

REPUBLIC OF KENYA



OFFICE OF THE AUDITOR-GENERAL

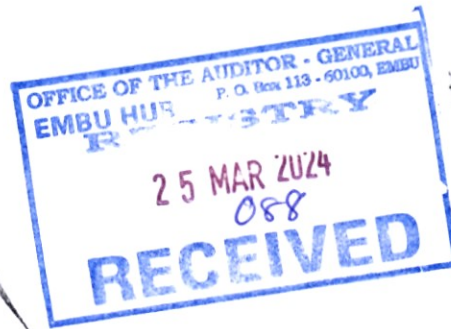
Enhancing Accountability

THE NATIONAL ASSEMBLY
PAPERS LAID
DATE: 07 AUG 2024
WED 7/8/2024
TABLED BY: Deputy Whip Majority
CLERK AT THE TABLE: Anastacia Thambi

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REPORT
OF
THE AUDITOR-GENERAL
ON
NATIONAL GOVERNMENT CONSTITUENCIES
DEVELOPMENT FUND – MAARA
CONSTITUENCY
FOR THE YEAR ENDED
30 JUNE, 2023

Revised Template 30th June 2023



MAARA CONSTITUENCY
NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND

REPORTS AND FINANCIAL STATEMENTS

FOR THE FINANCIAL YEAR ENDED
30th JUNE 2023

Prepared in accordance with the Cash Basis of Accounting Method under the International Public Sector Accounting Standards (IPSAS)

Table of Content	Page
I. Acronyms and Abbreviations.....	ii
II. Key Constituency Information and Management.....	iii
III. NG-CDFC Chairman’s Report	vii
IV. Statement Of Performance Against Predetermined Objectives for FY2022/23.....	ix
V. Statement of Governance	x
VI. Environmental and Sustainability Reporting.....	xiii
VII. <u>Statement Of Management Responsibilities</u>	xvii
VIII. Report Of the Independent Auditors On The NGCDF- Maara Constituency	xix
IX. Statement Of Receipts and Payments for the Year Ended 30th June 2023.....	1
X. Statement Of Assets and Liabilities As At 30th June, 2023	2
XI. Statement Of Cash Flows for The Year Ended 30th June 2023	3
XII. Summary Statement of Appropriation for The Year Ended 30 th June 2023.....	5
XIII. Budget Execution By Sectors And Projects For The Year Ended 30 th June 2023.....	8
XIV. Significant Accounting Policies.....	14
XV. Notes To the Financial Statements	20
XVI. Annexes.....	30

*Maara Constituency
National Government Constituencies Development Fund (NGCDF)
Annual Report and Financial Statements for The Year Ended June 30, 2023*

I. Acronyms and Abbreviations

NGCDF-National Government Constituency Development Fund
PFM-Public Finance Management
IPSAS-International Public Sector Accounting Standards.
PMC-Project Management Committee
FY-Financial Year
CEO- Chief Executive Officer

II. Key Constituency Information and Management

(a) Background information

The National Government Constituencies Development Fund (NG-CDF) formerly Constituencies Development Fund (CDF), is established under the NG-CDF Act 2015 as amended in 2022. The Act is a successor to the Constituencies Development Fund (CDF) Act of 2003 which initiated the Fund and its subsequent amendments/reviews of 2007 and 2013. At cabinet level, NG-CDF is represented by the Cabinet Secretary for the Treasury, who is responsible for the general policy and strategic direction of the Fund.

Mandate

The mandate of the Fund as derived from sec (3) of NG-CDF Act, 2015 is to:

- a) Recognize the constituency as a platform for identification, performance and implementation of national government functions;
- b) Facilitate the performance and implementation of national government functions in all parts of the Republic pursuant to Article 6(3) of the Constitution;
- c) Provide for the participation of the people in the determination and implementation of identified national government development projects at the constituency level pursuant to Article 10(2)(a) of the Constitution;
- d) Promote the national values of human dignity, equity, social justice, inclusiveness, equality, human rights, non-discrimination and protection of the marginalized pursuant to Article 10 (2) (b) of the Constitution;
- e) Provide for the sustainable development of all parts of the Republic pursuant to Article 10 (2) (d) of the Constitution;
- f) Provide a legislative and policy framework pursuant to Article 21 (2) of the Constitution for the progressive realization of the economic and social rights guaranteed under Article 43 of the Constitution;
- g) Provide mechanisms for the National Assembly to deliberate on and resolve issues of concern to the people as provided for under Article 95 (2) of the Constitution;
- h) provide for a public finance system that promotes an equitable society and in particular expenditure that promotes equitable development of the country by making special provisions for marginalized groups and areas pursuant to Article 201 (b) (iii) of the Constitution;
- i) Authorize withdrawal of money from the Consolidated Fund as provided ' under Article 206 (2) (c) of the Constitution;

- j) Provide mechanisms for the National Assembly to facilitate the involvement of the people in the identification and implementation of projects for funding by the national government at the constituency level; and
- k) Provide for mechanisms for supplementing infrastructure development at the constituency level in matters falling within the functions of the national government at that level in accordance with the Constitution

Vision

Equitable Socio-economic development countrywide.

Mission

To provide leadership and policy direction for effective and efficient management of the Fund.

Core Values

1. **Patriotism** – we uphold the national pride of all Kenyans through our work
2. **Participation of the people**- We involve citizens in making decisions about programmes we fund
3. **Timeliness** – we adhere to prompt delivery of service
4. **Good governance** – we uphold high standards of transparency, accountability, equity, inclusiveness and integrity in the service of the people
5. **Sustainable development** – we promote development activities that meet the needs of the present without compromising the ability of future generations to meet their own needs.

Functions of NG-CDF Committee

The Functions of the NG-CDF Committee is as outlined in section 11 of The National Government Constituencies Development Fund Regulations, 2016.

(b) Key Management

The Maara Constituency NGCDF day-to-day management is under the following key organs:

- i. National Government Constituencies Development Fund Board (NGCDFB)
- ii. National Government Constituency Development Fund Committee (NGCDFC)

Fiduciary Management

The key management personnel who held office during the financial year ended 30th June 2023 and who had direct fiduciary responsibility were:

No	Designation	Name
1.	A.I.E holder	Anthony Muchangi Kariuki
2.	Sub-County Accountant	Murungi I. Francis
3.	Chairman NGCDFC	Phillippine Kathure
4.	Member NGCDFC	Bosco Mugo

(c) Fiduciary Oversight Arrangements

The Audit and Risk Management Committee (ARMC) of NGCDF Board provide overall fiduciary oversight on the activities of Maara Constituency NGCDF. The reports and recommendation of ARMC when adopted by the NGCDF Board are forwarded to the Constituency Committee for action. Any matters that require policy guidance are forwarded by the Board to the Cabinet Secretary and National Assembly Select Committee.

(d) Maara Constituency NGCDF Headquarters

P.O. Box 301-60401
Youth Empowerment Centre
Kieganguru Kiraro Road
Chogoria, KENYA

(e) Maara Constituency NGCDF Contacts

E-mail: cdfmaara@ngcdf.go.ke
Website: maara@ngcdf.go.ke

*Maara Constituency
National Government Constituencies Development Fund (NGCDF)
Annual Report and Financial Statements for The Year Ended June 30, 2023*

(f) Maara Constituency NGCDF Bankers

Family bank
Chuka branch
A/C NO 054000005611

(g) Independent Auditors

Auditor General
Office of the Auditor General
Anniversary Towers, University Way
P.O. Box 30084
GPO 00100
Nairobi, Kenya

(h) Principal Legal Adviser

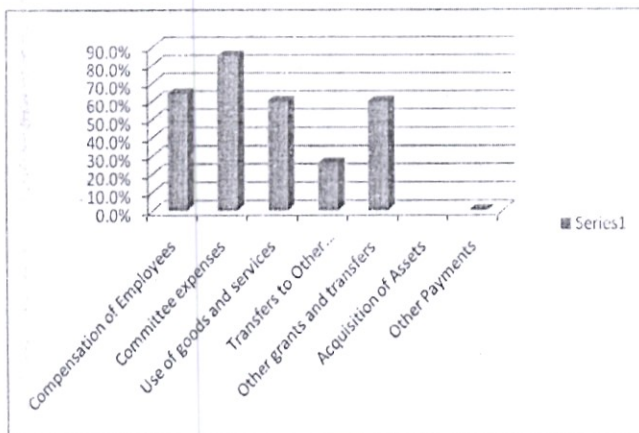
The Attorney General
State Law Office
Harambee Avenue
P.O. Box 40112
City Square 00200
Nairobi, Kenya

III. NG-CDFC Chairman’s Report

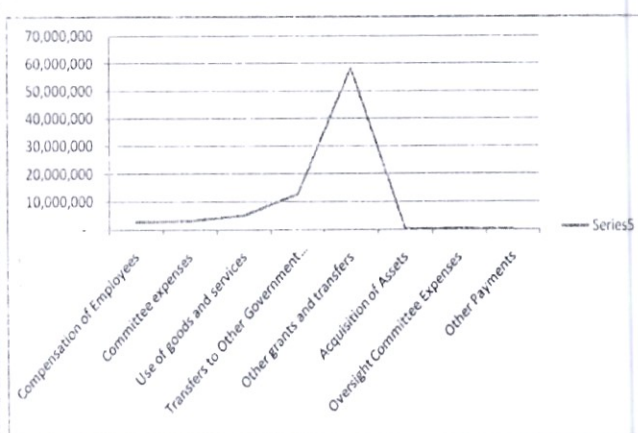


Phillippine Kathure, Chairperson, Maara NG-CDF.

During the financial year Maara NG-CDF utilised Kshs82,410,493 out of kshs 165,713,835 available for utilisation representing 50% absorption rate. This comprised compensation of employees at 64%,use of goods and services 71.%, transfer to other government units 26%, other grants and transfers 60%, oversight committee 24% and committee expenses at 75% .



Graph 1- shows comparison in utilisation among various expenditure item in percentage



Graph 2- shows comparison in utilisation among various expenditure item in kshs

Key Achievements

The constituency has greatly benefited from NG-CDF notably in the sectors of Education where more than six thousand students benefited from award of bursary .



presentation of kajiunduthi primary school kshs
one million for completion of dormitory.

His project will accommodate 80 students



launching of bursary programme. The
the programme benefited over 6,000 students.

Challenges and wayforward

During implementation of the projects, the constituency has encountered numerous challenges including: lack of proper planning by project management committees as well as corona virus pandemic.

To address these challenges we recommend that: more funds be set aside for monitoring and evaluation to enable NG-CDFC train project management committees on project planning, the NG-CDF Board ensures the employment of procurement officers and works officers at least at county levels.

On emerging issues the tussle on where to construct the Maara NG-CDF office block was resolved and the office has started.

.....
**PHILLIPPINE KATHURE
CHAIRPERSON NGCDF COMMITTEE**

V. Statement of Governance

Appointment and Removal of NGCDFC members

The appointment to Maara NG-CDF committee is as outlined in the NG-CDF Act section 43(2) and regulations 2016 section 5.

Membership to the committee comprises of:-

- Officer responsible for coordination of National government
- Two men one of whom must be a youth at the time of nomination
- Two women one of whom must be a youth at the time of selection
- Two persons of either gender nominated by the constituency office
- One person representing people with disabilities
- One person coopted to the committee
- Officer of the Board seconded to the constituency who shall be an ex-officio.

Regulation 2016 section 5 requires that:

A selection panel is constituted once a vacancy occurs which may arise from commencement of a new parliamentary term; dissolution of a Constituency Committee; removal of a member of a Constituency committee; or the occurrence of a vacancy in a Constituency Committee.

Upon the occurrence of a vacancy in a Constituency Committee, the Board shall within fourteen days, constitute a selection panel.

The selection panel shall consist of:-

- One person nominated by the national government official incharge of the sub-county or a designated representative, who shall be the chairperson of the selection panel;
- The Officer of the Board seconded to the Constituency who shall be the secretary to the selection panel; and
- Two persons, one of either gender, nominated by the Constituency office.

The officer of the Board seconded to the Constituency shall within fourteen days of the first meeting of the selection panel invite applications from persons who qualify for appointment to a Constituency Committee in accordance with guidelines issued by the Board.

