



REPUBLIC OF KENYA

MINISTRY OF ICT, INNOVATION AND YOUTH AFFAIRS Office of the Cabinet Secretary

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When replying please quote:

Ref: MIIYA/ADM/2/100

Date: 2nd September, 2021

Michael Sialai, EBS Clerk of the National Assembly Parliament Buildings NAIROBI

Dear

100 142 12/100 er, 2021 Assembly Assembly Date: 21 SEP 2021 TABLED BY: CLERK-AT THE TABLE: Magain Munution CLERK-AT THE TABLE: Saday

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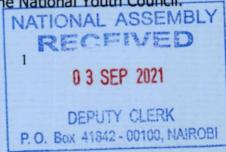
THE NATIONAL YOUTH COUNCIL (ELECTION OF CERTAIN COUNCIL MEMBERS) REGULATIONS, 2021

Reference is made to the above.

The National Youth Council Act, 2009 was operationalized in December 2012 following nationwide youth elections held as per the National Youth Council Election Guidelines 2011 (Legal Notice No. 7 of 2011).

The Kenya Youth Development Policy formulated in the year 2019 clearly stipulates the challenges affecting the youth in Kenya and identifies key priority areas for policy interventions, one of which is to ensure effective civic participation and representation of the youth by prioritizing the youth voice and representation through strengthening of the National Youth Council.

Sections 5(1)(g) and (h) of the National Youth Council Act (No. 10 of 2009) empower the Cabinet Secretary to prescribe guidelines for the purpose of the election of youth representatives to the National Youth Council.



Consequently, the Ministry has formulated the National Youth Council (Election Of Certain Council Members) Regulations, 2021 intended to revoke the 2011 Guidelines.

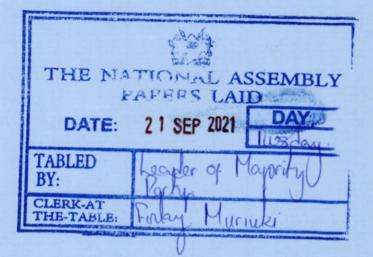
It is expected that the Regulations will enrich the national youth election process by *inter alia* ensuring that voting is carried out in a digital and manual format as opposed to the only existing manual format, provision of an election timetable; and provision of an election dispute resolution mechanism.

The Ministry therefore encloses the necessary documentation herewith for tabling before Parliament.

We thank you for your continued support and collaboration.

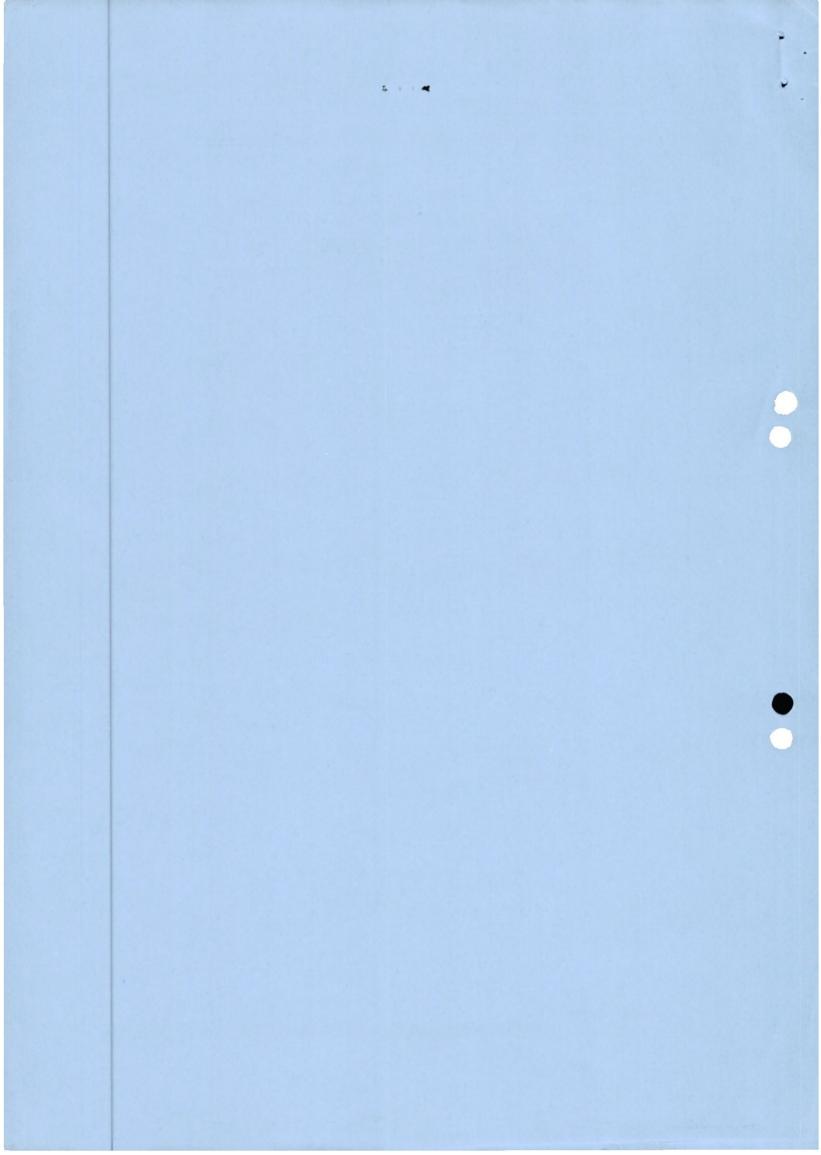
Yours EGH JOE MUCHERU CABINET SECRETARY Mr. Charles Sunkuli, CBS Copy to: Principal Secretary State Department for Youth Affairs NAIROBI Mr. Roy Sasaka Telewa CHRP (K), MCIPS, MKISM **Chief Executive Officer** National Youth Council NAIROBI

Encls.



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EXPLANATORY MEMORANDUM



EXPLANATORY MEMORANDUM TO THE NATIONAL ASSEMBLY ON THE NATIONAL YOUTH COUNCIL (ELECTION OF CERTAIN COUNCIL MEMBERS) REGULATIONS, 2021

PART I

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Name of Statutory	The National Youth Council (Election Of Certain Council
instrument:	Members) Regulations, 2021
Name of the	National Youth Council Act (No. 10 of 2009)
Principal Act:	
Enacted pursuant to:	Section 5(1)(g) and (h) of the National Youth Council Act (No.
	10 of 2009)
Name of the	Ministry of ICT, Innovation and Youth Affairs
Ministry:	
Gazetted on:	27 th August 2021
Tabled on:	

PART II

- 1. Purpose of the National Youth Council (Election Of Certain Council Members) Regulations, 2021
- 1.1 The purpose of the National Youth Council (Election Of Certain Council Members) Regulations, 2021 ('the Regulations') is to provide for a framework for the conduct of free, fair and transparent national youth elections to fill vacancies in the National Youth Council established under section 3 of the National Youth Council Act (No. 10 of 2009) (the Act).
- 1.2 The Regulations provide for among others: the formation of the National Steering Committee on National Youth Council Elections to co-ordinate the National Youth Council elections at constituency levels; a framework of the National Youth Council Elections; the registration of voters; nomination of candidates; an elections timetable; voter education; voter offences; election observers and observers; the process of voting and counting of votes; management of election results; dispute resolution and appointment of elected delegates.

2. Legislative context

2.1 The Act was operationalized in December 2012 following nationwide youth elections held as per the National Youth Council Election Guidelines (Legal Notice No. 7 of 2011).

2.2 Sections 5(1)(g) and (h) of the Act (No. 10 of 2009) empower the Cabinet Secretary to prescribe guidelines for the purpose of the election of youth representatives to the National Youth Council.

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2.3 The Regulations are intended to revoke Legal Notice No. 7 of 2011 and provide for the election of youth representatives to the National Youth Council.

PART III

3. Policy Background

- 3.1 The National Youth Policy 2007 goal was to promote youth participation in community and civic affairs to ensure that youth programmes are youth centered. It spelt out the strategic areas that must be addressed and implementation mechanisms.
- 3.2 It recognized the need to establish a National Youth Council through an Act of Parliament whose mandate would include co-ordination of youth organisations, designing and continuously reviewing the NYP and developing an "integrated national youth development plan" in collaboration with the ministry responsible for youth affairs.
- 3.3 The Policy (Kenya Youth Development Policy, 2019) takes into account emerging issues affecting the youth, and hence supersedes the National Youth Policy.
- 3.4 The Policy clearly stipulates the challenges affecting the youth in Kenya and identifies key priority areas for policy interventions, one of which is to ensure effective civic participation and representation of the youth by prioritizing the youth voice and representation through strengthening of the National Youth Council.
- 3.5 Pursuant to the provisions of Section 5(1)(g), (h) and Section 1 and 2 of the First Schedule of the National Youth Council Act, the Cabinet Secretary for Youth Affairs issues the Regulations for the purpose of the election of youth members of the National Youth Council.
- 3.6 The Regulations seek to ensure that national youth elections will be free, fair, and transparent and will to the highest extent possible contribute towards the social and political integration of the youth in this country.

3.7 The key areas of review from the 2011 Guidelines are highlighted in the matrix below:

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	Title	Previous	Proposed
S/No.	Mode of election	Manual system	Digital and/or Manual
1	Electoral Area	Division, location, sub- location, District to provincial level	Ward, constituencies, National level
2	Election Committees	Permanent Secretary, Prime Minister Office, Representative of Human Rights, Four Youths, Two Males, Two Females Not part of committee	Principal Secretaries, Representative for Devolution, Council of governors, No Representative for Human Rights, two persons nominated by Cabinet Secretary age not specified Chair Person of Youth
3	Education	Lowest level KCPE (sub	Advisory Committee Lowest Level KCSE (Ward)
4	Secretariat	location) Not Specified	NYC staff to be the secretariat of the steering Committee, Principal secretary to chair the steering Committee
5	Registration	Stipulates how youths will be registered by Youth officers	
6	Election Timetable	Didn't have election timelines stipulated for different election events	Ũ
7	No of Elected Delegates	Delegates elected is six at each level	6 Delegates elected in 1450 ward levels 580(2 each level) constituencies for national Delegates
8	Regional Balance	No Province should have more than one member in the election	None of the nominees shall be from the same county
9	Election Dispute	Not provided	Provides for - The National Youth Council Appeals Committee.

10	Committee	They	had	election	Election	n Steeri	ng co	mm	ittee
		supervis	ory comr	nittees					
11	Voter Education	Not me	ntioned		There	shall	be	а	voter
					educati	on curr	iculu	m	
12	Assessment Report	Not Me	entioned		The	natio	nal	5	teering
					commi	ttee sha	all co	onsic	der the
					duly co	mplete	d fit a	and	proper
					forms,	and su	ıbmit	a	fit and
					proper	assessr	nent	rep	ort on
					each n	ominat	ed d	leleg	gate to
					be cat	oinet s	ecreta	ary	within
					14days				

3.8 The Regulations have been divided into the following parts:

PART I – Preliminary

PART II – Election committees

PART III - Framework of the National Youth Council elections

PART IV - Registration of Voters

PART V - Nomination of candidates

PART VI - The elections time table

PART VII – Voter education

PART VIII - Election officers

PART IX – Election agents and observers

PART X - Guidelines on physical voting

PART XI - Guidelines on process of voting and counting of votes

PART XII - Management of election results

PART XIII - Election disputes

PART XIV – Appointment of elected delegates

PART XV – Appointment of substitute members to fill vacancies Annexures

4. Public Consultations

- 4.1. Pursuant to Article 10 of the Constitution, the Ministry of ICT, Innovation and Youth Affairs held extensive public consultations as well as stakeholder consultations on the Regulations.
- 4.2. A public notice calling for comments from the members of the public on the Regulations dated 23rd June 2020 was published in My Gov. The notice invited the members of the public to review the Regulations and submit their written memorandums through the office of the CEO and email address

research@nationalyouthcouncil.go.ke of the National Youth Council. The advertisement was also circulated on social media platforms (Web site, Facebook and Twitter).

- 4.3. The National Youth Council also held virtual meeting with the identified stakeholders between the 27th June 2020 and 4th July 2020 on the Regulations keeping in line with the Ministry of Health Protocols on the Covid-19 Pandemic.
- 4.5. In this process of public consultations, members of the public acknowledged that the formulation of the Regulations would provide a legal framework for undertaking the election and nomination of youth members of the Council in line with Section 5(1)(g) and Section 5(1)(h) of the National Youth Council Act 2009. Further, valuable input and recommendations were made during oral hearing and through the written memorandum.
- 4.6. To sufficiently consider these views, the National Youth Council appointed a technical working committee comprising of representatives from Youth Advisory Board, Horn of Africa Youth Network, Kenya Youth Economic Empowerment organization, Youth Senate Kenya, YSO Consortium, Kenya Young Parliamentarian association and State department for Youth Affairs to review and compile a report on the recommendations. A Matrix on the concerns raised and how they were incorporated is annexed to this explanatory memorandum.

5. Guidance

The Ministry and the National Youth Council will continue to proactively sensitize and build capacity for national and county government institutions as well as stakeholders dealing with youth issues and the public on the provisions and implementation of the Regulations in order to ensure that they promote transparency in the elections.

6. Impact

- 6.1 The Impact on Fundamental Rights and Freedoms: These Regulations do not limit fundamental rights and freedoms
- 6.2. The impact on the Private Sector: The private sector will substantially benefit from positive externalities emanating from the National Youth Council elections. The benefits of the Regulations will inter alia be:
- a) Contribute to the economic vitality of the private sector;
- b) Contribute towards healthy civic engagements among local communities

- c) Contribute towards social and political integration
- d) Contribute towards ensuring accountability for organizational goal alignment and donor coordination.
- 6.3. The impact on the Public Sector: The implementation of national youth elections will benefit Government in the following ways:
 - a) Contribute towards critical public policy discussions and allowing government to weigh in on issues arising
 - b) Contribution towards cohesive communities and more effective advocacy
 - c) Contribute fundamentally to democratic governance and hold leaders accountable for their performance in public office
 - d) Contribute towards dictating the conduct of public democratic institutions

7. Monitoring and review

7.1 The Ministry shall monitor and track the implementation of the Regulations.

8. Contact

The contact persons at the Ministry of ICT, Innovation and Youth Affairs are:

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or

Charles Sunkuli, CBS

Principal Secretary State Department for Youth Affairs Kencom House, City Hall Way, P.O Box 34303-00100, NAIROBI Telephone: 020-2251674 Email: ps@youth.go.ke

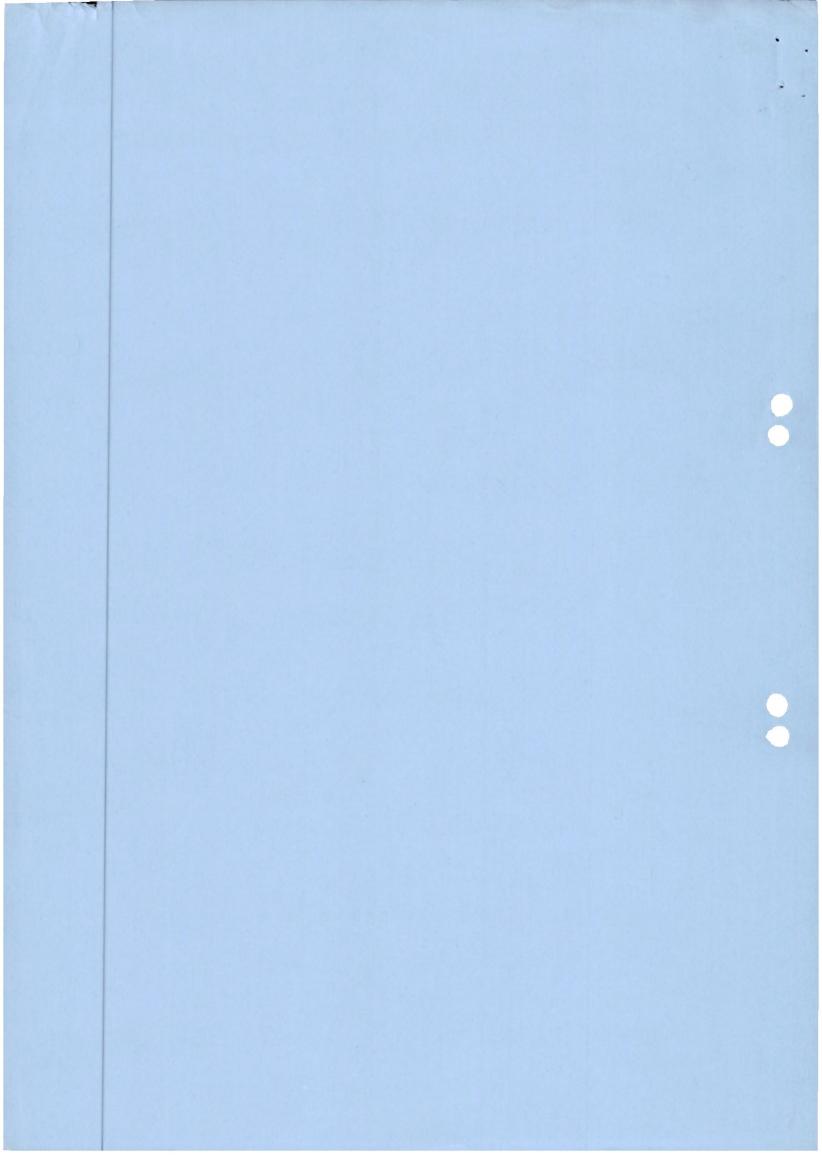
PUBLIC PARTICIPATION DOCUMENTATION

1. ADVERTISEMENT

2.LIST OF CONTRIBUTORS

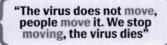
3.REPORT ON PUBLIC PARTICIPATION FOR THE NATIONAL YOUTH COUNCIL ELECTION GUIDELINES

4.MEMBERSHIP OF THE SUB-COMMITTEE REVIEWING THE NATIONAL YOUTH ELECTIONS GUIDELINES



SYMPTOMS JUNE 23, 2020

20 ADVERTS





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VACANCIES - REPLACEMENTS

The Kenya Institute of Curriculum Development wishes to recruit qualified Professionals for various vacant positions as outlined below.

S/ No.	POSITION	KICD GRADE	NO. OF POSTS
1.	Accounts Assistant	KICD Grade 10	Two (2)
2.	Assistant Security Officer (Re-advertisement)	KICD Grade 8	One (1)
3.	Assistant Engineering Technician	KICD Grade 9	One (1)
4.	Studio Technical Assistant	KICD Grade10	One (1)
5.	Planning Officer	KICD Grade 7	One (1)
6.	Deputy Director, Education Broadcasting Services	KICD Grade 3	One (1)
7.	Assistant Director Information Communication Technolo- gy Services (ICT)	KICD Grade 4	One (1)

Interested applicants should forward 6 copies of their application letters, academic and professional certificates, testimonials, up-to-date curriculum vitae and ID card to the address below to be received not later than 15th July, 2020. All applicants should give full details of their address including mobile numbers as well as names and addresses of two referees. Details of these positions can be obtained from KICD Website: www.kicd.ac.ke.

