

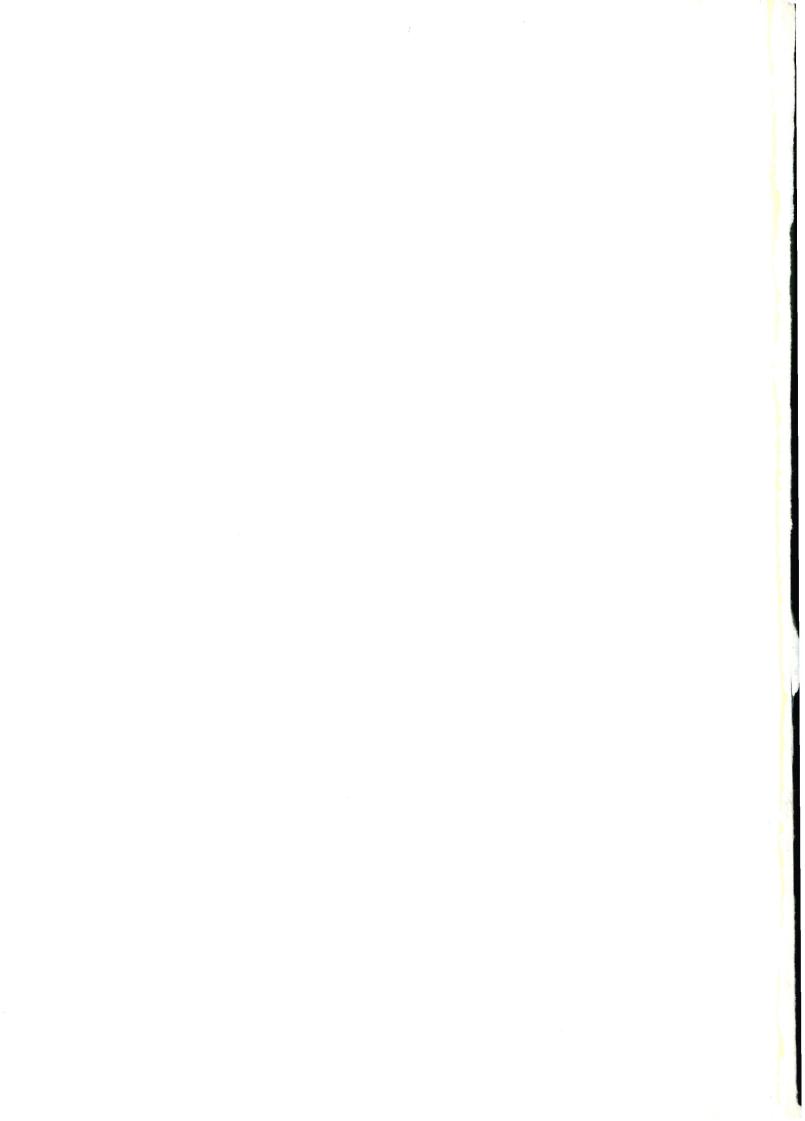


# KENYA NATIONAL AUDIT OFFICE

# REPORT OF THE CONTROLLER AND AUDITOR - GENERAL

ON

THE FINANCIAL STATEMENTS OF NATIONAL COUNCIL FOR SCIENCE AND TECHNOLOGY FOR THE YEAR ENDED 30 JUNE 2008



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P. O. Box 30623 - 00100 NAIROBI - KENYA



# NATIONAL COUNCIL FOR SCIENCE AND TECHNOLOGY

# FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30TH JUNE 2009

### **GENERAL INFORMATION**

a) National Council for Science and Technology is a semi – autonomous body corporate established under the provision of the Science Act CAP 250(1977) of the laws of Kenya and dominated in Kenya.

