

REPUBLIC OF KENYA



KENYA NATIONAL ASSEMBLY

TENTH PARLIAMENT- THIRD SESSION

.....

LIBRARY COMMITTEE

.....

PROGRESS REPORT OF THE LIBRARY COMMITTEE (JULY – DECEMBER, 2009)

Clerk's Chambers
Parliament Buildings,
NAIROBI.

December, 2009

Mr. Speaker, Sir,

The Committee wishes to convey its gratitude to you for your continued support to the committee and further, the Committee thanks the Clerk of the National Assembly for the continuous facilitation of the Committee's operations.

Mr. Speaker, Sir,

Pursuant to Standing Order 182, it is my pleasure on behalf of the Library Committee, to table this report before the House for consideration.

I thank you.

SIGNED:.....*Farah Maalim / chairman*.....

For **Hon. Farah Maalim, M.P – Deputy Speaker/
Chairman, Library Committee**

DATE:.....*09/12/2009*.....

2.0 Executive Summary

The Library Committee is a Parliamentary Committee established by Standing Order No. 193 and is mandated, amongst other functions to ***make proposals and consider suggestions for improvement of the Parliament library.*** During the period July to December 2009, the Committee held seven (7) meetings where it deliberated on various issues affecting the provision of effective and efficient information services to Members of Parliament and Parliamentary staff. In order to familiarize itself with the available library and research facilities in Kenya and lobby for the modernization of the Parliament library, the Committee, in its sittings, resolved to conduct study tours to both public and private libraries and research institutions within and outside the country. The committee conducted its first study tour to Maseno University Libraries, Moi University Libraries and Kenya National Library Services (KNLS) Kisumu Branch Library to inspect the available library and research facilities in the institutions for benchmarking purposes. The team met and held discussions with senior university personnel, university librarians, KNLS branch librarian and senior personnel in the KNLS Branch library on issues affecting library development in the country. The team found out that libraries in the institutions were faced with several challenges, which included lack of space, limited funding and poor infrastructure. The team recommended that the government should allocate more funds for library development as information was a critical enabler in the achievement of Vision 2030.

3.0 Committee Activities

Mr. Speaker, Sir,

According to section (2) of the Standing Order No. 193 the Deputy Speaker, by virtue of his office, is the Chairman of the Library Committee. The Committee held its first sitting on Friday July 31, 2009 where Hon. Silas Ruteere was elected as the Vice-Chairman of the Committee.

During the period July – December, 2009, the Committee held seven (7) sittings where it deliberated on various issues affecting the provision of effective and efficient information services to Members of Parliament and Parliamentary staff.

3.1 Orientation of the Parliament Library

The Committee was taken on an orientation tour of the library to familiarize itself with the available facilities and services offered by the library. Members visited the library in Main Parliament Building and the Archives in the basement of County Hall. Members noted with concern that the library lacked adequate room for expansion and that the Archives location posed a threat to the documents' safety. Members were, however, informed that the library had already started digitizing its collection as a back-up measure in case of any disaster. The Committee recommended that National Assembly should consider putting up a modern purpose-built library to cater for the growing population of Members of Parliament and Parliamentary staff.

3.2 Library Sub-Committee

During its first sitting, the Committee resolved to constitute a Sub-Committee to look into ways of strengthening the services currently offered by the departments of Library, Research and Information and Communication Technology (ICT), which fall under the mandate of the

Committee. The following members were nominated to the Sub-committee: Hon. Farah Maalim, M.P. – Chairman; Hon. Sammy Mwaita, M.P. - Vice-Chairman; Hon. Walter Nyambati, M.P. and Hon. Benson Mbai, M.P. The Sub-Committee held its first meeting with the three Heads of Department on September 01, 2009, where they discussed various issues and challenges facing the departments in the provision of efficient and effective services.

3.3 Local Study Tour of the Library Committee

Mr. Speaker, Sir,

To familiarize itself with the available library and research facilities in both public and private institutions in the country, Parliament organized the first local study tour of the Committee since its inception in 1954 to two public university libraries and Kenya National Library Services (KNLS) branch Library. The study tour took place from November 03 – 07, 2009, and members visited three public institutions, namely: Maseno University, Moi University and KNLS branch library in Kisumu.

The delegation comprised of:

- (i). Hon. Silas Ruteere, M.P. – Vice Chairperson/Leader of the Delegation
- (ii). Hon. Walter Nyambati, M.P.
- (iii). Hon. Benson Mbai, M.P.
- (iv). Hon. Joseph Magwanga
- (v). Ms. Grace Mwakio – Secretary to the Committee
- (vii). Ms. Rebeccah Musungu - Librarian

During the study tour of the public institutions, the team had an opportunity to meet and hold discussions with senior university personnel, university librarians and branch librarians on various issues affecting library development in the country. The team also toured libraries in the institutions to see the available library and research facilities.

Mr. Speaker Sir,

In Maseno University, the team toured four libraries situated within the University as well as a branch library in City Campus, Kisumu. The five libraries visited were:

(i). College Campus Library

The library is situated at College Campus and it houses the administrative offices, technical services and the bindery unit. The collection is on Humanities.

