**REPUBLIC OF KENYA** 



# **OFFICE OF THE AUDITOR-GENERAL**

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# **THE AUDITOR-GENERAL**

# ON

THE FINANCIAL STATEMENTS OF NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND LIMURU CONSTITUENCY

> FOR THE YEAR ENDED 30 JUNE 2018



Revised Template 30th June 2018





#### NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND LIMURU CONSTITUENCY

#### **REPORTS AND FINANCIAL STATEMENTS**

FOR THE FINANCIAL YEAR ENDED JUNE 30, 2018

Prepared in accordance with the Cash Basis of Accounting Method under the International Public Sector Accounting Standards (IPSAS)



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#### I. KEY CONSTITUENCY INFORMATION AND MANAGEMENT

#### (a) Background information

The National Government Constituencies Development Fund (NG-CDF) (hereafter referred to as the Fund) formerly Constituencies Development Fund (CDF), is a fund established in 2003 through an Act of Parliament, the Constituencies Development Fund Act, 2003. The Act was later reviewed through the enactment of the CDF (Amendment) Act 2007, and repealed through CDF Act, 2013. The latter was subsequently succeeded by the current NG-CDF Act, 2015. At cabinet level, NG-CDF is represented by the Cabinet Secretary for Devolution, who is responsible for the general policy and strategic direction of the Fund.

#### Mandate

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The mandate of the Fund as derived from sec (3) of NG-CDF Act, 2015 is to:

- a) Recognize the constituency as a platform for identification, performance and implementation of national government functions;
- b) Facilitate the performance and implementation of national government functions in all parts of the Republic pursuant to Article 6(3) of the Constitution;
- c) Provide for the participation of the people in the determination and implementation of identified national government development projects at the constituency level pursuant to Article 10(2)(a) of the Constitution;
- d) Promote the national values of human dignity, equity, social justice, inclusiveness, equality, human rights, non-discrimination and protection of the marginalized pursuant to Article 10 (2) (b) of the Constitution;
- e) Provide for the sustainable development of all parts of the Republic pursuant to Article 10 (2) (d) of the Constitution;
- f) Provide a legislative and policy framework pursuant to Article 21 (2) of the Constitution for the progressive realization of the economic and social rights guaranteed under Article 43 of the Constitution;
- g) Provide mechanisms for the National Assembly to deliberate on and resolve issues of concern to the people as provided for under Article 95 (2) of the Constitution;
- h) provide for a public finance system that promotes an equitable society and in particular expenditure that promotes equitable development of the country by making special provisions for marginalized groups and areas pursuant to Article 201 (b) (iii) of the Constitution;
- i) Authorize withdrawal of money from the Consolidated Fund as provided ' under Article 206 (2) (c) of the Constitution;
- j) Provide mechanisms for the National Assembly to facilitate the involvement of the people in the identification and implementation of projects for funding by the national government at the constituency level; and
- k) Provide for mechanisms for supplementing infrastructure development at the constituency level in matters falling within the functions of the national government at that level in accordance with the Constitution

#### Vision

Equitable Socio-economic development countrywide

#### Mission

To provide leadership and policy direction for effective and efficient management of the Fund

#### Core Values

- 1. **Patriotism** we uphold the national pride of all Kenyans through our work
- 2. Participation of the people- We involve citizens in making decisions about programmes we fund
- 3. Timeliness we adhere to prompt delivery of service
- 4. **Good governance** we uphold high standards of transparency, accountability, equity, inclusiveness and integrity in the service of the people
- 5. **Sustainable development** we promote development activities that meet the needs of the present without compromising the ability of future generations to meet their own needs.

#### (b) Key Management

The NGCDF LIMURU day-to-day management is under the following key organs:

- i. National Government Constituencies Development Fund Board (NGCDFB)
- ii. National Government Constituency Development Fund Committee (NGCDFC)

#### (c) Fiduciary Management

The key management personnel who held office during the financial year ended 30<sup>th</sup> June 2018 and who had direct fiduciary responsibility were:

No	Designation	Name
1. 2.	Accounting Officer A.I.E holder	Yusuf Mbuno Laboso Chepngeno
3.	Sub-County Accountant	Dominic Gachanja
4.	Chairman NGCDFC	Stephen Thiiru Njenga

#### (d) Fiduciary Oversight Arrangements

The Audit and Risk Management Committee (ARMC) of NGCDF Board provide overall fiduciary oversight on the activities of NGCDF -LIMURU Constituency. The reports and recommendation of ARMC when adopted by the NGCDF Board are forwarded to the Constituency Committee for action. Any matters that require policy guidance are forwarded by the Board to the Cabinet Secretary and National Assembly Select Committee.

#### (e) NGCDF LIMURU Constituency Headquarters

P.O. Box 11-00217 Limuru NG-CDF office Building. In the Deputy County Commissioner's Compound. Limuru, KENYA

# : NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) LIMURU CONSTITUENCY

#### **Reports and Financial Statements** For the year ended June 30, 2018

# (f) NGCDF LIMURU Constituency Contacts

Telephone: (254) 0721-772317. E-mail: limuruconstituency@ng-cdf.go.ke Website: www.ngcdf.go.ke

# (g) NGCDF LIMURU Constituency Bankers

1. Equity Bank P.o Box 987-00217 Limuru, Kenya.

#### (h) Independent Auditors

Auditor General Office of the Auditor General Anniversary Towers, University Way P.O. Box 30084 GOF 00100 Nairobi, Kenya

#### (i) Principal Legal Adviser 33

The Attorney General State Law Office Harambee Avenue P.O. Box 40112 City Square 00200 Nairobi, Kenya

#### FORWARD BY THE CHAIRMAN LIMURU NG-CDF COMMITTEE.

The budget performance for this financial year has been significantly affected by the National Board delaying disbursement of funds. In essence Limuru NG-CDF did not receive the entire allocation for the financial year despite meeting the minimum requirements for requisition. The total budget for FY year 2017/2018 was Kshs 86,810,344.82 and the total expenditure was Kshs 50,367,679.00. This translates to 58.021 % of the total allocation.

One of the greatest challenge that Limuru NG-LIMURU CDF has experienced, which is a form of a bitter, sweet situation is the sustainability of the ICT innovation hub. Considering that the NG-CDF cannot undertake recurrent expenditure on the project it poses a challenge on how the day to day running costs of the project can be catered for since this is not deemed to be an income generating project.

In the next financial year we look forward to timely disbursement of funds from NG-CDF BOARD.

Kind Regards

STEPHEN THIIRU NJENGA CHAIRMAN NG-CDF COMMITTEE

# NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) LIMURU CONSTITUENCY Reports and Financial Statements

For the year ended June 30, 2018

#### ILSTATEMENT OF ENTITY MANAGEMENT RESPONSIBILITIES

Section 81 (1) of the Public Finance Management Act, 2013 requires that, at the end of each financial year, the accounting officer for a National Government Entity shall prepare financial statements in respect of that entity. Section 81 (3) requires the financial statements so prepared to be in a form that complies with relevant accounting standards as prescribed the Public Sector Accounting Standards Board of Kenya from time to time.