The selection panel shall, within fourteen days of receiving the applications consider the applications and shall select five applicants taking into account age, gender, special interest groups and regional balance.

The officer of the Board seconded to the Constituency shall within seven days of the selection process

submit to the Board the names of the selected candidates together with the report of the selection panel.

The Board shall co-opt the person ensure equitable representation in the membership of a Constituency Committee. The Board shall submit the names of the seven persons selected from each Constituency in accordance with section 43(2)(b),(c),(d) and (e) of the Act to the National Assembly for approval. The Board shall, within fourteen days after receipt of the names approved by the National Assembly, appoint the members of a Constituency Committee by notice in the Gazette

IV. Statement Of Performance Against Predetermined Objectives for FY2022/23

Introduction

Section 81 (2) (f) of the Public Finance Management Act, 2012 requires that, at the end of each financial year, the Accounting officer when preparing financial statements of each National Government entity in accordance with the standards and formats prescribed by the Public Sector Accounting Standards Board includes a statement of the national government entity's performance against predetermined objectives.

The key development objectives of *Maara Constituency 2022-2027* plan are to:

- a) To improve access to quality education
- b) To harness youth talent and empower them
- c) To cater for any unforeseen occurrences in the constituency
- d) To promote environmental sustainability in the constituency
- e) To enhance security in the constituency
- f) To improve tracking of implementation NG-CDF programmes
- g) To promote performance management and smooth running of the NG-CDF office

Progress on attainment of Strategic development objectives

For purposes of implementing and cascading the above development objectives to specific sectors, all the development objectives were made specific, measurable, achievable, realistic and time-bound (SMART) and converted into development outcomes. Attendant indicators were identified for reasons of tracking progress and performance measurement: Below we provide the progress on attaining the stated objectives:

S	Objective	Outcome	Indicator	Performance
Education	<i>To have all children of school going age attending school</i>	<i>Increased enrolment in primary schools and improved transition to secondary schools and tertiary institutions</i>	<i>number of bursary's beneficiaries at all levels</i>	<i>In FY 2022/23 Maara NG-CDF distributed bursary to over 6,000 students. This was an improvement from around 5,500 for same period last year.</i>
Emergency	To cater for any unforeseen occurrences in the constituency	-reduced cases of closed learning institutions	-number of institutions receiving emergency funding	5 institutions received funding. Two under primary and three under secondary schools all for construction of ablution blocks.

The selection process in Maara was triggered by NG-CDF Board CEO circular CDFB/CEO/CIRCULARS/Vol. II(033) dated 15th September 2022, on GUIDELINES ON APPOINTMENT OF MEMBERS OF THE NATIONAL GOVERNMENT CONSTITUENCY DEVELOPMENT FUND COMMITTEES.

Upon receipt of the circular, the fund manager wrote to the Deputy County Commissioner and the Constituency Office Manager requesting them to nominate in writing members to the selection panel as required. The requests were replied to and on 20th September the selection panel had its first meeting. The selection criteria was agreed upon and advertisement for the membership was done.

Upon receipt of the candidates for various posts the selection panel shortlisted and thereafter did selection to fill the required posts.

The nominees were thereafter sent to the NG-CDF Board for presentation to the Line ministry and approval by parliament for gazetteement.

Removal from office

Removal from office is as outlined in section 10 of the NGCDF regulations 2016.

A member may be removed from office if a claim is made and proved to be true about the member. This will involve lodging of the claim, deliberation of the claim by the NGCDFC, sermon the member to defend him/her self and forwarding the name of the member to the National Government constituency committee Board.

During the financial year no member of Maara NG-CDFC was removed from office.

Roles and Functions of the committee

The Functions of the NG-CDF Committee is as outlined in section 11 of The National Government Constituencies Development Fund Regulations, 2016. The roles and functions of members of the committee are and not limited to:-

- Build capacity of PMC's and sensitize the community on operations of the fund
- Consider project proposals from various wards
- Ensure approval of project proposals
- Ensure detailed budget proposals accompany project proposals
- Ensure projects fall within functions of national government and
- Consult with relevant government departments to ensure smooth implementation of projects.

Induction and training of members

Maara NGCDFC members were first trained by NGCDF Board in May 2023 and thereafter an internal training was conducted in June 2023. The trainings helped build capacity to NG-CDFCs in areas of project management, accounting both at PMC and NG-CDFC level, procurement and assets disposal, audit and cross cutting issues.

Number of meetings held

Maara NGCDF committee held 14 meetings including subcommittee meetings. All the members attended the full NG-CDFC meeting and only selected members attended the subcommittee meetings. Standing subcommittees include bursary and complaints, Ethics and anti-corruption whereas procurement is an adhoc committee.

Policy on conflict of interest

Maara NGCDF committee ensures disclosure of interest during meetings. Under the financial year no member disclosed any conflict of interest.

Members remuneration

Maara NGCDF committee members are remunerated as per NGCDF Board circular. The circular stipulates that the chairperson is paid kshs 7,000 per sitting and other members kshs 5,000 per sitting.

- d. **Sports:** The NG-CDF has taken sports as a key pillar of cohesion and integration. To sustain this pillar, the strategy taken is that of developing skills through sports with intention of identifying, nurturing talent and encouraging physical fitness among the constituents.

To attain this level of sustainability, we acknowledge challenges currently arising from the effects of Covid- 19 that have adversely affected the sporting activities and thereby limiting the potential benefits envisaged in using sports as development strategy within the constituency. On macro levels FY 22/23 has been a challenging year with limited funding towards these activities which may hamper the success of priority strategies undertaken.

2. Employee welfare

We invest in providing the best working environment for our employees. Maara constituency recruitment is guided by Employment Act, NGCDF Act and other regulations as issued from time to time. In line with the law and regulations, the Constituency offers equal opportunity to all while adhering to the one third gender rule and special groups. We also Recognize and appreciate of our employees for exemplary performance. The reward and sanctions system is based on performance appraisal.

The constituency promotes a healthy lifestyle and provides all employees with health insurance cover through a reliable insurance Scheme. Employees are encouraged and supported to continually build on their skills and knowledge. Maara constituency invests in capacity building programs for employees. These include courses on technical competencies relevant to each employee and continuous sensitization on cross cutting issues.

The committee has a policy on safety in compliance with Occupational Safety and Health Act of 2007, (OSHA) and has ensured the work environment is conducive for everybody in terms of movement and accessibility within the office. The Constituency has also put in place disaster mitigating measures including fire extinguishers and accessible escape routes in case of emergency.

3. Market place practices-

Maara NGCDF Constituency is committed to fair and ethical market practises.

The Procurement of goods and services is done through a transparent and competitive bidding process that allows equal opportunities to all participants. We support local vendors drawn from the constituency for purposes of uplifting them economically. Our ethical market practises ensure the fund get value for money on all goods and services procured.

VI. Environmental and Sustainability Reporting

Maara NG-CDF exists to transform lives. This is our purpose; the driving force behind everything we do. It's what guides us to deliver our strategy, which is founded on social sector, namely, Education & Training, Security Sector Support, Environment, and Sports. This pillar also makes special provisions for Kenyans with various disabilities and previously marginalized communities.

1. Sustainability strategy and profile -

To ensure sustainability of Maara NG CDF, the committee funds the following key sectors with the following sustainable priorities.

- a. **Education and Training:** Maara NG-CDF focus on human capital for constituency development is entrenched in its strategy to support needy and bright students from each ward of the constituency. The intention is to empower the constituents such that in years to come, the beneficiaries at secondary school levels would have transitioned to Tertiary institutions while those at tertiary level would have transitioned to the job market as employees or employers thereby contributing positively to the economic growth of the constituency. This strategy takes care of both marginalised groups including girls and people living with disabilities.
- b. **Security Sector Support:** Among its key pillars; NGCDF has security as a priority area with intention to provide better working environment for the security providers within the constituency as well a secure constituency. The strategy is to have a long-term collaborative working approach that enhances community engagement in security activities. This is aimed at eliminating crime and vices in the long run by providing a better working environment for the law enforcement agencies while collaborating with community in trust on matters of security.
- c. **Environment:** The Constituency acknowledges that all its operation has an impact on environment. Cognizant of the Sustainable development goals, the NG-CDF has allocated part of its budget on environment conservation through activities such as tree planting, water conservation, sensitization forums for agro-forestry as well as best practices to reduce soil erosion.

Maara Constituency

National Government Constituencies Development Fund (NGCDF)

Annual Report and Financial Statements for The Year Ended June 30, 2023

Maara NG-CDF have continually practiced public participation and public awareness during project identification and proposal collections in all the wards in the constituency.



.....

Anthony Muchangi Kariuki
Fund Account Manager.

We are also committed to healthy relations with our suppliers which is enhanced through organized sensitization forums that relate to the procurement legal framework and ethical subject matters. We are dedicated to honouring all contracts and settling payments promptly.

NGCDF has put in efforts to ensure:

- a) Responsible competition practice by encouraging fair competition and zero tolerance to corruption
- b) Good business practice including cordial Supply chain and supplier relations by honouring contracts and respecting payment practices.
- c) Responsible marketing and advertisement
- d) Product stewardship by safeguarding consumer rights and interest

4. Community Engagements-

Maara NGCDF has endeavoured to sustain community engagement through CSR as well as appreciating our existence through engaging local contractors and suppliers when necessary. We have also engaged the community through sports and community projects.

Public Participation in Project Identification and Implementation and Monitoring

The NG-CDFC deliberated on project proposals from all the wards in the constituency and considered the most beneficial to the constituency, considering the national development plans and policies and the constituency strategic development plan. The identified list of priority projects, both immediate and long term, was submitted to the NG CDF Board in accordance with the Act.

Public participation is the process that directly engages the concerned stakeholders in decision-making and gives full consideration to public input in making that decision.

The NG CDFC during bursary programme, engaged the community through the community leaders to identify the needy students to be awarded with the bursary.

Public Awareness

This includes mechanisms for participation and cooperation with local, regional and national agencies, and for conducting community-based needs assessments and public awareness campaigns and holding community meetings.

Maara Constituency

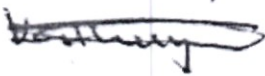
National Government Constituencies Development Fund (NGCDF)

Annual Report and Financial Statements for The Year Ended June 30, 2023

Further the Accounting Officer confirms that the *constituency*'s financial statements have been prepared in a form that complies with relevant accounting standards prescribed by the Public Sector Accounting Standards Board of Kenya.

Approval of the financial statements

The NGCDF- Maara Constituency financial statements were approved and signed by the Accounting Officer on 10th August 2023.



.....
Name: Phillippine Kathure
Chairman – NGCDF Committee



.....
Name: Anthony Muchangi Kariuki
Fund Account Manager

VII. Statement Of Management Responsibilities

Section 81 (1) of the Public Finance Management Act, 2012 requires that, at the end of each financial year, the accounting officer for a National Government Entity shall prepare financial statements in respect of that entity. Section 81 (3) requires the financial statements so prepared to be in a form that complies with relevant accounting standards as prescribed the Public Sector Accounting Standards Board of Kenya from time to time.

The Accounting Officer in charge of the NGCDF-Maara Constituency is responsible for the preparation and presentation of the entity's financial statements, which give a true and fair view of the state of affairs of the entity for and as at the end of the financial year (period) ended on June 30, 2023. This responsibility includes: (i) maintaining adequate financial management arrangements and ensuring that these continue to be effective throughout the reporting period; (ii) maintaining proper accounting records, which disclose with reasonable accuracy at any time the financial position of the entity; (iii) designing, implementing and maintaining internal controls relevant to the preparation and fair presentation of the financial statements, and ensuring that they are free from material misstatements, whether due to error or fraud; (iv) safeguarding the assets of the entity; (v) selecting and applying appropriate accounting policies; and (vi) making accounting estimates that are reasonable in the circumstances.

The Accounting Officer in charge of the NGCDF-Maara Constituency accepts responsibility for the entity's financial statements, which have been prepared on the Cash Basis Method of Financial Reporting, using appropriate accounting policies in accordance with International Public Sector Accounting Standards (IPSAS). The Accounting Officer is of the opinion that the *constituency's* financial statements give a true and fair view of the state of entity's transactions during the financial year ended June 30, 2023, and of the entity's financial position as at that date. The Accounting Officer charge of the NGCDF- Maara Constituency further confirms the completeness of the accounting records maintained for the *constituency*, which have been relied upon in the preparation of the entity's financial statements as well as the adequacy of the systems of internal financial control.

