

REPUBLIC OF KENYA



OFFICE OF THE AUDITOR-GENERAL

THE NATIONAL ASSEMBLY
PAPERS LAID

DATE: 08 MAY 2019 DAY: Wednesday

TABLED BY: LOM
CLERK-AT-THE-TABLE: Getrude Chebet

REPORT

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OF

THE AUDITOR-GENERAL

ON

THE FINANCIAL STATEMENTS OF
NATIONAL GOVERNMENT
CONSTITUENCIES DEVELOPMENT FUND
KAMUKUNJI CONSTITUENCY

FOR THE YEAR ENDED
30 JUNE 2018



Revised Template 30th June 2018



**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND KAMUKUNJI
CONSTITUENCY**

REPORTS AND FINANCIAL STATEMENTS

**FOR THE FINANCIAL YEAR ENDED
JUNE 30, 2018**

Prepared in accordance with the Cash Basis of Accounting Method under the International Public Sector
Accounting Standards (IPSAS)

OFFICE OF THE AUDITOR GENERAL
P. O. Box 30084 - 00100, NAIROBI
REGISTRY

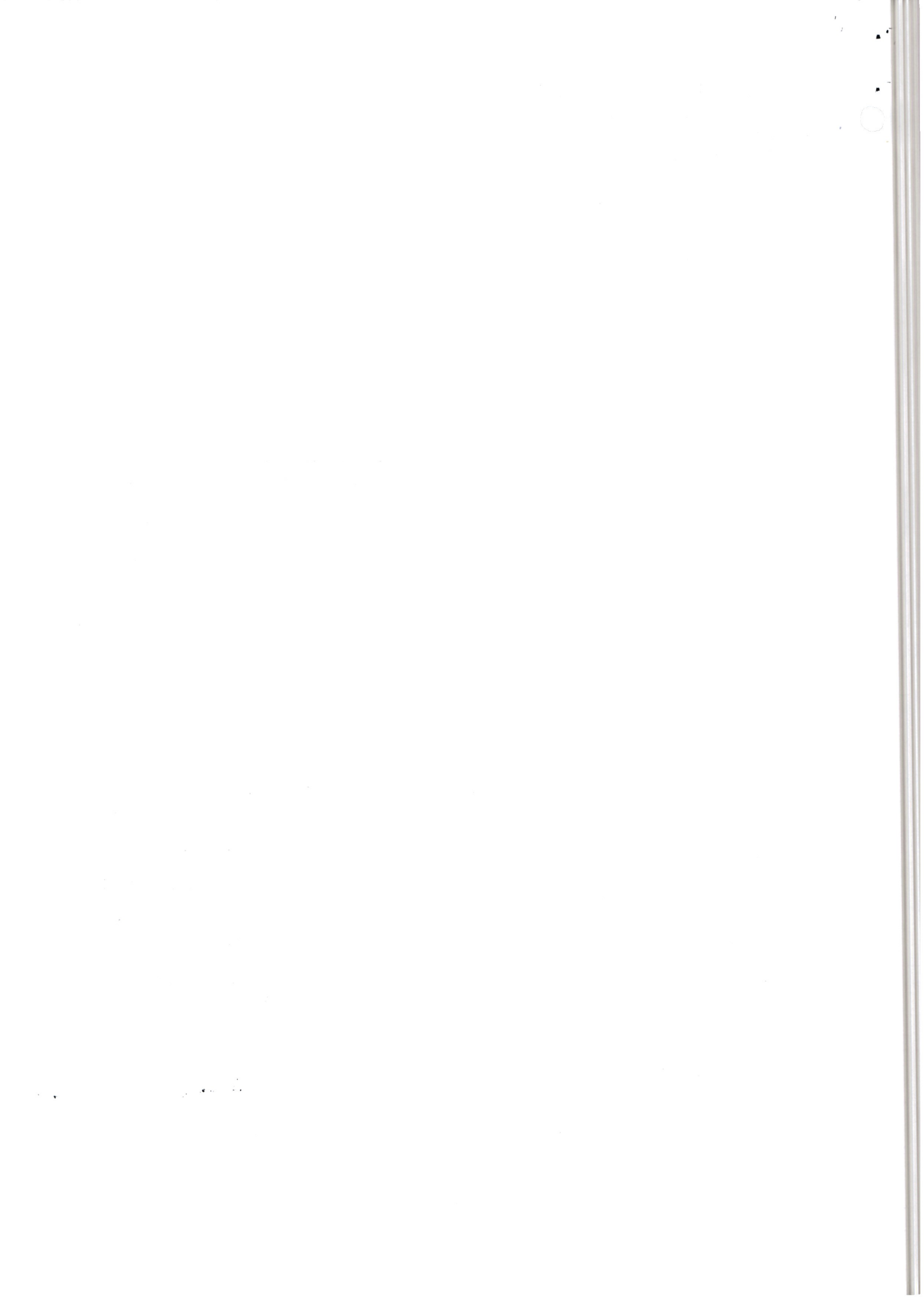
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**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF)
KAMUKUNJI CONSTITUENCY
Reports and Financial Statements
For the year ended June 30, 2018**

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**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF)
KAMUKUNJI CONSTITUENCY
Reports and Financial Statements
For the year ended June 30, 2018**

I. KEY CONSTITUENCY INFORMATION AND MANAGEMENT

(a) Background information

The National Government Constituencies Development Fund (NG-CDF) (hereafter referred to as the Fund) formerly Constituencies Development Fund (CDF), is a fund established in 2003 through an Act of Parliament, the Constituencies Development Fund Act, 2003. The Act was later reviewed through the enactment of the CDF (Amendment) Act 2007, and repealed through CDF Act, 2013. The latter was subsequently succeeded by the current NG-CDF Act, 2015. At cabinet level, NG-CDF is represented by the Cabinet Secretary for Devolution, who is responsible for the general policy and strategic direction of the Fund.

Mandate

The mandate of the Fund as derived from sec (3) of NG-CDF Act, 2015 is to:

