

REPUBLIC OF KENYA



*Enhancing Accountability*

# REPORT

OF

THE AUDITOR-GENERAL

ON

**VIHIGA COUNTY EXECUTIVE CAR LOAN  
AND MORTGAGE SCHEME FUND**

**FOR THE YEAR ENDED  
30 JUNE, 2023**

PAPERS LAID	
DATE	17/04/2024
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**COUNTY GOVERNMENT OF VIHIGA**

**DEPARTMENT OF FINANCE AND ECONOMIC PLANNING**

**VIHIGA COUNTY EXECUTIVE CAR LOAN AND  
MORTGAGE SCHEME FUND**

**REPORT AND FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED  
JUNE 30, 2023**

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Prepared in accordance with the Accrual Basis of Accounting Method under the  
International Public Sector Accounting Standards (IPSAS)

**Vihiga County Executive Car Loan and Mortgage Scheme Fund  
Reports and Financial Statements  
For the year ended June 30, 2023**

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**1. KEY ENTITY INFORMATION AND MANAGEMENT**

**a) Background information**

The Vihiga County Executive Car Loan and Mortgage scheme Fund is a revolving fund established pursuant to the Salaries and Remuneration Commission (SRC) circular number SRC/TS/WH/3/14 of 14<sup>th</sup> February 2014. Section 167 of the Public Finance Management (PFM) Act 2012 mandates the administrator of public fund with the preparation of annual financial statements.

For proper management of the fund and as advised by the SRC in the circular under the reference, Vihiga County adopted the PFM regulations 2015 to guide in the operationalization of the fund. The fund is being internally administered in the County Government by the Fund Administrator responsible.

The SRC in its circular reference SRC/ADM/CIR/1/13 Vol.III (128) dated 17<sup>th</sup> December 2014 provided guidelines for access of car loan and mortgage benefits by state and public officers. Arising there from, the County Executive approved and adopted The Public Finance Management (Vihiga County Executive Car Loan and Mortgage Scheme Fund Regulations, 2019).

The Fund is wholly owned by the County Government of Vihiga and is domiciled in Kenya.

**b) Principal Activities**

The principal activity/mission/ mandate of the fund is to provide car loans and mortgage to staff of Vihiga County Government, Executive.

**Vision**

The fund of choice for staff

**Mission**

To provide affordable, accessible and sustainable car loans and mortgage to staff

**Core Values**

The fund upholds the values of:

**INTEGRITY:** We strive to be honest, fair and ethical in all dealings with our clients, suppliers, partners, co-workers and the communities in which we operate.

**RESPECT:** We will treat our clients, suppliers, stakeholders and each other with respect in a consistent and fair manner that promotes teamwork and embraces diversity.

**INNOVATION:** We will continuously develop relevant products through innovation and efficient service delivery.

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**ACCOUNTABILITY:** We will individually and collectively take full responsibility for our actions and hold ourselves accountable to each other and to all stakeholders.

**c) Board of Trustees**

Ref	Name	Position
1	Ezekiel Ayiego	Chairman
2	Hon. Dr. Jairus Boston Amayi	CECM, Finance and Economic Planning-member
3	Hon. Grace Kadenge	CECM, Commerce
4	CPA James Atemba	Fund Administrator-Secretary
5	Counsel Aggrey Musiega	Legal Representative

**d) Key Management**

Ref	Name	Position
1	CPA James Atemba	Fund Administrator-Secretary
2	Felix Mugalitsi	Fund Accountant

**e) Registered Offices**

Vihiga County Headquarter-Governors' building,  
P.O. Box 344-50300,  
Maragoli.  
Mbale/Kisumu-Kakamega Highway,  
Kenya.

**f) Fund Bankers**

Equity Bank,  
Luanda Branch,  
P.O. Box 34-50307,  
Luanda, Kenya.

**g) Independent Auditors**




Auditor General,  
Office of the Auditor General,  
Anniversary Towers, University Way,  
P.O. Box 30084,  
GPO 00100-Nairobi, Kenya.

**h) Principal Legal Adviser**



The County Attorney,  
County Government of Vihiga,  
P.O. Box 344-50300,  
Maragoli, Kenya.

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2. BOARD OF TRUSTEES

Ref	Position	Name
1		<p><b>Hon. Ezekiel Ayiego</b>  <b>Chairman</b>            Hon. Ayiego is the County Secretary and Head of Public Service. He served as Principal/Board of Management (BOM) Secretary at Chesamis Boys High School, Vihiga Boys High School, Ingotse High School, Friends High School Kigama and Lwanda Secondary School.</p> <p>Hon. Ayiego is currently undertaking a PHD in Education Management at Masinde Muliro University. He holds a Masters degree in Education (Education Planning, Management and Administration) from Mount Kenya University (2012-2014), Bachelor of Education degree (Arts, History/CRE) from Moi University (1989-1992).</p>
2		<p><b>Hon. Dr. Jairus Boston Amayi CECM,</b>  <b>Finance and Economic Planning-member</b>            Hon. Dr. Amayi holds a PHD (Finance).</p>
3		<p><b>Counsel Aggrey BL Musiega</b> is the County Attorney. He holds a LLB degree from The University of Nairobi and a postgraduate diploma at Kenya School of Law. Hon. Musiega is an advocate of the High Court.</p>

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4		<p><b>Hon. Joseph Karungani Lunani</b> is the CECM- Public Service Management and ICT. He holds Bachelor of Science- Applied Business Computing from the University of Sunderland. He has worked in various capacities within Vihiga County Government. Prior to his appointment, Hon. Lunani served in the private sector.</p>
5		<p><b>CPA James Atemba</b>  <b>Fund Administrator-Secretary</b>      CPA Atemba holds an MBA (Finance) JKUAT and BBA (Accounting) from Maseno University. He is a member of ICPAK. Before his appointment as the Chief Officer Finance and Economic Planning, CPA Atemba was the Director Revenue County Government of Vihiga.</p>



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**3. MANAGEMENT TEAM**

1		<p><b>CPA James Atemba</b> <b>Fund Administrator-Secretary</b> CPA Atemba holds an MBA (Finance) JKUAT and BBA (Accounting) from Maseno University. He is a member of ICPAK. Before his appointment as the Chief Officer Finance and Economic Planning, CPA Atemba was the Director Revenue County Government of Vihiga.</p>
2		<p><b>Felix Mugalitsi</b> <b>Fund Accountant</b> Mr. Mugalitsi is a holder of BBM (Accounting Option) from Masinde Muliro University of Science and Technology (2011) and he is CPA II. Felix has previously served as the Fund Administrator of the Vihiga County Trade and Enterprise Fund and he is the current Fund Administrator of the Vihiga County Education fund. Prior to joining the Public Service, he served as an Accounts Assistant at Sameer Africa Plc.</p>

**Vihiga County Executive Car Loan and Mortgage Scheme Fund  
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**4. CHAIRPERSON'S REPORT**

It is my pleasure to present, on behalf of the board of trustees, the Vihiga County Executive Car Loan and Mortgage Scheme Fund annual report and financial statements for the year ended 30<sup>th</sup> June 2023. The financial statements present the financial performance of the fund over the past year.