The Accounting Officer in charge of the NGCDF Maara Constituency confirms that the *constituency* has complied fully with applicable Government Regulations and the terms of external financing covenants (where applicable), and that the entity's funds received during the year under audit were used for the eligible purposes for which they were intended and were properly accounted for.

REPUBLIC OF KENYA

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HEADQUARTERS
Anniversary Towers
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NAIROBI

REPORT OF THE AUDITOR-GENERAL ON NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND - MAARA CONSTITUENCY FOR THE YEAR ENDED 30 JUNE, 2023

PREAMBLE

I draw your attention to the contents of my report which is in three parts:

- A. Report on the Financial Statements that considers whether the financial statements are fairly presented in accordance with the applicable financial reporting framework, accounting standards and the relevant laws and regulations that have a direct effect on the financial statements.
- B. Report on Lawfulness and Effectiveness in Use of Public Resources which considers compliance with applicable laws, regulations, policies, gazette notices, circulars, guidelines and manuals and whether public resources are applied in a prudent, efficient, economic, transparent and accountable manner to ensure Government achieves value for money and that such funds are applied for the intended purpose.
- C. Report on Effectiveness of Internal Controls, Risk Management and Governance which considers how the entity has instituted checks and balances to guide internal operations. This responds to the effectiveness of the governance structure, the risk management environment and the internal controls, developed and implemented by those charged with governance for orderly, efficient and effective operations of the entity.

An unmodified opinion does not necessarily mean that an entity has complied with all relevant laws and regulations and that its internal controls, risk management and governance systems are properly designed and were working effectively in the financial year under review.

The three parts of the report are aimed at addressing the statutory roles and responsibilities of the Auditor-General as provided by Article 229 of the Constitution, the Public Finance Management Act, 2012 and the Public Audit Act, 2015. The three parts of the report, when read together constitute the report of the Auditor-General.

REPORT ON THE FINANCIAL STATEMENTS

Qualified Opinion

I have audited the accompanying financial statements of the National Government Constituencies Development Fund - Maara Constituency set out on pages 1 to 46, which comprise of the statement of assets and liabilities as at 30 June, 2023, and the statement of receipts and payments, statement of cash flows and summary statement of

appropriation for the year then ended, and a summary of significant accounting policies and other explanatory information in accordance with the provisions of Article 229 of the Constitution of Kenya and Section 35 of the Public Audit Act, 2015. I have obtained all the information and explanations which, to the best of my knowledge and belief, were necessary for the purpose of the audit.

In my opinion, except for the effects of the matter described in the basis for qualified opinion section of my report, the financial statements present fairly, in all material respects, the financial position of the National Government Constituencies Development Fund - Maara Constituency as at 30 June, 2023, and of its financial performance and its cash flows for the year then ended, in accordance with International Public Sector Accounting Standards (Cash Basis), and the Public Finance Management Act, 2012 and comply with the National Government Constituencies Development Fund Act, 2015 (Amended 2022).

Basis for Qualified Opinion

Unconfirmed Project Management Committee (PMC) Bank Balances

Annex 5 to the financial statements reflects a balance of Kshs.3,245,774 in respect to one hundred forty-five (145) PMC bank balances held in various bank accounts. However, Management did not provide the respective cashbooks, bank reconciliation statements and certificates of bank balances for review. This is contrary to Section 90(1) of the Public Finance Management (National Government) Regulations, 2015 which states that an accounting officer shall ensure bank accounts reconciliations are completed for each bank account held by that Accounting Officer, every month and submit a bank reconciliation statement not later than the 10th of the subsequent month to The National Treasury with a copy to the Auditor-General.

In the circumstances, the accuracy and completeness of the PMC bank balance of Kshs.3,245,774 could not be confirmed. In addition, Management was in breach of the law.

The audit was conducted in accordance with International Standards of Supreme Audit Institutions (ISSAIs). I am independent of the National Government Constituencies Development Fund - Maara Constituency Management in accordance with ISSAI 130 on Code of Ethics. I have fulfilled other ethical responsibilities in accordance with the ISSAI and in accordance with other ethical requirements applicable to performing audit of financial statements in Kenya. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my qualified opinion.

Emphasis of Matter

Budgetary Control and Performance

The summary statement of appropriation reflects final receipts budget and actual on comparable basis of Kshs.165,668,835 and Kshs.94,892,353 respectively, resulting to an under-funding of Kshs.70,776,482 or 43% of the budget. Similarly, the Fund spent a balance of Kshs.82,410,493 against actual receipts of Kshs.94,892,353, resulting to an under-utilization of Kshs.12,481,860 or 13% of the actual receipts.

The under-funding and under-utilization affected the planned activities and may have impacted negatively on service delivery to the public.

My opinion is not modified in respect of this matter.

Key Audit Matters

Key audit matters are those matters that, in my professional judgment, are of most significance in the audit of the financial statements. There were no key audit matters to report in the year under review.

REPORT ON LAWFULNESS AND EFFECTIVENESS IN USE OF PUBLIC RESOURCES

Conclusion

As required by Article 229(6) of the Constitution, based on the audit procedures performed, except for the matters described in the Basis for Conclusion on Lawfulness and Effectiveness in Use of Public Resources section of my report, I confirm that, nothing else has come to my attention to cause me to believe that public resources have not been applied lawfully and in an effective way.

Basis for Conclusion

1. Transfer to Kieni Mixed Secondary

The statement of receipts and payments reflects transfers to other Government units of Kshs.12,590,953 as disclosed in Note 7 to the financial statements. Included in this amount are transfers to secondary schools of Kshs.10,590,953 out of which Kshs.1,348,320 was transferred to Kieni mixed secondary school. The amount was meant for completion of a 150 student-capacity dormitory including plastering, fixing of windows and doors, flooring, glazing, electricity, six (6) flush doors abluion with one chamber reserved for people with disability, painting and fascia board. However, physical inspection carried out in the month of March, 2024 revealed that Management constructed six (6) door pit latrines instead of a six (6) door flush abluion block out of which only three (3) doors were fixed. Further, there were no revised bills of quantities and documented justification for the change.

In addition, although the project was indicated as complete and in use as per the provided project handover minutes, only three (3) doors were fixed and there was no chamber designed for people with disability. This is contrary to Regulation 15(I) of the National Government Constituencies Development Fund Regulations, 2016 which states that there shall be appointed a Project Management Committee for each project in a Constituency in accordance with Section 36 of the Act which shall implement projects in consultation with the relevant departments of Government, maintain proper records of all minutes, accounting documents and other records in relation to projects being implemented, prepare returns and file them with a Constituency Committee on a timely basis and account for the funds to a Constituency Committee.

In the circumstances, Management was in breach of the law.

2. Transfer to Thigaa Secondary School

The statement of receipts and payments reflects transfers to other Government units of Kshs.12,590,953 as disclosed in Note 7 to the financial statements. Included in this amount is transfers to secondary schools of Kshs.10,590,953 out of which Kshs.800,000 was transferred to Thigaa secondary school for the completion of twelve (12) doors flush toilet with two (2) chambers for people with disabilities, tiling, painting, fascia board, electrification, fixing of door and grill, pavement concreting, and fixing of a water tank stand. However, physical verification of the project revealed that the building was complete but not in use due to poor drainage system. The contractor used a 4-inch PVC waste pipes which proved to be narrow and could not provide the required capacity of drainage for the school flush toilets. Further, there was poor workmanship on the tank stand which was made out of weak metallic materials and could not hold a water tank as intended to be used for the flush toilets.

In the circumstances, the public may not obtain value for money spent on the project.

3. Transfers to Security Projects - Muthambi Deputy County Commissioner (DCC)

The statement of receipts and payments reflects other grants and transfers of Kshs.58,321,750 as disclosed in Note 8 to the financial statements. Included in this amount are security projects amount of Kshs.14,000,000 out of which Kshs.5,000,000 was transferred to Muthambi DCC for construction of a 300-capacity social hall. Physical inspection of the project carried out in the month of March, 2024 revealed that the project was complete but not in use. Further, the contractor did not install gutters on both sides of the roof for water collection as per the Bills of Quantities.

In the circumstances, the public may not obtain value for money spent on the project.

4. Irregular Administration of Emergency Funds

The statement of receipts and payments reflects other grants and transfers of Kshs.58,321,750 as disclosed in Note 8 to the financial statements. Included in this amount is Kshs.3,960,000 in respect of emergency projects. However, Management did not provide evidence that the expenditure was reported to the Board within thirty (30) days of the occurrence of the emergency in accordance with Regulation 20(2) of the National Government Constituency Development Fund Regulations, 2016 which states that the utilization of the emergency reserve shall be reported to the Board within thirty (30) days of the occurrence of the emergency, in the format prescribed by the Board.

In the circumstances, Management was in breach of the law.

5. Delay in Implementation of Projects

During the year under review, the Board approved a budget of Kshs.145,132,603 to implement a total of ninety-five (95) projects. However, analysis of the project implementation status report revealed that ten (10) projects with a budget of Kshs.46,604,979 were implemented, fifty-seven (57) projects costing Kshs.56,260,601 were ongoing while twenty-eight (28) projects valued at Kshs.42,267,023 were not started.

The delay in projects implementation affected the planned activities and may have impacted negatively on service delivery to the public.

The audit was conducted in accordance with ISSAI 4000. The standard requires that I comply with ethical requirements and plan and perform the audit to obtain assurance about whether the activities, financial transactions and information reflected in the financial statements are in compliance, in all material respects, with the authorities that govern them. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my conclusion.

REPORT ON EFFECTIVENESS OF INTERNAL CONTROLS, RISK MANAGEMENT AND GOVERNANCE

Conclusion

As required by Section 7(1)(a) of the Public Audit Act, 2015, based on the audit procedures performed, except for the matter described in the Basis for Conclusion on Effectiveness of Internal Controls, Risk Management and Governance section of my report, I confirm that, nothing else has come to my attention to cause me to believe that internal controls, risk management and overall governance were not effective.

Basis for Conclusion

Lack of Information Communication Technology (ICT) Policy

Review of the Fund's ICT environment revealed that there was no approved ICT Policy in place. The policy would have included data security, disaster recovery plans, back up and retention strategy. Further, the Fund did not have policies and procedures in place to cover environmental control risks like fire suppression systems. This is contrary to Section 149(2) (c) of the Public Finance Management Act, 2012 which provides that an accounting officer shall ensure that all financial and accounting records that the entity keeps in any form including in electronic form are adequately protected and backed up.

In the circumstances, there is risk of loss of critical data, manipulation and mismanagement due to lack of Information Communication Technology (ICT) security controls.

The audit was conducted in accordance with ISSAI 2315 and ISSAI 2330. The standards require that I plan and perform the audit to obtain assurance about whether effective processes and systems of internal controls, risk management and overall governance were operating effectively, in all material respects. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my conclusion.

Responsibilities of Management and those Charged with Governance

Management is responsible for the preparation and fair presentation of these financial statements in accordance with International Public Sector Accounting Standards (Cash Basis) and for maintaining effective internal control as Management determines is necessary to enable the preparation of financial statements that are free from material

misstatement, whether due to fraud or error and for its assessment of the effectiveness of internal controls, risk management and governance.

In preparing the financial statements, Management is responsible for assessing the Fund's ability to continue to sustain services, disclosing, as applicable, matters related to sustainability of services and using the applicable basis of accounting unless Management is aware of the intention to terminate the Fund or to cease operations.

Management is also responsible for the submission of the financial statements to the Auditor-General in accordance with the provisions of Section 47 of the Public Audit Act, 2015.

In addition to the responsibility for the preparation and presentation of the financial statements described above, Management is also responsible for ensuring that the activities, financial transactions and information reflected in the financial statements are in compliance with the authorities which govern them, and that public resources are applied in an effective way.

Those charged with governance are responsible for overseeing the Fund's financial reporting process, reviewing the effectiveness of how Management monitors compliance with relevant legislative and regulatory requirements, ensuring that effective processes and systems are in place to address key roles and responsibilities in relation to overall governance and risk management, and ensuring the adequacy and effectiveness of the control environment.