### b) Principal Activity

The principal activity of the National Council for Science and Technology (NCST) is to advice the Government on all matters relating to Scientific and Technological activities and necessary for the coordination and experimental development.

c) Currency The currency used is in Kenya Shillings

### d) Registered Office

Utalii House, 9<sup>th</sup> Floor Uhuru Highway, P.O. Box 30623 – 00100, NAIROBI – KENYA

### e) Banker

Kenya Commercial Bank Kipande House Kenyatta Avenue.



THE CHIEF EXECUTIVE'S REPORT

It is my pleasure to present the Annual Report and Financial Statements of the National Council for Science and Technology for the year 2007/2008

During the year under review, the Council reported a surplus of Kshs.2,365,354.75 compared to a deficit (Kshs. -3,638,726.70) reported in 2006/2007

The Council continued to pursue its mission of research co-ordination and advisory responsibilities. On behalf of the Council and the Secretariat, I would like to express my gratitude to the government and in particular the Parent Ministry of Higher /education, Science and Technology for releasing grants in time and all the cooperation received. I would like to record my sincere thanks to the entire National Council for Science and Technology Staff who have worked tirelessly to ensure smooth operation this organization.

PROF. SHAUKAT A. ABDULRAZAK, Ph.D.

SECRETARY

# STATEMENT OF COUNCIL MEMBERS' RESPONSIBILITY ON THE FINANCIAL STATEMENTS

The Science and Technology Act, Cap.250 requires the National Council for Science and Technology to prepare a Report and Financial Statements for each financial year, which gives a true and fair view of the state of affairs of its surplus or deficit for that year. It also requires the Council to ensure that proper accounting records are kept, which disclose with reasonable accuracy the financial position of the Council.

The Council accepts responsibility for the annual financial statements, which have been prepared using appropriate accounting policies supported reasonable and prudent judgments and estimates, in conformity with International Financial requirements reporting Standards and International Accounting Standards and the Science and Technology Act, Cap.250.

The Council is of the opinion that the financial statements give a true and fair view of the state of the financial affairs of the National Council for Science and Technology as at 30<sup>th</sup> June 2008 and its deficit for the year ended. The Council further accepts responsibility for the maintenance of accounting records, which may be relied upon in the preparation of the Financial Statements, as well as adequate systems of Internal Controls. Nothing has come to the attention of the Council to indicate that the National council for Science and Technology will not remain a going concern for at least the next twelve months from the date of this statement.

PROF. SHAUKAT A. ABDULRAZAK, Ph.D.

**SECRETARY** 

### ROLE OF THE NATIONAL COUNCIL FOR SCIENCE AND TECHNOLOGY

#### **BACKGROUND**

The National Council for Science and Technology (NCST) was established in 1977 through an Act of Parliament, the Science and Technology Act, (Cap 250 of the Laws of Kenya) and operates under the Ministry of Higher Education Science and Technology.

The main objective of NCST was to establish processes for making available advice upon all matters relating to science, technology and innovation and research for the proper development of the Republic; promote, coordinate and regulate research in science, technology and innovation in line with socioeconomic development.

### **VISION, MISSION AND CORE VALUES**

#### Vision

A national advisory institution of excellence on matters of science, technology and innovation.

#### Mission

To be the preferred national institution for services in policy development, coordination, promotion and advise on matters of science, technology and innovation.

#### **Core Values**

- Integrity
- Professionalism
- Transparency
- Accountability
- Team work
- Equity

NCST has Eight (8) Specialist Committees namely:-

- Agriculture and Allied Sciences
- Biological Sciences
- Health Sciences
- Information and Communication Sciences
- Industrial Sciences
- Physical and Nuclear Sciences
- Environment and Earth Sciences
- Social Sciences

NCST is governed by Council consisting of:-

- The Permanent Secretaries of the Scheduled Ministries
- Twelve members appointed by the Minister each of whom is a Scientist of eminence in a scheduled Science. In making such appointments, the Minister ensures that each scheduled Science is represented by at least one member who is suitably qualified.

The Chief Executive Officer of the NCST is the Executive Secretary who oversees the day to day running of the organization.