The Accounting Officer in charge of the NGCDF-LIMURU Constituency is responsible for the preparation and presentation of the entity's financial statements, which give a true and fair view of the state of affairs of the entity for and as at the end of the financial year (period) ended on June 30, 2018. This responsibility includes: (i) maintaining adequate financial management arrangements and ensuring that these continue to be effective throughout the reporting period; (ii) maintaining proper accounting records, which disclose with reasonable accuracy at any time the financial position of the entity; (iii) designing, implementing and maintaining internal controls relevant to the preparation and fair presentation of the financial statements, and ensuring that they are free from material misstatements, whether due to error or fraud; (iv) safeguarding the assets of the entity; (v) selecting and applying appropriate accounting policies; and (vi) making accounting estimates that are reasonable in the circumstances.

The Accounting Officer in charge of the NGCDF-LIMURU Constituency accepts responsibility for the entity's financial statements, which have been prepared on the Cash Basis Method of Financial Reporting, using appropriate accounting policies in accordance with International Public Sector Accounting Standards (IPSAS). The Accounting Officer is of the opinion that the *entity's* financial statements give a true and fair view of the state of entity's transactions during the financial year ended June 30, 2018, and of the entity's financial position as at that date. The Accounting Officer charge of the NGCDF-LIMURU Constituency further confirms the completeness of the accounting records maintained for the *entity*, which have been relied upon in the preparation of the entity's financial statements as well as the adequacy of the systems of internal financial control.

The Accounting Officer in charge of the NGCDF-LIMURU Constituency confirms that the entity has complied fully with applicable Government Regulations and the terms of external financing covenants (where applicable), and that the entity's funds received during the year under audit were used for the eligible purposes for which they were intended and were properly accounted for. Further the Accounting Officer confirms that the entity's financial statements have been prepared in a form that complies with relevant accounting standards prescribed by the Public Sector Accounting Standards Board of Kenya.

#### Approval of the financial statements

The NGCDF-LIMURU Constituency financial statements were approved and signed by the Accounting Officer on 18<sup>TH</sup> SEPTEMBER 2018.

Fund Account Manager Name:Laboso Chepngeno

Sub-County Accountant Name: Dominic Gachanja ICPAK Member Number.

20494

**REPUBLIC OF KENYA** 

Telephone: +254-20-342330 Fax: +254-20-311482 E-mail: oag@oagkenya.go.ke Website: www.kenao.go.ke



P.O. Box 30084-00100 NAIROBI

# **OFFICE OF THE AUDITOR-GENERAL**

REPORT OF THE AUDITOR-GENERAL NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND - LIMURU CONSTITUENCY FOR THE YEAR ENDED 30 JUNE 2018

#### **REPORT ON THE FINANCIAL STATEMENTS**

# Opinion

I have audited the accompanying financial statements of National Government Constituencies Development Fund- Limuru Constituency set out on pages 6 to 30, which comprise the statement of assets and liabilities as at 30 June 2018, and the statement of receipts and payments, statement of cash flows and summary statement of appropriationrecurrent and development combined for the year then ended, and a summary of significant accounting policies and other explanatory information in accordance with the provisions of Article 229 of the Constitution of Kenya and Section 35 of the Public Audit Act, 2015. I have obtained all the information and explanations which, to the best of my knowledge and belief, were necessary for the purpose of the audit.

In my opinion, the financial statements present fairly, in all material respects, the financial position of National Government Constituencies Development Fund - Limuru Constituency as at 30 June 2018, and of its financial performance and its cash flows for the year then ended, in accordance with International Public Sector Accounting Standards (Cash Basis) and comply with the Public Finance Management Act, 2012 and the National Government Constituencies Development Fund Act, 2015.

#### **Basis for Opinion**

The audit was conducted in accordance with International Standards of Supreme Audit Institutions (ISSAIs). I am independent of National Government Constituencies Development Fund-Limuru Constituency in accordance with ISSAI 30 on Code of Ethics. I have fulfilled other ethical responsibilities in accordance with the ISSAI and in accordance with other ethical requirements applicable to performing audits of financial statements in Kenya. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

### **Key Audit Matters**

Key audit matters are those matters that, in my professional judgment, are of most significance in the audit of the financial statements. Except for the matters described in the Basis for Conclusion on Lawfulness and Effectiveness in Use of Public Resources section, I have determined that there are no key audit matters to communicate in my report.

#### REPORT OF LAWFULNESS AND EFFECTIVENESS IN USE OF PUBLIC RESOURCES

#### Conclusion

As required by Article 229(6) of the Constitution, based on the audit procedures performed, except for the matters described in the Basis for Conclusion on Lawfulness and Effectiveness in Use of Public Resources section of my report, I confirm that, nothing else has come to my attention to cause me to believe that public resources have not been applied lawfully and in an effective way.

#### **Basis for Conclusion**

#### 1. Budget and Budgetary Control

During the year under review, Limuru NG-CDF management budgeted to receive and spend Kshs.110,039,054. However, the overall actual expenditure for the year was Kshs.50,367,679 resulting in an under expenditure of Kshs.59,671,375 which is equivalent to about 54% of the total final budget. The under expenditure was mainly on transfers to other Government units - Kshs.22,613,000 or 50.3% and other grants and transfers - Kshs.35,426,825 or 63.6% of the budgeted amount, respectively.

#### 2. Kamirithu Jua Kali Sheds Project

This project has been funded under Phase I cumulatively in 2013/2014, 2014/2015 and 2015/2016 financial years with an amount of Kshs.5,500,000 and not yet completed. Available records show that an expenditure of Kshs.2,036,839 was incurred on the project during the 2014/2015 financial year through labour contracting while an amount of Kshs.541,843 was paid through cheques to some suppliers during the 2015/2016 financial year.

In 2016/2017 financial year, a contract was awarded to M/S Lexum Enterprises at a sum of Kshs. 3,940,605.00 which would have covered full construction of the market stalls in Phase II up to completion. Although the site was handed over to the contractor on 19 January 2017, no works were done due to differences between the contractor and Kamirithu Juakali Association who evicted the contractor from the site. However, the contract has not been terminated and matter remains unresolved to date.

Although Kenya Power and Lighting Company has been paid an amount of Kshs.45,887, there is no electrical installation in the Jua Kali Sheds and the toilets block constructed at undisclosed amount remain incomplete and therefore, not operational.

A firm, M/s Jentech, has been paid an amount of Kshs.454,242 which includes retention money of Kshs.27,838 and VAT of Kshs.21,714 in respect of works purportedly undertaken. However, related contract document has not been seen and therefore, the nature of work done under the contract can not be confirmed.

#### 3. Construction of a Dormitory at Gichuru High School

The contract was awarded to M/S Ammotech Ltd at a cost of Kshs.4,249,800 in 2013/2014 financial year. The project is reported complete but not used because Gichuru High School

is a day school and cannot offer boarding facilities in the absence of staff houses as required by the Ministry of Education. Visible failures have been observed on the floor of the building which has gaping cracks. In the circumstances, value for money of the expenditure Kshs.4,249,800 incurred in respect of the dormitory can not be confirmed.

# 4. Construction of Toilets with Bio Digester at Muna Secondary School

The above contract was awarded to M/s Nasca Construction Ltd at a contract sum of Kshs.1,626,415. However, the project is not sustainable due to lack of water and the building is currently used as a store for firewood and broken chairs. In the circumstances, value for money of the expenditure Kshs.1,626,415 incurred cannot be confirmed.

