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REPUBLIC OF KENYA



TWELFTH PARLIAMENT

(SECOND SESSION)





FIFTH REPORT OF THE COMMITTEE ON MEMBERS' SERVICES AND FACILITIES

ON

A STUDY VISIT TO THE NATIONAL ASSEMBLY OF ZAMBIA

(OCTOBER 06 - 13, 2018)

	
<b>THE NATIONAL ASSEMBLY PAPERS LAID</b>	
<b>DATE:</b> 19 MAR 2019	<b>DAY:</b> TUESDAY
<b>TABLED BY:</b>	HON. OMBAKI MACHOGU, CHAIRPERSON
<b>CLERK-AT THE-TABLE:</b>	

The Clerk's Chambers  
National Assembly  
Parliament Buildings  
NAIROBI

MARCH, 2019



## FOREWORD

The Constitution under Article 127 mandates the Parliamentary Service Commission with among other things to provide services and facilities as are necessary for the efficient and effective functioning of Parliament. The National Assembly Standing Orders No. 212B establishes the Select Committee on Members' Services and Facilities. The Committee is charged with the mandate of receiving and considering views of Members of the National Assembly on the services and facilities provided to them by the Parliamentary Service Commission for their benefit and well-being, advising and reporting on all matters connected to these services and facilities. The Committee is therefore the forum through which the Members of the National Assembly channel their views on their welfare to the Commission.

In its bid to enhance its capacity by understanding how best to discharge its mandate, the Committee undertook a study visit to the Parliament of Zambia named the National Assembly from 6<sup>th</sup> to 13<sup>th</sup> October, 2018. The delegation comprised of the following Members and staffs of the National Assembly:

- 1) Hon Ezekiel Machogu Ombaki, Mp – Chairperson/Leader Of The Delegation
- 2) Hon Elsie Muhanda, Mp
- 3) Hon (Eng) Thuddeus Kithua Nzambia, Mp
- 4) Hon Silas Tiren, Mp
- 5) Hon Janet Nangabo Wanyama, Mp
- 6) Hon Elisha Odhiambo, Mp
- 7) Hon Catherine Wambilyanga, Mp
- 8) Mr Sidney Okumu Lugaga, Legal Counsel II
- 9) Mr Douglas Katho, Clerk Assistant III/Delegation Secretary

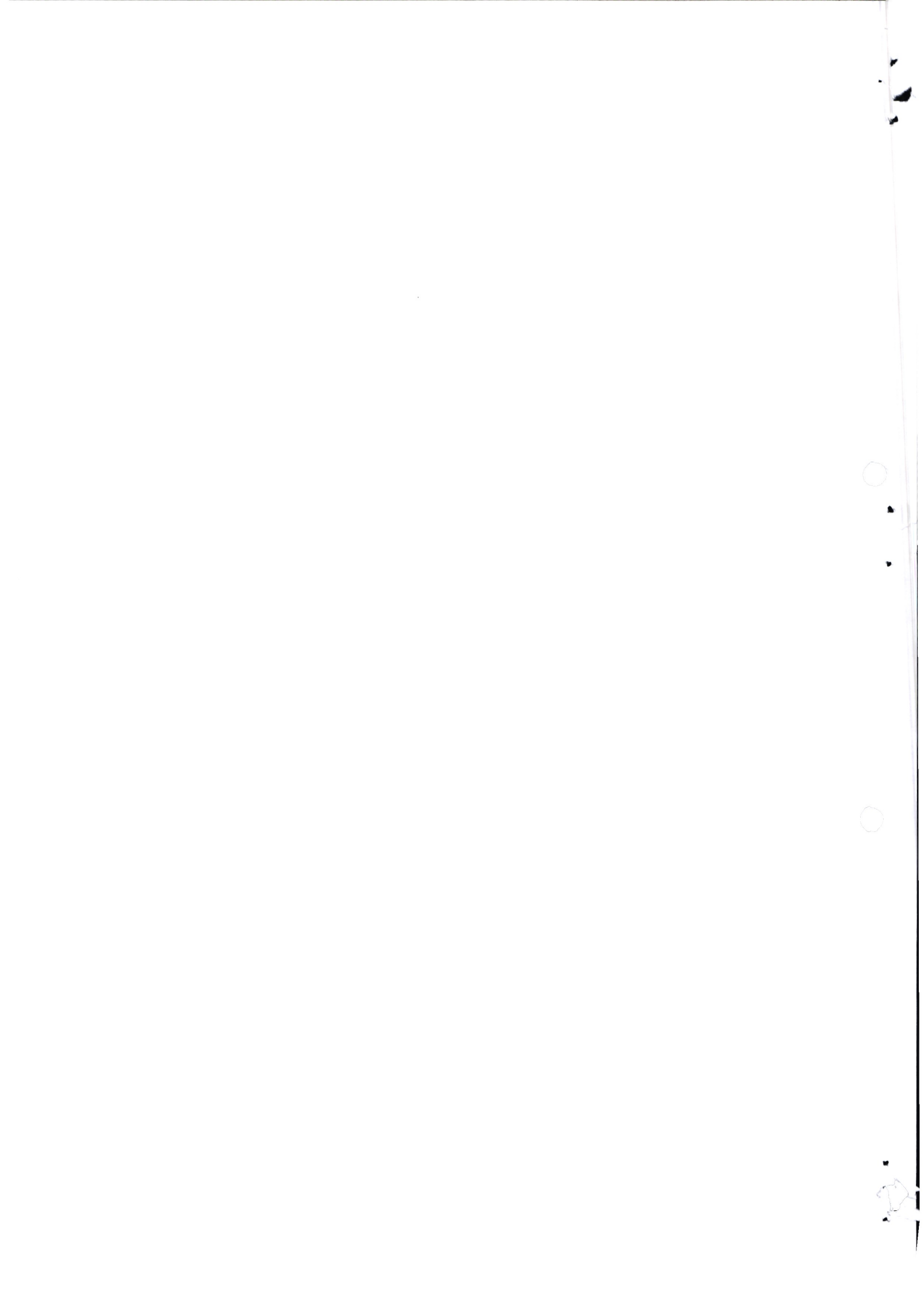
The Delegation was received by the Kenyan High Commissioner to Zambia, Her Excellency the Ambassador Sophie Kombe and representatives from the National Assembly of Zambia.

The objectives of the visit were to understand the workings of the Parliament of Zambia with regard to matters relating to Members Services and Facilities; to understand the roles of the two legislatures and their respective Committees charged with overseeing or advising on the services offered to members of the respective National Assembly; and, to share and exchange views on the best practices that would enhance the Committee's discharge its mandate in a more effective and efficient manner.