PROF. SHAUKAT A. ABDULRAZAK, Ph.D, FBiol, MBS

**SECRETARY** 

NAME	ACADEMIC QUALIFICATION	POSITION
Prof. S.A. Abdulrazak	Ph.D	Secretary
Dr. John Onyatta	Ph.D	Chief Science Secretary
Dr. R. N. Oduwo	Msc	Chief Science Secretary
Mr. M. Kaburu	Msc	Ag. Science Secretary
Mr. V. O. Awour	Msc	Chief Science Secretary
Mr. H.K. Macharia	Msc	Chief Science Secretary
Ms. J. Chokaa	Msc	Ag. Chief Science Secretary
Mrs. M. Maimba	Msc	Ag. Chief Science Secretary
Mrs. J. Omari	Msc	Ag. Chief Science Secretary
Mr. Kalerwa	Msc	Ag. Chief Science Secretary
Peter Nyakundi	ВА	Administrative Secretary
James Akello	B.COM/CPA II	Ag. Chief Accountant
Samuel Mugane	B.COM	Internal Auditor

### REPUBLIC OF KENYA

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P.0 Box 30084-00100 NAIROBI

### KENYA NATIONAL AUDIT OFFICE

# REPORT OF THE CONTROLLER AND AUDITOR GENERAL ON THE FINANCIAL STATEMENTS OF NATIONAL COUNCIL FOR SCIENCE AND TECHNOLOGY FOR THE YEAR ENDED 30 JUNE 2008

I have audited the financials statements of National council for Science and Technology set out on pages 7 to 17 which comprise the balance sheet as at 30 June 2008 and the income statement, statement of changes in equity and cash flow statement for the year then ended, together with a summary of significant accounting policies and other explanatory notes in accordance with the provisions of Section 14 of the Public Audit Act, 2003.1 have obtained all the information and explanations which, to the best of my knowledge and belief, were necessary for the purpose of the audit.

### The Council's responsibility for the financial statements

The Council is responsible for the preparation of financial statements which give a true and fair view of the Council's state of affairs and its operating results in accordance with the International Financial Reporting Standards. This responsibility includes: designing, implementing and maintaining internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error; selecting and applying appropriate accounting policies; and making accounting estimates that are reasonable in the circumstances.

### Responsibility of the Controller and Auditor General

My responsibility is to express an independent opinion on the financial statements based on the audit. The audit was conducted in accordance with the International Standards on Auditing. Those standards require compliance with ethical requirements and that the audit be planned and performed with a view to obtaining reasonable assurance that the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal controls relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Council's internal controls. An audit also includes evaluating

the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the Council, as well as evaluating the overall presentation of the financial statements. I believe the audit provides a reasonable basis for my opinion.

### 1. Appointment of the Council

As previously reported, the National Council for Science and Technology has operated without a Council, its top governing body, since 1 February 2005. Although the Council members were appointed through the Kenya Gazette of 28 October 2005, it was later observed that the appointments did not conform with the requirements of the Science and Technology Act Cap 250. Further, although the Chief Executive Officer brought the anomaly to the attention of the appointing authority on 26 June 2006, the Council has, so far, not been appointed. It is not clear why a Council which did not conform with the Act was appointed in the first place or why another one which conforms with the Act has not been appointed. As a result, the operations and activities of the National Council for Science and Technology which require the approval of the Council have been hampered,

### 3. Stocks (Partitioning)

As previously reported, the stock (partitions) balance of KShs 5,746,188.00 relates to the cost of partitioning materials removed from the Council's offices at Emperor Plaza Building way back in 1997 to the Ministry of Public Works. The materials disappeared from the Ministry of Public Works go-down in the industrial area where they had been kept for safe custody. Although the matter has been reportedly under investigation for quite some time now, the outcome of such investigation, which ought to have held somebody to account for the loss, has not been seen. Consequently it is not possible to confirm the carrying value of the stocks figure as at the year end.

