

REPUBLIC OF KENYA



*Enhancing Accountability*

THE NATIONAL ASSEMBLY  
PAPERS LAID

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Deputy Majority  
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Anastacia Thumbi

**THE AUDITOR-GENERAL**

PARLIAMENT  
OF KENYA  
LIBRARY

**REPORT**

**ON**

**NATIONAL GOVERNMENT CONSTITUENCIES  
DEVELOPMENT FUND – TIGANIA WEST  
CONSTITUENCY**

**FOR THE YEAR ENDED  
30 JUNE, 2023**



*Revised Template 30<sup>th</sup> June 2023*



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**TIGANIA WEST CONSTITUENCY**  
**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND**

**REPORTS AND FINANCIAL STATEMENTS**

**FOR THE FINANCIAL YEAR ENDED**  
**30<sup>th</sup> JUNE 2023**

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Prepared in accordance with the Cash Basis of Accounting Method under the International Public Sector Accounting Standards (IPSAS)



***Tigania West Constituency  
National Government Constituencies Development Fund (NGCDF)  
Annual Report and Financial Statements for The Year Ended June 30, 2023***

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***Tigania West Constituency  
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**I. Acronyms and Abbreviations**

NGCDF-National Government Constituency Development Fund  
PFM-Public Finance Management  
IPSAS-International Public Sector Accounting Standards.  
PMC-Project Management Committee  
FY-Financial Year  
FAM-Fund Account Manager  
TW-Tigania West  
DCC-Deputy County Commissioner  
PWD-People living With Disability  
OAG-Office of Auditor General  
SCA-Sub County Accountant  
SDP-Sub location Development Promoter



## II. Key Constituency Information and Management

### (a) Background information

The National Government Constituencies Development Fund (NG-CDF) formerly Constituencies Development Fund (CDF), is established under the NG-CDF Act 2015 as amended in 2022. The Act is a successor to the Constituencies Development Fund (CDF) Act of 2003 which initiated the Fund and its subsequent amendments/reviews of 2007 and 2013. At cabinet level, NG-CDF is represented by the Cabinet Secretary for the Treasury, who is responsible for the general policy and strategic direction of the Fund.

### Mandate

The mandate of the Fund as derived from sec (3) of NG-CDF Act, 2015 is to:

- a) Recognize the constituency as a platform for identification, performance and implementation of national government functions;
- b) Facilitate the performance and implementation of national government functions in all parts of the Republic pursuant to Article 6(3) of the Constitution;
- c) Provide for the participation of the people in the determination and implementation of identified national government development projects at the constituency level pursuant to Article 10(2)(a) of the Constitution;
- d) Promote the national values of human dignity, equity, social justice, inclusiveness, equality, human rights, non-discrimination and protection of the marginalized pursuant to Article 10 (2) (b) of the Constitution;
- e) Provide for the sustainable development of all parts of the Republic pursuant to Article 10 (2) (d) of the Constitution;
- f) Provide a legislative and policy framework pursuant to Article 21 (2) of the Constitution for the progressive realization of the economic and social rights guaranteed under Article 43 of the Constitution;
- g) Provide mechanisms for the National Assembly to deliberate on and resolve issues of concern to the people as provided for under Article 95 (2) of the Constitution;
- h) provide for a public finance system that promotes an equitable society and in particular expenditure that promotes equitable development of the country by making special provisions for marginalized groups and areas pursuant to Article 201 (b) (iii) of the Constitution;
- i) Authorize withdrawal of money from the Consolidated Fund as provided under Article 206 (2) (c) of the Constitution;



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- j) Provide mechanisms for the National Assembly to facilitate the involvement of the people in the identification and implementation of projects for funding by the national government at the constituency level; and
- k) Provide for mechanisms for supplementing infrastructure development at the constituency level in matters falling within the functions of the national government at that level in accordance with the Constitution

**Vision**

Equitable Socio-economic development countrywide

**Mission**

To provide leadership and policy direction for effective and efficient management of the Fund

**Core Values**

1. **Patriotism** – we uphold the national pride of all Kenyans through our work
2. **Participation of the people**- We involve citizens in making decisions about programmes we fund
3. **Timeliness** – we adhere to prompt delivery of service
4. **Good governance** – we uphold high standards of transparency, accountability, equity, inclusiveness and integrity in the service of the people
5. **Sustainable development** – we promote development activities that meet the needs of the present without compromising the ability of future generations to meet their own needs.

**Functions of NG-CDF Committee**

The Functions of the NG-CDF Committee is as outlined in section 11 of The National Government Constituencies Development Fund Regulations, 2016.

**(b) Key Management**

The Tigania West Constituency NGCDF day-to-day management is under the following key organs:

- i. National Government Constituencies Development Fund Board (NGCDFB)
- ii. National Government Constituency Development Fund Committee (NGCDFC)

**Fiduciary Management**

The key management personnel who held office during the financial year ended 30<sup>th</sup> June 2023 and who had direct fiduciary responsibility were:

No	Designation	Name
1.	A.I.E holder	Harrison Wachira
2.	Sub-County Accountant	Franklin Mwenda
3.	Chairman NGCDFC	Jeremy Muriuki
4.	Member NGCDFC	Victoria Muthoni

**(c) Fiduciary Oversight Arrangements**

The Audit and Risk Management Committee (ARMC) of NGCDF Board provide overall fiduciary oversight on the activities of Tigania West Constituency NGCDF. The reports and recommendation of ARMC when adopted by the NGCDF Board are forwarded to the Constituency Committee for action. Any matters that require policy guidance are forwarded by the Board to the Cabinet Secretary and National Assembly Select Committee.

**(d) Tigania West Constituency NGCDF Headquarters**

P.O. Box 150-60602  
NGCDF Building  
Kirindine-Miathene Road  
Kianjai, KENYA

**(e) Tigania Constituency NGCDF Contacts**

Telephone: (254) 0723257187  
E-mail: [cdftiganiawest@ngcdf.go.ke](mailto:cdftiganiawest@ngcdf.go.ke)  
Website: [ngcdf Tigania West Constituency](http://ngcdf Tigania West Constituency)



**(f) Tigania West Constituency NGCDF Bankers**

Family Bank  
Meru Branch  
P.O.Box 74145-00200  
Nairobi

**(g) Independent Auditors**

Auditor General  
Office of the Auditor General  
Anniversary Towers, University Way  
P.O. Box 30084  
GPO 00100  
Nairobi, Kenya

**(h) Principal Legal Adviser**

The Attorney General  
State Law Office  
Harambee Avenue  
P.O. Box 40112  
City Square 00200  
Nairobi, Kenya

**NG-CDFC Chairman's Report**



***Jeremiah Muriuki- Chairman, Tigania West NGCDF.***

Tigania west is one of the electoral constituencies in Kenya. It is one of the nine constituencies in Meru County. The constituency borders Tigania East to the East, Buuri to the west, Imenti North to the south and Isiolo to the North. It is comprised of five wards namely: Kianjai, Akithi, Athwana, Mbeu and Nkomo. The constituency covers an area of 398.60 sq.km and has a population of approximately 139,961 persons according to the 2019 census. The population density is approximately 351 persons per sq.km with an average of 36,207 households. According to the 2019 census, the number of male persons within the constituency is 67715 while that of the female persons is 72241 and an average household size of 4 persons per household.

**Key achievements**

The Tigania West NGCDF has successfully implemented various projects within the constituency to benefit the people. We were able to fund completion of KMTCC Miathene and it is now fully operational. We were also able to fund bursary for the needy students in secondary, tertiary and special schools. We were however not able to fund various development projects due to untimely disbursement of funds from the board.

**Summary the budget performance against actual amounts for current year based on sectors**

Bars 1 represents the total annual budget and bars 2 represents the actual performance

**Total Annual Budget**



- Compensation of employees
- Use of goods and services
- Other grants and transfers
- Oversight Committee Expenses
- Committee expenses
- Transfers to Other Government Units
- Acquisition of Assets
- Other Payments



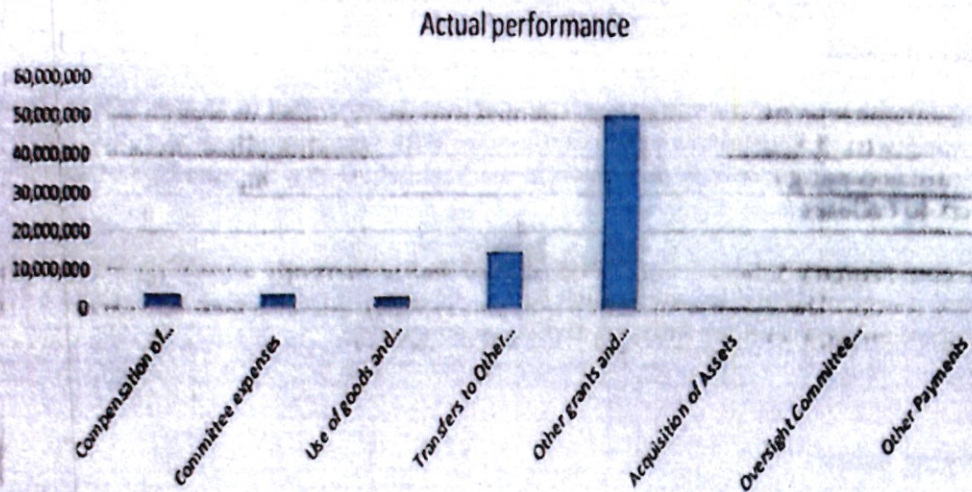


Figure 1: KMTC, Miathene Tuition Block construction.



Figure 2 KK Tharajne Primary School One New Classroom construction





**Projects impacts**

KMTC Miathene was successfully implemented and inaugurated in March 2023. The Institution is up and running with 53 students in the first intake. With operationalization of this institution, many students are accessing college education in medical field hence improving transition rate from secondary to colleges.

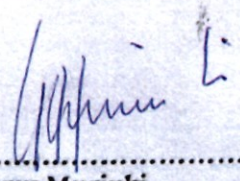
KK Tharaine Primary School is one of the school that is currently admitting students in junior secondary school. The classroom which was successfully implemented has created a better and conducive environment for learning and eased congestion.

**Emerging issues**

- 1) The people feel that the mandate of the NG-CDF in funding projects has been limited to a smaller scope arguing on the basis of having devolved functions having been removed with the onset of devolution. They feel that the scope of projects that NG-CDF can fund should be increased and their mandate improved to cater for devolved functions.
- 2) Poverty continues to be a challenge in the development of both rural and urban areas. As such there is need to ensure continuity of the NG-CDF fund and its expansion to cater for more development gaps in constituencies.

**Implementation challenges and recommended way forward.**

<b>Challenges</b>	<b>Way forward</b>
Erratic release of funds from the board	The NGCDF should endeavour to release funds in two instalments instead of many small disbursements
Unreliable availability of technical departments of government notably works office	Proper collaboration between NGCDF office works office should be established
Inadequate capacity of Project Management Committee	Enough funds should be set aside for training PMCs
Poor communication structure	A clear communication policy should be established

  
.....  
**Jeremy Muriuki**  
**CHAIRMAN NGCDF COMMITTEE**



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**III. Statement Of Performance Against Predetermined Objectives for FY2022/23**

**Introduction**

Section 81 (2) (f) of the Public Finance Management Act, 2012 requires that, at the end of each financial year, the Accounting officer when preparing financial statements of each National Government entity in accordance with the standards and formats prescribed by the Public Sector Accounting Standards Board includes a statement of the national government entity's performance against predetermined objectives.

The key development objectives of *Tigania West Constituency 2022-2027 plan* are to:

- 1) Educate, train and develop career.
- 2) Deviance eradication, peaceful communities, and secure environment.
- 3) Agribusiness, land, water, and environmental conservation.
- 4) Administration and development coordination.
- 5) Infrastructure development.
- 6) Gender, health, heritage, social welfare, and youth.

**Progress on attainment of Strategic development objectives**

For purposes of implementing and cascading the above development objectives to specific sectors, all the development objectives were made specific, measurable, achievable, realistic and time-bound (SMART) and converted into development outcomes. Attendant indicators were identified for reasons of tracking progress and performance measurement: Below we provide the progress on attaining the stated objectives:

Constituency Program	Objective	Outcome	Indicators	Performance
Education	Identify, screen, sort, verify, award NG-CDF bursaries to the most deserving applicants equitably	Decreased dropout rates among students from poor students backgrounds	Increase in the number of beneficiaries of NG-CDF bursaries	Increase in the number of NGCDF bursary beneficiaries- From 5,447 to 10,703
	Involve the parents, teachers, students, and alumni associations in identifying the problems ailing the education sector and develop realistic solutions	Improved academic performance, Improved transition rates, Equal opportunities for boy and girl child, Reduced	Increase in the number of alumni associations involved, Increase in the number of parents involved, Increase in the transition rates across all levels, Increase in the Constituency's national exam performance in the county	Increase in the number of alumni associations involved -from 46 to 63  Increase in the number of parents involved- from 126 to 138

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		dropout rates.		<p>Increase in the transition rates across all levels,-from 65% to 96%</p> <p>Increase in the Constituency's national exam performance in the county 6.7 to 7.4</p>
Set aside and plan for exchange programs, prize giving days, alumni associations' days, benchmarking, drug and substance abuse rallies, and career talks in public schools	<p>Improved academic performance,</p> <p>Reduction in dropout rates,</p> <p>Reduced drug and substance abuse in schools,</p> <p>Improved transition rates</p>	<p>Increase in the number of alumni days,</p> <p>Increase in the number of benchmarking events,</p> <p>Increase in the number of prize giving days,</p> <p>Increase in the number of career talk days.</p>	<p>Increase in the number of alumni days,-from 4 to 8</p> <p>Increase in the number of benchmarking events-from 2 to 5</p> <p>Increase in the number of prize giving days -from 29 to 33</p> <p>Increase in the number of career talk days -from 2 to 3</p>	
Recruit adequate teaching staff in public primary and secondary schools to solve teacher shortages	Improved performance in public primary and secondary schools	Increase in the number of teachers recruited	Increase in the number of teachers recruited - from 19 to 23	
Implement mentorship programs in public primary and secondary schools to encourage improved	<p>Improved performance,</p> <p>Increased Transition rates,</p> <p>Decrease in</p>	<p>Increase in the number of pupils mentored,</p> <p>Increase in the number of mentorship sessions undertaken</p>	<p>Increase in the number of pupils mentored - from 414 to 419</p> <p>Increase in the</p>	



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	performance and seriousness in education	dropout rates		number of mentorship sessions undertaken – from 2 to 6
Security	Increase the National Police Reservists (NPRs) and expand the community policing through Nyumba Kumi initiative	Reduced cattle rustling in the Rwaanda area	Increase in the number of NPR Officers deployed	Increase in the number of NPR Officers deployed – from 35 to 36
	Expand anti-drugs and substance abuse campaigns across all sub locations through apprehension and rehabilitation	Reduced drugs and substance abuse in the constituency	Increase in the number of anti-drugs and substance abuse campaigns,  Increase in the number of brewers/traffickers/addicts apprehended and rehabilitated	Number of antidrug and substance abuse campaigns-0  Increase in the number of brewers/traffic kers/addicts apprehended and rehabilitated – from 28 to 32

**IV. Statement of Governance**

**PROCESS OF APPOINTMENT OF NG-CDFC COMMITTEE**

NG-CDFC is appointed pursuant to section 43(1),(2),(3) and (4) of the National constituencies development fund (NG-CDF) Act as follows:-

1. In case of the person living with disability, the fund account manager shall write to a registered group representing persons with disabilities in the constituency requesting of one person with disability to sit in the NG-CDF committee. The nominating organization shall be required to provide specific description of the kind of disability and provide necessary support to facilitate full participation of the nominee in the various activities of the fund.
2. Members of the public are invited to tender applications to be appointed as a NG-CDFC committee with requisite qualifications as per the NG-CDF Act.
3. The selection panel shall sit and analyse applications based on age, gender, special interest groups and regional balance.
4. Obtain from the constituency office manager via formal written communication names of two nominees to the NG-CDF committee one being of either gender.
5. Ensure that the original report of the selection panel duly signed by all members of the panel, original letter from the constituency office manager forwarding two nominees to the NG-CDF committee one being of either gender, original letter and copies of minutes of the meeting of the meeting of the body nominating person with disability to NG-CDF committee ,copies of national identity cards of all the nominees, the long list and short listing criteria ,and three colour passport size photographs of each of the respective nominees are attached to the list submitted to the board.
6. The final report shall be properly bound containing pertinent documents following the sequence of the checklist provided.
7. For avoidance of doubt the two persons to be nominated by the constituency office to sit n the selection panel and the two persons nominated by the same office to sit in the NG-CDF committee shall be drawn from community and not serving public offices.