(ii). Siriba Campus Library

The library is situated at Siriba Campus. The stock is mainly on Science and Technology, including Mathematics and Statistics. There is also an Africana Collection (Materials on Africa or by Africans).

(iii). Resource Centre Library

This library is also situated at Siriba Campus and its holdings are on Education and Social Sciences.

(iv). School of Graduate Studies Library

This library is also situated at College Campus and the collection comprises materials on Research and Development Studies. It also has a collection of Maseno University dissertations/theses and tertiary level publications on various academic fields.

(v). City Campus Library, Kisumu

The library serves students registered for courses at the City Campus, Kisumu. The materials in the library are on higher education in all fields.

Mr. Speaker, Sir,

In Moi University, the team visited two (2) of the thirteen (13) branch libraries of Moi University, namely The Margaret Thatcher Library and Chepkoilel Campus Library, respectively.

(i). The Margaret Thatcher Library (MTL)

This is the main University Library and is located at the Main Campus of Moi University. The library's overall administration operates from the MTL building which accommodates both library and School of Information Sciences. The MTL serves the Schools of Information Sciences, Engineering, Arts and Social Sciences, Education, Environmental studies, Law, Business Management and Economics, and Human Resource Management. It is also a depository for all the theses and other research findings produced in the University. It also houses a collection of artefacts from different communities in Kenya.

(ii). Chepkoilel Campus Library

Chepkoilel Campus library is located seven (7) kilometres from Eldoret town. The branch library serves the Schools of Agriculture and Biotechnology, Business and Economics, Science and Natural Resources.

Mr. Speaker, Sir,

The team also visited the KNLS branch library in Kisumu, where they were taken around the library by the branch librarian. The team also held discussions with the KNLS staff on issues affecting the management of the KNLS libraries.

Mr. Speaker, Sir,

Besides visiting the libraries, the team also visited some income generating projects in Maseno and Moi Universities. The team was informed that the Universities had come up with the projects to supplement government funding, as was the case of Moi University which receives 50% of its total funding from the government. On the other hand, Maseno University only relies on its

income generating projects to run the University as it does not receive any funding from the government.

Mr. Speaker, Sir,

In Maseno University, the team visited the Maseno University Hospital and the Kisumu Hotel. The University hospital is located at Siriba College Campus and caters for the University population and the surrounding community. Members were informed that the University had plans to start a medical school in the near future. The Kisumu hotel, which is located in Kisumu city, is managed by the staff and students of Maseno University. The staff and students also have a live band which provides entertainment to its hotel customers.

Mr. Speaker, Sir,

In Moi University, the team visited the Rift Valley Textiles (RIVATEX) East Africa Ltd. factory in Eldoret town and Dairy, Beekeeping and Fish farms in Chepkoilel Campus.

The team was taken round the RIVATEX factory which is currently operating on half capacity due lack of funds to purchase modern equipment; and the factory shop where the team had an opportunity to buy the finished products at factory price. The factory also has a tailoring wing which makes garments using the factory's products.

The team also had an opportunity to see different breeds of dairy cattle, bee hives, as well as fish ponds in Chepkoilel Campus. The visit enlightened the team on the benefits of fish farming, which is part of the Economic Stimulus Programme earmarked for implementation in one hundred and forty (140) constituencies by the Ministry of Finance.

Mr. Speaker, Sir,

During the study tour of the libraries, the team made the following observations:

- (i). Apart from the Margaret Thatcher Library which is a modern purpose-built library, the expansion of the universities had put pressure on the

available library facilities, especially in Maseno and Chepkoilel Campus. Similarly, the opening of twelve (12) constituent university colleges (both public and private) and other tertiary colleges in Kisumu city had overstretched the existing library facilities in KNLS branch library;

- (ii). The development budget allocated to universities and KNLS is inadequate to put up modern libraries to cope up with the increase of the student population. Library buildings in Maseno University and Chepkoilel Campus have stalled due to lack of funds. Similarly, the KNLS Mobile library services have been grounded due to lack of funds. The libraries rely on donations from well wishers;
- (iii). The libraries are located in dilapidated buildings with run down furniture, equipment and leaking roofs;
- (iv). All the libraries visited were yet to be connected to the fibre optic; hence the internet and e-mail services offered were still very slow.

Lastly Mr. Speaker, Sir,

During the period July – December, 2009, the Committee made the following recommendations:

- (i). Parliament should put up a modern purpose-library to cater for the information needs of Members of Parliament and Parliamentary staff;
- (ii). The Parliament library should join the consortium of university libraries to access e-journals for research purposes;
- (iii). The Parliament library should consider linking up with other libraries in the country to facilitate information resource- sharing among libraries;
- (iv). The Parliament Library should organize staff attachment and exchange programmes with Universities;
- (v). The government should allocate adequate funds for library infrastructure development in the country;
- (vi). Funds allocated to parent ministries should be itemized to ensure that libraries are not left out;
- (vii). KNLS should be moved from the Ministry of State for National Heritage

- and Culture to the Ministry of Education as a department on its own;
- (viii). The current KNLS Board should be dissolved and a new Board formed comprising of information professionals to ensure that citizens have the right concepts and attitudes about information and libraries;
 - (ix). The government should amend the Kenya National Library Services Board Act CAP 225 of the Laws of Kenya to update it;
 - (x). The government should amend the Books and Newspapers Act, CAP 111 of the Laws of Kenya to give Parliament library Legal Deposit Status;
 - (xi). Parliament should legislate a law on National Information Policy which will set standards of information management in Kenya;
 - (xii). The government should consider libraries as a critical sector in the achievement of vision 2030.