### 5. Plant Property and Equipments

The Council was allocated by the Government a piece of land L. R. No. 22395 situated in Kabete measuring one hectare on 25 February 1997. The title deed was obtained in March 2008. However, the related value of the piece of land has not been incorporated in the financial statements of the Council. Consequently, the property, plant and equipment balance of Ksh. 10,516,200 reflected in the financial statements as at 30 June 2008 is understated by the undetermined value of this piece of land,

### **Opinion**

Except for any adjustment that might be necessary arising from the foregoing reservations, in my opinion, proper books of account have been kept and the financial statements give a true and fair view of the financial state of affairs of the

National Council for Science and Technology as at 30 June 2008 and of its surplus and cash flows for the year then ended and comply with the Science and Technology Act (Cap 250).

P. N. KOMORA, CBS.

CONTROLLER AND AUDITOR GENERAL

Nairobi

25 November 2008

# NATIONAL COUNCIL FOR SCIENCE AND TECHNOLOGY BALANCE SHEET AS AT 30TH JUNE 2008

	NOTES	2007/08	2006/07
NON CURRENT ASSETS		•	
Property, Plant, Equipment & Computers  CURRENT ASSETS	<b>&amp;</b> 2	10,516,200.00	5,601,587.00
Stock (Partitions)	3	5,746,188.00	5,746,188.00
Accounts Receivable	4	0.00	0.00
Cash and Cash Equivalents	5	3,945,383.00	553,901.00
		9,691,571.00	6,300,089.00
			-,,
TOTAL ASSETS		20,207,771.00	11,901,676.00
ACCUMULATED FUNDS			*
Government Grants in Aid	6	11,152,143.00	7,480,590.00
Capital Reserves		886,293.00	886,293.00
Revenue Reserves		-2,761,136.00	-5,126,491.00
TOTAL		9,277,301.00	3,240,392.00
CURRENT LIABILITIES			
Accounts Payable	7	8,673,804.00	8,661,284.00
Deposits	8	2,256,666.00	0.00
		10,930,470.00	8,661,284.00
TOTAL ACCUMULATED FUNDS	3		
& LIABILITIES		20,207,771.00	11,901,676.00

The Financial Statement were approved by:

PROF. SHAUKAT A. ABDULRAZA	AK Ph.D
SECRETARY	

JAMES O. AKELLO
CHIEF ACCOUNTANT

SIGNATURE: _	\$	A	dy	$\mathcal{A}$	SIGNAT	URE: _	S	<u></u>
DATE:	22	P	08		DATE:_	23	9-10.	Z miner &

# NATIONAL COUNCIL FOR SCIENCE AND TECHNOLOGY INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 30TH JUNE 2008

	NOTES	2007/08 KSHS	2006/07 KSHS
INCOME	9 _	101,892,472.00	92,750,222.75
EXPENDITURE			
Staff Costs	10	8,462,221.00	4,549,003.80
Travelling and Accomodation costs	11	8,471,390.00	67,888,200.20
Administration and Operations Costs	12	21,438,460.00	15,796,338.80
Research Costs	13	43,606,725.00	69,255,406.65
PROJECT COSTS			
AMCOST		17,416,322.00	0.00
DAAD	_	132,000.00	0.00
TOTAL	=	99,527,118.00	96,388,949.45
SURPLUS	_	2,365,355.00	-3,638,726.70

# NATIONAL COUNCIL FOR CLINC AND TECHNOLOGY CASH FLOW STATEMENT FOR THE YEAR ENDED 30TH JUNE 2008

	0007/00	0000/07
	2007/08	2006/07
	KSHS	KSHS
Cash Flow from Operating Activities	2,365,355.00	-3,638,726.70
Adjustment for items not involving cash		
Movements:-		
Depreciation:-	1,097,790.00	1,048,131.00
Prior year Adjustment	0.00	168,371.00
Items awaiting clearance	0.00	(1,886.25)
Surplus before working capital changes		-2,424,110.95
Working Capital charges		
Accounts Receivable	0.00	0.00
Accounts Payable	12,520.00	-2,170,548.85
Cash Flow from Operating Activities	3,475,665.00	-2,170,548.85
Cash Flow from Investing Activities		
Capital Grant	2,000,000.00	0.00
Purchase of Fixed Assets	-4,340,850.00	-867,860.00
Cash Flow from Financing Activites	0.050.007.00	
Deposits - Project funds	2,256,667.00	0.00
Increase in cash and cash Equivalents	3,391,482.00	-3,038,408.85
Beginning Cash and Cash Equivalents	553,901.00	3,592,310.30
Ending Cash and Cash Equivalents	3,945,383.00	553,901.45