In Tigania West, further to CEO letter ref NG-CDFB/CEO/BOARD CIRCULARS/VOL.II (033) dated September 15, 2022, the FAM embarked on the process of recruiting the NGCDF members.

A selection panel was picked as per the said guidelines as follows;

NAME	MOBILE NUMBER	DESIGNATION	CATEGORY
James M. Mbutu	0721376014	Chairperson	Assistant County Commissioner 1



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Gitonga Joseph	0721651628	Member	Constituency office nominee
Harrison Wachira	0723257187	Secretary	Fund Account Manager
Regina Kubai	0710954659	Member	Constituency office nominee

The selection committee sat and resolved to invite all the interested persons, through an open and competitive process within the constituency, to apply.

At the end, the committee was fully satisfied and hence resolved to recommend nomination for membership in Tigania West NGCDF committee the following persons.

**Nominees Of The Selection Panel**

Name	Gender	ID NO	Phone Number	Category	Ward
Jeremy Muriuki Gerrald	Male	2381649	0726215485	Male Adult	Kianjai Ward, Urru Sub Location
Victoria Muthoni Kinoti	Female	13757583	0727764517	Female Adult	Nkomo
Mbaabu Dickson Muchena	Male	34160521	0716551307	Male Youth	Akithi
Caroline Nkirote Thuranira	Female	31354007	0727696452	Female Youth	Kianjai Ward, Rei Sublocation

**Nominee Of Body Representing Persons With Disability**

Name	Gender	ID NO	Phone Number	Nature of Disability	Ward	Nominating Organization
Joseph Mworira Thuranira	Male	2364630	0726000560	Short leg	Kianjai Ward, Mutionjuri	Tigania West PWD SHG

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							Sublocation	
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**Nominees Of The Constituency Office**

NO	NAME	Gender	ID NO	MOBILE NO	WARD
1	Stephen Kaibunga	Male	11325673	0702795669	ATHIWANA
2	Grace Gaita	Female	11697090	0705788103	MBEU

Recommended Person To Be Co-Opted By The NGCDF Board

Name	Gender	ID NO	MOBILE NO	Category	Ward
Mary Nkirote Festus	Female	21971504	0722823626	Co opted	Nkomo

The nominated persons were processed further and appointed vide gazettee notice number Vol. CXXIV—No. 276 dated 16<sup>th</sup> December 2022.

**REMOVAL NG-CDFC MEMBERS**

NG-CDF Act section 43 (13) and (14) of the act specifies the process of the removal of members of NG-CDFC a complaint against a member.

A complaint against a member of a committee shall be deposited with the National government constituency office.

The complaint shall clearly set out the particulars of the issues complained of.

The secretary shall convene a special meeting in accordance with the regulations to deliberate on the complaint, but the member against whom the complaint is raised shall not participate in such a meeting.

If at a meeting held pursuant to paragraph 4, members determine that sufficient grounds exist requiring the members against whom the complaint is raised to respond to the issues complained of. The secretary shall by notice, require the member to respond to the issues complained of, the secretary shall by notice, require the member to respond to the issues received in the complaint within fourteen days of the date of the notice.

That person is supposed to respond in writing and if he/she fails to do the same a decision will be reached by the committee and this is communicated to the board in fourteen days.

There has been no case of removal of any NGCDF member in Tigania West



### **FUNCTIONS OF COMMITTEE.**

Under the Act NG-CDFC is mandated to do the following:-

1. Deliberate on all proposals from all wards in the constituency
2. Consult with relevant government departments to ensure that the cost estimate for the projects is as realistic as possible.
3. Rank project proposals in order of priority provided that ongoing projects shall take precedence
4. Ensure the projects proposed for funding comply with the Act.
5. Monitor the implementation of projects
6. Recommend to the board the removal of a member of the NG-CDFC in the line with section 24 sub sections 14-16 of the act.

### **INDUCTION/TRAINING**

Upon appointment of the new members of the committee induction training shall be conducted by the relevant government departments for the committee to know and understand the NG-CDF act and also their roles in the fund.

There after a complete training of the NG-CDFC shall take place to enable the committee to an in-depth knowledge of the fund in order to discharge their responsibilities effectively.

The Tigania West NGCDF committee was duly trained by NGCDF board in the year.

### **NUMBER MEETINGS IN A YEAR**

The Act stipulates that NG-CDFC shall have a maximum of twenty four meetings per year and not less twelve including sub-committee meetings. The committee held 18 meetings in the year.

### **POLICY ON CONFLICT OF INTEREST**

NG-CDF Act specifies clearly the any member with an interest in the fund shall not participate in a meeting deliberations on the fund is made and shall withdraw in such a meeting or resign from being a committee member.

### **MEMBERS REMUNERATION.**

NG-CDF act specifies remuneration of the members of the committee as follows:-

1. Each member shall receive an allowance of ksh.5, 000 and the chair of the constituency fund will receive ksh.7, 000 per sitting.

### **MEMEBRS ETHICS AND CONDUCT**

The Act stipulate that members shall be of good conduct and adhere to chapter six of the constitution and shall not have any trail of criminal record. Members shall not indulge in any act in contravention of the act and PFM act which can lead to the loss of funds.

### **RISK MANAGEMENT**

It is the responsibility of the members of the committee to be extra vigilant to ensure that risks likely to cause loss of fund are mitigated and proper controls are put in place in the process of implementation of the NG-CDF projects.

## V. Environmental and Sustainability Reporting

Tigania West NG-CDF exists to transform lives. This is our purpose; the driving force behind everything we do. It's what guides us to deliver our strategy, which is founded on social sector, namely, Education & Training, Security Sector Support, Environment, and Sports. This pillar also makes special provisions for Kenyans with various disabilities and previously marginalized communities.

### I. Sustainability strategy and profile -

To ensure sustainability of Tigania West NG CDF, the committee funds the following key sectors with the following sustainable priorities.

- a. **Education and Training:** Tigania West NG-CDF focus on human capital for constituency development is entrenched in its strategy to support needy and bright students from each ward of the constituency. The intention is to empower the constituents such that in years to come, the beneficiaries at secondary school levels would have transitioned to Tertiary institutions while those at tertiary level would have transitioned to the job market as employees or employers thereby contributing positively to the economic growth of the constituency. This strategy takes care of both marginalised groups including girls and people living with disabilities.
- b. **Security Sector Support:** Among its key pillars; NGCDF has security as a priority area with intention to provide better working environment for the security providers within the constituency as well a secure constituency. The strategy is to have a long-term collaborative working approach that enhances community engagement in security activities. This is aimed at eliminating crime and vices in the long run by providing a better working environment for the law enforcement agencies while collaborating with community in trust on matters of security.
- c. **Environment:** The Constituency acknowledges that all its operation has an impact on environment. Cognizant of the Sustainable development goals, the NG-CDF has allocated part of its budget on environment conservation through activities such as tree planting, water conservation, sensitization forums for agro-forestry as well as best practices to reduce soil erosion.



- d. **Sports:** The NG-CDF has taken sports as a key pillar of cohesion and integration. To sustain this pillar, the strategy taken is that of developing skills through sports with intention of identifying, nurturing talent and encouraging physical fitness among the constituents.

## **2. Environmental performance**

### **Environment Policy and Action Plan**

Protection of the environment in which we live and operate is part of Tigania West NG-CDF initiatives. Care for the environment is one of our key responsibilities and an important aspect in the way in which carry out our operations.

### **Our Environment Policy**

In this policy statement, Tigania West NG-CDF commits to:

- ❖ Comply with all relevant environmental legislation, regulations and approved codes of practice
- ❖ Protecting the environment by striving to prevent and minimize our contribution to pollution of land, air, and water
- ❖ Seeking to keep wastage to a minimum and maximize the efficient use of materials and resources
- ❖ Managing and disposing of all wastage in a responsible manner;
- ❖ Providing training for our CDFC and staff so that we all work in accordance with this and within an environmentally aware culture
- ❖ Regularly communicating our environmental performance to our employees and other significant stakeholders
- ❖ Developing our management processes to ensure that environmental factors are considered during planning and implementation
- ❖ Monitoring and continuously improving our environmental performance.
- ❖ Seeking to leverage our environmental impact by encouraging stakeholders to improve their environmental performance

### **Our Environmental Action Plan**

Tigania West NG-CDF has identified four areas in which we as an office have direct or indirect environmental impact, and where we can implement initiatives to manage and reduce these impacts.

These four areas together with our approach and targets for each are shown below:

Impact Area	Approach
Capacity Building	<ul style="list-style-type: none"> <li>✓ Promote environmental awareness by sensitizing the Tigania West NG-CDFC, NG-CDFC staff and PMCs on good conservation practices</li> <li>✓ To encourage, through regular communication to Tigania West NG-CDFC,</li> </ul>
Conservation of Energy and Resources	<ul style="list-style-type: none"> <li>✓ To maximize use of available technologies to remove the need to use paper</li> <li>✓ To encourage our clients to engage with us using electronic means where possible</li> <li>✓ To maximize on rain water harvesting</li> <li>✓ To make energy efficiency a key factor in the selection of any new energy</li> </ul>
Environmental Protection and Conservation	<ul style="list-style-type: none"> <li>✓ To promote use of volt guards to control power surges</li> <li>✓ We have constructed culverts and gabions to prevent soil erosion</li> <li>✓ To encourage tree planting in the constituency to improve the forest cover</li> </ul>
Pollution Control and Waste Management	<ul style="list-style-type: none"> <li>✓ To ensure that all paper waste is recycled</li> <li>✓ To ensure segregation of waste</li> <li>✓ To ensure proper human waste disposal through construction of pit latrines,</li> </ul>

In 2022/2023 Financial year, the office has endeavoured to undertake the following environmental initiatives

- Engaged our stakeholders including NGCDF supported students, NGCDF members and staff in sensitizing them on the importance of trees planting and other environmental conservation measures
- Sensitizes youths on the impact of drugs and substance abuse during inauguration of NGCDF projects

Organized a one day NGCDF staff day out to sensitize the local community on proper farming methods that lead to soil conservation as well as crop and animal husbandry.

### **3. Employee welfare**

We invest in providing the best working environment for our employees. Tigania West constituency recruitment is guided by Employment Act, NGCDF Act and other regulations as issued from time to time. In line with the law and regulations, the Constituency offers equal opportunity to all while



adhering to the one third gender rule and special groups. We also Recognize and appreciate of our employees for exemplary performance. The reward and sanctions system is based on performance appraisal.

The constituency promotes a healthy lifestyle and provides all employees with health insurance cover through a reliable insurance Scheme. Employees are encouraged and supported to continually build on their skills and knowledge. Tigania West constituency invests in capacity building programs for employees. These include courses on technical competencies relevant to each employee and continuous sensitization on cross cutting issues.

The committee has a policy on safety in compliance with Occupational Safety and Health Act of 2007, (OSHA) and has ensured the work environment is conducive for everybody in terms of movement and accessibility within the office. The Constituency has also put in place disaster mitigating measures including fire extinguishers and accessible escape routes in case of emergency.

#### **4. Market place practices-**

Tigania West NGCDF Constituency is committed to fair and ethical market practises.

The Procurement of goods and services is done through a transparent and competitive bidding process that allows equal opportunities to all participants. We support local vendors drawn from the constituency for purposes of uplifting them economically. Our ethical market practises ensure the fund get value for money on all goods and services procured.

We are also committed to healthy relations with our suppliers which is enhanced through organized sensitization forums that relate to the procurement legal framework and ethical subject matters. We are dedicated to honouring all contracts and settling payments promptly.

NGCDF has put in efforts to ensure:

- a) Responsible competition practice by encouraging fair competition and zero tolerance to corruption
- b) Good business practice including cordial Supply chain and supplier relations by honouring contracts and respecting payment practices.
- c) Responsible marketing and advertisement
- d) Product stewardship by safeguarding consumer rights and interest

## **5. Community Engagements-**

Tigania West NGCDF has endeavoured to sustain community engagement through CSR as well as appreciating our existence through engaging local contractors and suppliers when necessary. We have also engaged the community through sports and community projects.

### **Public Participation in Project Identification and Implementation and Monitoring**

The NG-CDFC deliberated on project proposals from all the wards in the constituency and considered the most beneficial to the constituency, considering the national development plans and policies and the constituency strategic development plan. The identified list of priority projects, both immediate and long term, was submitted to the NG CDF Board in accordance with the Act.

**Public participation** is the process that directly engages the concerned stakeholders in decision-making and gives full consideration to public input in making that decision.

The NG CDFC during bursary programme, engaged the community through the community leaders to identify the needy students to be awarded with the bursary.

### **Public Awareness**

This includes mechanisms for participation and cooperation with local, regional and national agencies, and for conducting community-based needs assessments and public awareness campaigns and holding community meetings.

Tigania West NG-CDF have continually practiced public participation and public awareness during project identification and proposal collections in all the wards in the constituency.



**Harrison Wachira**

**Fund Account Manager.**



## VI. Statement Of Management Responsibilities

Section S1 (1) of the Public Finance Management Act, 2012 requires that, at the end of each financial year, the accounting officer for a National Government Entity shall prepare financial statements in respect of that entity. Section S1 (3) requires the financial statements so prepared to be in a form that complies with relevant accounting standards as prescribed the Public Sector Accounting Standards Board of Kenya from time to time.

The Accounting Officer in charge of the NGCDF-Tigania West Constituency is responsible for the preparation and presentation of the entity's financial statements, which give a true and fair view of the state of affairs of the entity for and as at the end of the financial year (period) ended on June 30, 2023. This responsibility includes: (i) maintaining adequate financial management arrangements and ensuring that these continue to be effective throughout the reporting period; (ii) maintaining proper accounting records, which disclose with reasonable accuracy at any time the financial position of the entity; (iii) designing, implementing and maintaining internal controls relevant to the preparation and fair presentation of the financial statements, and ensuring that they are free from material misstatements, whether due to error or fraud; (iv) safeguarding the assets of the entity; (v) selecting and applying appropriate accounting policies; and (vi) making accounting estimates that are reasonable in the circumstances.