# 5. PMC Bank balances

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Annex 4 to the financial statements shows a list of bank balances related to Project Management Committee (PMCs) accounts which increased from Kshs.19,438.137.95 as at 30 June 2017 to Kshs.24,661,365.30 as at 30 June 2018. No satisfactory explanation has been provided for this anomaly.

#### 6. Unexplained Increase in Unutilized funds

Note 15.3 of the financial statement shows an increase in unutilized funds from Kshs.9,341,062 in 2016/2017 to Kshs.59,671,375.00 in 2017/2018. No satisfactory reasons have been given for delays in project implementation.

The audit was conducted in accordance with ISSAI 4000. The standard requires that I comply with ethical requirements and plan and perform the audit to obtain assurance about whether the activities, financial transactions and information reflected in the financial statements are in compliance, in all material respects, with the authorities that govern them. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my conclusion.

REPORT ON EFFECTIVENESS OF INTERNAL CONTROLS, RISK MANAGEMENT AND GOVERNANCE

### Conclusion

As required by Section 7(1)(a) of the Public Audit Act, 2015, based on the audit procedures performed, except for the matters described in the Basis for Conclusion on Lawfulness and Effectiveness in Use of Public Resources section of my report, I confirm that, nothing else has come to my attention to cause me to believe that internal controls, risk management and governance were not effective.

### **Basis for Conclusion**

The audit was conducted in accordance with ISSAI 1315 and ISSAI 1330. The standards require that I plan and perform the audit to obtain assurance about whether processes and systems of internal control, risk management and governance were operating effectively, in

all material respects. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my conclusion.

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#### **Responsibilities of Management and Those Charged with Governance**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with International Public Sector Accounting Standards (Cash Basis) and for maintaining effective internal controls as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error and for its assessment of the effectiveness of internal control, risk management and governance.

In preparing the financial statements, management is responsible for assessing the ability of National Government Constituencies Development Fund-Limuru Constituency to sustain services, disclosing and as applicable matters related to sustainability of services and using the applicable basis of accounting unless the management either intends to cease operations, or have no realistic alternative but to do so.

Management is also responsible for the submission of the financial statements to the Auditor-General in accordance with the provisions of Section 47 of the Public Audit Act, 2015.

In addition to the responsibility for the preparation and presentation of the financial statements described above, management is also responsible for ensuring that the activities, financial transactions and information reflected in the financial statements are in compliance with the authorities which govern them, and that public resources are applied in an effective way.

Those charged with governance are responsible for overseeing the financial reporting process, reviewing the effectiveness of how the entity monitors compliance with relevant legislative and regulatory requirements, ensuring that effective processes and systems are in place to address key roles and responsibilities in relation to governance and risk management, and ensuring the adequacy and effectiveness of the control environment.

#### Auditor-General's Responsibilities for the Audit

The audit objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion in accordance with the provisions of Section 48 of the Public Audit Act, 2015 and submit the audit report in compliance with Article 229(7) of the Constitution. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISSAIs will always detect a material misstatement and weakness when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

In addition to the audit of the financial statements, a compliance audit is planned and performed to express a conclusion about whether, in all material respects, the activities, financial transactions and information reflected in the financial statements are in compliance with the authorities that govern them and that public resources are applied in an effective

way, in accordance with the provisions of Article 229(6) of the Constitution and submit the audit report in compliance with Article 229(7) of the Constitution.

Further, in planning and performing the audit of the financial statements and audit of compliance, I consider internal control in order to give an assurance on the effectiveness of internal controls, risk management and governance processes and systems in accordance with the provisions of Section 7(1)(a) of the Public Audit Act, 2015 and submit the audit report in compliance with Article 229(7) of the Constitution. My consideration of the internal control would not necessarily disclose all matters in the internal control that might be material weaknesses under the ISSAIs. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements caused by error or fraud in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions.

Because of its inherent limitations, internal control may not prevent or detect misstatements and instances of non-compliance. Also, projections of any evaluation of effectiveness to future periods are subject to the risk that controls may become inadequate because of changes in conditions, or that the degree of compliance with the policies and procedures may deteriorate.

As part of an audit conducted in accordance with ISSAIs, I exercise professional judgement and maintain professional skepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the management.
- Conclude on the appropriateness of the management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Fund's ability to sustain its services. If I conclude that a material uncertainty exists, I am required to draw attention in the auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to the date of my audit report. However, future events or conditions may cause the Fund to cease sustaining its services.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

- Obtain sufficient appropriate audit evidence regarding the financial information and business activities of the National Government Constituencies Development Fund-Limuru Constituency to express an opinion on the financial statements.
- Perform such other procedures as I consider necessary in the circumstances.

I communicate with the management regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that are identified during the audit.

I also provide management with a statement that I have complied with relevant ethical requirements regarding independence, and to communicate with them all relationships and other matters that may reasonably be thought to bear on my independence, and where applicable, related safeguards.

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FCPA Edward R. O. Ouko, CBS AUDITOR-GENERAL

Nairobi

14 May 2019

# NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF)

# LIMURU CONSTITUENCY

ports and Financial Statements

or the year ended June 30, 2018 III. STATEMENT OF RECEIPTS AND PAYMENTS	Note	2017 - 2018 Kshs	2016 - <b>2</b> 017 Ksh <b>s</b>
<b>RECEIPTS</b> Fransfers from NG-CDF board Proceeds from Sale of Assets Other Receipts	1 2 3	43,405,172.00 <u>100,000.00</u>	136,752,523.00 <u>71,000.00</u>
TOTAL RECEIPTS		43,505,172.00	136,823,523
PAYMENTS			
Compensation of employees Use of goods and services Transfers to Other Government Units Other grants and transfers Acquisition of Assets Other Payments	4 5 6 7 8 9	2,008,580.00 5,083,146.00 22,329,910.00 20,245,300.00 <u>700,743.00</u>	2,378,9 <b>0</b> 0.00 12,154,694.00 72,680,000.00 57,102,096.00 692,239.00 <u>2,330,000.00</u>
TOTAL PAYMENTS		50,367,679	147,337,929
SURPLUS/(DEFICIT)		(6,862,507)	<u>10,514,406</u>

The deficit above is a result of the balances brought forward at the beginning of the year.

