
Teachers guides	-	-
<b>Total</b>	<b>499,911.00</b>	<b>570,183.00</b>

**2 CAPITATION GRANT FOR OPERATIONS**

	2020-2021	2019-2020
	Kshs	Kshs
Personnel emoluments	1,694,173.65	2,259,275.00
Repairs and maintenance	1,438,000.00	1,423,500.00
Local transport / travelling	-	-
Electricity and water	-	-
Medical	-	61,600.00
Administration costs	-	-
Activity	-	-
Bom Teachers	-	60,000.00
<b>Total</b>	<b>3,132,173.65</b>	<b>3,927,575.00</b>

**3 PARENTS CONTRIBUTION/FEES - SCHOOL FUND ACCOUNT**

	2020-2021	2019-2020
	Kshs	Kshs
Personnel emoluments	-	-
Lunch programme	1,803,653.00	2,519,725.00
Repairs and maintenance	-	-
Local transport / travelling	-	-
BOM Teachers	-	-
Medical	-	-
Administration costs	-	-
Activity	-	-
<b>Total</b>	<b>1,803,653.00</b>	<b>2,519,725.00</b>

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**NOTES TO THE FINANCIAL STATEMENTS (Continued)**

**4 OTHER RECEIPTS – SCHOOL FUND ACCOUNT**

	2020-2021	2019-2020
	Kshs	Kshs
Fee on Boarding Equipment and Stores	-	-
Rent income	-	-
Income from farming activities	-	-
Insurance compensation	-	-
Income from Posho mill	-	-
Tender fees	9,000.00	-
Income from Bus Hire	78,000.00	-
Student id cards	200.00	9,200.00
Fee for hire of ground and equipment	-	-
Income from grants and donations*	-	-
bursary	44,860.00	-
Textbook refund	1,200.00	1,500.00
<b>Total</b>	<b>133,260.00</b>	<b>10,700.00</b>

(Include an explanation on the kind and source of grants/ donations received by the school.)

**5 PAYMENTS FOR TUITION**

	2020-2021	2019-2020
	Kshs	Kshs
Textbooks and reference materials	-	-
Exercise books	-	-
Laboratory equipment	178,993.00	-
Internal exams	-	-
Teaching / learning materials	595,065.00	266,553.00
Chalks	-	-
Exams and assessment	-	-
Teachers guides	-	-
Administration Costs	-	-
Bank Charges	780.00	1,120.00
<b>Total</b>	<b>774,838.00</b>	<b>267,673.00</b>



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**6 PAYMENTS FOR OPERATIONS**

	2020-2021	2019-2020
	Kshs	Kshs
Personnel emoluments	-	-
Service Gratuity	-	-
Other voteheads	1,502,989.00	2,551,471.20
Administration Cost	-	-
Repairs and maintenance & improvements	489,326.00	3,509,549.00
Bom teachers	-	107,400.00
Electricity and water	-	-
Medical	1,460.00	-
Activity Expenses	-	180,850.00
SMASSE	-	-
Insurance Cost	-	335,344.25
Bank Charges	-	-
Acquisition of Assets	-	-
<b>TOTAL</b>	<b>1,993,775.00</b>	<b>6,684,614.45</b>

**7 BOARDING AND SCHOOL FUND PAYMENTS**

	2020-2021	2019-2020
	Kshs	Kshs
Personnel emoluments	-	-
Activity	199,550.00	92,400.00
Repairs and maintenance & Improvements	-	-
Local transport / travelling	-	-
Electricity and water	-	-
Medical Expenses	-	-
Administration costs	118,640.00	216,750.00
Lunch Programme	1,132,348.00	1,566,204.00
Tender	2,500.00	-
Bank Charges	-	-
Bus hire	23,000.00	-
Fee on Boarding Equipment and Stores	-	-
BOM teachers	487,400.00	236,000.00
Rent Expenses	-	-
Insurance Cost (Life Property)	-	-
Loan Principal repayment	-	-
Loan Interest repayment	-	-
Acquisition of Assets	-	-
<b>TOTAL</b>	<b>1,963,438.00</b>	<b>2,111,354.00</b>

*Expenses on income generating activities\*\* should include all costs relating to the school earnings on other receipts as recorded in note 4. These costs should include farm maintenance, posho mill*

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*maintenance, ground maintenance and costs incurred during hire of school bus among others.*

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**NOTES TO THE FINANCIAL STATEMENTS (Continued)**

**8 BANK ACCOUNTS**

Name of Bank, Account No. & currency	Bank Account Number	2020-2021	2019-2020
		Kshs	Kshs
Tuition Account	01025009230700	662,092.10	937,019.10
Operations Account	01025009230701	631,179.95	606,374.30
School Fund Account/Boarding	01021009230700	510,460.50	12,666.50
Savings Account:salary/ Gratuity a/c		-	-
Saving account: PTA Savings a/c		-	-
Savings Account: BOM savings a/c		-	-
Parent Association Development Account		-	-
Income generating activities Account		-	-
Infrastructural Account	01022009230700	1,342,530.00	175,530.00
<b>Total</b>		<b>3,146,262.55</b>	<b>1,731,589.90</b>