1.0 Foreword

Mr. Speaker, Sir,

The Library Committee is established by Standing Order No. 193 and is mandated to perform the following functions:

- (i). to oversee provision of library, publications and research services in Parliament;*
- (ii). to consider and advise on such matters concerning the library as may be referred to it by the House from time to time;*
- (iii). to make proposals and consider suggestions for improvement of the library; and*
- (iv). to assist Members of the National Assembly in utilizing the facilities provided by the library and research services including Information and Communication Technology (ICT).*

Mr. Speaker, Sir,

The Membership of the Committee comprises of the following:

- (i). The Hon. Farah Maalim, M.P. – Deputy Speaker/Chairman
- (ii). The Hon. Silas Muriuki Ruteere, M.P. – Vice Chairman
- (iii). The Hon. Joseph Oyugi Magwanga, M.P.
- (iv). The Hon. Rachel Shebesh, M.P.
- (v). The Hon. Sammy Mwaita, M.P.
- (vi). The Hon. Ali Hassan Joho, M.P.
- (vii). The Hon. Isaac Muoki, M.P.
- (viii). The Hon. Benson Itwiku Mbai, M.P.
- (ix). The Hon. Joseph Kiuna, M.P.
- (x). The Hon. Walter Nyambati, M.P.

Appendix I - Minutes of Committee Sittings

Minutes of the 1st Sitting of the Library Committee held on July 31, 2009 at 11.00am in the Conference Room on Second Floor, Continental House

Present:

1. Hon. Farah Maalim, M.P. – Deputy Speaker (Chairman)
2. Hon. Sammy Mwaita, M.P.
3. Hon. Benson Mbai, M.P.

Apologies:

1. Hon. Walter Nyambati, M.P.
2. Hon Silas Ruteere, M.P.
3. Hon. Joseph Kiuna, M.P
4. Hon Isaac Muoki, M.P.

Absent:

1. Hon. Ali Hassan Joho, M.P.
2. Hon. Joseph Magwanga, M.P.
3. Hon. Rachel Shebesh, M.P.

In attendance:

1. Mrs Esther Kamau - Chief Librarian
2. Ms. Grace Mwakio - Secretary to the Committee

Agenda:

1. Remarks by the Clerk of the National Assembly
2. Programme of Committee sittings
3. Committee budget
4. Any Other Business
5. Date of next meeting

Min. 01/LIBCOM/July 2009: Preliminaries

The Chairman called the meeting to order at 11.15 am. He welcomed the Committee members and thanked them for attending the meeting. While going through the list of Committee members, he noted that the name of Hon. Thombe Nyammo was missing. After a brief discussion, the chairman made a proposal to have one of the members replaced with Hon. Thombe Nyammo,

who was a publisher by profession. His proposal was unanimously agreed by members and the Chairman promised to take up the issue with the Liaison Committee so as to have the change made.

Min. 02/LIBCOM/July 2009: Adoption of the Agenda

The Chairman introduced the agenda. The agenda was proposed by Hon. Sammy Mwaita and seconded by Hon. Benson Mbai.

Min. 03/LIBCOM/July 2009: Remarks by the Clerk of the National Assembly

The Chief Librarian, on behalf of the Clerk of the National Assembly, welcomed the committee members to the meeting. The Chief Librarian explained to the members how the Library Committee was established and the mandate of the Committee. She also gave a brief on the core functions of the Library, Research and ICT departments in Parliament, which fall under the mandate of the Library Committee. She informed members that, like all other committees of the House, the Library Committee is guided by the provisions of the Standing Orders and the Powers and Privileges Act. In particular she singled out the following provisions of Standing Orders (S.O) that apply to the Library Committee: S.O 162 - Quorum is three members; S.O. 167 - Achievement of quorum within 30 minutes; S.O. 168 - Frequency of meetings at least once every month; S.O. 169 - Failure to attend 4 consecutive meetings without written consent of the Chairperson; S.O 176 - Vacancy by either removal or resignation within 7 days; S.O. 182 - Submission of half yearly reports by the Committee to the House.

Min. 04/LIBCOM/July 2009: Programme of Committee Meetings

The committee members discussed the mandate of the committee at length and it was unanimously agreed that there was need for exposure of the committee members to institutions with similar mandates for purposes of benchmarking. The members proposed study tours to the Library of Congress (USA), House of Commons library (UK) library, German Parliament (Bundestag) and Parliamentary libraries in India, Indonesia, Malaysia and Singapore. Members

also proposed study visits to both national and international institutions of excellence, such as universities and research institutions.