The accounting policies and explanatory notes to these financial statements form an integral part of the

The NGCDF-LIMURU Constituency financial statements were approved on 18<sup>TH</sup> SEPTEMBER 2018 and signed by:

Fund Account Manager Name: Laboso Chepngeno

Sub-County Accountant Name:Dominic Gachanja ICPAK Member Number: 20494

#### NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) LIMURU CONSTITUENCY

# . Reports and Financial Statements

# For the year ended June 30, 2018

IV

STATEMENT OF ASSETS AND LIABILITIES

FINANCIAL ASSETS	Note	2017 - 2018 Kshs	2 <b>0</b> 16 - 2017 Kshs
Cash and Cash Equivalents			
Bank Balances ( as per the cash book)	10A	4,886,892	11,775,146
Cash Balances (cash at hand)	10B	. ~	~
Total Cash and Cash Equivalents		4,886,892	11,775,146
Current receivables - Outstanding Imprests	11	~	~
TOTAL FINANCIAL ASSETS		4,886,892	11,775,146
FINANCIAL LIABILITIES			
Accounts payable ~ Retention	12	-	~
NET FINANCIAL ASSETS		4,886,892	11,775,146
REPRESENTED BY			
Fund balance b/fwd 1st July	13	11,749,400	22,289,553
Surplus/Deficit for the year		(6,862,507)	(10,514,406)
Prior year adjustments	14	~	· · · · · · · · · · · · · · · · · · ·
NET FINANCIAL POSITION		4,886,893	11,775,147

The accounting policies and explanatory notes to these financial statements form an integral part of the financial statements. The NGCDF-LIMURU Constituency financial statements were approved on 18TH SEPTEMBER 2018 and signed by:

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Fund Account Manager

Name: Laboso Chepngeno

Sub-County Accountant

Name: Dominic Gachanja ICPAK Member Number: 20494

# NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) LIMURU CONSTITUENCY

**Reports and Financial Statements** For the year ended June 30, 2018

STATEMENT OF CASHFLOW I. Receipts for operating income 2017 - 20182016 - 2017 Transfers from NGCDF Board 1 43,405,172 136,752,523 Other Receipts 3 100,000 71,000 43,505,172 136,823,523 Payments for operating expenses Compensation of Employees 4 2,008,580 2,378,900 Use of goods and services 5 5,083,146 12,154,694 Transfers to Other Government Units 6 22,329,910 72,680,000 Other grants and transfers 7 20,245,300 57,102,096 Other Payments 9 700,743 2,330,000 50,367,679 147,645,690.00 Adjusted for: Adjustments during the year 14 Net cash flow from operating activities (6,862,507) (9, 822, 167)CASHFLOW FROM INVESTING ACTIVITIES Proceeds from Sale of Assets 2 Acquisition of Assets 9 692,239 Net cash flows from Investing Activities (692, 239)NET INCREASE IN CASH AND CASH (6, 862, 507)(10,514,406)EQUIVALENT Cash and cash equivalent at BEGINNING of the 13 11,749,400 22,289,553 year Cash and cash equivalent at END of the year 4,886,893 11,775,147

The accounting policies and explanatory notes to these financial statements form an integral part of the financial statements. The NGCDF-LIMURU Constituency financial statements were approved on 18<sup>TH</sup> SEPTEMBER 2018 and signed by:

Fund Account Manager Name: Laboso Chepngeno

Sub-County Accountant Name:Dominic Gachanja ICPAK Member Number:

20494.

For the year ended June 30, 2018

#### II. SUMMARY STATEMENT OF APPROPRIATION: RECURRENT AND DEVELOPMENT COMBINED

Receipt/Expense Item	Original Budget	Adjustments	Final Budget	Actual on Comparable Basis	Budget Utilization Difference	% of Utilization
	a	Ь	c=a+b	d	e=c-d	f=d/c %
RECEIPTS						
Transfers from NGCDF Board	86,810,345	23,128,710	109,939,055	55,154,572	54,784,483	50.2%
Proceeds from Sale of Assets						
Other Receipts (AIA)		100,000	100,000	100,000	100,000	100.0%
TOTAL RECEIPTS	86,810,345	23,228,710	110,039,055	55,254,572	54,884,483	50.2%
PAYMENTS						
Compensation of Employees	1,886,400	5. f. 6	1,886,400	2,008,580	(122,180)	106.5%
Use of goods and services	5,926,531	910,345	6,836,876	5,083,146	1,753,730	74.3%
Transfers to Other Government Units	38,193,000	6,749,910	44,942,910	22,329,910	22,613,000	49.7%
Other grants and transfers	40,804,414	14,867,712	55,672,125	20,245,300	35,426,825	36.4%
Acquisition of Assets						
Other Payments		700,743	700,743	700,743		100.0%
TOTALS	86,810,345	23,228,709	110,039,054	50,367,679	59,671,375	45.8%

話志

(a) [For the revenue items, indicate whether they form part of the AIA by inserting the "AIA" alongside the revenue category.]

(b) [Provide below a commentary on significant underutilization (below 90% of utilization) and any overutilization (above 100%)]

- *i.* The funds were not disbursed by the national management board for funds below 90% utilisation. This includes transfer from the NG-CDF Board, use of goods and services, transfer to other Government units and other grants and transfers.
- ii. The funds above 100% were a result of payment of gratuity paid that was not budgeted for.

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(Explain whether the changes between the original and final budget are as a result of reallocations within the budget or other causes as per IPSAS 1.9.23.) The actual on a comparable basis in the Summary Statement of Appropriation: Recurrent and Development Combined should agree to the amounts reported in the Statement of Receipts and Payments.

The difference between the original budget and the final budget was occasioned by;

- i. Additional funding by the National Management Board.
- ii. Balances brought forward.

The NGCDF-LIMURU Constituency financial statements were approved on 18<sup>TH</sup> SEPTEMBER 2018 and signed by:

Fund Account Manager Name: Laboso Chepngeno

Sub-County Accountant Name: Dominic Gachanja ICPAK Member Number:

20494

And the West of the

#### III. SIGNIFICANT ACCOUNTING POLICIES

The principle accounting policies adopted in the preparation of these financial statements are set out below:

#### 1. Statement of Ccompliance and Basis of Preparation

The financial statements have been prepared in accordance with Cash-basis International Public Sector Accounting Standards (IPSAS) as prescribed by the Public Sector Accounting Standards Board (PSASB) and set out in the accounting policy note below. This cash basis of accounting has been supplemented with accounting for; a) receivables that include imprests and salary advances and b) payables that include deposits and retentions.

The financial statements comply with and conform to the form of presentation prescribed by the PSASB. The accounting policies adopted have been consistently applied to all the years presented.

#### 2. Reporting Entity

The financial statements are for the NGCDF-LIMURU Constituency. The financial statements encompass the reporting entity as specified under section 81 of the PFM Act 2012

#### 3. Reporting Currency

The financial statements are presented in Kenya Shillings (KShs), which is the functional and reporting currency of the Government and all values are rounded to the nearest Kenya Shilling.

#### 4. Significant Accounting Policies

The accounting policies set out in this section have been consistently applied by the Entity for all the years presented.

#### a) Recognition of Rreceipts

The Entity recognises all receipts from the various sources when the event occurs and the related cash has actually been received by the Entity.

#### Tax Receipts

Tax receipts are recognized in the books of accounts when cash is received. Cash is considered as received when notification of tax remittance is received. (Check if this policy is applicable to entity)

#### Transfers from the Exchequer

Transfers from the exchequer are recognized in the books of accounts when cash is received. Cash is considered as received when payment instruction is issued to the bank and notified to the receiving entity.

#### SIGNIFICANT ACCOUNTING POLICIES

#### **External** Assistance

External assistance is received through grants and loans from multilateral and bilateral development partners.

Grants and loans shall be recognized in the books of accounts when cash is received. Cash is considered as received when a payment advice is received by the recipient entity or by the beneficiary.