**Sustainability**

The fund and its stakeholders are increasingly emphasizing on the need to ensure sustainability for both its investments and its resource mobilization and financing capabilities with an objective of ensuring that the fund's going concern is secured.

The fund has the County government allocation as its main source of funding.

**Board and Management Changes**

There has been no management change during the year under review.

**Review of performance**

**Income**

During the year under review, the Fund received Kshs. 30,000,000 from the County Exchequer. Interest income of Kshs. 1,687,740 from loans issued (being 3% of 30,000,000 on reducing balance within specified loan period) was realized for the period under review. Furthermore, we are looking forward to expand our revenue sources so as to effectively meet our objective.

**Expenditure**

Due to the nature of the Fund, the Fund incurred an expenditure of Kshs. 2,400 being bank charges during the year under review. The monies apportioned were effectively used to issue loans to beneficiaries. The Fund issued loans amounting to Kshs. 30,000,000 exclusive of interest on loans.

**Future outlook**

The outlook of the Fund for 2023/2024 is brighter as the Fund hopes to expand its revenue sources mostly through interest levied so as to improve its capital base. The management is focused to build a robust and sustainable fund with a motivated workforce and structures that enhance efficiency and effectiveness in service delivery. The fund looks forward to continued support from the County Government and development partners to the realization of its objective.

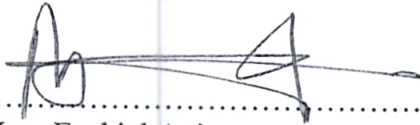
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**Appreciation**

I take this opportunity to express my sincere gratitude and appreciation to the County Government, stakeholders, management, staff and fellow trustees for their support.

I look forward to your continued support in the year 2023/2024.



.....  
Hon. Ezekiel Ayiego  
Chairperson

**Vihiga County Executive Car Loan and Mortgage Scheme Fund  
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**5. REPORT OF THE FUND ADMINISTRATOR**

It is my pleasure to present the Vihiga County Executive Car Loan and Mortgage Scheme Fund annual report and financial statements for the year ended 30<sup>th</sup> June 2023. The financial statements present the financial performance of the fund over the past year.

During the year under review the Fund disbursed loans of Kshs. 31,687,740 to beneficiaries inclusive of interest; County Executive Committee Members and Chief Officers. The total repayment for the year was Kshs. 9,850,606 leaving an outstanding balance of Kshs. 41,011,740.

**Financial Performance**

**a) Revenue**

In the year ended 30<sup>th</sup> June 2023, the fund received Kshs. 30,000,000 from the County Exchequer. The Fund received an interest of Kshs. 1,687,740 compared to Kshs. 103,000 received during the previous year. The increase in interest was a result of enhanced loan disbursement to members of Executive staff who applied for the loan.

**b) Cash flows**

In the FY 2022/2023, there were liquidity disruptions due to the fact that the Fund received little money from the County therefore it could not satisfy financial needs of the County employees.

**c) Conclusion**

We look forward to a good year where we shall ensure we meet the objective of the Fund in accordance with the general provisions of law and integrity. The momentum has been created to enable Vihiga County Executive Car Loan and Mortgage Scheme Fund continues on a trajectory to prosperity.

I take this opportunity to thank the board of trustees for their support. I would also want to thank all staff whom we have worked hand in hand to ensure that Vihiga County Executive Car loan and Mortgage Scheme Fund achieves its mission.

Signed: \_\_\_\_\_



**CPA James Atemba  
Fund Administrator**

## **6. CORPORATE GOVERNANCE STATEMENT**

### **THE BOARD**

The Vihiga County Executive Car loan and Mortgage Scheme Fund is a revolving fund established pursuant to the Salaries and Remuneration Commission (SRC) circular number SRC/TS/WH/3/14 of 14<sup>th</sup> February 2014. Its mandate is to provide car loans and mortgage to County members of staff. The fund is committed to ensuring compliance with regulatory and supervisory corporate governance requirements. Essential to the establishment of a corporate governance framework in the fund is a formal governance structure with the board of trustees at its apex. The operations of the fund are governed by the Vihiga County Executive Car loan and Mortgage Scheme Fund Regulations 2019. The structure is designed to ensure an informed decision-making process based on accurate reporting to the board.

### **THE BOARD OF TRUSTEES**

The regulations provide that the board of trustees shall be made up of five trustees, including the chairman, and shall consist of a chairperson and four other members identified for appointment. The board of trustees exercises leadership, enterprise, integrity and judgment in directing the Fund.

The trustees are provided with full, appropriate and timely information that enables them to maintain full and effective control over the strategic, financial, operational and compliance issues. The day-to-day running of the operations of the fund is delegated to the fund administrator but the board of trustees is responsible for establishing and maintaining the fund's system of internal controls for the realization of its mandate of providing financial support.

The trustees are professional, committed and guided by the mission, vision and core values of the Fund in execution of their duties. At the end of each financial year, the board, its committees, individual trustees and the Fund Administrator are evaluated by an independent Office of the Auditor General.

### **BOARD MEETINGS**

The board of trustees meet quarterly or as required in order to implement the fund's strategic objective. The board of trustees also plays an oversight role over all other financial and operational issues. The trustees held three board meetings during the year under review.

### **AUDIT AND RISK COMMITTEE**

During the year under review, the Audit and Risk Committee was established. This shall ensure that corporate governance and integrity is enhanced in between the governance of the fund. The committee shall advise the board of trustees on institutional risk management and compliance

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**STATEMENT OF COMPLIANCE**

The board of trustees confirms that the fund has complied with all statutory and regulatory requirements and that the fund has been managed in accordance with the principles of good corporate governance.

**INTERNAL CONTROL AND RISK MANAGEMENT**

**Internal Control**

The trustees are responsible for reviewing the effectiveness of the fund's system of internal control which is designed to provide reasonable, but not absolute, assurance regarding the safeguarding of assets against unauthorized use or disposition and the maintenance of proper accounting records and the reliability of financial information used within the business or for publication. These controls are designed to manage rather than eliminate the risk of failure to achieve business objectives due to circumstances which may reasonably be foreseen and can only provide reasonable and not absolute assurance against material misstatement or loss.

**Organization Structure**

The structure details lines of authority and control responsibilities. The professionalism and competence of staff shall be maintained both through rigorous recruitment policies and a performance appraisal system which establishes targets, reinforces accountability and awareness of controls, and identifies appropriate training requirements. Training plans are prepared and implemented to ensure that staff develop and maintain the required skills to fulfil their responsibilities, and that the fund can meet its future management requirements.

**Strategic Plan**

The fund has at three year strategic plan 2020-2023.

**Internal Control Framework**

The fund continues to review its internal control framework to ensure it maintains a strong and effective internal control environment. Business processes and controls are reviewed on an ongoing basis. A risk-based audit plan, which provides assurance over key business processes and operational and financial risks facing the fund, is approved by the audit and risk committee.