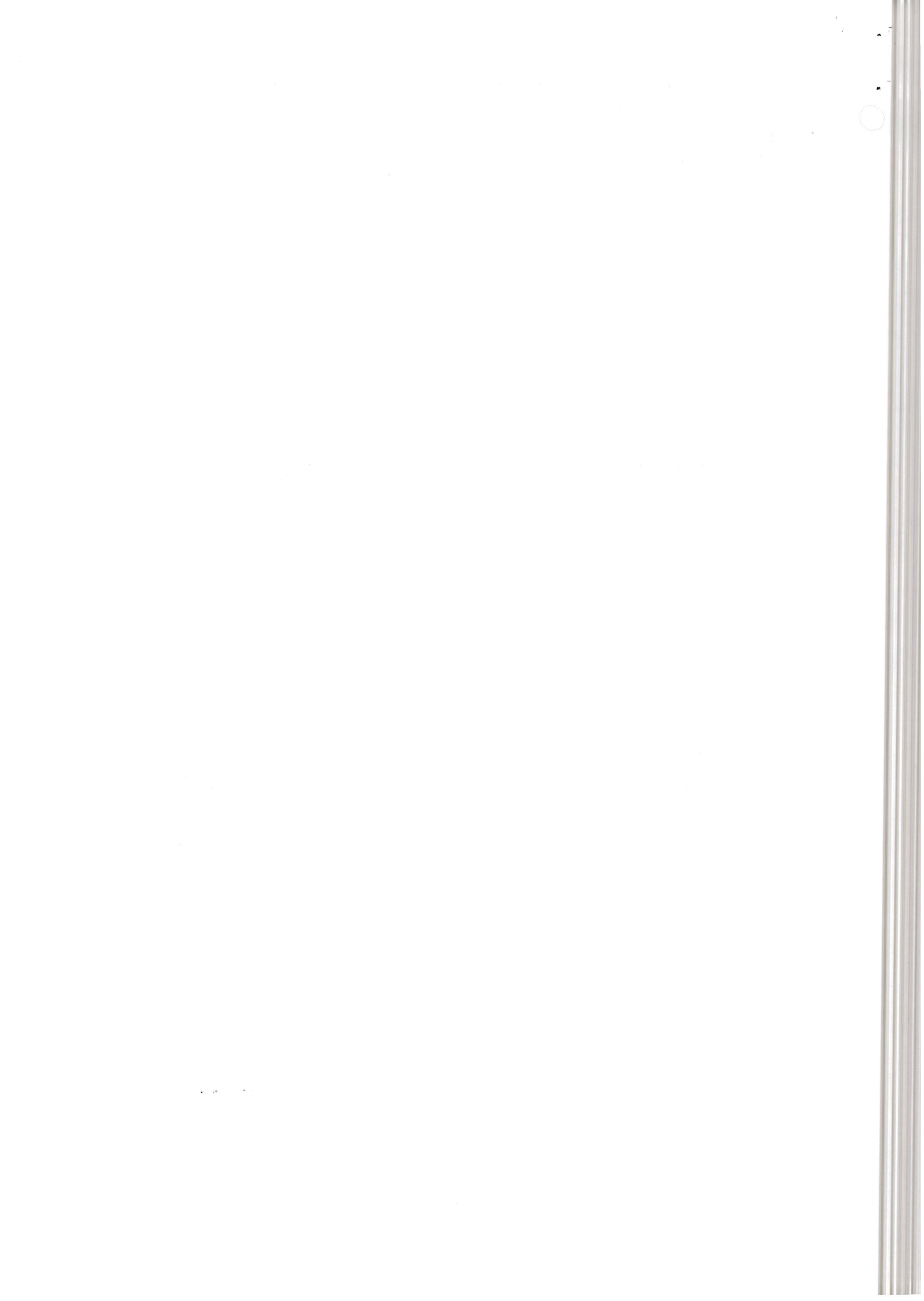
- a) Recognize the constituency as a platform for identification, performance and implementation of national government functions;
- b) Facilitate the performance and implementation of national government functions in all parts of the Republic pursuant to Article 6(3) of the Constitution;
- c) Provide for the participation of the people in the determination and implementation of identified national government development projects at the constituency level pursuant to Article 10(2)(a) of the Constitution;
- d) Promote the national values of human dignity, equity, social justice, inclusiveness, equality, human rights, non-discrimination and protection of the marginalized pursuant to Article 10 (2) (b) of the Constitution;
- e) Provide for the sustainable development of all parts of the Republic pursuant to Article 10 (2) (d) of the Constitution;
- f) Provide a legislative and policy framework pursuant to Article 21 (2) of the Constitution for the progressive realization of the economic and social rights guaranteed under Article 43 of the Constitution;
- g) Provide mechanisms for the National Assembly to deliberate on and resolve issues of concern to the people as provided for under Article 95 (2) of the Constitution;
- h) provide for a public finance system that promotes an equitable society and in particular expenditure that promotes equitable development of the country by making special provisions for marginalized groups and areas pursuant to Article 201 (b) (iii) of the Constitution;
- i) Authorize withdrawal of money from the Consolidated Fund as provided ' under Article 206 (2) (c) of the Constitution;
- j) Provide mechanisms for the National Assembly to facilitate the involvement of the people in the identification and implementation of projects for funding by the national government at the constituency level; and
- k) Provide for mechanisms for supplementing infrastructure development at the constituency level in matters falling within the functions of the national government at that level in accordance with the Constitution

Vision

Equitable Socio-economic development countrywide

Mission

To provide leadership and policy direction for effective and efficient management of the Fund



NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF)

KAMUKUNJI CONSTITUENCY

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Core Values

1. **Patriotism** – we uphold the national pride of all Kenyans through our work
2. **Participation of the people**- We involve citizens in making decisions about programmes we fund
3. **Timeliness** – we adhere to prompt delivery of service
4. **Good governance** – we uphold high standards of transparency, accountability, equity, inclusiveness and integrity in the service of the people
5. **Sustainable development** – we promote development activities that meet the needs of the present without compromising the ability of future generations to meet their own needs.

(b) Key Management

The NGCDF KAMUKUNJI day-to-day management is under the following key organs:

- i. National Government Constituencies Development Fund Board (NGCDFB)
- ii. National Government Constituency Development Fund Committee (NGCDFC)

(c) Fiduciary Management

The key management personnel who held office during the financial year ended 30th June 2018 and who had direct fiduciary responsibility were:

| No. | Designation | Name |
|-----|-----------------------|----------------------|
| 1. | Accounting Officer | Yusuf Mbuno |
| 2. | A.I.E holder | Farah Gabane Keinan |
| 3. | Sub-County Accountant | Alois Kimuyu |
| 4. | Chairperson NGCDFC | Dickens Okode Otieno |
| 5. | Member NGCDFC | Hamida Hussein Roba |

(d) Fiduciary Oversight Arrangements

The Audit and Risk Management Committee (ARMC) of NGCDF Board provide overall fiduciary oversight on the activities of NGCDF -KAMUKUNJI Constituency. The reports and recommendation of ARMC when adopted by the NGCDF Board are forwarded to the Constituency Committee for action. Any matters that require policy guidance are forwarded by the Board to the Cabinet Secretary and National Assembly Select Committee.

(e) NGCDF KAMUKUNJI Constituency Headquarters

P.O. Box 6403-00300
Nairobi, KENYA



**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF)
KAMUKUNJI CONSTITUENCY
Reports and Financial Statements
For the year ended June 30, 2018**

(f) NGCDF KAMUKUNJI Constituency Contacts

Telephone: (020) 2616403
E-mail: cdfkamukunjil@cdf.go.ke/fkeinan@cdf.go.ke
Website: www.kamukunjicdf.go.ke

(g) NGCDF KAMUKUNJI Constituency Bankers

Equity Bank, Gikomba Branch
Account number 0430262662557
P.O. Box 52222-00100, Nairobi

(h) Independent Auditors

Auditor General
Office of the Auditor General
Anniversary Towers, University Way
P.O. Box 30084
GOP 00100
Nairobi, Kenya

(i) Principal Legal Adviser

The Attorney General
State Law Office
Harambee Avenue
P.O. Box 40112
City Square 00200
Nairobi, Kenya

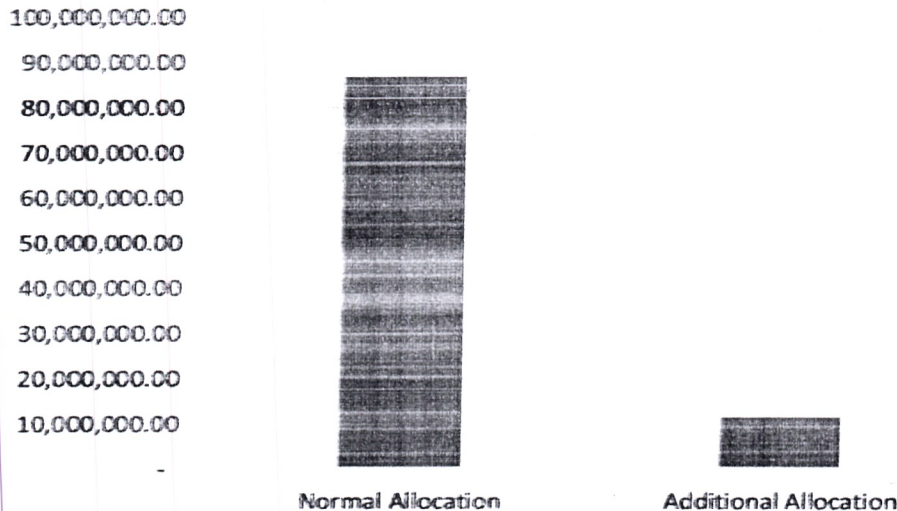


**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF)
KAMUKUNJI CONSTITUENCY
Reports and Financial Statements
For the year ended June 30, 2018**

II.FORWARD BY THE CHAIRMAN NGCDF COMMITTEE

Annual Constituency Allocation

I am pleased to present the unaudited financial statements for Kamukunji Constituency for the financial year ended 30th June 2018. During the year, the Constituency was allocated a total of Kshs 98,189,655.16 consisting of Kshs 86,810,344.82 as normal allocation and Kshs 11,379,310.34 as additional allocations.



On receipt of the above allocations, Kamukunji National Government Constituencies Development Fund Committee (NGCDFC) pursuant to the provisions of the National Government CDF Act 2015, as amended in 2016, met and allocated funds to various projects with reference to the priorities of the public participation meetings held across the Constituency. It is noteworthy that during the FY 2017/2018, we received 100% of the normal Constituency funding equivalent to Kshs 98,189,655.16 and these funds were then disbursed to earmarked projects.