The Accounting Officer in charge of the NGCDF-Tigania West Constituency accepts responsibility for the entity's financial statements, which have been prepared on the Cash Basis Method of Financial Reporting, using appropriate accounting policies in accordance with International Public Sector Accounting Standards (IPSAS). The Accounting Officer is of the opinion that the *constituency's* financial statements give a true and fair view of the state of entity's transactions during the financial year ended June 30, 2023, and of the entity's financial position as at that date. The Accounting Officer charge of the NGCDF- Tigania West Constituency further confirms the completeness of the accounting records maintained for the *constituency*, which have been relied upon in the preparation of the entity's financial statements as well as the adequacy of the systems of internal financial control.

The Accounting Officer in charge of the NGCDF Tigania West Constituency confirms that the *constituency* has complied fully with applicable Government Regulations and the terms of external financing covenants (where applicable), and that the entity's funds received during the year under audit were used for the eligible purposes for which they were intended and were properly accounted for. Further the Accounting Officer confirms that the *constituency's* financial statements have been prepared in a form



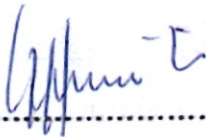
***Tigania West Constituency  
National Government Constituencies Development Fund (NGCDF)  
Annual Report and Financial Statements for The Year Ended June 30, 2023***

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that complies with relevant accounting standards prescribed by the Public Sector Accounting Standards Board of Kenya.

**Approval of the financial statements**

The NGCDF- Tigania West Constituency financial statements were approved and signed by the Accounting Officer on 27/03/2024.



.....  
Name: Jeremy Muriuki  
Chairman – NGCDF Committee



.....  
Name: Harrison Wachira  
Fund Account Manager



# REPUBLIC OF KENYA

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E-mail: info@oagkenya.go.ke  
Website: www.oagkenya.go.ke



HEADQUARTERS  
Anniversary Towers  
Monrovia Street  
P.O. Box 30084-00100  
NAIROBI

## REPORT OF THE AUDITOR-GENERAL ON NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND - TIGANIA WEST CONSTITUENCY FOR THE YEAR ENDED 30 JUNE, 2023

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### PREAMBLE

I draw your attention to the contents of my report which is in three parts:

- A. Report on the Financial Statements that considers whether the financial statements are fairly presented in accordance with the applicable financial reporting framework, accounting standards and the relevant laws and regulations that have a direct effect on the financial statements.
- B. Report on Lawfulness and Effectiveness in Use of Public Resources which considers compliance with applicable laws, regulations, policies, gazette notices, circulars, guidelines and manuals and whether public resources are applied in a prudent, efficient, economic, transparent and accountable manner to ensure Government achieves value for money and that such funds are applied for the intended purpose.
- C. Report on Effectiveness of Internal Controls, Risk Management and Governance which considers how the entity has instituted checks and balances to guide internal operations. This responds to the effectiveness of the governance structure, the risk management environment and the internal controls, developed and implemented by those charged with governance for orderly, efficient and effective operations of the entity.

An unmodified opinion does not necessarily mean that an entity has complied with all relevant laws and regulations and that its internal controls, risk management and governance systems are properly designed and were working effectively in the financial year under review.

The three parts of the report are aimed at addressing the statutory roles and responsibilities of the Auditor-General as provided by Article 229 of the Constitution, the Public Finance Management Act, 2012 and the Public Audit Act, 2015. The three parts of the report, when read together constitute the report of the Auditor-General.

### REPORT ON THE FINANCIAL STATEMENTS

#### Qualified Opinion

I have audited the accompanying Financial Statements of National Government Constituencies Development Fund - Tigania West Constituency set out on pages 1 to 49,

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*Report of the Auditor-General on National Government Constituencies Development Fund - Tigania West Constituency for the year ended 30 June, 2023*



which comprise of the statement of assets and liabilities as at 30 June, 2023, and the statement of receipts and payments, statement of cash flows and the summary statement of appropriation for the year then ended, and a summary of significant accounting policies and other explanatory information in accordance with the provisions of Article 229 of the Constitution of Kenya and Section 35 of the Public Audit Act, 2015. I have obtained all the information and explanations which, to the best of my knowledge and belief, were necessary for the purpose of the audit.

In my opinion, except for the effect of the matters described in the Basis for Qualified Opinion section of my report, the financial statements present fairly, in all material respects, the financial position of National Government Constituencies Development Fund - Tigania West Constituency as at 30 June, 2023, and of its financial performance and its cash flows for the year then ended, in accordance with International Public Sector Accounting Standards (Cash Basis) and comply with the National Government Constituencies Development Fund Act, 2015 (Amended 2022) and the Public Finance Management Act, 2012.

### **Basis for Qualified Opinion**

#### **1. Unsupported Printing, Advertising and Information Services**

The statement of receipts and payments and as disclosed in Note 6 to the financial statements reflects an amount of Kshs.3,766,272 in respect to use of goods and services, which includes an amount of Kshs.307,322 in respect of printing, advertising and information supplies which further includes an amount of Kshs.301,620 relating to payment for supply of stationeries to the Fund offices. Review of the payment vouchers provided for audit revealed that the Fund used framework agreement for the procurement of the said stationeries vide contract agreement dated 2 November, 2021 for a period of three (3) years.

However, the internal audit quarterly reports detailing an analysis of items procured through framework agreements, an analysis of pattern of usage, procurement costs in relation to the prevailing market rates and any recommendations were not provided for audit review. This is contrary to Section 114(6) of the Public Procurement and Asset Disposal Act, 2015 which states that a Procurement Management Unit shall prepare and submit to the Accounting Officer with a copy to the Internal Auditor quarterly reports detailing an analysis of items procured through framework agreements and these reports shall include, an analysis of pattern of usage, procurement costs in relation to the prevailing market rates and any recommendations.

In the circumstances, the accuracy and completeness of the expenditure amounting to Kshs.301,620 could not be confirmed.

#### **2. Variances in Budget Execution by Sectors**

The statement of budget execution by sectors and projects reflect unexplained changes between the original and final budget for Tertiary Institutions sub-programme amount of Kshs.10,129,000 and Kshs.14,731,207 respectively resulting to unexplained and



unreconciled difference of Kshs.4,602,207. Further, the special needs sub-programme reflects original budget of Kshs.528,161 while the final budget reflects an amount of Kshs.1,000,000 resulting to unexplained and unreconciled difference of Kshs.471,839. Further, re-computation of the budget execution by sectors and projects programme/ sub-programme for administration and recurrent actual on comparable basis reflects a total of Kshs.11,156,820 while the financial statements reflect an amount of Kshs.10,676,820 resulting to unexplained and unreconciled difference of Kshs.480,000. In the circumstances, the accuracy, completeness and presentation of the financial statements could not be confirmed.

### **3. Unsupported Project Management Committee Balances**

Note 18.4 to the financial statements and Annex 5 to the financial statements reflects Project Management Committee bank account balances of Kshs.4,539,914 held in one hundred and one (101) Project Management Committees bank accounts. However, the relevant cash books, certificates of bank balances and bank reconciliation statements supporting these Project Management Committee bank balances were not provided for audit review.

In the circumstances, the accuracy, completeness and existence of the cash balances of Kshs.4,539,914 could not be confirmed.

The audit was conducted in accordance with International Standards of Supreme Audit Institutions (ISSAIs). I am independent of the National Government Constituencies Development Fund – Tigania West Constituency Management in accordance with ISSAI 130 on Code of Ethics. I have fulfilled other ethical responsibilities in accordance with the ISSAI and in accordance with other ethical requirements applicable to performing audits of financial statements in Kenya. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my qualified opinion.

#### **Emphasis of Matter**

##### **Budgetary Control and Performance**

The summary statement of appropriation reflects final receipts budget and actual on comparable basis of Kshs.155,853,588 and Kshs.97,765,985 respectively resulting to an under-funding of Kshs.58,087,603 or 63% of the budget. Similarly, the Fund spent an amount of Kshs.78,075,406 against actual receipts of Kshs.97,765,985 resulting to an under-utilization of Kshs.19,690,579 or 20% of actual receipts.

The under-funding and under-utilization affected the planned activities and may have impacted negatively on service delivery to the public.

My opinion is not modified in respect of this matter.

##### **Key Audit Matters**

Key audit matters are those matters that, in my professional judgment, are of most significance in the audit of the financial statements. There were no key audit matters to report in the year under review.



## **Other Matter**

### **Prior Year Matters**

In the report of the previous year, several issues were raised under Report on the Financial Statements and Report on Lawfulness and Effectiveness in Use of Public Resources. However, although Management has indicated that some of the issues have been resolved, the matters remained unresolved as the National Assembly is yet to deliberate on the audit report for 2021/2022.

## **REPORT ON LAWFULNESS AND EFFECTIVENESS IN USE OF PUBLIC RESOURCES**

### **Conclusion**

As required by Article 229(6) of the Constitution, based on the audit procedures performed, except for the matters described in the Basis for Conclusion on Lawfulness and Effectiveness in Use of Public Resources section of my report, I confirm that, nothing else has come to my attention to cause me to believe that public resources have not been applied lawfully and in an effective way.

### **Basis for Conclusion**

#### **1. Unrestricted Access to Borehole - Kibuline Primary School**

As previously reported, the Fund in the financial year 2021/2022 transferred to the Project Management Committee (PMC) of Kibuline Primary School Kshs.3,500,000 for renovation and solarization of a borehole at a cost of Kshs.3,499,478. The amount was paid to a contractor after completion of the works.

However, it was noted that even though the borehole was supposed to benefit the school and the local community, a church and some private individuals may have illegally connected this water for their private use and therefore reducing the volume that reach the community and the school. This is contrary to Section 24(b) of the National Government Constituencies Development Fund Act, 2015 which states that a Project under this Act shall be community based in order to ensure that the benefits are available to a widespread cross section of the inhabitants of a particular area.

Further, it was noted that a tap for the water that was expected to serve the community had been vandalized leading to wastage of water as it was flowing for 24 hours non-stop and without any economic utilization.

In addition, the solar panels were noted to be surrounded by trees which reduce power generation therefore affecting the pump's ability to generate enough water. It was also noted that the project had not been labeled in accordance with the guidelines of the Fund.

In the circumstances, the value for money for the expenditure amount of Kshs.3,499,478 could not be confirmed.



## **2. Presentation of the Financial Statements**

The statement of assets and liabilities and statement of cashflows on pages 2 and 3 reflects Notes 14A, 14B, 15 and 16 that does not correspond to the respective notes to the financial statements contrary to the Public Sector Accounting Standards Board (PSASB).

In the circumstances, the financial statements were not compliant with Public Sector Accounting Standards Board template.

## **3. Projects Implementation Status**

According to the project implementation status report provided for audit, forty-three (43) projects with a combined allocation amounting to Kshs.130,629,719 were budgeted to be implemented during the year under review. However, only twenty-four (24) projects with a combined budget of Kshs.82,341,777 had been completed while sixteen (16) projects with a cost of Kshs.35,651,752 were on-going. Three (3) projects that had been budgeted at a cost of Kshs.12,636,190 during the year 2022/2023 had their funding re-allocated to other projects.

Further examination and verification of projects revealed the following issues;

### **3.1 Grant for Procurement of Laboratory Equipment**

The statement of receipts and payments and as disclosed in Note 7 to the financial statements reflects transfers to other Government units amount of Kshs.14,991,207 which includes an amount of Kshs.10,129,000 relating to grant to rehabilitate offices and procure teaching materials for Kenya Medical Training School (KMTc) Mathiene Campus. The amount includes Kshs.6,651,000 for buying and delivering of assorted teaching equipment and Kshs.3,478,000 for renovation of two (2) houses formally used as a Police Station by demolishing unnecessary partition walls, flooring, plastering, reroofing, installation of windows, doors, ceiling, electrical installation and painting.

However, the following was noted on the payment;

- i. The professional opinion issued for the two projects did not comply with the requirements of the law as it did not state whether the recommended price was within indicative market prices
- ii. Physical verification of the projects carried out in the month of March, 2024 revealed that the laboratory equipment delivered were not tagged to indicate that they were procured by the Fund. Further, one of the former police houses was not labeled to indicate that it was a project of the Fund

In the circumstances, value for money for the expenditure amounting to Kshs.10,129,000 could not be confirmed.



### **3.2 Grant for Construction of Perimeter Wall and Purchase of Furniture**

The statement of receipts and payments and as disclosed in Note 7 to the financial statements reflects transfers to other Government units amount of Kshs.14,991,207 which includes an amount of Kshs.4,602,207 being grant to complete construction of perimeter wall and purchase of furniture.

However, the following anomalies were noted on the payment:

- i) The gate was constructed at a cost of Kshs.1,674,663, two hundred and eighty (280) lecture seats acquired at a cost of Kshs.1,540,000 and fifteen (15) metallic drawer cabinets were not well labeled to indicate that they were funded by the Fund. This was contrary to Regulation 11(1)(cc) of the National Government Constituencies Development Fund Regulations, 2016 which states that the functions of a Constituency Committee shall be to ensure projects are labelled in accordance with the guidelines issued by the Board.
- ii) Physical verification of the projects carried out in March, 2024 revealed that the lecture seats were and metallic cabinets were not tagged to indicate that they were procured by the Fund. The main gate was also not conspicuously labeled to indicate that its construction was funded by the Fund. In addition, even though the metallic drawer cabinets had been delivered, they were yet to be put to use by the college and therefore no value for money was being realized from the procurement. This was contrary to Section 3(h) of the Public Procurement and Asset Disposal Act, 2015 which states that public procurement and asset disposal by State organs and public entities shall be guided by the following values and principles of the Constitution and relevant legislation which include maximization of value for money.

In the circumstances, the value for money for the expenditure amounting to Kshs.4,602,207 could not be confirmed. Further, Management was in breach of the law.

### **3.3 Poor Workmanship on Renovation Works at Nairiri Primary School**

As previously reported, the Constituency Committee contracted a firm to renovate one classroom at a cost of Kshs.550,000 at Nairiri Primary School in the year under review. Physical verification carried out in the month of March, 2024 revealed that even though the classroom was complete and in use, the window panes were noted to have been poorly fixed and some were not in place, the class floor had potholes and cracks, the walls had cracks and painting was poorly done since only an undercoat had been applied. Further, the electrical works were poorly done and wall switches were missing.

In the circumstances, the value for money for the expenditure amount of Kshs.550,000 could not be confirmed.

The audit was conducted in accordance with ISSAI 4000. The Standard requires that I comply with ethical requirements and plan and perform the audit to obtain assurance about whether the activities, financial transactions and information reflected in the



financial statements are in compliance, in all material respects, with the authorities that govern them. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my conclusion.

## REPORT ON EFFECTIVENESS OF INTERNAL CONTROLS, RISK MANAGEMENT AND GOVERNANCE

### **Conclusion**

As required by Section 7(1)(a) of the Public Audit Act, 2015, based on the audit procedures performed, except for the matter described in the Basis for Conclusion on Effectiveness of Internal Controls, Risk Management and Governance section of my report, I confirm that, nothing else has come to my attention to cause me to believe that internal controls, risk management and overall governance were not effective.

### **Basis for Conclusion**

#### **Lack of a Disaster Recovery Plan**

As previously reported, Management had not put in place a disaster recovery plan / business continuity plan. In the absence of disaster recovery and business continuity plan, the Fund lacks a blue print for identifying, preventing and mitigating against risks and disasters to ensure that its operations are not interrupted in case of unforeseen events.

In the circumstances, the effectiveness of risk management could not be confirmed.

The audit was conducted in accordance with ISSAI 2315 and ISSAI 2330. The standards require that I plan and perform the audit to obtain assurance about whether effective processes and systems of internal controls, risk management and overall governance were operating effectively, in all material respects. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my conclusion.