AG. Director/ Chief Executive Officer Kenya Institute of Curriculum Development P.O. Box 30231-00100

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NB: Only shortlisted candidates will be contacted and any canvassing will lead to auto atic dis

equal opportunity employer and people with disability and the marginalized are e KICD is to apply



MINISTRY OF ICT, INNOVATION AND YOUTH AFFAIRS





PUBLIC NOTICE

INVITATION FOR PUBLIC PARTICIPATION AND SUBMISSION **OF MEMORANDA ON THE NATIONAL YOUTH COUNCIL ELECTIONS GUIDELINES, 2020**

The National youth Council (NYC) is a state corporation in the Ministry of ICT, Innovation an d Youth Affairs established under the National Youth Council Act No. 10 of 2009, as the official voice of the youth. NYC's mandate is to advocate for youth opportunities to associate, be represented and participate in the Political, Social, Economic and other spheres.

Sections 5(1)(g) and 5(1)(h) of the National Youth Council Act have reserved a total of sixteen (16) membership positions in NYC's top governing body, the Council, to youth aged between 18-35 years, who shall be elected and nominated by the Kenya's youth.

The Ministry of ICT, Innovation and Youth Affairs has, pursuant to Sections 5(1)(g), 5(1)(h) and 24 of the National Youth Council Act, developed the National Youth Council Elections Guidelines 2020 (Elections Guidelines), with a view to streamlining and enhancing the legal framework for undertaking the election and nomination of youth members of the Council.

In observance of the legal requirements for public participation in the making of statutory instruments under Article 10 (2) (a) of the Constitution and Section 5 (1) of the Statutory Instruments Act No. 23 of 2013, interested members of the public are hereby invited to submit any representations that they may have on the Elections Guidelines by way of written memoranda.

Memoranda may be submitted in writing by email through research@nationalyouthcouncil.go.ke. The memoranda must be received on or before 7th July 2020 at 5.00 pm.

The Elections Guidelines are available for downloading on https://www.nationalyouthcouncil. go.ke/downloads/.

CABINET SECRETARY



MINISTRY OF HEALTH

PUBLIC AUCTION

TEVER COULGH

The Ministry of Health intends to sell the underlisted boarded vehicles through public auction on Wednesday #* July 2020 starting from 10.00 am at Afya Annex Auction grounds at Kenyatta National Hospital along Ngong Road.

	ITEM DESCRIPTION	LOCATION
1	GK B991D S/BUS MITSUBISHI L400	AFYA HOUSE
2	GK 980T S/WAGON L/ROVER109	KNH YARD
3	GK A 076X D/CABIN P/UP J84	KNH YARD
4	GK A750L S/WAGON NISSAN Y61	KNH YARD
5	GK A 447A S/BUS NISSAN E24	KNH YARD
6	GK A748L S/WAGON NISSAN FY61	KNH YARD
7	GK 094T S/BUS MITSUBISHI ROSA	KNH YARD
8	GK A892F SALOON PEUGEOT 406	KNH YARD
9	GK A415S SALOON NISSAN AN16	AFYA HOUSE
10	GK A620B S/WAGON MITSUBISHI V96W	KNH YARD
11	GK A952R NISSAN AN16 SALOON	KNH YARD
12	GK A768N NISSAN J84 D/CABIN PICK UP	KNH YARD
13	GK A259D TOYOTA LI95 S/WAGON	AFYA HOUSE
14	GK A746L NISSAN Y61 S/WAGON	KNH YARD
15	KAM 134J NISSAN TD27 D/CABIN PICK UP	KNH YARD
16	GK A682Q NISSAN J85 D/CABIN PICK UP	KNH YARD
17	GK A778F TOYOTA LN166R D/CABIN PICK UP	KNH YARD
18	GK 129U MITSUBISHI FE434 VAN	KNH YARD
19	GK 5792 PEUGEOT 504SR SALOON	KNH YARD
20	GK A560F D/CABIN TOYOTA LN166R	KABOLA WORKSHOP
21	GK A973N A D/CABIN P/UP J84	AFYA HOUSE
22	GK A444S SALOON NISSAN SUNNY N16	TRAFFIC HQS
23	GKA 817H MINIBUS TOYOTA BB42R	KNH YARD
24	GKA 409L S/WAGON NISSAN PATROL	AFYA HSE
25	GK A362E MINI BUS L400 MITSUBISHI	KNH YARD
26	GK T911 S/WAGON SUZUKI VAN	KNH YARD
27	GK A687Q D/CABIN PICK UP NISSAN	KNH YARD
28	GK A 324M SALOON NISSAN SUNNY	AFYA HOUSE
29	GK A429B SALOON NISSAN PRIMERA	KNH YARD
30	GK A116U VOLKSWAGEN PASSAT	KNH YARD
31	GK A231U D/CABIN TOYOTA LNI66R	KNH YARD
32	GKA 874F SALOON PEUGEOT 406SR	KNH YARD
33	GK 91Q CARAVAN LANDROVER 109	KNH YARD
34	GKP 655 SALOON PEUGEOT 504	KNH YARD
35	GK B 082F SALOON TOYOTA ZRE152R	KNH YARD
36	GKA 631H S/WAGON VOLKSWAGEN HZWK	KNH YARD
37	GKA 990B SALOON NISSAN PRIMERA	KNH YARD
38	GKA 857H S/WAGON NISSAN TERRANO	KNH YARD
39	GKA 257D S/WAGON TOYOTA RZJ95R	AFYA HOUSE
40	GK A 258D S/WAGON TOYOTA LJ95R	AFYA HOUSE

CONDITIONS

- DITIONS The document containing detailed information may be obtained from the Ministry of Health Headquarters (Afya House) 4th floor room 4238 Supply Chain Management Office within the normal working hours upon payment of Kh 1000/e (One Thousand Shillings) which is non-refundable at the cash office locat-ed at 2⁺⁺ floor Afya House Cathedral Road. All interested bidders are requested to view the vehicles from the 23⁻⁺ June 2020 to 8th July 2020 during normal working hours (9.00am 4.00pm) at the specified locations and verify the condition themselves as these are not warranted by the Ministry. Interested bidders are required to pay a refundable deposit of Kah 50,000 (Fifty Thousand Shillings) to obtain a bidding number. The deposit shill be paid in cash or Bankers cheque addressed to the Principal Secretary, Ministry of Health. The deposit will be treated as part payment for the successful bidders. No bidding whatsoever shall be allowed without bidding number. The vehicles are sold on "as is where is basis" and are subjected to reasonable reserve price. The vehicles are sold on "as is where is basis" and are subjected to reasonable reserve price. The vehicles must pay a deposit of 25% of the purchase price by the fall of the harmer and the balance within 48 hours. The purchased motor vehicles must be collected from the respective yards within 14 days after completion of the auction failure to which storage fee will be charged at kishs. 1000/- (one thousand) per day. The successful bidder shall pay all costs, applicable duties and taxes assorted with transfer of the purchase motor vehicle. The unsuccessful bidders will be refunded bid deposits on presentation of the original receint within a rea-2
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- 9 The un accessful bidders will be refunded bid deposits on presentation of the original receipt within a rea-
- Sonable time after the auction The Ministry of Health and the appointed auctioneer reserve the right to reject all bids below the reserve 10. orice

The Principal Secretary Ministry of Health Po Box 30266-00100,Nairobi

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Organizations

- 1. Ruaraka Reformed Youth Network
- 2. Youth Power
- 3. National Youth Council
- 4. County Government of Nandi
- 5. Muranga County Youth Bunges Forum
- 6. Black Coffee Network

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- 7. Uhaki Na Usawa (Changamwe Social Justice Center)
- 8. Youth Senate Kenya
- 9. The Co-operative University of Kenya
- 10. YALI Alumni Chapter Nakuru
- 11. MMUSA
- 12. Tengeza Ventures
- 13. Kawangware Community Networking
- 14. Kitusuru Citizen Forum
- 15. Together for Africa Organization
- 16. Motivation Youth Group
- 17. Wajir County Assembly
- 18. Clan Youth Department
- 19. Forum for Progressive Future
- 20. Njuguna Foundation
- 21. KRCS
- 22. Red Cross Kenya
- 23. Activista
- 24. Myleader Kenya
- 25. JUBILEE Party
- 26. Dedan Kimathi University Student Council
- 27. Kakamega County Youth Network (CSO)
- 28. NRM
- 29. Mombasa Youth Assembly
- 30. Fahari Focused Handicapped
- 31. KYEG
- 32. YMCA Kenya
- 33. Madzimbani Vision Youth Group
- 34. Cheptangulge Youth Council, Tegat
- 35. Kenya Youth Climate Network
- 36. Pishimwenga
- 37. Hope for life Agency
- 38. Bamscent
- 39. Amusha Youth Organization
- 40. Bomet Youth Bunge
- 41. Habaswein Youth Bunge
- 42. KYEOP

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43. Youth for Sustainable Development -Kilifi

44. People Demand organization (PEO)

45. Mwakirunge Youth CBO

46. Busia Border Hub

47. Olwalo Youth Group

48. YALI Alumni Chapter of Kenya

49. NDMA

50. Rural Education and Enhancement Program

51. Kenyatta University Students Organization

52. Nairobi County Youth Assembly

53. Zebby & Company

54. #Youth4Youth Movement

55. One Nation Forum

56. GLOBCOM

57. Laikipia Huduma Mashinani

58. Pastoralist Girls Initiative

59. Jitahidi

60. TCYC

61. SHOFCO

62. Victoria Point CBO

63. Youths Against Drug Initiative-YADI

64. Rural Small Entrepreneurs CBO

65. Rhamu Youth for Peace and Development

66. KIYTA

67. World Changers Youth group

68. VSO – Kenya

69. Power Action Changers

70. Kisumu Youth Caucus

71. Kisumu Youth Olympic Council

72. National Association of Social Workers (NASW)

73. Masinde Muliro University Students Organization

74. Kuya Youth Enterprises

75. Mufya Kenya

76. Green Congress Party of Kenya

77. Youth for Sustainable National

78. Kisumu Youth Olympic Center

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- 79. Young United Progressive Association (YUPA)
- 80. Agri-cool Association
- 81. YAS Network
- 82. Nairobi South Youth Network
- 83. Young Mediators Africa
- 84. Youth Power Front Association
- 85. K-town foundation (CBO)
- 86. Wajir County Civil Society Consortium
- 87. Liconet CBO
- 88. Youth Development Organization
- 89. Kwa Kadogo Youth Group
- 90. Youth Voice Matters Iniative
- 91. Hindu Council of Kenya
- 92. Zayyad Said Foundation
- 93. KYMCA
- 94. Lower Eastern Youth League
- 95. Le Twins Youth Group
- 96. Kitui South Young Professionals
- 97. Dzipange Youth
- 98. Pentagon Youth Group
- 99. Emminent Solution
- 100. Compassion
- 101. IslamIc Aid Abd Social Care Organization
- 102. Youth for Sustainable Development-Bungoma
- 103. Makueni Youth Bunge
- 104. Kajiado County Youth Alliance
- 105. World Youth Alliance

Signed by and on behalf of the contributors:

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REPORT ON THE PUBLIC PARTICIPATION HELD FOR THE NATIONAL YOUTH COUNCIL ELECTIONS GUIDELINES 2020

REG.	COMMENTS / PROPOSAL	PROPOSER(S)	ANALYSIS	RECOMMENDATIONS
3(1)	YSOsinElectionsCommittees(1) The number of Youth Serving Organisations (YSO) representatives appointed should be stated as 3.(2) The process by which the YSOs will select their representatives must be defined in the Elections Guidelines. It should be	Consortium.	 It is confirmed that the number of YSO representatives is not stated, due to a typographical error. 2 youth YSO representatives of either gender would be reasonable and acceptable. Failure to define the process of nominating the YSO representatives must be defined in the Election Guidelines, in order to prevent stalemates in the composition of the Elections Committees. 	 appointment of 2 youths, of opposite gender, who are YSO representatives to the Election Committees. 2) Amend Reg. 3 to provide for the procedure by which YSOs will nominate their 2 youth

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	considered whether the YSOs will elect their representatives.	~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~		
3(1)	 MPs and MCAs in Electoral Committees (1) Members of the Kenya Young Parliamentarians should not sit in the Elections Committees, as it may politicize the election. (2) It is proposed that two representatives (Male and female) of KYMCA be included as members of the National Steering Committee on NYC Elections. (3) Inclusion of two representatives (male and female) KYMCA at the County Elections Steering Committees. 	Consortium	The proposal to exclude MPs and MCAs from the Electoral Committees has merit. Nevertheless, this is a matter to be determined at the policy making level, and is accordingly left to the CS, under the guidance of a technical committee.	This is a policy matter, which can be determined by a technical committee whose recommendations will guide the CS's decision.
3(1)	(generally) 1. The PS Devolution and ASALS proposes as follows:	 PS Devolution and ASALS Youth Agenda Pwani Youth Initiative 	(1) The proposal from the PS Devolution and ASALS is reasonable and has value in that the PS and County Officers will have local knowledge and will assist in logistics and identifying	(1) It is recommended that Regulation 3(1) be amended to include the PS Devolution and ASALS in the stated Electoral Committees.

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 a) The PS or a representative be added to the National Streering Committee on NYC Elections. b) The County Officer responsible for Devolution Affairs in each County be included in the 	and YSOs Memorandum (Youth Senate and others)	 and reaching out to vulnerable youth. (2) The requirement for appointment of director level and above representatives interferes with the independence and discretion of the relevant PS offices. (2) The proposed gender restant 	 (2) It is recommended that the proposal to limit PS representatives to Director level and above be declined. (3) It is recommended that gender neutral wording be used at Regulation 3(1)(e).
Election Committees of their respective counties.2. Only ministry officials at director level and above should be nominated to the		 (3) The proposed gender neutral wording is reasonable and acceptable. (4) The proposal for 2/3 gender representation is in line with 	(4) It is recommended that a technical committee should develop a formula for ensuring implementation of the 2/3 gender rule in the electoral
electoral committees.		gender mainstreaming policies in place.	committees. (5) It is recommended that a
3. Use of the word 'his' in reference to the Attorney General should be replaced with gender neutral wording.		(5) The proposal that the vice chairperson of the electoral committees should be a youth from amongst the YSOs representatives is reasonable and will be	technical committee may determine whether the vice chair of the electoral committees should be picked from amongst the youth who
 Include a guideline stressing for 2/3 gender representation in the National Steering Committee on National Youth Council Elections and the Election Steering Committees. 		determined by a technical committee as it is a policy matter.	 are also YSO representatives. (6) It is recommended that a technical committee may consider whether an electoral code of conduct shall be necessary to guide the electoral process. (7) It is recommended that a
			technical committee should

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	 5. The vice chair of the electoral committees should be a youth from amongst the YSOs representatives. 6. There is no mechanism to ensure that electoral committees demonstrate integrity and impartiality. 7. Elections Committees should be chaired by the County IEBC representative instead of the youth officers, who lack credibility to conduct free and fair elections. 		engage IEBC to determine whether they are amenable to chair the Elections Committees countrywide per the proposals on amendment of Regulation 5(2).
4(e) and 6(d)	FunctionsofElection•YSOCommitteesConsortiumIt is proposed that that the Election Committees should vet the candidates prior to the same being forwarded to the Cabinet Secretary for appointment.•KYMCA	 If at all vetting is to be done on successful candidates, then the National Steering Committee on NYC Elections is best placed to undertake this exercise. Vetting of candidates has merit. However, fresh elections may be triggered if at least one candidate fails to meet the required vetting threshold, unless the Elections Guidelines are amended to allow a 	 (1) Decline the proposed amendments to Reg. 6(d). (2) Amend Clause 4(e) to allow the National Steering Committee on NYC elections to undertake vetting and background checks on elected candidates and, thereafter advise the CS on the fit and proper qualifications of elected candidates.

			 replacement to be selected from the proposed substitute members' list. 3) If vetting is accepted, clear rules/procedures to guide the process will be necessary. 4) It is necessary to state in the Guidelines that candidates will undergo due diligence by MIIYA and NYC, which will then submit the due diligence report on the candidates to the CS. 5) Amending both Regulations 4(e) and 6(d) would subject candidates to multiple verification processes. The process may also be very resource intensive and less thorough if devolved lower than the national level. It is prudent to limit vetting to only the candidates elected to the Council. 	 (3) Amend clause 7(2)(g) to provide for use of the substitute members list to replace elected candidates who are not cleared in the postelection due diligence processes. (4) Develop fit and proper forms as annexures to the Guidelines, in order to support the process of vetting elected candidates.
3 &	NYC as Electoral Committees Secretariat For the elections to be true credible, fair and transparent, we are proposing that council members should not be part of	Maobe Nyanyuki	 NYC would not have no involvement in managing the elections, but may engage in civic education. Considering that the Ministry of ICT, Innovation and Youth Affairs (MIIYA) and the National 	It is recommended that the proposed changes be declined, on the basis that adequate controls have been built, within the Elections Guidelines, in order to ensure that good governance is

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the team heading elections of NYC.		Government (in general) will also be actively involved in the elections, it may be necessary to outsource the secretarial function of the electoral committees if this proposal is accepted. This may escalate the cost of the elections.	
 5 (1) IEBC should manage the elections, instead of the proposed Election Steering Committees. (2) A 60-day civic education period should be included in the elections calendar, in order to sensitise the youth on the Elections Guidelines and the electoral process. 	KYMCA Joint Youth and YSOs Memorandum (Youth Senate and others) Emmanuel Adika Maobe Nyanyuki	 It is considered that MIIYA, National Government and NYC are not sufficiently independent to manage the elections. If accepted, IEBC would require lead time to prepare for the elections. This may possibly push the elections to January/February 2021 at the earliest. The cost of the election may also be increased, owing to the need to pay fees for the consultancy services provided by IEBC. The proposal on 60 days for civic education prior to the elections is acceptable. Amend Regulation 5 to ensut that all election procedures, technology and material are 	ged r, e ld n c ure

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5(7)	Presiding Officers The criteria for selection of the presiding officers must be specified in the guidelines.	• Joint Youth and YSOs Memorandu m (Youth Senate and others)	The proposal is reasonable and acceptable.	 disability and illiteracy friendly. (1) It is recommended that Regulation 5 be amended to provide for the criteria for appointment of presiding officers. (2) It is further recommended that the structure of managing physical elections must also be defined from the polling station level, through to the ward level.
7 (1)	 The term of office should be 5 years instead of 3 years. 	• Mulango Ward Youths (Kitui County) • Youth Agenda	 The term of office is defined in the NYC Act and Mwongozo as 3 years. Amendment would lead to non- compliance. Sections 2 and 8 of the NYC Act imply that elected/nominated Council members shall be youth. It is therefore necessary to state that the CS shall appoint a youth from the substitute members to replace any Council member who surpasses the age of 35 years. 	 (1) It is recommended that the proposal to extend the term to 5 years be declined. (2) It is recommended that Regulation 7 be amended to provide for the replacement of Council members aged above 35 years by the substitute members.
7(2)(a)	Gender and Disability Mainstreaming	Youth Consortium	1. Implementation requires that a pre- determined/agreed list of candidates be developed, in order to	It is recommended that Reg. 7(2) be amended as follows:

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It is proposed that there should	secure the 50:50 gender split at the	e (1) To provide that the directly
be a 50:50 gender split in respect of the candidates to be elected candidates at ward level.	 ballot. 2. Youths with disability should also be considered in any list or candidates to be developed. 3. It is necessary to develop a nomination framework for womer and disabled youth. 4. A 50:50 split is ideal. However, a two thirds split is better for balancing between affirmative action and the popular vote Therefore, the possibility of directly electing 3 candidates and ther having the remaining 3 candidates nominated to represent the minority gender and persons with disability 	 f (2) To provide for the nomination of 3 additional ward delegates by the elected ward delegates, as follows: (i) 1 person nominated from the minority gender amongst the delegates in each ward, to ensure that there is gender diversity in the composition of ward delegates; and (ii) 1 man and 1 woman, being persons with disability, to represent persons with
	could be considered.	 disability from the ward; (3) Provide for the gender and disability mainstreaming delegates to be nominated from amongst those candidates, within their respective nomination categories, who received the next highest votes in the ward level elections after the 3

ئ.	directly elected ward delegates. (4) The identification and nomination process should b coordinated by the respectiv Elections Committee, which must ensure that th nominees have met the se criteria for gender and disability mainstreamin delegates. (5) It is recommended that wher
*2	there are no disability candidates from either see who contested the ward leve elections, the nomination with be done by the National Council for Persons With Disability.
	 (6) It is recommended that when there are no candidates for nomination as gende mainstreaming candidates a ward level, the selection and nomination may be done by the National Gender and Equality Commission.