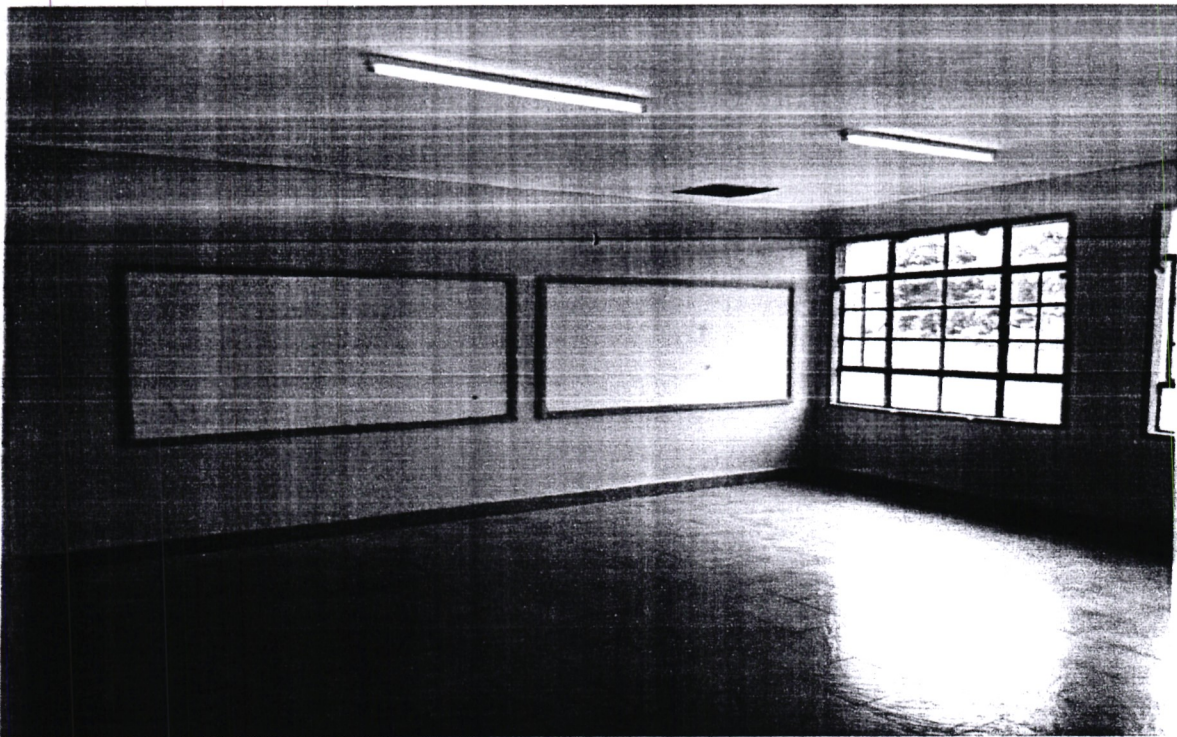
Achievements and Major Undertakings

During the year, the Committee disbursed a total of Kshs 18,724,500 as bursary to needy students in secondary, tertiary institutions and this benefitted over 2000. Major physical facilities funded are infrastructure such as renovations of classrooms, administration blocks, toilets, lockers and chairs, desks and and libraries. The continued funding towards the education sector in the Constituency has contributed to increased enrolment in primary, secondary and tertiary institutions whilst increasing retention and transition rates while equally reducing the burden of education for low income families in slums areas. Another major project undertaken during the year is the construction of boundary walls to improve security in Zawadi and New Pumwani Primary schools.

Other projects undertaken during the year include the Heshima Primary School classrooms, Ourlady of Mercy Girls Primary and Moi airbase Primary School as shown below;



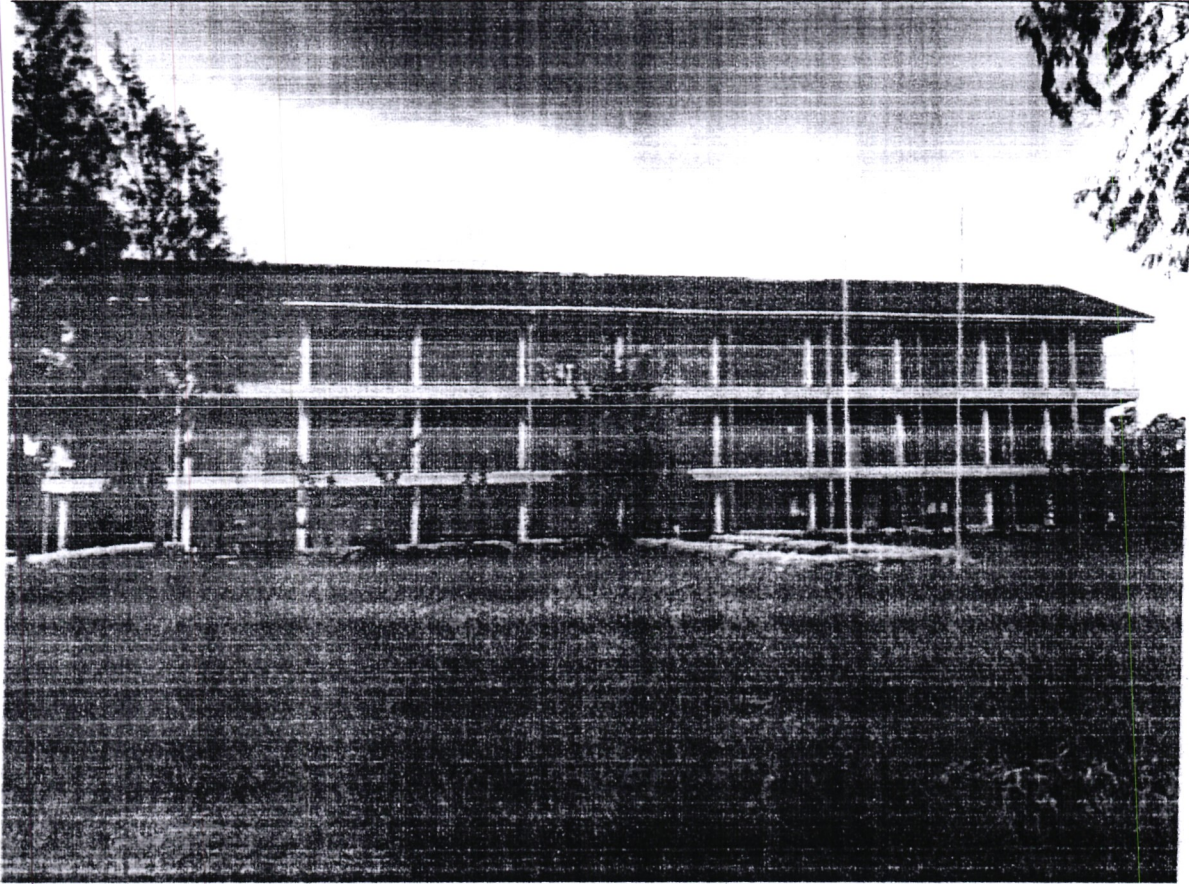
NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF)
KAMUKUNJI CONSTITUENCY
Reports and Financial Statements
For the year ended June 30, 2018



Heshima Primary School Classrooms block



NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF)
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For the year ended June 30, 2018



Moi Airbase Primary School administration block



**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF)
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Budgetary Appropriations

During the financial year 2017/2018, the overall budget utilization stood at 85.7% percent based on the funds received. This was achieved due to expeditious disbursement of funds received to earmarked projects by the NGCDF Committee. During the period Kshs 98,189,655.16 was received against the total allocation of Kshs 98,189,655.16 which consists of Kshs 86,810,344.82 in normal funding and Kshs 11,379,310.34 in additional allocations.

Development Planning

The Constituency Development Funds continue to draw interest of beneficiaries and communities alike. This has seen the receipt of many proposals from communities spanning various sectors. To ensure focus and expedite Constituency development, the Committee is reviewing its strategic plan which is a formalized road map that spells out where the Constituency is going over the next five years in project identification, implementation and management taking cognizance of the global Sustainable Development Goals, Kenya Vision 2030 and related County Integrated Development Plans. The NGCDF Committee is convinced that the strategic plan shall help the Constituency in setting priorities, focusing energy and resources, strengthening operations and ensuring that the Committee, its employees and other stakeholders are working towards a common goal and results.

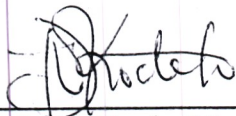
Challenges

The delay in implementing of the projects was due to the political situation in the country and the first disbursement was received on February 2018.

There is a great challenge which is the in availability of land which forces the constituency to re-allocate most of its projects which requires land.

There is also a challenge in the education sector this is because there are many needy students who are in need of support through the bursary fund which is never enough; this is due to lower middle income economy status within the constituency.