### **Responsibilities of Management and those Charged with Governance**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with International Public Sector Accounting Standards (Cash Basis) and for maintaining effective internal controls as Management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error and for its assessment of the effectiveness of internal controls, risk management and overall governance.

In preparing the financial statements, Management is responsible for assessing the Fund's ability to continue to sustain its services, disclosing, as applicable, matters related to sustainability of services and using the applicable basis of accounting unless Management is aware of the intention to terminate the Fund or to cease operations.

Management is also responsible for the submission of the financial statements to the Auditor-General in accordance with the provisions of Section 47 of the Public Audit Act, 2015.



In addition to the responsibility for the preparation and presentation of the financial statements described above, Management is also responsible for ensuring that the activities, financial transactions and information reflected in the financial statements comply with the authorities which govern them, and that public resources are applied in an effective way.

Those charged with governance are responsible for overseeing the Fund's financial reporting process, reviewing the effectiveness of how Management monitors compliance with relevant legislative and regulatory requirements, ensuring that effective processes and systems are in place to address key roles and responsibilities in relation to governance and risk management, and ensuring the adequacy and effectiveness of the control environment.

### **Auditor-General's Responsibilities for the Audit**

The audit objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion in accordance with the provisions of Section 48 of the Public Audit Act, 2015 and submit the audit report in compliance with Article 229(7) of the Constitution. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISSAIs will always detect a material misstatement and weakness when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

In addition to the audit of the financial statements, a compliance audit is planned and performed to express a conclusion about whether, in all material respects, the activities, financial transactions and information reflected in the financial statements are in compliance with the authorities that govern them and that public resources are applied in an effective way, in accordance with the provisions of Article 229(6) of the Constitution and submit the audit report in compliance with Article 229(7) of the Constitution.

Further, in planning and performing the audit of the financial statements and audit of compliance, I consider internal controls in order to give an assurance on the effectiveness of internal controls, risk management and governance processes and systems in accordance with the provisions of Section 7(1)(a) of the Public Audit Act, 2015 and submit the audit report in compliance with Article 229(7) of the Constitution. My consideration of the internal controls would not necessarily disclose all matters in the internal controls that might be material weaknesses under the ISSAIs. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements caused by error or fraud in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions.



Because of its inherent limitations, internal controls may not prevent or detect misstatements and instances of non-compliance. Also, projections of any evaluation of effectiveness to future periods are subject to the risk that controls may become inadequate because of changes in conditions, or that the degree of compliance with the policies and procedures may deteriorate.

As part of an audit conducted in accordance with ISSAIs, I exercise professional judgement and maintain professional skepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations or the override of internal controls.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by Management.
- Conclude on the appropriateness of Management's use of applicable basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Fund's ability to sustain its services. If I conclude that a material uncertainty exists, I am required to draw attention in the auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to the date of my audit report. However, future events or conditions may cause the Fund to cease to continue to sustain its services.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Obtain sufficient appropriate audit evidence regarding the financial information and business activities of the Fund to express an opinion on the financial statements.
- Perform such other procedures as I consider necessary in the circumstances.

I communicate with Management regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal controls that are identified during the audit.



I also provide Management with a statement that I have complied with relevant ethical requirements regarding independence and communicate with them all relationships and other matters that may reasonably be thought to bear on my independence and where applicable, related safeguards.

  
FCPA Nancy Gathungu, CBS  
AUDITOR-GENERAL

Nairobi

25 June, 2024



**Tigania West Constituency**  
**National Government Constituencies Development Fund (NGCDF)**  
**Annual Report and Financial Statements for The Year Ended June 30, 2023**

**VIII. Statement Of Receipts and Payments for the Year Ended 30th June 2023**

	Note	2022-2023	2021-2022
			Kshs
<b>RECEIPTS</b>			
Transfers from NGCDF Board	1	87,000,000	182,177,758
Proceeds from Sale of Assets	2	-	-
Other Receipts (sale of tender)	3	18,000	17,000
<b>TOTAL RECEIPTS</b>		<b>87,018,000</b>	<b>182,194,758</b>
<b>PAYMENTS</b>			
Compensation of employees	4	4,198,510	4,541,506
Committee expenses	5	3,997,360	-
Use of goods and services	6	3,766,272	10,563,997
Transfers to Other Government Units	7	14,991,207	79,610,451
Other grants and transfers	8	50,637,057	76,322,993
Acquisition of Assets	9	5,000	1,200,000
Oversight Committee Expenses	10	480,000	-
Other Payments	11	-	-
<b>TOTAL PAYMENTS</b>		<b>78,075,406</b>	<b>172,238,947</b>
<b>SURPLUS/DEFICIT</b>		<b>8,942,594</b>	<b>9,955,811</b>

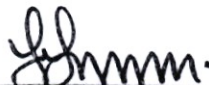
The accounting policies and explanatory notes to these financial statements form an integral part of the financial statements.

The Constituency financial statements were approved by the NGCDFC on 27/03/2024 and signed by:



Fund Account Manager

Name: Harrison Wachira



National Sub-County  
Accountant

Name: Franklin Mwenda  
ICPAK M/No: 32141



Chairman NG-CDF  
Committee

Name: Jeremy Muriuki



**Tigania West Constituency**  
**National Government Constituencies Development Fund (NGCDF)**  
**Annual Report and Financial Statements for The Year Ended June 30, 2023**

**IX. Statement Of Assets and Liabilities As At 30th June, 2023**

	Note	2022-2023 Kshs	2021-2022 Kshs
<b>FINANCIAL ASSETS</b>			
Cash and Cash Equivalents			
Bank Balances ( as per the cash book)	12A	19,690,579	10,747,985
Cash Balances (cash at hand)	12B	-	-
<b>Total Cash and Cash Equivalents</b>		<b>19,690,579</b>	<b>10,747,985</b>
Accounts Receivable			
Outstanding Imprests	13	-	-
<b>TOTAL FINANCIAL ASSETS</b>		<b>19,690,579</b>	<b>10,747,985</b>
<b>FINANCIAL LIABILITIES</b>			
Accounts Payable (Deposits)			
Retention	14A	-	-
Gratuity	14B	-	-
<b>NET FINANCIAL ASSETS</b>		<b>19,690,579</b>	<b>10,747,985</b>
<b>REPRESENTED BY</b>			
Fund balance b/fwd 1st July...	15	10,747,985	792,174
Prior year adjustments	16	-	-
Surplus/Deficit for the year		8,942,594	9,955,811
<b>NET FINANCIAL POSITION</b>		<b>19,690,579</b>	<b>10,747,985</b>

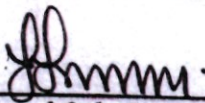
The accounting policies and explanatory notes to these financial statements form an integral part of the financial statements.

The Constituency financial statements were approved by NG CDFC on 27/03 2024 and signed by:



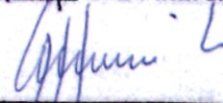
Fund Account Manager

Name: Harrison Wachira



National Sub-County  
Accountant

Name: Franklin Mwenda  
ICPAK M/No: 32141



Chairman NG-CDF  
Committee

Name: Jeremy Muriuki



*Tigania West Constituency  
National Government Constituencies Development Fund (NGCDF)  
Annual Report and Financial Statements for The Year Ended June 30, 2023*

**X. Statement Of Cash Flows for The Year Ended 30th June 2023**

		2022-2023	2021-2022
		Kshs	Kshs
<b>Receipts from operating activities</b>			
Transfers from NGCDF Board	1	87,000,000	182,177,758
Other Receipts (sale of tenders)	3	18,000	17,000
		<b>87,018,000</b>	<b>182,194,758</b>
<b>Payments for operating activities</b>			
Compensation of Employees	4	4,198,510	4,541,506
Committee expenses	5	3,997,360	-
Use of goods and services	6	3,766,272	10,563,997
Transfers to Other Government Units	7	14,991,207	79,610,451
Other grants and transfers	8	50,637,057	76,322,993
Oversight Committee Expenses	10	480,000	-
Other Payments	11	-	-
		<b>78,070,406</b>	<b>171,038,947</b>
<b>Adjusted for:</b>			
Decrease/(Increase) in Accounts receivable	17	-	-
Increase/(Decrease) in Accounts Payable	18	-	-
Prior year Adjustments	16	-	-
Net Adjustments		-	-
<b>Net cash flow from operating activities</b>		<b>8,947,594</b>	<b>11,155,811</b>
<b>CASHFLOW FROM INVESTING ACTIVITIES</b>			
Proceeds from Sale of tenders	2	-	-
Acquisition of Assets	9	(5,000)	(1,200,000)
<b>Net cash flows from Investing Activities</b>		<b>(5,000)</b>	<b>(1,200,000)</b>
<b>NET INCREASE IN CASH AND CASH EQUIVALENT</b>		<b>8,942,594</b>	<b>9,955,811</b>
Cash and cash equivalent at BEGINNING of the year	15	10,747,985	792,174
<b>Cash and cash equivalent at END of the year</b>		<b>19,690,579</b>	<b>10,747,985</b>

The accounting policies and explanatory notes to these financial statements form an integral part of the financial statements.



**Tigania West Constituency  
National Government Constituencies Development Fund (NGCDF)  
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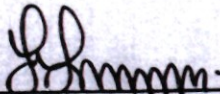
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The Constituency financial statements were approved by NG CDFC on 27/03 | 2024 and signed by:



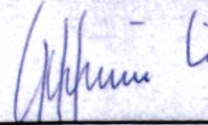
Fund Account Manager

Name: Harrison Wachira



National Sub-County  
Accountant

Name: Franklin Mwenda  
ICPAK M/No: 32141



Chairman NG-CDF  
Committee

Name: Jeremy Muriuki



**Tigania West Constituency**  
**National Government Constituencies Development Fund (NGCDF)**  
**Annual Report and Financial Statements for The Year Ended June 30, 2023**

**XI. Summary Statement of Appropriation for The Year Ended 30<sup>th</sup> June 2023**

Receipt/Expense Item	Original Budget		Adjustments	Final Budget	Actual on Comparable Basis	Budget Utilisation Difference	% of Utilisation
	a		b	c=a+b	d	e=c-d	f=d/c %
RECEIPTS	2022/2023	Opening Balance (C/Bk) and AIA	Previous years Outstanding Disbursements	2022/2023	2022/2023		
Transfers from NG-CDF Board	145,087,603	10,747,985	-	155,835,588	97,747,985	58,087,603	63%
Proceeds from Sale of Assets	-	-	-	-	-	-	0%
Other Receipts (sale of tenders)	-	18,000	-	18,000	18,000	-	100%
<b>TOTAL RECEIPTS</b>	<b>145,087,603</b>	<b>10,765,985</b>	<b>-</b>	<b>155,853,588</b>	<b>97,765,985</b>	<b>58,087,603</b>	<b>63%</b>
PAYMENTS							
Compensation of Employees	3,459,589	1,458,554	-	4,918,143	4,198,510	719,633	85%
Committee expenses	2,232,000	3,440,539	-	5,672,539	3,997,360	1,675,179	71%
Use of goods and services	7,361,295	-	-	7,361,295	3,766,272	3,595,023	51%
Transfers to Other Government Units	60,940,832	4,602,207	-	65,543,039	14,991,207	50,551,832	23%
Other grants and transfers	69,688,887	1,229,685	-	70,918,572	50,637,057	20,281,515	71%
Acquisition of Assets	5,000	-	-	5,000	5,000	-	100%
Oversight Committee Expenses	1,400,000	-	-	1,400,000	480,000	920,000	34%
Other Payments	-	-	-	-	-	-	-
Unallocated	-	35,000	-	35,000	-	35,000	0%
<b>TOTAL</b>	<b>145,087,603</b>	<b>10,765,985</b>	<b>-</b>	<b>155,853,588</b>	<b>78,075,406</b>	<b>77,778,182</b>	<b>50%</b>

Total percentage disbursed from the board was 63%. This affected the expenditure across board. Compensation of employees was at 85%, committee expenses at 71%, use of goods and services at 51%, transfer to other government units at 23%, other grants and transfer at 71% and



**Tigania West Constituency**  
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oversight committee expenses at 34%. Overall, the expenditure was at 50% of the total available funds. The constituency had received sh 15 millions whose authority had not been received by 30<sup>th</sup> June 2023.

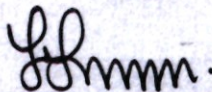
<b>Reconciliation of Summary Statement of Appropriation to Statement of Assets and Liabilities</b>	
<b>Description</b>	<b>Amount</b>
Budget utilisation difference totals	77,778,182
Less undisbursed funds receivable from the Board as at 30th June 2023	58,087,603
	19,690,579
Add Accounts payable	-
Less Accounts Receivable	-
Add/Less Prior Year Adjustments	-
Cash and Cash Equivalents at the end of the FY 2022/2023	19,690,579

The Constituency financial statements were approved by NG CDFC on 27/03 2024 and signed by:



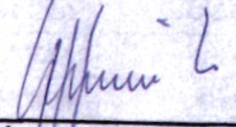
Fund Account Manager

Name: Harrison Wachira



National Sub-County Accountant

Name: Franklin Mwenda  
 ICPAK M/No: 32141



Chairman NG-CDF Committee

Name: Jeremy Muriuki



**Tigania West Constituency**  
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**Annual Report and Financial Statements for The Year Ended June 30, 2023**

**XII. Budget Execution By Sectors And Projects For The Year Ended 30<sup>th</sup> June 2023**

Programme/Sub-programme	Original Budget 2022-2023 Kshs	Adjustments		Final Budget 2022-2023 Kshs	Actual on comparable basis 2022-2023 Kshs	Budget utilization difference Kshs
		Opening Balance (C/Bk) and AIA Kshs	Previous Years' Outstanding Disbursements Kshs			
<b>1.0 Administration and Recurrent</b>						
1.1 Compensation of employees	3,459,589	1,458,554	-	4,918,143	4,198,510	719,633
1.2 Committee allowances	1,488,000	3,440,539	-	4,928,539	4,477,360	451,179
1.3 Use of goods and services	3,752,667		-	3,752,667	2,480,950	1,271,717
<b>Total</b>	<b>8,700,256</b>	<b>4,899,093</b>	<b>-</b>	<b>13,599,349</b>	<b>10,676,820</b>	<b>2,922,529</b>
<b>2.0 Monitoring and evaluation</b>						
2.1 Capacity building	1,750,000	-	-	1,750,000	778,000	972,000
2.2 Committee allowances	744,000	-	-	744,000		744,000
2.3 Use of goods and services	1,858,628	-	-	1,858,628	507,322	1,351,306
<b>Total</b>	<b>4,352,628</b>	<b>-</b>	<b>-</b>	<b>4,352,628</b>	<b>1,285,322</b>	<b>3,067,306</b>
<b>3.0 Emergency</b>						
3.1 Unutilised	7,636,190	-	-	7,636,190		7,636,190
<b>Total</b>	<b>7,636,190</b>	<b>-</b>	<b>-</b>	<b>7,636,190</b>	<b>-</b>	<b>7,636,190</b>
<b>4.0 Bursary and Social Security</b>						
4.1 Secondary Schools	33,400,000	89,685	-	33,489,685	33,369,557	120,128
4.2 Tertiary Institutions	16,252,500	-	-	15,780,661	16,252,500	-
4.3 Social Security	600,000	300,000	-	900,000		900,000
4.4 Special Needs	528,161	-	-	1,000,000	175,000	353,161



**Tigania West Constituency**  
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**Annual Report and Financial Statements for The Year Ended June 30, 2023**