Min. 05/LIBCOM/July 2009: Strengthening Library, Research and ICT Services

Members noted that the services currently offered by Library, Research and ICT departments needed to be enhanced. Members agreed that there was need to put up a modern purpose-built Library and Archives for easy access, retrieval and dissemination of information. They also proposed establishment of a back-up system for all the resources held in the Library and Archives in order to avoid any loss of information in case of disasters. Members further recognized the fact that research was an integral part of an institution, hence there was need to ensure that research services offered in Parliament met global standards so as to enable Members of Parliament to legislate effectively. In this regard, members proposed the strengthening of the human resource capacity of the departments under its mandate, which are Library, Research and ICT, respectively. Members present particularly emphasized on the need of strengthening the Research department so as to enable it produce bulletins and briefs on contemporary issues of the day for Members of Parliament.

Min.06/LIBCOM/July 2009: Heads of Department meeting

The committee agreed to form a sub-committee to meet with Departmental Heads from Library, Research and ICT to discuss ways of strengthening the services currently offered by the departments and come up with a way forward. The following members were nominated to the Sub-committee: Hon. Farah Maalim, M.P. – Chairman; Hon. Sammy Mwaita, M.P. - Vice-Chairman; Hon. Walter Nyambati, M.P. and Hon. Benson Mbai, M.P. The sub-committee agreed to meet with the Heads of Department on Thursday, August 6, 2009 at 10.00a.m in the Conference Room on Second Floor, Continental House.

Min. 07/LIBCOM/July 2009: Adjournment and date of next Meeting

The meeting was adjourned at 12.30pm. The next meeting will be held on Thursday August 20, 2009 at 10.00am in the Conference Room on Second Floor, Continental House.

Minutes prepared by: Sign: [Signature]..... Date: 11/11/09.....

(Secretary)

Confirmed as true record: Sign: [Signature]..... Date: 01/09/2009.....

(Chairman during the meeting)

Minutes of the 2nd Sitting of the Library Committee held on September 1, 2009 at 10.00am in the Conference Room on Second Floor, Continental House

Present:

1. Hon. Farah Maalim, M.P. – Deputy Speaker (Chairman)
2. Hon. Silas Ruteere, M.P
3. Hon. Sammy Mwaita, M.P.
4. Hon. Benson Mbai, M.P.

Apology:

1. Hon. Walter Nyambati, M.P.

Absent:

1. Hon. Joseph Kiuna, M.P
2. Hon. Isaac Muoki, M.P.
3. Hon. Ali Hassan Joho, M.P.
4. Hon. Joseph Magwanga, M.P.
5. Hon. Rachel Shebesh, M.P.

In attendance:

1. Ms. Grace Mwakio - Secretary to the Committee

Agenda:

1. Remarks by the Clerk of the National Assembly
2. Library Sub-Committee meeting
3. Committee budget
4. Any Other Business
5. Date of next meeting

Min. 01/LIBCOM/Sept 2009: Preliminaries

The Chairman called the meeting to order at 10.15am. He welcomed members and thanked them for attending the meeting.

The opening prayer was said by Hon. Sammy Mwaita, M.P.

Min. 02/LIBCOM/Sept. 2009: Adoption of the Agenda

The Chairman introduced the agenda. The agenda was proposed by Hon. Silas Ruteere and seconded by Hon. Benson Mbai.

Min. 03/LIBCOM/Sept. 2009: Confirmation of the previous minutes

The minutes of the previous sitting held on July 31, 2009 were proposed by Hon. Sammy Mwaita and seconded by Hon. Benson Mbai.

Min. 04/LIBCOM/Sept. 2009: Matters Arising

1. The issue of foreign study tours was discussed at length and members agreed to conduct two foreign study tours to the Parliaments of Indonesia, Malaysia and Singapore; and UK Parliament, respectively, between the last week of September and the first week of October, 2009.
2. Members noted with concern that the Committee did not have a Vice-Chairman. They agreed to elect a Vice-Chairman and Hon. Silas Ruteere was unanimously elected as the Vice-Chairman.

Min. 05/LIBCOM/Sept. 2009: Library Sub-Committee Meeting


The Chairman of the Library Sub-Committee informed members that the proposed meeting with Heads of Departments from Library, ICT and Research did not take place as scheduled.

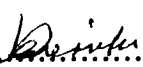
Min. 06/LIBCOM/Sept. 2009: Library Committee Budget

The proposed budget of the committee for the financial year 2009/2010 was presented by the Chairman. Members discussed the proposed budget and approved it after making some amendments to it.

Min. 07/LIBCOM/Sept. 2009: Adjournment and date of next Meeting

The meeting was adjourned at 11.30am. The next meeting will be held on Tuesday September 22, 2009 at 2.30 pm in the Conference Room on Second Floor, Continental House.

Minutes prepared by: Sign:.......... Date:.....18/11/09.....
(Secretary)

Confirmed as true record: Sign:.......... Date:.....18/11/2009.....
(Chairman during the meeting)

Minutes of the 1st Sitting of the Library Sub- Committee held on September 3, 2009 at 11.00 am in the Conference Room on 5th Floor, Continental House

Present:

1. Hon. Farah Maalim, M.P. – Deputy Speaker (Chairman)
2. Hon. Silas Ruteere, M.P.
3. Hon. Benson Mbai, M.P.
4. Hon. Walter Nyambati, M.P.
5. Hon. Isaac Muoki, M.P.