Where weaknesses are identified, the audit committee ensures that management takes appropriate action.

**Risk Management**

The risk management is coordinated by the head of internal audit, who reviews all the risks in the fund and updates the risk register and ensures that all new and emerging risks are appropriately evaluated and any further actions identified. The identified risks are reported to the audit and risk committee to assist the board in the management of risks.

**Management Team**

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The management team headed by the Fund Administrator implements the board decisions and policies through action plans. The team meets regularly to review these action plans to ensure that the board's objectives are achieved effectively and efficiently.

**Auditor**

The fund is audited by the Auditor-General.

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**7. MANAGEMENT DISCUSSION AND ANALYSIS**

The fund's activities expose it to a variety of financial risks including credit and liquidity risks and effects of changes in foreign currency. The Fund's overall risk management programme focuses on unpredictability of changes in the operating environment and seeks to minimise the potential adverse effect of such risks on its performance by setting acceptable levels of risk. The Fund does not hedge any risks and has in place policies to ensure that credit is only extended to staff with an established credit history.

The management has ensured that we comply with statutory requirements relating to the functions of the fund.

**BUSINESS PERFORMANCE**

**Revenue**

The fund earned interest revenue amounting to Kshs. 1,687,740. The fund is projecting increased support from the County Government.

**Cash flow**

Cash and cash equivalents at the end of the financial year stood at Kshs. 32,456,866.

**OPERATIONAL PERFORMANCE**

The fund's core operating activity is to offer car loans and mortgage to members of staff. The County Government has supported the Fund.

**Conclusion**

We appreciate the unrelenting support from the board of trustees, management, staff, the County Government and all the key stakeholders. We look forward to continued partnerships and cooperation in areas of mutual interest in the FY 2023/2024.



**8. ENVIROMENTAL AND SUSTAINABILITY REPORTING**

Corporate social responsibility is an integral part of our culture. As a responsible organisation, we respect the interests of our stakeholders our employees, customers, suppliers and the wider community and we actively seek opportunities both to improve the environment and to contribute to the well-being of the communities around us.

During the financial year 2022/2023, the Fund did not carry out any CSR activity. This was occasioned by the fact that the Fund is 'young' with limited financial resources.

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**9. REPORT OF THE TRUSTEES**

The Trustees submit their report together with the unaudited financial statements for the year ended June 30, 2023 which show the state of the Fund affairs.

**Principal activities**

The principal activity of the Fund is to provide financing to the members of staff to purchase cars and houses (mortgage) for personal use.

**Results**

The results of the Fund for the year ended June 30, 2023 are set out on pages 19 to 40.

**Trustees**

The members of the Board of Trustees who served during the year are shown on page 5 to 7.

**Auditors**

The Auditor General is responsible for the statutory audit of the Fund in accordance with Article 229 of the Constitution of Kenya and the Public Audit Act 2015.

By Order of the Board



.....

Hon. Ezekiel Ayiego  
Chairperson

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**10. STATEMENT OF MANAGEMENT'S RESPONSIBILITIES**

Section 167 of the Public Finance Management Act, 2012 requires that, at the end of each financial year, the Administrator of a County Public Fund shall prepare financial statements for the Fund in accordance with the standards and formats prescribed by the Public Sector Accounting Standards Board.

The Administrator of the County Public Fund is responsible for the preparation and presentation of the Fund's financial statements, which give a true and fair view of the state of affairs of the Fund for and as at the end of the financial year ended on June 30, 2023. This responsibility includes: (i) maintaining adequate financial management arrangements and ensuring that these continue to be effective throughout the reporting period; (ii) maintaining proper accounting records, which disclose with reasonable accuracy at any time the financial position of the Fund; (iii) designing, implementing and maintaining internal controls relevant to the preparation and fair presentation of the financial statements, and ensuring that they are free from material misstatements, whether due to error or fraud; (iv) safeguarding the assets of the Fund; (v) selecting and applying appropriate accounting policies; and (vi) making accounting estimates that are reasonable in the circumstances.

The Administrator of the County Public Fund accepts responsibility for the Fund's financial statements, which have been prepared using appropriate accounting policies supported by reasonable and prudent judgements and estimates, in conformity with International Public Sector Accounting Standards (IPSAS), and in the manner required by the PFM Act, 2012. The Administrator of the Fund is of the opinion that the Fund's financial statements give a true and fair view of the state of Fund's transactions during the financial year ended June 30, 2023, and of the Fund's financial position as at that date. The Administrator further confirms the completeness of the accounting records maintained for the Fund, which have been relied upon in the preparation of the Fund's financial statements as well as the adequacy of the systems of internal financial control.

In preparing the financial statements, the Administrator of the County Public Fund has assessed the Fund's ability to continue as a going concern and disclosed, as applicable, matters relating to the use of going concern basis of preparation of the financial statements. Nothing has come to the attention of the Administrator to indicate that the Fund will not remain a going concern for at least the next twelve months from the date of this statement.

**Approval of the financial statements**

The Fund's financial statements were approved by the Board on \_\_\_\_\_ 2023 and signed on its behalf by:

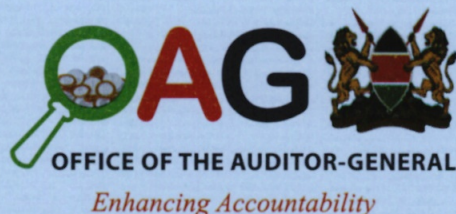


CPA James Atemba  
Fund Administrator



# REPUBLIC OF KENYA

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Website: www.oagkenya.go.ke



**HEADQUARTERS**  
Anniversary Towers  
Monrovia Street  
P.O. Box 30084-00100  
NAIROBI

## **REPORT OF THE AUDITOR-GENERAL ON VIHIGA COUNTY EXECUTIVE CAR LOAN AND MORTGAGE SCHEME FUND FOR THE YEAR ENDED 30 JUNE, 2023**

### **PREAMBLE**

I draw your attention to the contents of my report which is in three parts:

- A. Report on the Financial Statements that considers whether the financial statements are fairly presented in accordance with the applicable financial reporting framework, accounting standards and the relevant laws and regulations that have a direct effect on the financial statements.
- B. Report on Lawfulness and Effectiveness in Use of Public Resources which considers compliance with applicable laws, regulations, policies, gazette notices, circulars, guidelines and manuals and whether public resources are applied in a prudent, efficient, economic, transparent and accountable manner to ensure Government achieves value for money and that such funds are applied for the intended purpose.
- C. Report on Effectiveness of Internal Controls, Risk Management and Governance which considers how the entity has instituted checks and balances to guide internal operations. This responds to the effectiveness of the governance structure, the risk management environment and the internal controls, developed and implemented by those charged with governance for orderly, efficient and effective operations of the entity.

An unmodified opinion does not necessarily mean that an entity has complied with all relevant laws and regulations and that its internal controls, risk management and governance systems are properly designed and were working effectively in the financial year under review.