Programme/ Sub-programme	Original Budget 2022-2023	Adjustments		Final Budget 2022-2023	Actual on comparable basis 2022-2023	Budget utilization difference
		Opening Balance (C/Bk) and AIA	Previous Years' Outstanding Disbursements			
<b>Total</b>	<b>50,780,661</b>	<b>389,685</b>	<b>-</b>	<b>51,170,346</b>	<b>49,797,057</b>	<b>1,373,289</b>
<b>5.0 Sports</b>				-		-
5.1 Tigania West Sports	2,601,752	-	-	2,601,752		2,601,752
5.2 Tigania West FWD sports	300,000	-	-	300,000		300,000
<b>Total</b>	<b>2,901,752</b>	<b>-</b>	<b>-</b>	<b>2,901,752</b>	<b>-</b>	<b>2,901,752</b>
<b>6.0 Environment</b>						
Kamaroo Primary School	2,901,752	-	-	2,901,752		2,901,752
<b>Total</b>	<b>2,901,752</b>	<b>-</b>	<b>-</b>	<b>2,901,752</b>	<b>-</b>	<b>2,901,752</b>
<b>7.0 Primary Schools Projects</b>						
7.1 Kieru primary School	255,760	-	-	255,760		255,760
7.2 Gimpine primary school	222,960	-	-	222,960		222,960
7.3 Ntoombo Primary School	210,723	-	-	210,723		210,723
7.4 Rei Primary School	1,812,173	-	-	1,812,173		1,812,173
7.5 Lubunu primary School	239,835	-	-	239,835		239,835
7.6 Iauria primary school	202,603	-	-	202,603		202,603
7.7 Kibuline Primary School	468,000	-	-	468,000		468,000
7.8 Rwongo rwa Nyanki Primary School	1,480,000	-	-	1,480,000		1,480,000
7.9 KK Tharaine Primary Sch	1,480,000	-	-	1,480,000		1,480,000
7.10 Muramba Primary School	1,480,000	-	-	1,480,000		1,480,000
7.11 Nkiluthu Primary School	1,480,000	-	-	1,480,000		1,480,000
7.12 CCM Mwerendu Primary	250,000	-	-	250,000		250,000



**Tigania West Constituency  
National Government Constituencies Development Fund (NGCDF)  
Annual Report and Financial Statements for The Year Ended June 30, 2023**

Programme/Sub-programme	Original Budget 2022-2023	Adjustments		Final Budget 2022-2023	Actual on comparable basis 2022-2023	Budget utilization difference
		Opening Balance (C/BS) and AIA	Previous Years' Outstanding Disbursements			
School						
7.13 Kimerej Primary School	1,480,000	-	-	1,480,000	-	1,480,000
7.14 Kanthiari Primary School	1,740,000	-	-	1,740,000	260,000	1,480,000
7.15 Kunene Primary School	1,400,000	-	-	1,400,000	-	1,400,000
7.16 Kithiru Primary School	5,500,000	-	-	5,500,000	-	5,500,000
7.17 Uringu Primary School	1,500,000	-	-	1,500,000	-	1,500,000
<b>Total</b>	<b>21,202,054</b>	<b>-</b>	<b>-</b>	<b>21,202,054</b>	<b>260,000</b>	<b>20,942,054</b>
8.0 Secondary Schools Projects						
8.1 Mwanika Day secondary school	109,778	-	-	109,778	-	109,778
8.2 Mutionjuri Day Secondary School	2,400,000	-	-	2,400,000	-	2,400,000
8.3 Kibiru Day Secondary School	2,400,000	-	-	2,400,000	-	2,400,000
8.4 Kithiiri Day Secondary School	2,400,000	-	-	2,400,000	-	2,400,000
8.5 Kimachia Secondary School	2,400,000	-	-	2,400,000	-	2,400,000
8.6 Laciathurui Secondary School	2,400,000	-	-	2,400,000	-	2,400,000
8.7 Nitiba Day Secondary School	5,000,000	-	-	5,000,000	-	5,000,000
8.8 Lairangi Day Secondary School	5,000,000	-	-	5,000,000	-	5,000,000
8.9 Kibuline Secondary School	5,000,000	-	-	5,000,000	-	5,000,000
8.10 Kianjai Girls Secondary School	1,500,000	-	-	1,500,000	-	1,500,000
8.11 Amwari Day Secondary School	1,000,000	-	-	1,000,000	-	1,000,000
<b>Total</b>	<b>29,609,778</b>	<b>-</b>	<b>-</b>	<b>29,609,778</b>	<b>-</b>	<b>29,609,778</b>
9.0 Tertiary institutions Projects						



**Tigania West Constituency  
National Government Constituencies Development Fund (NGCDF)  
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Programme/Sub-programme	Original Budget 2022-2023	Adjustments		Final Budget 2022-2023	Actual on comparable basis 2022-2023	Budget utilization Difference
		Opening Balance (C/Bk) and AIA	Previous Years' Outstanding Disbursements			
9.1 KMTc Miathene		4,602,207	-	4,602,207	4,602,207	-
9.2 KMTc Miathene	10,129,000	-	-	10,129,000	10,129,000	-
<b>Total</b>	<b>10,129,000</b>	<b>4,602,207</b>	<b>-</b>	<b>14,731,207</b>	<b>14,731,207</b>	<b>-</b>
10.0 Security Projects						
10.1 Tigania West Administration Police Post	223,951	-	-	223,951	-	223,951
10.2 Miathene chiefs Office	44,581	-	-	44,581	-	44,581
10.3 Mweronkanga Assistant Chiefs Office	1,300,000	-	-	1,300,000	-	1,300,000
10.4 Muthiru Assistant Chiefs Office	1,300,000	-	-	1,300,000	-	1,300,000
10.5 Kiorimba Assistant Chiefs Office	1,300,000	-	-	1,300,000	-	1,300,000
10.6 Kibiru Chiefs Office	1,300,000	-	-	1,300,000	-	1,300,000
10.7 Kitiho Chiefs Office		840,000	-		840,000	
<b>Total</b>	<b>5,468,532</b>	<b>840,000</b>	<b>-</b>	<b>6,308,532</b>	<b>840,000</b>	<b>5,468,532</b>
11.0 Acquisition of assets						
11.1 Office phone	5,000	-	-	5,000	5,000	-
<b>Total</b>	<b>5,000</b>	<b>-</b>	<b>-</b>	<b>5,000</b>	<b>5,000</b>	<b>-</b>
12.0 Constituency Oversight Committee						
12.1 Capacity building	-	-	-	-	-	-
12.2 Committee allowances	600,000	-	-	600,000	-	600,000
12.3 Use of goods and services	800,000	-	-	800,000	-	800,000
<b>Total</b>	<b>1,400,000</b>	<b>-</b>	<b>-</b>	<b>1,400,000</b>	<b>-</b>	<b>1,400,000</b>



**Iigania West Constituency**  
**National Government Constituencies Development Fund (NGCDF)**  
**Annual Report and Financial Statements for The Year Ended June 30, 2023**

Programme/Sub-programme	Original Budget 2022-2023	Adjustments		Final Budget 2022-2023	Actual on comparable basis 2022-2023	Budget utilization difference
		Opening Balance (C/Bk) and AIA	Previous Years' Outstanding Disbursements			
<b>13.0 Other payments</b>						
Strategic plan	-	-	-	-	-	-
Sub totals	-	-	-	-	-	-
<b>14.0 unallocated fund</b>						
14.1 Unapproved projects	-	-	-	-	-	-
14.2 AIA	-	17,000	-	17,000	18,000	35,000
14.3 FMC savings	-	-	-	-	-	-
<b>Total</b>	-	17,000	-	17,000		35,000
	145,087,603	10,747,985	-	155,835,588	78,075,406	77,778,182

(NB: This statement is a disclosure statement indicating the utilisation in the same format as the entity's budgets which are programme based. Ensure that this document is completed to enable consolidation by the National Treasury



### **XIII. Significant Accounting Policies**

The principle accounting policies adopted in the preparation of these financial statements are set out below:

#### **1. Statement of Compliance and Basis of Preparation**

The financial statements have been prepared in accordance with Cash-basis International Public Sector Accounting Standards (IPSAS) as prescribed by the Public Sector Accounting Standards Board (PSASB) and set out in the accounting policy note below. This cash basis of accounting has been supplemented with accounting for; a) receivables that include imprests and salary advances and b) payables that include deposits (gratuity and retentions).

The financial statements comply with and conform to the form of presentation prescribed by the PSASB. The accounting policies adopted have been consistently applied to all the years presented.

#### **2. Reporting Entity**

The financial statements are for the NGCDF-Tigania West Constituency. The financial statements encompass the reporting entity as specified under section 81 of the PFM Act 2012

#### **3. Reporting Currency**

The financial statements are presented in Kenya Shillings (Kshs), which is the functional and reporting currency of the Government and all values are rounded to the nearest Kenya Shilling.

#### **4. Significant Accounting Policies**

The accounting policies set out in this section have been consistently applied by the entity for all the years presented.

##### **a) Recognition of Receipts**

The entity recognises all receipts from the various sources when the event occurs, and the related cash has actually been received by the Entity.



***Significant Accounting Policies continued***

**Transfers from the National Government Constituency Development Fund (NG-CDF)**

Transfers from the NG-CDF to the constituency are recognized when cash is received in the Constituency account.

**Proceeds from Sale of Assets**

Proceeds from disposal of assets are recognized as and when cash is received in the constituency account.

**Other receipts**

These include Appropriation-in-Aid and relates to receipts such as proceeds from sale of tender documents, rent receipts, interest earned on bank balances, hire of Plant/Equipment/Facilities, Unutilized funds from PMCs among others.

***Unutilized Funds from PMCs.***

All unutilized funds of the Project Management Committee (PMC) are returned to the constituency account. Unutilized funds from PMCs are recognised as other receipts upon return to the constituency account.

**External Assistance**

External assistance refers to grants and loans received from local, multilateral and bilateral development partners. In the year under review there was no external assistance received.

**b) Recognition of payments**

The Entity recognises all payments when the event occurs and the related cash has actually been paid out by the entity.



***Significant Accounting Policies continued***

**Compensation of Employees**

Salaries and wages, allowances, statutory contribution for employees are recognized in the period when the compensation is paid.

**Use of Goods and Services**

Goods and services are recognized as payments in the period when the goods/services are paid for. Such expenses, if not paid during the period where goods/services are consumed, shall be disclosed as pending bills.

**Acquisition of Fixed Assets**

The payment on acquisition of property plant and equipment items is not capitalized. The cost of acquisition and proceeds from disposal of these items are treated as payments and receipts items respectively. Where an asset is acquired in a non-exchange transaction for nil or nominal consideration and the fair value of the asset can be reliably established, a contra transaction is recorded as receipt and as a payment.

A fixed asset register is maintained by each constituency and a summary provided for purposes of consolidation. This summary is disclosed as an annexure to the financial statements.

**5. In-kind contributions**

In-kind contributions are donations that are made to the constituency in the form of actual goods and/or services rather than in money or cash terms. These donations may include vehicles, equipment or personnel services. Where the financial value received for in-kind contributions can be reliably determined, the constituency includes such value in the statement of receipts and payments both as receipts and as payments in equal and opposite amounts; otherwise, the contribution is not recorded.



***Significant Accounting Policies continued***

**6. Cash and Cash Equivalent.**

Cash and cash equivalents comprise cash on hand and cash at bank, short-term deposits on call and highly liquid investments with an original maturity of three months or less, which are readily convertible to known amounts of cash and are subject to insignificant risk of changes in value. Bank account balances include amounts held at various commercial banks at the end of the financial year.

***Significant Accounting Policies continued***

**7. Accounts Receivable**

For the purposes of these financial statements, imprests and advances to authorised public officers and/or institutions which were not surrendered or accounted for at the end of the financial year are treated as receivables. This is in recognition of the government practice where the imprest payments are recognized as payments when fully accounted for by the imprest or AIE holders. This is an enhancement to the cash accounting policy. Other accounts receivables are disclosed in the financial statements.

**8. Accounts Payable**

For the purposes of these financial statements, Deposits (gratuity and retentions) held on behalf of third parties have been recognized on an accrual basis (as accounts payables). This is in recognition of the government practice of retaining a portion of contracted services and works pending fulfilment of obligations by the contractor and to hold deposits on behalf of third parties. Gratuity earned on monthly is held on behalf of the employee and later paid at the end of the contract period. This is an enhancement to the cash accounting policy adopted by National Government Constituencies Development Fund as prescribed by PSASB. Other liabilities including pending bills are disclosed in the financial statements.



***Significant Accounting Policies continued***

**9. Pending Bills**

Pending bills consist of unpaid liabilities at the end of the financial year arising from contracted goods or services during the year or in past years. As pending bills do not involve the payment of cash in the reporting period, they are recorded as 'memorandum' or 'off-balance' items to provide a sense of the overall net cash position of the entity at the end of the financial year. When the pending bills are finally settled, such payments are included in the Statement of Receipts and Payments in the year in which the payments are made.

**10. Unutilized Fund**

Unutilized funds consist of bank balances in the constituency account and funds not yet disbursed by the Board to the constituency at the end of the financial year. These balances are available for use in the subsequent financial year to fund projects approved in the respective prior financial years consistent with sec 6(2) and sec 7(2) of NGCDF Act, 2015

**11. Budget**

The budget is developed on a comparable accounting basis (cash basis except for imprest which is accounted for on an accrual basis), the same accounts classification basis, and for the same period as the financial statements. The original budget was approved by Parliament on 15 June 2022 for the period 1<sup>st</sup> July 2022 to 30<sup>th</sup> June 2023 as required by law. Included in the adjustments are Cash book opening balance, AIA generated during the year and constituency allocations not yet disbursed at the beginning of the financial year.

A comparison of the actual performance against the comparable budget for the financial year under review has been included in the financial statements.

**12. Comparative Figures**

Where necessary, comparative figures for the previous financial year have been amended or reconfigured to conform to the required changes in presentation.



***Significant Accounting Policies Continued***

**13. Subsequent Events**

There have been no events subsequent to the financial year end with a significant impact on the financial statements for the year ended 30<sup>th</sup> June 2023.

**14. Errors**

Material prior period errors are corrected retrospectively in the first set of financial statements authorized for issue after their discovery by: i. restating the comparative amounts for prior period(s) presented in which the error occurred; or ii. If the error occurred before the earliest prior period presented, restating the opening balances of assets, liabilities and net assets/equity for the earliest prior period presented.

During the year, errors that have been corrected are disclosed under note 14 explaining the nature and amounts.

**15. Related Party Transactions**

The Entity regards a related party as a person or an entity with the ability to exert control individually or jointly, or to exercise significant influence over the Entity, or vice versa.