Absent:

1. Hon. Sammy Mwaita, M.P.

In Attendance:

1. Mrs. Esther Kamau – Chief Librarian
2. Mr. Harry Owino – System Administrator
3. Mr. Samuel Njuguna – Principal Researcher
4. Ms. Grace Mwakio - Secretary to the Committee

Agenda

1. Meeting with Heads of the Departments
2. Any Other Business
3. Date of next meeting

Min. 01/LIBCOM/Sept. 2009: Preliminaries

The Chairman called the meeting to order at 11.15 am. He welcomed the Committee members and thanked them for attending the meeting. Thereafter he introduced the Heads of Departments who were present in the meeting.

Min. 02/LIBCOM/Sept. 2009: Adoption of the Agenda

The Chairman introduced the Agenda. The agenda was proposed by Hon. Silas Ruteere and seconded by Hon. Benson Mbai.

Min. 03/LIBCOM/Sept. 2009: Report by the Chief Librarian

The Chief Librarian thanked Members for inviting her to the meeting. While presenting her report informed members that lack of space was the major challenge facing the Parliament Library thus hindering its expansion. As a result, the library collection is currently housed in two buildings namely: Main Parliament Building and County Hall, respectively. She requested the Library Committee to assist in lobbying for the construction of a modern purpose-built library by the Parliamentary Service Commission.

The Chief Librarian also requested members to amend the Books and Newspapers Act – CAP 111 of the Laws of Kenya so as to give the Parliament Library a Legal Deposit Status. In so doing, she said, the Parliament Library would become a depository of copies of all books and newspapers published in the country. She further requested members to sensitize other Members of Parliament on the importance of using the available facilities in the library.

In response to her requests, the Committee resolved that the Books and Newspapers Act be reviewed and mandated the Chief Librarian and the Principal Research Officer to liaise with the Legal Counsel department to have proposals of the amendment drafted and presented in the next meeting.

Min. 04/LIBCOM/Sept. 2009: Report by the Head of ICT Department

The head of Information and Communication Technology Department thanked the Chairman for inviting him to the meeting. He informed members that his department was understaffed, hence faced a major challenge in offering effective and efficient services to Members of Parliament and staff of the National Assembly. He also informed members that the department had established ICT training facilities in the conference room on 3rd floor, Continental House to offer in-house training for both MPs and staff, respectively and that the facilities were under-utilized.

He further informed members that ICT was very dynamic, thus ICT staff required periodic capacity-building to enable them cope up with the rapid technological developments. He requested members to help in spearheading the adoption of ICT policy in Parliament to provide for a framework for the provision of efficient and effective ICT services. He also stressed on the need for adopting e-Parliament strategies so as to reduce over- reliance of paper in Parliament.

Min. 05/LIBCOM/Sept. 2009: Report by the Head of Research Department

The Principal Research Officer thanked the Chairman for inviting him to the meeting. He briefed the Members on the activities undertaken by the department, their functions and roles. He informed members that his department was understaffed and that the staff needed exposure to foreign Parliaments and research institutions so as to provide effective and efficient services to Members of Parliament.

He also informed members that the department had started a programme of integrated research where by researchers go through bills, analyze them and come up with detailed papers to assist relevant committees of the House before the bills are debated on the floor of the House. He further informed members that the department had plans to teach Personal Assistants to Members of Parliament some basic research techniques to enable them do technical research work to support Members of Parliament. He further informed members that researchers needed exposure to other Parliaments and institutions of higher learning.

Members requested the department to come up with a proposal on how the Personal Assistants should be trained so that they could forward it to the Parliamentary Service Commission.

Min. 06/LIBCOM/Sept. 2009: Tour of Departments

In order to familiarize themselves with the activities of the three departments, members resolved to conduct a familiarization tour on Tuesday September 08, 2009 at 10.00 am.

Min. 07/LIBCOM/Sept. 2009: Adjournment and date of next Meeting

The meeting was adjourned at 12.10 pm. The next meeting will be held on Tuesday September 08, 2009 at 10.00am in the main Parliament Library

Minutes prepared by: Sign:..... Date:.....

(Secretary)

Confirmed as true record: Sign:..... Date: 10/09/09.....

(Chairman during the meeting)

Minutes of the 3rd Sitting of the Library Committee held on September 22, 2009 at 2.30pm in the Conference Room on Second Floor, Continental House

Present:

1. Hon. Silas Ruteere, M.P – Vice-Chairman
2. Hon. Joseph Magwanga, M.P.
3. Hon. Walter Nyambati, M.P.

Apologies:

1. Hon. Benson Mbai, M. P.
2. Hon. Farah Maalim, M.P. – Deputy Speaker (Chairman)

Absent:

1. Hon. Joseph Kiuna, M.P
2. Hon. Isaac Muoki, M.P.
3. Hon. Ali Hassan Joho, M.P.
4. Hon. Sammy Mwaita, M.P.
5. Hon. Rachel Shebesh, M.P.

In attendance:

1. Ms. Grace Mwakio - Secretary to the Committee

Agenda:

1. Remarks by the Clerk of the National Assembly
2. Matters arising
3. Committee Study Tours
4. Any Other Business
5. Date of next meeting

Min. 08/LIBCOM/Sept. 2009: Preliminaries

The Chairman called the meeting to order at 2.35 pm. He welcomed the Committee members and thanked them for attending the meeting

The opening prayer was read by Hon. Silas Ruteere.