The Committee made the following observations during the study visit:

- (1) the Government of Zambia has mounts a mausoleum for any sitting or former Head of State and the architecture and design of the building is undertaken with a view to incorporating aspects that reflect the deceased person's, achievements as well as to foster patriotism and national unity among the citizenry;
- (2) the Parliament of Zambia organizes sporting activities for members to enhance team building and promoting integration among members and the communities they represent;
- (3) the Parliament of Zambia has constructed and runs a motel for the benefit of Members and there are plans to expand its capacity;
- (4) the Parliament of Zambia provides a grant facility to its Members and permits them to purchase duty free vehicles;
- (5) the Parliament of Zambia has in all its infrastructures (buildings) well fit with disabled friendly-ramps and lifts to provide access for Persons Living With Disability;





- (6) the Parliament of Zambia is planning to install an individualized sitting system to ensure that each Member has the convenience of having a fixed sitting position when attending to matters of the House;
- (7) there was need to identify areas of collaboration: energy shortfall in Kenya, 2600mw projected to 3600mw, need to attract investors to utilize the extra power. MOU was signed at a time when it was not envisioned that there would have been increased capacity; and,
- (8) there was need to support the Kenyan Mission in Lusaka to create awareness among Kenyans on investment opportunities in Zambia.

The Committee made the following recommendations to the National Assembly:

- (1) Parliament should enact legislation that will ensure that the former president's legacy are inscribed as a reminder to the generations to come on what they stood for and their achievements.
- (2) The Parliamentary Service Commission should consider having the First President's Mausoleums made open to the Public.
- (3) The Parliamentary Service Commission should explore options of a Parliamentary Motel similar to the Zambian Motel as a long term activity.
- (4) The Parliamentary Service Commission should organize joint sports programs with Parliament of Zambia with a view to promoting the ideals of parliamentary democracy.

I take this opportunity to thank all the Members of the Committee for their input and valuable contributions and time during the deliberations and report writing exercise. The Committee also takes this opportunity to thank the Offices of the Speaker and of the Clerk of the National Assembly for the logistical support accorded to it during the exercise. The Committee is also indebted to the National Assembly of Zambia and the Kenyan High Commissioner to the Republic of Zambia, Ambassador Sophie Kombe for making the study visit seamless and fruitful.



**The Hon. Ezekiel Machogu Ombaki, MP**



## PREFACE

### 1. ESTABLISHMENT AND MANDATE OF THE COMMITTEE

The Select Committee on Members' Services and Facilities is established under the National Assembly Standing Orders No. 212B. The Committee is charged with the mandate of—

- (a) receiving and considering views of Members of the National Assembly on the services and facilities provided to them by the Parliamentary Service Commission for their benefit and well-being; and
- (b) advising and reporting on all matters connected to these services and facilities.

It is therefore the forum through which the Members of the National Assembly channel views regarding their welfare to the Commission.

The Select Committee on Members' Services and Facilities was constituted by the House on Thursday, December 14, 2017 and further reconstituted on February 21, 2018. The Committee comprises of the following Members:

1. The Hon. Ezekiel Machogu Ombaki, M.P. -**Chairperson**
2. The Hon. Catherine Waruguru, MP -**Vice Chairperson**
3. The Hon. Aisha Jumwa Katana, MP
4. The Hon. Janet Nangabo Wanyama, MP
5. The Hon. Samwel Moroto Chumel, MP
6. The Hon. Silas Kipkoech Tiren, MP
7. The Hon. Rigathi Gachagua, MP
8. The Hon. Eng. Nzambia Thuddeus Kithua, MP
9. The Hon. Walter Owino, MP
10. The Hon. Charity Kathambi Chepkwony, MP
11. The Hon. Florence Chepngetich Koskey, MP
12. The Hon. Christopher Wangaya Aseka, MP
13. The Hon. Elisha Odhiambo, MP
14. The Hon. Elsie Muhanda, MP
15. The Hon. Rehema Hassan, MP

### SECRETARIAT TO THE COMMITTEE



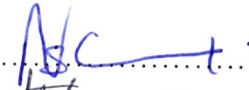






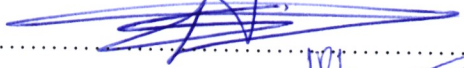

1. Mr. John N. Mutega, Principal Clerk Assistant I
2. Dr. Kefa Omoti, Principal Research Officer
3. Ms. Sidney Lugaga, Legal Counsel II
4. Mr. Douglas Katho, Clerk Assistant III
5. Ms. Zainabu Wario, Serjeant-At-Arms



## 2. ADOPTION OF THE COMMITTEE REPORT

ADOPTION OF THE FIFTH REPORT OF THE SELECT COMMITTEE ON MEMBERS' SERVICES AND FACILITIES ON A STUDY VISIT TO THE NATIONAL ASSEMBLY OF ZAMBIA (OCTOBER 06-13, 2018)

The Honorable Members of the Select Committee on Members' Services and Facilities do hereby affix their signatures to this Fifth Report on a benchmarking visit to the National Assembly of Zambia (October, 06-13, 2018 ), to affirm their approval and confirm its accuracy, validity and authenticity:

1. The Hon. Ezekiel Machogu Ombaki, M.P. –Chairperson..... 
2. The Hon. Catherine Waruguru, MP -Vice Chairperson..... 
3. The Hon. Aisha Jumwa Katana, MP .....
4. The Hon. Janet Nangabo Wanyama, MP..... 
5. The Hon. Samwel Moroto Chumel, MP..... 
6. The Hon. Silas Kipkoech Tiren, MP.....
7. The Hon. Rigathi Gachagua, MP .....
8. The Hon. (Eng.) Nzambia Thuddeus Kithua, MP ..... 
9. The Hon. Walter Owino, MP..... 
10. The Hon. Charity Kathambi Chepkwony, MP.....
11. The Hon. Florence Chepngetich Koskey, MP..... 
12. The Hon. Christopher Wangaya Aseka, MP..... 
13. The Hon. Elisha Odhiambo, MP ..... 
14. The Hon. Elsie Muhanda, MP ..... 
15. The Hon. Rehema Hassan, MP ..... 



## **LIST OF ABBREVIATIONS**

- AGOA - African Growth and Opportunity Act
- COMESA - Common Markets for Eastern and Southern Africa
- ICT - Information and Communication Technology
- MP - Members of Parliament
- MOU - Memorandum of Understanding
- PSC - Parliamentary Service Commission
- PWLD - Persons Living With Disability
- SADDAC - Southern African Development Community
- WCU - World Conservation Union





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### 3. Introduction

#### 3.1. Background

1. The Constitution of Kenya under Article 127 establishes the Parliamentary Service Commission. The Commission is mandated with among other things to provide services and facilities as are necessary for the efficient and effective functioning of Parliament. The National Assembly Standing Orders No. 212B establishes the Select Committee on Members' Services and Facilities. The Committee is charged with the mandate of receiving and considering views of Members of the National Assembly on the services and facilities provided to them by the Parliamentary Service Commission for their benefit and well-being. The Committee is also charged with advising and reporting on all matters connected to these services and facilities. The Committee is therefore the forum through which the Members of the National Assembly channel their views on their welfare to the Commission.
2. A delegation of the National Assembly of Zambia's Parliamentary Reforms and Modernization Committee visited the National Assembly of Kenya from May 28<sup>th</sup> to 31<sup>st</sup>, 2018. The delegation was hosted by the Select Committee of the Members' Services and Facilities of the National Assembly, Parliament of Kenya where the two Committee shared their experiences and exchanged views on the facilities and services extended to the Members of Parliament of the two Legislatures.
3. During the meetings, the Parliamentary Reforms and Modernization Committee of the Zambia National Assembly extended an invitation to their counterparts to visit the parliament of Zambia to enhance the shared experiences but most importantly lean on the new parliamentary reforms initiatives in Zambia as well as deepen the cooperation between the two parliaments. This invitation was formalized by a correspondence from the National Assembly of Kenya of reference NA/DCS/MSF/2018/12 dated 23<sup>rd</sup> July, 2018 and thereafter confirmed by the National Assembly of Zambia in a correspondence with reference NAS/43/12A dated 17<sup>th</sup> August, 2018.
4. The delegation travelled to Lusaka, Zambia on 6<sup>th</sup> October, 2018 and arrived in Nairobi as scheduled on 13<sup>th</sup> October, 2018.