**Tigania West Constituency**  
**National Government Constituencies Development Fund (NGCDF)**  
**Annual Report and Financial Statements for The Year Ended June 30, 2023**

**XIV. Notes to the Financial Statements**

**1. Transfers from NGCDF Board**

Description	2023	2022
NGCDF Board	Kshs	Kshs
AIE NO B185274	7,000,000	
AIE NO B185429	6,000,000	
AIE NO B185798	15,000,000	
AIE NO B206199	5,000,000	
AIE NO B205913	12,000,000	
AIE NO B205618	12,000,000	
AIE NO B207694	15,000,000	
AIE NO B207932	15,000,000	
AIE NO B105306		33,000,000
AIE NO B105571		44,000,000
AIE NO B105945		22,000,000
AIE NO B128718		6,000,000
AIE NO B163880		12,000,000
AIE NO B154224		15,000,000
AIE NO B154445		18,000,000
AIE NO B154499		20,088,879
AIE NO B888505		12,088,879
<b>TOTAL</b>	<b>87,000,000</b>	<b>182,177,758</b>

**2. Proceeds From Sale of Assets**

	2023	2022
	Kshs	Kshs
Receipts from sale of Buildings	-	-
Receipts from the Sale of Vehicles and Transport Equipment	-	-
Receipts from sale of office and general equipment	-	-
Receipts from the Sale Plant Machinery and Equipment	-	-
Others (specify)	-	-
<b>Total</b>	<b>-</b>	<b>-</b>



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**3. Other Receipts**

	<i>2023</i>	<i>2022</i>
	<b>Kshs</b>	<b>Kshs</b>
Interest Received	-	-
Rents	-	-
Receipts Sale of Tender Documents	18,000	17,000
Hire of plant/equipment/facilities	-	-
Unutilized funds from PMCs	-	-
Other Receipts Not Classified Elsewhere (specify)	-	-
<b>Total</b>	<b>18,000</b>	<b>17,000</b>

**4. Compensation of Employees**

	<i>2023</i>	<i>2022</i>
	<b>Kshs</b>	<b>Kshs</b>
NG-CDFC Basic staff salaries	2,807,539	2,989,706
Basic wage for casual workers	40,000	65,000
Personal allowances paid as part of salary	-	-
House Allowance	172,200	-
Transport Allowance	195,000	-
Leave allowance	-	-
Gratuity to contractual employees	928,291	1,385,280
Employer Contributions Compulsory national social security schemes	55,480	101,520
<b>Total</b>	<b>4,198,510</b>	<b>4,541,506</b>

**5. Committee Expenses**

	<i>2023</i>	<i>2022</i>
	<b>Kshs</b>	<b>Kshs</b>
Sitting allowance	1,072,860	-
Other committee expenses	2,924,500	-
<b>TOTAL</b>	<b>3,997,360</b>	<b>-</b>



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**6. Use of Goods and services**

	2022-2023	2021-2022
	Kshs	Kshs
Utilities, supplies and services	17,038	9,450
Communication, supplies and services	142,540	84,850
Domestic travel and subsistence	416,600	302,500
Printing, advertising and information supplies & services	307,322	1,188,549
Rentals of produced assets	-	-
Training expenses	778,000	980,000
Hospitality supplies and services	428,099	238,050
Committee allowances	-	1,000,000
Other committee expenses	-	4,523,985
Insurance costs	-	-
Specialized materials and services	-	-
Office and general supplies and services	177,480	-
Fuel, oil & lubricants	1,400,000	1,200,000
Banking commissions, services and charges	23,909	33,240
Other operating expenses	-	-
Security operations	-	-
Routine maintenance – vehicles and other transport equipment	75,284	300,144
Routine maintenance – other assets	-	703,229
<b>Total</b>	<b>3,766,272</b>	<b>10,563,997</b>

**7. Transfer to Other Government Units**

Description	2023	2022
	Kshs	Kshs
Transfers To Primary Schools (See Attached List)	260,000	62,407,269
Transfers To Secondary Schools (See Attached List)	-	9,203,182
Transfers To Tertiary Institutions (See Attached List)	14,731,207	8,000,000
<b>Total</b>	<b>14,991,207</b>	<b>79,610,451</b>



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**8. Other Grants and Other transfers**

	<i>2022-2023</i>	<i>2021-2022</i>
	<i>Kshs</i>	<i>Kshs</i>
Bursary – secondary schools (see attached list)	33,369,557	34,284,600
Bursary – tertiary institutions (see attached list)	16,252,500	15,959,500
Bursary – special schools (see attached list)	175,000	468,000
Mock & CAT (see attached list)	-	-
Social Security programmes (NHIF)	-	198,000
Security projects (see attached list)	840,000	15,437,562
Sports projects (see attached list)	-	5,483,554
Environment projects (see attached list)	-	2,741,777
Emergency projects (see attached list)	-	1,750,000
Roads projects (see attached list)	-	-
<b>Total</b>	<b>50,637,057</b>	<b>76,322,993</b>

**9. Acquisition of Assets**

	<i>2023</i>	<i>2022</i>
	<i>Kshs</i>	<i>Kshs</i>
Purchase of Buildings	-	-
Construction of Buildings	-	-
Refurbishment of Buildings	-	-
Purchase of Vehicles and Other Transport Equipment	-	-
Purchase of Household Furniture and Institutional Equipment	-	-
Purchase of Office Furniture and General Equipment	-	-
Purchase of ICT Equipment, Software and Other ICT Assets	5,000	-
Purchase of Specialized Plant, Equipment and Machinery	-	1,200,000
Rehabilitation and renovation of plant, machinery and equipment	-	-
Acquisition of Land	-	-
Acquisition Intangible Assets	-	-
<b>Total</b>	<b>5,000</b>	<b>1,200,000</b>

**10. Oversight Committee Expenses**

COC Members allowance	480,000	-
Other COC expenses	-	-
<b>TOTAL</b>	<b>480,000</b>	<b>-</b>



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**11. Other Payments**

	2022-2023	2021-2022
	Kshs	Kshs
Strategic plan	-	-
ICT Hub	-	-
	-	-

**12. Cash Book Bank Balance**

Name Of Bank, Account No. & Currency	2022-2023	2021-2022
	Kshs	Kshs
<b>11A: Bank Accounts (Cash Book Bank Balance)</b>		
Equity Bank, Meru Branch , Account No. 0140292799595 (Old Main account)	-	10,747,985
Family Bank, Meru Branch , Account No. 63000069305 (New main account)	19,690,579	-
Name of Bank, account No. ( Deposits account)	-	-
<b>Total</b>	<b>19,690,579</b>	<b>10,747,985</b>
<b>11 B: Cash on Hand</b>		
Location 1	-	-
Location 2	-	-
Location 3	-	-
Other Locations (Specify)	-	-
<b>Total</b>	<b>-</b>	<b>-</b>

**13. Outstanding Imprests**

Name of Officer or Institution	Date imprest Taken	Amount Taken	Amount Surrendered	Balance
		Kshs	Kshs	Kshs
		-	-	-
		-	-	-
<b>Total</b>		<b>-</b>	<b>-</b>	<b>-</b>



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**14. Retention**

	2022-2023	2021-2022
	KShs	KShs
Retention as at 1 <sup>st</sup> July (A)	-	-
Retention held during the year (B)	-	-
Retention paid during the Year (C)	-	-
Closing Retention as at 30 <sup>th</sup> June D= A+B-C	-	-

**15. Gratuity**

	2022-2023	2021-2022
	KShs	KShs
Gratuity as at 1 <sup>st</sup> July (A)	-	-
Gratuity held during the year (B)	-	-
Gratuity paid during the Year (C)	-	-
Closing Gratuity as at 30 <sup>th</sup> June D= A+B-C	-	-

**16. Fund Balance B/F**

	(1 <sup>st</sup> July 2022)	(1 <sup>st</sup> July 2021)
	Kshs	Kshs
Bank accounts	10,747,985	792,174
Cash in hand	-	-
Imprest	-	-
Total	-	-
Less	-	-
Payables - Retention	-	-
Payables - Gratuity	-	-
Fund Balance Brought Forward	10,747,985	792,174



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**17. Prior Year Adjustments**

	Balance b/f as per Audited Financial statements	Adjustments	Adjusted Balance** BF
Description of the error	KShs	KShs	KShs
Bank account Balances	-	-	-
Cash in hand	-	-	-
Accounts Payables	-	-	-
Receivables	-	-	-
Others ( <i>specify</i> )	-	-	-
<b>Total</b>	-	-	-

\*\* The adjusted balances are not carried down on the face of the financial statement.  
(Entry to provide disclosure on the adjusted amounts)

**18. Changes In Accounts Receivable – Outstanding Imprests**

	2022-2023	2021-2022
	KShs	KShs
Outstanding Imprest as at 1 <sup>st</sup> July (A)	-	-
Imprest issued during the year (B)	5,672,260	7,185,400
Imprest surrendered during the Year (C)	5,672,260	7,185,400
closing accounts in account receivables D= A+B-C	-	-
Net changes in accounts Receivables D - A	-	-

**19. Changes In Accounts Payable – Deposits and Retentions**

	2022-2023	2021-2022
	KShs	KShs
Deposit and Retentions as at 1 <sup>st</sup> July (A)	-	-
Deposit and Retentions held during the year (B)	-	-
Deposit and Retentions paid during the Year (C)	-	-
closing account payables D= A+B-C	-	-
Net changes in accounts payables D-A	-	-



## Notes To the Financial Statements (Continued)

## 20. Other Important Disclosures

## 19.1: Pending Accounts Payable (See Annex 1)

	2022-2023	2021-2022
	Kshs	Kshs
Construction of buildings	-	-
Construction of civil works	-	-
Supply of goods	-	-
Supply of services	-	-
<b>Total</b>	<b>-</b>	<b>-</b>

## 19.2: Pending Staff Payables (See Annex 2)

	2022-2023	2021-2022
	Kshs	Kshs
NGCDFC Staff	1,630,420	1,256,400
Others ( <i>specify</i> )	-	-
<b>Total</b>	<b>1,630,420</b>	<b>1,256,400</b>

## 19.3: Unutilized Fund (See Annex 3)

	2022-2023	2021-2022
	Kshs	Kshs
Compensation of employees	719,633	1,458,554
Committee expense	1,675,179	-
Use of goods and services	3,595,023	3,440,539
Amounts due to other Government entities (see attached list)	50,551,832	-
Amounts due to other grants and other transfers (see attached list)	20,281,515	5,831,892
Acquisition of assets	-	-
Constituency Oversight Committee	920,000	-
Other Payments	-	-
Funds pending approval	35,000	17,000
<b>Total</b>	<b>77,778,182</b>	<b>10,747,985</b>



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18.4: PMC account balances (See Annex 5)

	2022-2023	2021-2022
	Kshs	Kshs
PMC account balances (see attached list)	4,539,914	53,208,282
Total	4,539,914	53,208,282



**XV. Annexes**

**Annexes: 1 Analysis of Pending Accounts Payable**

Supplier of Goods or Services	Original Amount	Date Contracted	Amount Paid To-Date	Outstanding Balance	Comments
	a	b	c	d=a-c	
<b>Construction of buildings</b>					
1.	-	-	-	-	-
2.	-	-	-	-	-
3.	-	-	-	-	-
Sub-Total	-	-	-	-	-
<b>Construction of civil works</b>					
4.	-	-	-	-	-
5.	-	-	-	-	-
6.	-	-	-	-	-
Sub-Total	-	-	-	-	-
<b>Supply of goods</b>					
7.	-	-	-	-	-
8.	-	-	-	-	-
9.	-	-	-	-	-
Sub-Total	-	-	-	-	-
<b>Supply of services</b>					
10.	-	-	-	-	-
Sub-Total	-	-	-	-	-
<b>Grand Total</b>	-	-	-	-	-



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**Annex 2 – Analysis of Pending Staff Payables**

Name of Staff	Designation	Date employed	Outstanding Balance 30 <sup>th</sup> June 2023	Comments
<b>NG-CDFC Staff</b>				
1. Pricilla Kathambi	Office assistant	01/03/2018	182,280	
2. Kelvin Munene	Account Assistant	01/02/2018	287,100	
3. Agnes Ntongai	Record Management Officer	01/02/2018	-	The staff resigned on during the year and gratuity paid
4. Antony Murerwa	Driver	01/02/2018	243,600	
5. Peter Njati	Watch man	01/02/2018	200,100	
6. Florida Kendi	Secretary	01/10/2018	199,640	
7. Jason Mwiti	ICT officer	01/02/2020	46,500	Contract renewed during the year and the gratuity paid
8. Edward Kimathi	Clerk of works	01/07/2020	334,800	
9. Davis Muthamia	Account Assistant 2	01/09/2022	102,300	
10. Dorcas Gakii	Record Management Officer	01/02/2023	34,100	
<b>Sub-Total</b>			<b>1,630,420</b>	
<b>Grand Total</b>			<b>1,630,420</b>	



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**Annex 3 – Unutilized Fund**

<b>Name</b>	<b>Brief Transaction Description</b>	<b>Outstanding Balance 2022-2023 FY</b>	<b>Outstanding Balance 2021-2022 FY</b>	<b>Comments</b>
<b>1.0 Compensation of employees</b>	Paying salaries & remuneration	<b>719,633</b>	<b>1,458,554</b>	
<b>2.0 Committee expenses</b>	Paying NGCDF expenses	<b>1,675,179</b>		
<b>3.0 Use of goods &amp; services</b>	Paying for the use of goods & services	<b>3,595,023</b>	<b>3,440,539</b>	
<b>4.0 Amounts due to other Government entities</b>				
4.1 Kieru primary School	Additional funds to completion construction of one classroom	255,760		The funds had not been received from the board by 30/06/2023
4.2 Gimpine primary school	Additional funds to complete construction of a block of 6 doors pit latrines	222,960		The funds had not been received from the board by 30/06/2023
4.3 Ntoombo Primary School	Additional funds to complete rehabilitation of 2 classrooms	210,723		The funds had not been received from the board by 30/06/2023
4.4 Rei Primary School	Construction to completion of 1 classroom (sh 1,400,000) Buying and delivery of 20 desks (sh 80,000) and Additional funds to complete construction of a 6 doors girls pit latrine	1,812,173		The funds had not been received from the board by 30/06/2023
4.5 Lubunu primary School	Additional funds to construct a 4 doors staff toilet block	239,835		The funds had not been received from the board by 30/06/2023
4.6 Luuria primary school	Additional funds to complete construction of a 6 doors girls toilet block	202,603		The funds had not been received from the board by 30/06/2023
4.7 Kibuline Primary School	Additional funds to complete rehabilitation of a borehole	468,000		The funds had not been received from the board by 30/06/2023
4.8 Rwongo rwa Nyanki Primary School	Construction to completion of one new classroom (sh 1,400,000) Buying and delivering of 20 desks (sh 80,000)	1,480,000		The funds had not been received from the board by 30/06/2023
4.9 KK Tharaine Primary Sch	Construction to completion of one new classroom (sh 1,400,000)	1,480,000		The funds had not been received from the board by 30/06/2023



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Name	Brief Transaction Description	Outstanding Balance 2022-2023 FY	Outstanding Balance 2021-2022 FY	Comments
	Buying and delivering of 20 desks (sh 80,000)			
4.10 Muramba Primary School	Construction to completion of one new classroom (sh 1,400,000) Buying and delivering of 20 desks (sh 80,000)	1,480,000		The funds had not been received from the board by 30/06/2023
4.11 Nkiluthu Primary School	Construction to completion of one new classroom (sh 1,400,000) Buying and delivering of 20 desks (sh 80,000)	1,480,000		The funds had not been received from the board by 30/06/2023
4.12 CCM Mwerondu Primary School	Renovation to completion of one classroom by reroofing	250,000		The funds had not been received from the board by 30/06/2023
4.13 Kimerei Primary School	Construction to completion of one new classroom (sh 1,400,000) Buying and delivering of 20 desks (sh 80,000)	1,480,000		The funds had not been received from the board by 30/06/2023
4.14 Kanthiari Primary School	Construction to completion of one new classroom (sh 1,400,000) Buying and delivering of 20 desks (sh 80,000)	1,480,000		The funds had not been received from the board by 30/06/2023
4.15 Kunene Primary School	Rehabilitation to completion of 2 classrooms by flooring, plastering, reroofing, installation of windows, doors and electrical appliances and painting.	1,400,000		The funds had not been received from the board by 30/06/2023
4.16 Kithiru Primary School	Drilling, equipping and commissioning of a solar powered borehole to serve the school community	5,500,000		The funds had not been received from the board by 30/06/2023
4.17 Uringu Primary School	Changing of power system of a			The funds had not been received