# NATIONAL GOVERNMENT ENTITY - (LIMURU NG-CDF)

### **Reports and Financial Statements**

#### For the year ended June 30, 2018 (Kshs'000)

In case of grant/loan in kind, such grants are recorded upon receipt of the grant item and upon determination of the value. The date of the transaction is the value date indicated on the payment advice. A similar recognition criteria is applied for loans received in the form of a direct payment.

During the year ended 30<sup>th</sup> June 2018, there were no instances of non-compliance with terms and conditions which have resulted in cancellation of external assistance loans.

#### Other receipts

These include Appropriation-in-Aid and relates to receipts such as proceeds from disposal of assets and sale of tender documents. These are recognized in the financial statements the time associated cash is received.

#### b) Recognition of payments

The Entity recognises all payments when the event occurs and the related cash has actually been paid out by the Entity.

#### Compensation of Employees

Salaries and wages, allowances, statutory contribution for employees are recognized in the period when the compensation is paid.

#### Use of Goods and Services

Goods and services are recognized as payments in the period when the goods/services are paid for. Such expenses, if not paid during the period where goods/services are consumed, shall be disclosed as pending bills.

#### Acquisition of Fixed Assets

The payment on acquisition of property plant and equipment items is not capitalized. The cost of acquisition and proceeds from disposal of these items are treated as payments and receipts items respectively. Where an asset is acquired in a non-exchange transaction for nil or nominal consideration and the fair value of the asset can be reliably established, a contra transaction is recorded as receipt and as a payment.

A fixed asset register is maintained by each public entity and a summary provided for purposes of consolidation. This summary is disclosed as an annexure to the financial statements.

#### SIGNIFICANT ACCOUNTING POLICIES

#### 5. In-kind contributions

In-kind contributions are donations that are made to the Entity in the form of actual goods and/or services rather than in money or cash terms. These donations may include vehicles, equipment or personnel services. Where the financial value received for in-kind contributions can be reliably determined, the Entity includes such value in the statement of receipts and payments both as receipts and as payments in equal and opposite amounts; otherwise, the contribution is not recorded.

#### 6. Cash and Cash Equivalents

Cash and cash equivalents comprise cash on hand and cash at bank, short-term deposits on call and highly liquid investments with an original maturity of three months or less, which are readily convertible to known amounts of cash and are subject to insignificant risk of changes in value. Bank account balances include amounts held at the Central Bank of Kenya and at various commercial banks at the end of the financial year.

#### 7. Accounts Receivable

For the purposes of these financial statements, imprests and advances to authorised public officers and/or institutions which were not surrendered or accounted for at the end of the financial year are treated as receivables. This is in recognition of the government practice where the imprest payments are recognized as

### **NATIONAL GOVERNMENT ENTITY -** (LIMURU NG-CDF)

#### **Reports and Financial Statements**

#### For the year ended June 30, 2018 (Kshs'000)

payments when fully accounted for by the imprest or AIE holders. This is an enhancement to the cash accounting policy. Other accounts receivables are disclosed in the financial statements.

#### 8. Accounts Payable

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For the purposes of these financial statements, deposits and retentions held on behalf of third parties have been recognized on an accrual basis (as accounts payables). This is in recognition of the government practice of retaining a portion of contracted services and works pending fulfilment of obligations by the contractor and to hold deposits on behalf of third parties. This is an enhancement to the cash accounting policy adopted by National Government Ministries and Agencies. Other liabilities including pending bills are disclosed in the financial statements.

#### 9. Pending Bills

Pending bills consist of unpaid liabilities at the end of the financial year arising from contracted goods or services during the year or in past years. As pending bills do not involve the payment of cash in the reporting period, they recorded as 'memorandum' or 'off-balance' items to provide a sense of the overall net cash position of the Entity at the end of the year. When the pending bills are finally settled, such payments are included in the Statement of Receipts and Payments in the year in which the payments are made.

#### 10. Unutilized Funds

Unutilized funds consist of bank balances in the constituency account and previous year(s) balances not yet disbursed by the Board to the constituency at the beginning of the financial year. These balances are available for use in the year under review to fund projects approved in the respective prior financial years consistent with sec 6(2) and sec 7(1) of NGCDF Act, 2015.

#### SIGNIFICANT ACCOUNTING POLICIES

#### 11. Budget

The budget is developed on a comparable accounting basis (cash basis except for imprest and deposits, which are accounted for on an accrual basis), the same accounts classification basis, and for the same period as the financial statements. The original budget was approved by Parliament on June 2017 for the period 1<sup>st</sup> July 2017 to 30<sup>th</sup> June 2018 as required by Law and there was one supplementary adjustment to the original budget during the year. Included in the adjustments are the unutilized funds.

A comparison of the actual performance against the comparable budget for the financial year under review has been included in the financial statements.

#### 12. Comparative Figures

Where necessary, comparative figures for the previous financial year have been amended or reconfigured to conform to the required changes in presentation.

#### 13. Subsequent Events

There have been no events subsequent to the financial year end with a significant impact on the financial statements for the year ended 30<sup>th</sup> June 2018.

#### 14. Errors

Material prior period errors shall be corrected retrospectively in the first set of financial statements authorized for issue after their discovery by: i. restating the comparative amounts for prior period(s) presented in which the error occurred; or ii. If the error occurred before the earliest prior period presented, restating the opening balances of assets, liabilities and net assets/equity for the earliest prior period presented.

During the year, errors that have been corrected are disclosed under note 14 explaining the nature and amounts.

#### 15. Related Party Transactions

Related party relationships are a normal feature of commerce. Specific information with regards to related party transactions is included in the disclosure notes.

#### IV. NOTES TO THE FINANCIAL STATEMENTS

# 1. TRANSFERS FROM OTHER GOVERNMENT ENTITIES

Description	2017-2018	2016-2017
•	Kshs	Kshs
NGCDF Board		
AIE NO 825873		49,678,852.00
AIE NO 829646		4,094,827.60
AIE NO 839633		2,500,000.00
AIE NO 855052		36,853,449.00
AIE NO 855527		2,677,119.00
AIE NO 855737		40,948,275.10
AIE NO. 855904	5,500,000.00	
AIE NO. 892962	37,905,172.00	
TOTAL	43,405,172.00	136,752,522.70

#### 2. PROCEEDS FROM SALE OF ASSETS

	2017-2018	2016-2017	
	Kshs	Kshs	
Receipts from sale of Buildings			
Receipts from the Sale of Vehicles and Transport Equipment	~	-	
Receipts from sale of office and general equipment	~	-	
Receipts from the Sale Plant Machinery and Equipment	~		
Total	~		

NOTES TO THE FINANCIAL STATEMENTS (Continued)

#### 3. OTHER RECEPTS

	2017- 2018	2016-2017
	Kshs	Kshs
Interest Received	~	~
Rents	~	~
Receipts from Sale of tender documents	100,000	71,000
Other Receipts Not Classified Elsewhere	~	~
m- ( -1		
Total	100,000	71,000
4. COMPENSATION OF EMPLOYEES		
	2017-2018	2016-2017
	Kshs	Kshs
Basic wages of contractual employees	1,999,180	1,576,860.00
Basic wages of casual labour	~	~
Personal allowances paid as part of salary		
House allowance	~	~
Transport allowance	~	~
Leave allowance	~	~
Gratuity	~	782,440
Other personnel payments	9,400	19,600.00
Total	2,008,580	2,378,900.00