Min. 09/LIBCOM/Sept. 2009: Adoption of the Agenda

The Chairman introduced the agenda. The agenda was proposed by Hon. Joseph Magwanga and seconded by Hon. Walter Nyambati.

Min. 10/LIBCOM/Sept. 2009: Confirmation of the previous minutes

The confirmation of the minutes of the previous sitting was deferred.

Min. 11/LIBCOM/Sept. 2009: Foreign Study Tours

Members discussed the proposed foreign study tours and agreed to divide themselves into two groups; one group to visit the House of Commons, UK and the other to visit the Parliaments of Indonesia, Malaysia and Singapore. The membership lists of the two groups were as follows:

Group 1 - Indonesia, Malaysia and Singapore

1. Hon. Farah Maalim, MP. -Deputy Speaker – Chairman
2. Hon. Joseph O. Magwanga, MP.
3. Hon. Sammy Mwaita, MP.
4. Hon. Benson Itwiku Mbai, MP.
5. Hon. Joseph Kiuna, MP.

Group 2 - United Kingdom

1. Hon. Silas Ruteere, MP. Vice Chairman
2. Hon. Walter O. Nyambati, MP
3. Hon. Rachel Shebesh, MP.
4. Hon. Ali Hassan Joho, MP.
5. Hon. Isaac Muoki, MP.


Min. 12/LIBCOM/Sept. 2009: Local Study Tours

The Committee members felt that there was need to familiarize themselves with available facilities in libraries and research institutions in the country. They agreed to undertake their first tour on October 06, 2009 to three institutions

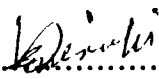
located in Nairobi, namely Kenya National Archives, Kenya National Library Services (KNLS) and National Museums of Kenya.

Min. 13/LIBCOM/Sept. 2009: Adjournment and date of next Meeting

The meeting was adjourned at 3.30pm. The next meeting will be held on Tuesday October 01, 2009 at 10.00 am in the Conference Room on Second Floor, Continental House.

Minutes prepared by: Sign: ..... Date: *06/10/2009*.....

(Secretary)

Confirmed as true record: Sign: ..... Date: *06/10/2009*.....

(Chairman during the meeting)

Minutes of the 4th Sitting of the Library Committee held on October 06, 2009 at 10.00 am in the Restaurant on 7th Floor, Continental House

Present:

1. Hon Silas Ruteere, M.P. - Vice-Chairman
2. Hon. Joseph Kiuna, M.P
3. Hon. Joseph Magwaga, M.P.
4. Hon. Isaac Muoki, M.P.
5. Hon. Sammy Mwaita, M.P.
6. Hon. Benson Mbai, M.P.

Apology:

1. Hon. Farah Maalim, M.P. – Deputy Speaker (Chairman)

Absent:

1. Hon. Walter Nyambati, M.P.
2. Hon. Ali Hassan Joho, M.P.
3. Hon. Rachel Shebesh, M.P.

In attendance:

1. Grace Mwakio - Secretary to the Committee

Agenda:

1. Confirmation of the previous meeting
2. Matters arising
3. Study tours of the Committee
4. Any Other Business
5. Date of next meeting

Min. 01/LIBCOM/Oct. 2009: Preliminaries

The Chairman called the meeting to order at 10.15 am. He welcomed the Committee members and thanked them for attending the meeting.

Min. 02/LIBCOM/Oct. 2009: Adoption of the Agenda

The Chairman introduced the agenda. The agenda was proposed by Hon. Isaac Muoki and seconded by Hon. Joseph Magwanga.

Min. 03/LIBCOM/Oct. 2009: Confirmation of the previous minutes

The minutes of the previous sitting held on Tuesday, September 22, 2009 were proposed by Hon. Joseph Magwanga and seconded by Hon. Silas Ruteere.

Min. 04/LIBCOM/Oct. 2009: Matters Arising

Members were informed that letters had been written to the High Commissions of the Republic of Kenya in Malaysia and New Delhi requesting the Ambassadors for assistance in facilitating the proposed study tour of the Committee to Indonesia, Malaysia and Singapore. Members were further informed that the Senior Deputy Clerk had expressed concern about the short notice to the host Parliaments and requested for the rescheduling of the study tour. However, members felt that it would be better for them to wait for official communication from the Clerk of the National Assembly on whether the study tour should go on as planned or be rescheduled because he had given a go ahead for the commencement of the preparations for the study tour. The members were further informed that the Parliament of the United Kingdom was on recess; hence the study tour to UK would have to be rescheduled.

Min. 05/LIBCOM/Oct. 2009: Study tours of the Library Committee

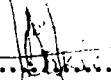
Members requested for a tour of the Parliament library so as to familiarize themselves with the operations of the library. Their request was granted and members agreed to assemble in the Main Parliament Library for the tour on Wednesday, October 07, 2009 at 11.00 a.m.