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Name	Brief Transaction Description	Outstanding Balance 2022-2023 FY	Outstanding Balance 2021-2022 FY	Comments
	borehole from electricity to solar power	1,500,000		from the board by 30/06/2023
4.18 Mwanika Day secondary school	Additional funds to complete fencing	109,778		The funds had not been received from the board by 30/06/2023
4.19 Mutionjuri Day Secondary School	Upgrade of an incomplete laboratory	2,400,000		The funds had not been received from the board by 30/06/2023
4.20 Kibiru Day Secondary School	Upgrade of an incomplete laboratory	2,400,000		The funds had not been received from the board by 30/06/2023
4.21 Kithiiri Day Secondary School	Upgrade of an incomplete laboratory	2,400,000		The funds had not been received from the board by 30/06/2023
4.22 Kimachia Secondary School	Upgrade of an incomplete laboratory	2,400,000		The funds had not been received from the board by 30/06/2023
4.23 Laciathurui Secondary School	Upgrade of an incomplete laboratory	2,400,000		The funds had not been received from the board by 30/06/2023
4.24 Ntiba Day Secondary School	Construction to completion of a single sided science laboratory to accommodate 45 students	5,000,000		The funds had not been received from the board by 30/06/2023
4.25 Lairangi Day Secondary School	Construction to completion of a single sided science laboratory to accommodate 45 students	5,000,000		The funds had not been received from the board by 30/06/2023
4.26 Kibuline Secondary School	Construction to completion of a single sided science laboratory to accommodate 45 students	5,000,000		The funds had not been received from the board by 30/06/2023
4.27 Kianjai Girls Secondary School	Construction to completion of a single storey administration block with 15 offices co funded by NGCDF and the school community, friends and well wisher with NGCDF constructing the foundation walling.	1,500,000		Reallocated to Mutionjuri Day Secondary School
4.28 Amwari Day Secondary School	Fencing to completion of 1 acre of	1,000,000		The funds had not been received from the board by 30/06/2023



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Name	Brief Transaction Description	Outstanding Balance 2022-2023 FY	Outstanding Balance 2021-2022 FY	Comments
	land with concrete poles, barbed wires and chain link			
4.29 KMTC Miathene	Complete tuition block and the gate		4,602,207	Allocated from unallocated emergency funds
Sub-Total		50,551,832	4,602,207	
<b>5.0 Amounts due to other grants and other transfers</b>				
5.1 Emergency	Catering for the emergency cases in the constituency	7,636,190		The funds had not been received from the board by 30/06/2023
5.2 Bursary --Special Schools	Awarding bursary to needy students in special schools	353,161		The funds had not been received from the board by 30/06/2023
5.3 Bursary-Secondary Schools	Awarding bursary to needy students in secondary schools	120,128	89,685	The funds had not been received from the board by 30/06/2023
5.4 Bursary-Social Security	Paying NHIF to vulnerable people in the constituency	900,000	300,000	The funds had not been received from the board by 30/06/2023
5.5 Bursary-Tertiary	Awarding bursary to needy students in tertiary schools	-		The funds had not been received from the board by 30/06/2023
5.6 Sports	Buying and distributing sports kits to teams in the constituency	2,901,752		The funds had not been received from the board by 30/06/2023
5.7 Kamaroo Primary School	Buying, loading with hard rocks and installation of 140 gabions	2,901,752		The funds had not been received from the board by 30/06/2023
5.8 Tigania West Administration Police Post	Additional funding to complete construction of a 4 doors pit latrine	223,951		The funds had not been received from the board by 30/06/2023
5.9 Miathene chiefs Office	Additional funds to complete rehabilitation of a chiefs office	44,581		The funds had not been received from the board by 30/06/2023
5.10 Mweronkanga Assistant Chiefs Office	Construction to completion of a three roomed assistant chief office (sh 1,000,000) and construction to completion of a block of 2 doors pit latrine with urinal channel with 1 door provided for persons with disability (sh 300,000)	1,300,000		The funds had not been received from the board by 30/06/2023
5.11 Muthiru Assistant Chiefs Office	Construction to completion of a	1,300,000		The funds had not been received from the board by 30/06/2023



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Name	Brief Transaction Description	Outstanding Balance 2022-2023 FY	Outstanding Balance 2021-2022 FY	Comments
	three roomed assistant chief office (sh 1,000,000) and construction to completion of a block of 2 doors pit latrine with urinal channel with 1 door provided for persons with disability (sh 300,000)			
5.12 Kiorimba Assistant Chiefs Office	Construction to completion of a three roomed assistant chief office (sh 1,000,000) and construction to completion of a block of 2 doors pit latrine with urinal channel with 1 door provided for persons with disability (sh 300,000)	1,300,000		The funds had not been received from the board by 30/06/2023
5.13 Kibiru Chiefs Office	Construction to completion of a new two roomed chief's office (sh 1,100,000) and rehabilitation of 4 single roomed staff houses by flooring, plastering, installation of doors, windows, electrical installation and painting (sh 200,000)	1,300,000		The funds had not been received from the board by 30/06/2023
5.14 Kitheo Chiefs Office	Buying and delivery meeting hall chairs		840,000	Allocated from unallocated bursary
Sub-Total		20,281,515	390,525	
<b>6.0 Constituency Oversight Committee</b>				
6.1 Committee allowances	Paying allowances to COC members	120,000		The funds had not been received from the board by 30/06/2023
6.2 Use of goods and services	Paying for the use of goods & services for COC members	800,000		The funds had not been received from the board by 30/06/2023



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Name	Brief Transaction Description	Outstanding Balance 2022-2023 FY	Outstanding Balance 2021-2022 FY	Comments
Sub total		920,000		
7.0 Others payments ( <i>specify</i> )				
Sale of tenders	-	-	-	
Sub-Total	-	-	-	
8.0 Funds pending approval (AIA)	Sale of tenders	35,000	17,000	
Grand Total		77,778,182	10,747,985	



**Annex 4 – Summary of Fixed Asset Register**

Asset class	Historical Cost b/f (Kshs)	Additions during the year (Kshs)	Disposals during the year (Kshs)	Historical Cost (Kshs) At Year End
Land				
Buildings and structures	3,700,000	-	-	3,700,000
Transport equipment	6,147,044	-	-	6,147,044
Office equipment, furniture and fittings	1,134,740	-	-	1,134,740
ICT Equipment, Software and Other ICT Assets	630,645	5,000	-	635,645
Purchase of photocopier	180,000	-	-	180,000
Other Machinery and Equipment	4,700,00	-	-	4,700,000
Heritage and cultural assets	-	-	-	-
Intangible assets		-	-	-
<b>Total</b>	<b>16,492,429</b>	<b>5,000</b>		<b>16,497,429</b>



**Annex 5 –PMC Bank Balances As At 30<sup>th</sup> June 2023**

	Bank	Account number	Bank Balance 2022-2023	Bank Balance 2021-2022
Amatu Day Secondary School	NBK-KIANJAI	01022206768700	1,980	3,300
Amatu Primary School	NBK-KIANJAI	01022249907800	326	
AMATU PRY SCHOOL	NBK-KIANJAI	01022249907800	326	-
Antubeiga Ap Camp	NBK-KIANJAI	01281130716300	78,596	78,596
ANTUBEIGA PRIMARY SCHOOL	NBK-KIANJAI	01281124324200	22,390	450,000
ATHWANA SEC SCH	NBK-KIANJAI	0102539021200	375	375
BARAIMU PRIMARY SCHOOL	NBK-KIANJAI	01224040162200	-	1,415,126
CHAIKURU PRIMARY SCH	NBK-KIANJAI	01022247399100	-	11,535
Gimpine Pry Sch	NBK-KIANJAI	01285124394900	604	604
ITHAMARE PRIMARY SCHOOL	NBK-KIANJAI	01024112924800	240	240
Ithatene Pry Sch	NBK-KIANJAI	01282077559200	120	1,400,556
Kaamu Day Secondary School	NBK-KIANJAI	01025040509800	30	30
Kaamu Primary School	NBK-KIANJAI	01022127709800	4,914	4,914
KALIATI ASSISTANT CHIEF	NBK-KIANJAI	015020208670600		322
KALIATI PRIMARY SCHOOL	NBK-KIANJAI	01256039237000	5,266	5,266
Kalimba Primary School	NBK-KIANJAI	01022218502200	402	402
Kamanoro Primary School	NBK-KIANJAI	01281124378300	625	625
KAMARIMA PRY SCHOOL	NBK-KIANJAI	01285124393700	6,748	-
Kamaroo Day Sec	NBK-KIANJAI	01025082026900	420	420



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	Bank	Account number	Bank Balance 2022-2023	Bank Balance 2021-2022
KAMAROO PRIMARY SCHOOL	NBK-KIANJAI	01285124377700	420	780
Kamaruki Pry Sch	NBK-KIANJAI	01024112919400	469	3,089
Kamitongu Pry Sch	NBK-KIANJAI	01025119548600	455	455
Kamuthanga Pry	NBK-KIANJAI	01285124321800	2,904	1,400,000
KANDEBENE ASSISTANT CHIEFS OFFICE	NBK-KIANJAI	01021228369100	0	254
KANJAI PRIMARY SCHOOL	NBK-KIANJAI	01248040459200	-	1,301,129
Kanjalu Boarding Pry Sch	NBK-KIANJAI	01021040212200		456,106
Kanjalu Primary School		01285130745600	90,050	
Kanthiari Primary School	NBK-KIANJAI	01024112919900	4,582	
Karii Pry Sch	NBK-KIANJAI	01024119574300	25,498	25,498
KIANDIU DAY SEC	NBK-KIANJAI	01022218323300		951
Kiandiu Day Sec Sch	NBK-KIANJAI	01285124352900	350	350
Kianjai Circuit Boarding Primary	NBK-KIANJAI	01022219426800	1,275	1,275
Kianjai Girls Secondary School	NBK-KIANJAI	01285124321600	8,012	8,132
Kiare Pry Sch	NBK-KIANJAI	01024124335700	436	500,231
Kibuline Primary School	NBK-KIANJAI	01285130700100	3,295	3,500,732
Kibuline Secondary School	NBK-KIANJAI	01021039014900	-	22,854
Kieru Pry Sch	NBK-KIANJAI	01285124390600	190	55,190
Kilenchune Chiefs Office	NBK-KIANJAI	01285112967200	1,810	101,930
Kimachia Chief's Camp	NBK-KIANJAI	01285112911500	2,317	2,317



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	Bank	Account number	Bank Balance 2022-2023	Bank Balance 2021-2022
Kimachia Primary Sch	NBK-KIANJAI	01285130743600	1,742	1,742
Kimachia Sec Sch	NBK-KIANJAI	01025019087500	-	10,950
Kimerei Pry Sch	NBK-KIANJAI	01024039233401	3	803,942
KIMEREI ASSISTANT CHIEF OFFICE	NBK-KIANJAI	01021227765200	222	6,942
Kimuthii Primary School	NBK-KIANJAI	01022206735900	87	5,753,281
KIORIMBA DAY SECONDARY SCHOOL	NBK-KIANJAI	01025134510800	72,778	662,838
Kirukire Day Sec	NBK-KIANJAI	01025077675700	500	500
Kirukire Pry	NBK-KIANJAI	01281088289900	399	399
KITHEO CHIEFS OFFICE	NBK-KIANJAI	01021229035900	12,847	840,308
Kitheo Secondary School	NBK-KIANJAI	01248039885800	15,856	15,856
Kithiiri Day Sec School	NBK-KIANJAI	01285124323100	498	498
Kithiru Pry Sch	NBK-KIANJAI	01281077651200	-	135
Kk Lumbi Day Secondary School	NBK-KIANJAI	01020088255700	11,940	11,941
Kk Lumbi Pry Sch	NBK-KIANJAI	01224040162500	1,916	1,500,456
KK RWANJWE DAY SECONDARY SCHOOL	NBK-KIANJAI	01285124342600	7,772	7,772
KK THARAINI PRIMARY SCHOOL	NBK-KIANJAI	01024112929200	-	559
KMTC MIATHENE	NBK-KIANJAI	01285124348800	3,460,509	39,289
KMTC MIATHENE	NBK-KIANJAI	01285124348800	-	39,298
Laciathuria Pry Sch	NBK-KIANJAI	01248040457100	102	1,410,107
Laciathurui Day	NBK-KIANJAI	01025088265100	-	553



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	Bank	Account number	Bank Balance 2022-2023	Bank Balance 2021-2022
Laciathurui Primary School	NBK-KIANJAI	01248040457100	-	1,410,108
Lairangi Day Secondary School	NBK-KIANJAI	01025082031400	-	810
Limauro Assistant Chiefs Office	NBK-KIANJAI	01020239777400	-	1
LIMORO AP CAMP	NBK-KIANJAI	01285112926800	34	34
LUBUNU PRIMARY SCH	NBK-KIANJAI	01022246593500	6	1,499,275
Lubunu Sec Sch	NBK-KIANJAI	01285124327300	2,790	3,990
Maanthi Assistant Chief Office	NBK-KIANJAI	01520220330600	1,246	246
MAANTHI PRIMARY SCHOOL	NBK-KIANJAI	01022229942500	21,015	1,401,417
Machaku Mixed Day Sec	NBK-KIANJAI	0124639976800	206	206
MACHAKU PRIMARY SCHOOL	NBK-KIANJAI	01022231558400	7,354	7,354
Machegene Ap Post	NBK-KIANJAI	01520220217000	293	293
Machegene Mixed Day Sec	NBK-KIANJAI	01025040304900	1,220	1,569
MAILI TATU AP POST	NBK-KIANJAI	01020209678300	275	275
Maitha Primary School	NBK-KIANJAI	01024112949900	4,316	4,316
Manyiri Pry Sch	NBK-KIANJAI	01281124340100	740	740
MATIRU ASST CHIEFS OFFICE	NBK-KIANJAI	01520209757600	115	1,250,237
MBEU ASST. CHIEFS OFFICE	NBK-KIANJAI	01020246708300	-	1,249,275
MCK ALL SAINTS MWITHU PRIMARY SCH	NBK-KIANJAI	01022246787800	-	899,275
Mck Mwerondu Primary School	NBK-KIANJAI	01022218012600	-	1
MIATHENE CHIEFS OFFICE	NBK-KIANJAI	01021239165600	221	221