We therefore recommend that if the community and the National Government could join hand and avail land for CDF to realize the said projects which require land efficiently.



**Dickens Okode Otieno
CHAIRMAN NGCDF COMMITTEE**



**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF)
KAMUKUNJI CONSTITUENCY**

**Reports and Financial Statements
For the year ended June 30, 2018**

III. STATEMENT OF ENTITY MANAGEMENT RESPONSIBILITIES

Section 81 (1) of the Public Finance Management Act, 2013 requires that, at the end of each financial year, the accounting officer for a National Government Entity shall prepare financial statements in respect of that entity. Section 81 (3) requires the financial statements so prepared to be in a form that complies with relevant accounting standards as prescribed the Public Sector Accounting Standards Board of Kenya from time to time.

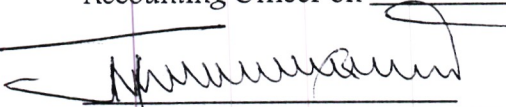
The Accounting Officer in charge of the NGCDF-KAMUKUNJI Constituency is responsible for the preparation and presentation of the entity's financial statements, which give a true and fair view of the state of affairs of the entity for and as at the end of the financial year (period) ended on June 30, 20XX. This responsibility includes: (i) maintaining adequate financial management arrangements and ensuring that these continue to be effective throughout the reporting period; (ii) maintaining proper accounting records, which disclose with reasonable accuracy at any time the financial position of the entity; (iii) designing, implementing and maintaining internal controls relevant to the preparation and fair presentation of the financial statements, and ensuring that they are free from material misstatements, whether due to error or fraud; (iv) safeguarding the assets of the entity; (v) selecting and applying appropriate accounting policies; and (vi) making accounting estimates that are reasonable in the circumstances.

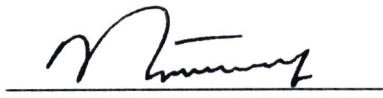
The Accounting Officer in charge of the NGCDF-KAMUKUNJI Constituency accepts responsibility for the entity's financial statements, which have been prepared on the Cash Basis Method of Financial Reporting, using appropriate accounting policies in accordance with International Public Sector Accounting Standards (IPSAS). The Accounting Officer is of the opinion that the *entity's* financial statements give a true and fair view of the state of entity's transactions during the financial year ended June 30, 2018, and of the entity's financial position as at that date. The Accounting Officer charge of the NGCDF-KAMUKUNJI Constituency further confirms the completeness of the accounting records maintained for the *entity*, which have been relied upon in the preparation of the entity's financial statements as well as the adequacy of the systems of internal financial control.

The Accounting Officer in charge of the NGCDF-KAMUKUNJI Constituency confirms that the entity has complied fully with applicable Government Regulations and the terms of external financing covenants (where applicable), and that the entity's funds received during the year under audit were used for the eligible purposes for which they were intended and were properly accounted for. Further the Accounting Officer confirms that the entity's financial statements have been prepared in a form that complies with relevant accounting standards prescribed by the Public Sector Accounting Standards Board of Kenya.

Approval of the financial statements

The NGCDF-KAMUKUNJI Constituency financial statements were approved and signed by the Accounting Officer on _____ 2018.


Fund Account Manager
Name: _____


Sub-County Accountant
Name: _____
ICPAK Member Number: 8506



REPUBLIC OF KENYA

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Fax: +254-20-311482
E-Mail: oag@oagkenya.go.ke
Website: www.kenao.go.ke



P.O. Box 30084-00100
NAIROBI

OFFICE OF THE AUDITOR-GENERAL

REPORT OF THE AUDITOR-GENERAL ON NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND – KAMUKUNJI CONSTITUENCY FOR THE YEAR ENDED 30 JUNE 2018

REPORT ON THE FINANCIAL STATEMENTS

Opinion

I have audited the accompanying financial statements of National Government Constituencies Development Fund - Kamukunji Constituency set out on pages 9 to 27, which comprise the statement of assets as at 30 June 2018, and the statement of receipts and payments, statement of cash flow and summary statement of appropriation for the year then ended, and a summary of significant accounting policies and other explanatory information in accordance with the provisions of Article 229 of the Constitution of Kenya and Section 35 of the Public Audit Act, 2015. I have obtained all the information and explanations which, to the best of my knowledge and belief, were necessary for the purpose of the audit.

In my opinion, the financial statements present fairly, in all material respects, the financial position of National Government Constituencies Development Fund- Kamukunji Constituency as at 30 June 2018, and of its financial performance and its cash flows for the year then ended, in accordance with International Public Sector Accounting Standards (Cash Basis) and comply with the Public Finance Management Act, 2012 and National Government Constituencies Development Fund Act, 2015.

Basis for Opinion

The audit was conducted in accordance with International Standards of Supreme Audit Institutions (ISSAIs). I am independent of National Government Constituencies Development Fund- Kamukunji Constituency in accordance with ISSAI 30 on Code of Ethics. I have fulfilled other ethical responsibilities in accordance with the ISSAI and in accordance with other ethical requirements applicable to performing audits of financial statements in Kenya. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Key Audit Matters

Key audit matters are those matters that, in my professional judgment, are of most significance in the audit of the financial statements. Except for the matters described in the Basis for Conclusion on Lawfulness and Effectiveness in Use of Public Resources section, I have determined that there are no key audit matters to communicate in my report.

*Report of the Auditor-General on the Financial Statements of National Government Constituencies Development Fund –
Kamukunji Constituency for the year ended 30 June 2018*

REPORT OF LAWFULNESS AND EFFECTIVENESS IN USE OF PUBLIC RESOURCES

Conclusion

As required by Article 229(6) of the Constitution, based on the audit procedures performed, except for the matters described in the Basis for Conclusion on Lawfulness and Effectiveness in Use of Public Resources section of my report, I confirm that, nothing else has come to my attention to cause me to believe that public resources have not been applied lawfully and in an effective way.

Basis for Conclusion

1. Budget Performance - Under Absorption of the Expenditure Budget

During the year under review, the fund budgeted expenditure amounted to Kshs.98,343,967. However, overall actual expenditures for the year was Kshs.84,315,750 resulting in an under expenditure of Kshs.14,028,217 which is equivalent to about 14% of the total budget.

Further analysis of the budget against actual expenditure indicate that out of the development budget of Kshs.86,993,036, an amount of Kshs.76,477,616 was spent resulting in an under expenditure of Kshs.10,515,420 or 12% of the development budget. Some of the development projects planned for but not implemented include, building of gabions along Nairobi River in Kinyago slums – Kshs.1,736,206 and Shauri Moyo Police Station boundary wall – Kshs.5,500, 000.

The overall under expenditure was mainly on use of goods and services - Kshs.2,796,668 and other grants and transfers Kshs.10,258,113. The under expenditure is an indication that approved programs were not fully implemented which in turn impacted negatively on service delivery to the constituents.

The audit was conducted in accordance with ISSAI 4000. The standard requires that I comply with ethical requirements and plan and perform the audit to obtain assurance about whether the activities, financial transactions and information reflected in the financial statements are in compliance, in all material respects, with the authorities that govern them. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my conclusion.

REPORT ON EFFECTIVENESS OF INTERNAL CONTROLS, RISK MANAGEMENT AND GOVERNANCE

Conclusion

As required by Section 7 (1) (a) of the Public Audit Act, 2015, based on the audit procedures performed, except for the matters described in the Basis for Conclusion on Lawfulness and Effectiveness in Use of Public Resources section of my report, I confirm that, nothing else

has come to my attention to cause me to believe that internal controls, risk management and governance were not effective.

Basis for Conclusion

The audit was conducted in accordance with ISSAI 1315 and ISSAI 1330. The standards require that I plan and perform the audit to obtain assurance about whether processes and systems of internal control, risk management and governance were operating effectively, in all material respects. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my conclusion.

Responsibilities of Management and Those Charged with Governance

Management is responsible for the preparation and fair presentation of these financial statements in accordance with International Public Sector Accounting Standards (Cash Basis) and for maintaining effective internal controls as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error and for its assessment of the effectiveness of internal control, risk management and governance.

In preparing the financial statements, management is responsible for assessing the ability of National Government Constituencies Development Fund- Kamukunji Constituency to sustain services, disclosing and as applicable matters related to sustainability of services and using the applicable basis of accounting unless the management either intends to cease operations, or have no realistic alternative but to do so.