### STATEMENT OF CHANGES IN ACCUMULATED FUNDS

	CAPITAL GRANT	REVALUATION RESERVES	REVENUE RESEARVES	TOTAL KSHS
1st July 2005	7,480,590.00	886,293.00	-6,494,451.00	1,872,432.00
Surplus for the year 30th June 2006	0.00 <b>7,480,590.00</b>	0.00 <b>886,293.00</b>	5,008,573.00 <b>-1,485,878.00</b>	5,008,573.00 <b>6,881,005.00</b>
1st July 2006	7,480,590.00	886,293.00	-1,485,878.00	6,881,005.00
Items awiting clearance	0	0.00	-1,886.00	-1,886.00
Deficit for the				
year	0	0.00	-3,638,727.00	-3,638,727.00
30th June 2007	7,480,590.00	886,293.00	(5,126,491.00)	3,244,164.00
1st July 2007	7,480,590.00	886,293.00	-5,126,491.00	3,240,390.00
Additional				
Capital	3,671,553,00	0	0	3,671,553.00
Surplus	0.00	0.00	2,365,355.00	2,365,355.00
30th June 2008	11,152,143.00	886,293.00	-2,761,136.00	9,277,298.00

# NOTES TO THE FINANCIAL STATEMENT FOR YEAR ENDED 30TH JUNE 2008

NOTE: 1

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### SIGNIFICANT ACCOUNTING POLICIES

### (a) Basic of Accounting

The financial statements have been prepared under the historical cost basic of Accounting and International Financial reporting Standards(IFRS)

### (b) Depreciation

Property, Plant Computers and Equipment are stated at thier historical cost Depreciation is calculated on a reducing balance for the following items at the indicated annual rates.

The Council's policy is that the provision for depreciation on assets purchased is not provided in the year of purchase.

Assets	Rates
i) Motor Vehicles	25%
ii) Furniture & Fittings	12.50%
iii) Plant, Machinery & Equipment	12.50%
iv) Computers	30%

### (c) INCOME RECOGNITION

The Council's policy recognises income when received.

### **NON - CURRENT ASSETS MOVEMENT SCHEDULE**

	Furniture & Fittings 12.50%	Plant/ Equipment 12.50%	Motor Vehicles 25%	Computers 30%	Total Kshs.
Cost 1st July 2007 Additions	30,129,335.00 2,358,400.00	1,617,204.00 607,950.00	1,660,160 0.00	3,080,116.00 3,046,053.00	36,486,815.00 6,012,403.00
TOTAL	32,487,735.00	2,225,154.00	1,660.160	6,126,169.00	42,499,218.00
DEPRECIATION  1st July 2007	27,022,941.00	1,408,993.00	1,607,572.00	845,722.00	30,885,228.00
Dep. Charge	388,299.00	26,026.00	13,147.00	670,318.00	1,097,790.00
TOTAL	27,411,240.00	1,435,019.00	1,620,719.00	1,516,040.00	31,983,018.00
30th June 2008 30th June 2007	5,076,495.00 3,106,394.00	790,135.00 208,211.00	39,441.00 52,588.00	4,610,129.00 2,234,394.00	10,516,200.00 5,601,587.00

**NOTE:** The Council has acquired a piece of land in Kabete Area measuring 1.000 hectares, LR NO. 22395 of which a Title Deed has already been issued. The cost of the land will be incorporated in the Accounts once the value of the land is ascertained by a recognised land valuer.