### 3.2. Objective of the Study Visit

5. The main objective of the visit was to share and exchange views and identify areas to deepen cooperation with the National Assembly of Zambia and the Parliamentary Reforms and Modernization Committee mandated with overseeing the services and facilities to Members of Parliament.
6. The specific objectives for undertaking the study visit to the National Assembly of Zambia were to:
  - (a) understand the composition, structure and operation of the Parliament of Zambia
  - (b) understand the exercise of oversight and implementation of matters relating to Members Services and Facilities;
  - (c) identify areas for strengthening cooperation; and
  - (d) share and exchange views on the best practices that would enhance the Committee discharge its mandate in a more effective and efficient manner.

### 3.3. Delegation Membership

The delegation comprised of the following Members and staff of the National Assembly:

- (1) Hon Ezekiel Machogu Ombaki, MP – Chairperson/Leader of the Delegation
- (2) Hon Janet Nangabo Wanyama, MP
- (3) Hon Catherine Wambilyanga, Mp
- (4) Hon Elisha Odhiambo, MP
- (5) Hon Elsie Muhanda, MP
- (6) Hon Silas Tiren, MP
- (7) Hon (Eng.) Thuddeus Kithua Nzambia, MP
- (8) Mr. Sidney Okumu Lugaga, Legal Counsel
- (9) Mr. Douglas Odhiambo Katho, Clerk Assistant/Delegation Secretary



#### 4. MEETINGS AT THE PARLIAMENT OF ZAMBIA

##### 4.1. Meeting with the First Deputy Speaker

7. The delegation met with the First Deputy Speaker of the Zambian Parliament, Hon. Catherine Namugala. During its interaction with the 1<sup>st</sup> Deputy Speaker, the Committee was informed that the Zambian Parliamentary System has evolved through three major phases, namely, the multi-party Parliamentary system from 1964 to 1972, the one-party Parliamentary system from 1973 to 1990 and, currently, the multi-party Parliamentary system that the country reverted to in 1991. At Independence, in 1964, the Zambian Constitution provided for a National Assembly comprising seventy-five elective seats and five Presidential nominative seats. The total number of Members in the House was, therefore, eighty and this remained the strength of the House for four years. In 1968, the Constitution (Amendment) Act, No. 2 of 1968 of the Laws of Zambia, raised the membership of the Assembly to 110, of which 105 were elected and five nominated. This remained the strength of the House until 1972, when the First Republic came to an end. The ushering in of the Second Republic and the One-party State by Act No.27 of 1973 increased the membership of the National Assembly from 110 to 135, of which the number of elected Members was 125 while that for nominated Members was doubled to ten.
8. The delegation also learnt that, the third Republic was ushered in following the repeal of Article 4 of the 1973 Constitution, in 1990. The new Constitution increased the number of elected Members from 135 to 150 and provided for the Speaker and eight members to be nominated by the President, bringing the total number of MPs to 159.
9. The Committee was informed that the 1<sup>st</sup> Deputy Speaker, chairs the committee for Privileges, Immunities and Support Services which is a house-keeping committee.
10. The Parliament of Zambia derives its authority from the Constitution of the Republic. Article 62 of the Zambian Constitution states that the legislative power of the Republic of Zambia is vested in Parliament, which consists of the President and the National Assembly. The National Assembly consists of one hundred and fifty (150) elected Members and not more than eight (8) nominated Members and the Speaker.



11. The functions of Parliament are to make laws, vote expenditure and approve taxation measures; represent the electorate and provide checks and balances over the Executive.
12. The 2015 – 2019 Strategic Plan defines the National Assembly’s Vision and Mission Statement and outlines the Core Values and Strategic Objectives to guide the implementation of the Plan. The document has been developed through wide consultations within the National Assembly and with other relevant stakeholders. The Plan represents the ambitions of the Institution in the next five years and management is committed to ensuring that the goals contained therein are attained. It takes into account both internal and external developments which may have implications on the functioning of the National Assembly.
13. The National Assembly of Zambia has been undertaking reforms in order to strengthen the performance of its constitutional functions. The reforms have been going on since the 1990s when the country reverted to multi-party politics from the one party system of governance. Throughout this period, the National Assembly has endeavored to entrench democratic principles of enhancing Parliamentary oversight of the Executive and increased public participation in Parliamentary processes. It has come to the fore that reforms are a continuous process and, to this effect, the National Assembly will endeavor to plan, implement, review and move ahead in order to keep abreast with people’s aspirations.
14. The purpose of this Strategic Plan is to provide a policy framework that will guide the Institution to seek effective solutions to identified challenges. The overall goal of the Plan is to improve the institutional capacity of Parliament in order to effectively perform its functions, meet the aspirations of the Zambian people and contribute to national development.
15. In view of this, the National Assembly will continue to collaborate with the Executive arm of Government and Co-operating Partners in ensuring that the required resources are mobilized to ensure successful implementation of its core functions. The Institution appreciates the support received hitherto and urges the Executive and the Co-operating Partners to continue supporting the objectives of Parliament as contained in this 2015 – 2019 Strategic Plan. The Strategic Plan builds on the strengths and successes of the



Parliamentary Reform Programme (PRP) and the 2004 – 2012 Strategic Plan. In this regard, various institutional challenges of the past have been analyzed and plans designed to enhance the capacity of the Institution to deliver services in an efficient and effective manner.

#### 4.2. Meeting with the Parliamentary Committee on Reforms and Modernization

16. The Delegation met with the Chairperson and Members of the Parliamentary Modernization Committee where the delegation learnt that the National Assembly of Zambia has various categories of Committees are the House Keeping Committees, General Oversight Committees and Portfolio Committees. The Committees have a jurisdiction to summon Ministers for responses to matters before the committees and in some cases the Committees usually invite the Permanent Secretary.
17. The chairs and vice chairpersons are drawn from the majority and minority parties, whereas the Speaker can make changes to the membership of the Committee, the Public Accounts Committee is dominated by members of Parliament from minority parties.
18. The Parliamentary Reforms and Modernization Committee is a house-keeping Committee established under Standing Order 152 of the Zambia National Assembly Standing Orders. It focuses on the matters connected to Member constituents, administration of the National Assembly as well as Support services to members of Parliament of Zambia. The Committee oversees the implementation of the strategic plan of the National Assembly which entails reforms that started in 2002
19. The Committee has experienced and Enhanced Member- constituency relations; Establishment and construction of MP constituent offices; Parliament radio established and extended to all provincial capitals.
20. The Committee has also ensured that Proceedings of the House are broadcasted live through the media center; maintaining an up to date website where the public can access information on the parliamentary processes, order paper included as well as opened committee meetings to members of the public.
21. The Committee also managed to have the costs of sponsoring the private members bills are covered by the Government and also establishment of Portfolio committees to oversight all government departments.