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7(2)(Diversity & Succession • Youth	1. If accepted, this may provide a	1. It is proposed that Reg. 7 be
e)	PlanningConsortium(1) One representative each should be elected to represent each of the 8 former provinces to ensure regional balancing.•Youth Agenda •KYMCA	 sound basis for benchmarking the aspect of regional balance. 2. It is however noted that the NYC Act requires that 8 youth be elected, and a further 8 youth be nominated, and that the elected/nominated youth must include women and 	 amended, so as to split the National Youth Congress into 6 balloting rounds, as follows: (i) Round 1: Election of the first 8 youth to represent each National Government administrative region.
	(2) Clear guidelines of how the nominations will consider all special interests groups including young women and PWDs while considering regional balance should be outlined so that biasness based on gender and disability status does not affect equal representation	persons with disability. 3. The proposals are in line with Article 10 (Values & Principles of Governance) and Article 55 (Rights of Vulnerable Groups) of the Constitution.	 (ii) Round 2: Election of 1 man and 1 woman, being persons with disability, to represent persons with disability. (iii) Round 3: Election of 1 representative from an ethnic minority community. Ethnic minorities should also be defined in the guidelines.
	 for all these groups. (3) In case of a vacancy, the substitute representative shall be from the same region as the existing Council member. 	~	 (iv) Round 4: Election of 1 representative from a marginalized ethnic community. Marginalised communities should also be defined in the guidelines. (v) Round 5: Election of 4
	(4) For avoidance of doubt, the final list of the elected and		members to enhance gender

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the substitute list shall	
the substitute list shall	diversity in the Council, to
adhere to the two-third	be allocated as follows:
gender rule, regional	a. Where not more than
balance, inclusion of the	seven candidates elected
marginalized and	or nominated to the
minorities.	Council in the previous
(5) the guidelines are silent on	rounds of balloting are
measures/procedures of	from one gender, the
addressing a tie. We	National Youth Congress
therefore recommend	shall nominate two male
inclusion of guidelines on	and two female members
addressing ties in the	each.
process.	h Where more there are
	b. Where more than seven, but not more than nine
	nominated to the Council
	in the previous rounds of
	balloting are of one
	gender, the National
	Youth Congress shall
	nominate three members
	from the minority gender,
	and one member from
	the majority gender.
	c. Where ten or more of the
	Council members
	elected/ nominated in
	the previous balloting

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	~	rounds are of one gender, the National Youth Congress shall nominate four members from the minority gender.
		2. Amend Reg. 7 to provide that the procedure for nominating/electing the 16 substantive members of the Council shall also apply to the nomination of the 16 substitute members of the Council.
		3. Amend 7 to provide that, in appointing Council members from the substitutes list, the CS shall ensure that the appointed substitute represents the demographic/diversity category of his/her predecessor.
		4. Amend Reg. 7(2)(g) to ensure that in the appointment of the substitutes list, the National Youth Congress shall give first priority to youths aged below 26 years, second priority to youths aged below 30 years and then youths aged above thirty

				 years will be considered only if there are insufficient youth in the first two categories. 5. A technical committee will determine the procedure in the event of a tie between candidates. It may be considered that winners will be declared in the order of the number of votes cast in their favour. Repeat ballots should only be done if, because of the tie, the number of candidates with the highest votes exceeds the number of positions available to be filled.
7(2)(f)	Nominated Youth It is proposed that only National Youth Congress delegates should be nominated as candidates for Council membership. The rationale provided is that bringing delegates from outside the Council will erode the power and voice of the National Youth Congress delegates.	Youth Consortium	 Noting the expressed majoritarian perspectives, it is emphasized that deletion of this clause may deprive the National Youth Congress of the required flexibility in nominating candidates under the diversity and succession planning criteria, where such candidates are not available. It will be impossible to comply with the inclusivity requirements under Section 5(1)(h) of the NYC Act, if there are no diversity candidates 	5

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7(4)(c)	Post-Election fate of Delegates	• Youth Consortium	 directly nominated to the National Youth Congress, hence the importance of flexibility in nomination of candidates. 1. Whereas the NYC Act is silent on the matter, there is merit in this 	Youth Congress. 1. Recommend to the CS that separate Regulations be
	It is proposed that the National Youth Congress delegates be retained as an accountability	• Youth Agenda	proposal, which will aid in plugging accountability and legitimacy gaps that may arise post-election.	promulgated to effect the proposed accountability mechanism.
	mechanism for the Council, post-elections. It is further proposed that the National Youth Congress should meet annually to review progress and pass resolutions.		 It is necessary that the Council account to the youth for their progress, by organizing annual youth delegates meetings, where annual state of the youth reports will be presented and deliberated upon. To manage costs, each County may elect its chairperson from amongst the delegates from the council or the substitutes list, so that the annual youth delegates meetings are held between the Council and the County chairmen. It will be necessary to publish separate regulations to facilitate such accountability and feedback mechanism. 	 Amend Regulation 7(4)(c) to allow election of county chairmen, and provide for the annual delegates conference as an accountability mechanism, if approved by the CS. Provide that the county chairmen and ward delegates shall, after elections, continue to serve as youth leaders in their communities on volunteer basis only until they reach 35 years of age. Provide that it shall be the responsibility of the Council to develop modalities and procedures for engagement with the County Chairmen and elected ward delegates for

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				furtherance of the Council's legal mandate.
7 (gene rally)	(1)Delegates should be	 Mulango Ward Youths Pwani Youth Initiative 	The issues raised have no impact on the electoral process and are administrative.	NYC and MIIYA to consider and determine the way forward on the proposals, taking into account the possibility of duplication of roles between the delegates and that of youth officers employed by MIIYA.
8	Registration of Voters It is proposed that the elections be done using the IEBC voters register, in order to avoid duplication of work.	KYMCA Youth Agenda	While this is a reasonable proposal, engagement and consensus with IEBC will be necessary. It may also be necessary to pay requisite fees to IEBC. A contract must be concluded between MIIYA and IEBC to facilitate this process.	CS, under the guidance of a technical committee, to determine this policy question.
8(3)	Registration at place of voting Registration of voters and candidates at their wards will	• Joint Youth and YSOs Memorandum	This is a reasonable and acceptable proposal.	Amend Regulation 8(3) to provide for registration of voters manually and digitally, and to clarify that

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	pose a challenge to those residing or working far from where they intend to vote or vie. Provide for both physical and digital registration of voters.	(Youth Senate and others)		one need not be present at the desired Ward in order to register to vote there.
9(2)	(1) The voter register should be closed at least 30 to 60 days	 Youth Agenda Pwani Youth Initiative Joint Youth and YSOs Memorandum (Youth Senate and others) 	 (1) The proposal to close the voter register at least 30 to 60 days prior to the elections is reasonable and acceptable. (2) The requirement that the youth officer's powers be checked is a reasonable one. A technical committee should consider whether to extend the period between close of the voters register and the election to 60 days, so as to allow audit of the register, closure of audit issues, corrections, publication and public inspection of the register. 	A technical committee may guide the CS on the timelines necessary to undertake audit, verification, correction/amendment, publication and public inspection of the register prior to commencement of elections.
9(6)(h)	Education bio data of voters Delete Reg. 9(6) as information on the highest level of education is unnecessary.	• Joint Youth and YSOs Memorandum (Youth Senate and others)	The proposal is reasonable and acceptable.	It is recommended that Regulation 9(6)(h) be deleted.

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9(7)(b)	Register of Voters It is proposed that the register of voters be reviewed periodically to remove voters who have since surpassed the 35 years age limit.	Youth Consortium	This proposal will ensure that the register of voters only has youth.	Amend Regulation 9(7)(b) to provide for quarterly removal of voters aged above 35 years old.
10	Age eligibility of candidates The Regulation allows nomination of youths who are close to the age limit of 35 years. Candidates should be restricted only to those aged 31 years in December of the election year, so that the elected/appointed candidates can serve for a full 3 year term.	•Joint Youth and YSOs Memorandum (Youth Senate and others)	 While it is critical that ward delegates must also be able to serve a 3-year term as youth leaders in the community, it would be punitive to limit the ability of the youth to vie as delegates on the basis of age, more so when there would be no legal bar to their ability to vie and become electors, e.g. the inability to serve for a full term as a Council member. Youths who exceed the age 35 threshold can be replaced by other youth from the substitutes list. The NYC Act does not impose an age limit on candidates for the position of council member. Therefore only those candidates who will be 35 years on their appointment dates may be considered for exclusion. 	(1) It is recommended that the proposal to preclude delegates aged more than 31 years old on 31 st December of the election year be declined.
10(1) (b) and	KCSE Qualification for Ward and County Delegates	• Youth Consortium	1. This will allow candidates with no education qualification and KCPE	CS, under the guidance of a technical committee, to determine the policy question of

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10	It is proposed that the KCSE	• Maobe	holders to contest for leadership	whether the proposal to eliminate
(2)(b)	requirement for candidates at Ward, Constituency and County levels be waived.		 positions. 2. It remains doubtful whether the CS's power to prescribe the procedure for elections includes the power to issue directions on the qualifications of the delegates who will elect qualified candidates at the National Youth Congress. 3. It is noted that the educational qualifications of the mentioned delegates remains a policy matter, which must be determined by the CS. 	the requirement for educational qualification of candidates has merit.
10(1) (c)	 Reference letter for aspirants (1) Consider recommendation letters from YSOs as an option for aspirants. (2) This is likely to rule out youth with strong leadership experience, vocal and strong community influence but do not have the support of Chief, Sub Chief or National Police Service at the ward where she or he is registered as a voter, due to personal reasons. We 	•Pwani Youth Initiative	 The reference letter is a key requirement for determination of Chapter 6 compliance and good conduct. It is noted that there are several alternatives from where the recommendation may be sourced. It is highly unlikely that a good candidate will be declined a reference by all alternative sources, based on malicious considerations. Much as YSOs may provide character references, references provided by the state security apparatus remain an objective, 	

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	recommend a certificate of Good Conduct attained within the last one year before the election instead of a recommendation letter. (3) The guidelines are silent on mechanisms of establishing whether a candidate has complied with chapter six. We recommend IEBC approach of sending the list of candidates to EACC for clearance.		 reliable, compelling and adequate source of information. (3) The certificate of good conduct introduces a cost and procedural element that may lock out good candidates. (4) The proposal to share the list of candidates with EACC for clearance will prolong the electoral process, in particular owing to the high number of expected aspirants countrywide. (5) It has been proposed in the recommendations under Reg. 4(e) (above) that the final candidates elected by the National Youth Congress will undergo due diligence by NYC and MIIYA (based on the Mwongozo fit and proper test). Due diligence reports on the elected/nominated candidates will thus be submitted to the CS for consideration. 	
10(1)(f)	Chapter 6 Compliance It is proposed that chapter 6 of the Constitution compliance requirements be dispensed with	Emmanuel Adika	Mwongozo requires that all directors must comply with Chapter 6 of the Constitution. Deletion will lead to non-compliance with Mwongozo.	

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	because they are costly to the youth.			
10 (3) (c)	Degree qualification for National Youth Congress Delegates and Candidates We feel it's not right to deny a good leader an opportunity to lead wisely simply because he/she does not meet the requirement to hold a university degree.	 Youth Consortium Youth Agenda Joint Youth and YSOs Memorandum (Youth Senate and others) Maobe Nyanyuki 	 There exists no legal justification for restricting the National Youth Congress delegates to only those holding university degrees. This requirement may possibly be challenged as an unreasonable restriction of the right to vote/representation. Notwithstanding the foregoing, Mwongozo requires Board chairpersons and directors to be holders of university degrees. It is therefore important that only degree holders are nominated by the National Youth Congress, as candidates for Council membership. It remains doubtful whether the CS's power to prescribe the procedure for elections includes the power to issue directions as to the qualifications of the delegates who will elect qualified candidates at the National Youth Congress. To balance the above legal interests and requirements, it may be useful 	Regulation 10(3)(c) be amended

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L.			to allow KCSE candidates to be nominated as National Youth Congress delegates, but restrict candidacy for Council membership to only university degree holders.	
10 (gene rally)	Experience in Youth Work for candidacy It is proposed that candidates must have at least 3 years' experience in youth work and demonstrates ability to provide youth leadership and youth mobilisation.	Youth Consortium	It is noted that such qualifications are not provided for under the NYC Act and may possibly be declared <i>ultra</i> <i>vires</i> , to the extent that the CS is not expressly mandated to declare qualifications for candidates, which are not stipulated in law.	
12(g)	State and Public Officers as Candidates It is proposed that State and Public Officers should be allowed to contest the elections as candidates. The rationale for this proposal is that there are public officers already serving in boards of parastatals and the Council should be no different.	• KYMCA • Mulango Ward Youths	 Article 77 of the Constitution prohibits State Officers against having gainful employment other than their employment as State Officers. Section 23(3)(a) of the Leadership and Integrity Act prohibits the participation of public officers as candidates in an election. The candidacy of State Officers and Public Officers would be unlawful, unless they resign or undertake to resign from their positions (in 	

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			 writing) upon appointment to the Council. (4) Mwongozo requires that at least one-third of the Council must comprise of independent Council members. State and public officers are not considered independent. It may be difficult to achieve the independence thresholds if state and public officers are allowed to continue serving in their positions while they are members of the Council. 	
13(3)	Elections Timetable It is proposed that the maximum duration for the elections be stated to be a maximum of 60 days, to allow candidates ample time to plan their affairs.	Youth Consortium	The proposal may introduce rigidity in the elections calendar.	It is recommended that the proposal be declined.
16(5)	Guidelines on Physical Voting (1) It is proposed that ballot boxes be opened in the presence of agents of candidates.	Consortium	The proposal is reasonable and should be accepted.	 It is recommended that Regulation 16(5) be amended to allow ballot boxes to be opened in the presence of the agents of candidates. It is further recommended that the guidelines be

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	(2) It is proposed that observers be allowed to support the monitoring of elections.			amended to define the framework for appointment of agents by candidates, as well as the monitoring of elections by observers.
18	Electronic voting The guidelines should highlight the specific mechanisms of ensuring the success of electronic voting. E.g. Procurement of Gadgets.	Youth Agenda	Part 8 provides detailed mechanisms for electronic voting. Issues such as procurement of election equipment are addressed under the Procurement Act and the Regulations and policies thereunder.	
18(4) (v)(i)	Audit of electronic voting It is proposed that the audit system must be capable of recording the location where a vote was cast.	• Joint Youth and YSOs Memorandum (Youth Senate and others)	This proposal is reasonable and acceptable.	It is recommended that Regulation 18(4)(v)(i) be amended to provide that the audit system must capture the location of the votes cast.
19(2) and 22 (1)	Guidelines on Electronic Voting It is proposed that a voter must not be allowed to alter the electronic vote after the same has been cast. The rationale provided is that it may facilitate voter bribery.	Consortium •Youth Agenda •Joint Youth and YSOs	This will preclude the possibility of correcting errors made when voting. However, the possibility of voter bribery is noted as a key risk in the electoral process. Thus, the proposal is acceptable.	Regulation 19(2) be amended to preclude alteration of

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20(2)	Entry of amendments to voters register in the electronic voting system It is proposed that amendments to the voters register should be included in the electronic voting system at least within 14 days prior to the commencement of elections.	Youth Consortium	The proposal is acceptable.	It is recommended that Regulation 20(2) be amended accordingly.
25(2)	Quorum for Vote Counting It is proposed that the threshold of National Elections Steering Committee members present for vote counting at the National Youth Congress should be increased to two-thirds, in order to ensure that a substantial majority of members are in attendance.	Youth Consortium	This enhances legitimacy of the process and should be accepted.	It is recommended that Regulation 25(2) be amended accordingly.
31	Dispute Resolution Disputes should be resolved by a committee other than the one that is managing the elections.	Pwani Youth Initiative	The proposal is a reasonable one. A technical committee will determine the composition of the separate dispute resolution committee.	technical team determine the

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31(5)	 (1) Dissatisfied candidates should be allowed to file appeals in court or to the 	Nyanyuki • KYMCA • Pwani Youth Initiative	(1)	Court for judicial review orders is not curtailed by absence/limitation of the right to appeal.	determine whether the CS, CAS, PS, Youth Secretary or other officer from MIIYA may hear and

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31(6)	Date of Fresh Elections	Youth	It may not be practical, from a logistics	The technical committee shall
	It is proposed that fresh elections must be held within 14 days whenever directed by the National Steering Committee. The rationale provided is that the youth should not be subjected to an extended election period.	Consortium	perspective, to hold fresh elections within 14 days. The technical team shall guide on this aspect.	determine this issue.
Part 8 (gene rally)	Opposition to Electronic Voting It is proposed that the electronic voting process should be deleted and that the elections must be conducted by manual processes only. The rationale provided is that the costs would be 'too high', that it has been proved 'not feasible', that it is 'bound to fail' and is subject to manipulation.	Nyanyuki	 No research based comments have been received on this matter, therefore it is difficult to weight the same in support of a decision to depart from this voting option. The electronic voting model is an option, and may be used by the CS whenever the circumstances allow. Therefore, this would be discretionary and based on prevailing circumstances and government policy; for example, the current covid-19 related 	It is recommended that the proposal be declined.