Auditor-General's Responsibilities for the Audit

The audit objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion in accordance with the provisions of Section 48 of the Public Audit Act, 2015 and submit the audit report in compliance with Article 229(7) of the Constitution. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISSAIs will always detect a material misstatement and weakness when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

In addition to the audit of the financial statements, a compliance audit is planned and performed to express a conclusion about whether, in all material respects, the activities, financial transactions and information reflected in the financial statements are in compliance with the authorities that govern them and that public resources are applied in an effective way, in accordance with the provisions of Article 229(6) of the Constitution and submit the audit report in compliance with Article 229(7) of the Constitution.

Further, in planning and performing the audit of the financial statements and audit of compliance, I consider internal control in order to give an assurance on the effectiveness of internal controls, risk management and overall governance processes and systems in accordance with the provisions of Section 7(1)(a) of the Public Audit Act, 2015 and submit

the audit report in compliance with Article 229(7) of the Constitution. My consideration of the internal control would not necessarily disclose all matters in the internal control that might be material weaknesses under the ISSAIs. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements caused by error or fraud in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions.

Because of its inherent limitations, internal controls may not prevent or detect misstatements and instances of non-compliance. Also, projections of any evaluation of effectiveness to future periods are subject to the risk that controls may become inadequate because of changes in conditions, or that the degree of compliance with policies and procedures may deteriorate.

As part of an audit conducted in accordance with ISSAIs, I exercise professional judgement and maintain professional scepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal controls.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by Management.
- Conclude on the appropriateness of Management's use of the applicable basis of accounting and based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Fund's ability to continue to sustain its services. If I conclude that a material uncertainty exists, I am required to draw attention in the auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to the date of my audit report. However, future events or conditions may cause the Fund to cease to continue to sustain its services.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Obtain sufficient appropriate audit evidence regarding the financial information and business activities of the Fund to express an opinion on the financial statements.
- Perform such other procedures as I consider necessary in the circumstances.

I communicate with Management regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal controls that are identified during the audit.

I also provide Management with a statement that I have complied with relevant ethical requirements regarding independence and to communicate with them all relationships and other matters that may reasonably be thought to bear on my independence and where applicable, related safeguards.


FCPA Nancy Gathungu, CBS
AUDITOR-GENERAL

Nairobi

21 May, 2024

Maara Constituency

National Government Constituencies Development Fund (NGCDF)

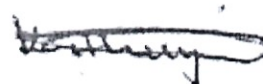
Annual Report and Financial Statements for The Year Ended June 30, 2023

IX. Statement of Receipts and Payments for the Year Ended 30th June 2023

	Note	2022-2023	2022-2023
		Kshs	Kshs
Receipts			
Transfers From NGCDF Board	1	87,000,000	170,088,879
Proceeds From Sale of Assets	2	-	-
Other Receipts	3	61,000	-
Total Receipts		87,061,000	170,088,879
Payments			
Compensation Of Employees	4	2,805,360	2,438,680
Committee expenses	5	3,143,200	6,052,600
Use Of Goods and Services	6	5,202,110	6,345,212
Transfers To Other Government Units	7	12,590,953	90,864,678
Other Grants and Transfers	8	58,321,750	101,262,185
Acquisition Of Assets	9	-	598,000
Oversight Committee Expenses	10	347,120	-
Other Payments	11	-	-
Total Payments		82,410,493	207,561,355
Surplus/(Deficit)		4,650,507	(37,472,476)

The accounting policies and explanatory notes to these financial statements form an integral part of the financial statements.

The Constituency financial statements were approved by the NGCDFC on 10th August 2023 and signed by:



Fund Account Manager

Name: ANTHONY M. KARIUKI

National Sub-County
Accountant

Name: MURUNGI I. FRANCIS
ICPAK M/No:

Chairman NG-CDF Committee

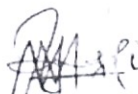
Name: PHILLIPPINE KATHURE

X. Statement Of Assets and Liabilities As At 30th June, 2023

	Note	2022-2023	2021-2022
		Kshs	Kshs
Financial Assets			
Cash And Cash Equivalents			
Bank Balances (As Per the Cash Book)	12A	12,481,860	7,831,353
Cash Balances (Cash at Hand)	12B	-	-
Total Cash and Cash Equivalents		12,481,860	7,831,353
Accounts Receivable			
Outstanding Imprests	13	-	-
Total Financial Assets		12,481,860	7,831,353
Financial Liabilities			
Accounts Payable (Deposits)			
Retention	14A		
Gratuity	14B	-	-
Total Financial Liabilities		-	-
Net Financial Assets		12,481,860	7,831,353
Represented By			
Fund Balance B/Fwd	15	7,831,353	45,303,828
Prior Year Adjustments	16	-	-
Surplus/Deficit for The Year		4,650,507	(37,472,475)
Net Financial Position		12,481,860	7,831,353

The accounting policies and explanatory notes to these financial statements form an integral part of the financial statements.

The Constituency financial statements were approved by NG CDFC on 10th August 2023 and signed by:


Fund Account Manager

Name: ANTHONY M. KARIUKI

National Sub-County
Accountant

Name: MURUNGI I. FRANCIS
ICPAK M/No:

Chairman NG-CDF Committee

Name: PHILLIPPINE KATHURE

*Maara Constituency
National Government Constituencies Development Fund (NGCDF)
Annual Report and Financial Statements for The Year Ended June 30, 2023*

XI. Statement Of Cash Flows for The Year Ended 30th June 2023

	Notes	2022-2023	2021-2022
		Kshs	Kshs
Receipts From Operating Activities			
Transfers From NGCDF Board	1	87,000,000	170,088,879
Other Receipts	3	61,000	-
Total Receipts		87,061,000	170,088,879
Payments			
Compensation Of Employees	4	2,805,360	2,438,680
Committee Expenses	5	3,143,200	6,052,600
Use Of Goods and Services	6	5,202,110	6,345,212
Transfers To Other Government Units	7	12,590,953	90,864,677
Other Grants and Transfers	8	58,321,750	101,262,185
Oversight Committee Expenses	10	347,120	-
Other Payments	11	-	-
Total Payments		82,410,493	206,963,354
Total Receipts Less Total Payments			
Adjusted For:		-	-
Prior Year Adjustments	16	-	-
Decrease/(Increase) In Accounts Receivable	17	-	-
Increase/(Decrease) In Accounts Payable	18	-	-
Net Cash Flow from Operating Activities		4,650,507	(36,874,475)
Cashflow From Investing Activities			
Proceeds From Sale of Assets	2	-	-
Acquisition Of Assets	9	-	(598,000)
Net Cash Flows from Investing Activities		-	(598,000)
Net Increase In Cash And Cash Equivalent			
		4,650,507	(37,472,475)
Cash & Cash Equivalent At Start Of The Year	12	7,831,353	45,303,828

Maara Constituency
National Government Constituencies Development Fund (NGCDF)
Annual Report and Financial Statements for The Year Ended June 30, 2023

Cash & Cash Equivalent At End Of The Year	12	12,481,860	7,831,353
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The accounting policies and explanatory notes to these financial statements form an integral part of the financial statements.

The Constituency financial statements were approved by the NGCDFC on 10th August 2023 and signed by:



Fund Account Manager

Name: ANTHONY M. KARIUKI

**National Sub-County
Accountant**

Name: MURUNGI I. FRANCIS
ICPAK M/No:

Chairman NG-CDF Committee

Name: PHILLIPPINE KATHURE

XII. Summary Statement of Appropriation for The Year Ended 30th June 2023

Receipts/Payments	Original Budget	Adjustments		Final Budget	Actual on comparable basis	Budget utilization difference	% of Utilization
	a	b		c=a+b	d	e=c-d	f=d/c %
Receipts	<i>2022-2023</i>	Opening Balance (C/Bk) and AIA	Previous Years' Outstanding disbursements	<i>2022-2023</i>	<i>2022-2023</i>		
	Kshs	Kshs	Kshs	Kshs	Kshs	Kshs	
Transfers From NGCDF Board	145,087,603	7,786,353	12,688,879	165,562,835	94,786,353	70,776,482	
Proceeds From Sale of Assets				0	-	-	0.0%
Other Receipts	61,000	45,000		106,000	106,000	-	100.0%
Totals	145,148,603	7,831,353	12,688,879	165,668,835	94,892,353	70,776,482	57.3%
Payments							
Compensation Of Employees	3,448,996	921,220	0	4,370,216	2,805,360	1,564,856	64.2%
Committee Expenses	3,534,000	657,600	0	4,191,600	3,143,200	1,048,400	75.0%
Use Of Goods and Services	6,033,938	1,207,878	0	7,241,816	5,202,110	2,039,706	71.8%
Transfers To Other Government Units	40,218,477	1,000,000	7,900,000	49,118,477	12,590,953	36,527,524	25.6%
Other Grants and Transfers	71,402,192	3,992,793	4,788,879	80,183,864	58,321,750	21,862,114	72.7%
Acquisition of Assets	0	0	0	0	0	0	
Oversight Committee Expenses	1,450,000	0	0	1,450,000	347,120	1,102,880	23.9%
Other Payments	19,000,000	6,861	0	19,000,000	0	19,000,000	0.0%
Funds Pending Approval**	61,000	45,000	0	112,861		112,861	0.0%
Totals	145,148,603	7,831,352	12,688,879	165,668,834	82,410,493	83,258,341	49.7%

**Maara Constituency
National Government Constituencies Development Fund (NGCDF)
Annual Report and Financial Statements for The Year Ended June 30, 2023**

***Funds pending approval are sums not yet approved by the board for utilisation and include approved allocations and/or AIA not yet allocated for specific projects.*

Explanatory Notes.

*(a) Funds pending approval
D) 105,000 being -AIA, and 6861 being projects balances from previous financial years*

*(b) Underutilisation
i) compensation of employees-*

under utilisation was due to funds carried forward of kshs 921,220

*ii) Committee Expenses-
underutilization was due to late disbursement of funds*

*iii) Use Of Goods and Services-
underutilization was due to late disbursement of funds*

*iv) Transfers To Other Government Units--
underutilization was due to late disbursement of funds*

*v) Other Grants and Transfers-
underutilization was due to late disbursement of funds*

*vi) Oversight Committee Expenses-
underutilization was due to late disbursement of funds*

*vii) Other Payments
underutilization was due to late disbursement of funds*

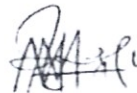
Reconciliation of Summary Statement of Appropriation to Statement of Assets and Liabilities	
Description	Amount
Budget utilisation difference totals	83,258,341
Less undisbursed funds receivable from the Board as at 30 th June 202x	70,776,482
	12,481,859
Add Accounts payable	-
Less Accounts Receivable	-
Add/Less Prior Year Adjustments	-
Cash and Cash Equivalents at the end of the FY 2022/2023	12,481,859

The Constituency financial statements were approved by NG CDFC on 10th August 2023 and signed by:



Fund Account Manager

Name: ANTHONY M. KARIUKI



National Sub-County Accountant

Name: MURUNGI I. FRANCIS
ICPAK M/No:



Chairman NG-CDF Committee

Name: PHILLIPPINE KATHURE

*Maara Constituency
National Government Constituencies Development Fund (NGCDF)
Annual Report and Financial Statements for The Year Ended June 30, 2023*

XIII. Budget Execution By Sectors And Projects For The Year Ended 30th June 2023

Programme/Sub-programme	Original Budget	Adjustments		Final Budget	Actual on comparable basis	Budget utilization difference
		Opening Balance (C/Bk) and AIA	Previous Years' Outstanding Disbursements			
		Kshs	Kshs			
1.0 Administration and Recurrent						
1.1 Compensation of employees	3,448,996	921,220		4,370,216	2,805,360	1,564,856
1.2 Committee allowances	1,824,000	651,000		2,475,000	1,652,600	822,400
1.3 Use of goods and services	3,434,960	823,678		4,258,638	3,446,520	812,118
Total	8,707,956	2,395,898	-	11,103,854	7,904,480	3,199,374
2.0 Monitoring and evaluation						-
2.1 Capacity building	650,000	108,000		758,000	301,200	456,800
2.2 Committee allowances	1,710,000	6,600		1,716,600	1,490,600	226,000
2.3 Use of goods and services	1,948,978	276,200		2,225,178	1,454,390	770,788
Total	4,308,978	390,800	-	4,699,778	3,246,190	1,453,588
3.0 Emergency	3,676,190	2,844,279	4,165,300	10,685,769		10,685,769
3.1 Primary Schools				-		-
st augustine majira	600,000			600,000	600,000	-
Ntumu boarding	900,000			900,000	900,000	-
3.2 Secondary schools				-		-
Kamwangu day	920,000			920,000	940,000	
Muraga secondary	940,000			940,000	920,000	