22. The Parliamentary Service Commission has been established and is in the process of being operationalized. It has a plan to construct 5 committee rooms as well as successfully digitize the entire Library.
23. The Committee is currently considering proposals to: establish a health club; introduce new protocols that ensure that a deceased Member of Parliament lies in state at the Local Council hall as a part of offering a decent funeral.
24. In addition, the Committee has increased Sittings to more than four times a week; and introduced local tours in each constituency during the recess for about 10days as well as modernize the Parliamentary structures where MP's spend

#### 4.3. The High Commissioner of Kenya to Zambia

25. The delegation was cordially received by the Kenya High Commissioner to Zambia, Ms. Sophie Kombe who informed the Committee that the Mission is a multi-lateral as it also serves COMESA;
26. the Mission is collaborating to address the big four-agenda. The delegation was informed that Zambia produces sugar with a climate similar to that of Kenya. Zambia relies on geothermal power and has invested heavily in agriculture and energy. Zambia sells power to Kenya & Tanzania through the interconnectivity programme.
27. Zambia as a country enjoys relative political and social stability. The Zambian Government accords good treatment to the Mission. The economy driven by copper production, and have recently diversified into agriculture. Kenya and Zambia have had a long relationship dating back to the founding fathers. Kenya is collaborating with Zambia in the area of education especially the service industry, security and defence. Zambia is a member of the Commonwealth. Zambia is double the geographical size of Kenya. Kenya is providing human resources at mid and managerial level for various organizations in Zambia.
28. With regard to Trade; the delegation was informed that the trade balance is in Kenya's favor. Kenya exports more goods to Zambia. Member of COMESA and SADDEC. Investments are dominated by the Southern African Countries. The distance and connectivity favours investment from the SADDEC .Kenya investments: PEMBE Maize Millers. Davis and Shirtliff, Mayfair Insurance Company included some of the Kenyan companies and small and medium enterprises



operating in technology companies, farming, and small scale construction in Zambia. There are opportunities in Agricultural farming, AGOA. Exports include petroleum products, soap products. Imports include Copper, sugar, maize and nuts. Global industries operating in Zambia include large scale farming for nuts. The country borders 8 countries: Namibia, Zimbabwe, Botswana, DRC, Mozambique, Malawi.

#### **4.3 Visit to Kafue Gorge and the Itezhi-tezhi**

29. The delegation conducted a visit to Kafue Gorge where the Zambia Electricity Supply Corporation is situated to produce Hydro Power. At the Gorge, the delegation and was received by the officials from Zambia Electricity Supply Corporation (ZESCO). The delegation was then informed as follows.
30. The Kafue Flats is the vast, open floodplain of the Kafue River and part of the Zambezi River basin and are one of the country's most commercially important and agriculturally productive areas. Major commercial farms, mines and industry are centred in this region famed for its sugar estates. About 6 million people, half of Zambia's population live in this region. Most earn a living directly from the environment through traditional fishing, cattle herding and small scale farming or are employed in the sugar industry.
31. The Kafue Flats is not only important in terms of economy but also in ecological terms. The Kafue Flats is an extensive area of wetlands and floodplains and about 255 km long and 60 km wide, covering an area of approximately 6500 km<sup>2</sup>. The land is extremely flat, with a slope of less than 5 cm/km. Consequently it takes up to two months for water to pass through the Kafue Flats. Under natural conditions the water levels would start to rise in December, peaking between March and May depending on the location. During the dry season the floods would retreat and by October the floodplains and seasonal swamps would usually be dry.
32. The Kafue Hydroelectric Scheme involved two phases of construction so far. During the first phase the Kafue Gorge was constructed in 1971 with a power cavern of an initial capacity of 600. Its reservoir covers an area of approximately 805 km<sup>2</sup> and has a capacity of 785 mcm. Because of the geography of the Kafue Flats, the storage capacity of the





reservoir was insufficient and a second dam was needed upstream to ensure a steady supply of river water to maintain maximum power generation throughout the year. Therefore the Itezhi-tezhi dam storage dam was built upstream the Kafue Flats and completed in 1978. The Itezhi-tezhi reservoir has a surface area of about 392 km<sup>2</sup> and holds 6000 cmc at its full capacity. During the same time an additional 300 MW hydropower plant was installed at the Kafue Gorge what resulted in 900 MW total. In 2008 it is scheduled to enlarge the electricity production at the Itezhi-tezhi of about 120 MW. To exploit the remaining 200 m of difference in elevation for the production of 450 MW a second dam at Kafue Gorge Lower is planned.

33. Both dams which are operated by Zambia Electricity Supply Corporation as well as the whole Kafue catchments lay entirely within Zambia. The two dams are responsible for 50% of the country's electricity needs. In addition a surplus of 431 MW is exported to neighbouring countries such as Zimbabwe and South Africa. Consequently, the hydroelectric scheme is of great importance to the national and local economy. The two dams lay 270 km apart from each other and enclose the Kafue Flats which are important in terms of socio-economic and ecological factors.
34. The Flats contain two national parks and are known as a major wetland resource in ecological terms, with rare and endemic species such as the Kafue lechwe. It is a marsh antelope that is adapted specifically to living in wetlands and is the region's most famous animal. The Flats also support large numbers of grazing mammals including zebra, sitatunga and buffalo as well as predators such as cheetah and wild dog. The wetlands are also very important for birds. More than 450 bird species occur regularly in Kafue Flats, some throughout the year and others passing through on migration. The Kafue is especially central for the wattled crane, which is ranked as vulnerable by the World Conservation Union (WCU).
35. The delegation learnt that the project of the Kafue power production is in general a success. Nevertheless, the 11 million people living in Zambia are amongst the poorest worldwide with one of the highest unemployment rates. As agriculture and mining are the main drivers of the economy there is an obvious conflict on water use, additionally required by unemployed subsistence farmers and the inhabitants of Lusaka (the capital of Zambia). Considering this problematic competition and the relatively good performance of the counterfactual



management, the Delegation learned that projects lying within one country are much less prone to failure.