# NOTE - 3 Stock (Partitions)

Relates to the Value of partitioning Materials pulled down from NCST's former Office space. The materials were taken to Ministry of Works Go-down in Industrial Area for safe custody.

# NOTE 4 ACCOUNTS RECEIVABLE

	2007/08	2006/07
Temporary Imprest	0.00	0.00
TOTAL	0.00	0.00

# NOTE 5 CASH AND CASH EQUIVALENTS

	2007/2008	2006/2007
Cash in hand	26,104.00	10,849.20
Cash at Bank	3,919,279.00	543,052.25
TOTAL	3,945,383.00	553,901.45

# NOTE 6 GOVERNMENT GRANTS IN AID

	2007/2008	2006/2007
Initial Grants (capital)	7,480,590.00	7,480,590.00
Additional capital	2,000,000.00	0.00
Donation	1,671,553	0.00
TOTAL	11,152,143.00	7,480,590.00

### NOTE 7 ACCOUNTS PAYABLE

	2007/08	2006/07
Kenya Posts and Telecommunication	477,161.00	477,160.95
Kenya Power and Lighting Company	23,728.00	23,728.00
Ongata Works	624,863.00	624,863.00
Womi Associates	5,460,282.00	5,460,282.00
K.P & L	1,050.00	1,050.00
NCST - Social Welfare	6,897.00	6,896.60
Stale Cheques	1,217,823.00	1,205,283.30
Accumulated Provision for Audit fee	862,000.00	862,000.00
TOTAL	8,673,804.00	8,661,263.85

# NOTE - 8 DEPOSITS - PROJECT FUNDS

	2007/08	2006/09
BIO-EARN PROJECT	1,652,507.00	0.00
СТВТО	604,160.00	0.00
TOTAL	2,256,667.00	0.00

#### **DEPOSITS ANALYSIS**

DETAILS	TOTAL	TOTAL	BALANCE	
	RECEIPTS	PAYMENTS		
BIO - EARN	2,327,674.00	675,167.00	1,652,507.00	
СТВТО	1,881,318.00	1,277,158.00	604,160.00	
TOTAL	1,952,325.00	1,952,325.00	2,256,667.00	

CTBTO - Comprehensive Test - Bar Treaty Organization

### NOTE 9

### **INCOME ANALYSIS**

2007/2008	2006/2007
84,344,150.00	92,733,986.50
0.00	13,350.00
0.00	1,000.00
0.00	1,886.25
17,416,322.00	0.00
132,000.00	0.00
101,892,472.00	92,750,222.75
	84,344,150.00 0.00 0.00 0.00 17,416,322.00 132,000.00

NOTE: The main source of income is the Recurrent grants wholly funded by the government through the Ministry of Higher Education, Science and Technology and recognised as Income when received.

### NOTE 10 STAFF COSTS

	2007/2008	2006/2007
Personal allowance - Reimbursements	2,104,195.00	272,395.75
Leave allowance	0.00	275494.90
Training expenses	2,249,622.00	875800.00
Hospitality supplies and services	4,108,405.00	3125313.15
TOTAL	8,462,222.00	4,549,003.80

### NOTE - 11

### TRAVELLING AND ACCOMODATION COSTS

	2007/08	2006/09
Dipmestic travel and subsistence	4,471,941.00	3,942,485.00
Foreign travel and subsistence	3,999,449.00	2,845,715.20
TOTAL	8,471,390.00	6,788,200.20

### NOTE 12

### **ADMINISTRATION AND OPERATION COSTS**

	2007/08	2006/09
Utilities supplies and services	218,478.00	293,097.60
Communication supplies and services	3,756,733.00	3,840,787.00
Printing, Adverts, Information Service	1,914,914.00	958,833.00
Motor Vehicle Insurance Costs	116,100.00	118,104.00
Specialised materials and supplies	770,715.00	1,489,621.00
Office and General supplies and services	4,684,788.00	2,725,218.50
Fuel, Oil and Lubricants	1,934,811.00	999,999.20
Other Operating expenses	1,239,945.00	1,470,138.80
Routine maintenance - other Assets	4,580,225.00	1,755,789.70
Depreciation charges for the year	1,097,790.00	1,048,131.00
Prior year adjustments	0.00	168,371.00
Provision for Audit Fees - KENAO	50,000.00	50,000.00
TOTAL	21,438,460.00	15,796,338.80