NOTES TO THE FINANCIAL STATEMENTS (Continued)

#### 5. USE OF GOODS AND SERVICES

	2017-2018	2016-2017
	Kshs	Kshs
Committee Expenses	2,912,237.00	5,129,400.00
Utilities, supplies and services	61,949.00	1,573,975.00
Communication, supplies and services	198,200.00	662,330.00
Domestic travel and subsistence	129,600.00	~
Printing, advertising and information supplies & services	45,350.00	~
Rentals of produced assets	~	500,000.00
Training expenses	~	475,000.00
Hospitality supplies and services	530,358.00	~
Insurance costs	24,108	~
Specialized materials and services	~	331,517.00
Office and general supplies and services	353,887.00	2,131,821.00
Other operating expenses	388,048.00	1,242,286.00
Routine maintenance – vehicles and other transport equipment	423,339.00	108,365.00
Routine maintenance – other assets	16,070.00	~
Total	5,083,146.00	12,154,694

#### Total

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17

NOTES TO THE FINANCIAL STATEMENTS (Continued)

#### 6. TRANSFER TO OTHER GOVERNMENT ENTITIES

Description	2017-2018 Kshs	2016-2017 Kshs
Transfers to National Government entities		
Transfers to primary schools (see attached list)	7,669,910.00	35,150,000.00
Transfers to secondary schools (see attached list)	14,660,000.00	27,530,000.00
Transfers to tertiary institutions (see attached list)	~	10,000,000.00
Transfers to health institutions (see attached list)	~	~
TOTAL	22,329,910.00	72,680,000.00

#### 7. OTHER GRANTS AND OTHER PAYMENTS

	2017-2018	2016- 2017
	Kshs	Kshs
Bursary – secondary schools (see attached list)	15,007,800.00	23,386,000.00
Bursary – tertiary institutions (see attached list)	3,938,000.00	1,138,000.00
Bursary – special schools (see attached list)	267,500.00	1,652,145.77
Mock & CAT (see attached list)	70,000.00	3,766,120.00
Security projects (see attached list) Roads projects (see attached list)	600,000	13,600,000.00
Sports Projects (see attached list)	0	1,510,630.00
Environment projects (see attached list) Emergency projects (see attached list)	101,000	3,797,295.00
	161,000	4,403,865.00

Total

20,145,300.00 57,102,095.77

# **NATIONAL GOVERNMENT ENTITY -** (*LIMURU NG-CDF*) **Reports and Financial Statements**

# For the year ended June 30, 2018 (Kshs'000)

NOTES TO THE FINANCIAL STATEMENTS (Continued)

Non Financial Assets	2017-2018	2016-2017
	Kshs	Kshs
Purchase of Buildings	~	
Construction of Buildings	~	
Refurbishment of Buildings	~	
Purchase of Vehicles and Other Transport Equipment	~	
Overhaul of Vehicles and Other Transport Equipment	~	
Purchase of Household Furniture and Institutional Equipment	~	
Purchase of Office Furniture and General Equipment	~	436,206.0
Purchase of ICT Equipment, Software and Other ICT Assets	~	256,033.0
Purchase of Specialised Plant, Equipment and Machinery	~	
Rehabilitation and Renovation of Plant, Machinery and Equip.	~	
Acquisition of Land	~	
Acquisition of Intangible Assets	~	

# Total

9.

692,239.00

### OTHER PAYMENTS

	2017-2018	2016-2017	
	Kshs	Kshs	
Strategic plan	~		
ICT Hub			
TIVET	~		
Kamirithu Jua Kali Sheds	~	2,000,000.00	
Limuru ICT hub.	700,743.00	330,000.00	
	700,743.00	2,330,000.00	

NOTES TO THE FINANCIAL STATEMENTS (Continued)

#### 10A: Bank Accounts (cash book bank balance)

Name of Bank, Account No. & currency EQUITY BANK ACCOUNT NO: 0690264049532	<b>2017-2018</b> <b>Kshs</b> 4,886,892.00	<b>2016-2017</b> <b>Kshs</b> 11,775,146.00
Total	4,886,892.00	11,775,146.00
10B: CASH IN HAND	~	
Location 2 Location 3	~	~
Other Locations (specify)	~	~
Total[Provide cash count certificates for each]	~	-

# NATIONAL GOVERNMENT ENTITY - (LIMURU NG-CDF)

# **Reports and Financial Statements**

For the year ended June 30, 2018 (Kshs'000)

NOTES TO THE FINANCIAL STATEMENTS (Continued)

#### **11: OUTSTANDING IMPRESTS**

Name of Officer or Institution	Date Imprest Taken	Amount Taken	Amount Surrendered	Balance	
		Kshs	Kshs	Kshs	
Total				~	

[Include an annex of the list is longer than 1 page.]

#### **12 RETENTION**

	2017 - 2018	2016-2017
	Kshs	Kshs
Supplier 1	~	~
Supplier 2	-	~
Supplier 3	~	~

~

11,749,400

~

22,289,552.85

#### Total

[Provide short appropriate explanations as necessary

#### **13. BALANCES BROUGHT FORWARD**

	2017-2018	2016-2017
	Kshs	Kshs
Bank accounts	11,749,400	22,289,552.85
Cash in hand	~	~
Imprest	~	~

### Total

[Provide short appropriate explanations as necessary]

# **NATIONAL GOVERNMENT ENTITY -** (*LIMURU NG-CDF*) **Reports and Financial Statements**

For the year ended June 30, 2018 (Kshs'000)

NOTES TO THE FINANCIAL STATEMENTS (Continued)

#### 14. PRIOR YEAR ADJUSTMENTS

	2017- 2018 Kshs	2016-2017 Kshs
Bank accounts	-	~
Cash in hand	-	~
Imprest	-	-
Total	~	-
15. OTHER IMPORTANT DISCLOSURES		

### 15.1: PENDING ACCOUNTS PAYABLE (See Annex 1)

	2017- 2018	2016-2017
	Kshs	Kshs
Construction of Limuru ICT Hub	~	~
Construction of civil works	-	~
Supply of goods (Installation of CCTV system).	~	~
(Office furniture)	~	~
	~	~

# 15.2: PENDING STAFF PAYABLES (See Annex 2)

	Kshs	Kshs
Senior management	~	-
Middle management	-	~
Unionisable employees	~	~
Staff salaries	~	~
	~	-

#### 15.3: UNUTILIZED FUNDS (See Annex 3)

	Kshs	Kshs
Compensation of employees	(122,180)	~
Use of goods and services	1,753,730	~
Amounts due to other Government entities (see attached list)	22,613,000	4,002,099.00
Amounts due to other grants and other transfers (see attached list)	35,426,825	5,073,980.00
Acquisition of assets	~	~
Others (specify)	~	264,983.00
	59,671,375.00	9,341,062.00

NOTES TO THE FINANCIAL STATEMENTS (Continued)

### ANNEX 1 - ANALYSIS OF PENDING ACCOUNTS PAYABLE

Supplier of Goods or Services	Original Amount	Date Contracted	Amount Paid To- Date	Outstandin g Balance 2016	Outstandin g Balance 2014	Comments
	а	b	С	d=a-c		
Construction of buildings						
1.						
2.						
3.						
Sub-Total						
Construction of civil works						
4.						
5.						
6.						
Sub-Total						
Supply of goods						
7.						
8.						
9.						
Sub-Total						
Supply of services						
10.						
11.						
12.						
Sub-Total						
Grand Total						

# ANNEX 2 - ANALYSIS OF PENDING STAFF PAYABLES

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Name of Staff		Job Group	Original Amount	Date Payable Contracted	Amount Paid To- Date	Outstan ding Balance 2016	Outstandi ng Balance 2014	Comments
			а	b	С	d=a-c		
Senior Managen	nent							
1.								
2.								
3.								
	Sub-Total							
Middle Manager	ment							
4.								
5.								
6.								
	Sub-Total							
Unionisable Emp	ployees							
7.								
8.								
9.								
	Sub-Total							
Others (specify)								
10.								
11.								
12.								
	Sub-Total					2		
	Grand Total	ALL ST STORAGE			Alexandra Marian I.			