36. The delegation learnt that having minor effects on downstream riparian only seems to be an asset even with existing large inequalities within the country. The special condition of the power generation having a separated storage with the main impacts within the scheme seems finally quite advantageous as no large scale resettlement was required. Furthermore, the obvious ecologic value of the Kafue flats led to planned flooding from the beginning of dam operation, which helped to conserve the wetlands to some extent. Even today the planned power station at Itezhi-tezhi will work within the legal flow requirements (not optimized for power).
37. The delegation learnt that the energy production to supply the copper industry was the driving force and most important factor, what reflected by the high economical dependence on that sector. Further pressure was the urgently needed foreign money from power exports. This stands in contrast to local needs which were neglected and show high demand for improvements at present.
38. The electrification of local rural population is planned but still underway. Recent droughts and other health problems show the underdevelopment of the rural people which could have a safer outcome applying electric pumps for irrigation in dry seasons. Appropriate pumping practice could even lead to better flood and drought mimicking.

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## Observations


39. At its meeting held on 29<sup>th</sup> November, 2018, the Committee considered the draft report of the delegation to Zambia and arising from the lessons and deliberations above, the Committee made the following observations among others:
- (a) In the culture of preserving History and sensitizing her citizen with regard to the former Heads of State; the Government of Zambia has mounted a mausoleum for any sitting or former Head of State and the architecture and design of the building is undertaken with a view to incorporating aspects that reflect the deceased person's, achievements as well as to foster patriotism and national unity among the citizenry;
  - (b) As a way to deepen the parliamentary friendship among the members of the National Assembly in Zambia, they have organized sporting activities for members to enhance team building and promoting integration among members and the communities they represent;
  - (c) In an effort to provide for the Members of the Zambia National Assembly accommodation and meals at their convenience; Parliament of Zambia has constructed and runs a motel for the benefit of Members and there are plans to expand its capacity;
  - (d) With regard to provision of Motor vehicles, the Parliament of Zambia has provided a grant facility to its Members and permits them to purchase duty free vehicles;
  - (e) With regard tom accessibility of the buildings; the Parliament of Zambia has in all its infrastructures (buildings) well fit with disabled friendly-ramps and lifts to provide access for Persons Living With Disability (PLWD);
  - (f) In an effort to facilitate the Members of parliament of Zambia with adequate information trail; the Parliament of Zambia is planning to install an individualized sitting system to ensure that each Member has the convenience of having a fixed sitting position when attending to matters of the House;
  - (g) there was need to identify areas of collaboration: energy shortfall in Kenya, 2600mw projected to 3600mw, need to attract investors to utilize the extra power. MOU was signed at a time when it was not envisioned that there would have been increased capacity; and,
  - (h) there was need to support the Kenyan Mission in Lusaka to create awareness among Kenyans on investment opportunities in Zambia.



## Recommendations

40. At its meeting held on 29<sup>th</sup> November, 2018, the Committee made the following recommendations to the National Assembly.

1. Parliament should enact legislation that will ensure that the former president's legacy are inscribed as a reminder to the generations to come on what they stood for and their achievements.
2. The Parliamentary Service Commission should consider having the First President's Mausoleums made open to the Public.
3. The Parliamentary Service Commission should explore options of a Parliamentary Motel similar to the Zambian Motel as a long term activity.

Signature:   
The Hon. Ezekiel Machogu Ombaki, MP  
Chairperson/Leader of the Delegation

  
Date



# Appendix I

## Minutes

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**MINUTES OF THE 63<sup>RD</sup> SITTING OF THE SELECT COMMITTEE ON MEMBERS' SERVICES AND FACILITIES HELD IN THE MEMBERS' PRIVATE LOUNGE, MAIN PARLIAMENT BUILDINGS ON THURSDAY 29<sup>TH</sup> NOVEMBER, 2018 AT 12.00 PM**

**PRESENT**

1. The Hon. Ezekiel Machogu Ombaki, MP - **Chairperson**
2. The Hon. Catherine Waruguru, MP - **Vice Chairperson**
3. The Hon. Samwel Moroto Chumel, MP
4. The Hon. Charity Kathambi, MP
5. The Hon. Christopher Wangaya Aseka, MP
6. The Hon. Elisha Odhiambo, MP
7. The Hon. Silas Tiren, MP
8. The Hon. (Eng.) Nzambia Thuddeus Kithua, MP

**APOLOGIES**

1. The Hon. Janet Nangabo Wanyama, MP
2. The Hon. Elsie Muhanda, MP
3. The Hon. Florence Chepngetich Koskey, MP
4. The Hon. Walter Owino, MP
5. The Hon. Rigathi Gachagua, MP
6. The Hon. Rehema Hassan, MP
7. The Hon. Aisha Jumwa Katana, MP

**IN ATTENDANCE**

- |                      |   |                           |
|----------------------|---|---------------------------|
| 1. Mr. John Mutega   | - | Principal Clerk Assistant |
| 2. Mr. Douglas Katho | - | Clerk Assistant III       |
| 3. Ms. Zainabu Wario | - | Serjeant-at-arms          |

**NATIONAL ASSEMBLY**

**MIN. NO. NA/DCS/MSF/2018/231: PRELIMINARIES AND INTRODUCTORY REMARKS**

The meeting was called to order at 12.10pm and prayers were said.

The Members were taken through the draft report of the Committee on a Study Visit to the National Assembly of Zambia. Following deliberations, the Committee made the following observations:

- (a) the Government of Zambia has mounts a mausoleum for any sitting or former Head of State and the architecture and design of the building is undertaken with a view to incorporating aspects that reflect the deceased person's, achievements as well as to foster patriotism and national unity among the citizenry;
- (b) the Parliament of Zambia organizes sporting activities for members to enhance team building and promoting integration among members and the communities they represent;
- (c) the Parliament of Zambia has constructed and runs a motel for the benefit of Members and there are plans to expand its capacity;
- (d) the Parliament of Zambia provides a grant facility to its Members and permits them to purchase duty free vehicles;
- (e) the Parliament of Zambia has in all its infrastructures (buildings) well fit with disabled friendly-ramps and lifts to provide access for Persons Living With Disability (PLWD);
- (f) the Parliament of Zambia is planning to install an individualized sitting system to ensure that each Member has the convenience of having a fixed sitting position when attending to matters of the House;
- (g) there was need to identify areas of collaboration: energy shortfall in Kenya, 2600mw projected to 3600mw, need to attract investors to utilize the extra power. MOU was signed at a time when it was not envisioned that there would have been increased capacity; and,
- (h) there was need to support the Kenyan Mission in Lusaka to create awareness among Kenyans on investment opportunities in Zambia.



Arising from the observations made by the Committee on the study visit to the National assembly of Zambia, the Committee recommended the following to the National Assembly;

1. Parliament should enact legislation that will ensure that the former president's legacy are inscribed as a reminder to the generations to come on what they stood for and their achievements.
2. The Parliamentary Service Commission should consider having the First President's Mausoleums made open to the Public.
3. The Parliamentary Service Commission should explore options of a Parliamentary Motel similar to the Zambian Motel as a long term activity.
4. The Parliamentary Service Commission should organize joint sports programs with Parliament of Zambia with a view to promoting the ideals of parliamentary democracy.