The three parts of the report are aimed at addressing the statutory roles and responsibilities of the Auditor-General as provided by Article 229 of the Constitution, the Public Finance Management Act, 2012 and the Public Audit Act, 2015. The three parts of the report, when read together constitute the report of the Auditor-General.

### **REPORT ON THE FINANCIAL STATEMENTS**

#### **Qualified Opinion**

I have audited the accompanying financial statements of Vihiga County Executive Car Loan and Mortgage Scheme Fund set out on pages 1 to 16, which comprise of the statement of financial position as at 30 June, 2023, and the statement of financial

performance, statement of changes in net assets, statement of cash flows and statement of comparison of budget and actual amounts for the year then ended, and a summary of significant accounting policies and other explanatory information in accordance with the provisions of Article 229 of the Constitution of Kenya and Section 35 of the Public Audit Act, 2015. I have obtained all the information and explanations, which, to the best of my knowledge and belief, were necessary for the purpose of the audit.

In my opinion, except for the effect of the matters described in the Basis for Qualified Opinion section of my report, the financial statements present fairly, in all material respects, the financial position of the Vihiga County Executive Car Loan and Mortgage Scheme Fund as at 30 June, 2023, and of its financial performance and its cash flows for the year then ended, in accordance with International Public Sector Accounting Standards (Accrual Basis) and comply with the Vihiga County Executive Car and Mortgage Scheme Fund Regulations, 2019 and the Public Finance Management Act, 2012.

### **Basis for Qualified Opinion**

#### **Inaccuracies in the Notes to the Financial Statements**

The statement of financial performance reflects an amount of Kshs.1,687,740 in respect to interest income which has been referenced to Note 1(b) to the financial statements. However, in the notes to the financial statements, Note 1(b) reports on fund balance brought forward. Also, in the statement of financial position, trade and other payables of Kshs.32,136 has been referenced to Note 6 to the financial statements. However, in the notes to the financial statements Note 6 reports on related party balances.

In addition, the statement of changes in net assets and Note 1(b) to the financial statements reflect an opening fund balance brought forward amount of Kshs.41,751,130. However, the 2021/2022 audited financial statements reflect a balance of Kshs.41,648,170 resulting in an unexplained variance of Kshs.102,960.

Further, Note 1(d) to the financial statements reflects loan repayments. An inaccuracy was noted in the total amount for the prior year. An amount of Kshs.21,898,170 is reported against a casted amount of Kshs.20,836,321

In the circumstances, the completeness and accuracy of the financial statements could not be confirmed

The audit was conducted in accordance with International Standards of Supreme Audit Institutions (ISSAIs). I am independent of the Vihiga County Executive Car Loan and Mortgage Scheme Fund Management in accordance with ISSAI 130 on the Code of Ethics. I have fulfilled other ethical responsibilities in accordance with the ISSAI and in accordance with other ethical requirements applicable to performing audits of financial statements in Kenya. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my qualified opinion.

## **Key Audit Matters**

Key audit matters are those matters that, in my professional judgment, are of most significance in the audit of the financial statements. There were no key audit matters to report in the year under review.

## **REPORT ON LAWFULNESS AND EFFECTIVENESS IN USE OF PUBLIC RESOURCES**

### **Conclusion**

As required by Article 229(6) of the Constitution, based on the audit procedures performed, Except for the matter described in the Basis for Conclusion on Lawfulness and Effectiveness in use of Public resources, I confirm that, nothing else has come to my attention to cause me to believe that public resources have not been applied lawfully and in an effective way.

### **Basis for Conclusion**

### **Non- Performing Loans**

The statement of financial position and as disclosed in Note 4 (b) to the financial statements reflects outstanding loans amount of Kshs.41,011,740. Review of loan repayment schedules revealed that loans amounting to Kshs.2,069,440 issued to three members of the scheme were non- performing. No evidence was provided to show that demand notices had been issued to the loan defaulters with a view to recover the loans and / or methods of recovery invoked.

In the circumstances, recoverability of loans amounting to Kshs.2,069,440 could not be confirmed.

The audit was conducted in accordance with ISSAI 4000. The standard requires that I comply with ethical requirements and plan and perform the audit to obtain assurance about whether the activities, financial transactions and information reflected in the financial statements are in compliance, in all material respects, with the authorities that govern them. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my conclusion.

## **REPORT ON EFFECTIVENESS OF INTERNAL CONTROLS, RISK MANAGEMENT AND GOVERNANCE**

### **Conclusion**

As required by Section 7(1)(a) of the Public Audit Act, 2015, based on the audit procedures performed, I confirm that, nothing has come to my attention to cause me to believe that internal controls, risk management and overall governance were not effective.

## **Basis for Conclusion**

The audit was conducted in accordance with ISSAI 2315 and ISSAI 2330. The standards require that I plan and perform the audit to obtain assurance about whether effective processes and systems of internal control, risk management and overall governance were operating effectively, in all material respects. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my conclusion.

## **Responsibilities of Management and those Charged with Governance**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with International Public Sector Accounting Standards (Accrual Basis) and for maintaining effective internal control as Management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error and for its assessment of the effectiveness of internal controls, risk management and governance.

In preparing the financial statements, Management is responsible for assessing the Fund's ability to continue to sustain its services, disclosing, as applicable, matters related to sustainability of services and using the applicable basis of accounting unless Management is aware of the intention to terminate the Fund or to cease operations.

Management is also responsible for the submission of the financial statements to the Auditor-General in accordance with the provisions of Section 47 of the Public Audit Act, 2015.

In addition to the responsibility for the preparation and presentation of the financial statements described above, Management is also responsible for ensuring that the activities, financial transactions and information reflected in the financial statements are in compliance with the authorities which govern them, and that public resources are applied in an effective way.

Those charged with governance are responsible for overseeing the Fund's financial reporting process, reviewing the effectiveness of how Management monitors compliance with relevant legislative and regulatory requirements, ensuring that effective processes and systems are in place to address key roles and responsibilities in relation to governance and risk management, and ensuring the adequacy and effectiveness of the control environment.

## **Auditor-General's Responsibilities for the Audit**

The audit objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion in accordance with the provisions of Section 48 of the Public Audit Act, 2015 and submit the audit report in compliance with Article 229(7) of the Constitution. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISSAIs will always detect a material misstatement and weakness when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could

reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

In addition to the audit of the financial statements, a compliance audit is planned and performed to express a conclusion about whether, in all material respects, the activities, financial transactions and information reflected in the financial statements are in compliance with the authorities that govern them and that public resources are applied in an effective way, in accordance with the provisions of Article 229(6) of the Constitution and submit the audit report in compliance with Article 229(7) of the Constitution.

Further, in planning and performing the audit of the financial statements and audit of compliance, I consider internal control in order to give an assurance on the effectiveness of internal controls, risk management and overall governance processes and systems in accordance with the provisions of Section 7(1)(a) of the Public Audit Act, 2015 and submit the audit report in compliance with Article 229(7) of the Constitution. My consideration of the internal control would not necessarily disclose all matters in the internal control that might be material weaknesses under the ISSAIs. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements caused by error or fraud in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions.