Members also agreed to undertake a local study tour to Kenya National Library Services (KNLS) Branch libraries in Kisumu and Eldoret; and Maseno University, Masinde Muliro University of Science and Technology and Moi University libraries. The members further agreed on a tentative programme for the tour as follows: departure to Kisumu on the evening of Tuesday October 20, 2009; visit to KNLS Branch library in Kisumu and Maseno University libraries

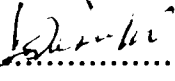
on Wednesday October 21, 2009; visit to Masinde Muliro University of Science and Technology on Thursday October 22, 2009; and lastly visit to Moi University libraries and KNLS Eldoret Branch library on October 23, 2009. Members agreed to depart for Nairobi on Saturday October 24, 2009.

Min. 06/LIBCOM/Oct. 2009: Adjournment and date of next Meeting

The meeting was adjourned at 12 noon. Members will meet tomorrow Wednesday October 07, 2009 at 11.00 am in the Main Parliament Library for orientation of the Library.

Minutes prepared by: Sign:  Date: 18/11/09

(Secretary)

Confirmed as true record: Sign:  Date: 18/11/2009

(Chairman during the meeting)

Minutes of the 5th Sitting of the Library Committee held on November 18, 2009 at 2.30 pm in the Conference Room on 2nd Floor, Continental House

Present:

1. Hon Silas Ruteere, M.P. - Vice-Chairman
2. Hon. Joseph Magwaga, M.P.
3. Hon. Sammy Mwaita, M.P.
4. Hon. Benson Mbai, M.P.

Apology:

1. Hon. Farah Maalim, M.P. – Deputy Speaker (Chairman)
2. Hon. Isaac Muoki, M.P.
3. Hon. Walter Nyambati, M.P.

Absent:

1. Hon. Ali Hassan Joho, M.P.
2. Hon. Rachel Shebesh, M.P.
3. Hon. Joseph Kiuna, M.P

In attendance:

1. Mrs. Esther Kamau - Chief Librarian
2. Grace Mwakio - Secretary to the Committee

Agenda

1. Confirmation of minutes of the previous meeting.
2. Matters arising.
3. Report on the Committee Study tour to Nyanza and Rift Valley.
4. Review of proposals of foreign study tours.
5. Any Other Business.
6. Date of next meeting.

Min. 01/LIBCOM/Nov. 2009: Preliminaries

The Chairman called the meeting to order at 2.35 pm. He welcomed the Committee members and thanked them for attending the meeting.

The opening prayer was read by Hon. Silas Ruteere.

Min. 02/LIBCOM/Nov. 2009: Adoption of the Agenda

The Chairman introduced the agenda. The agenda was proposed by Hon. Benson Mbai and seconded by Hon. Joseph Magwanga.

Min. 03/LIBCOM/Nov. 2009: Confirmation of the previous minutes

The minutes of the previous sittings held on September 01, 2009 and October 01, 2009 were proposed by Hon. Benson Mbai and seconded by Hon. Silas Ruteere.

Min. 04/LIBCOM/Nov. 2009: Matters Arising

Members confirmed that they had been conducted on a tour of the Parliament Library. The Vice Chairman informed members that they had had a very successful study tour to KNLS Branch Library in Kisumu, Maseno University Libraries and Moi University Libraries. He further informed members that the tour had been positively received by academicians in the institutions visited. He read a letter of appreciation from Prof. Josephine Ngatia of Maseno University.

Min. 05/LIBCOM/Nov. 2009: Report on the Study tour

The report on the study tour of the Library Committee to KNLS Branch Library in Kisumu, Maseno University and Moi University Libraries was read by the Secretary to the Committee and adopted by members.

Min. 06/LIBCOM/Nov. 2009: Review of proposals of Foreign Study Tours

The Chief Librarian informed Members that she had already commenced preparations for the Library Committee's foreign study tours to Parliaments of Italy and Spain; and Parliaments of Indonesia and Malaysia, respectively. She informed members that the proposed trips are scheduled to take place from

January 25 – February 06, 2010. Members agreed to divide themselves into two groups of four (4) members each as listed below:

Group 1 - Indonesia and Malaysia

- | | | |
|---------------------------------|---|-------------------------|
| 1. Hon. Farah Maalim, M.P. | - | Deputy Speaker/Chairman |
| 2. Hon Joseph O. Magwanga, M.P. | - | Member |
| 3. Hon. Sammy Mwaita, M.P. | - | Member |
| 4. Hon. Benson Mbai, M.P. | - | Member |


Group 2 - Italy and Spain

- | | | |
|-------------------------------|---|---------------|
| 1. Hon. Silas Ruteere, M.P. | - | Vice-Chairman |
| 2. Hon. Walter Nyambati, M.P. | - | Member |
| 3. Hon. Isaac Muoki, M.P. | - | Member |
| 4. Hon. Rachel Shebesh, M.P. | - | Member |

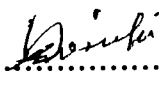
Members resolved that the two members who do not attend the Committee meetings, namely: Hon. Ali Hassan Joho and Hon. Joseph Kiuna should not go on the proposed trips. Members further resolved to conduct more local study tours early next year.

Min. 07/LIBCOM/Nov. 2009: Adjournment and date of next Meeting

The meeting was adjourned at 3.30pm. The next meeting will be held on Friday December 04, 2009 at 10.00 am in the Conference Room on Second Floor, Continental House.