**MIN. NO. NA/DCS/MSF/2018/233: ADJOURNMENT AND DATE OF NEXT MEETING**

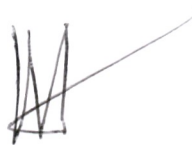
The meeting adjourned at fifteen minutes past one o'clock. The next meeting would be held on Friday 30<sup>th</sup> November, 2018 at 9 o'clock.

SIGNED.....

  
(CHAIRPERSON)

DATE.....

4.12.2018







**MINUTES OF THE 57<sup>th</sup> SITTING OF THE SELECT COMMITTEE ON MEMBERS' SERVICES AND FACILITIES HELD IN THE BAOBAB ROOM SERENA BEACH HOTEL, MOMBASA ON WEDNESDAY 30<sup>TH</sup> NOVEMBER, 2018 AT 9.30 AM**

**PRESENT**

1. The Hon. Ezekiel Machogu Ombaki, MP - **Chairperson**
2. The Hon. Catherine Waruguru, MP - **Vice Chairperson**
3. The Hon. Samwel Moroto Chumel, MP
4. The Hon. Christopher Wangaya Aseka, MP
5. The Hon. Elisha Odhiambo, MP
6. The Hon. (Eng.) Nzambia Thuddeus Kithua, MP
7. The Hon. Elsie Muhanda, MP
8. The Hon. Charity Kathambi, MP
9. The Hon. Florence Chepngetich Koskey, MP
10. The Hon. Rehema Hassan, MP
11. The Hon. Silas Tiren, MP
12. The Hon. Walter Owino, MP

**APOLOGIES**

1. The Hon. Janet Nangabo Wanyama, MP
2. The Hon. Rigathi Gachagua, MP
3. The Hon. Aisha Jumwa Katana, MP

**IN ATTENDANCE**

1. Mrs. Joan Awinja
2. Mr. John Mutega
3. Mr. Paul Gachigua
4. Mr. Douglas Katho
5. Ms. Zainabu Wario

**NATIONAL ASSEMBLY**

- Deputy Director, Administrative Services
- Principal Clerk Assistant
- Catering Manager
- Clerk Assistant III
- Serjeant-at-arms

**MIN. NO. NA/DCS/MSF/2018/212: CONSIDERATION OF THE REPORT ON A STUDY VISIT TO THE NATIONAL ASSEMBLY OF ZAMBIA**

The meeting considered the Committee report on a study visit the National Assembly of Zambia and agreed that the Secretariat to improve on the report ready for final considering in the next retreat of the Committee to be held in Kisumu.

**MIN. NO. NA/DCS/MSF/2018/213: ADJOURNMENT AND DATE OF NEXT MEETING**

The meeting adjourned at fifteen minutes past Ten O'clock and resolves to Sit again at Eleven O'clock same day.

SIGNED.....

(CHAIRPERSON)

DATE..... 29.11.2018



**MINUTES OF THE 49<sup>TH</sup> SITTING OF THE SELECT COMMITTEE ON MEMBERS' SERVICES AND FACILITIES HELD IN THE MEMBERS' LOUNGE, MAIN PARLIAMENT BUILDINGS ON TUESDAY 2<sup>ND</sup> OCTOBER, 2018 AT 12.30 PM**

**PRESENT**

1. The Hon. Ezekiel Machogu Ombaki, MP - Chairperson
2. The Hon. Catherine Waruguru, MP - Vice Chairperson
3. The Hon. Christopher Wangaya Aseka, MP
4. The Hon. Samwel Moroto Chumel, MP
5. The Hon. Elsie Muhanda, MP
6. The Hon. Rehema Hassan, MP
7. The Hon. Florence Chepngetich Koskey, MP
8. The Hon. Elisha Odhiambo, MP
9. The Hon. Silas Tiren, MP
10. The Hon. Janet Nangabo Wanyama, MP
11. The Hon. (Eng.) Nzambia Thuddeus Kithua, MP
12. The Hon. Charity Kathambi, MP

**APOLOGIES**

1. The Hon. Catherine Wambilyanga, MP
2. The Hon. Rigathi Gachagua, MP
3. The Hon. Aisha Jumwa Katana, MP

**IN ATTENDANCE**

1. Mr. Douglas Katho
2. Ms. Getrude Chebet
3. Mr. Sydney Lugaga

**NATIONAL ASSEMBLY**

- Clerk Assistant III
- Clerk Assistant III
- Legal Counsel II

**MIN. NO. NA/DCS/MSF/2018/182: PRELIMINARIES AND INTRODUCTORY REMARKS**

The meeting was called to order at 12.30pm and prayers were said by the Hon. Elsie Muhanda, MP.

The meeting was informed that the main purpose was to meet and receive a brief regarding the study visit to the National Assembly of Zambia between 6<sup>th</sup> and 13<sup>th</sup> October, 2018 and also to deliberate on the revised dates and venue for the constituency / county offices site visits.

MIN. NO. NA/DCS/MSF/2018/183: CONFIRMATION OF MINUTES OF THE PREVIOUS SITTING

The confirmation of the minutes of the 48<sup>th</sup> sitting were deferred till the next meeting.

MIN. NO. NA/DCS/MSF/2018/184: UPDATE ON THE RECIPROCAL STUDY VISIT TO ZAMBIA

The meeting was informed that preparations for the Zambia trip scheduled for 6<sup>th</sup> -13<sup>th</sup> October, 2018 were being concluded and travel brief was circulated to the Members for information.

MIN. NO. NA/DCS/MSF/2018/185: PROPOSED SITE VISITS TO THE CONSTITUENCY AND COUNTY OFFICES FOR THE MEMBERS OF THE NATIONAL ASSEMBLY

Regarding the ongoing site visits to the constituency and county offices of the Members of the Parliament, the Committee deliberated on the matter and agreed to undertake the site visit to Nakuru, Nyandarua and Laikipia Counties between 11<sup>th</sup> and 14<sup>th</sup> of October, 2018.

All the Members of the Committee who are not undertaking the return visit to the National Assembly of Zambia were required to attend the site visits. The team will be led by the Vice-Chairperson to selected offices in Nakuru (Naivasha), Nyandarua and Laikipia.

MIN. NO. NA/DCS/MSF/2018/186: ANY OTHER BUSINESS

**Benchmarking Visits**

The meeting was informed that preparation are being made for more study visits especially to the Kingdom of Netherlands as well as other destinations such as San Francisco in the United States, Australia, Sweden and Canada whose jurisdictions may be comparable to Kenya.

MIN. NO. NA/DCS/MSF/2018/187: ADJOURNMENT AND DATE OF NEXT MEETING

The meeting adjourned 1.20pm. The next meeting would be by notice.

SIGNED.....  
(CHAIRPERSON)

DATE.....