Because of its inherent limitations, internal control may not prevent or detect misstatements and instances of non-compliance. Also, projections of any evaluation of effectiveness to future periods are subject to the risk that controls may become inadequate because of changes in conditions, or that the degree of compliance with the Fund's policies and procedures may deteriorate.

As part of an audit conducted in accordance with ISSAIs, I exercise professional judgement and maintain professional skepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Management.
- Conclude on the appropriateness of Management's use of the applicable basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Fund's ability to continue to sustain its services. If I conclude that a material uncertainty exists, I am required to draw attention in the auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to the date of my audit



report. However, future events or conditions may cause the Fund to cease to continue to sustain its services.

- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Obtain sufficient appropriate audit evidence regarding the financial information and business activities of the Fund to express an opinion on the financial statements.
- Perform such other procedures as I consider necessary in the circumstances.

I communicate with Management regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that are identified during the audit.

I also provide Management with a statement that I have complied with relevant ethical requirements regarding independence and to communicate with them all relationships and other matters that may reasonably be thought to bear on my independence and where applicable, related safeguards.

  
FCPA Nancy Gathungu, CBS  
AUDITOR-GENERAL

Nairobi

21 March, 2024

Vihiga County Executive Car Loan and Mortgage Scheme Fund  
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1. FINANCIAL STATEMENTS

1.1. STATEMENT OF FINANCIAL PERFORMANCE FOR THE YEAR ENDED 30 JUNE 2023

	Note	2022/2023	2021/2022
<b>Revenue from exchange transaction</b>			
Interest income	1 (b)	1,687,740	103,800
<b>Total revenue</b>		<b>1,687,740</b>	<b>103,800</b>
Expenses	2	2,400	840
<b>Total expenses</b>		<b>(2,400)</b>	<b>(840)</b>
<b>Surplus/(deficit) for the period</b>		<b>1,685,340</b>	<b>102,960</b>

The accounting policies and explanatory notes to the financial statements form an integral part of the financial statements. The entity financial statements were approved on \_\_\_\_\_ 2024 and signed on its behalf by:

CPA James Atemba  
 Fund Administrator



Felix Mugallitsi  
 Fund Accountant

**Vihiga County Executive Car Loan and Mortgage Scheme Fund  
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**1.2. STATEMENT OF FINANCIAL POSITION AS AT 30 JUNE 2023**

	Note	2022/2023 Kshs	2021/2022 Kshs
<b>Assets</b>			
<b>Current Assets</b>			
Cash and cash equivalents	3	32,456,866	22,608,660
Outstanding Loans	4 (b)	41,011,740	19,174,606
<b>Total current Assets</b>		<b>73,468,606</b>	<b>41,783,266</b>
<b>Less Current Liabilities</b>			
Trade and other payables	6	32,136	32,136
<b>Total Liabilities</b>		<b>(32,136)</b>	<b>(32,136)</b>
<b>Net assets</b>		<b>73,436,470</b>	<b>41,751,130</b>
<b>FINANCED BY</b>			
Fund Capital	1 (a)	30,000,000	-
Balance c/f	1 (b)	41,751,130	41,648,170
Surplus	1 (d)	1,685,340	102,960
<b>Total equity</b>		<b>73,436,470</b>	<b>41,751,130</b>

The accounting policies and explanatory notes to these financial statements form an integral part of the financial statements. The entity financial statements were approved on \_\_\_\_\_ 2024 and signed by:



CPA James Atemba  
Fund Administrator




Felix Mugalitsi  
Fund Accountant

**Vihiga County Executive Car Loan and Mortgage Scheme Fund**  
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**1.3. STATEMENT OF CHANGES IN NET ASSETS AS AT 30 JUNE 2023**

	Revolving Fund	Accumulated surplus	Total
		KShs	KShs
<b>Balance as at 1<sup>st</sup> July 2021</b>	<b>41,648,170</b>	-	<b>41,648,170</b>
Surplus/(deficit) for the period	-	102,960	102,960
Funds received during the year	-	-	-
Revaluation gain	-	-	-
<b>Balance as at 30<sup>th</sup> June 2022</b>	<b><u>41,648,170</u></b>	<b><u>102,960</u></b>	<b><u>41,751,130</u></b>
<b>Balance as at 1<sup>st</sup> July 2022</b>	<b>41,751,130</b>	-	<b>41,751,130</b>
Surplus/(deficit) for the period	-	1,685,340	1,685,340
Funds received during the year	30,000,000	-	30,000,000
Revaluation gain	-	-	-
<b>Balance as at 30<sup>th</sup> June 2023</b>	<b><u>71,751,130</u></b>	<b><u>1,685,340</u></b>	<b><u>73,436,470</u></b>

The accounting policies and explanatory notes to these financial statements form an integral part of the financial statements. The entity financial statements were approved on \_\_\_\_\_ 2024 and signed by:



CPA James Atemba  
Fund Administrator





Felix Mugalitsi  
Fund Accountant

**Vihiga County Executive Car Loan and Mortgage Scheme Fund**  
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**1.4. STATEMENT OF CASHFLOW FOR THE YEAR ENDED 30 JUNE 2022**

	Note	2022/2023	2021/2022
		Kshs	Kshs
<b>Cash-flows from Operating Activities</b>			
<b>Receipts</b>			
County Treasury Release	1 (a)	30,000,000	-
Interest Income	1 (c)	1,687,740	-
Repayment	1 (d)	9,850,606	20,836,321
<b>Total Receipts</b>		<b>41,538,346</b>	<b>20,836,321</b>
Accrued interest	1 (c)	(1,687,740)	
Expenses	2	(2,400)	(840)
Loans Disbursed	4 (a)	(30,000,000)	(3,460,000)
<b>Total Payments</b>		<b>(31,690,140)</b>	<b>-</b>
<b>Net cash-flows from Operating Activities</b>		<b>9,848,206</b>	<b>(4,411,412)</b>
<b>Cash flows from investing activities</b>		<b>-</b>	<b>-</b>
<b>Net cash-flows used in Investing Activities</b>		<b>-</b>	<b>-</b>
<b>Cash flows from Financing Activities</b>		<b>-</b>	<b>-</b>
<b>Net cash flows used in Financing Activities</b>		<b>-</b>	<b>-</b>
<b>Net increase/(decrease) in cash and cash Equivalents</b>		<b>9,848,206</b>	<b>16,424,909</b>
Cash and cash Equivalents at beginning of the year		22,608,660	6,183,751
<b>Cash and cash Equivalents at the end of the year</b>		<b>32,456,866</b>	<b>22,608,660</b>

The accounting policies and explanatory notes to these financial statements form an integral part of the financial statements. The entity financial statements were approved on \_\_\_\_\_ 2024 and signed by:



CPA James Atemba  
Fund Administrator

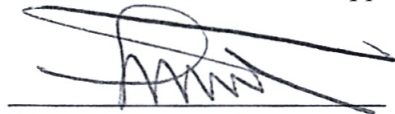



Felix Mugalitsi  
Fund Accountant

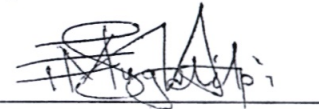
1.5. STATEMENT OF COMPARISON OF BUDGET AND ACTUAL AMOUNTS

	Original budget	Adjustments	Final budget	Actual on comparable basis	Performance difference	%utilization
	2022/2023	20212/2023	2022/2023	2022/2023	2022/2023	2022/2023
<b>Revenue</b>	<b>KShs</b>	<b>KShs</b>	<b>KShs</b>	<b>KShs</b>	<b>KShs</b>	
Public contributions and donations	-	-	-	-	-	0%
Transfers from County Govt.	-	33,000,000	33,000,000	30,000,000	3,000,000	91%
Interest income	1,998,326	1,548,477	3,546,803	1,687,740	1,859,063	48%
Other income	-	-	-	-	-	0%
<b>Total income</b>	<b>1,998,326</b>	<b>34,548,477</b>	<b>36,546,803</b>	<b>31,687,740</b>	<b>4,859,063</b>	<b>87%</b>
<b>Expenses</b>						
Bank Charges	5,000	-	5,000	2,400	2,600	48%
<b>Total expenditure</b>	<b>(5,000)</b>	<b>-</b>	<b>(5,000)</b>	<b>(2,400)</b>	<b>(2,600)</b>	<b>48%</b>
<b>Surplus for the period</b>	<b>1,993,326</b>	<b>34,548,477</b>	<b>36,541,803</b>	<b>31,685,340</b>	<b>4,856,463</b>	<b>87%</b>

The accounting policies and explanatory notes to these financial statements form an integral part of the financial statements. The entity financial statements were approved on \_\_\_\_\_ 2024 and signed by:



CPA James Atemba  
Fund Administrator

Felix Mugalitsi  
Fund Accountant

**Vihiga County Executive Car Loan and Mortgage Scheme Fund  
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**1.6. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

1. The Vihiga County Executive Car loan and Mortgage Scheme Fund is a revolving fund established pursuant to the Salaries and Remuneration Commission (SRC) circular number SRC/TS/WH/3/14 of 14<sup>th</sup> February 2014. Its mandate is to provide car loans and mortgage to County members of staff.

**2. Statement of compliance and basis of preparation**

The Fund's financial statements have been prepared in accordance with and comply with International Public Sector Accounting Standards (IPSAS). The financial statements are presented in Kenya shillings, which is the functional and reporting currency of the Fund. The accounting policies have been consistently applied to all the years presented.

The financial statements have been prepared on the basis of historical cost, unless stated otherwise. The cash flow statement is prepared using the direct method. The financial statements are prepared on accrual basis.

**3. Adoption of new and revised standards**

**a) Early adoption of standards**

The entity did not adopt any new or amended standards in year 2022/23.

**4. Revenue recognition**

**i) Revenue from non-exchange transactions**

**Transfers from other government entities**

Revenues from non-exchange transactions with other government entities are measured at fair value and recognized on obtaining control of the asset (cash, goods, services and property) if the transfer is free from conditions and it is probable that the economic benefits or service potential related to the asset will flow to the entity and can be measured reliably.

**ii) Revenue from exchange transactions**

***Interest income***

Interest income is accrued using the effective reducing balance method. The reducing balance discounts estimated future cash receipts through the expected life of the loan. The method applies this yield to the principal outstanding monies to determine interest income in each period.

**5. Budget information**

The Fund received Kshs. 30M appropriation monies during the year under review.

The entity's budget is prepared on a different basis to the actual income and expenditure disclosed in the financial statements. The financial statements are prepared on accrual basis using a classification based on the nature of expenses in the statement of financial performance,

**Vihiga County Executive Car Loan and Mortgage Scheme Fund  
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***Summary of significant accounting policies (continued)***

where-as the budget is prepared on a **cash basis**. The amounts in the financial statements were recast from the accrual basis. A comparison of budget and actual amounts, prepared on a comparable basis to the approved budget, is then presented in the statement of comparison of budget and actual amounts.

In addition to the Basis difference, adjustments to amounts in the financial statements are also made for differences in the formats and classification schemes adopted for the presentation of the financial statements and the approved budget.

**6. Property, plant and equipment**

The Fund did not own any property, plant and equipment in the period under review.

**7. Intangible assets**

Intangible assets acquired separately are initially recognized at cost. The cost of intangible assets acquired in a non-exchange transaction is their fair value at the date of the exchange. Following initial recognition, intangible assets are carried at cost less any accumulated amortization and accumulated impairment losses. Internally generated intangible assets, excluding capitalized development costs, are not capitalized and expenditure is reflected in surplus or deficit in the period in which the expenditure is incurred.

The useful life of the intangible assets is assessed as either finite or indefinite.

**8. Financial instruments**

***Financial assets***

***Initial recognition and measurement***

Financial assets within the scope of IPSAS 29 Financial Instruments: Recognition and Measurement are classified as financial assets at fair value through surplus or deficit, loans and receivables, held-to-maturity investments or available-for-sale financial assets, as appropriate. The Entity determines the classification of its financial assets at initial recognition.

***Loans and receivables***

Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market. After initial measurement, such financial assets are subsequently measured at amortized cost using the effective interest method, less impairment. Amortized cost is calculated by taking into account any discount or premium on acquisition and fees or costs that are an integral part of the effective interest rate. Losses arising from impairment are recognized in the surplus or deficit.

***Held-to-maturity***

Non-derivative financial assets with fixed or determinable payments and fixed maturities are classified as held to maturity when the Entity has the positive intention and ability to hold it to maturity. After initial measurement, held-to-maturity investments are measured at



**Vihiga County Executive Car Loan and Mortgage Scheme Fund**  
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*Summary of significant accounting policies (continued)*

amortized cost using the effective interest method, less impairment. Amortized cost is calculated by taking into account any discount or premium on acquisition and fees or costs that are an integral part of the effective interest rate. The losses arising from impairment are recognized in surplus or deficit.

***Impairment of financial assets***

The Entity assesses at each reporting date whether there is objective evidence that a financial asset or an entity of financial assets is impaired. A financial asset or an entity of financial assets is deemed to be impaired if, and only if, there is objective evidence of impairment as a result of one or more events that has occurred after the initial recognition of the asset (an incurred 'loss event') and that loss event has an impact on the estimated future cashflows of the financial asset or the entity of financial assets that can be reliably estimated. Evidence of impairment may include the following indicators:

- The debtors or an entity of debtors are experiencing significant financial difficulty
- Default or delinquency in interest or principal payments
- The probability that debtors will enter bankruptcy or other financial reorganization
- Observable data indicates a measurable decrease in estimated future cash flows (e.g. changes in arrears or economic conditions that correlate with defaults)

***Financial liabilities***

***Initial recognition and measurement***

Financial liabilities within the scope of IPSAS 29 are classified as financial liabilities at fair value through surplus or deficit or loans and borrowings, as appropriate. The Entity determines the classification of its financial liabilities at initial recognition.