### NOTE 13

### RESEARCH AND PROJECTS COSTS

	2007/2008	2006/2007
Current grants to Government Agency	4,500,000.00	8,238,024.00
Research, projects and supervision	0.00	21,369,567.50
Membership Fees and subscription	39,106,725.00	39,647,815.15
1	43,606,725.00	69,255,406.65
OTHERS		
AMCOST	17,416,322.00	0.00
DIAAD	132,000.00	0.00
TOTAL	61,155,047.00	69,255,406.65

NOTE - 14 ANALYSIS OF DONATED COMPUTERS AND ACCESSORIES

	Euros	RATE	KSHS.
1. 6 model Hp Compaq di5700 mt	5,628.00	87,085	490,114
2. 6 monitor Hp Laser Jet printer	2,310.00	87,085	210,166
3. 2 Scanners	3,600.00	87,085	313,506
4.1 SUA - APC Smart UPS	140.00	87,085	12,192.00
5. 1 LE 6001 - APC	46.00	87,085	4,006.00
6. 1 Mode	880.00	87,085	76,630.00
7. 1 External FDD	42.00	87,085	3,657.00
8. 6 micro soft office	1,608.00	87,085	140,033.00
9.1 Projector	980.00	87,085	85,338.00
10. 1 Canon Automatic - machine	795.00	87,085	69,228.00
11. 1 Canon copy - header	16.50	87,085	1,437.00
12. 1 Canon Automatic - feeder	319.00	87,085	27,778.00
13. 1 canon - finisher	425.00	87,085	37,009.00
14. Hp - Toner	800.00	87,085	69,668.00
15. 10 - Canon black toner	365.00	87,085	31,784.00
16. Charges	15.00	87,085	1,306.00
17. Air freight	1,225.00	87,085	106,679.00
TOTAL	19,194.50		1,671,553.00

NOTE 15
ASSETS INCORPORATED IN THE FINAL ACCOUNTS - 2007/08

	DATE	C/B.NO.	DETAILS	FURNITURE AMOUNT	EQUIPMENT AMOUNT	COMPUTER ACCESSORIES AMOUNT
1	13.06.08	987	Furniture	563,000.00	-	-
2	26.06.08	988	Computer		-	72,000.00
3	13.06.08	986	Furniture	476,000.00	-	-
4	17.11.08	373 A	Furniture	35,000.00	-	-
5	01.00	454	Computer	-	-	95,000.00
6	00.00.00	441	Various	52,600.00	28,000.00	94,000.00
7	06.06.08	971	Printers	-	-	244,500.00
	29.06.08	730	Furniture	40,000.00	-	-
	29.08.08	732	Equipments	-	73,950.00	-
10	29.06.08	735	Furniture	86,500.00	-	_
11	12.02.08	531	Printers	86,300.00	-	-
	22.02.08	488	Printers	-	-	39,000.00
	20.02.08	576	Equipment	-	132,000	-
14	07.02.08	1047	Air Con.	348,000.00	-	-
15	26.06.08	295	Furniture	280,000.00	-	-
16	26.06.08	296	Computer/Printers	-	, -	830,000.00
17	30.11.08	334 B	Equipment	-	140,000.00	-
18	30.06.08	796 B	Furniture	340,000.00	-	-
19	30.06.08	796 B	Furniture	51,000.00	-	_
20	27.03.08	620	Equipments	-	234,000.00	-
		TOTAL		2,358,400	607,950	1,374,500

TOTAL ASSETS BOUGHT DURING THE YEAR

4,340,850.00