# ANNEX 3 – UNUTILIZED FUNDS

Name	Brief Transaction Description	Outstanding Balance 2017/18	Outstand ing Balance 2016/17	Comment
Compensation of employees		(122,180)		
Use of goods & services		1,753,730		Committee expenses.
		22,613,000		
<ul> <li>Gatimu primary sch</li> <li>Kiawaroga pry sch</li> <li>Limuru mission pry</li> <li>Kamandura pry sch</li> <li>Tharuni pry Sch</li> <li>Githunguchu pry sch</li> </ul>	Construction of classrooms Construction of toilets Construction of toilets Construction of staff toilets Desks and fencing Reroofing of classes	<ul> <li>2,500,000</li> <li>459,000</li> <li>585,000</li> <li>1,200,000</li> <li>801,500</li> <li>3,000,000</li> </ul>		
Mithiga pry sch	Land purchase	• 6,100,000		

1

Name	Brief Transaction Description	Outstanding Balance 2017/18	Outstand ing Balance 2016/17	Comments
Rironi pry sch     Thioig Pry solv	Fabrication of lockers Fabrication of lockers	• 495,000		
Thigio Pry sch	Fabrication of lockers	• 135,000		
Kiawanda Pry sch	Fabrication of lockers	• 225,000		
<ul> <li>Tigoni Pry sch</li> </ul>	Fabrication of lockers	• 900,000		
<ul> <li>Rwaka Pry Sch</li> </ul>	Fabrication of lockers	• 441,000		
<ul> <li>Gatuura pry sch</li> </ul>	Fabrication of lockers	• 342,000		
• Murengeti Pry sch	Fabrication of lockers	• 468,000		
Bibirioni Pry sch	Fabrication of lockers	• 261,000		
• Limuru model sch	Fabrication of lockers	• 832,500		
<ul> <li>Gitutha pry sch</li> </ul>	Fabrication of lockers	• 144,000		
	Fabrication of lockers			
Kiriri Pry sch	Fabrication of lockers	• 198,000		
• Rwamburi pry sch	Fabrication of lockers	• 139,500		
<ul> <li>Ngecha pry sch</li> </ul>	Fabrication of lockers	• 585,000		
<ul> <li>Jonathan Maara Pry sch</li> </ul>	Fabrication of lockers	• 256,500		
<ul> <li>Kabuku sec sch</li> </ul>	Fabrication of lockers	• 225,000		
<ul> <li>Nyanjega Sec Sch</li> </ul>	Fabrication of lockers	• 225,000		
• Umoja Sec Sch	Fabrication of lockers	• 2,770,000		
• Muna sec sch	Fabrication of lockers Fabrication of lockers	• 225,000		
Sub-Total		24,244,550		
Amounts due to other grants and other transfers				
Emergency reserve	Emergency Reserve	• 4,137,931.04		
Thigio Police Post	Const of toilet block.			
	Construction of toilet.	• 500,000		
<ul> <li>Thigio AP post and Chief's camp</li> </ul>		• 500,000		
	Completion of Post.	• 500,000		
Murengeti AP Post	Completion of Post. Purchase of land	• 1,000,000		
	Purchase of land	• 1,000,000		
<ul><li>Murengeti AP Post</li><li>Gitogothi AP Post</li></ul>		<ul><li>1,000,000</li><li>4,500,000</li></ul>		
<ul><li>Murengeti AP Post</li><li>Gitogothi AP Post</li><li>NG-CDF office</li></ul>	Purchase of land Completion of hub.	<ul><li>1,000,000</li><li>4,500,000</li><li>813,034.49</li></ul>		
<ul> <li>Murengeti AP Post</li> <li>Gitogothi AP Post</li> <li>NG-CDF office</li> <li>Rironi Multipurpose hall</li> </ul>	Purchase of land Completion of hub. Renovations of the office. Construction of a social hall.	<ul><li>1,000,000</li><li>4,500,000</li></ul>		
<ul> <li>Murengeti AP Post</li> <li>Gitogothi AP Post</li> <li>NG-CDF office</li> <li>Rironi Multipurpose hall</li> <li>Sports</li> </ul>	Purchase of land Completion of hub. Renovations of the office. Construction of a social hall. Cater for sports activities.	<ul><li>1,000,000</li><li>4,500,000</li><li>813,034.49</li></ul>		
<ul> <li>Murengeti AP Post</li> <li>Gitogothi AP Post</li> <li>NG-CDF office</li> <li>Rironi Multipurpose hall</li> </ul>	Purchase of land Completion of hub. Renovations of the office. Construction of a social hall. Cater for sports activities. Cater for tree planting	<ul> <li>1,000,000</li> <li>4,500,000</li> <li>813,034.49</li> <li>3,500,000</li> <li>1,963,793.10</li> </ul>		
<ul> <li>Murengeti AP Post</li> <li>Gitogothi AP Post</li> <li>NG-CDF office</li> <li>Rironi Multipurpose hall</li> <li>Sports</li> <li>Environment.</li> </ul>	Purchase of land Completion of hub. Renovations of the office. Construction of a social hall. Cater for sports activities. Cater for tree planting Develop a strategic plan.	<ul> <li>1,000,000</li> <li>4,500,000</li> <li>813,034.49</li> <li>3,500,000</li> <li>1,963,793.10</li> <li>1,943,793.10</li> </ul>		
<ul> <li>Murengeti AP Post</li> <li>Gitogothi AP Post</li> <li>NG-CDF office</li> <li>Rironi Multipurpose hall</li> <li>Sports</li> <li>Environment.</li> <li>Strategic Plan</li> </ul>	Purchase of land Completion of hub. Renovations of the office. Construction of a social hall. Cater for sports activities. Cater for tree planting Develop a strategic plan. Give bursary to needy	<ul> <li>1,000,000</li> <li>4,500,000</li> <li>813,034.49</li> <li>3,500,000</li> <li>1,963,793.10</li> <li>1,943,793.10</li> <li>3,500,000</li> </ul>		
<ul> <li>Murengeti AP Post</li> <li>Gitogothi AP Post</li> <li>NG-CDF office</li> <li>Rironi Multipurpose hall</li> <li>Sports</li> <li>Environment.</li> <li>Strategic Plan</li> <li>Bursary</li> </ul>	Purchase of land Completion of hub. Renovations of the office. Construction of a social hall. Cater for sports activities. Cater for tree planting Develop a strategic plan. Give bursary to needy students.	<ul> <li>1,000,000</li> <li>4,500,000</li> <li>813,034.49</li> <li>3,500,000</li> <li>1,963,793.10</li> <li>1,943,793.10</li> <li>3,500,000</li> <li>5,807,827.60</li> </ul>		
<ul> <li>Murengeti AP Post</li> <li>Gitogothi AP Post</li> <li>NG-CDF office</li> <li>Rironi Multipurpose hall</li> <li>Sports</li> <li>Environment.</li> <li>Strategic Plan</li> </ul>	Purchase of land Completion of hub. Renovations of the office. Construction of a social hall. Cater for sports activities. Cater for tree planting Develop a strategic plan. Give bursary to needy	<ul> <li>1,000,000</li> <li>4,500,000</li> <li>813,034.49</li> <li>3,500,000</li> <li>1,963,793.10</li> <li>1,943,793.10</li> <li>3,500,000</li> </ul>		