Maara Constituency

National Government Constituencies Development Fund (NGCDF)

Annual Report and Financial Statements for The Year Ended June 30, 2023

Programme/Sub-programme	Original Budget	Adjustments		Final Budget	Actual on comparable basis	Budget utilization difference
		Opening Balance (C/Bk) and AIA	Previous Years' Outstanding Disbursements			
Kiriani day	600,000			600,000	600,000	
3.3 Tertiary institutions				-		-
3.4 Security projects				-		-
3.5 Unutilised				-		-
Sub-total	7,636,190	2,844,279	4,165,300	14,645,769	3,960,000	10,685,769
4.0 Bursary and Social Security						
4.1 Secondary Schools	28,005,983			28,005,983	26,570,750	1,435,233
4.2 Tertiary Institutions	15,000,000	872,093		15,872,093	13,791,000	2,081,093
4.3 Social Security						-
4.4 Special Needs				-	-	
Total	43,005,983	872,093	-	43,878,076	40,361,750	3,516,326
5.0 Sports	2,860,019			2,860,019		2,860,019
Total	2,860,019	-	-	2,860,019	-	2,860,019
6.0 Environment						
Iriga DEB Primary school	600,000			600,000		600,000
Kiaibio Primary school	600,000			600,000		600,000
Kiairugu Primary school	600,000			600,000		600,000
Kauuni Day Secondary school	600,000			600,000		600,000
Total	2,400,000	-	-	2,400,000	-	2,400,000
7.0 Primary Schools Projects						
Thigaa Primary School	500,000			500,000		500,000
Wiru Primary School	1,256,710			1,256,710		1,256,710

Maara Constituency
National Government Constituencies Development Fund (NGCDF)
Annual Report and Financial Statements for The Year Ended June 30, 2023

Programme/Sub-programme	Original Budget	Adjustments		Final Budget	Actual on comparable basis	Budget utilization difference
		Opening Balance (G/BR) and AIA	Previous Years' Outstanding Disbursements			
Nturiri Primary School	500,000			500,000		500,000
Kajiunduthi Primary School	1,000,000			1,000,000		1,000,000
Kianjagi Primary School	526,200			526,200		526,200
Kalewa Primary School	600,000			600,000		600,000
Mukui Primary School	3,000,000			3,000,000		3,000,000
Kajiambaki Primary School	1,400,000			1,400,000		1,400,000
Kianjuki Primary School	1,200,000			1,200,000		1,200,000
Nzuruki Primary School	2,000,000			2,000,000		2,000,000
Muruga Primary School	600,000			600,000		600,000
Rugorogom primary		1,000,000		1,000,000		1,000,000
inugona primary school			700,000	700,000		700,000
maguma primary school			700,000	700,000		700,000
igakiramba primary school			1,300,000	1,300,000		1,300,000
kauni primary school			1,200,000	1,200,000		1,200,000
Kanoro Primary School			800,000	800,000		800,000
Nkundi Primary School			700,000	700,000		700,000
Ngaita primary school			800,000	800,000		800,000
Kabui primary school			1,000,000	1,000,000		1,000,000
Kagongo gaceke primary school			700,000	700,000		700,000
Total	12,582,910	1,000,000	7,900,000	21,482,910	-	21,482,910
8.0 Secondary Schools Projects						
Gianchuku Mixed Day Secondary	1,616,224			1,616,224		1,616,224

Maara Constituency
National Government Constituencies Development Fund (NGCDF)
Annual Report and Financial Statements for The Year Ended June 30, 2023

Programme/Sub-programme	Original Budget	Opening Balance (C/B) and AIA	Adjustments	Final Budget	Actual on comparable basis	Budget utilization difference
School			Previous Years' Outstanding Disbursements			
Kieni Mixed Secondary School	1,348,320			1,348,320	1,348,320	-
Wiru Day Secondary School	2,000,000			2,000,000		2,000,000
Thigiga Secondary School	800,000			800,000	800,000	-
Gituntu Day Secondary School	3,042,633			3,042,633	3,042,633	-
Mutindwa Day Secondary School	750,000			750,000		750,000
Mutindwa Day Secondary School	750,000			750,000		750,000
Karuwangu day Secondary School	1,950,000			1,950,000		1,950,000
St. Bonaventure Mumbuni Secondary	2,778,390			2,778,390		2,778,390
Nturiri Boys Secondary School	4,000,000			4,000,000		4,000,000
Kajiunduthi Day Secondary School	2,400,000			2,400,000	2,400,000	-
Ikame Secondary School	1,200,000			1,200,000	1,200,000	-
Kiurani Girls Secondary School	1,200,000			1,200,000		1,200,000
Munga Secondary School	600,000			600,000	600,000	-
Kauni Mixed Secondary School	1,200,000			1,200,000	1,200,000	-
Total	25,635,567			25,635,567	10,590,953	15,044,614
9.0 Tertiary Institutions Projects						
Muraga Technical Training Institute	2,000,000			2,000,000	2,000,000	-
Total	2,000,000			2,000,000	2,000,000	-
10.0 Security Projects						
Maara Police Division	4,500,000			4,500,000	4,000,000	500,000
Karimba Chiefs Office	500,000			500,000		500,000

Mara Constituency
National Government Constituencies Development Fund (NGCDF)
Annual Report and Financial Statements for The Year Ended June 30, 2023

Programme/Sub-programme	Original Budget	Adjustments Opening Balance (C/S/C and AIA	Previous Years' Outstanding Disbursements	Final Budget	Actual on comparable basis	Budget utilization difference
Kariakomo Assistant Chief Office	500,000			500,000		500,000
Mwimbi Assistant County Commissioner Hall	5,000,000			5,000,000	5,000,000	-
Muthambi Deputy County Commissioner Hall	5,000,000			5,000,000	5,000,000	-
Gaichau assistant chief		76,421	123,579	200,000		200,000
majira police post			500,000	500,000		500,000
kiriani assistant chief office		200,000		200,000		200,000
Total	15,500,000	276,421	623,579	16,400,000	14,000,000	2,400,000
11.0 Acquisition of assets						
11.1 Motor Vehicles (including motorbikes)						
Maara NG-CDF Office	15,000,000			15,000,000		15,000,000
11.3 Purchase of furniture and equipment						
11.4 Purchase of computers						
11.5 Purchase of land						
Sub-total	15,000,000			15,000,000		15,000,000
12.0 Oversight Committee Expenses (itemize)						
committee expenses	250,000			250,000	64,840	185,160
goods and services	1,200,000			1,200,000	282,280	917,720
Sub-total	1,450,000			1,450,000	347,120	1,102,880
13.0 Others						

Programme/Sub-programme	Original Budget	Adjustments		Final Budget	Actual on comparable basis	Budget utilization difference
		Opening Balance (C/Bk) and AIA	Previous Years' Outstanding Disbursements			
13.1 Strategic Plan	2,000,000			2,000,000		2,000,000
13.2 Innovation Hub						
13.2 Youth empowerment centre	2,000,000			2,000,000		2,000,000
Sub-total	4,000,000			4,000,000		4,000,000
Funds pending approval**	-	112,861	-	112,861	-	112,861
Total	145,087,603	7,892,352	12,688,879	165,668,834	82,410,493	83,258,341

(NB: This statement is a disclosure statement indicating the utilisation in the same format as the entity's budgets which are programme based. Ensure that this document is completed to enable consolidation by the National Treasury

XIV. Significant Accounting Policies

The principle accounting policies adopted in the preparation of these financial statements are set out below:

1. Statement of Compliance and Basis of Preparation

The financial statements have been prepared in accordance with Cash-basis International Public Sector Accounting Standards (IPSAS) as prescribed by the Public Sector Accounting Standards Board (PSASB) and set out in the accounting policy note below. This cash basis of accounting has been supplemented with accounting for; a) receivables that include imprests and salary advances and b) payables that include deposits (gratuity and retentions).

The financial statements comply with and conform to the form of presentation prescribed by the PSASB. The accounting policies adopted have been consistently applied to all the years presented.

2. Reporting Entity

The financial statements are for the NGCDF-Maara Constituency. The financial statements encompass the reporting entity as specified under section 81 of the PFM Act 2012

3. Reporting Currency

The financial statements are presented in Kenya Shillings (Kshs), which is the functional and reporting currency of the Government and all values are rounded to the nearest Kenya Shilling.

4. Significant Accounting Policies

The accounting policies set out in this section have been consistently applied by the entity for all the years presented.

a) Recognition of Receipts

The entity recognises all receipts from the various sources when the event occurs, and the related cash has actually been received by the Entity.

Significant Accounting Policies continued

Transfers from the National Government Constituency Development Fund (NG-CDF)

Transfers from the NG-CDF to the constituency are recognized when cash is received in the Constituency account.

Proceeds from Sale of Assets

Proceeds from disposal of assets are recognized as and when cash is received in the constituency account.

Other receipts

These include Appropriation-in-Aid and relates to receipts such as proceeds from sale of tender documents, rent receipts, interest earned on bank balances, hire of Plant/Equipment/Facilities, Unutilized funds from PMCs among others.

Unutilized Funds from PMCs.

All unutilized funds of the Project Management Committee (PMC) are returned to the constituency account. Unutilized funds from PMCs are recognised as other receipts upon return to the constituency account.

External Assistance

External assistance refers to grants and loans received from local, multilateral and bilateral development partners. In the year under review there was no external assistance received.

b) Recognition of payments

The Entity recognises all payments when the event occurs and the related cash has actually been paid out by the entity.

Significant Accounting Policies continued

Compensation of Employees

Salaries and wages, allowances, statutory contribution for employees are recognized in the period when the compensation is paid.

Use of Goods and Services

Goods and services are recognized as payments in the period when the goods/services are paid for. Such expenses, if not paid during the period where goods/services are consumed, shall be disclosed as pending bills.

Acquisition of Fixed Assets

The payment on acquisition of property plant and equipment items is not capitalized. The cost of acquisition and proceeds from disposal of these items are treated as payments and receipts items respectively. Where an asset is acquired in a non-exchange transaction for nil or nominal consideration and the fair value of the asset can be reliably established, a contra transaction is recorded as receipt and as a payment.

A fixed asset register is maintained by each constituency and a summary provided for purposes of consolidation. This summary is disclosed as an annexure to the financial statements.

5. In-kind contributions

In-kind contributions are donations that are made to the constituency in the form of actual goods and/or services rather than in money or cash terms. These donations may include vehicles, equipment or personnel services. Where the financial value received for in-kind contributions can be reliably determined, the constituency includes such value in the statement of receipts and payments both as receipts and as payments in equal and opposite amounts; otherwise, the contribution is not recorded.

Significant Accounting Policies continued

6. Cash and Cash Equivalent.

Cash and cash equivalents comprise cash on hand and cash at bank, short-term deposits on call and highly liquid investments with an original maturity of three months or less, which are readily convertible to known amounts of cash and are subject to insignificant risk of changes in value. Bank account balances include amounts held at various commercial banks at the end of the financial year.

Significant Accounting Policies continued

7. Accounts Receivable

For the purposes of these financial statements, imprests and advances to authorised public officers and/or institutions which were not surrendered or accounted for at the end of the financial year are treated as receivables. This is in recognition of the government practice where the imprest payments are recognized as payments when fully accounted for by the imprest or AIE holders. This is an enhancement to the cash accounting policy. Other accounts receivables are disclosed in the financial statements.