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restrictions may warrant the use
of electronic voting, as a measure
for preventing the spread of the
virus.

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NATIONAL YOUTH COUNCIL

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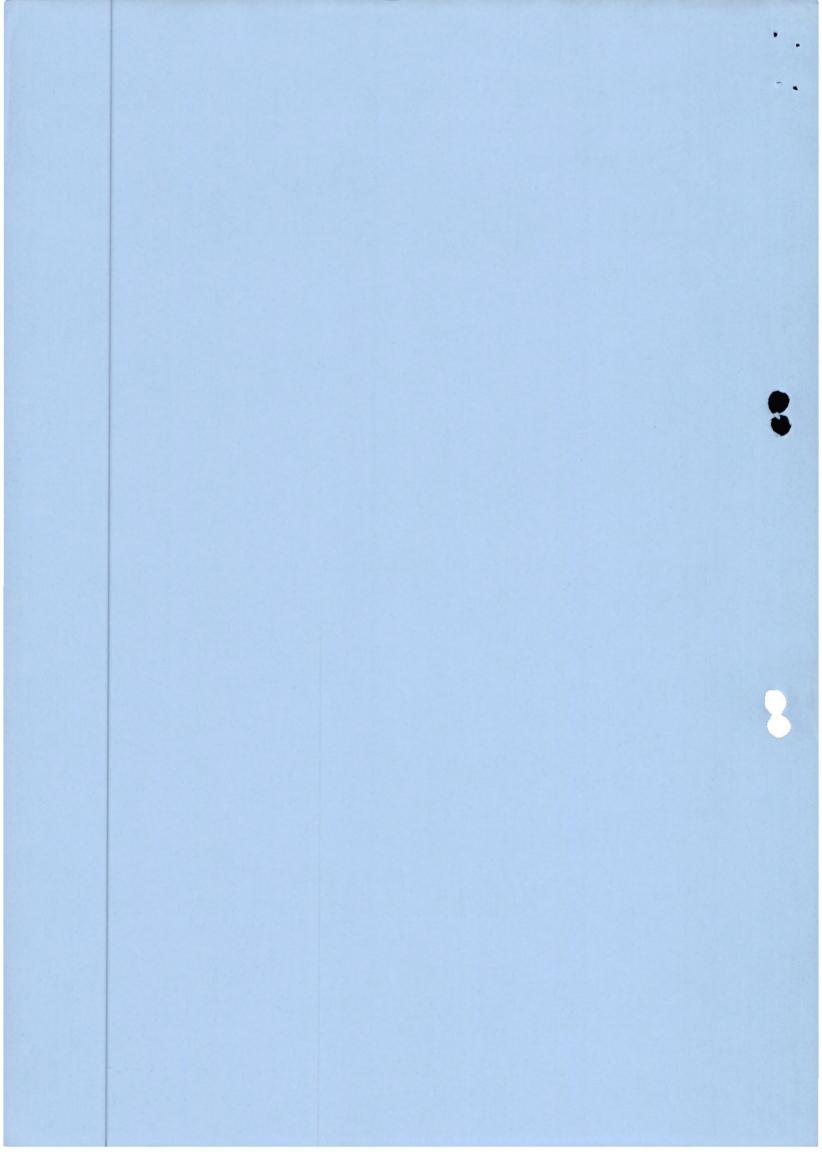
PARTICIPATION IN THE DRAFTING SUB-COMMITTEE OF THE TECHNICAL COMMITTEE REVIEWING THE NATIONAL YOUTH COUNCIL ELECTIONS GUIDELINES 2020 HELD AT HOTEL 67 IN MACHAKOS COUNTY BETWEEN 12TH – 14TH AUGUST 2020

REGISTRATION FORM

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THE NATIONAL YOUTH COUNCIL (ELECTION OF CERTAIN COUNCIL MEMBERS) REGULATIONS, LEGAL NOTICE NO. 183 OF 2021



SPECIAL ISSUE

Kenya Gazette Supplement No. 166

27th August, 2021

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(Legislative Supplement No. 71)

LEGAL NOTICE NO. 183

THE NATIONAL YOUTH COUNCIL ACT

(No. 10 of 2009)

IN EXERCISE of the powers conferred by section 5(1)(g) and (h) of the National Youth Council Act, the Cabinet Secretary for ICT, Innovation and Youth Affairs makes the following Regulations—

THE NATIONAL YOUTH COUNCIL (ELECTION OF CERTAIN COUNCIL MEMBERS) REGULATIONS, 2021

1. These Guidelines may be cited as the National Youth Council Citation. (Election of Certain Council Members) Regulations, 2021.

2. The election of the youth representatives of the Council under section 5(1)(g) and (h) of the Act shall be conducted in accordance with the Guidelines set out in the Schedule.

3. The Guidelines on the Election of Youth Representatives to L.N. No. 7 of 2011. the National Youth Council, 2011, are revoked.

SHEDULE

(R. 2)

THE NATIONAL YOUTH COUNCIL ACT

(No. 10 of 2009)

THE NATIONAL YOUTH COUNCIL ELECTIONS GUIDELINES, 2021

ARRANGEMENT OF GUIDELINES

Guideline

PART I- PRELIMINARY

- 1. Citation.
- 2. Interpretation.
- 3. Objective and scope of the Guidelines.
 - PART II—ELECTIONS COMMITTEES
- 4. Establishment and composition of the National Steering Committee.
- 5. Functions of the National Steering Committee.
- 6. Establishment and composition of Election Steering Committees.
- 7. Functions of an Election Steering Committee in an electoral area.

PART III– FRAMEWORK OF THE NATIONAL YOUTH COUNCIL ELECTIONS

- 8. Commencement of the National Youth Council Elections.
- 9. Procedure for the National Youth Council elections.
- 10. Discretion of the Cabinet Secretary.
- 11. Termination of the mandate of the National Youth Congress.
- 12. Issuance of accreditation letters.
- 13. Suspension of accreditation.
- 14. Register of voters.

PART IV-REGISTRATION OF VOTERS

15. Registration of voters at ward level.

PART V - NOMINATION OF CANDIDATES

- 16. Nomination criteria.
- 17. Procedure for nominations.
- 18. Persons disgualified from nomination.

PART VI- THE ELECTIONS TIME-TABLE

19. Planning the elections timetable.

PART VII-VOTER EDUCATION

- 20. Voter education curriculum.
- 21. Commencement of voter education.
- 22. Conduct of voter education.
- 23. Voter Education Code of Conduct.

PART VIII -ELECTION OFFICERS

- 24. Appointment of returning officers.
- 25. Appointment of presiding officers and polling clerks.

PART IX- ELECTION AGENTS AND OBSERVERS

- 26. Appointment of agents.
- 27. Registration and accreditation of observers and media representatives.

PART X ----GUIDELINES ON PHYSICAL VOTING

- 28. List of candidates and voting centres.
- 29. Procedure for physical voting.
- 30. Standards and practices as regards election materials.
- 31. Counting of votes.

PART XI- GUIDELINES ON PROCESS OF VOTING AND COUNTING OF VOTES

- 32. Manner of conducting votes.
- 33. Minimum standards of the voting system.
- 34. Preparing the electronic voting system for elections.
- 35. Information of the public.
- 36. Access by authorised persons.
- 37. Voting.
- Vote counting and management of electronic voting results at the ward and constituency level elections.
- 39. Vote counting and management of electronic voting results at the National Youth Congress election.
- 40. Vote counting in electronic voting system.
- 41. Records of delegates meetings.

PART XII- MANAGEMENT OF ELECTION RESULTS

- 42. Authority to declare election results.
- 43. Rules for management and declaration of election results.
- 44. Election results for ward and constituency submitted to the National Steering Committee.
- 45. Particulars of elected youth forwarded to the Cabinet secretary.

- 46. Issuance of certificates.
- 47. Report of the Election Steering Committee to the National Steering Committee.
- 48. National Steering Committee report to the Cabinet Secretary.
- 49. Irregularities in elections.

PART XIII- ELECTION DISPUTES

- 50. Lodging disputes or complaints.
- 51. Appeal.
- 52. Dismissal of complaint, dispute or appeal.
- 53. Hearing of complaints, disputes and appeals.
- 54. Remedies.
- 55. Invalid votes.
- 56. Next level of election.

PART XIV— APPOINTMENT OF ELECTED DELEGATES

- 57. Conclusion of elections.
- 58. Procedure for background checks and appointment of delegates.

PART XV— APPOINTMENT OF SUBSTITUTE MEMBERS TO FILL VACANCIES

59. Procedure for filling vacancies.

ANNEXURES

1. Forms:

Form1-Nomination of National Youth Council Election Candidates.

Form 2(a)—Election Results at the Voting Centre

- Form 2(b)—Declaration of results for the National Youth Council Elections at the National Tallying Centre
- Form 3—Collation of the National Youth Council Election results at the Constituency Tallying Centre
- Form 4—Certificate of elected delegate of the National Youth CouncilElections (ward/constituency)
 - 2. Electoral Code of Conduct.
 - 3. Declaration of Acceptance of Electoral Code of Conduct.
 - 4. Code of Conduct for Voter Educators and Voter Education.
 - 5. Statement of Acceptance of Voter Education Code of Conduct.
 - 6. Fit and Proper Test Declaration.

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NATIONAL YOUTH COUNCIL ACT

(No. 10 of 2009)

THE NATIONAL YOUTH COUNCIL ELECTIONS GUIDELINES,

2021

PART I- PRELIMINARY

1. These Guidelines may be cited as the National Youth Council Citation. Elections Guidelines, 2021.

2. In these Guidelines, unless the context otherwise requires—

"Act" means the National Youth Council Act;

"agent" means a person duly appointed as an agent by a candidate in an election under these Guidelines;

"Cabinet Secretary" means the Cabinet Secretary for the time being responsible for youth affairs;

"Electoral Code of Conduct" means the Code of Conduct set out in Annexure 2 to these Guidelines.

"candidate" means a person contesting for an elective post;

"commencement date of elections" means the date when the election of ward delegates is scheduled;

"constituency" means one of the constituencies into which Kenya is divided under Article 89 of the Constitution;

"constituency delegate" means a constituency delegate elected in accordance with paragraph 9(6) of these Guidelines;

"constituency youth election" means the National Youth Council election held at constituency level;

"disability" includes any physical, sensory, mental, psychological or other impairment, condition or illness that has, or is perceived by significant sectors of the community to have a substantial or long-term effect on an individual's ability to carry out ordinary day-to-day activities;

"electoral area" means a ward or a constituency;

"Election Steering Committee" means an Election Steering Committee appointed pursuant to paragraph 6 of these Guidelines;

"National Steering Committee" means the National Steering Committee on the National Youth Council Elections appointed under paragraph 4 of these Guidelines;

"National Youth Congress" means the National Youth Congress constituted pursuant to paragraph 9(7) of these Guidelines;

"National Youth Congress delegate" means a National Youth Congress Delegate elected in accordance with paragraph 9(5) of these Guidelines;

"National Youth Council" means the National Youth Council established under section 3 of the Act;

Act No. 10 of 2009

Interpretation

"National Youth Council Election" means the elections held under these Guidelines in the electoral areas and the National Youth Congress;

"nomination" means the submission to the National Steering Committee or to an Election Steering Committee of the name and documentation of a candidate in accordance with these Guidelines;

"political party" has the meaning assigned to it in Article 260 of the Constitution;

"polling clerk" is a person appointed by the National Steering Committee to assist the presiding officer in the conduct of an election;

"presiding officer" means a person appointed under these Guidelines to preside at a voting centre;

"Principal Secretary" means the Principal Secretary in the ministry for the time being responsible for youth affairs;

"register of voters" means a register of all youth who have registered to vote at the National Youth Council Elections prepared in accordance with these Guidelines and includes a register that is compiled electronically;

"special interest group" includes women who are youth, youth living with disability, youth from marginalised communities, youth from ethnic minorities, and youth from any other special interest groups recognised by law;

"voter" means a youth who is eligible to participate in the National Youth Council Elections by virtue of having been registered as voter in accordance with these Guidelines;

"voter education" means all forms of information or communication whose purpose is to educate voters on their rights and responsibilities in the National Youth Council electoral process;

"Voter Education Code of Conduct" means the Voter Education Code of Conduct set out in Annexure 4 to these Guidelines;

"voting centre" means a location designated by the National Steering Committee or by an Election Steering Committee as a place where voting shall take place during the National Youth Council elections;

"ward" means an electoral area within a Constituency delimited in accordance with Article 89 of the Constitution;

"ward delegate" means a ward delegate elected in accordance with paragraph 9 (2) of these Guidelines;

"youth" means a person aged between eighteen and thirty-five years;

"Youth Advisory Board" means the Board established under section 16 of the Act;

"youth officer" means the youth officer in the ministry responsible for youth affairs within an electoral area; and

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"youth serving organizations" include youth groups, youth focused community based organizations, non-governmental organizations, civil society movements, and other organizations accredited to the National Youth Council, and engaged in activities and initiatives relating to the youth.

3. The purpose of these Guidelines is to set out the manner of Guidelines because of the National Youth Council Guidelines.

PART II-ELECTION COMMITTEES

4. (1) There shall be a committee to be known as the National Steering Committee which shall consist of—

- (a) the Principal Secretary in the Ministry for the time being responsible for youth affairs or a representative, who shall be the chairperson;
- (b) the Principal Secretary, Ministry of Interior and Coordination of National Government or a representative;
- (c) the Principal Secretary to the National Treasury or a representative;
- (d) the Principal Secretary in the Ministry responsible for matters relating to Social Services or a representative;
- (e) the Principal Secretary in the Ministry responsible for devolution, or a representative of the Council of Governors;
- (f) the Attorney-General or a representative;
- (g) a representative of the Independent Electoral and Boundaries Commission;
- (h) four youth, two male and two female, appointed by the Cabinet Secretary;
- (i) a representative from the National Council for Persons with Disabilities; and
- (j) the Chairperson of the Youth Advisory Board or a representative.

(2) The appointment of representatives in sub paragraph (1) shall be in writing by the respective appointing authority.

(3) The secretariat of the National Youth Council shall be the secretariat of the National Steering Committee, and shall support and coordinate the activities of the National Steering Committee.

(4) The Cabinet Secretary shall publish, in the Kenya Gazette, names of members of the National Steering Committee and issue letters of appointment.

(5) The National Steering Committee shall be appointed by the Cabinet Secretary for a term of twelve months and such term may be extended for such period as the Cabinet Secretary may consider necessary.

Establishment and composition of the National Steering Committee. (6) Except as provided in these Guidelines, the National Steering Committee shall regulate its own procedure.

5. (1) The Functions of the National Steering Committee are— Functions of the National Steering

Committee.

- (a) to co-ordinate the National Youth Council elections at all levels;
- (b) to hear and determine complaints and disputes and, where applicable, appeals arising out of the National Youth Congress elections and nominations;
- (c) to receive and authenticate nomination papers for candidates participating in the National Youth Congress elections;
- (d) to convene and oversee the proceedings of the National Youth Congress;
- (e) to enforce the terms of any code of conduct as may be established by the Cabinet Secretary for purpose of the National Youth Congress elections or as otherwise provided in these Guidelines;
- (f) to appoint election officials for the National Youth Congress elections;
- (g) to supervise and coordinate the activities of the Election Steering Committees established under paragraph 6(1) of these Guidelines;
- (h) following the National Youth Council elections, to vet and forward the names of the elected and nominated members, and substitute members of the National Youth Council to the Cabinet Secretary;
- to deploy electronic and digital technology as may be necessary for purposes of the elections, including but not limited to registration of voters, voting, vote counting and transmission of election results;
- (j) to ensure the integrity, security and reliability of all systems and technology deployed in the elections;
- (k) to retain reliable, verifiable, accurate and auditable records of all information relating to the elections, including but not limited to voting materials, voters details, election results and electronic logs and meta-data relating to the election;
- to issue policy directives to Election Steering Committees including standard operating procedures and policy directives regarding the use of electronic and digital technology in elections;
- (m) to ensure compliance of the electoral process with the Data Protection Act, the Kenya Information and Communications Act and all other applicable laws; and
- No. 24 of 2019 No. 2 of 1998.
- (n) to undertake such other functions, powers and activities as regards the National Youth Council elections as the Cabinet Secretary may direct.

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6. (1) There shall be an Election Steering Committee in every Constituency which shall be responsible for managing National Youth Council elections at the ward and constituency levels.

(2) The Election Steering Committees shall be convened by the officer in charge of youth affairs in the ministry responsible for youth affairs at constituency level in consultation with the relevant corresponding officer from the Ministry of Interior and Co-ordination of National Government.

(3) An Election Steering Committee shall consist of the following members—

- (a) the officer in charge of youth affairs in the Ministry responsible for youth affairs at constituency level, who shall be the Chairperson;
- (b) the representative of the Ministry of interior and coordination of the National Government at the Constituency level;
- (c) an officer in the Ministry for the time being responsible for matters relating to Social Services at the Constituency level;
- (d) four youth, two males and two females, appointed by the Cabinet Secretary.
- (e) a representative of persons with disabilities in the respective Constituency; and
- (f) the representative of the Independent Electoral and Boundaries Commission at the constituency level.

(4) Members of the Election Steering Committee shall be appointed by the Cabinet Secretary in writing.

(5) The National Youth Council secretariat shall be the secretariat of the Election Steering Committees and shall support and coordinate the activities of Election Steering Committees countrywide.

7. (1) The functions of an Election Steering Committee within its electoral area shall be to—

Functions of an Election Steering Committee in an electoral area.

- (a) oversee the election of the youth representatives to the National Youth Council;
- (b) verify the register of voters;
- (c) allocate presiding officers to a voting centre;
- (d) to receive and authenticate nomination papers of candidates participating in ward and constituency level elections;
- (e) organise security for the elections;
- (f) supervise the voting;
- (g) secure ballots and ballot boxes;
- (h) supervise the counting of votes;

- (i) handle complaints and disputes in accordance with these Guidelines;
- (j) enforce the terms of any code of conduct issued by the Cabinet Secretary, within its respective electoral area;
- (k) ensure that the elections take into consideration the issue of gender, disability, and regional balance;
- issue certificates to the elected youth delegates within their respective electoral areas;
- (m) implement any standard operating procedures, policy directives and any other directives or guidelines issued by the National Steering Committee; and
- (n) undertake such other functions, powers and activities as regards the National Youth Council elections as the Cabinet Secretary may direct.