Minutes prepared by: Sign:  Date: 11/12/09

(Secretary)

Confirmed as true record: Sign:  Date: 04/12/2009

(Chairman during the meeting)

Minutes of the 6th Sitting of the Library Committee held on Friday December 04, 2009 at 11.00 am in the Conference Room on 2nd Floor, Continental House

Present:

1. Hon Silas Ruteere, M.P. - Vice-Chairman
2. Hon. Joseph Magwaga, M.P.
3. Hon. Benson Mbai, M.P.

Apologies:

1. Hon. Farah Maalim, M.P. – Deputy Speaker (Chairman)
2. Hon. Sammy Mwaita, M.P.
3. Hon. Isaac Muoki, M.P.
4. Hon. Walter Nyambati, M.P.

Absent:

1. Hon. Ali Hassan Joho, M.P.
2. Hon. Rachel Shebesh, M.P.
3. Hon. Joseph Kiuna, M.P.

In attendance:

1. Grace Mwakio - Secretary to the Committee
2. Mr. Andrew Mankone - Librarian

Agenda

1. Confirmation of minutes of the previous meeting.
2. Matters arising.
3. Library Committee Half-year Report.
4. Non-attendance of Committee Sittings.
5. Any Other Business.
6. Date of next meeting.

Min. 01/LIBCOM/Dec. 2009: Preliminaries

The Chairman called the meeting to order at 11.15 am. He welcomed the Committee members and thanked them for attending the meeting. The opening prayer was read by Hon. Silas Ruteere.

Min. 02/LIBCOM/Dec. 2009: Adoption of the Agenda

The Chairman introduced the agenda. The agenda was proposed by Hon. Joseph Magwanga and seconded by Hon. Benson Mbai.

Min. 03/LIBCOM/Dec. 2009: Confirmation of the previous minutes

The minutes of the previous sittings held on November 18, 2009 were proposed by Hon. Benson Mbai and seconded by Hon. Joseph Magwanga.

Min. 04/LIBCOM/Dec. 2009: Matters Arising

Members were informed that the chief Librarian had received a response from the Kenyan High Commissioner in Spain, Ambassador Mwakai Sio, confirming the willingness of the Spanish Parliament to host the Library Committee in February 2010. Members were further informed that the Chief Librarian was still waiting for a feedback from the Parliament of Italy.

Min. 05/LIBCOM/Dec. 2009: Library Committee Half-year Report

Members went through the draft Half-year report outlining the activities of the Library Committee and adopted it.

Min. 06/LIBCOM/Dec. 2009: Non-attendance of Committee Sittings

Members expressed concern about the high rate of absenteeism in Committee sittings. Non-attendance of Committee meetings was discussed at length and Members resolved to formally inform Committee members who have been persistently absent in Committee sittings that they risked being replaced as stipulated under Standing Order No. 169.

Min. 07/LIBCOM/Dec. 2009: Local and Regional Visits

Members agreed to conduct more local and regional study visits in the coming year. Members proposed to visit public and private libraries in Central and

Eastern Provinces, as well as Parliaments of Rwanda, Ethiopia, Tanzania, Egypt and Nigeria.

Min. 08/LIBCOM/Dec. 2009: Adjournment and date of next Meeting

The meeting was adjourned at 12.30pm. The next meeting will be held on Friday December 11, 2009 at 11.00 am in the Conference Room on Second Floor, Continental House.

Minutes prepared by: Sign:..... Date:.....

(Secretary)

Confirmed as true record: Sign: *Kabinti*.....Date: *09/12/2009*.....

(Chairman during the meeting)

Appendix II - Programmes of the Study tour

MASENO UNIVERSITY

Programme for the Study Tour by the Parliamentary Library Committee on
November 04, 2009.

<u>Time</u>	<u>Activity</u>
Arrival	
10:00 - 10:30	Courtesy call to the Vice Chancellor
10:30 - 11:30	Tree Planting
11:30 - 13:30	Tour of Campus facilities and University Libraries
13:30 - 14:30	Lunch at Kisumu Hotel
14:30 - 15:00	Closing Remarks
15:00 - 15:10	Vote of Thanks
Departure	

KNLS KISUMU BRANCH LIBRARY

Programme for the Study Tour by the Parliamentary Library Committee on
November 05, 2009

Time

Activity

Arrival

09:30	-	09:45	Courtesy call to the Branch Librarian
09:45	-	10:10	Tour of KNLS Library
10:10	-	10:30	Meeting with Branch Librarians
10:30	-	10:45	Closing Remarks
10:45	-	11:00	Vote of Thanks

Departure

Moi University

Programme for the Study Tour by the Parliamentary Library Committee on
November 06, 2009.

Time

Activity

Arrival

10:00	-	10:30	Courtesy call to the Vice Chancellor
10:30	-	11:30	Courtesy call to the University Librarian
11:30	-	13:00	Tour of Margaret Thatcher Library
13:00	-	14:00	Lunch at V.C's office
14:00	-	15:00	Visit to RIVATEX factory
15:00	-	16:00	Visit to Chepkoilel Campus
16:00	-	16:20	Courtesy call to the Principal
16:20	-	16:50	Tour of Campus Library
16:50	-	17:20	Tour of Campus Dairy Farm
17: 20	-	18.00	Tour of Campus Fish farm
18.00	-	18:15	Closing Remarks
18:00	-	18:30	Vote of Thanks

Departure