**9 CASH IN HAND**

Description	2020-2021	2019-2020
	Kshs	Kshs
Tuition Account	-	-
Operation Account	68,697.80	4,004.80
School Fund account	7,248.30	3,039.30
Infrastructure account	560.00	22,000.00
<b>Total</b>	<b>76,506.10</b>	<b>29,044.10</b>

**10 SHORT TERM INVESTMENTS**

Description	2020-2021	2019-2020
	Kshs	Kshs
Cooperative shares	-	-
Treasury Bills	-	-
Fixed deposit	-	-
Equity stock	-	-
Other investments	-	-
<b>Total</b>	<b>-</b>	<b>-</b>

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**NOTES TO THE FINANCIAL STATEMENTS (Continued)**

**11 ACCOUNTS RECEIVABLE**

Description	2020-2021	2019-2020
	Kshs	Kshs
Fees arrears	5,157,177.80	5,778,001.00
Other non-fees receivables	-	-
Salary advances	34,500.00	15,000.00
Imprest	-	-
<b>Total</b>	<b>5,191,677.80</b>	<b>5,793,001.00</b>

[Include an ageing of the fees / non fees arrears below]

Description	2020-2021	2019-2020
	Kshs	Kshs
Fees arrears for current year	1,032,928.00	1,459,371.00
Fees arrears for the previous year	994,273.00	1,255,678.00
Fees arrears for prior periods (over two years)	3,129,976.80	3,062,952.80
<b>Total</b>	<b>5,157,177.80</b>	<b>5,778,001.00</b>

**12 ACCOUNTS PAYABLE**

Description	2020-2021	2019-2020
	Kshs	Kshs
Trade creditors (See ageing below and appendix 1)	306,680.00	-
Prepaid fees	-	190,930.00
NSSF	17,064.00	-
NHIF	6,800.00	-
Retention monies	-	115,750.00
<b>Total</b>	<b>330,554.00</b>	<b>306,680.00</b>

[Include an ageing of the creditor's arrears below]

Description	2020-2021	2019-2020
	Kshs	Kshs
Trade creditors for current year	-	115,750.00
Trade creditors for the previous year	306,680.00	-
Trade creditors for prior periods (over two years)	-	-
<b>Total</b>	<b>-</b>	<b>-</b>

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**NOTES TO THE FINANCIAL STATEMENTS (Continued)**

**13 FUND BALANCE BROUGHT FORWARD**

Description	2020-2021	2019-2020
	Kshs	Kshs
Bank balances	3,146,263.15	4,847,245.15
Cash balances	76,506.10	15,208.10
Short Term Investments	-	-
Receivables	5,191,677.80	4,622,850.80
Payables	(330,544.00)	(202,889.00)
<b>Total</b>	<b>8,083,903.05</b>	<b>9,282,415.05</b>

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**Other important disclosure notes**

IPSAS 1 encourages an entity to disclose accrual related information in relation to an entity's assets and liabilities. The notes outlined below are disclosure notes in relation to the school's non- financial assets and liabilities.

**14 Non-current Liabilities Summary**

Description	2020-2021	2019-2020
	Kshs	Kshs
Bank loan(s)	-	-
Outstanding Leases	-	-
Hire purchase	-	-
Gratuity and leave provision	-	-
<b>Total</b>	-	--

**15 Biological assets**

Description	Numbers	2020-2021	2019-2020
		Kshs	Kshs
Cattle		-	-
Goats		-	-
Trees		-	-
Coffee or tea plantation		-	-
Poultry		-	-
<b>Total</b>		-	-

**16 Borrowings**

Description	2020-2021	2019-2020
	KShs	KShs
<b>a) Borrowings</b>	-	-
Borrowing at beginning of the year	-	-
Borrowings during the year	-	-
Repayments of during the year	-	-
<b>Balance at end of the year</b>	-	-

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**Other important disclosure notes**

**17 Stock/ Inventory**

<b>Description</b>	<b>2020-2021</b>	<b>2019-2020</b>
	<b>KShs</b>	<b>KShs</b>
<b>b) Borrowings</b>		
Stock/ inventory at beginning of the year	-	-
Stock/ inventory purchased during the year	-	-
Stock/ inventory issued during the year	-	-
<b>Balance at end of the year</b>	<b>-</b>	<b>-</b>



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**ANNEX 1 - ANALYSIS OF PENDING ACCOUNTS PAYABLE**

Supplier of Goods or Services	Original Amount	Date Contracted	Amount Paid To-Date	Outstanding Balance 20XX	Outstanding Balance 20XX-1	Comments
	a	b	c	d=a-c		
	Kshs	Kshs	Kshs	Kshs	Kshs	
<b>Construction of buildings</b>						
1. Retention monies	115,750.00					To be paidm in the next financial year.
2.						
3.						
<b>Sub-Total</b>	<b>115,750.00</b>					
<b>Supply of goods</b>						
4.						
5.						
6.						
<b>Sub-Total</b>	<b>nil</b>					<b>nil</b>
<b>Supply of services</b>						
7.						
8.						
9.						
<b>Sub-Total</b>	<b>nil</b>					<b>nil</b>
<b>Grand Total</b>	<b>115,750.00</b>					