(2) An Elections Steering Committee shall be appointed by the Cabinet Secretary for a term of six months and such term may be extended for such period as the Cabinet Secretary may consider necessary.

PART III— FRAMEWORK OF THE NATIONAL YOUTH COUNCIL ELECTIONS

8. (1) Unless otherwise determined by the Cabinet Secretary, the National Youth Council elections shall commence six months prior to the third anniversary of the date when the Cabinet Secretary publishes the names of the elected and nominated members of the National Youth Council in the Kenya Gazette:

Provided that any outgoing members of the National Youth Council shall complete their respective three-year terms prior to commencement of the term of office of the National Youth Council members elected at a National Youth Council Election.

9. (1) The National Youth Council Elections shall be conducted in accordance to the procedure provided in this paragraph.

(2) The youth registered as voters within a ward shall elect six ward delegates from among the ward delegates elected in that ward to represent the respective wards as voters at the constituency youth elections.

(3) The first three males and the first three females to garner the highest number of votes shall be deemed to have been elected as ward delegates.

(4) A total of eight thousand seven hundred ward delegates shall therefore be elected nationally to represent the one thousand four hundred and fifty wards in Kenya.

(5) The ward delegates in each constituency shall at the constituency youth elections of their respective constituencies each elect two National Youth Congress delegates, being one male and one

Commencement of the National Youth Council Elections.

Procedure for the National Youth Council elections. female, from among their number to represent their respective Constituencies at the National Youth Congress.

(6) A total of Five Hundred and Eighty Constituency delegates shall therefore be elected nationally to represent the Constituencies in Kenya.

(7) The National Youth Congress shall be a meeting of the Five Hundred and Eighty National Youth Congress delegates elected by the Constituency delegates and shall be convened by the National Steering Committee to elect and nominate the youth members of the National Youth Council, in accordance with at sections 5(1)(g) and 5(1)(h) of the Act.

(8) Where none of the persons with disability have made it to the National Youth Congress by organic progression of the National Youth Congress, the National Steering Committee shall identify any person with disability candidates who had taken part in the elections and select twenty individuals living with disability who had garnered the highest votes calculated on prorated basis.

(9) Where no young person with disability had taken part in the elections, the National Steering Committee shall liaise with the National Council for Persons Living with Disability to identify twenty delegates to join the National Youth Congress.

(10) The National Youth Congress shall elect eight members from amongst its membership, and in the said election the National Youth Congress shall observe the principle of regional and ethnic balance and shall have due regard to the principle of fair representation.

(11) The National Youth Congress shall nominate not more than eight other youth, from amongst its membership, to be considered for appointment as National Youth Council members, under section 5(1)(h)of the Act in the following manner—

- (a) at least one of the nominees shall be a person with disability;
- (b) at least three of the nominees shall be women;
- (c) the National Youth Congress shall ensure that, to the greatest extent possible, the National Youth Council composition represents the diversity of the people of Kenya; and
- (d) None of the nominees shall be from the same county as any of the eight regional representatives elected under section 5(1)(g) of the National Youth Council Act and subparagraph 9(10) of these Guidelines to ensure that the nominees reflect the regional and ethnic diversity of the people of Kenya as provided in the Constitution of Kenya, 2010.

(12) Whenever the National Youth Congress exercises its powers to nominate council members pursuant to section 5(1)(h) of the Act, it shall ensure that—

- (a) such nomination secures that the aggregate of delegates elected and nominated as members of the National Youth Council shall not be comprised of a majority of more than two-thirds of either gender;
- (b) that the delegates so nominated are not from the same county as any delegates elected under section 5(1)(g) of the Act and paragraphs 9(10), 9(11)(a) and 9(11)(b) of these Guidelines to ensure that the nominees reflect the regional and ethnic diversity of the people of Kenya as provided in the Constitution of Kenya, 2010; and
- (c) the ward delegates elected under paragraph 9(2) are considered where there are no qualified candidates who can be validly nominated from the National Youth Congress.

(13) The National Youth Congress shall elect and nominate a total of thirty-one substitute members of the National Youth Council, whose details shall be retained by the Cabinet Secretary in a list or roster of substitute members of the National Youth Council.

(14) The substitute members shall be considered for appointment by the Cabinet Secretary to fill vacancies arising due to vacation of office by any of the youth members of the National Youth Council elected or nominated pursuant to these Guidelines.

(15) The thirty-one substitute members of the National Youth Council shall be elected or nominated as follows—

- (a) eight representatives, from amongst the membership of the National Youth Congress, shall be elected to represent the regional and ethnic balance of the people of Kenya;
- (b) not more than twenty-three other substitute members shall be nominated as follows—
 - (i) at least one of the nominees shall be a person with disability; and
 - (ii) at least nine of the nominees shall be women.
- (c) the National Youth Congress shall ensure that, in electing and nominating the substitute members:
 - (i) all candidates participating in the election and nomination of substitute members, as applicable, are not more than thirty years old on the election date;
 - (ii) the aggregate of delegates elected or nominated on the substitute members list is not comprised of more than two-thirds membership being of either gender;
 - (iii) that each county has either a member elected or nominated to the National Youth Council, or a member elected or nominated to the substitute members list;
 - (iv) the substitute members list, taken together with the National Youth Council composition, shall represent the

diversity of the peoples of Kenya to the greatest extent possible; and

(v) the ward delegates elected under paragraph 9(2) are considered where there are no qualified candidates who can be validly nominated from the National Youth Congress.

(11) The candidates who garner the highest number of votes cast in an election shall be declared duly elected, as follows—

- (a) at the ward level elections, the six candidates who garner the highest number of votes shall be declared duly elected;
- (b) at the constituency level elections, the male candidate who garners the highest number of votes shall be declared duly elected as the male representative for the Constituency at the National Youth Congress, while the female candidate who garners the highest number of votes shall be declared duly elected as the female representative for the Constituency at the National Youth Congress; and
- (c) at the National Youth Congress elections-
 - the candidates who garner the highest number of votes as representatives of their respective regions in the National Youth Council or substitute members list, as applicable, shall be declared duly elected as members of the National Youth Council or substitute members for their regions;
 - (ii) the person with disability who garners the highest number of votes in the election of the member representing persons with disability in the National Youth Council or list of substitute members, as applicable, shall be declared duly nominated to the National Youth Council or substitute member thereof;
 - (iii) the women who garner the highest number of votes in an election of women representatives in the National Youth Council or list of substitute members, as applicable, shall be declared duly nominated to the National Youth Council or elected as substitute members.

(12) Whenever a tie between any two or more candidates cannot be resolved by application of the provisions of paragraph 11 above, or by consensus, then, in order to fill an available position, a fresh election shall be held, whereby only the candidates involved in the tie shall be allowed to participate as candidates.

(13) The election of ward and constituency delegates shall not be construed as establishment of the branches of the National Youth Council in those electoral areas.

10. The Cabinet Secretary may, in his discretion implement any Discretation one or more of the following measures—

Discretion of the Cabinet Secretary.

Kenya Subsidiary Legislation, 2021

- (a) facilitate the conclusion of an agreement with the Independent Electoral and Boundaries Commission regarding the use of the national register of voters for the National Youth Council elections;
- (b) direct that the Independent Electoral and Boundaries Commission shall preside over the National Youth Council elections:
- (c) direct that the Independent Electoral and Boundaries Commission shall appoint the presiding and returning officers of the National Youth Council elections; or
- (d) direct, upon determination by the National Steering Committee whether the National Youth Council Elections shall be held by way of physical or electronic voting.

Termination of the 11. (1) The mandate of National Youth Congress delegates and mandate of the the National Youth Congress shall terminate immediately upon National Youth conclusion of the National Youth Council elections at their respective Congress. levels.

(2) Ward and constituency level delegates shall, immediately upon their election and after conclusion of the National Youth Council elections, start working with the National Youth Council in providing leadership and promoting the spirit of volunteerism among the youth in their respective electoral areas for a term of three years from the date of their election as such.

12. The National Youth Council shall register and issue Issuance of accreditation letters to the ward, and constituency delegates on such terms and conditions as the National Youth Council may reasonably determine.

13. The National Youth Council may, upon a fair hearing, suspend or terminate the accreditation of any delegate or delegates who fail, refuse, or neglect to comply with the terms and conditions of registration or accreditation.

PART IV-REGISTRATION OF VOTERS

14. (1) There shall be a register to be known as the register of Register of voters. voters, which shall comprise of-

- (a) the register of voters in respect of every voting centre specifying all youth registered to vote at that voting centre; and
- (b) a ward register of voters in respect of every ward specifying all youth registered to vote in that ward.

(2) Ward level youth officers shall be responsible for custody and maintenance of the register of voters in their respective wards, and each ward level youth officer shall deliver a copy of the register to the Principal Secretary.

(3) The Principal Secretary shall at all times maintain an upto date nationwide register of voters.

accreditation letters.

Suspension of accreditation.

1144

(4) Any youth intending to participate in the National Youth Council elections as a candidate or a voter shall be registered as a voter at the ward within which he or she intends to vote or be a candidate in the election of ward delegates.

15. (1) Registration of voters shall be done at the ward level by Registration of Voters the relevant youth officer.

(2) The final register of voters shall be published seven days before the commencement date of elections.

(3) Registration of voters shall resume after close of the elections.

(4) Within three days after close of voter registration each ward level youth officer shall transmit the ward level register of voters to its respective Elections Steering Committee for use in the elections.

(5) It is the responsibility of the youth officers at ward level to sensitise the youth on voter registration and shall, on yearly basis by 31st December, provide an updated register of voters to the Principal Secretary for custody together with an annual progress report on voter registration.

(6) A copy of the annual progress report shall be shared with the National Youth Council Secretariat together with the updated register of voters.

(7) The register of voters shall contain the following particulars in respect of the voter-

- (a) the name;
- (b) gender;
- (c) a recent colored passport size photograph;
- (d) nature of disability (if any);
- (e) National Identity Card number or Kenya passport number;
- (f) date of birth;
- (g) age;
- (h) county;
- (i) constituency;
- (j) ward; and
- (k) voting centre.

(8) For purposes of maintaining an updated register of voters, the ward level youth officers shall-

- continuously register new voters in accordance with these (a) Guidelines;
- periodically update the register of voters by deleting the (b) names of deceased voters and rectifying the particulars therein;

at ward level.

- (c) periodically update the register of voters by deleting the names of voters who have attained the age of thirty-five and above years;
- (d) conduct a fresh voter registration within any electoral area, if necessary, not more than one year immediately after the Independent Electoral and Boundaries Commission reviews the boundaries of any of the electoral areas.

PART V— NOMINATION OF CANDIDATES

16. (1) A youth shall be eligible for nomination as a candidate Nomination criteria. for election as a ward delegate if he or she—

- (a) is a Kenya citizen aged at least eighteen years old and is also aged below thirty-five years of age as at 31st December of the election year;
- (b) is a holder of a minimum qualification of the secondary or high school ordinary level certificate from a recognised institution;
- (c) is in possession of a recommendation letter issued by the Assistant Chief, Area Chief or the National Police Service at the ward where she or he is registered as a voter;
- (d) has complied with the nomination procedures under paragraph 17 of these Guidelines;
- (e) is a registered voter in accordance with these Guidelines; and
- (f) has complied with the requirements of chapter six of the Constitution.

(2) A youth shall be eligible as a candidate for election at the Constituency level as a National Youth Congress delegate if he or she—

- (a) is a Kenya citizen aged eighteen and shall not have attained the age of thirty-five years as at 31st December of the election year;
- (b) is in possession of a birth certificate;
- (c) is a holder of a minimum qualification of a secondary or high school ordinary level certificate from a recognised institution;
- (d) has complied with the nomination procedures under paragraph 17 of these Guidelines;
- (e) is a registered voter in accordance with these Guidelines; and
- (f) has fulfilled the requirements of Chapter Six of the constitution.

(3) A youth shall be eligible as a candidate for election or nomination as a member of National Youth Council if he or she is—

- (a) a Kenyan citizen who is a youth;
- (b) in possession of a birth certificate;
- (c) a holder of a minimum qualification of a secondary or high school ordinary level certificate from a recognized institution;
- (d) has complied with the nomination procedures under paragraph 17 of the Guidelines;
- (e) is a registered voter in accordance with these Guidelines;
- (f) has fulfilled the requirements of Chapter Six of the Constitution.

(4) Unless otherwise approved by the Cabinet Secretary, the recommendation letter presented by an aspirant under this paragraph shall be no more than three months old on the presentation date.

17. (1) A youth must be nominated in accordance with the procedure for nomination. Procedure for nomination. Youth Council elections—

- (a) a youth aspiring for the position of ward delegate must be nominated by at least fifty registered voters;
- (b) a youth aspiring for the position of constituency delegate must be proposed by at least one ward delegate and seconded by at least one other ward delegate;
- (c) a youth aspiring for the position of National Youth Congress delegate must be proposed by at least one Constituency delegate and seconded by at least one other Constituency delegate; and
- (d) a youth aspiring for the position of member of the National Youth Council shall be proposed by at least one National Youth Congress Delegate and seconded by at least one other National Youth Congress delegate.

(2) Candidates shall be nominated in Form1 set out in Annexure 1 to these Guidelines, which Form shall be available in the National Youth Council website and shall be presented when duly completed by the aspiring candidates to the Election Steering Committees in their respective electoral areas or, in the case of the National Youth Congress election, to the National Steering Committee, by 5.00 pm on the appointed deadline day for receiving nominations.

(3) In addition to the requirement in sub paragraph (2), aspiring candidates shall present, to the relevant elections committee, documents proving compliance with paragraph 16 of these Guidelines by 5.00 pm on the appointed deadline day for receiving nominations.

18. A candidate shall not be eligible for election as a candidate P in the National Youth Council elections if the candidate—

(a) is not a Kenyan citizen;

Persons disqualified from nomination.

- (b) is not registered as a voter within the electoral area in which he or she intends to participate in the election;
- (c) is a member of the National Steering Committee;
- (d) is a member of an Election Steering Committee;
- (e) has participated as a voter educator or voter education provider in a voter education programme organised under these Guidelines within the six months immediately preceding date of commencement of elections;
- (f) is an official of a political party;
- (g) has not complied with paragraphs 16 and 17 of these Guidelines:
- (h) is otherwise disqualified by a lawful order of the National Steering Committee or the order of an Election Steering Committee of competent jurisdiction, including but not limited to an order prohibiting or disqualifying that person as a candidate on grounds of breaching any code of conduct issued by the Cabinet Secretary for purposes of the National Youth Council elections.

PART VI- THE ELECTIONS TIMETABLE

Planning of elections timetable.

19. (1) The procedure in respect of the timing of the National Youth Council elections whether voting is carried out electronically or manually through physical balloting shall be in accordance with this paragraph.

(2) Voting shall take place between 8.00 am and 5.00 pm on the appointed date of election date and counting of votes shall commence immediately after close of voting.

(3) The National Youth Council elections at the respective levels or electoral areas shall be held on different dates declared in the Kenya Gazette by the Cabinet Secretary.

(4) The National Steering Committee and the Election Steering Committees shall ensure that, unless necessitated by the operation of these Guidelines, not more than fourteen days shall lapse between the elections at any two consecutive levels of the National Youth Council Elections.

PART VII- VOTER EDUCATION

20. The National Youth Council Secretariat, with the support of Voter education the Principal Secretary, shall develop a voter education curriculum and support materials covering all processes outlined in these Guidelines, and conduct voter education countrywide.

21. A voter education exercise shall be commenced at least sixty days prior to the commencement of elections.

22. The conduct of voter education shall in its design, message and implementation be impartial, non-partisan, and in compliance with

curriculum.

Commencement of oter education.

Conduct of voter education.

the voter education Code of Conduct set out in Annexure 4 to these Guidelines.

23. Voter educators and voter education providers shall affirm acceptance of the terms and conditions of the Voter Education Code of Conduct by completing the Form set out in Annexure 5 to these Guidelines and returning it to the National Youth Council Secretariat.

PART VIII— ELECTION OFFICERS

24. (1) The Principal Secretary may designate such number of Appointment returning officers as shall be necessary to conduct the National Youth Council elections.

(2) Returning officers shall be responsible for-

- (a) receiving nomination papers in respect of candidates;
- (b) conducting elections at their respective levels;
- tallying, announcement, and declaration, in Form 2(b) set (c) out in Annexure 1 to these Guidelines, of the final results from each voting centre within a ward and constituency, or at the National Youth Congress, as applicable;
- (d) collating and announcing the results from each voting centre within a ward, constituency, or at the National Youth Congress, as applicable; and
- (e) submitting, in Form 3 set out in Annexure 1 to these Guidelines, the collated results for the election at their respective levels.

(3) In the performance of his or her duties, a returning officer shall take directions from the National Steering Committee and the Elections Steering Committee having jurisdiction within the electoral area assigned to the returning officer:

Provided that, in the event of conflict, a directive of the National Steering Committee shall supersede a directive of an Elections Steering Committee.

(4) The returning officer for the National Youth Congress election shall promptly table the collated election results to the National Steering Committee.

(5) The returning officer of a ward and constituency level election shall promptly transmit the collated election results to the Elections Steering Committee, which shall verify and transmit the results to the National Steering Committee.

(6) Before transmitting any elections results, a returning officer shall verify that the results transmitted under this paragraph are an accurate record of the results tallied, verified, and declared at the respective voting centres.

25. (1) The National Steering Committee shall appoint such Appointment of number of presiding officers and polling clerks as shall be necessary to efficiently and effectively conduct the National Youth Council elections.

residing officers and polling clerks.

returning officers

Voter Education Code

of Conduct.

(2) The functions of a presiding officer shall be-

(a) presiding over elections at an assigned voting centre;

(b) tallying, counting and announcement of results at the voting centre in Form 1(b) set out in Annexure 1 to these Guidelines;

(c) submitting polling station results to the returning officer; and

(d) transmitting election results to the returning officer.

(3) A polling clerk shall assist and take directions from an assigned presiding officer in the conduct of an election at a voting centre.

(4) In the performance of his or her duties, a presiding officer shall take directions from the returning officer having jurisdiction over the election over which he or she is presiding.

PART IX- ELECTION AGENTS AND OBSERVERS

26. (1) A candidate may appoint one agent per voting centre, and Appointment of every candidate shall ensure that-

- (a) all his or her agents are registered and accredited by the Election Steering Committee responsible for the electoral area in which they shall be agents;
- (b) all his or her agents have read, understood and accepted to be bound by the Electoral Code of Conduct set out in Annexure 2 to these Guidelines and subsequently signed a declaration form; and
- (c) all the candidate's agents have returned the declaration Form set out in Annexure 3 to these Guidelines to the Election Steering Committee of the electoral area where they shall be agents.