All financial liabilities are recognized initially at fair value and, in the case of loans and borrowings, plus directly attributable transaction costs.

***Loans and borrowing***

After initial recognition, interest bearing loans and borrowings are subsequently measured at amortized cost using the effective interest method. Gains and losses are recognized in surplus or deficit when the liabilities are derecognized as well as through the effective interest method amortization process.

Amortized cost is calculated by taking into account any discount or premium on acquisition and fees or costs that are an integral part of the effective interest rate.

**9. Inventories**

Inventory is measured at cost upon initial recognition. To the extent that inventory was received through non-exchange transactions (for no cost or for a nominal cost), the cost of the inventory is its fair value at the date of acquisition.

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***Summary of significant accounting policies (continued)***

Costs incurred in bringing each product to its present location and conditions are accounted for.

After initial recognition, inventory is measured at the lower of cost and net realizable value. However, to the extent that a class of inventory is distributed or deployed at no charge or for a nominal charge, that class of inventory is measured at the lower of cost and current replacement cost.

Net realizable value is the estimated selling price in the ordinary course of operations, less the estimated costs of completion and the estimated costs necessary to make the sale, exchange, or distribution.

Inventories are recognized as an expense when deployed for utilization or consumption in the ordinary course of operations of the Entity.

### **10. Provisions**

Provisions are recognized when the Entity has a present obligation (legal or constructive) as a result of a past event, it is probable that an outflow of resources embodying economic benefits or service potential will be required to settle the obligation and a reliable estimate can be made of the amount of the obligation.

Where the Entity expects some or all of a provision to be reimbursed, for example, under an insurance contract, the reimbursement is recognized as a separate asset only when the reimbursement is virtually certain.

The expense relating to any provision is presented in the statement of financial performance net of any reimbursement.

#### ***Contingent liabilities***

The Entity does not recognize a contingent liability, but discloses details of any contingencies in the notes to the financial statements, unless the possibility of an outflow of resources embodying economic benefits or service potential is remote.

#### ***Contingent assets***

The Entity does not recognize a contingent asset, but discloses details of a possible asset whose existence is contingent on the occurrence or non-occurrence of one or more uncertain future events not wholly within the control of the Entity in the notes to the financial statements. Contingent assets are assessed continually to ensure that developments are appropriately reflected in the financial statements. If it has become virtually certain that an inflow of economic benefits or service potential will arise and the asset's value can be measured reliably, the asset and the related revenue are recognized in the financial statements of the period in which the change occurs.

### **11. Nature and purpose of reserves**

The Entity creates and maintains reserves in terms of specific requirements.

**Vihiga County Executive Car Loan and Mortgage Scheme Fund**  
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*Summary of significant accounting policies (continued)*

**12. Changes in accounting policies and estimates**

The Entity recognizes the effects of changes in accounting policy retrospectively. The effects of changes in accounting policy are applied prospectively if retrospective application is impractical.

**13. Foreign currency transactions**

Transactions in foreign currencies are initially accounted for at the ruling rate of exchange on the date of the transaction. Trade creditors or debtors denominated in foreign currency are reported at the statement of financial position reporting date by applying the exchange rate on that date. Exchange differences arising from the settlement of creditors, or from the reporting of creditors at rates different from those at which they were initially recorded during the period, are recognized as income or expenses in the period in which they arise. Borrowing costs

Borrowing costs are capitalized against qualifying assets as part of property, plant and equipment. Such borrowing costs are capitalized over the period during which the asset is being acquired or constructed and borrowings have been incurred. Capitalization ceases when construction of the asset is complete. Further borrowing costs are charged to the statement of financial performance.

**14. Related parties**

The Entity regards a related party as a person or an entity with the ability to exert control individually or jointly, or to exercise significant influence over the Entity, or vice versa. Members of key management are regarded as related parties and comprise the Fund Administrator and the Fund Accountant.

**15. Cash and cash equivalents**

Cash and cash equivalents comprise cash on hand and cash at bank, short-term deposits on call and highly liquid investments with an original maturity of three months or less, which are readily convertible to known amounts of cash and are subject to insignificant risk of changes in value. Bank account balances include amounts held at the Central Bank of Kenya and at various commercial banks at the end of the financial year. For the purposes of these financial statements, cash and cash equivalents also include short term cash imprests and advances to authorised public officers and/or institutions which were not surrendered or accounted for at the end of the financial year.

**16. Comparative figures**

Where necessary comparative figures for the previous financial year have been amended or reconfigured to conform to the required changes in presentation.

**Vihiga County Executive Car Loan and Mortgage Scheme Fund  
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***Summary of significant accounting policies (continued)***

**17. Events after the reporting period**

There were no material adjusting and non- adjusting events after the reporting period.

**18. Ultimate and Holding Entity**

The entity is a County Public Fund established by Section 167 of the Public Finance Management (PFM) Act 2012. Its ultimate parent is the Vihiga County Executive.

**19. Currency**

The financial statements are presented in Kenya Shillings (KShs).

**20. Significant judgments and sources of estimation uncertainty**

The preparation of the Entity's financial statements in conformity with IPSAS requires management to make judgments, estimates and assumptions that affect the reported amounts of revenues, expenses, assets and liabilities, and the disclosure of contingent liabilities, at the end of the reporting period. However, uncertainty about these assumptions and estimates could result in outcomes that require a material adjustment to the carrying amount of the asset or liability affected in future periods.

**Estimates and assumptions** – The key assumptions concerning the future and other key sources of estimation uncertainty at the reporting date, that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year, are described below. The Entity based its assumptions and estimates on parameters available when the consolidated financial statements were prepared. However, existing circumstances and assumptions about future developments may change due to market changes or circumstances arising beyond the control of the Entity. Such changes are reflected in the assumptions when they occur. IPSAS 1.140.

**Useful lives and residual values**

The useful lives and residual values of assets are assessed using the following indicators to inform potential future use and value from disposal:

- The condition of the asset based on the assessment of experts employed by the Entity
- The nature of the asset, its susceptibility and adaptability to changes in technology and processes
- The nature of the processes in which the asset is deployed
- Availability of funding to replace the asset
- Changes in the market in relation to the asset

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*Summary of significant accounting policies (continued)*

**21. Financial risk management**

The Fund's activities expose it to a variety of financial risks including credit and liquidity risks and effects of changes in foreign currency. The Fund's overall risk management programme focuses on unpredictability of changes in the operating environment and seeks to

*Summary of significant accounting policies (continued)*

minimise the potential adverse effect of such risks on its performance by setting acceptable levels of risk. The Fund does not hedge any risks and has in place policies to ensure that credit is only extended to customers with an established credit history.

The Fund's financial risk management objectives and policies are detailed below:

**a) Credit risk**

The Fund has exposure to credit risk, which is the risk that a counterparty will be unable to pay amounts in full when due. Credit risk arises from cash and cash equivalents, and deposits with banks, as well as trade and other receivables and available-for-sale financial investments.