Management is also responsible for the submission of the financial statements to the Auditor-General in accordance with the provisions of Section 47 of the Public Audit Act, 2015.

In addition to the responsibility for the preparation and presentation of the financial statements described above, management is also responsible for ensuring that the activities, financial transactions and information reflected in the financial statements are in compliance with the authorities which govern them, and that public resources are applied in an effective way.

Those charged with governance are responsible for overseeing the financial reporting process, reviewing the effectiveness of how the entity monitors compliance with relevant legislative and regulatory requirements, ensuring that effective processes and systems are in place to address key roles and responsibilities in relation to governance and risk management, and ensuring the adequacy and effectiveness of the control environment.

Auditor-General's Responsibilities for the Audit

The audit objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion in accordance with the provisions of Section 48 of the Public Audit Act, 2015 and submit the audit report in compliance with Article 229(7) of the Constitution. Reasonable assurance is a high level of assurance, but is

not a guarantee that an audit conducted in accordance with ISSAIs will always detect a material misstatement and weakness when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

In addition to the audit of the financial statements, a compliance audit is planned and performed to express a conclusion about whether, in all material respects, the activities, financial transactions and information reflected in the financial statements are in compliance with the authorities that govern them in accordance with the provisions of Article 229(6) of the Constitution and submit the audit report in compliance with Article 229(7) of the Constitution.

Further, in planning and performing the audit of the financial statements and audit of compliance, I consider internal control in order to give an assurance on the effectiveness of internal controls, risk management and governance processes and systems in accordance with the provisions of Section 7 (1) (a) of the Public Audit Act, 2015 and submit the audit report in compliance with Article 229(7) of the Constitution. My consideration of the internal control would not necessarily disclose all matters in the internal control that might be material weaknesses under the ISSAIs. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements caused by error or fraud in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions.

Because of its inherent limitations, internal control may not prevent or detect misstatements and instances of non-compliance. Also, projections of any evaluation of effectiveness to future periods are subject to the risk that controls may become inadequate because of changes in conditions, or that the degree of compliance with the policies and procedures may deteriorate.

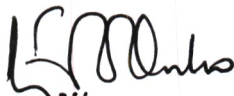
As part of an audit conducted in accordance with ISSAIs, I exercise professional judgement and maintain professional skepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the directors.

- Conclude on the appropriateness of the management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Fund's ability to sustain its services. If I conclude that a material uncertainty exists, I am required to draw attention in the auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to the date of my audit report. However, future events or conditions may cause the Fund to cease sustaining its services
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Obtain sufficient appropriate audit evidence regarding the financial information and business activities of the National Government Constituencies Development Fund-Kamukunji Constituency to express an opinion on the financial statements.
- Perform such other procedures as I consider necessary in the circumstances.

I communicate with the management regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that are identified during the audit.

I also provide management with a statement that I have complied with relevant ethical requirements regarding independence, and to communicate with them all relationships and other matters that may reasonably be thought to bear on my independence, and where applicable, related safeguards.



FCPA Edward R. O. Ouko, CBS
AUDITOR-GENERAL

Nairobi

09 April 2019

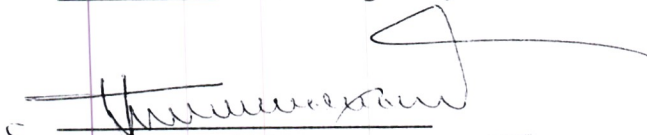



NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF)
KAMUKUNJI CONSTITUENCY
Reports and Financial Statements
For the year ended June 30, 2018

IV. STATEMENT OF RECEIPTS AND PAYMENTS

| | Note | 2017-2018 | 2016-2017 |
|---|------|-------------------|---------------------|
| | | Kshs | Kshs |
| RECEIPTS | | | |
| Transfers from CDF board-AIEs' Received | 1 | 98,189,655 | 84,003,349 |
| Proceeds from Sale of Assets | 2 | - | - |
| Other Receipts | 3 | 38,000 | 53,000 |
| TOTAL RECEIPTS | | 98,227,655 | 84,056,349 |
| PAYMENTS | | | |
| Compensation of employees | 4 | 1,122,871 | 1,946,522 |
| Use of goods and services | 5 | 6,715,263 | 8,457,894 |
| Transfers to Other Government Units | 6 | 46,037,229 | 60,758,794 |
| Other grants and transfers | 7 | 30,440,387 | 47,058,307 |
| Acquisition of Assets | 8 | - | - |
| Other Payments | 9 | - | - |
| TOTAL PAYMENTS | | 84,315,750 | 118,221,517 |
| SURPLUS/DEFICIT | | 13,911,905 | (34,165,169) |

The accounting policies and explanatory notes to these financial statements form an integral part of the financial statements. The NGCDF-KAMUKUNJI Constituency financial statements were approved on _____ 2018 and signed by:


Fund Account Manager
Name:


Sub-County Accountant
Name:
ICPAK Member Number: 8506

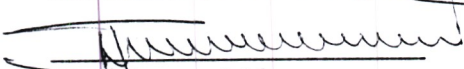


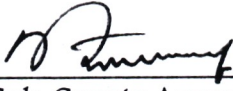
NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF)
KAMUKUNJI CONSTITUENCY
Reports and Financial Statements
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V. STATEMENT OF ASSETS

| | Note | 2017-2018 | 2016-2017 |
|--|------|-------------------|----------------|
| | | Kshs | Kshs |
| FINANCIAL ASSETS | | | |
| Cash and Cash Equivalents | | | |
| Bank Balances (as per the cash book) | 10A | 14,028,217 | 116,312 |
| Cash Balances (cash at hand) | 10B | - | - |
| Total Cash & Cash Equivalents | | 14,028,217 | 116,312 |
| current receivables-Outstanding Imprests | 11 | - | - |
| TOTAL FINANCIAL ASSETS | | 14,028,217 | 116,312 |
| FINANCIAL LIABILITIES | | | |
| Accounts payables-Retention | 12 | | |
| NET FINANCIAL ASSETS | | 14,028,217 | 116,312 |
| REPRESENTED BY | | | |
| Fund balance b/fwd 1st July...2017 | 13 | 116,312 | 34,281,480 |
| Surplus/Deficit for the year | | 13,911,905 | (34,165,169) |
| Prior year adjustments | 14 | - | |
| NET-FINANCIAL POSITION | | 14,028,217 | 116,312 |

The accounting policies and explanatory notes to these financial statements form an integral part of the financial statements. The NGCDF-KAMUKUNJI Constituency financial statements were approved on _____ 2018 and signed by:


Fund Account Manager
Name:


Sub-County Accountant
Name:
ICPAK Member Number: 8506

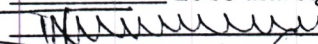


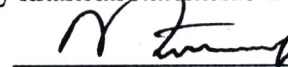
**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF)
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VI. STATEMENT OF CASHFLOW

| Receipts for operating income | | 2017-2018 | 2016-2017 |
|---|-----|------------|--------------|
| Transfers from CDF Board | 1 | 98,189,655 | 84,003,349 |
| Other Receipts | 3 | 38,000 | 53,000 |
| | | 98,227,655 | 84,056,349 |
| Payments for operating expenses | | | |
| Compensation of Employees | 4 | 1,122,871 | 1,946,522 |
| Use of goods and services | 5 | 6,715,263 | 8,457,894 |
| Transfers to Other Government Units | 6 | 46,037,229 | 60,758,794 |
| Other grants and transfers | 7 | 30,440,387 | 47,058,307 |
| Other Payments | 9 | - | - |
| Adjusted for: | | | |
| Adjustments during the year (retention) | | - | - |
| | | 84,315,750 | 118,221,517 |
| Net cash flow from operating activities | | 13,911,905 | (34,165,169) |
| CASHFLOW FROM INVESTING ACTIVITIES | | | |
| Proceeds from Sale of Assets | 2 | - | - |
| Acquisition of Assets | 8 | - | - |
| Net cash flows from Investing Activities | | 13,911,905 | (34,165,169) |
| NET INCREASE IN CASH AND CASH EQUIVALENT | | | |
| Cash and cash equivalent at BEGINNING of the year | 12 | 116,312 | 34,281,480 |
| Cash and cash equivalent at END of the year | 10A | 14,028,217 | 116,312 |

The accounting policies and explanatory notes to these financial statements form an integral part of the financial statements. The NGCDF-KAMUKUNJI Constituency financial statements were approved on _____ 2018 and signed by:


Fund Account Manager
Name:


Sub-County Accountant
Name:
ICPAK Member Number: 8506



NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) – KAMUKUNJI CONSTITUENCY

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VII. SUMMARY STATEMENT OF APPROPRIATION: RECURRENT AND DEVELOPMENT COMBINED

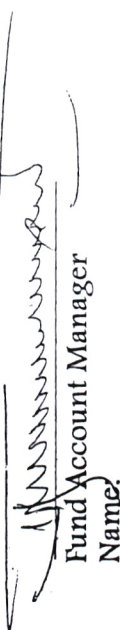
| Receipt/Expense Item | Original Budget | | Adjustments | | Final Budget | | Actual on Comparable Basis | | Budget Utilisation Difference | | % of Utilisation | |
|-------------------------------------|-----------------|--------|---------------|--|--------------|--|----------------------------|--|-------------------------------|--|------------------|--|
| | a | | b | | c=a+b | | d | | e=c-d | | f=d/c % | |
| RECEIPTS | | | | | | | | | | | | |
| Transfers from CDF Board | 86,810,345 | | 11,495,622 | | 98,305,967 | | 98,305,967 | | 0 | | 100% | |
| Proceeds from Sale of Assets | | | | | | | | | | | | |
| Other Receipts | | 38,000 | | | 38,000 | | 38,000 | | | | | |
| TOTALS | 86,810,345 | | 11,533,622 | | 98,343,967 | | 98,343,967 | | 0 | | 100% | |
| PAYMENTS | | | | | | | | | | | | |
| Compensation of Employees | 1,839,000 | | | | 1,839,000 | | 1,122,871 | | 716,129 | | 61.1% | |
| Use of goods and services | 9,473,931 | | 38,000.00 | | 9,511,931 | | 6,715,263 | | 2,796,668 | | 70.6% | |
| Transfers to Other Government Units | 35,576,421 | | 10,810,344.83 | | 46,386,766 | | 46,037,229 | | 349,537 | | 99.2% | |
| Other grants and transfers | 35,243,965 | | 685,277.51 | | 35,929,243 | | 25,671,130 | | 10,258,113 | | 71.4% | |
| Acquisition of Assets | - | | - | | - | | - | | - | | 0.0% | |
| Other Payments | 4,677,027.20 | | - | | 4,677,027.20 | | 4,769,257.00 | | (92,229.80) | | 0.0% | |
| TOTALS | 86,810,345 | | 11,533,622 | | 98,343,967 | | 84,315,750 | | 14,028,217 | | 85.7% | |

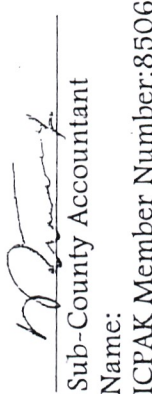
(a) The constituency realized kshs 38,000 through sale of tenders, which is included as part of the adjustments.

(b) The received additional funding amounting to Kshs. 11,379,310.35

(c) In the financial year 2017/2018, KAMUKUNJI NG-CDF utilized 85.7% of the received funds from the NG-CDF Board

The NGCDF-KAMUKUNJI Constituency financial statements were approved on _____ 2018 and signed by:


Fund Account Manager
Name:


Sub-County Accountant
Name:
ICPAK Member Number:8506



**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) –
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VIII. SIGNIFICANT ACCOUNTING POLICIES

The principle accounting policies adopted in the preparation of these financial statements are set out below:

1. Statement of Compliance and Basis of Preparation

The financial statements have been prepared in accordance with Cash-basis International Public Sector Accounting Standards (IPSAS) as prescribed by the Public Sector Accounting Standards Board (PSASB) and set out in the accounting policy note below. This cash basis of accounting has been supplemented with accounting for; a) receivables that include imprests and salary advances and b) payables that include deposits and retentions.

The financial statements comply with and conform to the form of presentation prescribed by the PSASB. The accounting policies adopted have been consistently applied to all the years presented.

2. Reporting Entity

The financial statements are for the NGCDF-KAMUKUNJI Constituency. The financial statements encompass the reporting entity as specified under section 81 of the PFM Act 2012

3. Reporting Currency

The financial statements are presented in Kenya Shillings (KShs), which is the functional and reporting currency of the Government and all values are rounded to the nearest Kenya Shilling.

4. Significant Accounting Policies

The accounting policies set out in this section have been consistently applied by the Entity for all the years presented.

a) Recognition of Receipts

The Entity recognises all receipts from the various sources when the event occurs and the related cash has actually been received by the Entity.

Tax Receipts

Tax receipts are recognized in the books of accounts when cash is received. Cash is considered as received when notification of tax remittance is received. (Check if this policy is applicable to entity)

Transfers from the Exchequer

Transfers from the exchequer are recognized in the books of accounts when cash is received. Cash is considered as received when payment instruction is issued to the bank and notified to the receiving entity.



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SIGNIFICANT ACCOUNTING POLICIES

External Assistance

External assistance is received through grants and loans from multilateral and bilateral development partners.

Grants and loans shall be recognized in the books of accounts when cash is received. Cash is considered as received when a payment advice is received by the recipient entity or by the beneficiary.

In case of grant/loan in kind, such grants are recorded upon receipt of the grant item and upon determination of the value. The date of the transaction is the value date indicated on the payment advice. A similar recognition criteria is applied for loans received in the form of a direct payment.

During the year ended 30th June 2018, there were no instances of non-compliance with terms and conditions which have resulted in cancellation of external assistance loans.

Other receipts

These include Appropriation-in-Aid and relates to receipts such as proceeds from disposal of assets and sale of tender documents. These are recognized in the financial statements the time associated cash is received.

b) Recognition of payments

The Entity recognises all payments when the event occurs and the related cash has actually been paid out by the Entity.

Compensation of Employees

Salaries and wages, allowances, statutory contribution for employees are recognized in the period when the compensation is paid.

Use of Goods and Services

Goods and services are recognized as payments in the period when the goods/services are paid for. Such expenses, if not paid during the period where goods/services are consumed, shall be disclosed as pending bills.

Acquisition of Fixed Assets

The payment on acquisition of property plant and equipment items is not capitalized. The cost of acquisition and proceeds from disposal of these items are treated as payments and receipts items respectively. Where an asset is acquired in a non-exchange transaction for nil or nominal consideration and the fair value of the asset can be reliably established, a contra transaction is recorded as receipt and as a payment.

A fixed asset register is maintained by each public entity and a summary provided for purposes of consolidation. This summary is disclosed as an annexure to the financial statements.



**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) –
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SIGNIFICANT ACCOUNTING POLICIES

5. In-kind contributions

In-kind contributions are donations that are made to the Entity in the form of actual goods and/or services rather than in money or cash terms. These donations may include vehicles, equipment or personnel services. Where the financial value received for in-kind contributions can be reliably determined, the Entity includes such value in the statement of receipts and payments both as receipts and as payments in equal and opposite amounts; otherwise, the contribution is not recorded.

6. Cash and Cash Equivalents

Cash and cash equivalents comprise cash on hand and cash at bank, short-term deposits on call and highly liquid investments with an original maturity of three months or less, which are readily convertible to known amounts of cash and are subject to insignificant risk of changes in value. Bank account balances include amounts held at the Central Bank of Kenya and at various commercial banks at the end of the financial year.

7. Accounts Receivable

For the purposes of these financial statements, imprests and advances to authorised public officers and/or institutions which were not surrendered or accounted for at the end of the financial year are treated as receivables. This is in recognition of the government practice where the imprest payments are recognized as payments when fully accounted for by the imprest or AIE holders. This is an enhancement to the cash accounting policy. Other accounts receivables are disclosed in the financial statements.

8. Accounts Payable

For the purposes of these financial statements, deposits and retentions held on behalf of third parties have been recognized on an accrual basis (as accounts payables). This is in recognition of the government practice of retaining a portion of contracted services and works pending fulfilment of obligations by the contractor and to hold deposits on behalf of third parties. This is an enhancement to the cash accounting policy adopted by National Government Ministries and Agencies. Other liabilities including pending bills are disclosed in the financial statements.

9. Pending Bills

Pending bills consist of unpaid liabilities at the end of the financial year arising from contracted goods or services during the year or in past years. As pending bills do not involve the payment of cash in the reporting period, they recorded as 'memorandum' or 'off-balance' items to provide a sense of the overall net cash position of the Entity at the end of the year. When the pending bills are finally settled, such payments are included in the Statement of Receipts and Payments in the year in which the payments are made.