8. Accounts Payable

For the purposes of these financial statements, Deposits (gratuity and retentions) held on behalf of third parties have been recognized on an accrual basis (as accounts payables). This is in recognition of the government practice of retaining a portion of contracted services and works pending fulfilment of obligations by the contractor and to hold deposits on behalf of third parties. Gratuity earned on monthly is held on behalf of the employee and later paid at the end of the contract period. This is an enhancement to the cash accounting policy adopted by National Government Constituencies Development Fund as prescribed by PSASB. Other liabilities including pending bills are disclosed in the financial statements.

Significant Accounting Policies continued

9. Pending Bills

Pending bills consist of unpaid liabilities at the end of the financial year arising from contracted goods or services during the year or in past years. As pending bills do not involve the payment of cash in the reporting period, they are recorded as 'memorandum' or 'off-balance' items to provide a sense of the overall net cash position of the entity at the end of the financial year. When the pending bills are finally settled, such payments are included in the Statement of Receipts and Payments in the year in which the payments are made.

10. Unutilized Fund

Unutilized funds consist of bank balances in the constituency account and funds not yet disbursed by the Board to the constituency at the end of the financial year. These balances are available for use in the subsequent financial year to fund projects approved in the respective prior financial years consistent with sec 6(2) and sec 7(2) of NGCDF Act, 2015

11. Budget

The budget is developed on a comparable accounting basis (cash basis except for imprest which is accounted for on an accrual basis), the same accounts classification basis, and for the same period as the financial statements. The original budget was approved by Parliament on xx June 20xx for the period 1st July 202x to 30th June 202x as required by law. Included in the adjustments are Cash book opening balance, AIA generated during the year and constituency allocations not yet disbursed at the beginning of the financial year.

A comparison of the actual performance against the comparable budget for the financial year under review has been included in the financial statements.

12. Comparative Figures

Where necessary, comparative figures for the previous financial year have been amended or reconfigured to conform to the required changes in presentation.

Significant Accounting Policies Continued

13. Subsequent Events

There have been no events subsequent to the financial year end with a significant impact on the financial statements for the year ended 30th June 2023.

14. Errors

Material prior period errors are corrected retrospectively in the first set of financial statements authorized for issue after their discovery by: i. restating the comparative amounts for prior period(s) presented in which the error occurred; or ii. If the error occurred before the earliest prior period presented, restating the opening balances of assets, liabilities and net assets/equity for the earliest prior period presented.

During the year, errors that have been corrected are disclosed under note 14 explaining the nature and amounts.

15. Related Party Transactions

The Entity regards a related party as a person or an entity with the ability to exert control individually or jointly, or to exercise significant influence over the Entity, or vice versa.

XV. Notes To the Financial Statements

1. Transfers from NGCDF Board

Description	2022/2023	2021/2022
	Kshs	Kshs
NGCDF Board		
B185151	7,000,000	
B185693	15,000,000	
B185444	6,000,000	
B206009	5,000,000	
B206456	12,000,000	
B205801	12,000,000	
B207563	15,000,000	
B207844	15,000,000	
B140988	-	33,000,000
B105499	-	44,000,000
B105851	-	22,000,000
B128599	-	5,000,000
B128911	-	12,000,000
B154109		12,000,000
B164443		18,000,000
B155876		24,088,879
TOTAL	87,000,000	170,088,879

2. Proceeds From Sale of Assets

	2022/2023	2021/2022
	Kshs	Kshs
Receipts from sale of Buildings		
Receipts from the Sale of Vehicles and Transport Equipment		
Receipts from sale of office and general equipment		
Receipts from the Sale Plant Machinery and Equipment		
Others (specify)		
Total	-	-

Maara Constituency
National Government Constituencies Development Fund (NGCDF)
Annual Report and Financial Statements for The Year Ended June 30, 2023

Notes To The Financial Statements (Continued)

3. Other Receipts

	<i>2022/2023</i>	<i>2021/2022</i>
	Kshs	Kshs
Interest Received		-
Rents		-
Receipts from sale of tender documents	61,000	
Hire of plant/equipment/facilities	-	-
Other Receipts Not Classified Elsewhere		-
Total	61,000	-

4. Compensation Of Employees

	<i>2022-2023</i>	<i>2021-2022</i>
	Kshs	Kshs
NG-CDFC Basic staff salaries	2,058,000	1,826,400
Personal allowances paid as part of salary		
House Allowance	264,000	192,000
Transport Allowance	-	-
Leave allowance	24,000	16,000
Gratuity to contractual employees	381,600	333,000
Employer Contributions Compulsory national social security schemes	77,760	71,280
Total	2,805,360	2,438,680

5. Committee Expenses

	<i>Insert current FY</i>	<i>Insert previous FY</i>
	Kshs	Kshs
Sitting allowance	1,502,400	1,187,000
Other committee expenses	1,640,800	4,865,600
Total	3,143,200	6,052,600

*Maara Constituency
National Government Constituencies Development Fund (NGCDF)
Annual Report and Financial Statements for The Year Ended June 30, 2023*

Notes To The Financial Statements (Continued)

6. Use of Goods and services

	2022-2023	2021-2022
	Kshs	Kshs
Utilities, supplies and services		0
Communication, supplies and services	597,436	525,550
Domestic travel and subsistence	1,137,000	81,500
Printing, advertising and information supplies & services	175,100	-
Rentals of produced assets		-
Training expenses	301,200	1,532,000
Hospitality supplies and services	693,752	341,280
Insurance costs		-
Specialized materials and services		-
Office and general supplies and services	813,603	1,270,480
Fuel, oil & lubricants	602,000	900,000
Other operating expenses	39,780	49,242
Routine maintenance – vehicles and other transport equipment	403,139	914,460
Routine maintenance – other assets	439,100	730,700
Total	5,202,110	6,345,212

*Maara Constituency
National Government Constituencies Development Fund (NGCDF)
Annual Report and Financial Statements for The Year Ended June 30, 2023*

Notes To The Financial Statements (Continued)

7. Transfer To Other Government Units

Description	2022-2023	2021-2022
	Kshs	Kshs
Transfers To Primary Schools (See Attached List)	-	51,364,678
Transfers To Secondary Schools (See Attached List)	10,590,953	39,500,000
Transfers To Tertiary Institutions (See Attached List)	2,000,000	
Total	12,590,953	90,864,678

8. Other Grants and Other transfers

	2022-2023	2021-2022
	Kshs	Kshs
Bursary – secondary schools (see attached list)	26,570,750	47,933,650
Bursary – tertiary institutions (see attached list)	13,791,000	25,034,980
Bursary – special schools (see attached list)	-	-
Mock & CAT (see attached list)	-	-
Social Security programmes (NHIF)	-	
Security projects (see attached list)	14,000,000	10,800,000
Sports projects (see attached list)	-	5,483,555
Environment projects (see attached list)	-	4,000,000
Emergency projects (see attached list)	3,960,000	8,010,000
Roads projects (see attached list)	-	-
Total	58,321,750	101,262,185

Notes To the Financial Statements (Continued)

9. Acquisition Of Assets

	2022-2023	2021-2022
	Kshs	Kshs
Purchase of Buildings	-	-
Construction of Buildings	-	-
Refurbishment of Buildings	-	-
Purchase of Vehicles and Other Transport Equipment	-	-
Purchase of Household Furniture and Institutional Equipment	-	-
Purchase of Office Furniture and General Equipment	-	-
Purchase of ICT Equipment, Software and Other ICT Assets	-	598,000
Purchase of Specialized Plant, Equipment and Machinery	-	-
Rehabilitation and renovation of plant, machinery and equipment	-	-
Acquisition of Land	-	-
Acquisition Intangible Assets	-	-
Total	-	598,000

10. Oversight Committee Expenses

	2022-2023	2021-2022
	Kshs	Kshs
Committee expenses	64840	-
Goods and services	282280	-
	347,120	-

11. Other Payments

	2022-2023	Insert Previous FY
	Kshs	Kshs
Strategic plan	-	-
ICT Hub	-	-
	-	-

*Maara Constituency
National Government Constituencies Development Fund (NGCDF)
Annual Report and Financial Statements for The Year Ended June 30, 2023*

12. Cash Book Bank Balance

Name of Bank, Account No. & currency	2022-2023	2021-2022
	Kshs (30/6/2023)	Kshs (30/6/2022)
<i>Family bank a/c no 054000005611</i>	12,481,860	7,831,353
	-	-
	-	-
TOTAL	12,481,860	7,831,353
11 B: Cash on Hand		
Location 1	-	-
Location 2	-	-
Location 3	-	-
Other Locations (<i>Specify</i>)	-	-
Total	-	-

13. Outstanding Imprests

<i>Name of Officer or Institution</i>	<i>Date Imprest Taken</i>	<i>Amount Taken</i>	<i>Amount Surrendered</i>	<i>Balance</i>
		<i>Kshs</i>	<i>Kshs</i>	<i>Kshs</i>
<i>Name of Officer</i>	dd/mm/yy	-	-	-
<i>Name of Officer</i>	dd/mm/yy	-	-	-
<i>Name of Officer</i>	dd/mm/yy	-	-	-
<i>Name of Officer</i>	dd/mm/yy	-	-	-
<i>Name of Officer</i>	dd/mm/yy	-	-	-
<i>Name of Officer</i>	dd/mm/yy	-	-	-
<i>Total</i>		-	-	-

Maara Constituency
National Government Constituencies Development Fund (NGCDF)
Annual Report and Financial Statements for The Year Ended June 30, 2023

Notes to the Financial Statement Continued

14. Retention and Gratuity

14 A. Retention	2022/2023	2021/2022
	KShs	KShs
Retention as at 1 st July (A)	-	-
Retention held during the year (B)	-	-
Retention paid during the Year (C)	-	-
Closing Retention as at 30 th June D= A+B-C	-	-

14 B. Gratuity	2022/2023	2021/2022
	KShs	KShs
Gratuity as at 1 st July (A)	-	-
Gratuity held during the year (B)	381,600	333,000
Gratuity paid during the Year (C)	381,600	333,000
Closing Gratuity as at 30 th June D= A+B-C	-	-

15. Fund Balance B/F

	2022-2023	2021-2022
	Kshs (1/7/2022)	Kshs (1/7/2021)
Bank accounts	7,831,353	45,303,828
Cash in hand		
Imprest		
Total	7,831,353	45,303,828
Less		
Payables: - Retention		
Payables – Gratuity		
Fund Balance Brought Forward	7,831,353	45,303,828

Maara Constituency
National Government Constituencies Development Fund (NGCDF)
Annual Report and Financial Statements for The Year Ended June 30, 2023

16. Prior Year Adjustments

	Balance b/f as per Audited Financial statements	Adjustments	Adjusted Balance** BF
Description of the error	Kshs	Kshs	Kshs
Bank account Balances	-		-
Cash in hand	-	-	-
Accounts Payables	-	-	-
Receivables	-	-	-
Others (<i>specify</i>)	-	-	-
Total	-	-	-

17. Changes In Accounts Receivable – Outstanding Imprests

	2022-2023	2021-2022
	KShs	KShs
Outstanding Imprest as at 1 st July (A)	-	-
Imprest issued during the year (B)	5,083,200	8,646,100
Imprest surrendered during the Year (C)	5,083,200	8,646,100
closing accounts in account receivables D= A+B-C	-	-
Net changes in accounts Receivables D - A	-	-

18. Changes In Accounts Payable – Deposits and Retentions

	2022-2023	2021-2022
	KShs	KShs
Deposit and Retentions as at 1 st July (A)	-	-
Deposit and Retentions held during the year (B)	-	-
Deposit and Retentions paid during the Year (C)	-	-
closing account payables D= A+B-C	-	-
Net changes in accounts payables D-A	-	-

Maara Constituency
National Government Constituencies Development Fund (NGCDF)
Annual Report and Financial Statements for The Year Ended June 30, 2023

Notes To the Financial Statements (Continued)

19. Other Important Disclosures

19.1: Pending Accounts Payable (See Annex 1)

	2022-2023	2021-2022
	Kshs	Kshs
Construction of buildings	-	-
Construction of civil works	-	-
Supply of goods	-	-
Supply of services	-	-
Total	-	-

19.2: Pending Staff Payables (See Annex 2)

	2022-2023	2021-2022
	Kshs	Kshs
NGCDFC Staff	-	-
Others (<i>specify</i>)	-	-
Total	-	-