Management assesses the credit quality of each customer, taking into account its financial position, past experience and other factors. Individual risk limits are set based on internal or external assessment in accordance with limits set by the directors. The amounts presented in the statement of financial position are net of allowances for doubtful receivables, estimated by the company's management based on prior experience and their assessment of the current economic environment.

The board of trustees sets the Fund's credit policies and objectives and lays down parameters within which the various aspects of credit risk management are operated.

**b) Liquidity risk management**

Ultimate responsibility for liquidity risk management rests with the Fund Administrator, who has built an appropriate liquidity risk management framework for the management of the entity's short, medium and long-term funding and liquidity management requirements. The entity manages liquidity risk through continuous monitoring of forecasts and actual cash flows.

**c) Market risk**

The board has put in place an internal audit function to assist it in assessing the risk faced by the entity on an ongoing basis, evaluate and test the design and effectiveness of its internal accounting and operational controls.

Market risk is the risk arising from changes in market prices, such as interest rate, equity prices and foreign exchange rates which will affect the entity's income or the value of its holding of financial instruments. The objective of market risk management is to manage and control market risk exposures within acceptable parameters, while optimising the return.

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*Summary of significant accounting policies (continued)*

Overall responsibility for managing market risk rests with the Audit and Risk Management Committee.

The Fund's Finance Department is responsible for the development of detailed risk management policies (subject to review and approval by Audit and Risk Management Committee) and for the day to day implementation of those policies.

There has been no change to the entity's exposure to market risks or the manner in which it manages and measures the risk.

**i. Foreign currency risk**

The entity has transactional currency exposures. Such exposure arises through purchases of goods and services that are done in currencies other than the local currency.

**ii. Interest rate risk**

Interest rate risk is the risk that the entity's financial condition may be adversely affected as a result of changes in interest rate levels. The company's interest rate risk arises from bank deposits. This exposes the Fund to cash flow interest rate risk. The interest rate risk exposure arises mainly from interest rate movements on the Fund's deposits.

*Management of interest rate risk*

To manage the interest rate risk, management has endeavoured to bank with institutions that offer favourable interest rates.

*Sensitivity analysis*

The Fund analyses its interest rate exposure on a dynamic basis by conducting a sensitivity analysis. This involves determining the impact on profit or loss of defined rate shifts. The sensitivity analysis for interest rate risk assumes that all other variables, in particular foreign exchange rates, remain constant.

**d) Capital risk management**

The objective of the Fund's capital risk management is to safeguard the Fund's ability to continue as a going concern. The entity capital structure comprises of the following funds:

	2022/2023
	KShs
County Release (Capital)	30,000,000
Revolving fund	41,751,130
Accumulated surplus	1,685,340
<b>Total funds</b>	<b>73,436,470</b>

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**1.7. NOTES TO THE FINANCIAL STATEMENTS**

**1. (a) County Treasury Release**

Description	2022/2023	2021/2022
	Kshs	Kshs
Fund Balance b/f	30,000,000	-
<b>Total</b>	<b>30,000,000</b>	<b>-</b>

**(b) Fund Balance b/f**

Description	2022/2023	2021/2022
	Kshs	Kshs
Fund Balance b/f	41,751,130	41,751,130
<b>Total</b>	<b>41,751,130</b>	<b>41,751,130</b>

**(c) Interest Income/Accrued Interest**

Description	2022/2023	2021/2022
	Kshs	Kshs
Loan I	1,500,046	43,800
Loan II	187,694	60,000
<b>Total</b>	<b>1,687,740</b>	<b>103,800</b>

**(d) Surplus**

Description	2022/2023	2021/2022
	Kshs	Kshs
Interest Income	1,687,740	103,800
Less Expenses	2,400	840
<b>Total</b>	<b>1,685,340</b>	<b>102,960</b>

**(d) Repayment**

Description	2022/2023	2021/2022
	Kshs	Kshs
June 22	710,321	-

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July	699,370	3,497,812
August	1,083,695	1,748,906
September	774,611	1,663,076
October	871,636	1,362,552
November	349,056	1,719,935
December	1,403,059	1,719,935
January	514,629	1,649,935
February	1,431,809	1,383,670
March	851,710	1,383,670
April	712,091	3,443,670
May	448,619	1,263,160
June	-	-
<b>Total</b>	<b>9,850,606</b>	<b>21,898,170</b>

**2. Fund Administrative Expenses**

Description	2022/2023	2021/2022
	Kshs	Kshs
Bank Charges	2,400	840
<b>Total</b>	<b>2,400</b>	<b>840</b>

**3. (a) Cash and cash equivalents**

Description	2022/2023	2021/2022
	Kshs	Kshs
Current account	32,456,866	22,608,660
<b>Total cash and cash equivalents</b>	<b>32,456,866</b>	<b>22,608,660</b>



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*Notes to the financial statements (continued)*

**4. (a) Disbursed Loans**

Description	2022/2023	2021/2022
	Kshs	Kshs
Issue I	26,000,000	1,46,000
Issue II	4,000,000	2,000,000
	<b>30,000,000</b>	<b>3,460,000</b>

**(b) Outstanding Loan**

Description	2022/2023	2021/2022
	Kshs	Kshs
Opening Balance	19,174,606	36,414,991
Add Loan I plus Interest	27,500,046	1,503,800
Add Loan II Plus interest	4,187,694	2,060,000
Less Repayment	(9,850,606)	(20,694,458)
Add back un-credited deposit	-	1,639,179
Less June repayment	-	(1,748,906)
	<b>41,011,740</b>	<b>19,174,606</b>

**5. Accounts Payable**

Description	2022/2023	2021/2022
	Kshs	Kshs
Balance b/f	32,136	-
Dibbora Amogorah Vukaya	-	32,136
	<b>32,136</b>	<b>32,136</b>

**6. Related party balances**

**a) Nature of related party relationships**

Entities and other parties related to the Fund include those parties who have ability to exercise control or exercise significant influence over its operating and financial decisions. Related parties include management personnel, their associates and close family members. The fund/scheme is related to the following entities:

- a) County Government of Vihiga;
- b) Board of Trustees; and
- c) Key management personnel.

There were no related part transactions in the reporting period.

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2. PROGRESS ON FOLLOW UP OF AUDITOR RECOMMENDATIONS

Reference No. on the external audit Report	Issue / Observations from Auditor	Management comments	Status: <i>(Resolved / Not Resolved)</i>	Timeframe: <i>(Put a date when you expect the issue to be resolved)</i>
1	Unrecovered insurance expense	The insurance expense was met by the Fund but eventually loaded to the beneficiaries loan account. The recovery was done via the payroll through the check-off system.	Resolved	July 2022
2	Under absorption of the budget of 10% and 8% on revenue and expenditure respectively	<p>The Fund did not receive any funds from the Exchequer. Therefore, it relied on the projected interest income which was to be achieved by members applying for the loan. However, the numbers of applications were low.</p> <p>The fund shall strive to fully absorb her budget.</p>		