10. Unutilized Funds

Unutilized funds consist of bank balances in the constituency account and previous year(s) balances not yet disbursed by the Board to the constituency at the beginning of the financial year. These balances are available for use in the year under review to fund projects approved in the respective prior financial years consistent with sec 6(2) and sec 7(1) of NGCDF Act, 2015.



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KAMUKUNJI CONSTITUENCY
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SIGNIFICANT ACCOUNTING POLICIES

11. Budget

The budget is developed on a comparable accounting basis (cash basis except for imprest and deposits, which are accounted for on an accrual basis), the same accounts classification basis, and for the same period as the financial statements. The original budget was approved by Parliament on June 2017 for the period 1st July 2017 to 30th June 2018 as required by Law and there was one supplementary adjustment to the original budget during the year. Included in the adjustments are the unutilized funds.

A comparison of the actual performance against the comparable budget for the financial year under review has been included in the financial statements.

12. Comparative Figures

Where necessary, comparative figures for the previous financial year have been amended or reconfigured to conform to the required changes in presentation.

13. Subsequent Events

There have been no events subsequent to the financial year end with a significant impact on the financial statements for the year ended 30th June 2018.

14. Errors

Material prior period errors shall be corrected retrospectively in the first set of financial statements authorized for issue after their discovery by: i. restating the comparative amounts for prior period(s) presented in which the error occurred; or ii. If the error occurred before the earliest prior period presented, restating the opening balances of assets, liabilities and net assets/equity for the earliest prior period presented.

During the year, errors that have been corrected are disclosed under note 14 explaining the nature and amounts.

15. Related Party Transactions

Related party relationships are a normal feature of commerce. Specific information with regards to related party transactions is included in the disclosure notes.



**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) –
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IX. NOTES TO THE FINANCIAL STATEMENTS

| 1 TRANSFERS FROM OTHER GOVERNMENT AGENCIES | | | | |
|--|--------------|-------------------|-------------------|--|
| Description | | 2017-2018 | 2016-2017 | |
| | | Kshs | Kshs | |
| Normal Allocation | | 5,500,000 | 2,106,797 | |
| | | 37,905,172 | 4,094,828 | |
| | | 21,000,000 | 36,853,449 | |
| | | 22,405,173 | 40,948,275 | |
| | | 11,379,310 | - | |
| TOTAL | | 98,189,655 | 84,003,349 | |
| 2 PROCEEDS FROM SALE OF NON-FINANCIAL ASSETS | | | | |
| Description | | 2017-2018 | 2016-2017 | |
| | | Kshs | Kshs | |
| Receipts from the Sale of Buildings | | - | - | |
| Receipts from the Sale of Vehicles and Transport Equipment | | - | - | |
| Receipts from the Sale Plant Machinery and Equipment | | - | - | |
| Receipts from the Sale of office and general equipment | | - | - | |
| | Total | - | - | |
| 3 OTHER RECEIPTS | | | | |
| Description | | 2017-2018 | 2016-2017 | |
| | | Kshs | Kshs | |
| Interest Received | | - | - | |
| Rents | | - | - | |
| Sale of tender documents | | 38,000 | 53,000 | |
| Other Receipts Not Classified Elsewhere (specify) | | - | - | |
| Total | | 38,000 | 53,000 | |
| | | | | |
| | | | | |



**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) –
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| 4 COMPENSATION OF EMPLOYEES | | | |
|---|--|------------------|------------------|
| Description | | 2017-2018 | 2016-2017 |
| | | Kshs | Kshs |
| Basic wages of contractual employees | | 1,108,471 | 1,088,640 |
| Basic wages of casual labour | | - | - |
| Personal allowances paid as part of salary | | - | - |
| House allowance | | - | - |
| Transport allowance | | - | - |
| Leave allowance | | - | - |
| Other personnel payments | | - | - |
| employer contribution to NSSF | | 14,400 | 13,200 |
| gratuity | | | 844,682 |
| Total | | 1,122,871 | 1,946,522 |
| 5 USE OF GOODS AND SERVICES | | | |
| Description | | 2017-2018 | 2016-2017 |
| | | Kshs | Kshs |
| Utilities, supplies and services | | 40,000 | |
| Office rent | | | |
| Communication, supplies and services | | 80,000 | |
| Domestic travel and subsistence | | 35,000 | |
| Printing, advertising and information supplies & services | | 167,200 | 2,030,500 |
| Rentals of produced assets | | | |
| Training expenses | | 1,900,001 | 850,000 |
| Other committee expenses | | 130,000 | 1,742,000 |
| Committee allowance | | 1,080,000 | 1,725,000 |
| Hospitality supplies and services | | | |
| Insurance costs | | | |
| Specialised materials and services | | | |



**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) –
KAMUKUNJI CONSTITUENCY
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| | | | | |
|--|--|-------------------|-------------------|--|
| Office and general supplies and services | | 3,258,611 | 2,099,999 | |
| Fuel ,oil & lubricants | | | | |
| Other operating expenses | | | 10,395 | |
| Routine maintenance – vehicles and other transport equipment | | | | |
| Bank charges | | 24,451 | | |
| Total | | 6,715,263 | 8,457,894 | |
| 6 TRANSFER TO OTHER GOVERNMENT ENTITIES | | | | |
| Description | | 2017-2018 | 2016-2017 | |
| | | Kshs | Kshs | |
| Transfers to primary schools | | 37,102,854 | 20,653,629 | |
| Transfers to secondary schools | | 8,934,375 | 21,790,715 | |
| Transfers to Tertiary institutions | | | 18,314,450 | |
| Transfers to Health institutions | | | | |
| TOTAL | | 46,037,229 | 60,758,794 | |
| 7 OTHER GRANTS AND OTHER PAYMENTS | | | | |
| Description | | 2017-2018 | 2016-2017 | |
| | | Kshs | Kshs | |
| Bursary -Secondary | | 18,724,500 | 15,000,000 | |
| Bursary -Tertiary | | - | 15,962,500 | |
| Bursary-Special schools | | - | | |
| Mocks & CAT | | - | | |
| water/Sewers | | - | | |
| Agriculture (Markets) | | - | | |
| Electricity projects | | - | | |
| Security | | | 10,094,680 | |
| Roads | | | | |
| Sports | | 1,840,000 | 1,713,927 | |
| Environment | | | | |
| Emergency Projects (specify) | | 5,106,630 | 4,287,200 | |
| Development - factories/stadiums | | 4,769,257 | - | |
| Total | | 30,440,387 | 47,058,307 | |



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| 8 ACQUISITION OF ASSETS | | | | |
|---|----------------|------------------|------------------|--|
| <u>Non Financial Assets</u> | | 2017-2018 | 2016-2017 | |
| | | Kshs | Kshs | |
| Purchase of Buildings | | - | - | |
| Construction of Buildings | | | - | |
| Refurbishment of Buildings | | - | - | |
| Purchase of Vehicles | | - | - | |
| Purchase of Bicycles & Motorcycles | | - | - | |
| Overhaul of Vehicles | | - | - | |
| Purchase of Office furniture and fittings | | - | - | |
| Purchase of computers ,printers and other IT equipments | | | | |
| Purchase of photocopier | | - | - | |
| Purchase of other office equipments | | - | - | |
| Acquisition of Land | | - | - | |
| | | - | - | |
| Total | | - | - | |
| 9 OTHER PAYMENTS | | | | |
| | | 2017-2018 | 2016-2017 | |
| | | Kshs | Kshs | |
| Constituency | | - | - | |
| specify | | - | - | |
| | | - | - | |
| TOTAL | | - | - | |
| 10A: Bank Balances (cash book bank balance) | | | | |
| Name of Bank | Account Number | 2017-2018 | 2016-2017 | |
| | | Kshs (30/6/2018) | Kshs (30/6/2017) | |
| <i>Equity bank</i> | | 14,028,217 | 116,312 | |
| Total | | 14,028,217 | 116,312 | |
| | | | | |
| | | | | |
| 10B: CASH IN HAND | | | | |