**MINUTES OF THE 48<sup>TH</sup> SITTING OF THE SELECT COMMITTEE ON MEMBERS' SERVICES AND FACILITIES HELD IN THE MEMBERS' LOUNGE, MAIN PARLIAMENT BUILDINGS ON WEDNESDAY 19<sup>TH</sup> SEPTEMBER, 2018 AT 12.30 PM**

**PRESENT**

1. The Hon. Ezekiel Machogu Ombaki, MP - **Chairperson**
2. The Hon. Catherine Waruguru, MP - **Vice Chairperson ( Chairing )**
3. The Hon. Silas Tiren, MP
4. The Hon. (Eng.) Nzambia Thuddeus Kithua, MP
5. The Hon. Charity Kathambi Chepkwony, MP

**APOLOGIES**

1. The Hon. Samwel Moroto Chumel, MP
2. The Hon. Catherine Wambilyanga, MP
3. The Hon. Elsie Muhanda, MP
4. The Hon. Christopher Wangaya Aseka, MP
5. The Hon. Rehema Hassan, MP
6. The Hon. Florence Chepngetich Koskey, MP
7. The Hon. Elisha Odhiambo, MP
8. The Hon. Janet Nangabo Wanyama, MP
9. The Hon. Rigathi Gachagua, MP
10. The Hon. Aisha Jumwa Katana, MP

**IN ATTENDANCE**

1. Mr. John Mutega
2. Mr. Sydney Lugaga
3. Mr. Dennis Mogare
4. Ms. Getrude Chebet
5. Ms. Zainabu Wario

**NATIONAL ASSEMBLY**

- Principal Clerk Assistant
- Legal Counsel II
- Clerk Assistant III
- Clerk Assistant III
- Serjeant-At-Arms

**MIN. NO. NA/DCS/MSF/2018/176: PRELIMINARIES AND INTRODUCTORY REMARKS**

The meeting was called to order at 12.30pm and prayers were said by the Hon. Charity Kathambi, MP. The meeting was informed that the main purpose was to meet and deliberate on the proposed inspection visits to Kisii/Kisumu Counties and Laikipia/Nyeri Counties.

**MIN. NO. NA/DCS/MSF/2018/177: CONFIRMATION OF MINUTES OF THE PREVIOUS SITTING**

The minutes of the 47<sup>th</sup> sitting were confirmed as true records of proceedings of that meeting after being proposed by the Hon. (Eng.) Nzambia Thuddeus Kithua, MP and seconded by the Hon. Catherine Waruguru, MP.

**MIN. NO. NA/DCS/MSF/2018/178: CONSIDERATION OF MATTERS ARISING.**

Under **MIN. NO. NA/DCS/MSF/2018/175** on Benchmarking visits, the meeting was informed that preparations for the Zambia trip scheduled for 5<sup>th</sup> -11<sup>th</sup> October, 2018 were on course.

**MIN. NO. NA/DCS/MSF/2018/179: PROPOSED INSPECTION VISITS TO KISII/KISUMU COUNTIES AND LAIKIPIA/NYERI COUNTIES**

Regarding the proposed inspection visits to Kisii/Kisumu Counties and Laikipia/Nyeri Counties, the Committee deliberated on the matter and agreed to call off the visit to Laikipia/Nyeri Counties. This was due to the fact that only two Members had expressed interest in visiting the area. Subsequently, the meeting resolved that all Members would travel to Kisumu and preparations would be made to visit Kericho/Siaya County by the sub-committee led by the Vice-Chairperson while the Sub-Committee led by the Chairperson would visit Kisii/Kisumu Counties as earlier scheduled.

**MIN. NO. NA/DCS/MSF/2018/180: ANY OTHER BUSINESS**

**Benchmarking Visits**

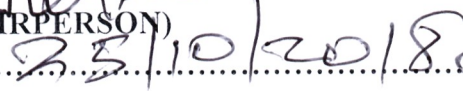
It was proposed that in addition to the Kingdom of Netherlands, the Secretariat should undertake to write concept notes for study visits to other jurisdictions such as San Francisco in the United States, Australia, Sweden and Canada whose jurisdictions may be comparable to Kenya.

**MIN. NO. NA/DCS/MSF/2018/181: ADJOURNMENT AND DATE OF NEXT MEETING**

The meeting adjourned 1.20pm. The next meeting would be by notice.

SIGNED.....

(CHAIRPERSON)

DATE.....





**MINUTES OF THE 45<sup>th</sup> SITTING OF THE SELECT COMMITTEE ON MEMBERS' SERVICES AND FACILITIES HELD IN THE SMALL DINNING, MAIN PARLIAMENT BUILDINGS ON THURSDAY 23<sup>RD</sup> AUGUST, 2018 AT 12.00 NOON**

**PRESENT**

1. The Hon. Ezekiel Machogu Ombaki, MP -Chairperson
2. The Hon. Samwel Moroto Chumel, MP
3. The Hon. Silas Tiren, MP
4. The Hon. (Eng.) Nzambia Thuddeus Kithua, MP
5. The Hon. Elisha Odhiambo, MP

**APOLOGY**

1. The Hon. Catherine Waruguru, MP -Vice Chairperson
2. The Hon. Janet Nangabo Wanyama, MP
3. The Hon. Elsie Muhanda, MP
4. The Hon. Christopher Wangaya Aseka, MP
5. The Hon. Charity Kathambi, MP
6. The Hon. Rehema Hassan, MP
7. The Hon. Catherine Wambilyanga, MP
8. The Hon. Florence Chepngetich Koskey, MP
9. The Hon. Rigathi Gachagua, MP
10. The Hon. Aisha Jumwa Katana, MP

**IN ATTENDANCE**

1. Mr. Douglas Katho - Clerk Assistant III
2. Ms. Zainabu Wario - Serjeant At Arms

**NATIONAL ASSEMBLY**

**MIN. NO. NA/DCS/MSF/2018/169: PRELIMINARIES AND INTRODUCTORY REMARKS**

The meeting was called to order at 12.15pm and prayers were said by the Chairperson Hon. Ezekiel Machogu, MP. The meeting heard that the main purpose was to meet and consider pending business before the Committee.

MIN. NO. NA/DCS/MSF/2018/170: CONFIRMATION OF MINUTES OF THE  
PREVIOUS SITTINGS OF THE  
COMMITTEE AND CONSIDERATION OF  
MATTERS ARISING THEREOF.

During the meeting, the minutes of the 38<sup>th</sup>, 39<sup>th</sup> and 40<sup>th</sup> Sittings were confirmed as true records of proceedings follows:-

The 38<sup>th</sup> Sitting proposed by Hon. Samwel Moroto Chumel, MP and Seconded by Hon. Silas Tiren, MP

The 39<sup>th</sup> Sitting proposed by the Hon. Elisha Odhiambo, MP and seconded by the Hon. Thaddeus Nzambia, MP

The 40<sup>th</sup> Sitting proposed by the Hon. Thaddeus Nzambia, MP and seconded by the Hon. Elisha Odhiambo, M.P.

