

CPST TRAINING CALENDAR – FINANCIAL YEAR 2022/2023

for County Assemblies

CODE	COURSE	DATES	TARGET	COORDINATOR	COST/ PER PARTICIPANT	
LOCAL TRAININGS						
MEMBERS OF COUNTY ASSEMBLIES						
CPST/HR M/CA/500 /9-11/22	Induction Program for Newly Elected MCAs	18th – 23rd December 2022 in Nakuru, Kenya	Members of County Assemblies	Mr. Charles Atamba charles.atamba@parliament.go.ke	Ksh.45,000	Apply online
CPST/HR M/CA/500 /9-11/22	Induction Program for Newly Elected MCAs	16th – 20th January 2023 in Nairobi, Kenya	Members of County Assemblies	Mr. Charles Atamba charles.atamba@parliament.go.ke	Ksh.45,000	Apply online
CPST/PF M/P/400/1 /22	Framework for effective Scrutiny of County Integrated Development Plans (CIDPS)	30th January – 3rd February 2023 in Nakuru, Kenya	Committees in charge of Finance and Planning	Mr. Charles Atamba charles.atamba@parliament.go.ke	Ksh.45,000	Apply online
STAFF OF COUNTY ASSEMBLIES						
CPST/HR M/C/500/4 /22	Registry and Records Management	6th – 10th March, 2023 at the CPST Nairobi- Kenya	Clerical Officers, Registry Staff, Secretaries and ICT Officers	Ms. Pauline Kigera pauline.kigera@parliament.go.ke	Ksh. 35,000	Apply online
CPST/HR M/C/500/4 /23	Research and Policy Analysis	27th – 31st March, 2023 at the CPST Nairobi- Kenya	Researchers, Clerks, Legal Counsel, Fiscal Analysis	Dr. Martin Mbewa martin.mbewa@parliament.go.ke	Ksh. 35,000	Apply online
	Contemporary Issues in Legislative Drafting	11th – 13th April, 2023 in Naivasha	Legal Counsel	Mr. Peter Muchira peter.muchira@parliament.go.ke	Ksh. 59,800	Apply online
CPST/CCI /C/600/3/2 1	Security Management in Legislative Settings	17th – 21st April, 2023 at the CPST Nairobi- Kenya	Serjeant-at-Arms and security department in County Assemblies	Mr. Hudson Mwakili hudson.mwakili@parliament.go.ke	Ksh. 35,000	Apply online
CPST/HR M/C/500/4 /23	Office Management for Office Managers in Ward Offices	15th – 19th May, 2023 at the CPST Nairobi- Kenya	Constituency Office Managers	Ms. Pauline Kigera pauline.kigera@parliament.go.ke	Ksh. 35,000	Apply online

INTERNATIONAL TRAININGS

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CPST/HR M/CA/500 /10-11/22	An Efficient and Effective CASB	11th – 17th December, 2022 – Dubai, United Arab Emirates	County Assembly Service Boards	Ms. Pauline Kigera pauline.kigera@parliament.go.ke	USD 1,200	Apply online
CPST/HR M/CA/500 /9-11/22	Optimising Institutional Governance in the County Assembly	23rd – 27th January, 2023 in Dubai, United Arab Emirates	County Assembly Speakers	Ms. Linet Misati linet.misati@parliament.go.ke	USD 1,200	Apply online
CPST/HR M/CA/500 /10-11/22	Effective Leadership and Management of Committees	20th – 24th March, 2023 in Dubai, United Arab Emirates	County Assembly Liaison Committee	Mr. Anthony Ngugi anthony.ngugi@parliament.go.ke	USD 1,200	Apply online
CPST/PF M/C/400/5 /20	Budget Document Analysis, Interpretation and Reporting	The Course will compose of: 1. Two weeks Virtual training 2. One week face to face training in Arusha-Tanzania (19th - 25th February 2023)	Fiscal Analysts from Legislatures (County Assemblies and National Legislatures')	Mr. Charles Atamba charles.atamba@parliament.go.ke	USD 1,200	Apply online
OTHER COURSES TO BE OFFERED ON REQUEST						
CPST/CS G/C/100/5 /23	Vetting and Approval of Nominees to Public Offices	3-day programme in Naivasha, (On request)	County Assembly Committees	Ms. Pauline Kigera pauline.kigera@parliament.go.ke	Ksh. 45,000	Apply online
CPST/HR M/C/500/5 /23	Contemporary Issues for Office Administrators	5-day programme at CPST Offices in Nairobi (On request)	PAs, Secretaries, Administrators	Ms. Pauline Kigera pauline.kigera@parliament.go.ke	Ksh. 35,000	Apply online
CPST/CCI /C/600/5/2 3	Gender Diversity Management and Leadership	5-day programme , Dubai- United Arab Emirates	County Assembly leaders and Managers	Ms. Linet Misati linet.misati@parliament.go.ke	USD 1,200	Apply online

		(On request)				
CPST/HR M/C/500/5 /23	Contemporary Issues for Office Administrators	5-day programme in Arusha Tanzania (On request)	PAs, Secretaries, Administrators	Ms. Pauline Kigera pauline.kigera@parliament.go.ke	USD 870	<u>Apply online</u>