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**ANNEX 2 – SUMMARY OF FIXED ASSETS REGISTER**

Asset class	Date purchased	Quantity	Location	Historical Cost b/f (Kshs) 1 <sup>st</sup> July 20xx	Additions during the year (Kshs)	Dispos als during the year (Kshs)	Historical Cost c/f (Kshs) 30 <sup>th</sup> June 20xx
Land 1	donation-	1 3 ACRES	Mwakirunge	-	-	-	-
Buildings and structures	-	5 building	Mwakirunge	-	-	-	-
Motor vehicles	2020	1	Mwakirunge (bus shed)	-	-	-	-
<b>Office equipment, furniture and fittings:</b>							
Tables	2010	30	Reception	-	-	-	-
Chairs	2017	8	Principal's office & staffroom	-	-	-	-
Cabinets	2007	5	D/principal/Accounts/Secretary/ studies/Staffroom.	-	-	-	-
Cupboards	2010	1		-	-	-	-
Office chairs	2018	32					

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Asset class	Date purchased	Quantity	Location	Historical Cost b/f (Kshs) 1 <sup>st</sup> July 20xx	Additions during the year (Kshs)	Dispos als during the year (Kshs)	Historical Cost c/f (Kshs) 30 <sup>th</sup> June 20xx
<b>Tools and apparatus:</b>							
Stools		100pcs	54pcs Physics/56pcs chemistry lab	-	-	3pcs	-
Gas taps		20pcs	Physics/chemistry lab	-	-	-	-
Gas burners		12pcs	Physics/chemistry lab	-	-	-	-
Tripod Stands		25 pcs	Chemistry lab	-	-	27 pcs	-
Bunsen Burners		20 pcs	Chemistry lab	-	-	25 pcs	-
Gas Cylinders		3 pcs	Chemistry lab	-	-	-	-
Fire Extinguishers		1pcs	Chemistry lab	-	-	-	-
Electronic Balance		2pcs	2pcs physics/2pcs chemistry lab	-	-	-	-
potentiometers		25pcs	lab	-	-1 pcs	-	-
Microscopes		18pcs	2pcs physics/3pcs chemistry lab	-	-	-	-
Skeleton(human)		1 pcs	lab	-	-	-	-
Water Bath		5 pcs	Chemistry lab	-	-	-	-
Retort Stand		59 pcs	Chemistry lab	-	-	-	-
thermometers		11 pcs	Chemistry lab	-	-	-	-
Digital miliameter		35 pcs	Chemistry lab	-	-	-	-
Meter rule		9 pcs	Chemistry lab	-	-	-	-
Vanier callipers		24 pcs	Chemistry lab	-	-	-	-
Rheostats		50 pcs	Physics lab	-	-	-	-
Bar magnets		5pcs	Physics lab	-	-	-	-
Complete stands		40pcs	Physics lab	-	-	-	-
Tables		32pcs	6 pcs physics / 12pcs chemistry lab	-	-	-	-

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Asset class	Date purchased	Quantity	Location	Historical Cost b/f (Kshs) 1 <sup>st</sup> July 20xx	Additions during the year (Kshs)	Dispos als during the year (Kshs)	Historical Cost c/f (Kshs) 30 <sup>th</sup> June 20xx
<b>Textbooks:</b>							
Biology	2015	203 Books	Stores	-	462 Books	-	-
Physics	2015	180 Books	Stores	-	353 Books	-	-
Chemistry	2015	168 Books	Stores	-	479 Books	-	-
Mathematics	2015	264 Books	Stores	-	479 Books	-	-
English	2015	245 Books	Stores	-	462 Books	-	-
Kiswahili	2015	166 Books	Stores	-	479 Books	-	-
Geography	2015	157 Books	Stores	-	374 Books	-	-
History	2015	226 Books	Stores	-	337 Books	-	-
Christian Religious Education	2015	120 Books	Stores	-	447 Books	-	-
Agriculture	2015	264 Books	Stores	-	231 Books	-	-
Business Studies	2015	332 Books	Stores	-	289 Books	-	-
A dolls house			"		277 Books		
Inheritance			"		233 Books		
Blossom of the savannah			"		290 Books		
The pearl			"		347 Books		
Kigogo			"		230 Books		
Tumbo lisiloshiha			"		231 Books		
Chozi la heri			"		230 Books		
Heritage and cultural assets	-	-	-	-	-	-	-

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Asset class	Date purchased	Quantity	Location	Historical Cost b/f (Kshs) 1 <sup>st</sup> July 20xx	Additions during the year (Kshs)	Dispos als during the year (Kshs)	Historical Cost c/f (Kshs) 30 <sup>th</sup> June 20xx
<b>Intangible assets- soft ware</b>							
Exam Soft Ware ( Zeraki)	2020	1	Dean of studies	-	-	-	-
<b>Total</b>							

(The School should ensure that a detailed fixed assets register is maintained).