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	Bank	Account number	Bank Balance 2022-2023	Bank Balance 2021-2022
Miathene Day Sec School	NBK-KIANJAI	01022240167900	8,914	8,914
MIATHENE HIGH SCHOOL	NBK-KIANJAI	01020227917000	-	1
MIATHENE PRIMARY SCHOOL	NBK-KIANJAI		14,985	1,301,129
MITUNTU ASS.CHIEFS OFFICE	NBK-KIANJAI	01021246712700	-	1,249,275
Mituntu Day Secondary School	NBK-KIANJAI	01025130723300	3,876	3,996
Mituntu Girls Secondary School	NBK-KIANJAI	01025112927900	1,149	16,769
Mituntu Primary School	NBK-KIANJAI	01025062292300	680	50,180
MUCUUNE ASSISTANT CHIEFS OFFICE	NBK-KIANJAI	01021230707500	-	5
Mucuune Day Secondary School	NBK-KIANJAI	01022216209700	3,987	3,987
Mucuune Dispensary	NBK-KIANJAI	01281124373000	-	534
Mucuune Pry Sch	NBK-KIANJAI	01285124326100	162	550
Mukindu Pry Sch	NBK-KIANJAI	01024040508400	30	6,835
MURICHIA PRIMARY SCH	NBK-KIANJAI	01022246590400	-	1,399,275
Mutionjuri Day Secondary School	NBK-KIANJAI	01022218496500	-	87,358
Mutionjuri Primary School	NBK-KIANJAI	01022206824800	1,060	1,060
Mwanika Primary School	NBK-KIANJAI	01024112961900	864	864
Mweronkanga Primary School	NBK-KIANJAI	01022218012600	1	1
MWERONKANGA PRY SCH	NBK-KIANJAI	01022224267500	11,216	902,240
Mweronkoro Pry	NBK-KIANJAI	01285101158700	6,098	6,098
MWILI PRIMARY SCHOOL	NBK-KIANJAI	01020229803200	224	224



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	Bank	Account number	Bank Balance 2022-2023	Bank Balance 2021-2022
Mwili Fry Sch	NBK-KIANJAI	01024119569400	3,523	3,523
Nairiri Primary School	NBK-KIANJAI	01022225431700	3	5,561,694
Ngedf Covid 19 Tigania West)	NBK-KIANJAI	01021226877800	456	456
Nkiluthu Fry	NBK-KIANJAI	01024112923400	102,805	102,805
NKURARE DAY	NBK-KIANJAI	01025124374300	7,835	751,138
Nkurare Fry Sch	NBK-KIANJAI	01285130727500	445	445
Ntiba Primary School	NBK-KIANJAI	01022219630800	23,640	752,720
Ntoombo Secondary School	NBK-KIANJAI	01047130792900	281	281
Ntulili assistant chiefs office	NBK-KIANJAI	01020239923600	-	976,710
Rwongo Rwa Nyanki Primary	NBK-KIANJAI	01285130745400	-	15,994
St Augustine Lauria Secondary School	NBK-KIANJAI	01022218737500	3,152	3,272
ST. DAVID PRY SCH	NBK-KIANJAI	01022246244900	2,758	1,400,275
ST.RITA PRIMARY SCH	NBK-KIANJAI	01022247013400	9,414	1,000,000
Thanantu Fry	NBK-KIANJAI	01256100075200	2,372	1,300,866
Thau Mixed Day Sch	NBK-KIANJAI	01285124328500	173,230	1,201,290
THAU PRIMARY SCHOOL	NBK-KIANJAI	01022211689800	77,119	1,302,837
Thinyaine Primary School	NBK-KIANJAI	01022221249000	80	1,000,205
Thinyaine Secondary School	NBK-KIANJAI	01025119533600	1,363	1,363
TIGANIA WEST AP	NBK-KIANJAI	01021236452200	200	-
Tigania West Chiefs Furnitures	NBK-KIANJAI	01021242599100	555	-



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	Bank	Account number	Bank Balance 2022-2023	Bank Balance 2021-2022
Tigania West Dcc	NBK-KIANJAI	01020209264200	655	655
TIGANIA WEST DESKS PMC	NBK-KIANJAI	01521247083500	260	2,339,760
TIGANIA WEST EDUCATION SHG	NBK-KIANJAI	01021246218500	413	198,603
Tigania West Environment Management Comm	NBK-KIANJAI	01285124371100	74,398	74,758
Tigania West Sports Committee	NBK-KIANJAI	01285124365000	97,015	581,665
Tigania West Water Resources	NBK-KIANJAI	01281119568600	-	372
Uringu Primary	NBK-KIANJAI	01285130749600	6,579	7,059
Uringu Sec Sch	NBK-KIANJAI	01025112915100	1,725	-
Urru AP	NBK-KIANJAI	01285130760100	1,152	1,152
Urru Day Secondary School	NBK-KIANJAI	01021077517200	2,816	2,816
<b>TOTAL</b>			<b>4,539,914</b>	<b>53,208,282</b>



**Annex 6: Progress On Follow Up of Auditor Recommendations**

The following is the summary of issues raised by the external auditor, and management comments that were provided to the auditor and subsequent progress made on the resolution of the issues.

Reference No. on the external audit report	Issue / Observations from Auditor	Management comments	Status (Resolved / Not Resolved)	Timeframe (Put a date when you expect the issue to be resolved)			
1. Unsupported Routine Maintenance of Other Assets Expenditure	The statement of receipts and payments and as disclosed in Note 5 to the financial statements reflects use of goods and services amount of Kshs.10,563,997 which include Kshs.703,229 out of which Ksh 162,750 was not supported with payment vouchers and supporting documents. In the circumstances, the accuracy, completeness and value for money for the expenditure of Kshs.162,750 could not be confirmed.	The management provided the following information and evidence for the expenditure of sh 162,750 as follows		Not Resolved	31/12/2023		
		PV No.	Date			Payee	Amount (Kshs.)
		518	30/09/2021			Various office monthly expenses	51,200
		173	30/06/2022			Various office monthly expenses	33,060
		674	28/02/2022			Various office monthly expenses	26,640
		585	30/10/2021			Various office monthly expenses	26,750
		527	30/12/2021			Various office monthly expenses	25,100
	Total		162,750				
2.1 Unacknowledged Bursary Expenditure	Other grants and transfers expenditure includes bursaries of Kshs.50,712,100 out of which only Kshs.48,683,616 (97%) were acknowledged by the beneficiary schools and institutions leaving a	The management provided the bursary payment vouchers, list of bursary beneficiaries and any other record thereof relevant to audit. I have attached the bursary acknowledgments/receipts for the amount in the query.	Not Resolved	31/12/2023			



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	Issues / Observations from Auditor	Management comments	Status (Resolved / Not Resolved)	Timeframe (But a date when you expect the issue to be resolved)
	balance of Kshs.2,028,484 or 4% unacknowledged.			
2.2 Unsupported Environment Projects Expenditure	Included in the other grants and transfers expenditure is environment projects of Ksh 2,741,777 out of which Ksh 971,000 was for the supply, delivery, planting and delivery and nurturing of 1,000 trees seedlings which was not supported by payment vouchers, full list of beneficiaries and report on viability and quality of tree seedlings	The management provided copies of the following in my draft report response: Requisitions, quotations, distribution list, codelist/Approved budget, minutes stating criteria and PMC minutes. School confirming receipts of tree seedlings Status report of survival rate of trees seedlings	Not Resolved	31/12/2023
2.3 Unsupported Sports Projects Expenditure	Other grants and transfers includes sports projects expenditure of Ksh 5,483,554 out of which Ksh 2,515,117 was incurred on constituency sports tournament. However, there was no evidence of invitations of teams to the tournaments, details of persons officiating, signed attendance registers, approval of rates used to pay officials and the teams allowances and the number of days. In the circumstances, the accuracy and completeness of other grants and transfers expenditure of Ksh 5,046,631 could not be confirmed.	The management in the draft report response attached copies of Bid documents, names of the organizing committee members, names of officials who officiated the tournament, appointment letters, signed attendance registers, rates, number of days they officiated, the teams or officials who were awarded and the kind of awards	Not Resolved	31/12/2023
3 Unsupported Project Management Account Balances	Note 17.4 and Annex 5 to the financial statements for the year ended 30 June, 2022 reflects project management committee account balances of Kshs.53,208,281 held in 123 project management committees bank accounts. However, the relevant cash books and bank	The management kept a simple cash in-cash out register for PMC. It was in the opinion of the management that, that was adequate owing to the amount awarded to projects which averages sh 1,000,000. The management is however well advised and will endeavor to upgrade the accounting and reporting systems of PMCs	Not Resolved	31/12/2023



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Reference to an issue / Observations from Auditor	Management comments	Status: (Resolved / Not Resolved)	Timeframe: (Put a date when you expect the issue to be resolved)	
	reconciliation statements supporting the balances were not provided for audit verification			
4 Inaccurate Unutilized Funds Balance	<p>Note 17.3 to the financial statements for the year ended 30 June, 2022 reflects unutilized funds comparative balance of Kshs.45,898,053. However, the 2020/2021 financial statements reflects Kshs.45,811,394 resulting to unreconciled and unexplained variance of Kshs.86,659.</p> <p>In the circumstance, the accuracy of the unutilized fund balance of Kshs.45,898,053 could not confirmed.</p>	<p>The management explained that, the reconciliation was provided for in the 2020/2021 Financial statement in the "Reconciliation of Summary Statement of Appropriation to Statement of Assets and Liabilities"</p> <p>It was also recorded in Note 14 'Prior Year Adjustments' and a disclosure below given</p> <p>The error was noted, reexamined and corrected to reflect the accurate position. We attached Cheque 9851 counterfoil, Cash book entries.</p>	Not Resolved	31/12/2023
Other matters 1 Budgetary Control and performance	<p>The summary statement of appropriation for the year reflects final expenditure budget of Kshs.182,986,932 and actual expenditure Kshs.172,238,947 resulting to an under expenditure of Kshs.10,747,985 or 6 % of the budget.</p> <p>In the circumstance, the under expenditure of Kshs.10,747,985 affected planned activities and may have impacted negatively on service delivery to the public.</p>	<p>The management provided the interpretation of Sec IX and X, note 17.3 and Annex 3 of the financial statement of the audited account as follows.</p> <p>1) Unallocated emergency funds of sh 5,442,207 is as per NGCDF act 2015(amended) Sec 8(1) which stipulates 'A portion of the Fund, equivalent to five per centum (hereinafter referred to as the "Emergency Reserve") shall remain unallocated and shall be available for emergencies that may occur within the Constituency.' If there was no emergency in the opinion of the committee to be allocated this money, it remains unallocated and then reallocated to projects after the closure of the year.</p> <p>2) Sh 1,458,554 refers to compensation to employees balances as at the end of the financial year. As per the financial statements, there was no salary arrears. This balance is a hedge against delayed release of funds at the start of the financial year.</p>	Not Resolved	31/12/2023



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Reference to the previous year's report	Issue / Observations from Auditor	Management comments	Status (Resolved / Not Resolved)	Timeframe (Put a date when you expect the issue to be resolved)
		<p>3) sh 2,125,776 and sh 623,116 are balances in respect to NGCDF members sitting allowances and monitoring and evaluation facilitation. This money had not be earned by the close of the financial year.</p> <p>4) The amount of sh 389,685 is the funds reserved for payment of bursary to the fully sponsored students that was to fall due in third term.</p>		
2. Unresolved Prior Year Matter	In the audit report of the previous year, several issues were raised under the Report on Financial Statements which have not been resolved contrary to Section 68 (2) (1) of Public Finance Management Act, 2012 which require Accounting Officers designated for National Government entities to take appropriate measures to resolve any issues arising from audit which may remain outstanding	The management is in the process of resolving the prior year's audit matters	Not Resolved	31/12/2023
	Note 7 to the financial statements reflects other grants and transfers amount of Kshs.76,322,993 which include bursaries amount of Kshs.50,712,100. However, the expenditure was not supported with bursary committee minutes vetting and categorizing students awarded bursary contrary to CDF Board Circular Ref: CDF BOARD CIRCULAR/VOL1/III dated 13 September, 2010 on guidelines for disbursement of constituency development fund bursaries which state that bursary committee shall issue bursary applications, vet,	The management attached, in the response to draft report, the vetting bursary committee minutes, providing categorization of beneficiaries and recommended amounts per each category and the reasons thereon. The criteria they arrived at and the amount they recommended was affirmed and adopted by the NGCDF committee as the most appropriate for Tigania West constituency at that time. This committee is flexible and has always committed to continue improving, listen and get opinion from all stakeholders in order to serve the public better.	Not Resolved	31/12/2023



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Observations from Auditor Report	Management comments	Status, (Resolved / Not Resolved)	Timeframe, (But a date when you expect the issue to be resolved)
<p>Identify and categorize needy students using established criteria, decide on awards in accordance with guidelines, verify bursary cheques, compile reports, keep proper records and list beneficiaries in identified notice boards. In the circumstances, the committee was in breach of the law</p>			
<p>Note 7 to the financial statements reflects sports projects amount of Kshs.5,483,554 is Kshs.2,741,777 paid to a supplier for supply of multi coloured personal uniforms, leather tops and hard wearing plastic sole football boots through payment voucher 82 of 29 November, 2021. The uniforms were to be issued to seventy-four (74) teams in Tigania West Constituency.</p>			
<p>2 Unaccounted sports items</p>	<p>The management in draft report response attached copies of S13 number A0928223, Store ledgers(S1) &amp; Counter Requisition &amp; Issue Voucher (S1) number 47353</p>	<p>Not Resolved</p>	<p>31/12/2023</p>



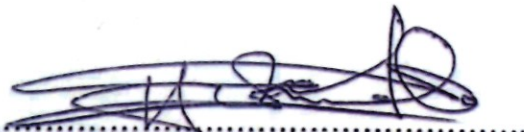
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Reference No. on the external audit report	Issue / Observations from Auditor	Management comments	Status (Resolved / Not Resolved)	Timeframe (Put a date when you expect the issue to be resolved)
	procuring entity. In the circumstance, the management was in breach of the law			
3 Failure to report utilization of emergency reserve	<p>Note 7 to the financial statements reflects emergency projects expenditure of Kshs.1,750,000 was incurred on six projects which included Miathene Police Station Kshs.1,000,000, Tigania West Education Office Kshs.200,000, Mituntu Primary School Kshs.50,000, Kieru Primary Kshs.50,000, K. K. Lumbi Secondary Kshs.200,000 and KK Mumui Primary Kshs.250,000.</p> <p>However, no reports on utilization of emergency funds were submitted to the Board within thirty (30) days of the occurrence of the emergency contrary to Section 20(2) of the National Government Constituencies Development Fund Regulations, 2016 which states that the utilization of the emergency reserve shall be reported to the Board within thirty days of the occurrence of the emergency, in the format prescribed by the Board.</p>	The Management explained in the response to the draft report that, the emergency project funding was reported to the board vide third and fourth quarter emergency reports	Not Resolved	31/12/2023
4 Lack of Disaster Recovery Plan	Review of the Tigania West Constituency, National Government Constituency Development Fund ICT environment revealed that there was no IT disaster recovery plan	<p>The management inferred during audit that, there was no written plan but the following disaster mitigation measures are in place.</p> <p>1)External hard discs for regular backing up of the</p>	Not Resolved	31/12/2023



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Issue / Observations from Auditor	Management comments	Status: (Resolved / Not Resolved)	Timeframe: (Put a date when you expect the issue to be resolved)
<p>in place as at 30 June, 2022 that would reduce impact on operations in case of outage or disruption to ICT systems likely to occur. In addition, the Constituency National Government Constituency Development Fund may not recover or restore critical infrastructure services and systems which may affect all operations that rely on the ICT systems</p>	<p>information.</p> <ol style="list-style-type: none"> <li>2) Installation of antiviruses in all office computers.</li> <li>3) Use of pass words and other access restriction to our computers.</li> <li>4) Installation of fire fighting equipment in the office</li> <li>5) Erecting a fire assembly point in case of fire inferno.</li> <li>6) Existence of a burglary and fire proof saves.</li> <li>7) Conducting yearly/regular sensitization seminars on all aspects of safety in the office</li> <li>8) The office is secured with a fence, gate and manned by a security personnel day and night</li> </ol>		



Harrison Wachira  
Fund Account Manager.