19.3: Unutilized Fund (See Annex 3)

	2022-2023	2021-2022
	Kshs	Kshs
Compensation of employees	1,564,856	921,220
Committee expense		
Use of goods and services	3,133,106	1,465,479
Amounts due to other Government entities (see attached list)	36,527,524	8,900,000
Amounts due to other grants and other transfers (see attached list)	38,862,114	9,181,672
Acquisition of assets	-	-
Oversight Committee Expenses	1,102,880	-
Other Payments (<i>specify</i>)	2,006,861	6,861
Funds pending approval	106,000	45,000
Total	83,303,342	20,520,232

Maara Constituency
National Government Constituencies Development Fund (NGCDF)
Annual Report and Financial Statements for The Year Ended June 30, 2023

18.4: PMC account balances (See Annex 5)

	2022-2023	2021-2022
	Kshs	Kshs
PMC account balances (see attached list)	3,245,774	21,231,686
Total	3,245,774	21,231,686

XVI. Annexes

Annexes: 1 Analysis of Pending Accounts Payable

Supplier of Goods or Services	Original Amount	Date Contracted	Amount Paid To-Date	Outstanding Balance	Comments
	a	B	C	d=a-c	
Construction of buildings					
1.					
2.					
3.					
Sub-Total					
Construction of civil works					
4.					
5.					
6.					
Sub-Total					
Supply of goods					
7.					
8.					
9.					
Sub-Total					
Supply of services					
10.					
Sub-Total					
Grand Total					

Maara Constituency
National Government Constituencies Development Fund (NGCDF)
Annual Report and Financial Statements for The Year Ended June 30, 2023

Annex 2 - Analysis of Pending Staff Payables

Name of Staff	Designation	Date employed	Outstanding Balance 30 th June 20xx	Comments
NG-CDFC Staff				
1.				
2.				
3.				
Sub-Total				
Grand Total				

*Maara Constituency
National Government Constituencies Development Fund (NGCDF)
Annual Report and Financial Statements for The Year Ended June 30, 2023
Annex 3 – Unutilized Fund*

Name	Brief Transaction Description	Outstanding Balance 2022/2023	Outstanding Balance 2021/2022	Comments
Compensation of employees	to cater for employees emoluments	1,564,856	921,220	
Use of goods & services	to cater for office running expenses	3,039,267	1,865,479	
Amounts due to other Government entities				
Thigaa Primary School	renovation of two classrooms	500,000		Funds not received from the Board
Wiru Primary School	completion of school hall	1,256,710		Funds not received from the Board
Nturiri Primary School	fencing of compound	500,000		Funds not received from the Board
Kajiunduthi Primary School	completion of dormitory	1,000,000		Funds not received from the Board
Kianjagi Primary School	completion of ablution block	526,200		Funds not received from the Board
Kalewa Primary School	condtruction of ablution block	600,000		Funds not received from the Board
Mukui Primary School	renovation of six classrooms	3,000,000		Funds not received from the Board
Kajiambaki Primary School	renovation of classrooms	1,400,000		Funds not received from the Board
Kianjuki Primary School	construction of classroom	1,200,000		Funds not received from the Board
Nguruki Primary School	renovation of six classrooms	2,000,000		Funds not received from the Board
Munga Primary School	purchase of furniture	600,000		Funds not received from the Board
rugongoni primary	construction of classroom	1,000,000	1,000,000	Reallocation for funds sought after closure of school
mugona primary school	renovation of classrooms	700,000	700,000	Funds not received from the Board
maguma primary school	renovation of classrooms	700,000	700,000	Funds not received from the Board
igakiramba primary school	renovation of classrooms	1,300,000	1,300,000	Funds not received from the Board
kauni primary school	renovation of classrooms	1,200,000	1,200,000	Funds not received from the Board
Kanoro Primary School	renovation of classrooms	800,000	800,000	Funds not received from the Board
Nkundi Primary School	renovation of classrooms	700,000	700,000	Funds not received from the Board

Maar Constituency
Naitali Government Constituencies Development Fund (NGCDF)
Annual Report and Financial Statements for The Year Ended June 30, 2023

Name	Brief Transaction Description	Outstanding Balance 2022/2023	Outstanding Balance 2021/2022	Comments
Ngaitia primary school	renovation of classrooms	800,000	800,000	Funds not received from the Board
Kabui primary school	renovation of classrooms	1,000,000	1,000,000	Funds not received from the Board
Kagongo gaceke primary school	renovation of classrooms	700,000	700,000	Funds not received from the Board
Gianchuku Mixed Day Secondary School	completion of administration block	1,616,224		Funds not received from the Board
Wiru Day Secondary School	completion of administration block	2,000,000		Funds not received from the Board
Mutindwa Day Secondary School	ablution completion	750,000		Funds not received from the Board
Mutindwa Day Secondary School	ablution completion	750,000		Funds not received from the Board
Kamwangu day Secondary School	construction of dining hall and ablution	1,950,000		Funds not received from the Board
St. Bonaventure Mumbuni Secondary	completion of dining hall	2,778,390		Funds not received from the Board
Nturiri Boys Secondary School	construction of dining hall and ablution	4,000,000		Funds not received from the Board
Kiurani Girls Secondary School	construction of classroom	1,200,000		Funds not received from the Board
Sub-Total		36,527,524	8,900,000	
Amounts due to other grants and other transfers				
Emergency	cater for unforeseen occurrences	10,685,769	7,009,579	Funds not received from the Board
Bursary	pay fees to needy students	3,516,326	872,093	
sports	carry out sports activities	2,860,019		Funds not received from the Board
Iriga DEB Primary school	ablution construction	600,000		Funds not received from the Board
Kiaibio Primary school	ablution construction	600,000		Funds not received from the Board
Kiairugu Primary school	ablution construction	600,000		Funds not received from the Board
Kaauri Day Secondary school	ablution construction	600,000		Funds not received from the Board
Maara Police Division	completion of police offices	500,000		Funds not received from the Board
Karimba Chiefs Office	renovation of office block	500,000		Funds not received from the Board

Maara Constituency
National Government Constituencies Development Fund (NGCDF)
Annual Report and Financial Statements for The Year Ended June 30, 2023

Name	Brief Transaction Description	Outstanding Balance 2022/2023	Outstanding Balance 2021/2022	Comments
Kariakomo Assistant Chief Office	purchase furniture and fencing	500,000		Funds not received from the Board
gaichau assistant chief	completion of assistant chief offices	200,000	200,000	Funds not received from the Board
majira police post	construction of police offices	500,000	500,000	Funds not received from the Board
kiriani assistant chief office	ablution construction	200,000	200,000	Reallocation of funds sought
Maara NG-CDF Office	construction of office block	15,000,000		Partial receipt of the funds and funds to be expensed from the constituency account
Maara Youth Empowerment Centre	fencing of compound	2,000,000		Funds not received from the Board
Sub-Total		38,862,114	8,781,672	
Acquisition of assets				
Oversight Committee Expenses (itemize)				
committee expenses	constituency oversight committee allowances	230,000		Funds not received from the Board
use of goods and services	constituency oversight committee running expenses	966,720		Funds not received from the Board
Others (specify)				
Maara NG-CDF Strategic Plan	constituency strategic plan preparation	2,000,000		Funds not received from the Board
health		6,861	6,861	
Sub-Total		3,203,581	6,861	
Funds pending approval		106,000	45,000	
Grand Total		83,303,342	20,520,232	

Annex 4 – Summary of Fixed Asset Register

Asset class	Historical Cost b/f (Kshs)	Additions during the year (Kshs)	Disposals during the year (Kshs)	Historical Cost (Kshs) At Year End
Land				
Buildings and structures				
Transport equipment	4,279,939			4,279,939
Office equipment, furniture and fittings	232,950			232,950
ICT Equipment, Software and Other ICT Assets	1,715,800			1,715,800
Other Machinery and Equipment				
Heritage and cultural assets				
Intangible assets				
Total	6,228,689			6,228,689

*Maara Constituency
National Government Constituencies Development Fund (NGCDF)
Annual Report and Financial Statements for The Year Ended June 30, 2023
Annex 5 –PMC Bank Balances As At 30th June 2023*

PMC	Bank	Account number	Bank Balance 2022-2023	Bank Balance 2021-2022
KALEWA DAY SECONDARY SCHOOL	FAMILY	54000005958	1,013	1,013
KIAMAOGO DAY SECONDARY SCHOOL	FAMILY	54000005963	2,023	2,021
IRUMA GIRLS SECONDARY SCHOOL	FAMILY	54000005955	1,100	1,100
KIURANI SECONDARY SCHOOL	FAMILY	54000005962	143,570	310,638
MUTINDWA DAY SECONDARY SCHOOL	FAMILY	54000006084	231	
KIMUCHIA PRIMARY SCHOOL	FAMILY	54000005959	2,416	44,583
KIENI PRIMARY SCHOOL	FAMILY	54000006043	51	31
KIRARO PRYIMARY SCHOOL	FAMILY	54000005960	6,950	7,189
KIEGANGURU PRYIMARY SCHOOL	FAMILY	54000005964	4,959	1,003,238
KIAIRUGU PRIMARY SCHOOL	FAMILY	54000005966	9,927	120,457
IRURI PRIMARY SCHOOL	FAMILY	54000005968	9,367	502,673
NDUNGURI PRIMARY SCHOOL	FAMILY	54000005967	13,798	46,423
NKANGANI PRIMARY SCHOOL	FAMILY	54000005969	10,382	10,382
CHOGORIA COMPLEX BOARDING PRIMARY SCHOOL	FAMILY	54000005950	14,318	2,012,565
MIKUU PRIMARY SCHOOL	FAMILY	54000005951	573	573
NKURURU PRIMARY SCHOOL	FAMILY	54000005971	37,106	37,106
IRUMA PRIMARY SCHOOL	FAMILY	54000005972	14,493	80,018
MAGUNDU PRIMARY SCHOOL	FAMILY	54000006487	75	75
KAUUNI PRIMARY SCHOOL	FAMILY	54000005996	18,800	217,601

PMC	Bank	Account number	Bank Balance 2022-2023	Bank Balance 2021-2022
KARIMBA CHIEFS OFFICE	FAMILY	54000005973	88,050	88,051
MIKUU ASSISTANT CHIEF OFFICE	FAMILY	54000005953	557	200,006
GAKUI ASSISTANT CHEF OFFICE	FAMILY	54000005974	617	617
KIANJAGI ASSISTANT CHIEF OFFICE	FAMILY	54000005975	232	
IKUMBO ASSISTANT CHIEF OFFICE	FAMILY	54000005976	29,543	
MAARA POLICE DIVISION	FAMILY	54000005954	95,857	95,857
KANINI PRIMARY SCHOOL	FAMILY	54000006472	108,302	108,542
NDAMANI PRIMARY SCHOOL	FAMILY	54000006471	874	871
KIANJUKI PRIMARY SCHOOL	FAMILY	54000006479	2,118	24,241
RUGONGONI PRIMARY SCHOOL	FAMILY	54000006478	92	92
KANOA PRIMARY SCHOOL	FAMILY	54000006481	669	669
ST AUGUSTINE MAJIRA PRIMARY SCHOOL	FAMILY	54000006468	40,623	659,406
GITARE PRIMARY SCHOOL	FAMILY	54000006475	35,753	592,751
KAJIATHETU PRIMARY SCHOOL	FAMILY	54000006719	763	3,460
MUKUI PRIMARY SCHOOL	FAMILY	54000006469	3,448	3,448
MAATHA PRIMARY SCHOOL	FAMILY	54000006466	172	172
NTAKANI PRIMARY SCHOOL	FAMILY	54000006467	3,361	8,285
NDUMBINI PRIMARY SCHOOL	FAMILY	54000006474	14,478	14,478
GIANKANJA PRIMARY SCHOOL	FAMILY	54000006480	22,843	22,843
MAARA SPORTS	FAMILY	54000006753	84,890	84,890

*Maara Constituency
National Government Constituencies Development Fund (NGCDF)
Annual Report and Financial Statements for The Year Ended June 30, 2023*