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| | | 2017-2018 | 2016-2017 | |
|--|---------------------------|---------------------|---------------------|----------------------------|
| | | Kshs (30/6/2018) | Kshs (30/6/2017) | |
| Location 1 | | - | - | |
| Location 2 | | - | - | |
| Location 3 | | - | - | |
| Other receipts (specify) | | - | - | |
| | | | | |
| Total | | - | - | |
| <i>[Provide cash count certificates for each]</i> | | | | |
| 11: OUTSTANDING IMPRESTS | | | | |
| <i>Name of Officer</i> | <i>Date imprest taken</i> | <i>Amount Taken</i> | <i>Amount Taken</i> | <i>Balance (30/6/2018)</i> |
| | | <i>Kshs</i> | <i>Kshs</i> | <i>Kshs</i> |
| <i>Name of Officer</i> | <i>dd/mm/yy</i> | - | | - |
| <i>Name of Officer</i> | <i>dd/mm/yy</i> | - | | - |
| <i>Name of Officer</i> | <i>dd/mm/yy</i> | - | | - |
| <i>Name of Officer</i> | <i>dd/mm/yy</i> | - | | - |
| <i>Name of Officer</i> | <i>dd/mm/yy</i> | - | | - |
| <i>Name of Officer</i> | <i>dd/mm/yy</i> | - | | - |
| Total | | | | - |
| 12 Retention | | | | |
| | | 2017 - 2018 | 2016 - 2017 | |
| Supplier/Contractor | PV No. | | | |
| | | - | - | |
| | | | | |
| TOTAL | | - | - | |
| 13 BALANCES BROUGHT FORWARD | | | | |
| | | 2017 - 2018 | 2016 - 2017 | |
| | | Kshs (1//7/2017) | Kshs (1//7/2016) | |
| <i>Equity bank</i> | | 116,312 | 34,281,480 | |
| Total | | 116,312 | 34,281,480 | |
| <i>[Provide short appropriate explanations as necessary]</i> | | | | |
| | | | | |
| | | | | |
| 14 PRIOR YEAR ADJUSTMENTS | | | | |
| | | 2017 - 2018 | 2016 - 2017 | |
| | | Kshs | Kshs | |
| Bank accounts | | | | |



**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) –
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| | | | | |
|---|--|-------------|-------------|--|
| Cash in hand | | - | | |
| Imprest | | - | | |
| Total | | - | | |
| 15 OTHER IMPORTANT DISCLOSURES | | | | |
| 15.1: PENDING ACCOUNTS PAYABLE (See Annex 1) | | | | |
| | | 2017 - 2018 | 2016 - 2017 | |
| | | Kshs | Kshs | |
| Construction of buildings | | - | | |
| Construction of civil works | | - | | |
| Supply of goods | | - | | |
| Supply of services | | - | | |
| TOTAL | | - | | |
| 15.2: PENDING STAFF PAYABLES (See Annex 2) | | | | |
| | | 2017 - 2018 | 2016 - 2017 | |
| | | Kshs | Kshs | |
| Senior management | | - | | |
| Middle management | | - | | |
| Unionisable employees | | - | | |
| Others (<i>specify</i>) | | - | | |
| 15.3: OTHER PENDING PAYABLES (See Annex 3) | | | | |
| | | 2017 - 2018 | 2016 - 2017 | |
| | | Kshs | Kshs | |
| Amounts due to other Government entities (see attached list) | | - | | |
| Amounts due to other grants and other transfers (see attached list) | | - | | |
| Others (<i>specify</i>) | | - | | |



NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) – KAMUKUNJI CONSTITUENCY Reports
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ANNEX 1 - ANALYSIS OF PENDING ACCOUNTS PAYABLE

| Supplier of Goods or Services | Original Amount | Date Contracted | Amount Paid To-Date | Outstanding Balance 2018 | Outstanding Balance 2017 | Comments |
|--|-----------------|-----------------|---------------------|--------------------------|--------------------------|-------------------------------------|
| | a | b | C | d=a-c | | |
| Construction of buildings | | | | | | |
| 1. Renovations of 3 blocks of classrooms at Heshima Pry School | 9,625,494.40 | March 2017 | 5,291,880.58 | 4,333,613.8 | 0.00 | To be allocated next financial year |
| 2. | | | | | | |
| 3. | | | | | | |
| Sub-Total | 9,625,494.40 | | 5,291,880.58 | 4,333,613.8 | 0.00 | |
| Construction of civil works | | | | | | |
| 4. | | | | | | |
| 5. | | | | | | |
| 6. | | | | | | |
| Sub-Total | | | | | | |
| Supply of goods | | | | | | |
| 7. | | | | | | |
| 8. | | | | | | |
| 9. | | | | | | |
| Sub-Total | | | | | | |
| Supply of services | | | | | | |
| 10. | | | | | | |
| 11. | | | | | | |
| 12. | | | | | | |
| Sub-Total | | | | | | |
| Grand Total | 9,625,494.40 | | 5,291,880.58 | 4,333,613.8 | 0.00 | |



NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) – KAMUKUNJI CONSTITUENCY Reports
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ANNEX 2 - ANALYSIS OF PENDING STAFF PAYABLES

| Name of Staff | Job Group | Original Amount | Date Payable Contracted | Amount Paid To-Date | Outstanding Balance 2018 | Outstanding Balance 2017 | Comments |
|------------------------------|--------------------|-----------------|-------------------------|---------------------|--------------------------|--------------------------|----------|
| | | a | b | c | d=a-c | | |
| Senior Management | | | | | | | |
| 1. | | | | | | | |
| 2. | | | | | | | |
| 3. | | | | | | | |
| | Sub-Total | | | | | | |
| Middle Management | | | | | | | |
| 4. | | | | | | | |
| 5. | | | | | | | |
| 6. | | | | | | | |
| | Sub-Total | | | | | | |
| Unionisable Employees | | | | | | | |
| 7. | | | | | | | |
| 8. | | | | | | | |
| 9. | | | | | | | |
| | Sub-Total | | | | | | |
| Others (specify) | | | | | | | |
| 10. SALARIES | | | | | | | |
| 11.NSSF | | | | | | | |
| 12.NHIF | | | | | | | |
| | Sub-Total | | | | | | |
| | Grand Total | | | | | | |





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ANNEX 4 – SUMMARY OF FIXED ASSET REGISTER

| Asset class | Historical Cost b/f (Kshs) 2016/17 | Additions during the year (Kshs) | Disposals during the year (Kshs) | Historical Cost (Kshs) 2017/18 |
|--|---|--|--|---|
| Land | - | - | - | - |
| Buildings and structures | - | - | - | - |
| Transport equipment | - | - | - | - |
| Office equipment, furniture and fittings | - | - | - | - |
| ICT Equipment, Software and Other ICT Assets | 1,140,841 | | | 1,140,841 |
| Other Machinery and Equipment | 1,723,700 | | | 1,723,700 |
| Heritage and cultural assets | | | | |
| Intangible assets | | | | |
| | | | | |
| | | | | |
| Total | - | | | - |
| | 2,864,541.00 | | | 2,864,541.00 |



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ANNEX 4 –PMC BANK BALANCES AS AT 30TH JUNE 2018

| PMC | Bank | Account number | Bank Balance 2017/18 | Bank Balance 2016/17 |
|----------------------------|-------------|----------------|----------------------|----------------------|
| Zawadi Secondary school | Equity Bank | 0430271555683 | 143.20 | 1,078.00 |
| Muthurwa Primary School | Equity Bank | 0430271260491 | 159,361.00 | 5,456.00 |
| Heshima Primary School | Equity Bank | 0430266420793 | 74,487 | 3048.00 |
| Zawadi Primary School | Equity Bank | 0430266420617 | 214,066 | 78,354.00 |
| Moi Airbase Primary School | Equity Bank | 0430271260831 | 90,588.00 | 7,283.00 |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| Total | | | 538,645.20 | 95,219.00 |



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PROGRESS ON FOLLOW UP OF AUDITOR RECOMMENDATIONS

The following is the summary of issues raised by the external auditor, and management comments that were provided to the auditor. We have nominated focal persons to resolve the various issues as shown below with the associated time frame within which we expect the issues to be resolved.

| Reference No. on the external audit Report | Issue / Observations from Auditor | Management comments | Focal Point person to resolve the issue (<i>Name and designation</i>) | Status: (<i>Resolved / Not Resolved</i>) | Timeframe: (<i>Put a date when you expect the issue to be resolved</i>) |
|--|---|---|---|--|---|
| 1 | Net Financial Position | The statement has being amended to reflect the true financial position and submitted for review | Fund Account Manager | Resolved | |
| 2 | Construction of Sheds at Maziwa Chicken and Vegetable Market | The matter remain unresolved since financial 2009/2010 and pending before EACC | Fund Account Manager | Un-Resolved | Pending before EACC |
| 3. | Budget and Budgetary Control | The funds were received from NG-CDF Board towards the end of the financial year | Fund Account Manager | Resolved | |



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Handwritten text in blue ink, possibly a date or initials.

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