Name		Brief Transaction Description	Outstanding Balance 2017/18	Outstand ing Balance 2016/17	Comment
	Sub-Total		35,426,825		
	Sub-Total				
Acquisition of assets					
Others (specify)					
	Sub-Total				the second start
	Grand Total	and the second states and			

# ANNEX 4 -- PMC BANK BALANCES AS AT 30TH JUNE 2018

РМС	Bank	Account number	Bank Balance 2017/18	Bank Balance 2016/17	
Ngecha chief's office	КСВ	1173113169	3,485.00	7,235.00	
Murengeti AP line	Family bank	047000029735	389,319.00	3,549,710.00	
Rwamburi AP line	Co-operative bank	1141541840900	1,913.00	356.00	
Rironi AP line	National bank	1285106851800	145,648.00	2,998,750.00	
Thigio police post	National bank	2151003500	2,075.00	1,566,248.00	
Mbari ya Giathi AP line	КСВ	1204272328	688.00	0.00	
Rwamburi assistant chief's office	Co-operative bank	1141541840900	1,913.00	356.00	
Kiawaroga primary school toilets	Co-operative bank	1141541864600	1,523,992.00	210,925.00	
Ndungu Njenga boys secondary school	Equity bank	0690293482433	102,160.00	15,840.00	
Nyanjega secondary school	National bank	1024050983300	212,721.00	284.00	
St. Paul's primary school	National bank	01285050762400	43,216.00	0.00	
Makutano primary school	КСВ	1199395463	2,536.00	0.00	
Bibirioni primary school	Co-operative bank	01141542502900	41.00	0.00	
Kiambu institute of Science and technology			0.00	0.00	
Ngarariga primary school	Equity bank	0690263440547	18,057.55	89,238.00	
Gatimu primary school	National bank	01038086856500	70,563.00	0.00	
Kamirithu secondary school	Co-operative bank	1141541414800	2,502,320.00	1,000,875.00	
Bibirioni boys secondary school LATF classrooms	Co-operative bank	1141541415100	0.00	0.00	
Umoja primary school toilets	National bank	01285050650900	159,803.00	0.00	
Jonathan Maara primary school classrooms	Equity bank	0690263441458	95,258.00	3.00	
Ngenia high school multipurpose hall	Family bank	047000010990	2,799,960.05	2,220,478.05	
Gatuura secondary school	Co-operative bank	1141541414900	157,463.00	59,798.00	
Kabuku secondary school classrooms	National bank	01038086849100	1,708,711.50	8,230.00	
Kiawaroga primary school administration block	National bank	01285085443500	873,277.50	998,850.00	

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Nderu primary school refurbishment	Co-operative bank	01141542531800	39,784.00	0.00
Kamandura primary school	National bank	01285067975100	1,238.00	1,250,100.00
Gichuru high school toilets	Family bank	047000030787	325,756.00	2,313,655.00
Thigio boys secondary school toilets	КСВ	1178887391	35.00	0.00
Kinyogori high school toilets	Equity bank	0690265702026	6,067.00	0.00
Ngecha girls secondary school	КСВ	1204221022	37.00	0.00
St. Monicah Karanjee secondary school	Equity bank	0690271549097	2,000,000.00	0.00
Mukoma secondary school	Co-operative bank	1141542088600	401.00	252,335.00
Manguo Secondary School	Co-operative bank	1141541415400	1,000,000.00	0.00
Ngarariga girls secondary school	КСВ	1154742180	513,526.00	694,442.00
Muna secondary school	Family bank	047000024129	3,980,064.20	1,117,029.40
Tharuni primary school	National bank	2450998000	42,642.00	826.00
Ngecha primary school	National bank	01285121850300	47,229.00	0.00
Limuru mission primary school	Co-operative bank	1141541415000	1,480,584.50	82,574.50
Nyoro primary school	National bank	01285121851200	53,006.00	0.00
Manguo primary school	КСВ	1210432668	1,078	0.00
St. John Bosco primary school	КСВ	1210431467	1,588,577.00	0.00
Tiekunu primary school	КСВ	1210431793	7,459.00	0.00
Nyataragi primary school	КСВ	1210432439	59,932.00	0.00
Kinyogori primary school	КСВ	1210432021	43.00	0.00
Rongai primary school	National bank	01285121853200	1,547,667.00	0.00
Mahinga primary school	National bank	01285121852200	16,345.00	0.00
Rironi primary school	КСВ	1182840256	1,005,010.00	1,000,000.00
Kiriri primary school	Family bank	047000034764	32,204.00	0.00
Gatuura primary school	Family bank	047000034762	96,458.20	0.00
Tutu primary school	Family bank	047000034763	1,101.80	0.00
TOTAL			24,661,365.30	19,438,137.95

#### ANNEX 4 – SUMMARY OF FIXED ASSET REGISTER

Asset class	Historical Cost b/f (Kshs) 2016/17	Additio ns during the year (Kshs)	Disposals during the year (Kshs)	Historical Cost (Kshs) 2017/18
Land				
Buildings and structures	7,894,668.00			7,894,668.00
Transport equipment	3,800,000.00			3,800,000.00
Office equipment, furniture and fittings	2,376,545.68			2,376,545.68
ICT Equipment, Software and Other ICT Assets	1,342,850.00			1,342,850.00
Other Machinery and Equipment	582,660.00			582,660.00
Heritage and cultural assets				
Intangible assets				
Total	15,996,723.68			15,996,723.68

#### PROGRESS ON FOLLOW UP OF AUDITOR RECOMMENDATIONS

The following is the summary of issues raised by the external auditor, and management comments that were provided to the auditor. We have nominated focal persons to resolve the various issues as shown below with the associated time frame within which we expect the issues to be resolved.

Reference No. on the external audit Report	Issue / Observations from Auditor	Management comments	Focal Point person to resolve the issue (Name and designation)	Status: (Resolved / Not Resolved)	Timefi ame: (Put a date when you expec. the issue to be resolv d)
CEN/HUB/ KBU.C/LI MURU CDF/9/8.	The Auditor raised a few issues regarding the project management and financial statements.	The Auditor sought clarification on stalled projects and workmanship of the projects.	Fund Account Manager responded to the management letter and awaiting further direction from the Auditor.	On-going	