(2) A candidate at the National Youth Congress election shall ensure that his or her agents have returned their respective Annexure 3 declarations to the National Steering Committee and those declarations are registered and accredited by the National Steering Committee.

27. (1) The National Steering Committee may register and accredit observers and media representatives, including but not limited to observers from youth serving organizations and national youth councils from other African countries, and any other countries internationally.

(2) Each accredit observer or media representative shall sign the declaration Form set out in Annexure 3 to these Guidelines accepting to be bound by the Electoral Code of Conduct.

(3) Each accredited observer shall present an independent report on the elections to the National Steering Committee which shall be presented to the Cabinet Secretary within seven days from the date the results of the National Youth Congress elections are declared.

Registration and accreditation of observers and media representatives.

agents.

PART X- GUIDELINES ON PHYSICAL VOTING

28. The Election Steering Committee shall display a list of the List of candidates and candidates and voting centers in public offices and market centres within the relevant electoral area or on such electronic platforms as the National Steering Committee shall determine.

29. (1) Each Election Steering Committee and the National Steering Committee shall ensure that whenever physical voting is deployed, the provisions of this paragraph shall apply.

(2) Voters shall identify themselves using either the national identity card or Kenya passport.

(3) A voter's personal details and his or her identity documents shall be compared against the personal information available in the register of voters in order to authoritatively identify the voter.

(4) The voter shall sign the printed register of voters against receipt of a ballot paper.

(5) Voting shall be by secret ballot and the voting booth shall be designed to facilitate secrecy of balloting.

(6) A voting booth shall have a table and a writing instrument.

(7) The voter shall complete the ballot paper in a voting booth.

(8) The voter shall complete the ballot paper by himself or herself and where the voter is unable to complete the ballot paper due to a physical disability, another voter, but not a candidate in the election may complete the ballot on behalf of the voter at the voter's request and in the voter's presence.

(9) A voter shall be allowed to cast only one vote, and in this regard, the Election Steering Committee for the electoral area or the National Steering Committee shall ensure that adequate measures are implemented to ensure that no voter is allowed to vote more than once in the same election.

(10) The voter shall not take the ballot paper out of the voting centre and where the voter spoils the ballot paper, he or she has the right to receive another ballot paper and the voter shall return the spoilt or unused ballot paper to the election officials.

(11) After completing the ballot paper, the voter shall fold the ballot paper and hand it to an election official who shall stamp the same with a designated stamp on the outside of the folded ballot paper.

(12) The voter shall deposit the ballot paper in the ballot box by himself or herself and where a voter is unable to deposit the ballot paper in the ballot box by himself or herself due to physical disability, another voter may do so at the voter's request and in the presence of the voter.

(13) For the purpose of ensuring that persons with special needs, including persons with disabilities, realise their right to vote, the National Steering Committee and each Election Steering Committee voting centres.

Procedure for physical voting.

shall ensure that appropriate infrastructure and personnel are availed and fit for the purpose.

30. (1) Each Election Steering Committee and the National Standards and practices as regards Steering Committee Elections shall adopt the standards, practices and election materials. procedures provided in sub paragraph (2) with regard to election material whenever physical voting is deployed.

(2) Where physical voting is deployed-

- (a) all ballot papers shall be serialised and stamped with a designated stamp;
- (b) the ballot papers shall be appropriately designed to allow voters to effectively and accurately identify all the candidates and cast their votes as intended;
- (c) the ballot boxes used shall be transparent, shall remain sealed during voting, and shall only be unsealed and opened when the process of counting the votes commences;
- (d) the opening of a ballot box shall be covered and opened only while depositing a ballot paper in the box; and
- (e) the candidates, their agents, or other registered representatives, shall be afforded reasonable opportunity to witness the opening of ballot boxes before voting commences, and prior to commencement of vote counting, in order to confirm that the ballot boxes and ballots have not been tampered with.

31. (1) Counting of votes shall be done by presiding officers Counting of votes. designated by the relevant Election Steering Committee or the National Steering Committee as applicable.

(2) Vote counting shall be done in the presence of the candidate respective agents and in public.

(3) The Election Steering Committee responsible for the electoral area or the National Steering Committee shall allow the media to publicise the vote counting exercise subject to compliance with paragraph 42 of these Guidelines.

PART XI- GUIDELINES ON PROCESS OF VOTING AND COUNTING OF VOTES

32. (1) The National Steering Committee may elect to convene Manner of conducting the National Youth Congress elections using physical or electronic platform and to conduct the vote using manual or electronic system.

(2) The Elections Steering Committees may elect to convene ward and constituency elections through a manual or electronic platform and to conduct the vote using either manual or electronic voting system with the approval of the National Steering Committee.

33. (1) The National Steering Committee and the Elections Steering Committee shall ensure that either systems i.e. manual or electronic voting systems deployed meet minimum standards set out in sub-paragraph (2).

Minimum standards of the voting system

(2) The voting system-

- (a) enables only voters registered under these Guidelines to vote;
- (b) enables persons with disabilities and other special needs person to vote;
- (c) should be able to track the votes cast and ensure that a voter is able to cast only one valid vote;
- (d) maintains the principle of secrecy of the vote at all stages of the voting procedure;
- (e) ensures that the voter's intention shall not be affected by the voting system, or by any undue influence;
- allows voters to select from multiple candidates; (f)
- (g) identifies votes that are affected by irregularity;
- (h) allows voting to start and end at specific times;
- protects the personal data of voters and other users to the (i) N0. 24 of 2019 standards required under the Data Protection Act;
- is configured to facilitate an audit system capable of (i) recording times, events and actions, including but not limited to-
 - (i) all voting-related information, including but not limited to the number of eligible voters, the number of votes cast, the number of valid and invalid votes, the counts and recounts;
 - (ii) any attacks on the operation of the electronic voting system and its communications infrastructure;
 - (iii) failures, malfunctions and other threats to the electronic voting system; and
- (k) complies with such other standards or technical specifications as the National Steering Committee may specify.

34. The National Steering Committee, in collaboration with the Preparing the Election Steering Committees, shall test and certify to the Cabinet Secretary that any electronic voting system to be deployed is ready for use in the National Youth Council elections.

electronic voting system for elections.

Information of the

public.

35. The National Steering Committee and Election Steering Committees shall ensure that the public, in particular voters, shall be informed prior to the commencement date of the elections-

- (a) of any steps a voter may have to take in order to participate and vote:
- (b) the correct use and functioning of the voting electronic voting system; and
- (c) the voting timetable.

36. The National Steering Committee shall ensure that only Access by authorized persons shall have access to the central infrastructure, the servers and the election data.

37. (1) A voter shall vote personally whether the National Youth Voting. Council elections are conducted manually or electronically.

(2) A voter shall cast only one vote and shall not be allowed to change such vote under any circumstances.

(3) A voter shall identify himself or herself by a certificate issued upon registration which shall be integrated with the Integrated Population Registration Services System so as to facilitate identity verification for voters and candidates.

(4) Following the identification of the voter pursuant to the procedure provided for in sub-paragraph (3), the consolidated list of candidates in the applicable electoral areas and election shall be displayed to the voter.

(5) The voter shall vote by selecting the candidate in the electoral area or election in which he or she is registered as a voter.

(6) A notice that the vote has been taken into account shall be displayed and delivered to the voter after the voting is confirmed in the case of electronic voting.

38. (1) The provisions of this paragraph shall apply to vote counting at the ward and constituency levels.

Vote counting and management of electronic voting results at the ward and constituency levels.

(2) The Election Steering Committee for an electoral area shall promptly verify the results of electronic or manual voting on election day after the close of voting in that electoral area.

(3) At least half of the members of the Election Steering Committee for an electoral area, including the chairpersons or secretaries of the committees, shall be present at the counting of votes.

(4) The Election Steering Committee shall verify and certify the following in each electoral area—

- (a) the number of voters who participated in electronic voting;
- (b) the number of invalid electronic votes;
- (c) the number of electronic votes annulled pursuant to these Guidelines;
- (d) the number of electronic votes cast for each candidate.

(5) Upon completion of vote counting, the chairman of an Elections Steering Committee shall ensure that the results are managed in accordance with Part XII of these Guidelines.

39. (1) The provisions of this paragraph shall apply to vote counting and management of electronic voting results at the National Youth Congress.

Vote counting and management of electronic voting results at the National Youth Congress.

(2) The National Steering Committee shall promptly verify the results of electronic voting on election day after the close of voting.

(3) At least half of the members of the National Steering Committee, including the chairperson, shall be present during voting and counting of votes.

(4) The National Steering Committee shall verify and certify the following—

(a) the number of voters who participated in electronic voting;

- (b) the number of invalid electronic votes;
- (c) the number of electronic votes annulled pursuant to these Guidelines;
- (d) the number of electronic votes cast for each candidate.

(5) Upon completion of vote counting, the chairman of the National Steering Committee shall ensure that the election results are managed in accordance with Part XII of these Guidelines.

40. (1) The provisions of this paragraph shall apply to vote counting in any election where electronic voting is deployed.

Vote counting in electronic voting system.

(2) A manual or electronic vote which does not contain the voter registration number of the candidate or which is not in conformity with the standard format established by the National Steering Committee shall be null and void.

(3) Counting of votes cast shall be public and the media shall be allowed to facilitate public witnessing of the vote counting.

(4) Persons who are present at the counting of votes shall follow the oral orders of the members of the National Steering Committee or Elections Steering Committee for the electoral area as applicable.

41. Minutes, reports and other records of the proceedings of the National Youth Congress and the ward and constituency delegates shall be documented by the National Youth Council Secretariat and custody of the records shall be kept by the National Steering Committee.

PART XII --- MANAGEMENT OF ELECTION RESULTS

42. (1) Persons who are present at the counting of votes shall not be allowed to declare or communicate any election results, vote counts or vote tallies except those authorised by or already officially declared by the National Steering Committee or an Elections Steering Committee, as applicable, and in accordance with these Guidelines.

43. (1) The provision of this paragraph shall apply to the management of election results whether voting was conducted physically through ballots or electronically.

(2) The Election Steering Committee or the National Steering Committee, as applicable, shall announce the results of the election publicly, immediately upon completion of vote counting, and shall endeavour to complete vote counting and announce the results on the

Records of delegates meetings.

Authority to declare election results.

Rules for management and declaration of election results.

election day but no later than 5.00pm on the day subsequent to the election day.

(3) Subject to the provisions of Part III of these Guidelines, the candidate with the highest number of votes cast shall be declared duly elected.

(4) In the case of electronic voting, immediately after the announcement of the results, the Chairperson of the Election Steering Committee or the National Steering Committee, as applicable, shall upload the into the elections information system.

(5) In the case of physical voting the results shall be recorded in a specified form immediately after announcement and shall be authenticated by the chairpersons of the respective Elections Steering Committee or the National Steering Committee, as applicable, by signing and stamping the same.

44. In the case of ward and constituency youth elections, the Chairperson of the Election Steering Committee shall hand over the election results in a specified form to Chairperson of the National Steering Committee, no later than 5.00 pm on the subsequent day after the elections.

45. (1) The Chairperson of the National Steering Committee shall not later than 5.00 pm on the subsequent day after the National Youth Congress election forward to the Cabinet Secretary to be considered for appointment-

- (a) the names, contacts and other relevant personal details of the eight youth elected by the National Youth Congress pursuant to section 5(1)(g) of the Act, 2009; and
- (b) the names, contacts and other relevant personal details of the youth nominated by the National Youth Congress pursuant to section 5(1)(h) of the Act.

(2) The Chairperson of the National Steering Committee shall, not later than 5.00 pm on the subsequent day after the National Youth Congress election, forward the names, contacts, and other relevant personal details of the Thirty-One substitute members of the National Youth Council nominated by the National Youth Congress to the Cabinet Secretary for consideration in filling the vacancies arising in the National Youth Council.

46. The Election Steering Committee or the National Steering Issuance of Committee, as applicable, shall issue certificates in either Form 4 set out in Annexure 1 to these Guidelines, to the elected ward and constituency delegates, upon conclusion of the verification and announcement of election results.

47. The Elections Steering Committee for each electoral area shall, in respect of their electoral areas, verify, reconcile and report to the National Steering Committee-

(a) on the number of voters entered in the register of voters;

Election results for ward and constituency submitted to the National Steering Committee.

Particulars of elected youth forwarded to the Cabinet secretary.

certificates

Report of the Election Steering Committee to the National Steering Committee.

- (b) the number of voters who were given a ballot paper;
- (c) the number of voters who participated in voting;
- (d) the number of invalid ballot papers; and
- (e) the number of votes cast for candidates.

48. (1) The National Steering Committee shall, within seven National Steering days from the date when the relevant level of elections was concluded countrywide, collate, analyse and transmit a report containing all information concerning the conduct of the relevant election within each Constituency to the Cabinet Secretary.

(2) The National Steering Committee shall in respect of the National Youth Congress, verify, reconcile and report to the Cabinet Secretary-

- (a) on the number of voters entered in the register of voters;
- (b) the number of voters who were given a ballot paper;
- (c) the number of voters who participated in voting;
- (d) the number of invalid ballot papers;
- (e) the number of votes cast for candidates; and
- (f) any other information as may be required by the Cabinet Secretary.

49. The National Steering Committee may, on recommendation of an Election Steering Committee, disqualify a candidate or nullify the results of any election or voting centre, as applicable, if any of the following election irregularities are proved-

- (a) use of ballots other than the prescribed ballots;
- (b) voting in a voting centre which has not been published;
- (c) voting outside the specified period and time;
- (d) writing more than one name on a ballot;
- (e) use of force and intimidation;
- (f) misrepresentation;
- (g) corruption; or

(h) any breach of a Code of Conduct issued by the Cabinet Secretary for purposes of the National Youth Council elections.

PART XIII— ELECTION DISPUTES

50. (1) In case of ward and constituency elections any aggrieved Lodging election candidate or aspirant may lodge a formal complaint or dispute within two days after the date of the election, directly to the relevant Elections Steering Committee within the respective electoral area.

(2) The Elections Steering Committee shall hear and determine the complaint or dispute within one day of receipt of the complaint or dispute.

Committee report to the Cabinet Secretary

the Irregularities in elections.

complaints or disputes.

51. (1) Any candidate or aspirant aggrieved by a decision or Appeal. declaration of an Elections Steering Committee under these Guidelines shall, within one day from the date of such decision or declaration, lodge an appeal with the National Steering Committee.

(2) A candidate who is dissatisfied with the decision of the National Steering Committee may lodge an appeal in the High Court.

52. Where upon receipt of a complaint, dispute or appeal, it is considered that there is no sufficient ground for granting the relief claimed, the complaint, dispute or appeal may be dismissed summarily.

53. During the hearing of complaints, disputes, and appeals, the relevant body may, in the exercise of its jurisdiction—

- (a) summon and swear in witnesses in the same manner or, as nearly as circumstances admit, as in a trial by a court in the exercise of its civil jurisdiction;
- (b) compel the attendance of any person as a witness who appears to have been concerned in the election;
- (c) examine a witness who is compelled to attend or any other person who has not been called as a witness and examined by a party to the proceedings and, after examination, the witness may be cross examined by or on behalf any or all the parties; and
- (d) decide all matters that come before it without undue regard to technicalities.

54. The following orders may be granted at the hearing of a Remedies. complaint, dispute or appeal arising in this Part—

- (a) a declaration that a candidate is validly elected;
- (b) a declaration that the election of a candidate is revoked;
- (c) an order as to whether a fresh election will be held or not;
- (d) an order for a scrutiny of votes to be carried out;
- (e) an order as to the party that will bear the costs of the proceedings, provided that costs shall follow the cause; or
- (f) such other or further orders as are deemed just and fit to be granted.

55. (1) Whenever a scrutiny of votes is ordered, the following Invalid votes votes shall be declared invalid—

- (a) the vote of a person whose name was not on the register or list of voters assigned to the voting centre at which the vote was recorded or who had not been authorised to vote at that voting centre;
- (b) the vote of a person whose vote was procured in breach of the Electoral Code of Conduct or Voter Education Code of Conduct;

Dismissal of complaints, disputes or appeal.

Hearing of complaints, disputes, and appeals.

- (c) the vote of a person who impersonated or procured the impersonation another person, and thereby voted or facilitated voting by the impersonator at the election;
- (d) the vote of a person proved to have voted more than once in the same election; or
- (e) the vote of a person, who was disqualified from voting at the election by these Guidelines, the Electoral Code of Conduct, or the Voter Education Code of Conduct.

(2) An election shall not be declared void for non-compliance with these Guidelines, where such non-compliance did not substantially affect the result of the election.

56. (1) The next level of the National Youth Council elections Next level of election within an electoral area shall be held after hearing and determination of any complaints, disputes or appeals arising from that electoral area, but not later than fourteen days from the date of the election held at the preceding level, unless otherwise required by the operation of these Guidelines.

(2) If, upon the hearing and determination of a complaint, dispute or an appeal, it is directed that a fresh election must be held, the National Steering Committee shall appoint a fresh election date for the electoral area falling on a day that is not more than fourteen days from the date of such ruling, and the next level of the National Youth Council election within the relevant electoral area shall be held not more than fourteen days from the date of the fresh election:

Provided that the National Youth Congress shall convene only upon the election and declaration of representatives of all constituencies, in accordance with these Guidelines.

PART XIV- APPOINTMENT OF ELECTED DELEGATES

57. Elections shall be deemed concluded upon the Cabinet Conclusion of Secretary's publication, in the Kenya gazette, names of delegates elected by the National Youth Congress to be members of the National Youth Council.

58. (1) Each delegate nominated by the National Youth Congress as a member or substitute member of the National Youth Council shall complete the Fit and Proper form set out in Annexure 6 to these Guidelines as, and transmit the Form to the National Steering Committee Secretariat within two days from the date when the National Youth Congress election results were declared.

(2) The Secretariat of the National Steering Committee shall, on receipt of the duly completed Fit and Proper Forms, transmit it to the National Steering Committee on National Youth Council Elections for consideration within three days from the date of receipt.

(3) The National Steering Committee shall consider the Fit and Proper Forms and submit a Fit and Proper Assessment Report on each nominated delegate to the Cabinet Secretary within fourteen days from the date of receipt of the duly completed Fit and Proper Forms by its Secretariat for custody.

elections

Procedure for background checks and appointment of delegates.

PART XV- APPOINTMENT OF SUBSTITUTE MEMBERS TO FILL VACANCIES

vacancies.

Where a vacancy occurs in the National Youth Procedure for filling 59. Council by operation of section 2 of the First Schedule of the Act, the Cabinet Secretary may appoint a person who has been listed as a substitute member of the National Youth Council under paragraph 45(2):

Provided that in making appointments from the substitute members list, the Cabinet Secretary shall maintain the diversity of membership of the National Youth Council by ensuring that regional balancing and representation of women and persons with disability is attained.