PMC	Bank	Account number	Bank Balance 2022-2023	Bank Balance 2021-2022
MAARA ENVIRONMENTAL GROUP	FAMILY	54000006842	238	238
ITARA PRIMARY	FAMILY	54000006923	2,074	2,065,538
IRUMA ASS CHIEF OFFICE	FAMILY	54000006854	1,357	1,354
IKUU ASS CHIEF OFFICE	FAMILY	54000006845	25	23
KIEGANGURU GIRLS	FAMILY	54000006884	142,638	94
IRUMA DAY	FAMILY	54000006885	1,732	114,896
NDUMBINI DAY	FAMILY	54000006962	20,937	20,837
MUKUI DAY	FAMILY	54000006832	2,725	2,725
ST ANNE GIRLS	FAMILY	54000006892	10	6
KAMWANGU DAY	FAMILY	54000006997	88,592	474
MUMBUNI SECONDARY	FAMILY	54000006903	3,489	3,489
KANORO PRIMARY	FAMILY	54000006882	7,709	
MUMBUNI PRIMARY	FAMILY	54000006924	24,618	548,487
KAJIAMPAKI PRIMARY	FAMILY	54000006922	148	148
IKINDU PRIMARY	FAMILY	54000006899	8,293	109,286
KARIGINI PRIMARY	FAMILY	54000006808	57,424	2,221,308
NKUNDI PRIMARY	FAMILY	54000006199	56,656	
NTATUA PRIMARY	FAMILY	54000006908	9,348	9,348
MARIMA PRIMARY	FAMILY	54000006786	1,152	499,772
KARIANI PRIMARY	FAMILY	54000006927	4,630	4,630

*Maara Constituency
National Government Constituencies Development Fund (NGCDF)
Annual Report and Financial Statements for The Year Ended June 30, 2023*

PMC	Bank	Account number	Bank Balance 2022-2023	Bank Balance 2021-2022
MUTHAMBI PRIMARY	FAMILY	54000006822	250	250
KIANJAGI PRIMARY	FAMILY	54000006919	448	688
GIAMPAMPO PRIMARY	FAMILY	54000006796	886	2,047
MURAGA DAY AND BOARDING PRIMARY	FAMILY	54000006802	1,268	1,264
NDINTUNE SECONDARY	FAMILY	54000006573	15,886	16,126
MITHERU AP LINE	FAMILY	54000006180	-	(240)
MAKURI PRIMARY	FAMILY	54000007140	36,471	1,430,819
THIGAA PRIMARY	FAMILY	54000007128	1,527	53,811
KAARE PRIMARY	FAMILY	54000007098	5,230	8,197
KITHITU PRIMARY	FAMILY	54000007086	12,649	12,887
MINUGU PRIMARY	FAMILY	54000007162	3,033	2,273
KATHANGAWE PRIMARY	FAMILY	54000007031	1,180	1,180
ST ANSELM BOARDING	FAMILY	54000007167	64	64
MUTIIGURU PRIMARY	FAMILY			201
MUTINDWA PRIMARY	FAMILY	54000007160	111	110
KARIAKOMO PRIMARY	FAMILY	54000006725	100,111	1,274,988
KIAMAOGO PRIMARY	FAMILY	54000007036	21	1
NGERU PRIMARY	FAMILY	54000007198	4,629	49,357
NGERU ELITE	FAMILY	54000007040	57	56
KABAIBUBU PRIMARY	FAMILY	54000007143	18,653	18,893

*Maara Constituency
National Government Constituencies Development Fund (NGCDF)
Annual Report and Financial Statements for The Year Ended June 30, 2023*

PMC	Bank	Account number	Bank Balance 2022-2023	Bank Balance 2021-2022
MAARA MIXED PRIMARY	FAMILY	54000007055	23,105	100,814
GATUA ASSISTANT CHIEF	FAMILY	54000007080	2,218	2,458
GAICHAU ASSISTANT CHIEF	FAMILY	54000007037	592	712
MAKURI ASSISTANT CHIEF	FAMILY	54000007033	71	71
CHOGORIA ASSISTANT	FAMILY	54000007046	131	131
MURUGI WEST CHIEF OFFICE	FAMILY	54000007017	82	82
IKUMBO PRIMARY	FAMILY	54000007091	231,654	251,333
WIRU DAY SECONDARY	FAMILY	54000007079	282	82,968
KIENI SECONDARY	FAMILY	54000007116	664	34,636
NGERU SECONDARY	FAMILY	54000007081	4,462	218,043
ITARA SECONDARY	FAMILY	54000006972	60,389	60,389
MITHERU ACC	FAMILY	54000008206	928	20,515
MBOGORI PRIMARY SCHOOL	FAMILY	5.4E+11	23,098	504,593
CHOGORIA GIRLS BOARDING	FAMILY	54000007191	123,779	124,018
MAJIRA POLICE POST	FAMILY	54000009018	183,329	183,569
KIURANI GIRLS	FAMILY	54000007156	155,000	155,240
KIRIANI DAY	FAMILY	5.4E+11	2,666	2,896
MUTIIGURU DAY	FAMILY	54000007352	2,693	2,931
GITUJA DAY	FAMILY	54000007271	24,991	123,130
MAGUMA PRIMARY	FAMILY	54000007280	43,325	43,445

*Maara Constituency
National Government Constituencies Development Fund (NGCDF)
Annual Report and Financial Statements for The Year Ended June 30, 2023*

PMC	Bank	Account number	Bank Balance 2022-2023	Bank Balance 2021-2022
JEDIEL KIRAITHE PRIMARY	FAMILY	54000007043	25	24
NGAITA PRIMARY	FAMILY	54000007056	7,383	32,614
KAGIRA PRIMARY	FAMILY	54000006477	121,681	620,214
KIRUMI PRIMARY	FAMILY	54000007218	30,591	31,431
KALEWA PRIMARY	FAMILY	54000007168	5,767	231,932
WIRU PRIMARY	FAMILY	54000007060	17,524	208,413
KABUI PRIMARY	FAMILY	54000008888	21,413	21,653
IGAKIRAMBA PRIMARY	FAMILY	54000007118	30,900	31,018
KAGONGO GACEKE PRIMARY	FAMILY	54000007051	24,741	24,981
KIINI BOARDING	FAMILY	54000007077	32,042	32,282
MURAGARA PRIMARY	FAMILY	54000007133	134,584	134,704
KAGANJO PRIMARY	FAMILY	54000007132	19,404	19,524
GANGA ACC	FAMILY	54000007421	48	46
IRIGA DEB	FAMILY	54000007192	17,354	506,583
NGAANI PRIMARY SCHOOL	FAMILY	54000010078	25,526	505,981
NKANGANI ASSISTANT CHIEF	FAMILY	54000009998	760	212,991
KARIMBA ASSISTANT CHIEF	FAMILY	54000010325	4,280	121,612
MURAGARA ASSISTANT CHIEF	FAMILY	54000010187	630	299,275
GITUJA ASSISTANT CHIEF	FAMILY	54000010358	6,430	123,535
KITHARE ASSISTANT CHIEF	FAMILY	54000009945	7	111,350

*Maara Constituency
National Government Constituencies Development Fund (NGCDF)
Annual Report and Financial Statements for The Year Ended June 30, 2023*

PMC	Bank	Account number	Bank Balance 2022-2023	Bank Balance 2021-2022
KIURANI PRIMARY SCHOOL	FAMILY	54000010071	25,624	43,075
WERU ASSISTANT CHIEF	FAMILY	54000010048	9,325	132,409
IKAME SECONDARY SCHOOL	FAMILY	54000010375	1,810	410,429
KAUNI MIXED DAY SECONDARY	FAMILY	54000010218	552	225,128
KAJIUNDUTHI DAY SECONDARY	FAMILY	54000010186	6,480	198,264
GIAMPAMPO DAY SECONDARY	FAMILY	54000009918	6,012	
KIAIBIO PRIMARY SCHOOL	FAMILY	54000010713	143,222	
KAJIUNDUTHI PRIMARY	EQUITY	210299737217	1,565	
KIRARO DAY	EQUITY	0210298859878	7,299	7,299
NGURUKI DAY	EQUITY	0210276800821	566	114,705
KABUI SECONDARY SCHOOL	EQUITY	210294447800	235	235
KAARE POLICE STATION	EQUITY	0210271596265	-	
KARIAKOMO ASSISTANT CHIEF OFFICE	EQUITY	0210268949740	11,587	11,588
KIRIGUNI ASSISTANT CHIEF	EQUITY	0210269108209	30	
MUGUMANGO LOCATION CHIEFS OFFICE	EQUITY	0210269267308	1,754	1,754
MUGONA PRIMARY SCHOOL	EQUITY	0210272204744	82,202	82,202
MURAGATTI	EQUITY	0140262856816	40,470	40,471
GIANCHUKU DAY SECONDARY SCHOOL	KCB	1201411297	4,735	
MUNGA PRIMARY SCHOOL	KCB	1197846778	987	
GITUNTU SECONDARY	KCB	1104923858	38,247	

*Maara Constituency
National Government Constituencies Development Fund (NGCDF)
Annual Report and Financial Statements for The Year Ended June 30, 2023*

PMC	Bank	Account number	Bank Balance 2022-2023	Bank Balance 2021-2022
IGAKIRAMBA DAY SECONDARY SCHOOL	COOP	01134057934800	508	
KAIRUNI PRIMARY	COOP	01139572155700	1,555	
NGURUKI PRIMARY	COOP	01139572824000	3,937	
MURUGI EAST CHIEF OFFICE	COOP	01134057348400	118	
KAIRUNI MENTALLY SCHOOL	COOP	01139572862100	9,303	
MUNGA DAY SECONDARY	COOP	01134058136700	2,436	
TOTAL			3,245,774	2,131,686

Annex 6: Progress On Follow Up of Auditor Recommendations

The following is the summary of issues raised by the external auditor, and management comments that were provided to the auditor and subsequent progress made on the resolution of the issues.

Reference No. on the external audit Report	Issue / Observations from Auditor	Management comments	Status:	Timeframe
1	Note 17.3 of the financial statements reflects kshs 90,992,705 in respect to comparative balance for unutilised funds as at 30 June, 2021. The amount includes kshs 3,901,779 and kshs 400,000 for use of goods and services and acquisition of assets respectively. However the previous years audited financial statements had a balance of kshs 4,301,779 in respect of goods and services and a nil balance under acquisition of assets resulting to unexplained and unreconciled balance of kshs 400,000. In the circumstance the accuracy and presentation of the financial statements could not be confirmed.	The issue was rectified in the financial statement by introduction of a prior year adjustment .	Resolved	
2	Two hundred eighty three (283) students were awarded bursary grants totalling to kshs 2,334,200 without admission numbers, casting doubt on their authenticity. In absence of admission numbers, it was	These were form ones and first years who did not have admission numbers by the time of application and the admission numbers are in place.	Resolved	

Maara Constituency

National Government Constituencies Development Fund (NGCDF)

Annual Report and Financial Statements for The Year Ended June 30, 2023

Reference No. on the external audit Report	Issue / Observations from Auditor	Management comments	Status:	Timeframe
	difficult to determine the beneficiaries were bonafide students in the respective institutions since admission numbers serve as unique identifiers of learners. In the circumstance the accuracy and value for money for the expenditure amounting to kshs 11,453,700 could not be confirmed.			
3	Sports projects-records including minutes of appointment of pmc, advertisement opening and evaluation of tender, letter of award and contract agreement were not provided for audit.	List of prequalified suppliers used by the project management committee and documents in place.	Resolved	
4.1	The statement of assets and liabilities reflects a balance of kshs 7,831,353 in respect of cash and cash equivalents. However, bank reconciliation reflects stale cheques totalling kshs 41,500 which had not been replaced or reversed in the cashbook thereby understating the cash and cash equivalent by the same amount. In the circumstance the accuracy and completeness of cash and cash balance equivalent of kshs 7,831,353 could not be confirmed	Cheques reversed and new cheques issued.	Resolved	

*Maara Constituency
National Government Constituencies Development Fund (NGCDF)
Annual Report and Financial Statements for The Year Ended June 30, 2023*

Reference No. on the external audit Report	Issue / Observations from Auditor	Management comments	Status:	Timeframe
4.2	Unconfirmed project management committee bank balance	Project management committee bank reconciliations in progress	Not resolved	2 months



..... Name

Fund Account Manager.