The Committee was informed that under Minute Min. no. NA/DCS/MSF/2018/149 regarding reciprocal study visit by the Committee to Zambia; that the visit has been confirmed by both Parliaments and that it will take place between 6<sup>th</sup> and 13<sup>th</sup> October, 2018. The meeting was informed that the Members of the Committee who did not attend the India visit will be given priority to undertake the visit to Zambia. The following Members of the Committee were proposed to constitute the delegation:-

1. The Hon. Ezekiel Machogu Ombaki, MP - **Chairperson / Leader of the delegation**
2. The Hon. (Eng.) Nzambia Thuddeus Kithua, MP
3. The Hon. Elisha Odhiambo, MP
4. The Hon. Janet Nangabo Wanyama, MP
5. The Hon. Elsie Muhanda, MP
6. The Hon. Catherine Wambilyanga, MP
7. The Hon. Silas Tiren, MP

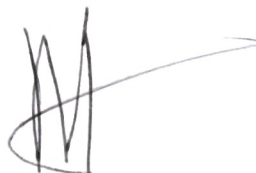
MIN. NO. NA/DCS/MSF/2018/171: ADJOURNMENT

The meeting adjourned 1.45 p.m. The next meeting was scheduled on notice.

SIGNED..........

(CHAIRPERSON)

DATE.....30.08.2018.....









MINUTES OF THE 38<sup>TH</sup> SITTING OF THE SELECT COMMITTEE ON MEMBERS SERVICES AND FACILITIES HELD IN THE COMMITTEE ROOM 12, MAIN PARLIAMENT BUILDINGS, ON THURSDAY, 26<sup>TH</sup> JULY, 2018 AT 12.00PM

PRESENT

1. The Hon. Ezekiel Machogu Ombaki, MP -Chairperson
2. The Hon. Catherine Waruguru, MP -Vice Chairperson
3. The Hon. Christopher Wangaya Aseka, MP
4. The Hon. Samwel Moroto Chumel, MP
5. The Hon. Elsie Muhanda, MP
6. The Hon. (Eng.) Nzambia Thuddeus Kithua, MP
7. The Hon. Charity Kathambi, MP
8. The Hon. Silas Tiren, MP
9. The Hon. Florence Chepngetich Koskey, MP
10. The Hon. Elisha Odhiambo, MP

APOLOGY

1. The Hon. Rigathi Gachagua, MP
2. The Hon. Catherine Wambilyanga, MP
3. The Hon. Janet Nangabo Wanyama, MP
4. The Hon. Rehema Hassan, MP
5. The Hon. Aisha Jumwa Katana, MP

IN ATTENDANCE

1. Mr. Douglas Katho
2. Dr. Kefa Omoti
3. Ms. Zainabu Wario

NATIONAL ASSEMBLY

1. - Clerk Assistant III
2. - Principal Research Officer
3. - Serjeant-At-Arms

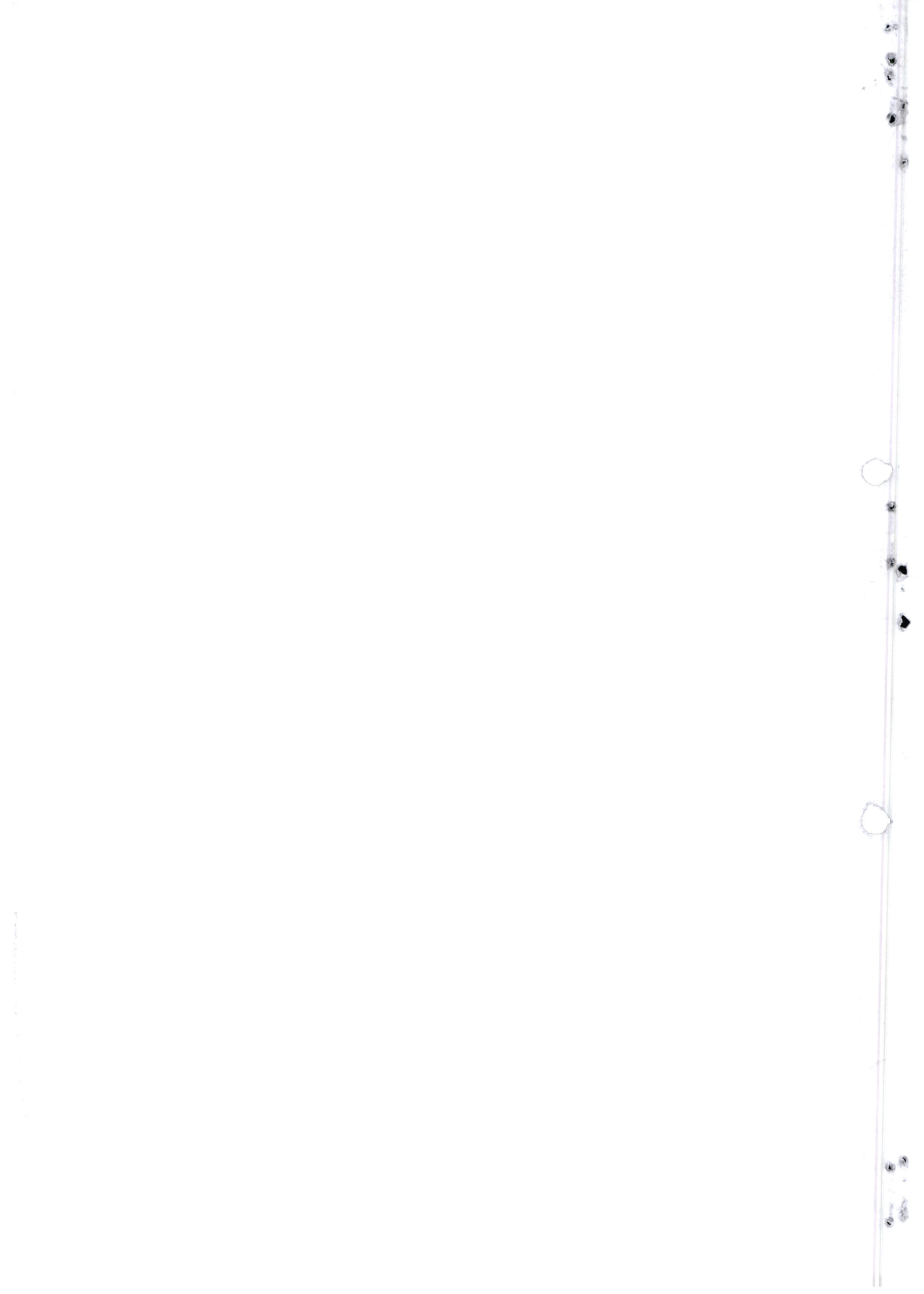
MIN. NO. NA/DCS/MSF/2018/146: PRELIMINARIES

The meeting was called to order at 12.30 p.m. and commenced with a word of prayer by the Hon. Thaddeus Nzambia, MP.

MIN. NO. NA/DCS/MSF/2018/147: CONFIRMATION OF THE MINUTES OF THE PREVIOUS SITTING



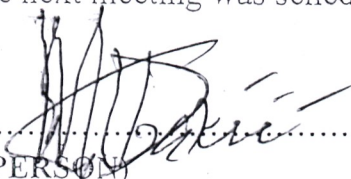




The meeting adjourned 2.00 p.m. The next meeting was scheduled on notice.

SIGNED.....

(CHAIRPERSON)



DATE..... 23.08.2018 .....