ANNEXURE 1

Form 1

.

paragraph 17(2)

THE NATIONAL YOUTH COUNCIL FORM FOR NOMINATION OF NATIONAL YOUTH COUNCIL ELECTION

We, the undersigned, being registered voters/ward delegates/constituency delegates//National Youth Congress delegates (highlight as appropriate), do hereby support the nomination of of National Identity Card No.....as a candidate for election as a Candidate for the Ward/Constituency/National Youth Congress level election.

No.	Name	ID/Passport No.	Voter Reg. No.	County	Constituency	Ward	Signature
_							

Form 2 (a)

paragraph 25(2)(b)

THE NATIONAL YOUTH COUNCIL

ELECTION RESULTS AT THE VOTING CENTER

Name of Voting Centre:

Ward.....

Constituency.....

County.....

Number of votes cast in favour of each candidate:

Nam	e of Candidate	No. of Valid Votes Obtained
Tot	al number of valid votes cast	
oting	Centre Counts	
1.	Total Number of Registered Voters in the Polling	
	Station;	
2.	Total Number of Rejected Ballot Papers;	
3.	Total Number of Rejection Objected To Ballot Papers;	
4.	Total Number of Disputed Votes;	
5.	Total Number of Valid Votes Cast;	

Decision(s) on disputed votes if any

Serial Number of Ballot Paper (s) with disputed	Name of Candidate assigned the
9 ·	

Declaration

Agents or Candidates (if present)

No.	Name of Candidate	ID/Passport			Signature	Date
	or Agent	No.	Independent	Contact		
			Candidate			
1.						
2.						
3.						

Kenya Subsidiary Legislation, 2021

Reasons for Refusal to Sign (if any)

.

Officer's Comme		

.....

Form 2 (b) paragraph 23(2)(c) THE NATIONAL YOUTH COUNCIL DECLARATION OF RESULTS FOR THE NATIONAL YOUTH COUNCIL ELECTIONS AT THE NATIONAL TALLYING CENTRE

Name of National Tallying Centre:

.....

Constituency Name	Voting Center Name	Candidate 1	Candidate 2	Candidate 3	Total Valid Votes	Rejected Ballots
						·

Signatures of Candidates or Agents

<i>No</i> .	Name of Candidate or Agent	ID/Passport No.	Tel. Contact	Signature	Date
1					
2					
3					

Chairperson National Steering Committee on the National Youth Council Elections:

Form 3

1164

paragraph 23(2)(e)

THE NATIONAL YOUTH COUNCIL COLLATION OF NATIONAL YOUTH COUNCIL ELECTION RESULTS AT THE CONSTITUENCY TALLYING CENTRE

Constituency..... County.....

Name of Voting Station	Registered Voters	Candidate 1	Candidate 2	Candidate 3	Total Valid Votes	Rejected Ballots
agents or C	andidates (if	nresent)				

		Name of Candidate or Agent	Party Name/ Independent Candidate	Tel. Contact	Signature	Date
[1.					
ſ	2.					
	3.					

Name of the Constituency Returning Officer:

ID Number:

Signature:

Date:

paragraph 46

THE NATIONAL YOUTH COUNCIL

CERTIFICATE OF ELECTED DELEGATE OF THE NATIONAL YOUTH COUNCIL (INSERT NAME OF WARD/CONSTITUENCY)

The Constituency Returning Officer hereby declares that of ID No......has been duly elected as the delegate of the National Youth Council Elections forConstituency in the election held on

day of	
Constituency Returning Officer:	
Signature:	
Dated this	.Day of

20.....

Stamp

ANNEXURE 2

Paragraph 26(1)(b)

ELECTORAL CODE OF CONDUCT

- 1. This Code of Conduct shall be observed by-
- (a) all candidates participating in the National Youth Council elections; and
- (b) every agent, observer, and media representative registered or accredited under the National Youth Council Elections Guidelines.

2. In this Code, unless the context otherwise requires-

"agent" means an agent appointed under the National Youth Council Elections Guidelines; "Cabinet Secretary" means the Cabinet Secretary responsible for youth affairs;

"candidate" means a candidate duly nominated under the National Youth Council Elections Guidelines;

"Code" means the Electoral Code of Conduct;

"election" means the elections held under the National Youth Council Elections Guidelines;

"electoral committees" refers to the National Steering Committee or the Elections Steering Committees established under the National Youth Council Elections Guidelines;

"electoral tribunal" means National Steering Committee or the Elections Steering Committees, sitting pursuant to their respective complaints and dispute resolution jurisdictions;

"National Youth Congress" means the National Youth Congress constituted pursuant to paragraph 9(3) of the National Youth Council Elections Guidelines;

"National Youth Council" means the National Youth Council established under section 3 of the Act;

"National Youth Council Elections Guidelines" means the National Youth Council Elections Guidelines 2021;

"observer" means an observer appointed under the National Youth Council Elections Guidelines;

"voter" means a youth who is eligible to participate in the National Youth Council Elections by virtue of having been registered as voter in accordance with these Guidelines;

"voter education" means all forms of information or communication whose purpose is to educate voters on their rights and responsibilities in the National Youth Council electoral process;

"voter education provider" means a person or association duly registered by the National Steering Committee and the responsible Elections Steering Committee to deploy and coordinate voter educators within electoral areas;

"voting centre" means a location designated by the National Steering Committee or an Election Steering Committee as a place where voting shall take place in the National Youth Council elections. 3. The object of this Code is to promote conditions conducive to the conduct of free and fair elections and a climate of tolerance in which elections and election related activities may take place without fear, coercion, intimidation or reprisals.

4. All persons bound by this Code shall endeavour to promote its objects to enable free campaigning and open public debate in all parts of Kenya during an election period.

5. Candidates, agents, and their representatives do, by subscribing to this Code, further commit themselves to—

- (a) adhere to the values and principles of the Constitution;
- (b) give wide publicity to this Code, the National Youth Council Elections Guidelines, and the National Youth Council Act;
- (c) promote voter education campaigns;
- (d) condemn, avoid, and take steps to prevent violence and intimidation;
- (e) ensure that their agents and other representatives comply with this Code;
- (f) promote gender equality;
- (g) promote ethnic tolerance;
- (h) promote cultural diversity;
- (i) promote the fair representation of special interest groups;
- (j) generally, affirm the rights of all participants in an election to-
 - (i) express divergent opinions;
 - (ii) debate and contest the policies and programmes of other candidates;
 - (iii) canvass freely for support from voters;
 - (iv) subject to the Public Order Act (Cap. 56), hold public meetings;
 - (i) attend public meetings convened by others;
 - (ii) distribute non-offensive electoral literature and campaign materials;
 - (iii) publish and distribute non-offensive notices and advertisements;
 - (iv) erect non-offensive banners, placards and posters;
 - (v) remove all banners, placards and posters erected during the election period within fourteen (14) days from the date when the relevant elections are concluded or in compliance with a notice issued by an Electoral Committee or by a County Government or by any other lawful authority;
 - (vi) promote free electoral campaigns by all lawful means; and
- (k) co-operate with the electoral committees, electoral tribunals, and the relevant Government agencies and other authorities in the investigation of issues and allegations arising during the election period.
- 6. All persons bound by this Code shall, throughout an election period-
- (a) publicly and repeatedly condemn violence and intimidation and avoid the use of hate speech, language or any kind of action which may lead to violence or

intimidation, whether to demonstrate strength, gain any kind of advantage, or for any other reason;

- (b) refrain from any action involving violence or intimidation;
- (c) ensure that no arms or weapons of any kind are carried or displayed at campaign meetings or any march, demonstration or other event related to the elections;
- (d) refrain from campaigning in places of worship or during burial ceremonies;
- (e) co-operate and liaise in good faith with other parties to avoid organising public meetings, demonstrations, rallies or marches to take place at the same time and venue as similar events organised by other parties;
- (f) do nothing to impede the right of candidates, their canvassers and representatives, to have reasonable access to voters for the purposes of conducting voter education, fund raising, or soliciting support;
- (g) avoid plagiarising the symbols, colours or acronyms of other candidates; and to discourage and, if possible, prevent the removal, disfigurement or destruction of campaign materials of any candidate;
- (h) refrain from offering any document or reward to any person in consideration of such person either joining a candidate's campaign or voting for a candidate; attending or not attending any election related event; voting or not voting (either at all, or in any particular manner); or accepting, refusing or withdrawing such person's nomination as a candidate in the election;
- (i) refrain from any attempt to abuse a position of power, privilege or influence, including parental, patriarchal, state or traditional authority in relation to the elections, including any offer of reward or threat of penalty;
- avoid any discrimination based on race, sex, pregnancy, marital status, health status, ethnic or social origin, colour, age, disability, religion, conscience, belief, culture, dress, language or birth in connection with the election;
- (k) in relation to the electoral committees—
 - acknowledge the authority of the electoral committees in the conduct of the election;
 - (ii) ensure the attendance and participation of representatives at any meetings and other forums convened by or on behalf of the Cabinet Secretary or electoral committees;
 - (iii) implement the orders and directions of the electoral committees;
 - (iv) facilitate the electoral committees' respective rights of access through official observers and other representatives to all campaign meetings or other electoral activities;
 - (v) co-operate in the official investigation of issues and allegations arising during an election period;
 - (vi) take all reasonable steps to ensure the safety of observers, election officials, and other representatives of the electoral committees, from exposure to insult, hazard or threat in the course of their official duties;

- (vii) to establish and maintain effective lines of communication with the electoral committees;
- (viii) to abide by the provisions of this Code; and
- (ix) reassure voters with regard to the impartiality of the electoral committees and the secrecy and integrity of the ballot, and to reaffirm that no one should know how any other person has voted;
- (1) take reasonable steps to discipline and restrain their agents and other representatives, who—
 - (i) infringe this Code;
 - (ii) engage in activities of commission or omission which fail to observe this Code and the National Youth Council Elections Guidelines; and
 - (iii) contravene or fail to comply with any provision of the National Youth Council Elections Guidelines or this Code;
- (m) agree for candidates, supporters and representatives to submit to the disciplinary procedures related to any violation of this Code; and
- (n) accept the final outcome of the election, any election dispute or complaint, and the declaration and certification of the results of an election.

7. Where, in the opinion of an electoral committee of competent jurisdiction, any candidate, agent or other representative of a candidate, in any way infringes any provision of this Code, such electoral committee may—

- (a) in the case of a candidate, agent, or other representative of a candidate, impose upon that candidate one or more of the following penalties or sanctions, of which any or all may be suspended on specific conditions—
 - (i) a formal warning;
 - (ii) a fine determined by the relevant electoral committee;
 - (iii) notwithstanding the provisions of any other written law, issue an order prohibiting the candidate, whether permanently or for a specified period, from utilising any public media time, whether through print, television, radio, broadcasting, internet or social media service of such media;
- (b) where a candidate or any of his or her representatives fails, neglects or refuses to comply with the orders of an electoral committee or electoral tribunal of competent jurisdiction, such competent electoral committee or electoral tribunal shall impose upon the defaulting party any of the following sanctions, which may be suspended on specific conditions—
 - (i) in case of a fine imposed, prohibit the defaulting party from participating in ongoing and future elections as candidates in case of a defaulting candidate or prohibit the candidate, his or her agents or representatives from participating in ongoing elections and future elections or any activity facilitated by the Cabinet Secretary, or electoral committees, or electoral tribunals, until such fine has been paid in full;

- (ii) in case of failure to comply with any other sanctions imposed, cancel the right of such candidate or his or her agents or representatives to participate in the next election; and
- (iii) institute recovery proceedings in in a court of competent jurisdiction to enforce the recovery of the fine.

8. Without prejudice to the provisions of paragraph 7, the Cabinet Secretary or an electoral committee or electoral tribunal of competent jurisdiction may report a candidate, an agent or other representative of the candidate to the relevant authorities, in relation to any conduct that is reasonably suspected to be in violation of this Code or any other law.

9. In making its decision regarding appropriate penalties or sanctions under this Code, an electoral committee or electoral tribunal of competent jurisdiction shall have regard to any other legal consequences that may result from civil or criminal proceedings instituted by reason of the same occurrence.

10. All candidates, agents, and other representatives of candidates-

- (a) shall respect the role of the media before, during, and after an election;
- (b) may not prevent access by members of the media to campaign meetings, marches, demonstrations and rallies; and
- (c) shall take all reasonable steps to ensure that journalists are not subjected to harassment, intimidation, hazard, threat or physical assault by any of their representatives or persons who support the candidate.
- 11. Every media house and its representative shall-
- (a) adhere to media professional ethics in its coverage of public meetings, campaign rallies and demonstrations;
- (b) during the prescribed hours of voting, not publish or distribute the result of an exit poll taken in that election;
- (c) adhere to any media regulations issued by the Cabinet Secretary; and
- (d) abide by the provisions of the National Youth Council Elections Guidelines and this Code.

12. This Code shall be enforced by the electoral committee responsible for management of an election in respect of which it is alleged that the Code has been breached.

13. Whenever the jurisdiction to enforce the Code is shared by two or more electoral committees, the National Steering Committee shall either have original jurisdiction to enforce the Code, or shall give directions on the electoral committee that shall be responsible for enforcement of the Code, including but not limited to facilitating joint, cooperative, or concurrent exercise of jurisdiction by electoral committees.

- 14. (1) Every candidate, official, agent and candidate representative shall-
- (a) acknowledge the authority of the relevant electoral committee to enforce the provisions of this Code;
- (b) ensure compliance with summons issued to a candidate, agent, officials, or representative by an electoral committee or electoral tribunal;
- (c) co-operate in the official investigation of issues and allegations on the breach of this Code; and
- (d) respect and comply with the orders issued by the electoral committee or electoral tribunal exercising jurisdiction over an election.

(2) An electoral committee or electoral tribunal exercising jurisdiction over an election shall issue summons to the person against whom a has been received as having infringed the provisions of this Code, and to any other person who the electoral committee or electoral tribunal has reason to believe has infringed the provisions of this Code, to attend its meetings. The meetings shall be convened at any place which the relevant electoral committee or electoral tribunal may deem fit.

(3) In its proceedings, the electoral committee or electoral tribunal exercising jurisdiction may examine the person summoned and may allow a person to have legal representation.

(4) The electoral committee or electoral tribunal having jurisdiction shall not be bound by the provisions of the Criminal Procedure Code (Cap. 75) or the Evidence Act (Cap. 80) in its proceedings.

(5) Every person who is summoned by the electoral committee or electoral tribunal exercising jurisdiction, and who attends the relevant meeting, shall be accorded the right to be heard.

(6) The electoral committee or electoral tribunal having jurisdiction shall exercise the powers provided under this Code to punish any person found to have infringed this Code.

(7) The electoral committee or electoral tribunal shall investigate, conduct a hearing, and deliver its verdict within seven (7) days from the date of receiving or initiating a report or complaint, and shall inform all relevant parties of its decision within twenty-four (24) hours.

(8) Appeals from decisions of the electoral committees regarding the breach of this Code shall be heard and determined in the High Court.

- 15. Every candidate, agent and other candidate representatives shall-
- (a) ensure security and full participation of women and persons with disabilities as candidates and voters;
- (b) respect the right of women to communicate freely with electoral committees and candidates;
- (c) facilitate the full and equal participation of women in campaign activities;
- (d) ensure free access of women and persons with disabilities to all campaign meetings, marches, demonstrations, rallies and other election related activities; and
- (e) take reasonable steps to ensure that women are free to engage in election related activities.

16. This Code shall have effect from the date of publication of a notice of election until the appointment of delegates elected in that election by the Cabinet Secretary.

17. (1) Any person may complain to an electoral committee about the breach of this Code.

(2) An electoral committee receiving a complaint falling outside its jurisdiction must refer to the complaint to the National Steering Committee, within twenty-four hours of receipt, for directions.

ANNEXURE 3

paragraph 26(1)(c), 26(2), 27(2)

DECLARATION OF ACCEPTANCE OF ELECTORAL CODE OF CONDUCT

Ibeing a candidate/agent/representative/observer (highlight as appropriate) do hereby accept be bound by the Electoral Code of Conduct, and with such rules, regulations or guidelines as may be made from time for the purpose of giving effect to the said Electoral Code of Conduct.

Name
ID/Passport Number:
County
Constituency
Ward
Telephone
Organisation
P.O. Box
Sign
Date

ANNEXURE 4

paragraph 22

CODE OF CONDUCT FOR VOTER EDUCATORS AND VOTER EDUCATION PROVIDERS

1. The principal duty of a voter educator and a voter education provider is to promote awareness among the youth in general and the voting population of youth in particular on the need for all youth of voting age to register and vote in the National Youth Council elections.

2. (1) Voter educators and voter education providers are friends of every voter.

(2)Voter educators and voter education providers shall endeavour to provide appropriate information, insight and advice to every voter on issues relating to the voter registration and elections held under these Guidelines.

(3)A voter educator and voter education provider shall however not use his or her position to influence any voter to vote for any particular candidate.

3. A voter educator and a voter education provider shall—

- (a) conduct voter education in accordance with the curriculum prepared and approved in accordance with these Guidelines;
- (b) conduct voter education impartially and without the advocacy or influence from any person or group;
- (c) refrain from engaging in or supporting any activity that would discredit the work or image of the Cabinet Secretary, the Government, or National Youth Council;
- (d) not in any way actively subvert the conduct of the electoral process;
- (e) not in any way solicit for funds in the name of the Cabinet Secretary, the Government, or the National Youth Council
- (f) refuse any gift, favour, hospitality or any inducement that would influence or appear to influence the discharge of his or her duties
- (g) carry out voter education without intimidation, coercion, threats, duress or undue influence;
- (h) be sensitive to the needs of people with disabilities, women, youth and other marginalised groups when providing voter education;
- give due consideration to special and appropriate circumstances regarding accessibility, language, and methodology in the provision of voter education;
- (j) avoid actual or apparent conflicts of interest in the provision of voter education;
- (k) refrain from disclosing any confidential information acquired in the course of their work, unless otherwise authorised by the Cabinet Secretary;

- (1) perform his or her duty in accordance with such other rules, regulations, standards as the Cabinet Secretary may set from time to time;
- (m) endeavour to use every means at his or her disposal to encourage every Kenyan youth who is eligible to register as voter to exercise his or her legal right to register and vote in the National Youth Council elections.

4. A voter educator or a voter education provider who does not abide by this Code of Conduct shall be liable to such penalty as the National Steering Committee may deem fit, including termination of the registration and accreditation, and revocation of the right to conduct voter education.

ANNEXURE 5 paragraph 23 STATEMENT OF ACCEPTANCE OF VOTER EDUCATION CODE OF CONDUCT I do hereby accept to serve as a voter educator. I accept to be bound by the Code of Conduct for voter educators and voter education providers and with such rules, regulations or guidelines as may be made from time for the purpose of giving effect to the said Code of Conduct at all times during my term of service as a voter educator or voter education provider. I undertake to relinquish my duty as a voter educator or voter education provider if required to do so, for good cause by the National Steering Committee. Name..... ID/Passport Number:.... County..... Constituency..... Ward Telephone Organisation P.O. Box..... Sign Date

ANNEXURE 6

paragraph 58

FIT AND PROPER TEST DECLARATION

NOTES:

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(a) Read the declaration on Section 5 below before completing this form.

- (b) In case the spaces provided are inadequate, use additional paper.
- (c) This form should be submitted as prescribed, duly completed, accompanied by the documents specified in the text.

1. PERSONAL INFORMATION

(a)	Surname
Othe	er names
(b)	Previous Names (if any) by which you have been known:
Reas	sons for change of names:
	2
(c)	Year and Place of birth:
(d)	Nationality and how
(4)	acquired
(e)	Personal Identification Number
(f)	(i) Identification Card number (attach copy)
(ii) I	Passport number (attach copy)
	Postal Address:
(h)	Previous Postal Addresses (if any)
(i)	Physical Address
(j)	Telephone numbers
(k)	Educational Qualifications (attach certificates)

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Qualification s	Year Obtained	Institution	Examining Body	Grade Obtained
	ssional Qualificat	tions and years o	bbtained (if any) (attach
certifi	cates)			
Qualifications	Year Obtained	Institution	Examining Body	Grade Obtained

.....

2. EMPLOYMENT/ BUSINESS RECORD

Period	Name of Employer/ Business and Address	Position Held & Dates	Responsibilities	Reasons for Leaving (where applicable)

3. DESCRIPTION OF YOUR PAST AND CURRENT ACTIVITIES

3.1 SHAREHOLDING (DIRECTLY OWNED OR THROUGH NOMINEES)

	Company 's Name	Date of Incorporati on	Numbe r of Shares held	% of Shareholdin g	Past Share - holdin g A	Past Share - holding B	Remarks
_							
A B	: Refers to d : Refers to r	late of closure easons for clos	or surrent sure or su	der of shares rrender	I	<u> </u>	

3.2 DIRECTORSHIPS

-

Company's Name	Date of Incorporation	Executive or Non- executive	Position held in case of Executive	Past Directorships C

C: Refers to date of retirement / cessation

D: Refers to reasons for retirement / cessation

3.3 PROFESSIONAL BODIES

	Name of body	Membership No.	Position Held (if any)	Position held in case of Executive	Past Membe	ership	Remarks	Name of body
					Е	F		
E	Refers to	date when me	mbership o	eased				

F: Refers to reasons for cessation of membership

3.4 YOUTH SERVING ORGANISATIONS

	Name of organisatio n	Membershi p No. (If any)	Position Held (if any)	Position held in case of Executiv e	Past Membership		Remarks
					G	Н	
G	: Refers to dat	e of retiremen	t, resignati	on or dismi	ssal.		

H: Refers to reasons for retirement, resignation or dismissal.

3.5 BORROWINGS

Name of Borro wer*	e of	Type of Facil ity	Amou nt Borro wed	Term s of Facil ity	Secur ity Offer ed	Valu e of Secu rity	Current Outstan ding Balance , KES	Remark s

*Applicant to indicate individual/personal as well as borrowings by associated private companies in which the

applicant controls more than of 5% of shareholding.

.....

4.1 Have you or any entity with which you are associated as director, shareholder or manager, ever held or applied for a licence or equivalent authorization to carry on any business activity in any country? If so, give particulars.

If any such application was rejected or withdrawn after it was made or any authorization revoked, give particulars.

4.2 Have you at any time been convicted of any criminal offence in any jurisdiction? If so, give particulars of the court in which you were convicted, the offence, the penalty imposedan.

4.3 Have you, or any entity with which you have been involved, been censured, disciplined, warned as to

future conduct, or publicly criticised by any regulatory authority or any professional body in any country?

If so give particulars

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 	 	••••••
 	 	••••••

4.4 Have you ever been disqualified, under any legislation or regulation from acting as a director or serving

in a director or managerial capacity?

4 ,

4.5 Have you, or has any entity with which you are, or have been associated as a director, shareholder or manager, been the subject of an investigation, in any country, by a government department or agency, professional association or other regulatory body? If so, give particulars.

4.6 Have you, in any country, ever been dismissed from any office or employment, or been asked to resign or

resigned from employment or position of trust or fiduciary appointment, been subject to disciplinary proceedings

by your employer or barred from entry of any profession or occupation because of questions about your honesty

and integrity? If so give particulars

4.7 Have you ever been diagnosed as being mentally unfit or of unsound mind?

.....

4.8 Have you failed to satisfy debt adjudged due and payable by you on order of court, in any country, or have you made any compromise arrangement with your creditors within the last 10 years? If so, give particulars.

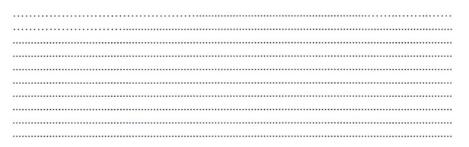
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4.9 Have you ever been declared bankrupt by a court in any country or has a bankruptcy petition ever been served on you? If so, give particulars.

 •••••

4.10 Have you ever been held liable by a court, in any country, for any fraud or other misconduct? If so, give particulars

4.11 Has any entity with which you were associated as a director, shareholder or manager in any country made any compromise or arrangement with its creditors, been wound up or otherwise ceased business either while you were associated with it or within one year after you ceased to be associated with it? If so, give particulars



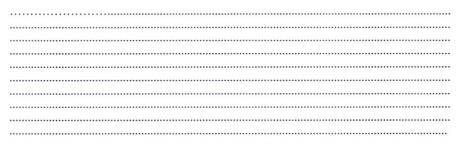
4.12 Are you presently, or do you, other than in a professional capacity, expect to be engaged in any litigation in any country? If so, give particulars

4.13 Indicate the names, postal and e-mail addresses, telephone numbers and positions of at least three individuals of good standing who would be able to provide a reference on your personal and professional integrity.

The referees must not be related to you, and should have known you for at least five years.

Name of Referee	Postal Address	e-mail address	Tel no. (s)	Position (where applicable)	Relationship with applicant

4.14 Is there any additional information which you consider relevant for the consideration of your suitability or otherwise for the position(s) held/to be held? The omission of material facts may represent the provision of misleading information.



N.B. The information given in response to this questionnaire shall be kept confidential, except in cases provided for by law.

5. DECLARATION

I am aware that it is an offence to knowingly or recklessly provide any information, which is false or misleading in connection with this declaration. I am also aware that

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omitting material information intentionally or unintentionally shall be construed to be an offence and may lead to rejection of my application.

I certify that the information given above is complete and accurate to the best of my knowledge, and that there are no other facts relevant to this application of which the National Youth Council should be aware.

I undertake to inform the National Youth Council of any changes material to the applications which arise while the application is under consideration.

Made on the 5th August, 2021.

JOSEPH MUCHERU,

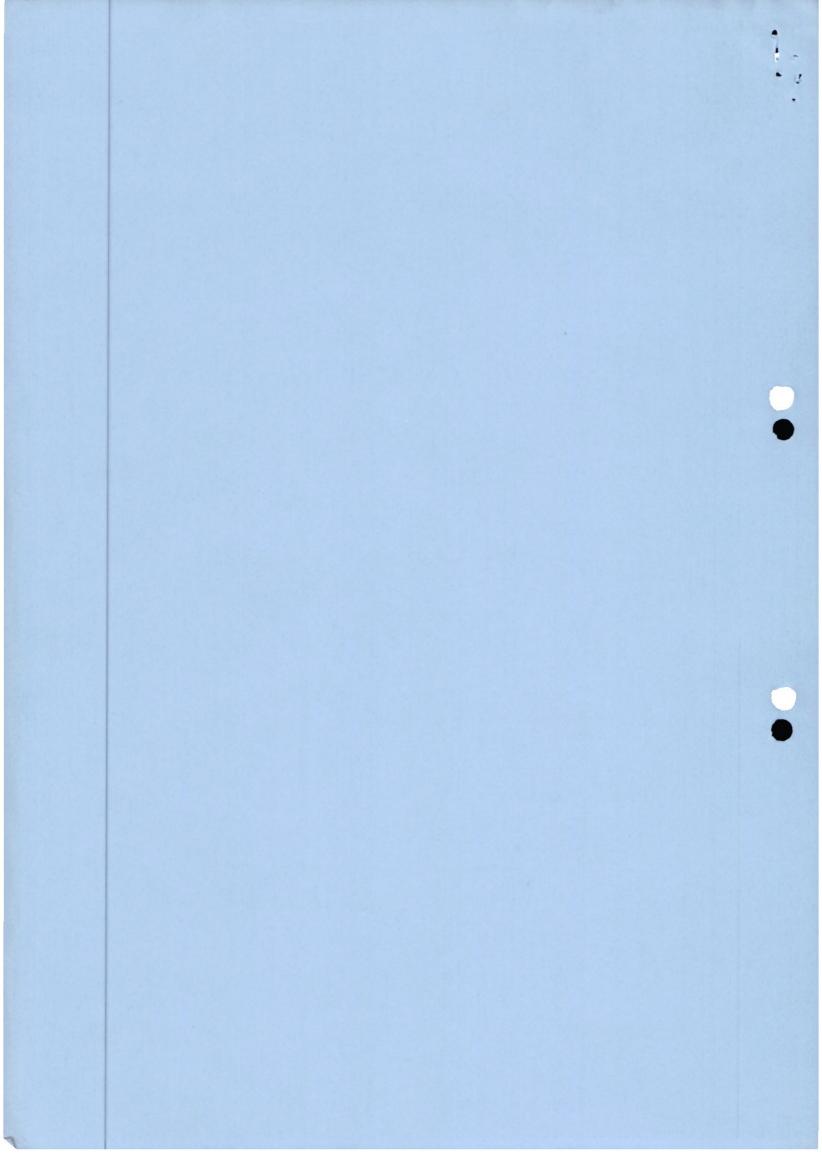
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Cabinet Secretary, Ministry of ICT, Innovation and Youth Affairs.

PRINTED AND PUBLISHED BY THE GOVERNMENT PRINTER, NAIROBI

GUIDELINES ON THE ELECTION OF YOUTH REPRESENTATIVES TO THE NATIONAL YOUTH COUNCIL, LEGAL NOTICE NO. 7 OF 2011

(INTENDED TO BE REVOKED BY LEGAL NOTICE NUMBER 183 OF 2021)



[Rev. 2012]

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National Youth Council

No. 10 of 2009

[Subsidiary]

NO. 10 OF 2009

NATIONAL YOUTH COUNCIL ACT

SUBSIDIARY LEGISLATION

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GUIDELINES ON THE ELECTION OF YOUTH REPRESENTATIVES TO THE NATIONAL YOUTH COUNCIL, 2011

[L.N. 7/2011.]

Pursuant to the provisions of section 5(1)(g) and (h) of the National Youth Council Act, the Minister for Youth Affairs and Sports issues the guidelines set out in the Schedule for the purpose of the election of youth representatives to the National Youth Council.

SCHEDULE

1. The purpose of these guidelines is to—

- (a) prescribe the manner of electing youth representatives to the National Youth Council; and
- (b) facilitate the process of electing youth representatives to the National Youth Council.

2. The election of youth representatives at the sub-location to the provincial level shall not be construed as the establishment of branches of the National Youth Council.

3. The positions of youth representatives at the sub-location level to the provincial level shall not be remunerative.

4. The youth representatives elected at the sub-location level to the provincial level shall offer leadership and promote the spirit of volunteerism among the youth.

5. There shall be a committee to be known as the National Election Supervisory Committee which shall consist of—

- the Permanent Secretary in the Ministry for the time being responsible for matters relating to youth affairs and sports;
- (b) the Permanent Secretary in the Ministry for the time being responsible for matters relating to provincial administration and internal affairs or his representative;
- the Permanent Secretary in the Ministry for time being responsible for matters relating to finance or his representative;
- the Permanent Secretary in the Ministry for time being responsible for matters relating to gender, children and social services or his representative;
- (e) the Permanent Secretary in the Office of the Prime Minister or his representative;
- (f) the Attorney-General or his representative;
- (g) a representative of the Interim Independent Electoral Commission;
- (h) a representative of the Kenya National Human Rights Commission;
- two persons of either gender, nominated by the Minister for the time being responsible for matters relating to youth affairs and sports.
- 6. The functions of National Election Supervisory Committee shall be-
 - (a) to co-ordinate the National Youth Council elections at the national level;
 - (b) to declare and ensure publication of the election dates;
 - (c) to co-ordinate all communication on the National Youth Council elections;
 - (d) to handle final appeals from grievances arising out of the National Youth Council elections;

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- (e) to oversee the National Delegates Forum;
- (f) to oversee the National Youth Congress; and
- (g) to forward the names of the youth representatives to the Minister responsible for youth affairs and sports for appointment.

7. There shall be an Election Supervisory Committee in every sub-location, location, division, district and province which shall consist of—

- (a) an officer in the Ministry for the time being responsible for matters relating to youth affairs and sports;
- (b) an officer in the Ministry for the time being responsible for matters relating to gender, children and social development; and
- (c) three persons nominated by a faith-based organization, a non-governmental organization or civil society or a youth serving organization and appointed in writing by the Minister for the time being responsible for matters relating to youth affairs or his representative.
- 8. The functions of an Election Supervisory Committee shall be to-
 - (a) oversee the elections at the respective level;
 - (b) verify the register of voters;
 - (c) authenticate the candidates;
 - (d) secure the ballots and ballot boxes;
 - (e) identify the voting centre;
 - (f) supervise the polling;
 - (g) supervise the counting of votes;
 - (h) organise security;
 - (i) issue certificates to the elected youth representatives at the respective level;
 - (j) handle grievances; and
 - (k) ensure that the elections take into consideration gender and disability.

9. (1) A person shall be eligible for election at the sub-location and location level if he or she is—

- (a) a Kenyan citizen;
- (b) aged between eighteen and thirty-five years;
- (c) a holder of a minimum qualification of the Kenya Certificate of Primary Education; and
- (d) of good conduct as certified by the area Chief, Assistant Chief, religious leader or the Police.

(2) A person shall be eligible for election at the division level if he or she is-

- (a) a Kenya citizen;
- (b) aged between eighteen and thirty-five years;
- (c) a holder of a minimum qualification of the Kenya Certificate of Secondary Education; and
- (d) of good conduct as certified by the area Chief, Assistant Chief, religious leader or the Police.

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(3) A person shall be eligible for election at the district level if he or she is-

National Youth Council

- (a) a Kenya citizen;
- (b) aged between eighteen and thirty-five years;
- (c) a holder of a minimum qualification of the Kenya Certificate of Secondary Education; and
- (d) of good conduct as certified by the area Chief, Assistant Chief, religious leader or the Police.
- (4) A person shall be eligible for election at the provincial level if he or she is-
 - (a) a Kenya citizen;
 - (b) aged between eighteen and thirty-five years;
 - (c) a holder of a minimum qualification of the Kenya Certificate of Secondary Education; and
 - (d) in possession of certificate of good conduct.

10. (1) The National Election Supervisory Committee shall display a list of the voting centres in public offices and market centres within the voting area.

(2) Voting and counting of votes shall take place between 8.00 am and 5.00 pm on the prescribed voting date.

(3) Voting shall be by secret ballot.

- (4) All ballot papers shall be stamped with a designated stamp.
- (5) All ballot papers shall indicate the voting centre.

(6) The ballot boxes shall be sealed and shall only be opened at the end of the voting exercise.

(7) The candidates shall confirm that the ballot boxes have not been tampered with, before counting begins.

(8) Counting of votes shall be done by the respective Election Supervisory Committee of the voting centre in the presence of the candidates.

(9) The results shall be recorded in prescribed form.

(10) The form shall be authenticated by at least two members of the respective Elections Supervisory Committee by signing and stamping.

(11) The respective Election Supervisory Committee shall issue a certificate to the youth representatives elected at that level.

(12) The respective Election Supervisory Committee shall hand over the form under paragraph 9 of this guideline to the officer from the Ministry responsible for youth affairs and sports.

11. (1) The Election Supervisory Committee may disqualify a candidate or nullify the results of a centre if there are any of the following election irregularities—

- (a) use of ballots other than the prescribed ballots;
- (b) voting in a voting centre which has not been published;
- (c) voting outside the specified period and time;
- (d) writing more than one name on a ballot;
- (e) use of force and intimidation;
- (f) misrepresentation;

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(g) corruption; or

(h) any offence under the Election Offences Act.

12. Any youth intending to participate in the National Youth Council elections shall register with the Youth Officer in the sub-location.

13. A candidate is not eligible for election, if he or she has participated in civic education training as a trainer on the National Youth Council elections or is an officer participating in the National Youth Council operationalization exercise.

14. (1) The election register shall be closed two months before the date of the elections.

(2) The election register shall indicate, in respect of the youth-

- (a) the name;
- (b) the identity card number; and
- (c) age.

15. A candidate for election at the sub-location level shall be nominated by at least twenty youth.

16. The youth at the sub-location level shall nominate at least two candidates, taking into consideration the issue of gender and disability.

17. In the case of groups, each group shall nominate at least two candidates who shall be of either gender or a youth with disability.

18. The elections shall be held on different dates.

19. The youth shall elect six representatives at each level.

20. The youth representatives elected in each level shall constitute the voters for the next level.

21. In as far as possible, the Election Supervisory Committee shall ensure that no more than two thirds of the youth representatives are of the same gender.

22. The youth representatives at the district level shall elect three representatives to the Provincial youth elections and three others to the National Youth Congress.

23. The youth in each Province shall elect three youth representative to the National Delegates Forum.

24. The National Delegates Forum shall be organised by the Ministry responsible for youth affairs and sports and shall held to elect eight youth in accordance with section 5(1) (g) of the National Youth Council Act.

25. The Ministry responsible for youth affairs and sports shall organise a National Youth Congress.

26. The National Youth Congress shall comprise of three representatives from each District as elected under paragraph 22 of these Guidelines.

27. The National Youth Congress shall, among other things, be held to co-ordinate the election of the eight youth representatives as provided for in section 5(1)(h) of the National Youth Council Act.

[Issue 1]

[Rev. 2012]

No. 10 of 2009

[Subsidiary]

28. In electing the National Youth Congress representatives, the youth shall take into consideration the issue of gender and disability.

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29. The National Election Supervisory Committee shall forward the names of the youth elected during the National Delegates Forum under paragraph 24 and those elected during the National Youth Congress under paragraph 27 to the Minister for the time being responsible for youth affairs and sports.

30. The Minister for the time being responsible for youth affairs and sports shall ensure that no province has more than one member in the National Youth Council.

31. The Minister for the time being responsible for youth affairs and sports shall appoint the sixteen youth in accordance with section 15(3) of the National Youth Council Act.

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